

**Agenda**  
**Parks & Recreation Committee**  
**Village of Lexington**  
**7227 Huron Avenue**  
**Lexington, MI 48450**

**DATE:** April 18, 2023  
**TIME:** 6:00 P.M.  
**LOCATION:** Village Hall

**CALL TO ORDER OF REGULAR MEETING:**

**ROLL CALL:** Dickinson, Klaas, Muoio, Sutton, Fisher

**APPROVAL OF AGENDA:**

**APPROVAL OF MINUTES:** March 13, 2023

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

1. Spark Grant 2<sup>nd</sup> Round- Lester St. Park –
- 2.
- 3.

**NEW BUSINESS:**

1. Budget Discussion
- 2.
- 3.

**CORRESPONDENCE:**

- Email regarding baseball diamond

**PUBLIC COMMENT:**

**ADJOURNMENT:**

## Parks and Rec Regular Meeting Minutes

Date: Monday, March 13, 2023

Call to Order at 6:01 pm by Chairperson Sutton

Roll Call by Michelle Irwin:

Present: Dickinson, Klaas, Muoio, Sutton, and Fisher

Absent:

Quorum Present

Others Present M. Irwin, Cynthia Cutright, Kathy DeCoster

### APPROVAL OF AGENDA:

**Moved** by Klaas, seconded by Fisher to approve the agenda with the addition of memorial bench under new business #5.

All Ayes

Motion Carried

### APPROVAL OF MINUTES:

**Moved** Klaas, seconded by Dickinson to approve the February 13, 2023 minutes as presented.

All Ayes

Motion Carried

**PUBLIC COMMENT** – Kathy Decoster (5203 Main Street) Questioned the \$3000 spent under contracted services. Discussed that residents are asking her about a dog park.

### AGENDA:

#### UNFINISHED BUSINESS:

1. **Spark Grant (Klaas)**– Klaas explained a small group has been chosen to review ideas for Lester Park. Klaas and Sutton met with Cutright to get information needed for writing the grant. Discussed that they are reaching out to Kim from Port Huron to help with grant. She is unable at this time to help, but is willing at a later time. Discussed that they would like to ask Kim for recommendations. Klaas spoke to an engineer to help put together a conceptual drawing. Engineer suggested talking to BMJ in regard to the engineering for the park. Klaas handed out GIS map of park to help start laying out ideas. Committee to reach out to Environmental Committee to talk about trees. Discussed ideas to put in the drawing: converting skate park into splash pad (potential donor requested splash pad to be at Lester Park), reconstruction of tennis courts, addition of a pickle ball court, consider a dog park, improvements to the walking path, addition of bathrooms. Committee discussed that they should research dog park more to weigh out pros and cons. Discussion about the importance of tiling the wet areas and improving the parking area. Discussed reaching out to community groups to help with maintenance of the grounds. Klaas to research costs of tennis repairs (reach out to Ziegler), coat of baseball field, get concept drawing, meet with Lion's Club about splash pad, and email Kaatz about tiling. Sutton to research lighting options and DTE Grants, and meet with Sandusky Parks and Rec person. Muoio look into pricing for senior outdoor exercise equipment.

## **NEW BUSINESS:**

1. **McKenna Invoice (January)**- Motion by Fisher, seconded by Klaas to approve the January McKenna invoice number 22-050-6 in the amount of \$285.00.  
**Roll Call-**  
Ayes- Fisher, Klaas, Dickinson, Muoio, and Sutton  
Nays- None
2. **Members for Harbor Improvement Project-** Discussed about choosing representatives for the projected committee. Council will be in charge of final decisions. Muoio stated he was assured that park would be involved. Will add to next agenda when more information is available.
3. **Budget-** Discussion about fund balance and determining what project could be completed using those funds. Discussion about 5 year plan, that grants can be applied for because the paperwork is turned in. Consideration to addressing drainage issues, lighting and using it toward concept drawing. Cutright suggested the committee figure out what they would like to put in next year's budget, so it can be on the treasurer's desk come the end of May when things are being finalized.
4. **Resignation Letter-** Motion by Muoio seconded by Fisher to accept Sue Pomilia's resignation letter.  
All Ayes
5. **Memorial Bench-** Discussion about the correspondence received in regard to memorial bench. Motion by Klaas, and seconded by Muoio to approve the pickle ball group to purchase a memorial bench for Lester Park, location will be TBD but it will be by the pickle ball courts.  
All Ayes  
Motion carried

## **CORRESPONDENCE- None**

**Board Discussion-** Muoio/Cutright will talk to environmental committee about trees in the park. Sutton asked about getting a copy of contact information for other committees.

**PUBLIC COMMENT-** DeCoster(5203 Main) was wondering if they considered having a drinking fountain, about having more than one pavilion, and security cameras. Is the ice rink still being considered if it is year round bathrooms should be looked at. Decoster recalled Kaatz stating something about tiling. The grills at Tierney Park are rotting.

**ADJOURNMENT: Moved** by Klaas, seconded by Muoio to adjourn: 7:14 pm.

All Ayes

Next Meeting- April10, 2023 @ 6pm in the Village Hall.

Respectfully submitted, Michelle Irwin

March 13, 2023

GL NUMBER	DESCRIPTION	2022-23		2022-23		ACTIVITY FOR		YTD BALANCE		% BDGT USED
		ORIGINAL BUDGET	BUDGET	AMENDED BUDGET	BUDGET	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	03/31/2023		
Fund 101 - GENERAL FUND										
Revenues										
Dept 774 - RECREATION/PARKS										
101-774-671.100	VENDOR PERMIT	0.00		540.00		0.00		540.00		100.00
101-774-671.500	MISC ACCT OF REVENUE	0.00		220.00		0.00		220.00		100.00
101-774-675.000	DONATIONS	0.00		1,477.00		1,476.83		1,476.83		99.99
Total Dept 774 - RECREATION/PARKS		0.00		2,237.00		1,476.83		2,236.83		99.99
TOTAL REVENUES		0.00		2,237.00		1,476.83		2,236.83		99.99
Expenditures										
Dept 774 - RECREATION/PARKS										
101-774-702.000	CLERICAL	0.00		200.00		45.36		159.27		79.64
101-774-703.600	DPM WAGES	24,000.00		16,500.00		519.12		10,171.59		61.65
101-774-703.650	DPM-WATER WAGES OVERTIME	0.00		112.00		0.00		111.33		99.40
101-774-704.100	MATCH - SOCIAL SECURITY	2,000.00		1,300.00		43.18		798.87		61.45
101-774-704.200	BLUE CROSS	8,000.00		9,000.00		18.75		5,900.24		65.56
101-774-704.300	LIFE INSURANCE	300.00		300.00		31.20		278.74		92.91
101-774-704.400	PENSION	6,200.00		3,000.00		9.30		1,635.96		54.53
101-774-704.401	AXA EQUITABLE MATCH	1,000.00		720.00		4.08		477.28		66.29
101-774-704.500	MICH EMP SEC COM	200.00		200.00		0.00		58.03		29.02
101-774-704.550	WORKERS COMP INSURANCE	1,000.00		1,107.00		0.00		1,106.95		100.00
101-774-740.000	SUPPLIES	20,000.00		13,000.00		60.00		7,579.61		58.30
101-774-801.000	ELECTRIC-DETROIT EDISON	1,300.00		1,300.00		80.16		816.65		62.82
101-774-805.000	ADVERT/PUBLICATIONS	0.00		60.00		0.00		52.80		88.00
101-774-820.000	CONTRACTED SERVICES	13,600.00		13,600.00		285.00		11,200.00		82.35
101-774-824.000	MAINTENANCE	10,000.00		10,000.00		0.00		0.00		0.00
101-774-910.000	LIABILITY INSURANCE	1,006.00		500.00		115.39		494.79		98.96
101-774-971.000	CAPITAL OUTLAY	5,000.00		5,000.00		0.00		0.00		0.00
Total Dept 774 - RECREATION/PARKS		93,606.00		75,899.00		1,211.54		40,842.11		53.81
TOTAL EXPENDITURES		93,606.00		75,899.00		1,211.54		40,842.11		53.81
Fund 101 - GENERAL FUND:										
TOTAL REVENUES		0.00		2,237.00		1,476.83		2,236.83		99.99
TOTAL EXPENDITURES		93,606.00		75,899.00		1,211.54		40,842.11		53.81
NET OF REVENUES & EXPENDITURES		(93,606.00)		(73,662.00)		265.29		(38,605.28)		52.41
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		0.00		2,237.00		1,476.83		2,236.83		99.99
NET OF REVENUES & EXPENDITURES		93,606.00		75,899.00		1,211.54		40,842.11		53.81
NET OF REVENUES & EXPENDITURES		(93,606.00)		(73,662.00)		265.29		(38,605.28)		52.41

User: SHELLY

DB: Village Of Lexington

TRANSACTIONS FROM 03/01/2023 TO 03/31/2023

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
03/01/2023			<b>101-774-702.000 CLERICAL</b>		BEG. BALANCE		113.91
03/22/2023	PR	CHK	SUMMARY PR 03/22/2023		45.36		159.27
03/31/2023			101-774-702.000	END BALANCE	45.36	0.00	159.27
03/01/2023			<b>101-774-703.600 DPW WAGES</b>		BEG. BALANCE		9,652.47
03/08/2023	PR	CHK	SUMMARY PR 03/08/2023		501.19		10,153.66
03/22/2023	PR	CHK	SUMMARY PR 03/22/2023		17.93		10,171.59
03/31/2023			101-774-703.600	END BALANCE	519.12	0.00	10,171.59
03/01/2023			<b>101-774-703.650 DPW-WATER WAGES OVERTIME</b>		BEG. BALANCE		111.33
03/31/2023			101-774-703.650	END BALANCE	0.00	0.00	111.33
03/01/2023			<b>101-774-704.100 MATCH - SOCIAL SECURITY</b>		BEG. BALANCE		755.69
03/08/2023	PR	CHK	SUMMARY PR 03/08/2023		38.34		794.03
03/22/2023	PR	CHK	SUMMARY PR 03/22/2023		4.84		798.87
03/31/2023			101-774-704.100	END BALANCE	43.18	0.00	798.87
03/01/2023			<b>101-774-704.200 BLUE CROSS</b>		BEG. BALANCE		5,881.49
03/22/2023	PR	CHK	SUMMARY PR 03/22/2023		18.75		5,900.24
03/31/2023			101-774-704.200	END BALANCE	18.75	0.00	5,900.24
03/01/2023			<b>101-774-704.300 LIFE INSURANCE</b>		BEG. BALANCE		247.54
03/02/2023	AP	INV	LIFE INSURANCE	211966718146	31.20		278.74
03/31/2023			101-774-704.300	END BALANCE	31.20	0.00	278.74
03/01/2023			<b>101-774-704.400 PENSION</b>		BEG. BALANCE		1,626.66
03/22/2023	PR	CHK	SUMMARY PR 03/22/2023		9.30		1,635.96
03/31/2023			101-774-704.400	END BALANCE	9.30	0.00	1,635.96
03/01/2023			<b>101-774-704.401 AXA EQUITABLE MATCH</b>		BEG. BALANCE		473.20
03/22/2023	PR	CHK	SUMMARY PR 03/22/2023		4.08		477.28
03/31/2023			101-774-704.401	END BALANCE	4.08	0.00	477.28
03/01/2023			<b>101-774-704.500 MICH EMP SEC COM</b>		BEG. BALANCE		58.03
03/31/2023			101-774-704.500	END BALANCE	0.00	0.00	58.03
03/01/2023			<b>101-774-704.550 WORKERS COMP INSURANCE</b>		BEG. BALANCE		1,106.95
03/31/2023			101-774-704.550	END BALANCE	0.00	0.00	1,106.95
03/01/2023			<b>101-774-740.000 SUPPLIES</b>		BEG. BALANCE		7,519.61
03/09/2023	AP	INV	FLAGS ST, PARKS, DDA, CEMETERY	8787	60.00		7,579.61
03/31/2023			101-774-740.000	END BALANCE	60.00	0.00	7,579.61
03/01/2023			<b>101-774-801.000 ELECTRIC-DETROIT EDISON</b>		BEG. BALANCE		736.49
03/17/2023	AP	INV	ELECTRIC MULTI FUNDS	DUE MARCH 30, 202	80.16		816.65
03/31/2023			101-774-801.000	END BALANCE	80.16	0.00	816.65
03/01/2023			<b>101-774-805.000 ADVERT/PUBLICATIONS</b>		BEG. BALANCE		52.80
03/31/2023			101-774-805.000	END BALANCE	0.00	0.00	52.80
03/01/2023			<b>101-774-820.000 CONTRACTED SERVICES</b>		BEG. BALANCE		10,915.00
03/17/2023	AP	INV	FINALIZE PARK PLAN PROVIDE LETTERS T	22-050-6	285.00		11,200.00
03/31/2023			101-774-820.000	END BALANCE	285.00	0.00	11,200.00
03/01/2023			<b>101-774-910.000 LIABILITY INSURANCE</b>		BEG. BALANCE		379.40
03/23/2023	AP	INV	3/23 THROUGH 3/24 LIABILITY	9119206	115.39		494.79
03/31/2023			101-774-910.000	END BALANCE	115.39	0.00	494.79
TOTAL FOR FUND 101 GENERAL FUND					1,211.54		40,842.11

## Vicki Scott

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**From:** Michael Bajdo <mbajdo@gmail.com>  
**Sent:** Monday, April 10, 2023 9:24 PM  
**To:** clerk@villageoflexington.com  
**Subject:** Lester Park

Can you please issue a request to the Parks & Rec department to groom the baseball diamond. I saw a group of young baseball players out for practice and the coach commented on how rough the diamond was for practice.

Thanks

Mike Bajdo  
5787 Union St.  
Lexington, MI 48450  
[mbajdo@gmail.com](mailto:mbajdo@gmail.com)  
(586) 914-6018