

Agenda
Parks & Recreation Committee
Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

DATE: August 14, 2023
TIME: 6:00 P.M.
LOCATION: Village Hall

CALL TO ORDER OF REGULAR MEETING:

ROLL CALL: Dickinson, Klaas, Muoio, Sutton, Fisher, Fulton, McMahan

APPROVAL OF AGENDA:

APPROVAL OF MINUTES: Motion to approve the July 10, 2023 minutes as presented.

PUBLIC COMMENT:

UNFINISHED BUSINESS:

1. Spark Grant for Lester Street Park Update 2nd Round –
2. Harbor Redevelopment Update - Klaas
3. Pickleball Courts Update – McMahan
4. Parks & Rec Bylaws Update – Fulton

NEW BUSINESS:

1. Additional Grant Opportunities –
- 2.
- 3.

CORRESPONDENCE:

PUBLIC COMMENT:

ADJOURNMENT:

Parks and Rec Regular Meeting Minutes

Date: Monday, July 10, 2023

Call to Order at 6:00 pm by Chairperson Sutton

Roll Call by Michelle Irwin:

Present: Dickinson, Muoio, Klaas, Sutton, Fulton, McMahon

Absent: Fisher

Quorum Present

Others Present M. Irwin, D. Roehl, and M. McGovern

APPROVAL OF AGENDA:

Motion by Klaas, seconded by Muoio to approve the agenda as amended, adding May 8, 2023 minutes to the agenda before the approval of June 19, 2023 minutes.

All Ayes

Motion Carried

APPROVAL OF MINUTES:

Motion by McMahon, seconded by Fulton to approve of the May 8, 2023 as presented.

All Ayes

Motion carried

Motion by Fulton, seconded by Klaas to approve the June 19, 2023 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: D. Roehl 5410 William Drive asked if it would be possible to mark the beach closure closer to the boardwalk. Stated observing frustrated families hauling everything down there but finding out it was closed.

AGENDA:

UNFINISHED BUSINESS:

- 1. Spark Grant for Lester Street Update-** Klaas and Sutton stated the grant application has been submitted. Klaas had Cutright, projects manager, review and he stated that she was impressed with the letters of support were received and that it looked good. Sutton and Fulton thanked everyone that was involved. Discussion followed regarding deadlines. Construction needs to be completed by June of 2026 if grant is awarded. Dickinson stated they should start brainstorming should the grant not be awarded. Discussion followed.
- 2. Pickleball Request-** Sutton asked McMahon to speak on the request. McMahon stated the club would like to use the basketball court as a temporary court. Group will yield to basketball players. They would like to use tape and some stencils for painting the corners. They have a portable net they can use. It will help with the amount of people that are waiting to play. Discussion about net storage. Pickleball group workout those

details. Fulton would like to approach a local company to help find funds for to put in more courts. There is a need for more courts.

Motion by McMahon, seconded by Fulton that the Parks and Rec Committee approve the Pickleball Club request to put in up to 2 temporary courts on the Lester Street basketball courts at the expense of the Pickleball Club.

All Ayes

Motion Carried.

- 3. Grills for Tierney Park-** They have been installed. Unfortunately, there was some miscommunication regarding the project and a local landscaping company installed them without the Village approval. Make sure the Village is involved in situations like these, so we are properly insured. In the future open communication is integral even when making a donation.
- 4. Harbor Development Committee-** Klaas stated that there was a meeting today (July 10, 2023) and he is impressed with the group. It is very organized. They welcome feedback from all groups. They would like to set up a meeting with each board to gather feedback. Parks is hoping to set their date for August 8, 2023 at 6pm with Edgewater.

NEW BUSINESS:

- 1. New Village Manager-** Sutton asked Irwin about the position. Irwin stated that Lori Fisher with Double Hall Solutions will be started on Monday, July 17, 2023. Everyone is excited to see the position filled.
- 2. Chairperson-** Sutton stated that she does not feel she is able to give the position the full attention that is needed. She would like someone else on the board to step in, but maintain her position on the board. Discussion on how the board is full, it would have to be a current member.
- 3. Parks and Rec Committee Rules-** Basic discussion on proper meeting etiquette. Discussion on a workshop to develop some by-laws. Fulton to work on By-Laws to present.

PUBLIC COMMENT-Doug Roehl stated the Planning Commission just worked on their By-Laws maybe the committee could find that useful.

ADJOURNMENT: Motion by Klaas, seconded by Fulton to adjourn: 6:33 pm.

All Ayes

Next Meeting- August 14, 2023 @ 6pm in the Village Hall.

Respectfully submitted, Michelle Irwin
July 10, 2023

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON
 PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	PARKS AND REC		ACTIVITY FOR MONTH 07/31/2023	YTD BALANCE 07/31/2023	% BGD
		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET			
Fund 101 - GENERAL FUND						
Revenues						
Dept 774 - RECREATION/PARKS						
101-774-671.100	VENDOR PERMIT	1,500.00	1,500.00	110.00	110.00	7.33
101-774-675.000	DONATIONS	500.00	500.00	0.00	0.00	0.00
Total Dept 774 - RECREATION/PARKS		2,000.00	2,000.00	110.00	110.00	5.50
TOTAL REVENUES		2,000.00	2,000.00	110.00	110.00	5.50
Expenditures						
Dept 774 - RECREATION/PARKS						
101-774-702.000	CLERICAL	200.00	200.00	23.36	23.36	11.68
101-774-703.600	DPW WAGES	16,500.00	16,500.00	2,821.61	2,821.61	17.10
101-774-703.650	DPW-WATER WAGES OVERTIME	0.00	0.00	186.46	186.46	100.00
101-774-704.100	MATCH - SOCIAL SECURITY	1,300.00	1,300.00	230.11	230.11	17.70
101-774-704.200	BLUE CROSS	9,000.00	9,000.00	624.16	624.16	6.94
101-774-704.300	LIFE INSURANCE	400.00	400.00	21.26	21.26	5.32
101-774-704.400	PENSION	3,500.00	3,500.00	99.00	99.00	2.83
101-774-704.401	AXA EQUITABLE MATCH	800.00	800.00	73.94	73.94	9.24
101-774-704.500	MICH EMP SEC COM	200.00	200.00	30.21	30.21	15.11
101-774-704.550	WORKERS COMP INSURANCE	1,127.00	1,127.00	0.00	0.00	0.00
101-774-740.000	SUPPLIES	15,000.00	15,000.00	510.51	510.51	3.40
101-774-801.000	ELECTRIC-DETROIT EDISON	1,050.00	1,050.00	175.94	175.94	16.76
101-774-805.000	ADVERT/PUBLICATIONS	120.00	120.00	0.00	0.00	0.00
101-774-820.000	CONTRACTED SERVICES	20,000.00	20,000.00	0.00	0.00	0.00
101-774-824.000	MAINTENANCE	15,000.00	15,000.00	0.00	0.00	0.00
101-774-910.000	LIABILITY INSURANCE	500.00	500.00	0.00	0.00	0.00
101-774-971.000	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 774 - RECREATION/PARKS		89,697.00	89,697.00	4,796.56	4,796.56	5.35
TOTAL EXPENDITURES		89,697.00	89,697.00	4,796.56	4,796.56	5.35
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,000.00	2,000.00	110.00	110.00	5.50
TOTAL EXPENDITURES		89,697.00	89,697.00	4,796.56	4,796.56	5.35
NET OF REVENUES & EXPENDITURES		(87,697.00)	(87,697.00)	(4,686.56)	(4,686.56)	5.34
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		2,000.00	2,000.00	110.00	110.00	5.50
NET OF REVENUES & EXPENDITURES		89,697.00	89,697.00	4,796.56	4,796.56	5.35
		(87,697.00)	(87,697.00)	(4,686.56)	(4,686.56)	5.34

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
07/01/2023			101-774-702.000 CLERICAL		BEG. BALANCE		0.00
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		23.36		23.36
07/31/2023			101-774-702.000	END BALANCE	23.36	0.00	23.36
07/01/2023			101-774-703.600 DPW WAGES		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		770.78		770.78
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		691.20		1,461.98
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		571.65		2,033.63
07/26/2023	PR	CHK	SUMMARY PR 07/26/2023		787.98		2,821.61
07/31/2023			101-774-703.600	END BALANCE	2,821.61	0.00	2,821.61
07/01/2023			101-774-703.650 DPW-WATER WAGES OVERTIME		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		81.81		81.81
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		37.26		119.07
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		67.39		186.46
07/31/2023			101-774-703.650	END BALANCE	186.46	0.00	186.46
07/01/2023			101-774-704.100 MATCH - SOCIAL SECURITY		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		64.90		64.90
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		55.29		120.19
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		50.29		170.48
07/26/2023	PR	CHK	SUMMARY PR 07/26/2023		59.63		230.11
07/31/2023			101-774-704.100	END BALANCE	230.11	0.00	230.11
07/01/2023			101-774-704.200 BLUE CROSS		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		118.07		118.07
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		156.18		274.25
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		132.29		406.54
07/26/2023	PR	CHK	SUMMARY PR 07/26/2023		217.62		624.16
07/31/2023			101-774-704.200	END BALANCE	624.16	0.00	624.16
07/01/2023			101-774-704.300 LIFE INSURANCE		BEG. BALANCE		0.00
07/11/2023	AP	INV	JULY LIFE INSURANCE	211964732660	21.26		21.26
07/31/2023			101-774-704.300	END BALANCE	21.26	0.00	21.26
07/01/2023			101-774-704.400 PENSION		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		39.92		39.92
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		59.08		99.00
07/31/2023			101-774-704.400	END BALANCE	99.00	0.00	99.00
07/01/2023			101-774-704.401 AXA EQUITABLE MATCH		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		16.18		16.18
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		13.46		29.64
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		25.28		54.92
07/26/2023	PR	CHK	SUMMARY PR 07/26/2023		19.02		73.94
07/31/2023			101-774-704.401	END BALANCE	73.94	0.00	73.94
07/01/2023			101-774-704.500 MICH EMP SEC COM		BEG. BALANCE		0.00
07/05/2023	PR	CHK	SUMMARY PR 07/05/2023		12.29		12.29
07/12/2023	PR	CHK	SUMMARY PR 07/12/2023		9.25		21.54
07/19/2023	PR	CHK	SUMMARY PR 07/19/2023		4.94		26.48
07/26/2023	PR	CHK	SUMMARY PR 07/26/2023		3.73		30.21
07/31/2023			101-774-704.500	END BALANCE	30.21	0.00	30.21
07/01/2023			101-774-740.000 SUPPLIES		BEG. BALANCE		0.00
07/11/2023	AP	INV	MOWER BLADES	116776	14.99		14.99
07/11/2023	AP	INV	TRASH BAGS CLEANING SUPPLT P&R DDA	6598	193.00		207.99
07/20/2023	AP	INV	CLEANING SUPPLY	6616	273.50		481.49
07/20/2023	AP	INV	BLADES FOR MOWER	2140148	15.46		496.95
07/20/2023	AP	INV	BLADES FOR MOWER	P52276	13.56		510.51
07/31/2023			101-774-740.000	END BALANCE	510.51	0.00	510.51
07/01/2023			101-774-801.000 ELECTRIC-DETROIT EDISON		BEG. BALANCE		0.00
07/20/2023	AP	INV	ELECTIR MULTI FUNDS	DUE 8-01-23	175.94		175.94
07/31/2023			101-774-801.000	END BALANCE	175.94	0.00	175.94
TOTAL FOR FUND 101 GENERAL FUND							
					4,796.56		4,796.56