

**Parks & Recreation Committee
Agenda
Village of Lexington
7227 Huron Ave.
Lexington, MI 48450**

DATE OF MEETING: May 12, 2025

TIME OF MEETING: 6:00 P.M.

CALL TO ORDER REGULAR MEETING:

ROLL CALL: Muoio, Fisher, L. Bajdo, M. Bajdo, Farquhar, Adams

ATTENDANCE:

OTHERS PRESENT:

APPROVAL OF AGENDA – Motion to approve the agenda as presented.

APPROVAL OF MINUTES – Motion to approve the April 14, 2025 minutes as presented.

PUBLIC COMMENT –

UNFINISHED BUSINESS:

1. **Lester Park Plan Phases** – Muoio
2. **Recruitment of Vacant Position** – Muoio
- 3.

NEW BUSINESS:

1. **Resignation of Vice Chairperson Position** – Muoio
2. **Election of Chairperson** – Muoio
3. **Community Foundation** – Muoio/Fisher
4. **Communications Plan** – Muoio/Fisher
5. **Budget** – Fisher

CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

**VILLAGE OF LEXINGTON
PARKS & RECREATION MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
April 14, 2025**

CALL TO ORDER: Muoio called the meeting to order at 6:00 pm.

ROLL CALL: by Vicki Scott

PRESENT: Muoio, Fisher, L. Bajdo, M. Bajdo, Farquhar, (Adams @ 6:05 p.m.)

ABSENT:

OTHERS PRESENT: L. Fisher, K. DeCoster, M. McGovern

ATTENDANCE: (Muoio noted Adams as excused)

APPROVAL OF AGENDA:

MOTION by Farquhar, seconded by Muoio, to approve the agenda as amended adding Mike McGovern next.

All Ayes

Motion carried

- Mike McGovern explained the DDA is currently leasing the Village Green. McGovern explained the upcoming plans the DDA has with this lot; pop up markets, events, and future activities. Please reach out should you want additional information.

APPROVAL OF MINUTES

MOTION by L. Bajdo, seconded by Adams, to approve of March 10, 2025, minutes as presented.

All Ayes

Motion carried

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **Members Wishlist / Priority Rating of Wishlist** – Farquhar suggested each member state their wish list.
 - Dodd Fisher – Lester Park; fix the road/driveway, acquire adequate restrooms, fix the baseball field, seek funding, and host events.
 - Peter Muoio – Lester Park; fix the walking trail, acquire exercise stations, install drainage pipes. Lake Street Beach is a Village Park and needs a handrail installed. Lester Street Public Beach needs a secured platform, step, and balcony. It would be nice to have a walk through of town on line.
 - Linda Bajdo – Lester Park; resurface and extend the walking path, acquire adequate restrooms, fix ballfield and have restrooms near the dugout, update playground equipment, and fix pickleball courts.
 - Mike Bajdo – Lester Park; resurface and extend the walking path, update playground equipment, resurface tennis court, resurface parking lot, fill in ice skating rink, and change ballfield location.
 - Larry Adams – need to have a map with a plan showing what we currently have and where we want to go. Lester Park; fix road/driveway, parking is horrible, clean up around DPW, blacktop road, identify parking, fix drainage, and fix walking path. The mobile home park beach is also a public beach. Adams suggested finding the plan for the first grant we sent in but didn't receive.
 - Jame Farquhar – Lester Park; establish boundaries around the park, DPW building, and water plant, add pressed sand to help clean up the roads, clean up the park & work on phases, fix the baseball diamond, trash needs to be by parking lot, move drain tiles, acquire adequate restrooms, concentrate on making the walking path a year-round activity.

- Lori Fisher – stated within the next month the large equipment should be moved out of Lester Park. We should be able to acquire asphalt millings mid-summer. The drain tiles will be moved to the lagoon area within the next month. We can work on getting pricing for a fence, landscaping, and trees this year.
 - Board members discussed by next month work on defining the 3 areas of boundaries (park, DPW, Water Plant), check into fixing the chain link fence by home plate, and cleaning up the park.
2. **Recruitment of Vacant Position** – Muoio explained we all need to be talking with our neighbors and ask if they are interested in signing up for the different committees where we have openings.
 3. **Election of Chairperson** – Muoio explained we are in need of a chairperson and asked Farquhar if he would be interested. Farquhar stated he is interested. Scott explained he is currently Vice Chairperson and would need to step down from that position first before being nominated as chairperson. Board agreed to have this item on next month's agenda.

Board members asked to be updated next month on the Tierney Park project.

CORRESPONDENCE: None

PUBLIC COMMENT: None

ADJOURNMENT: Farquhar adjourned the meeting at 7:10 p.m.

Respectfully submitted,
Vicki Scott



Lester Park Plan

Phase One

- Clean Up
- Fence
- Landscaping
- Asphalt Millings in Parking Areas
- Press Releases and Social Media

Phase Two

- DPW Building / Bathrooms
- Drainage Issue along ditch
- Fundraising Activities

Phase Three

- Design and Implementation for Reconfiguration, Renovation and Addition of Park Elements



Vicki Scott <clerk@villageoflexington.com>

(no subject)

1 message

Vicki Scott <clerk@villageoflexington.com>
To: Vicki Scott <clerk@villageoflexington.com>

Fri, May 9, 2025 at 9:16 AM

To Vicki

From: James C Farquhar RE: Parks and Recreation

I wish to resign as vice chairman in order to pursue the chairmanship position of the committee. Please confirm.

4-8-25

Vicki A. Scott, MiPMC

Village Clerk

Village of Lexington

(810) 359-8631 ext. 104

clerk@villageoflexington.com

Village of Lexington
Parks & Recreation Committee
Bylaws

Article I: Name and Purpose

Section 1: Name

The name of this organization shall be the Parks and Recreation Committee of the Village of Lexington, hereinafter referred to as "the Committee."

Section 2: Purpose

The purpose of the Committee shall be to advise the Village Council on matters related to parks, recreation facilities, and programming within the Village of Lexington. The Committee shall work to enhance the quality of life for residents by promoting the use and enjoyment of parks and recreational amenities.

Article II: Membership

Section 1: Composition

The Committee shall consist of seven (7) members, appointed by the Village Council. Members shall be residents of the Village of Lexington and shall serve without compensation.

Section 2: Appointment

Members shall be appointed for staggered terms of two (2) years, with the initial appointments staggered to ensure continuity. Vacancies shall be filled by appointment of the Village Council for the unexpired portion of the term.

Section 3: Removal

A member of the committee may be removed for neglect of duty, excessive absence, misconduct, malfeasance, or any other good cause as determined by the Village Council. Committee members who have unexcused absences for three (3) consecutive regularly scheduled meetings and/or work sessions during their appointed term shall be deemed to have vacated his/her seat and will be removed from the seat. Exceptions will be considered if they are due to the conduct of other business related to Parks & Recreation activities or sickness. A member may be removed from the Committee for cause by a two-thirds (2/3) vote of the Village Council.

Article III: Officers

Section 1: Chairperson

The Committee shall elect a Chairperson from among its members annually. The Chairperson shall preside over meetings, appoint subcommittees as necessary, and represent the Committee before the Village Council and other entities.

Section 2: Vice-Chairperson

The Committee shall elect a Vice-Chairperson from among its members annually. The Vice-Chairperson shall assume the duties of the Chairperson in their absence and perform other duties as assigned by the Chairperson.

Article IV: Meetings

Section 1: Regular Meetings

The Committee shall hold regular meetings once per month or as needed at a time and place determined by the Committee. Additional meetings may be called by the Chairperson or by a majority vote of the Committee.

Section 2: Special Meetings

Special meetings may be called by the Chairperson or upon written request of at least three (3) members of the Committee. Notice of special meetings shall be provided to all members at least three (3) days in advance. All meetings of the board shall be held in accordance with the Open Meetings Act, PA 230 of 1976. Robert's Rules of Order shall govern the proceedings of the meetings.

Section 3: Quorum

A quorum for the transaction of business shall consist of a simple majority of the members currently serving on the Committee.

Section 4: Decision Making

Decisions of the Committee shall be made by a simple majority vote of members present and voting, unless otherwise specified in these bylaws.

Article V: Duties and Responsibilities

Section 1: Advisory Role

The Committee shall advise the Village Council on matters pertaining to parks, recreation facilities, programs, policies, and budgets.

Section 2: Programming and Events

The Committee may organize and support recreational programs, events, and activities for residents of all ages, subject to budgetary constraints and approval by the Village Council.

Section 3: Maintenance and Improvement

The Committee shall monitor the condition of parks and recreational facilities within the Village and recommend maintenance and improvement projects as needed.

Section 4: Public Engagement

The Committee shall promote community involvement in parks and recreation initiatives and solicit input from residents on matters within its purview.

Article VI: Amendment of Bylaws

These bylaws may be amended by a two-thirds (2/3) vote of the members present at any regular or special meeting, provided that notice of the proposed amendment(s) has been given to all members at least ten (10) days in advance.

Article VII: Parliamentary Authority

The rules contained in the current edition of "Robert's Rules of Order, Newly Revised" shall govern the Committee in all cases to which they are applicable and not inconsistent with these bylaws or any special rules of order the Committee may adopt.

Article VIII: Adoption

These bylaws shall be adopted upon approval by a majority vote of the members present at a regular meeting of the Committee, provided that notice of the proposed bylaws has been given to all members at least ten (10) days in advance.

Article IX: Effective Date

These bylaws shall become effective immediately upon adoption.

Certification

I hereby certify that these bylaws were duly adopted by the Parks and Recreation Committee of the Village of Lexington on June 24, 2024.

Signature of Chairperson
Chairperson, Parks and Recreation Committee
Village of Lexington

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2022-23 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS						
Dept 751 - RECREATION & CULTURE						
101-751-702.000	CLERICAL	213	270	300		
101-751-702.600	DPW WAGES	32,097	19,383	26,000	19,998	25,610
101-751-709.100	MATCH - SOCIAL SECURITY	2,497	1,525	1,989	1,529	1,959
101-751-710.500	MICH EMP SEC COM	138	130	150	63	150
101-751-713.650	DPW-WATER WAGES OVERTIME	629	361	300	194	300
101-751-715.400	PENSION	3,625	2,766	3,000	2,157	3,420
101-751-716.401	AXA EQUITABLE MATCH	1,172	718	1,000	780	1,655
101-751-719.200	BLUE CROSS	9,242	5,195	8,500	4,966	4,990
101-751-724.300	LIFE INSURANCE	286	343	350	334	350
101-751-726.550	WORKERS COMP INSURANCE	457	1,107	300	239	300
101-751-752.000	SUPPLIES	5,763	11,579	7,000	4,435	7,000
101-751-797.000	COMPUTER / SOFTWARE	1,250	14,023	1,000		5,000
101-751-802.200	CONTRACTED SERVICES			5,000		5,000
101-751-831.000	MAINTENANCE			5,000		
101-751-880.100	ADVERT/PUBLICATIONS	1,338	53	1,500	1,079	1,300
101-751-920.000	ELECTRIC-DETROIT EDISON	446	1,074	6,000	560	1,000
101-751-935.000	LIABILITY INSURANCE		653			
101-751-977.000	CAPITAL OUTLAY		12,600	32,900		15,000
Totals for dept 751 - RECREATION & CULTURE		59,153	71,780	100,289	36,334	73,034
TOTAL APPROPRIATIONS		59,153	71,780	100,289	36,334	73,034

BEGINNING FUND BALANCE						
FUND BALANCE ADJUSTMENTS		473,114	424,707	561,915	561,915	525,581
ENDING FUND BALANCE		501	352,927	461,626	525,581	452,547
		414,462				

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON
 PERIOD ENDING 04/30/2025

PARKS AND REC

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 04/30/2025	YTD BALANCE 04/30/2025	% B DGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL FUND						
Revenues						
Dept 751 - RECREATION & CULTURE						
101-751-671.100	VENDOR PERMIT	800.00	800.00	10.00	600.00	75.00
101-751-674.000	DONATIONS	0.00	0.00	2.00	49.22	100.00
101-751-686.500	MISC ACCT OF REVENUE	100.00	100.00	(20.00)	135.00	135.00
Total Dept 751 - RECREATION & CULTURE		900.00	900.00	(8.00)	784.22	87.14
TOTAL REVENUES		900.00	900.00	(8.00)	784.22	87.14
Expenditures						
Dept 751 - RECREATION & CULTURE						
101-751-702.000	CLERICAL	300.00	300.00	0.00	0.00	0.00
101-751-702.600	DPW WAGES	26,000.00	26,000.00	1,504.87	19,379.41	74.54
101-751-709.100	MATCH - SOCIAL SECURITY	1,989.00	1,989.00	113.81	1,482.98	74.56
101-751-710.500	MICH EMP SEC COM	150.00	150.00	0.00	62.51	41.67
101-751-713.650	DPW-WATER WAGES OVERTIME	300.00	300.00	0.00	194.36	64.79
101-751-715.400	PENSION	3,000.00	3,000.00	172.12	1,882.28	62.74
101-751-716.401	AXA EQUITABLE MATCH	1,000.00	1,000.00	68.79	763.86	76.39
101-751-719.200	BLUE CROSS	8,500.00	8,500.00	341.88	4,754.44	55.93
101-751-724.300	LIFE INSURANCE	350.00	350.00	65.16	333.54	95.30
101-751-726.550	WORKERS COMP INSURANCE	300.00	300.00	18.24	238.98	79.66
101-751-752.000	SUPPLIES	7,000.00	7,000.00	328.82	4,207.85	60.11
101-751-797.000	COMPUTER / SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00
101-751-802.200	CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	0.00
101-751-831.000	MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00
101-751-920.000	ELECTRIC-DETROIT EDISON	1,500.00	1,500.00	71.92	1,079.13	71.94
101-751-935.000	LIABILITY INSURANCE	6,000.00	6,000.00	117.47	560.14	9.34
101-751-977.000	CAPITAL OUTLAY	60,000.00	32,900.00	0.00	0.00	0.00
Total Dept 751 - RECREATION & CULTURE		127,389.00	100,289.00	2,803.08	34,939.48	34.84
TOTAL EXPENDITURES		127,389.00	100,289.00	2,803.08	34,939.48	34.84
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		900.00	900.00	(8.00)	784.22	87.14
TOTAL EXPENDITURES		127,389.00	100,289.00	2,803.08	34,939.48	34.84
NET OF REVENUES & EXPENDITURES		(126,489.00)	(99,389.00)	(2,811.08)	(34,155.26)	34.37
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		900.00	900.00	(8.00)	784.22	87.14
NET OF REVENUES & EXPENDITURES		127,389.00	100,289.00	2,803.08	34,939.48	34.84
NET OF REVENUES & EXPENDITURES		(126,489.00)	(99,389.00)	(2,811.08)	(34,155.26)	34.37

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
04/01/2025			101-751-702.600 DPW WAGES		BEG. BALANCE		17,874.54
04/02/2025	PR	CHK	SUMMARY PR 04/02/2025		239.11		18,113.65
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		344.87		18,458.52
04/16/2025	PR	CHK	SUMMARY PR 04/16/2025		102.08		18,560.60
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		274.94		18,835.54
04/30/2025	PR	CHK	SUMMARY PR 04/30/2025		543.87		19,379.41
04/30/2025			101-751-702.600	END BALANCE	1,504.87	0.00	19,379.41
04/01/2025			101-751-709.100 MATCH - SOCIAL SECURITY		BEG. BALANCE		1,369.17
04/02/2025	PR	CHK	SUMMARY PR 04/02/2025		17.95		1,387.12
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		25.95		1,413.07
04/16/2025	PR	CHK	SUMMARY PR 04/16/2025		7.65		1,420.72
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		20.67		1,441.39
04/30/2025	PR	CHK	SUMMARY PR 04/30/2025		41.59		1,482.98
04/30/2025			101-751-709.100	END BALANCE	113.81	0.00	1,482.98
04/01/2025			101-751-710.500 MICH EMP SEC COM		BEG. BALANCE		62.51
04/30/2025			101-751-710.500	END BALANCE	0.00	0.00	62.51
04/01/2025			101-751-713.650 DPW-WATER WAGES OVERTIME		BEG. BALANCE		194.36
04/30/2025			101-751-713.650	END BALANCE	0.00	0.00	194.36
04/01/2025			101-751-715.400 PENSION		BEG. BALANCE		1,710.16
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		100.11		1,810.27
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		72.01		1,882.28
04/30/2025			101-751-715.400	END BALANCE	172.12	0.00	1,882.28
04/01/2025			101-751-716.401 AXA EQUITABLE MATCH		BEG. BALANCE		695.07
04/02/2025	PR	CHK	SUMMARY PR 04/02/2025		14.17		709.24
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		10.85		720.09
04/16/2025	PR	CHK	SUMMARY PR 04/16/2025		5.10		725.19
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		11.35		736.54
04/30/2025	PR	CHK	SUMMARY PR 04/30/2025		27.32		763.86
04/30/2025			101-751-716.401	END BALANCE	68.79	0.00	763.86
04/01/2025			101-751-719.200 BLUE CROSS		BEG. BALANCE		4,412.56
04/02/2025	PR	CHK	SUMMARY PR 04/02/2025		87.74		4,500.30
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		115.33		4,615.63
04/16/2025	PR	CHK	SUMMARY PR 04/16/2025		40.32		4,655.95
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		98.49		4,754.44
04/30/2025			101-751-719.200	END BALANCE	341.88	0.00	4,754.44
04/01/2025			101-751-724.300 LIFE INSURANCE		BEG. BALANCE		268.38
04/09/2025	AP	INV	LIFE INSURANCE	211962263706	32.58		300.96
04/30/2025	AP	INV	LIFE INSURANCE	211964113170	32.58		333.54
04/30/2025			101-751-724.300	END BALANCE	65.16	0.00	333.54
04/01/2025			101-751-726.550 WORKERS COMP INSURANCE		BEG. BALANCE		220.74
04/02/2025	AP	INV	BALANCE OF WORKERS COMP 2023-2024	5114207	18.24		238.98
04/30/2025			101-751-726.550	END BALANCE	18.24	0.00	238.98
04/01/2025			101-751-752.000 SUPPLIES		BEG. BALANCE		3,879.03
04/02/2025	AP	INV	MULTI FUNDS	AP 2025 429	73.77		3,952.80
04/02/2025	AP	INV	MULTI FUNDS	AP 2025 429	68.64		4,021.44
04/02/2025	AP	INV	MULTI FUNDS	AP 2025 429		43.59	3,977.85
04/09/2025	AP	INV	CLEANING SUPPLY	9311 9312	120.00		4,097.85
04/30/2025	AP	INV	CLEANING SUPPLY	9424	110.00		4,207.85
04/30/2025			101-751-752.000	END BALANCE	372.41	43.59	4,207.85
04/01/2025			101-751-920.000 ELECTRIC-DETROIT EDISON		BEG. BALANCE		1,007.21
04/15/2025	AP	INV	MULTI FUNDS	DUE 4/28/25	71.92		1,079.13
04/30/2025			101-751-920.000	END BALANCE	71.92	0.00	1,079.13
04/01/2025			101-751-935.000 LIABILITY INSURANCE		BEG. BALANCE		442.67
04/02/2025	AP	INV	LIABILITY 2025-2026	4361207	117.47		560.14
04/30/2025			101-751-935.000	END BALANCE	117.47	0.00	560.14
TOTAL FOR FUND 101 GENERAL FUND					2,846.67	43.59	34,939.48