

THE VILLAGE OF LEXINGTON

Is accepting bids on the trimming and removal of trees, and the grinding of stumps for various tree locations within the village. Also included is an RFP for future village tree work for the next three years. Bids shall be turned in no later than 12:00 P.M. on Tuesday, October 20, 2026.

You may contact the Village Clerk for this year's complete list of trees, locations, specifications, and contractor requirements as well as the RFP for future work. Complete and enclose the requested current bid information along with the completed RFP bid. Bids shall include an itemized cost for each line item listed. Bids and documents shall be enclosed in a sealed envelope marked "Tree Removal Bid."

PLEASE DROP OFF OR MAIL BIDS TO:

**Tree Removal Bid
c/o Village Clerk
Village of Lexington
7227 Huron Ave., Suite. 100
Lexington, MI 48450**

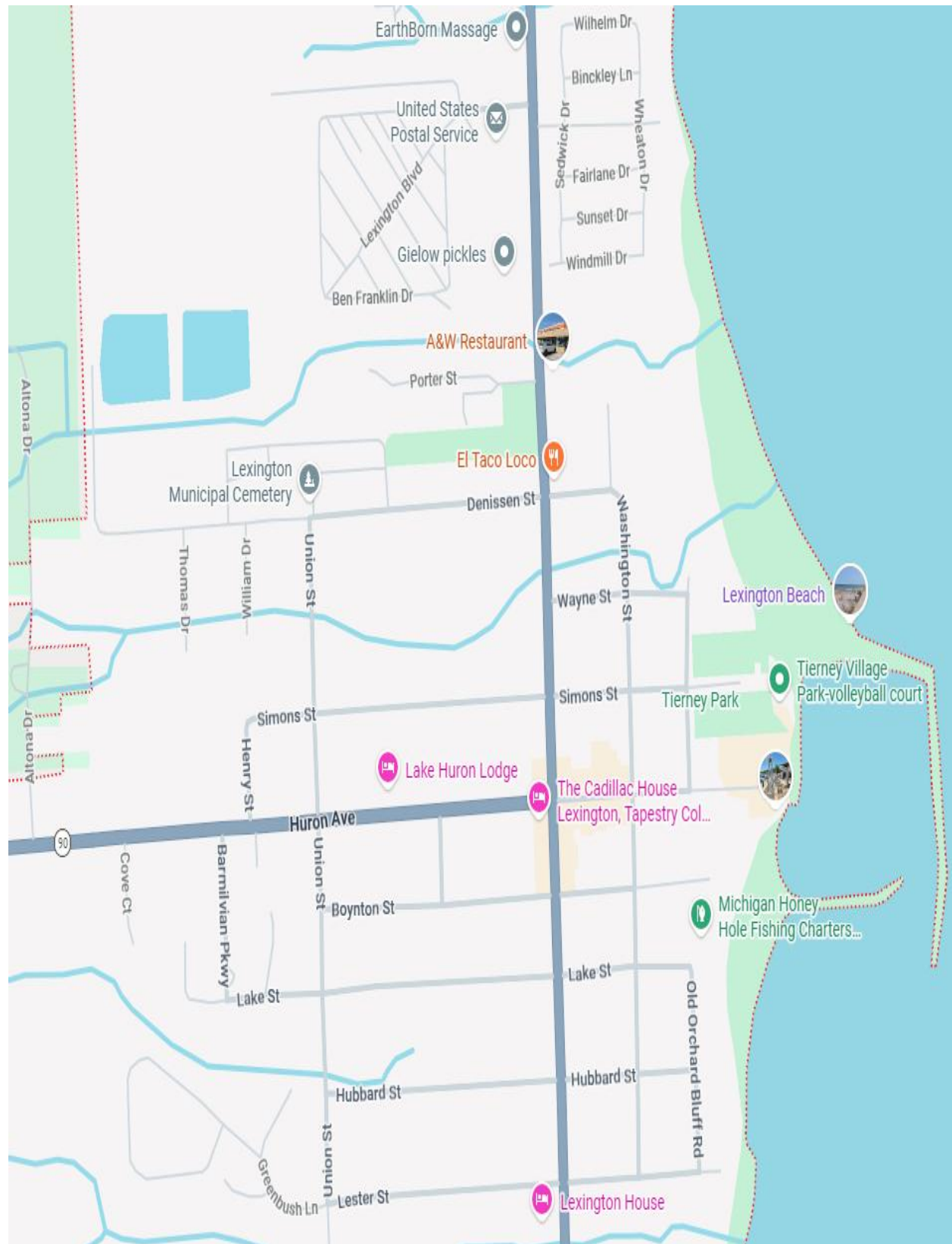
**All bids will be considered.
The Village reserves the right to refuse all or any bids.**

For further information concerning this project please contact:

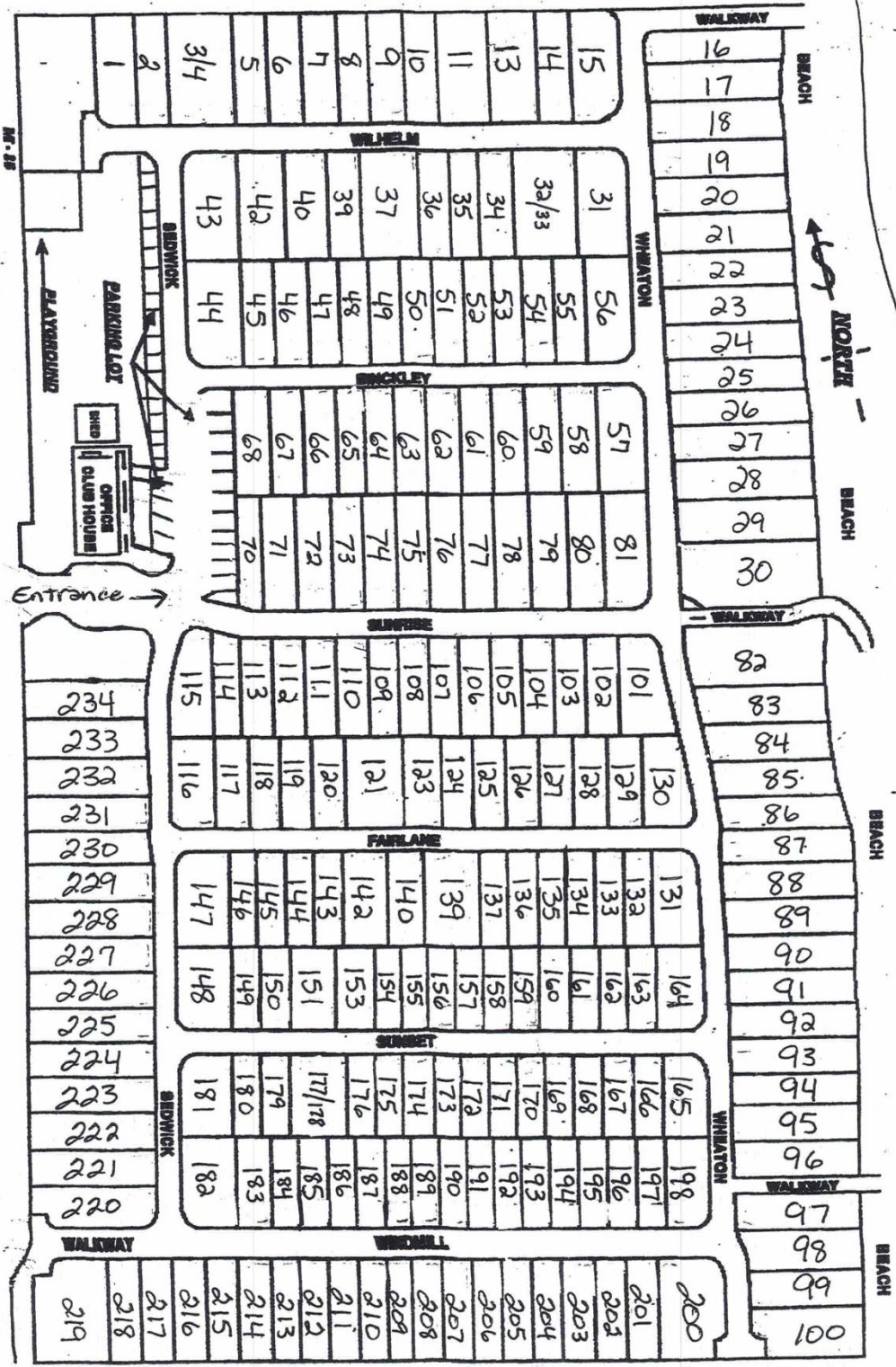
Vicki Scott, Lexington Clerk
810-359-8631 x104, clerk@villageoflexington.com

Christopher M. Heiden, Lexington Utilities Manager
(810) 359- 590, utilitymanager@villageoflexington.com

Jerry Scott, Lexington DPW Manager
(810) 359- 8536, dpwmanager@villageoflexington.com



LEXINGTON MOBILE HOME PARK
 5203 MAIN STREET
 LEXINGTON, MI. 48450



Main Street

To Lexington

Village Of Lexington

Contractor Requirements for Tree Removal

1. Trees to be removed, shall require the stumps ground down to at least six (6) inches below the existing grade of the surrounding area unless otherwise noted.
2. Trees to be trimmed will consist of removing dead branches and or be trimmed by other requirements specified by the Village.
3. Trees that are to be removed must be taken down with the use of a boom truck or crane. NO trees are to be cut and fell on village streets or a resident's property.
4. All branches are to be chipped and the chips hauled to a location outside the boundaries of village property.
5. The stump hole and or area around a tree which has been removed or trimmed shall be cleaned of all debris left over from the chipping of the branches or the grinding of the stumps. The stump grindings shall be hauled to a location outside the boundaries of village property.
6. The contractor shall haul the larger wood not able to be chipped to a location outside the boundaries of village property for disposal.
7. The Village DPW shall fill in the stump holes with topsoil, and plant grass seed around the area of a removed tree.
8. It shall be the contractors' responsibility to call MISS DIG to notify utility companies to determine whether or not utility lines or other public utility infrastructure shall be affected by the grinding of stumps to be removed.
9. Any damages to private or public property shall be the contractors' responsibility to have any issues resolved.
10. At no time shall any private person be allowed to cut wood from village property other than under the direct employment and coverage of the contractor unless authorized by the Village of Lexington.
11. Contractors shall comply with all requirements that apply to the operations policy #502-07 adopted by the village before any work shall begin.

October, 2018

Contractor Tree Removal/Trim List 2026

Item #	Location and or Address	# of Trees	Tag #'s if known	Action Required	Item Cost
VILLAGE OF LEXINGTON STREETS					
	7209 Lester	1	????	Trim up and off Sidewalk / Dead Branches	
	7155 Simons	1	????	Remove Tree / Grind Stump	
	7184 Simons	1	1120	Remove south limbs over home / All Dead wood / Trim off of ground 20'	
	5695 Main (Off of Lester)	1	????	Remove north limb off of building / Dead Branches / Trim 10' above sidewalk	
VILLAGE OF LEXINGTON Water Treatment Plant					
	7226 Lester / Parking Area	2	????	Trim up and off the ground 10-15'	
	North East Propertyline	2+	????	Remove Trees and brush / Grind Stumps	
Lester Street Park					
	7226 Lester				
	Behind the Water Plant/DPW Buildings, Entire Park Property	30+	????	Trim & Prune all trees as necessary in conjunction with an Environmental Committee Advisor coordination / Remove dead trees as needed / Trim dead wood as needed	
TOTAL PROJECT COST				\$0.00	

Contractor Tree Removal/Trim List 2026

Item #	Location and or Address	# of Trees	Tag #'s if known	Action Required	Item Cost
NORTH SHORES MOBILE HOME PARK (5203 Main St.)					
	Lot 5	1	????	Trim up and off roof overhanging fence / Dead Branches	
	Lot 9 (Spruce Tree)	1	????	Remove Tree / Grind Stump	
	Lot 24	1	62	Trim up and off roof / Dead Branches	
	Lot 31	1	????	Remove Tree / Grind Stump	
	Lot 82-83	1	????	Trim up and off roof / Dead Branches / Possible access for some work from bluff road	
	Lot 90	1	????	Trim up and off roof / Dead Branches	
	Lot 108	1	????	Trim up and off roof / Dead Branches	
	Lot 116	3	????	Trim up and off roof / Dead Branches	
	Lot 119-120	1	218	Trim up and off roofs / Dead Branches	
	Lot 142	1	226	Remove Tree / Grind Stump	
	Lot 192/193	1	????	Trim up and off roof / Dead Branches	
	Lot 205	1	113	Trim up and off roof / Dead Branches	
	Lot 213	1	????	Caught on Fire / Remove Tree / Grind Stump	
	Lot 222/223	1	????	Trim up and off roof / Dead Branches	
	Lot 227/228	1	????	Trim up and off roof / Dead Branches	
TOTAL PROJECT COST				\$0.00	

\$0.00

VILLAGE OF LEXINGTON

REQUEST FOR PROPOSAL

Tree Removal, Trimming, and Stump Grinding Services

1. PURPOSE

The Village of Lexington is soliciting competitive proposals from qualified and properly licensed/insured tree-care contractors to provide **tree removal, trimming, stump grinding, and debris removal services** at various locations within the village.

The intent of this RFP is to establish unit pricing based upon the **diameter at breast height (DBH)** of each tree so that individual trees can be authorized for removal as needed.

The Village may award a contract based upon the overall competitiveness of the proposed unit prices, contractor qualifications, experience, availability, insurance, and ability to perform the work in a safe and professional manner.

2. SCOPE OF WORK

The selected Contractor shall provide all labor, supervision, equipment, tools, transportation, traffic control, materials, disposal, and other items necessary to complete the work.

Work may include, but is not limited to:

1. Tree removal.
2. Tree sectional removal where required.
3. Removal of dead, diseased, damaged, hazardous, or designated trees.
4. Trimming and removal of branches and limbs.
5. Stump grinding.
6. Removal of stump grindings from paved surfaces, sidewalks, driveways, and other areas where required.
7. Chipping and removal of brush and branches.
8. Hauling and disposal of logs, branches, brush, and other debris.
9. Raking and cleanup of work areas.
10. Protection of buildings, utilities, pavement, landscaping, vehicles, fences, and other property.
11. Emergency tree removal when specifically authorized by the Village.
12. Other related tree work specifically authorized by the Village.

3. TREE MEASUREMENT – DIAMETER AT BREAST HEIGHT (DBH)

For purposes of this RFP, tree size shall be determined by **diameter at breast height (DBH)**.

3.1 Standard Measurement

DBH shall be measured at **4.5 feet above existing grade on the uphill side of the tree**, unless otherwise directed by the Village.

The trees measured trunk diameter shall be to the nearest **1 inch**.

3.2 Multiple-Stemmed Trees

For trees having multiple stems originating below 4.5 feet:

- Each stem shall be measured separately; or
- If specifically designated by the Village, the tree may be priced using an agreed equivalent DBH.

Contractors shall identify multiple-stem conditions in their proposal or work authorization.

3.3 Irregular Trunks

For trees with unusual trunk shapes, buttresses, significant swelling, or other conditions preventing a standard measurement at 4.5 feet, the Contractor shall measure the trunk at the nearest reasonable point above the obstruction and document the measurement.

3.4 Village's Measurement

The Village may provide an estimated DBH for bidding purposes. The Contractor shall verify tree diameter before performing the work if the actual DBH would change the applicable bid price.

4. REMOVALS UNIT PRICES

Contractors shall provide a unit price for complete tree removal based upon the following DBH categories.

Item	Tree DBH	Unit	Removal Price
1	Up to 6 inches	Each	\$
2	7–12 inches	Each	\$
3	13–18 inches	Each	\$
4	19–24 inches	Each	\$
5	25–30 inches	Each	\$
6	31–36 inches	Each	\$
7	37–42 inches	Each	\$
8	43–48 inches	Each	\$
9	49–54 inches	Each	\$
10	55–60 inches	Each	\$
11	Over 60 inches	Per inch / Each	\$

5. TRIMMING UNIT PRICES

Contractors shall provide a unit price for tree trimming based upon the following DBH categories.

Item	Tree DBH	Unit	Trim Price
1	Up to 12 inches	Each	\$
2	13–24 inches	Each	\$
3	25–36 inches	Each	\$
4	37–48 inches	Each	\$
5	49–60 inches	Each	\$
6	Over 60 inches	Per inch / Each	\$

Tree trimming and removal prices shall include: labor, equipment, mobilization, cutting, lowering/rigging, loading, hauling, disposal, and complete cleanup unless specifically excluded in the Contractor's proposal.

6. STUMP GRINDING UNIT PRICES

Stump grinding shall be priced separately from tree removal.

The stump shall be ground to a minimum depth of **8 inches below existing grade**, unless otherwise directed by the Village.

Item	Stump Diameter	Unit	Grinding Price
1	Up to 12 inches	Each	\$
2	13–18 inches	Each	\$
3	19–24 inches	Each	\$
4	25–30 inches	Each	\$
5	31–36 inches	Each	\$
6	37–42 inches	Each	\$
7	43–48 inches	Each	\$
8	49–54 inches	Each	\$
9	55–60 inches	Each	\$
10	Over 60 inches	Per inch / Each	\$

Stump-grinding prices shall include mobilization, grinding, removal or redistribution of grindings as specified, and cleanup.

7. STUMP GRINDING DEPTH AND CLEANUP

Unless otherwise directed by the Village:

- Stumps shall be ground a minimum of **8 inches below grade**.
- Surface roots extending from the stump that interfere with normal mowing, landscaping, or restoration shall be ground flush or below grade as directed.
- Grindings shall be raked and removed from sidewalks, streets, driveways, parking areas, and other paved surfaces.
- The Contractor shall leave the area in a clean and reasonably level condition.
- Where requested, grindings may be left on site for use as fill material.

Any additional excavation, topsoil, grading, or seeding shall be performed by the Village.

8. ADDITIONAL CONDITIONS

Contractors shall identify additional charges for any of the following conditions:

Additional Service	Unit Price
Crane-assisted tree removal	\$ / hour
Small Bucket Lift	\$ / hour
Stump grinding in restricted-access area	\$ / hour
Additional mobilization	\$ / trip
Emergency/after-hours response	\$ / hour
Other: _____	\$ / hour
Other: _____	\$ / hour
Other: _____	\$ / hour

No additional charges shall be permitted unless approved by the Village before the additional work is performed.

9. HAZARDOUS OR DIFFICULT TREE CONDITIONS

The Contractor shall inspect each tree and work area before beginning work. Trees located near or adjacent to:

- buildings,
- homes,
- mobile homes,
- utility lines,
- streets,
- sidewalks,
- parking areas,
- fences,
- vehicles,
- playgrounds,
- structures,
- water/sewer infrastructure, or
- other improvements

shall be removed using appropriate rigging, sectional removal, cranes, bucket trucks, or other equipment necessary to prevent damage. The Contractor shall be responsible for damage resulting from its operations except for conditions specifically identified and accepted by the Village in writing before work begins.

10. UTILITIES

The Contractor shall exercise reasonable care to identify and protect above-ground and underground utilities.

The Contractor shall coordinate utility locating requirements before excavation or stump grinding.

The Contractor shall not grind or excavate in the vicinity of underground utilities until the appropriate utility-locating procedures have been completed.

11. PROPERTY PROTECTION

The Contractor shall protect:

- buildings and structures;
- roofs and siding;
- vehicles;
- pavement;
- sidewalks;
- curbs;
- landscaping;
- fences;
- irrigation systems;
- utility infrastructure;
- drainage structures; and
- other property.

Any damage caused by the Contractor shall be repaired or replaced at the Contractor's expense to the satisfaction of the Village.

12. TRAFFIC AND PEDESTRIAN CONTROL

Where work occurs adjacent to streets, parking areas, sidewalks, or pedestrian routes, the Contractor shall provide appropriate traffic and pedestrian control. The Contractor shall comply with applicable federal, state, and local requirements. No roadway, sidewalk, parking area, or access route shall be obstructed longer than reasonably necessary to complete the work.

13. DEBRIS REMOVAL

Unless otherwise authorized in writing, the Contractor shall remove all tree debris generated by the work.

The work area shall be left free of:

- branches;
- leaves;
- logs;
- wood chips;
- sawdust;
- stump grindings;
- equipment debris; and
- other material generated by the Contractor.

Wood chips may be left on site only when specifically approved by the Village.

14. WORK HOURS

Normal work hours shall be:

Monday–Friday: 7:00AM to 6:00PM

Noisy work outside normal working hours shall require prior approval from the Village.

Emergency work may be performed outside normal hours when specifically authorized.

15. CONTRACTOR QUALIFICATIONS

Contractors shall provide the following with their proposal:

1. Company name and address.
2. Primary contact.
3. Applicable licenses and registrations.
4. Proof of required insurance.

The Village reserves the right to reject a proposal from a Contractor that does not demonstrate sufficient experience, qualifications, insurance, equipment, or resources.

16. INSURANCE

The successful Contractor shall maintain insurance appropriate for the work, including, at a minimum:

- Commercial General Liability;
- Automobile Liability;
- Workers' Compensation as required by law; and
- Any other insurance required by the Owner.

Minimum limits shall be:

General Liability: \$1,000,000 per occurrence

Automobile Liability: Statutory limits

Workers' Compensation: Statutory limits

The Village may require certificates of insurance before work begins.

17. SAFETY

The Contractor shall be solely responsible for maintaining safe working conditions for its employees, subcontractors, the public, and surrounding property.

All personnel shall use appropriate personal protective equipment and tree-care safety equipment.

18. SCHEDULING AND WORK AUTHORIZATION

The Village will issue individual work authorizations identifying the trees to be removed or trimmed. Each work authorization may include:

- property/location;
- tree identification number;
- estimated DBH;
- stump-grinding requirements;
- special site conditions; and
- required completion date.

The Contractor shall not perform additional work without written authorization from the Owner.

19. EMERGENCY TREE REMOVAL

The Owner may request emergency tree-removal services when a tree presents an immediate threat to persons or property.

Emergency work shall be billed according to the Contractor's approved unit prices unless an alternative emergency rate has been specifically approved.

20. CONTRACT TERM

The anticipated contract term shall be:

Start Date: January 1st, 2027

End Date: December 31st, 2029

The Village may, at its discretion, extend the contract for additional periods under the same terms and conditions, subject to mutual agreement.

21. PAYMENT

Payment shall be based upon the actual quantity of work completed and accepted by the Owner.

For tree removal and trimming, payment shall be based upon the applicable DBH category.

For stump grinding, payment shall be based upon the measured stump diameter category.

Invoices shall identify, at a minimum:

- property/location;
- before and after picture of each site;
- tree DBH;
- stump diameter, if applicable;
- work performed;
- applicable unit price; and
- total amount due.

24. CONTRACTOR EXCEPTIONS

The Contractor shall identify any exceptions, exclusions, or qualifications to this RFP.

Failure to identify an exception in the proposal may be considered acceptance of the requirements contained herein.

Exceptions:

25. BID FORM

The undersigned Contractor certifies that it has reviewed this RFP and agrees to provide the services described herein in accordance with the requirements of the RFP.

Company Name:

Address:

City/State/ZIP:

Contact Person:

Phone:

Email:

Authorized Representative:

Title:

Signature:

Date:

26. UNIT PRICE CERTIFICATION

The Contractor certifies that the unit prices submitted above include all labor, equipment, supervision, transportation, disposal, overhead, profit, and other costs necessary to complete the work unless specifically identified otherwise in the proposal. Being that this is a multiyear agreement the village would expect a modest cost increase throughout the contract. The village expects the costs be held for year 2027 to the unit price bids, with a [REDACTED] % cost increase in 2028, and a [REDACTED] % cost increase in 2029.

Contractor: [REDACTED]

Authorized Signature: [REDACTED]

Date: [REDACTED]

27. OWNER'S RIGHT TO AWARD

The Owner reserves the right to award the contract to one Contractor, multiple Contractors, or to reject all proposals.

The Owner may issue work based upon the Contractor's qualifications, availability, geographic coverage, price, equipment capabilities, and the specific conditions associated with individual trees.

The Contractor having a staff arborist, or on retainer is preferred, but not a requirement.

Village of Lexington Contractor Requirement Checklist

(Contractors, please Check all line items that can be provided upon request that apply to bid project)

1. Insurance

- a. () Minimum of \$1,000,000 liability – Must provide current certificate of insurance.
- b. () Must provide a copy of policy stating the Village of Lexington as an additional insured.
- c. () Workers Compensation - Must provide current certificate of insurance or submit the appropriate Sole Proprietor “hold harmless” form attachment A or B.
- d. () Vehicle liability - Must provide current certificate of insurance for all vehicles used for contracted work.

2. Safety

- a. () Contractor shall warrant that employees are trained and certified for confined Entry when required for the contracted work.
- b. () Contractor shall warrant that employees are trained and certified for Personal Protection Equipment use when required for the contracted work.

3. Equipment

- a. () Contractor shall warrant their capability of supplying all required equipment in good working condition, including employee safety standards, necessary for contracted work.

4. Qualification

- a. () All contractors shall provide a copy of their current State business license.
The village will determine if licensing is required based on project.
- b. () All contractors seeking work from the Village shall submit with bids their company contact information and billing address.
- c. () All contractors seeking work from the Village shall submit with their bids the above referenced documentation in sections 1, 2 and 3.
- d. () All contractors seeking work from the Village shall submit with bids a list of sub contractors anticipated to work on the project and their company contact information. Primary contractors are responsible for ensuring sub contractors with all contractor requirements.

5. Utility Liability

- a. Contractor understands that he/she will be held liable for any material and or monetary damage caused to any utility, either village, public or privately owned, by the contractor during the performance of a contract.

6. Initiation of Work Payment

- a. No work is to proceed until all requirements are verified to have been met by the Village Department Manager hiring the contractor.
- b. No work is to proceed until the service contract is signed and filed with the Village Clerk.
- c. No payments, including advances or progress, are to be made unless all requirements are met and payment is authorized by the Village or appropriate Department Manager.

Signature of Contractor:_____ **Date:**_____