

**VILLAGE OF LEXINGTON APPLICATION  
SIGN PERMIT**

*Note: To complete this form on a computer, download it, save it as a PDF, and fill it in.*

PERMIT #: \_\_\_\_\_  
PARCEL #: \_\_\_\_\_  
PERMIT FEE \$ \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE:** (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**NAME OF BUSINESS ON SITE:** \_\_\_\_\_

**SITE ADDRESS:** \_\_\_\_\_

**Is the applicant the owner of the property?**  Yes  No

**If no, attach written consent of the owner of the property.**

**NAMES OF PERSON(S) ERECTING THE STRUCTURE(S):** \_\_\_\_\_

**Position of sign in relation to the neighboring buildings or structures and to the property lines:** \_\_\_\_\_

**Estimated Cost** **Start Date:** **Completion Date:**  
\$ \_\_\_\_\_

**Type of Project:**

- \_\_\_\_ New Sign
- \_\_\_\_ Replacement Sign
- \_\_\_\_ Maintenance

**Zoning District:**

- CMU
- CBD
- IMU
- GMU
- GC

**Type of Sign:**

- \_\_\_\_ Wall Sign
- \_\_\_\_ Free Standing Sign
- \_\_\_\_ Projecting Sign
- \_\_\_\_ Changeable Copy Sign
- \_\_\_\_ Other: \_\_\_\_\_

**SITE PLAN:** Attach 1 blueprint or ink drawing of the plans including all measurements as well as specifications for the method of construction, materials to be used and/or attachment to the building or ground.

**INSPECTION:** In order to verify compliance with this permit, it will be necessary for the Zoning Administrator or his/her designated agent inspect the project. Authorization is granted by signature.

**ISSUANCE:** If upon examination of the submitted plans and other data, it appears that the proposed sign complies with all the requirements of Section 8 of the zoning ordinance, the zoning administrator will issue a sign permit. If the work authorized under the permit has not been completed within six (6) months, the permit will be null and void. Other applicable permits may be required, such as: electrical permit.

**REVOCAATION:** All rights and privileges acquired under Article 8 are mere licenses revocable at any time.

**FEES:** Any and all fees required by the utility companies, the County of Sanilac and/or the Village of Lexington are to be bore by the building owner.

**LEGAL FEES:** Any and all legal fee pertaining to this application will be bore by the applicant.

**APPROVAL INFORMATION**

**CONDITIONS:** \_\_\_\_\_

|                                |       |  |
|--------------------------------|-------|--|
| _____                          | _____ | <b><u>PAYMENT INFORMATION</u></b><br><input type="checkbox"/> PAID CASH<br><input type="checkbox"/> PAID CHECK CK # _____<br>_____<br>REC'D. BY DATE |
| Applicant Signature            | Date  |  |
| _____                          | _____ |  |
| Zoning Administrator Signature | Date  |  |