

Agenda
Parks & Recreation Committee
Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

DATE: March 13, 2023
TIME: 6:00 P.M.
LOCATION: MHP Clubhouse

CALL TO ORDER OF REGULAR MEETING:
ROLL CALL: Dickinson, Klaas, Muoio, Sutton, Fisher

APPROVAL OF AGENDA:

APPROVAL OF MINUTES: February 13, 2023

PUBLIC COMMENT:

UNFINISHED BUSINESS:

1. Spark Grant 2nd Round- Lester St. Park –
- 2.
- 3.

NEW BUSINESS:

1. McKenna Invoice (January) – Motion to approve the McKenna Invoice in the amount of \$285.00.
2. Members for the Harbor Improvement Project –
3. Budget Discussion –
4. Resignation Letter – Motion to approve the resignation of Sue Pomilia from the Parks & Rec Board.

CORRESPONDENCE:

PUBLIC COMMENT:

ADJOURNMENT:

**PLEASE NOTE THIS MEETING WILL BE HELD AT THE
MOBILE HOME PARK CLUBHOUSE**

Parks and Rec Regular Meeting Minutes

Date: Monday, February 13, 2023

Call to Order at 6:00pm by Chairperson Sutton

Roll Call by Vicki Scott:

Present: Dickenson, Klaas, Muoio, Sutton, (Fisher arrived at 6:02 p.m.)

Absent: Pomilia

Others Present Cynthia Cutright, K. DeCoster, D. Zielinski, M. McGovern

APPROVAL OF AGENDA:

MOTION by Klaas, seconded by Muoio, to approve the agenda as presented.

All Ayes

Motion Carried

APPROVAL OF MINUTES:

MOTION by Klaas, seconded by Muoio, to approve the December 12, 2022 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

1. **DNR 5 Year Plan** – Cutright explained the plan has been submitted to the state. It has been accepted and pending their final review. I do not for see any issues popping up for them not accepting it. Once I receive final word it has been officially accepted, I will up the committee. This does not prohibit us from going forward with seeking grants.
2. **Spark Grant 1st Round - Tierney Park** – Cutright explained we received word that we did not receive the Tierney Park Spark Grant. They funded less than 5% of the grants that were submitted. They ended up funding less than they said they would. They originally said they would fund 20 million dollars in grants, but only ended up funding 14 million dollars' worth of projects in 21 communities. There is 50 million dollars still available in the spark grant fund. They have removed references to round 2 and round 3. Cutright suggested we be prepared to submit the next time it opens. Although our first submittal was complete, it was recommended to have a site plan or additional renderings going forward. Discussion followed. Cutright will share the original language in the first grant.

NEW BUSINESS:

1. **McKenna Invoices –**

MOTION by Klaas, seconded by Muoio, to approve invoice #22-050-4 from McKenna for an invoice total of \$2,660.00.

Roll call:

Ayes: Klaas, Muoio, Dickinson, Sutton, Fisher

Nays: None

Motion carried

MOTION by Klaas, seconded by Muoio, to approve invoice #22-050-5 from McKenna for an invoice total of \$380.00

Roll call:

Ayes: Klaas, Muoio, Fisher, Dickinson, Sutton

Nays: None

Motion carried

2. **Spark Grant 2nd Round - Lester St. Park–** Sutton explained Cutright suggested forming a subcommittee to work on round 2 for the spark grant as soon as possible.

MOTION by Klaas, seconded by Sutton, to formalize a subcommittee of 3 members (Fisher, Klaas, and Sutton) to work on round 2 spark grant.

All ayes

Motion carried

Discussion followed on ideas to bring to Lester St. Park; brick pavers walking path, disc golf, drainage issue, and possible ice skating rink. Cutright explained, the next round for spark grants has not been announced yet. Cutright will update the board once it has been announced.

3. **Permit Schedule for Lester St. Park Baseball Fields –** Klaas explained last year one of the travel baseball teams from Croswell wanted to utilize our baseball field for practices and was the sole person using the field every night. I received a phone call from another Cros-Lex Little League group asking to use the field. The first call was Phil Jackson and the other one was Amanda Cayce from the Little League group. Klaas suggested coming up with a schedule so both teams can use the field. Moving forward it would be nice to work with the little league group to help maintain the field. Discussion followed.

MOTION by Klaas, seconded by Fisher, to allow Croswell Little League Teams and Croswell Travel Team to utilize our field to practice on Lester as long as they willing to work out an organized schedule that will be shared with the Village.

All ayes

Motion carried

4. **Harbor Improvement Project –** Cutright explained in late January the state legislature put forward a bill that allocates 8 million dollars to the Village of Lexington for harbor improvements. We are in the process of working with Senator Lauwers who needs to officially submit the grant proposal to the state budget office for that allocation. We will create the grant agreement through MEDC. We will have 8 million towards a total 12-million-dollar project which includes both uplands and the docks/marina as controlled by DNR. We are working with the DNR on how we come up with that gap funding so they can fulfill their requirements they need for their docks. This is brand new and still in the works.

By May 1, 2023 is when they need the grant agreement signed. I wouldn't expect we will see any progress with construction until the fall or probably spring of 2024 by the time we have a full understanding of what we will need through the design and engineering process. Muoio asked if the funds will be channeled through the DDA. Cutright explained yes it will be. There will be a working group with the DDA, the Village, Planning Commission, Parks & Rec, and the DNR to complete the project. The total 8 million will not go all into the docks. This was written for the Village not just for the DNR. We do have a MOU with the DNR as well so we do want to work together. Discussion followed.

5. **Agenda & Minutes on Village Website** – Sutton explained this has already been done.

CORRESPONDENCE: None

PUBLIC COMMENT:

- Kathy DeCoster (5203 Main St.) - commented on the brick pavers, skating rink bladder, and splash pad at Tierney Park.
- David Zielinski (5203 Main St.) – commented on the private boat docks and Tierney Park.
- Mike McGovern (7316 Simons St.) – commented on the private boat docks and DDA boundaries.
- D. Klaas – commented on future applications for the Parks & Rec Board. Before the application goes to Council having each board reach out to future applicants to see if they are full time or part time residents. Muoio suggested having that question on the application.

ADJOURNMENT:

MOTION by Klaas, seconded by Sutton, to adjourn the meeting at 7:01 pm.

All Ayes

Motion carried

Respectfully submitted,

Vicki Scott

February 13, 2023

PERIOD ENDING 02/28/2023

PARKS AND REC

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR
		ORIGINAL BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Revenues					
Dept 774 - RECREATION/PARKS					
101-774-671.100	VENDOR PERMIT	0.00		540.00	0.00
101-774-671.500	MISC ACCT OF REVENUE	0.00		220.00	0.00
Total Dept 774 - RECREATION/PARKS		0.00		760.00	0.00
TOTAL REVENUES		0.00		760.00	0.00
Expenditures					
Dept 774 - RECREATION/PARKS					
101-774-702.000	CLERICAL	0.00		113.91	0.00
101-774-703.600	DPW WAGES	24,000.00		9,652.47	186.02
101-774-703.650	DPW-WATER WAGES OVERTIME	0.00		111.33	0.00
101-774-704.100	MATCH - SOCIAL SECURITY	2,000.00		755.69	14.21
101-774-704.200	BLUE CROSS	8,000.00		5,881.49	44.44
101-774-704.300	LIFE INSURANCE	300.00		247.54	31.20
101-774-704.400	PENSION	6,200.00		1,626.66	18.61
101-774-704.401	AXA EQUITABLE MATCH	1,000.00		473.20	12.17
101-774-704.500	MICH EMP SEC COM	200.00		58.03	2.51
101-774-704.550	WORKERS COMP INSURANCE	1,000.00		1,106.95	0.00
101-774-740.000	SUPPLIES	20,000.00		7,519.61	0.00
101-774-801.000	ELECTRIC-DETROIT EDISON	1,300.00		736.49	87.66
101-774-805.000	ADVERT/PUBLICATIONS	0.00		52.80	0.00
101-774-820.000	CONTRACTED SERVICES	13,600.00		10,915.00	3,040.00
101-774-824.000	MAINTENANCE	10,000.00		0.00	0.00
101-774-910.000	LIABILITY INSURANCE	1,006.00		379.40	0.00
101-774-971.000	CAPITAL OUTLAY	5,000.00		0.00	0.00
Total Dept 774 - RECREATION/PARKS		93,606.00		39,630.57	3,436.82
TOTAL EXPENDITURES		93,606.00		39,630.57	3,436.82
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00		760.00	0.00
TOTAL EXPENDITURES		93,606.00		39,630.57	3,436.82
NET OF REVENUES & EXPENDITURES		(93,606.00)		(38,870.57)	(3,436.82)
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		0.00		760.00	0.00
TOTAL EXPENDITURES - ALL FUNDS		93,606.00		39,630.57	3,436.82
NET OF REVENUES & EXPENDITURES		(93,606.00)		(38,870.57)	(3,436.82)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
02/01/2023			101-774-702.000 CLERICAL		BEG. BALANCE		113.91
02/28/2023			101-774-702.000	END BALANCE	0.00	0.00	113.91
02/01/2023			101-774-703.600 DPW WAGES		BEG. BALANCE		9,466.45
02/01/2023	PR	CHK	SUMMARY PR 02/01/2023		29.08		9,495.53
02/08/2023	PR	CHK	SUMMARY PR 02/08/2023		37.10		9,532.63
02/15/2023	PR	CHK	SUMMARY PR 02/15/2023		94.02		9,626.65
02/22/2023	PR	CHK	SUMMARY PR 02/22/2023		25.82		9,652.47
02/28/2023			101-774-703.600	END BALANCE	186.02	0.00	9,652.47
02/01/2023			101-774-703.650 DPW-WATER WAGES OVERTIME		BEG. BALANCE		111.33
02/28/2023			101-774-703.650	END BALANCE	0.00	0.00	111.33
02/01/2023			101-774-704.100 MATCH - SOCIAL SECURITY		BEG. BALANCE		741.48
02/01/2023	PR	CHK	SUMMARY PR 02/01/2023		2.22		743.70
02/08/2023	PR	CHK	SUMMARY PR 02/08/2023		2.84		746.54
02/15/2023	PR	CHK	SUMMARY PR 02/15/2023		7.18		753.72
02/22/2023	PR	CHK	SUMMARY PR 02/22/2023		1.97		755.69
02/28/2023			101-774-704.100	END BALANCE	14.21	0.00	755.69
02/01/2023			101-774-704.200 BLUE CROSS		BEG. BALANCE		5,837.05
02/01/2023	PR	CHK	SUMMARY PR 02/01/2023		5.85		5,842.90
02/08/2023	PR	CHK	SUMMARY PR 02/08/2023		9.63		5,852.53
02/15/2023	PR	CHK	SUMMARY PR 02/15/2023		21.46		5,873.99
02/22/2023	PR	CHK	SUMMARY PR 02/22/2023		7.50		5,881.49
02/28/2023			101-774-704.200	END BALANCE	44.44	0.00	5,881.49
02/01/2023			101-774-704.300 LIFE INSURANCE		BEG. BALANCE		216.34
02/03/2023	AP	INV	FEB 23 LIFE INSURANCE	211969862828	31.20		247.54
02/28/2023			101-774-704.300	END BALANCE	31.20	0.00	247.54
02/01/2023			101-774-704.400 PENSION		BEG. BALANCE		1,608.05
02/15/2023	PR	CHK	SUMMARY PR 02/15/2023		18.61		1,626.66
02/28/2023			101-774-704.400	END BALANCE	18.61	0.00	1,626.66
02/01/2023			101-774-704.401 AXA EQUITABLE MATCH		BEG. BALANCE		461.03
02/01/2023	PR	CHK	SUMMARY PR 02/01/2023		2.62		463.65
02/08/2023	PR	CHK	SUMMARY PR 02/08/2023		2.44		466.09
02/15/2023	PR	CHK	SUMMARY PR 02/15/2023		5.24		471.33
02/22/2023	PR	CHK	SUMMARY PR 02/22/2023		1.87		473.20
02/28/2023			101-774-704.401	END BALANCE	12.17	0.00	473.20
02/01/2023			101-774-704.500 MICH EMP SEC COM		BEG. BALANCE		55.52
02/01/2023	PR	CHK	SUMMARY PR 02/01/2023		0.67		56.19
02/08/2023	PR	CHK	SUMMARY PR 02/08/2023		0.85		57.04
02/15/2023	PR	CHK	SUMMARY PR 02/15/2023		0.73		57.77
02/22/2023	PR	CHK	SUMMARY PR 02/22/2023		0.26		58.03
02/28/2023			101-774-704.500	END BALANCE	2.51	0.00	58.03
02/01/2023			101-774-704.550 WORKERS COMP INSURANCE		BEG. BALANCE		1,106.95
02/28/2023			101-774-704.550	END BALANCE	0.00	0.00	1,106.95
02/01/2023			101-774-740.000 SUPPLIES		BEG. BALANCE		7,519.61
02/28/2023			101-774-740.000	END BALANCE	0.00	0.00	7,519.61
02/01/2023			101-774-801.000 ELECTRIC-DETROIT EDISON		BEG. BALANCE		648.83
02/15/2023	AP	INV	ELECTRIC MULTI FUNDS	DUE 2/28/23	87.66		736.49
02/28/2023			101-774-801.000	END BALANCE	87.66	0.00	736.49
02/01/2023			101-774-805.000 ADVERT/PUBLICATIONS		BEG. BALANCE		52.80
02/28/2023			101-774-805.000	END BALANCE	0.00	0.00	52.80
02/01/2023			101-774-820.000 CONTRACTED SERVICES		BEG. BALANCE		7,875.00
02/15/2023	AP	INV	ATTEND 12/22 MTG	220505	380.00		8,255.00
02/15/2023	AP	INV	ATTEND 11/4/22 MTG & 11/14/22	220504	2,660.00		10,915.00
02/28/2023			101-774-820.000	END BALANCE	3,040.00	0.00	10,915.00
02/01/2023			101-774-910.000 LIABILITY INSURANCE		BEG. BALANCE		379.40
02/28/2023			101-774-910.000	END BALANCE	0.00	0.00	379.40
TOTAL FOR FUND 101 GENERAL FUND					3,436.82		39,630.57



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

☎ 248.596.0920
F 248.596.0930
MCKA.COM

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

February 17, 2023
Invoice No: 22-Q50 - 6

Project 22-050 Village of Lexington Parks and Recreation Plan
Professional Services from January 1, 2023 to January 31, 2023

Professional Services

Finalize plan, provide transmittal letters to regional agencies.

Collect supporting materials, provide MDNR submittal information, provide final printed copies.

Contract Amount

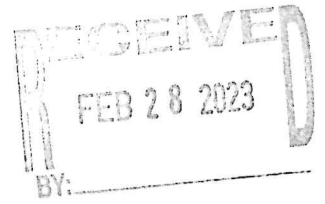
Total Fee	9,500.00		
Percent Complete	100.00	Total Earned	9,500.00
		Previous Fee Billing	9,215.00
		Total Fee	\$285.00
		Invoice Total	\$285.00

Outstanding Invoices

Number	Date	Balance
4	12/15/2022	2,660.00
5	1/9/2023	380.00
Total		\$3,040.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Feb 28, 2023



To Parks and Rec Board Members;

I am submitting a letter to leave
the board.

Thankyou,

Susan P. Miller