

**Village of Lexington**  
**Planning Commission Regular Meeting**  
**Village Hall, 7227 Huron Ave., Lexington, MI 48450**  
**June 5, 2023**  
**7 PM**

**CALL TO ORDER REGULAR MEETING:** Mike Ziegler

**ROLL CALL:** Vicki Scott

Members: Ziegler Stencil Roehl Fulton Kaatz  
Picot Regan Morris Huepenbecker

**APPROVAL OF AGENDA:**

**APPROVAL OF MINUTES:**

Pages 1-5

Motion to approve the minutes of the Regular Meeting of May 1, 2023.

Motion to approve the minutes of the Public Hearing and Special Meeting on May 11.

**PUBLIC COMMENT:** (3-minute limit)

**ZONING ADMINISTRATOR'S REPORT**

Pages 6

**OLD BUSINESS**

Pages 7-13

1. **Discussion of Screening of Trash Containers**  
(Zoning Ordinance 6.2.9)
2. **Report of Ad Hoc Committee on Trash Containers, Gielow Land Use, Solar Energy Ordinance**
3. **Report of Ad Hoc Committee on RRC, Capital Improvement Plan, ZBA**

**NEW BUSINESS**

None

**PUBLIC COMMENT:** (3-minute limit)

**CORRESPONDENCE:** Worth Township Letter

**ADJOURNMENT**

**VILLAGE OF LEXINGTON**  
**Planning Commission Public Hearing/Regular Meeting**  
**Village Hall**  
**7227 Huron Avenue, Lexington, MI**  
**May 1, 2023 7 p.m.**

**Public Hearing called to order at 7:00 p.m. by Chairman Ziegler**

- The purpose of the public hearing is to take comments on a proposed adoption of Section 5.29 Electrical Vehicle Infrastructure

**Public Comment:** None

**Closed Public Hearing at 7:01 p.m. by Chairman Ziegler**

**Regular Meeting called to order at 7:02 p.m. by Chairman Ziegler**

**Roll Call:** Vicki Scott, Clerk

**Present:** Picot, Stencil, Regan, Roehl, Fulton, Huepenbecker, Kaatz, Ziegler

**Absent:** Morris

**Others Present:** Muoio, Adams, Gielows, Orin Campbell, (4) Citizens

**Approval of Agenda:**

Motion by Fulton, seconded by Stencil, to approve the agenda as presented.

Discussion

Amended Motion by Fulton, seconded by Stencil, to approve the agenda as amended adding 1 A. Select a member and alternate for Harbor Redevelopment Steering Committee.

All ayes

Motion carried

**Approval of Minutes:**

Motion by Fulton, seconded by Regan, to approve the minutes of the Regular Meeting of April 11, 2023, as presented.

All ayes

Motion carried

**Public Comment:**

- Vic Reske (Birch Dr.) – asked about the status of the new sewer line project.
- Jeff Moore (Birch Dr.) – asked about the status of the new sewer line project.

**Zoning Administrator's Report:**

Klaas explained the zoning administrator's report and answered questions.

Motion by Huepenbecker, seconded by Picot, to approve the zoning administrator's report as presented.

All ayes

Motion carried

**Old Business:**

**1. Approve a recommendation to Council regarding the proposed Electrical Vehicle Infrastructure zoning ordinance (Section 5.29)**

Motion by Kaatz, seconded by Picot, to approve the recommendation to Council regarding the proposed Electrical Vehicle Infrastructure zoning ordinance (Section 5.29).

Discussion: Huepenbecker explained this does not include the draft language for the Municipal Code of Ordinances.

All Ayes

Motion carried

2. **Discuss Dumpster Enclosures** – Fulton stated that after reading both the zoning and municipal ordinances, he is requesting some changes.

Motion by Fulton, seconded by Stencel, to eliminate 6.29 in its entirety and amend section 54.36 to include sections of 6.29 pertaining to location and maintenance of dumpsters.  
Discussion: on Planning can only recommend amending the zoning ordinance not the municipal code of ordinances.

Amended Motion by Fulton, seconded by Stencel, to recommend to Council to eliminate 6.29 in its entirety.

Discussion: on Planning's need to hold a public hearing before recommending an amendment to a zoning ordinance to Council. Discussion on what items to remove and what items to keep in place. Huepenbecker suggested working with the Ad Hoc committee to come up with the proper language.

Fulton withdraws motion. Stencel withdraws support.

Motion by Huepenbecker, seconded by Roehl, to have Fulton work with the Ad Hoc committee to finalize the language.

Discussion on setting a date to bring a recommendation back to Planning.

Amended Motion by Huepenbecker, seconded by Roehl, to have Fulton work with the Ad Hoc committee and come back with a recommendation at the May 11<sup>th</sup> meeting.

All Ayes

Motion carried

3. **Ad Hoc Committee Reports** – Picot reported Stencel, Ziegler, Fulton, and Picot met with Gielows on site plan review.

They discussed the dumpster screening ordinance.

They discussed the possible need for a solar ordinance. Picot copied emailed the township's solar ordinance to Adam Young for his recommendations. Kaatz explained the Ad Hoc committee cannot spend money. Anything that goes to Adam needs to be voted on by the Planning Commission. Picot will inform Adam tomorrow that we will get back to him once we get approval.

Motion by Picot, seconded by Kaatz, to send the solar ordinance to our planner for purposes of propriety and completeness that would service this community as well as the township not to exceed \$250.00.

Discussion on what funds Planning has available.

Roll Call

Ayes: Picot, Kaatz, Rohel, Regan, Fulton, Huepenbecker, Stencel, Ziegler

Nays: None

Motion carried

### **New Business:**

- 1A. **Select a member and alternate for the Harbor Redevelopment Steering Committee** –

Motion by Huepenbecker, seconded by Fulton, to appoint Dave Picot as representative to the Harbor Redevelopment Steering Committee and Doug Roehl as the alternate.

All Ayes

Motion carried

1. **Review and make a recommendation for the preliminary site plan for Gielow expansion**

Klass explained there was input by the fire chief, police chief, DPW, and the Village's Engineer. Their architect, Orin Campbell responded to those questions.

Klaas reviewed the concerns that Gielows have addressed and explained the possible MDOT concerns.

Huepenbecker asked about parking in the front of the building and stated our ordinance requires parking to be on the side or rear of the building. She added that we will need a landscape plan as well.

Discussion on the ditching and water flow. The soil permits have all been approved.

Motion by Huepenbecker, seconded by Fulton, to approve the preliminary site plan for the Gielow expansion.

Discussion: on the brine holding tanks.

Roll Call

Ayes: Huepenbecker, Fulton, Picot, Regan, Stencel, Kaatz, Roehl, Ziegler

Nays: None

Motion carried

Motion by Picot, seconded by Huepenbecker, to issue a permit to do the grading and foundation work to proceed currently while the final site plan is being prepared in order to take advantage seasonal drier conditions on this floor plan site.

All Ayes

Motion carried

## **2. Discuss and recommend a proposed budget to Council**

Motion by Huepenbecker, seconded by Ziegler, to recommend the proposed budget to Council.

Regan asked about employee benefits vs. employer FICA. Huepenbecker responded she followed what the Village included the this year's budget. Discussion followed.

Amended Motion by Huepenbecker, seconded by Ziegler, to adjust the employee FICA at \$2,500.00 which would raise the budget to \$44,900.00.

Discussion on part time employee receives no benefits.

Amended Motion by Huepenbecker, seconded by Ziegler, to adjust the employee FICA to \$2,500.00 which would adjust the budget to \$42,400.00.

Roll Call:

Ayes: Huepenbecker, Ziegler, Picot, Regan, Fulton, Stencel, Roehl, Kaatz

Nays: None

Motion carried

## **Public Comment**

- Peter Muoio (7276 Lester) – suggested having a project date for each phase of Gielow's expansion as well as the economic impact.

**Adjournment** - Motion by Fulton, seconded by Picot, to adjourn at 8:37p.m.

Respectfully submitted,  
Vicki Scott

**VILLAGE OF LEXINGTON**  
**Planning Commission Public Hearing/Special Meeting**  
**Village Hall**  
**7227 Huron Avenue, Lexington, MI**  
**May 11, 2023 7 p.m.**

**Public Hearing called to order at 7:00 p.m. by Chairman Ziegler**

The purpose of this hearing is to take comments on proposed amendments to the following sections of the Village Zoning Ordinances,

Article 2 Definitions: Section 2.2 Accessory Buildings;

Article 3 Administration & Enforcement: Section 3.2.6 Duties, Section 3.4.10 Violations, Section 3.9 Violations & Penalties, Section 3.4.1 Site Plan Review

Article 4 Zoning District Regulations: Section 4.11.1 Schedule of Regulations;

Article 5, Section General and Special Provisions: Section 5.4.1 Accessory Building Requirements.

**Public Comment:** None

**Closed Public Hearing at 7:01 p.m. by Chairman Ziegler**

**Special Meeting called to order at 7:02 p.m. by Chairman Ziegler**

**Roll Call:** Vicki Scott, Clerk

**Present:** Ziegler, Picot, Stencel, Regan, Roehl, Morris, Fulton, Huepenbecker

**Absent:** Kaatz

**Others Present:** DeCoster

**Approval of Agenda:**

Motion by Morris, seconded by Fulton, to approve the agenda as presented.

All Ayes

Motion carried

**Public Comment:** None

**Business:**

- 1. Approve recommending to Council the following amendments to the zoning ordinance related to Violations and Penalties:**

SEC. 3.2.6 Duties of Zoning Administrator (Violations)

SEC. 3.4.10 Violations

SEC. 3.9 Violations and Penalties

**MOTION** by Huepenbecker, seconded by Picot, to approve recommending to Council the following amendments to the zoning ordinance related to Violation and Penalties: SEC. 3.2.6 Duties of Zoning Administrator (Violations), SEC. 3.4.10 Violations, SEC. 3.9 Violations and Penalties.

All Ayes

Motion carried

2. **Approve recommending to Council the following amendments to the zoning ordinance pertaining to Decks:**

SEC. 3.4.1 Site Plan Review

SEC. 4.11.1 Footnote to Schedule of Regulations

**MOTION** by Roehl, seconded by Regan, to approve recommending to Council the following amendments to the zoning ordinance pertaining to Decks; SEC. 3.4.1 Site Plan Review, SEC. 4.11.1 Footnote to Schedule of Regulations.

All ayes

Motion carried

3. **Approve recommending to Council the following amendments to the zoning ordinance clarifying the Requirements for Temporary/Portable Accessory Buildings**

SEC. 2.2 Definition of Accessory Buildings and Structures

SEC. 5.4 Accessory Buildings

**MOTION** by Huepenbecker, seconded by Fulton, to approve recommending to Council the following amendments to the zoning ordinance clarifying the Requirements for Temporary/Portable Accessory Buildings.

Discussion: on portable accessory buildings and cargo containers.

Ayes – 7

Nays – 1 (Stencel)

Motion carried

4. Discuss recommendation from Ad Hoc committee regarding screening dumpsters.

**MOTION** by Picot, seconded by Huepenbecker, to table this item until the June meeting so the committee report can be included in the packet for the June meeting.

Discussion: on members being notified for the Ad Hoc meetings.

All Ayes

Motion carried

**Public Comment:** None

**Adjournment** - Motion by Fulton, seconded by Picot, to adjourn at 7:15 p.m.

Respectfully submitted,  
Vicki Scott

**Zoning Administrator Report**  
**Village of Lexington**  
**May 30th, 2023**

I am pleased to report that I have been able to make great strides in my role as the Zoning Administrator. I have:

- Working with some local business to help them apply for facade grants.
- Sent out letters to local businesses that were in violation of feather flag banners.
- Sent out letter to local residents and commercial properties for lawn violations.
- Working with the owners of Butler Bed & Breakfast to the demolition of their unsafe building. They are in the process of getting a contractor to demo the building.
- Currently working with the Planning Commission and Gielow LLC on the expansion of their facility at 5140 Lakeshore.

**(6) Land Use Permit Applications:**

5203 Main St. Lot 28 Land Use Permit (Deck)

7313 Hubbard Land Use Permit (Gazebo)

5203 Main St. Lot 111 Land Use Permit (New Mobile)

5405 Union St. Land Use Permit (Addition, Garage, Driveway, Deck, Demolition Permit)

7285 Huron Ave. Land Use Permit (Sign Permit)

7333 Lake Street Land Use Permit (New Home)

**(2) Violations**

5712 Main St, Lexington, MI 48450 (Sign Ordinance Violation)

5533 Main St, Lexington, MI 48450 (Sign Ordinance Violation)

I am currently working on making sure that residences and business owners in Lexington are complying with the Village ordinances. I am still learning the ins and outs of the ordinances, but I am determined to ensure that all residences and businesses are following the rules and regulations set out by the Village of Lexington.

I understand that there are many nuances to consider when making sure that residences and businesses are following the ordinances, and I am committed to learning as much as I can about them. I am confident that with the help of the Planning Commission and Village Police Dept., I can ensure that all residences and businesses are meeting the requirements set out by the Village ordinances.

Sincerely,

Dennis Klaas

Committee report of a meeting held on May 8, 2023  
To  
The Planning Commission regular meeting for June 5, 2023

Attending: Ziegler, Stencel, Klaas, Picot

Subject: Dumpster enclosures

The committee recommends to the Planning Commission the following amendments to the Zoning Ordinance.

SEC 2.2 DEFINITIONS

INSERT THE FOLLOWING NEW DEFINITION INTO SECTION 2.2

**DUMPSTER** A bin or other rigid container that is placed long-term at a property for the purpose of temporary storage of solid waste, site-separated materials, or source-separated materials, as defined in this chapter, for periodic pick-up by a waste hauler.

~~SEC 6.2.9 Screening of trash containers~~

~~1. Outside trash disposal dumpsters shall be screened on all sides with an opaque fence or wall, and gate at least as high as the container, but no less than six (6) feet in height and shall be constructed of material which is compatible with the architectural materials used in the site development. Dumpsters will be screened on three sides with~~

- ~~——— A. decorative masonry (brick, concrete block, or reinforced concrete) or~~
- ~~——— B. wood that is protected from possible rot or decay by the application of an exterior stain of a neutral color or pressure treated.~~

~~The fourth side of the dumpster screening shall be equipped with an opaque lockable gate that is the same height as the enclosure around the other three sides.~~

~~2. Containers shall be consolidated to minimize the number of collection sites, and located so as to reasonably equitize the distance from the building they serve.~~

~~3. Containers and enclosures shall be located away from public view insofar as possible.~~

~~4. Containers and enclosures shall be situated so that they do not cause excessive nuisance or offense to occupants of nearby buildings.~~



~~5. Concrete or adequate asphalt pads of appropriate size and construction shall be provided for containers or groups of containers having a capacity of six(6) 30 gallon cans or more. Aprons shall be provided for loading of bins with a capacity of 1.5 cubic yards or more.~~

~~6. For storage of recyclable materials, the enclosure area and pad size shall be increased to amply accommodate the extra materials and their containers.~~

~~7. Screening and gates shall be of a durable construction.~~

#### **SEC 6.10.1 CONTAINERS AND DUMPSTERS**

**1. Containers and dumpsters shall be consolidated to minimize the number of collection sites, and located so as to reasonably equalize the distance from the building they serve.**

**2. Containers and dumpsters shall be situated so that they do not cause excessive nuisance or offense to occupants of nearby buildings.**

**3. Containers and dumpsters shall be located away from public view insofar as possible.**

## **Report of Ad Hoc Committee - June 5, 2023**

### **RRC (Redevelopment Ready Communities, CIP (Capital Improvement Plan), and ZBA (Zoning Board of Appeals)**

On May 15, Mike Fulton, Doug Roehl, Tim Regan, and Jackie Huepenbecker held their first meeting. This report summarizes the items discussed at the meeting and the follow-up.

**Purpose:** To strategize and set a timeline to 1) achieve RRC Essential Certification, 2) facilitate ZBA adoption of bylaws, expectations for members, and training, 3) Update the CIP

#### **ZBA (Zoning Board of Appeals)**

Members Tom Constantineau, Bernie Havel, and Bob Timmerman are reviewing draft bylaws. They will meet to revise them and recommend adoption by Council.

Bernie Havel and Bob Timmerman attended a workshop on May 25 with PC members. The sessions were Solar Energy Systems and ZBA Basics. Tom Constantineau couldn't participate due to a knee replacement.

#### **RRC Essential Certification**

Jackie emailed Kristen a chart of what Council needs to complete and asked her to appoint a Council member to get it done, but she has not responded.

The committee chunked the tasks for Council so one member wouldn't be responsible for all of them.

- Training for council members
- Expectations for council members
- Orientation for new council members
- Update Public Participation Plan

#### **CIP (Capital Improvement Plan) Update**

Mike shared a copy of the MDEC's template for a Capital Improvement Plans

Jackie had asked Kristen if the Village planned to contract with Adam Young to assist with the update, but it appears unlikely. In the past, the manager directed staff in completing documents and meeting. In the absence of a manager, someone needs to have that authority. Concern that we are responsible for a project but lack authority to do it. Doug volunteered to be the person in charge if that person was to be a Planning Commission member.

#### **Action:**

The committee wrote the attached memo to Kristen asking her to appoint Council members for the various tasks, preferably by the next Council meeting (5/22). Jackie delivered it to her on May 16. The next day, Vicki notified the committee that Kristen said that any request would need to be approved by the Planning Commission. We understand that Commission would need to appoint a representative to the Capital Improvement Plan Committee.

During public comments at the May 22 Council meeting, Jackie updated Council on the progress on RRC and gave them the attached information.

May 16, 2023

Dear Kristen,

The ad hoc committee for the Planning Commission working on RRC, CIP, and ZBA met yesterday, and we recognized a need for Council to take action on the RRC tasks listed below. We ask that one Council member be identified to lead each area (Training, Membership, Participation), preferably by the May 22 Council meeting. Documented plans already exist for the Planning Commission and DDA to follow, and our ad hoc committee would gladly assist if requested.

#### Training for Council

- Ensure Council has a documented training plan.
- Facilitate programs and activities and provide materials to expand members' knowledge base.
- Keep training records for each member and report them to the secretary annually.

#### Membership on Council

- Make sure that expectations for Council members are clear.
- Provide orientation materials for new Council members that include all relevant information.

#### Public Participation Plan

- Review and update the Village's Public Participation Plan.

In addition, per Michigan law (125.3865, Section 65) and the RRC requirements, the Capital Improvement Plan must be updated annually, and the Planning Commission is responsible for doing so. Previously, Adam Young (Wade Trim) took the lead role in developing the CIP with the assistance of the Village Manager. It would be beneficial to continue in this manner, so please let us know if the funds exist to do so. Either way, since you are very busy as Council President and acting Village Manager, we suggest you appoint someone with authority to task the staff, as needed, to complete the CIP, with or without the planner. The Planning Commission would be happy to provide such an individual.

Respectfully,

Planning Commission Ad hoc Committee  
Mike Fulton, Doug Roehl, Tim Regan, Jackie Huepenbecker

cc Vicki Scott

## Tasks Needed to Be Completed by Council for RRC (Redevelopment Ready Communities) Essential Certification

Our Village is very close to achieving RRC essential certification. The ad hoc committee that the Planning Commission appointed to work on this project would gladly help if requested.

<b>Tasks Council Needs to Complete</b>	<b>Comments</b>	<b>Council Need</b>
Documentation of list of Expectations for council members	Council may have this.	Council member to be responsible
Documentation of orientation materials for new council members	Council may have this.	Council member to be responsible
Documentation of training plan for council members	Council may have this.*	Council member to be responsible
Documentation that the capital improvements plan (CIP) is updated annually and details a minimum of six years (beginning with the current year) of public structures and improvements.	The current plan runs through 2026, while state law requires it to go through 2029.**	Council member on team  Individual appointed to manage process.
The public participation plan is updated on a regular basis.	The current plan was adopted in 2019.	Council member to take charge

\* The training plans for the DDA, ZBA. Planning Commission, and Council may be combined and submitted as one document.

\*\* Templates are available online through MEDC's MiPlace Resource Center:  
<https://www.miplace.org/programs/redevelopment-ready-communities/rrc-library/>

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 722 - COMMUNITY & ECONOMIC DLEMENT						
101-722-523.000	MEDC GRANT	0.00	0.00	0.00	0.00	0.00
101-722-670.000	SHORT TERM RENTAL	750.00	1,150.00	400.00	(400.00)	153.33
101-722-671.500	MISC ACCT OF REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 722 - COMMUNITY & ECONOMIC DLEMENT		750.00	1,150.00	400.00	(400.00)	153.33
TOTAL REVENUES		750.00	1,150.00	400.00	(400.00)	153.33
Expenditures						
Dept 722 - COMMUNITY & ECONOMIC DLEMENT						
101-722-701.000	WAGES	21,100.00	15,743.75	2,531.25	5,356.25	74.61
101-722-704.100	MATCH - SOCIAL SECURITY	1,620.00	1,204.40	193.64	415.60	74.35
101-722-704.500	MICH EMP SEC COM	350.00	343.70	0.00	6.30	98.20
101-722-728.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	0.00	0.00	0.00
101-722-740.000	SUPPLIES	320.00	253.10	0.00	66.90	79.09
101-722-803.000	PHONE	525.00	450.00	0.00	75.00	85.71
101-722-805.000	ADVERT/PUBLICATIONS	500.00	228.80	193.60	271.20	45.76
101-722-808.000	SCHOOL/TRAINING	1,000.00	894.35	0.00	105.65	89.44
101-722-810.000	MEMBERSHIP/DUES	675.00	725.00	725.00	(50.00)	107.41
101-722-811.000	LEGAL	500.00	495.00	0.00	5.00	99.00
101-722-811.200	ZONING SURVEY	0.00	0.00	0.00	0.00	0.00
101-722-812.000	MIILEAGE	200.00	179.34	0.00	20.66	89.67
101-722-813.000	MASTER PLAN	0.00	0.00	0.00	0.00	0.00
101-722-820.000	CONTRACTED SERVICES	1,150.00	1,150.18	0.00	(0.18)	100.02
101-722-821.000	STIPEND	0.00	0.00	0.00	0.00	0.00
101-722-969.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Dept 722 - COMMUNITY & ECONOMIC DLEMENT		27,940.00	21,667.62	3,718.49	6,272.38	77.55
TOTAL EXPENDITURES		27,940.00	21,667.62	3,718.49	6,272.38	77.55
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		750.00	1,150.00	400.00	(400.00)	153.33
TOTAL EXPENDITURES		27,940.00	21,667.62	3,718.49	6,272.38	77.55
NET OF REVENUES & EXPENDITURES		(27,190.00)	(20,517.62)	(3,318.49)	(6,672.38)	75.46
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		750.00	1,150.00	400.00	(400.00)	153.33
NET OF REVENUES & EXPENDITURES		(27,190.00)	(20,517.62)	(3,318.49)	(6,672.38)	75.46



## TOWNSHIP OF WORTH

Sanilac County, Michigan  
6903 S Lakeshore Rd  
Lexington, Michigan 48450  
Telephone (810) 359-8852  
Fax (810) 359-7027  
E-mail: [clerk@worthmi.org](mailto:clerk@worthmi.org)

### PLANNING COMMISSION

Byron Wilson, Chairperson  
Stan Lessard, Vice Chairperson  
Boni Lillibridge, Secretary  
John Cuppen, Board Member  
Barbara Millsap, Board Rep

May 22, 2023

Village of Lexington  
7227 Huron Ave, Suite 100  
Lexington, MI 48450

Attn: Planning Commission

Dear Sirs and Madams:

Pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act, this letter is to notify you that Worth Township, Sanilac County, Michigan, is preparing an update to its Master Plan.

The Township is asking for your cooperation and assistance in this process. Specifically, we welcome any inputs or comments you may have which would allow us to work more cooperatively in land use planning for our region. Such inputs may be shared at the regular meetings of our Planning Commission, held at the Worth Township Office, located at 6903 S Lakeshore Road, Lexington, MI 48450.

Such inputs may also be shared via United States Postal Service (USPS) to the Township Hall address noted above, attention Planning Commission Secretary, or by email to [pctrust3@worthmi.org](mailto:pctrust3@worthmi.org). Further, we plan to submit all information required under the Act to you electronically, to be posted on the Township's website. If you prefer, we will submit such information by United States Postal Service as provided in the Act, upon your written request.

For further information concerning the Master Plan including upcoming meeting dates and times, please contact Worth Township at (810) 359-8852 or [pctrust3@worthmi.org](mailto:pctrust3@worthmi.org).

Sincerely yours,

Boni Lillibridge, Secretary  
Worth Township Planning Commission

