

MHP ADVISORY BOARD AGENDA

Date: February 8th, 2024

Location: LNS Clubhouse

Call to Order: 6 p.m.

Pledge of Allegiance

Roll Call

Approval of Minutes: Advisory Board Meeting September 14th, 2023

Approval of Agenda

Public Comments

Board Comments

Business:

- Reminder for Meetings – October meeting will be last one until February 2024.
- Capital Improvement Plan Update – Ed to address these items.
- Tracy Zysk has resigned
- Ted Schatzberg has applied for a Board position
- Estimates are coming in for replacing the windows in the Clubhouse
- Beach mats and south stairs are completed, north side to be completed in the spring, we are getting pricing for the center walkway using vinyl in lieu of wood.
- Marketing Plan being worked on with Village Manager and Planning Committee.
- Appreciation extended to everyone who helped with the scarecrow setup and the planning committee for all their hard work and time.
- Surveys reviewed.
- Manager Report

Close:

- Next Meeting Date: March 8th, 2024 6 p.m.
- Public Comment
- Board Comment
- Adjournment

Lexington North Shores Mobile Home Park
Advisory Board Meeting Minutes
6:00 P.M. Thursday 9/14/23
Clubhouse

Call to Order: by Judi Resk at 6:00 P.M.

Pledge of Allegiance: Members and audience

Roll Call:

Present: Larry Adams, Judi Resk, Sheila Klaas, Tracy Zysk

Absent: D Zielinski, P. Moran

Others: Ed Jarosz, members of community present

Approval of Agenda: Motion made by Klaas, supported by Adams to approve the Advisory Board meeting August 10, 2023.

Motion to approve agenda of August 10, 2023, made by Klaas, supported by Adams. All in favor.

Motion made by Adams to add discussion on generator and windows, Zysk supported. All in favor.

Approval of Minutes: Motion to approve minutes of August 10, 2023, made by Adams, supported by Klaas.

Public Comment: N/A

Board Comment: N/A

Business:

- I. **Rules and Regulations/Lease Update-** Rules and Regulations were approved by Council. Lori Fisher will be sending Rules and Lease out, but date unknown.
- II. **Capital improvement Plan-** The committee sent the plan to Lori Fisher for review. Once we get the plan back, we can share the 6-year project with the board. Plan includes having a project done each year.
Ed: sending out surveys in self-addressed, postage paid envelopes to ask residents what they would like included in the plan.
- III. **Generators/Windows-** Wallside Windows were out in park today and gave estimate for all windows on clubhouse to be replaced. MHP is now looking to get RFP for additional estimates for generator and windows/blinds.
Ed included that the RFP will be placed on Bidnet at well to get to bid on the items. Generator would provide heat/air in clubhouse should the park power go out. Residents could have place to go for air/heat in the event their home was out of power. RFP will go out in several places for bids.

Motion made by Klaas to put the RFP out for bid for purchase of replacement windows and generator for the clubhouse, supported by Zysk.

- IV. Manager's report-** Ed reported that the STOP sign was painted on roads in park. Complaints on the fence in the front resulted in meeting to look at fence company to move fence line back to angle fence to give a better view when leaving park.

Bluff overgrowth-looking at options to cut the brush on the bluff. DPW is going to get options back on how to handle the overgrowth.

Bills-there was a charge to the park for \$923.78 for benches that was in error and will be removed from financials.

Trapping-traps are set and catching animals in the park and released, if possible.

Close:

- **Next meeting date: October 12, 2023, at 6pm.**
- **Public Comment:** Lot 48-Dave Z. asked if rules prohibit whole house generators.
- **Pauline Balan**-suggested looking at replacement windows that have blinds built in. And reported a groundhog on southside of park that needed to be trapped. Pauline notified board that Dan Fassel is no longer closing mobile homes and would ask for referrals for closing homes/water for winter. Ed advised on Village contacting water dept for shut off and turn on.
- **Board Comment:** Adams reminded everyone of Edgewater presentation on 9/20/23 on Harbor Development plan at United Methodist Church.

Adjournment: Meeting was adjourned at 6:28 P.M. on a motion by Klass, supported by Moran.

Respectfully submitted: Tracy Zysk, Recorder 9/15/23

Meeting Dates for 2024

FEBRUARY 8th, 2024

MARCH 8th, 2024

April 12th, 2024

May 10th, 2024

June 13th, 2024

July 11th, 2024

August 8th, 2024

September 12th, 2024

October 10th, 2024

Vicki Scott

From: Tracy Zysk <tracyzysk@comcast.net>
Sent: Tuesday, September 26, 2023 4:17 PM
To: greenthumbslastforever99@gmail.com; garyandjudyresk@outlook.com
Subject: Resignation

Hi Judy,

Please accept my resignation from the MHP Advisory Board. I want to thank you, the board and the residents for allowing me to be a part of the park's decision making committee over the last few years.

Thank you,
Tracy Zysk

VILLAGE OF LEXINGTON

AUTHORITIES, BOARDS, COMMISSIONS AND COMMITTEES,
APPLICATION

Your interest and expressed willingness to serve the Village of Lexington is appreciated. The purpose of this application form is to provide the President and Village Council with basic reference data and information pertaining to individuals being considered for appointment to a Village Council appointed Authority, Board, Commission or Committee. The information supplied on this form will be available only to the President and Village Council in their deliberation for such appointments.

DATE: 9/29/2013

PRINT NAME: SCHATZBERG THEODORE FRANKLIN
Last First Middle

STREET: 583 MAIN ST LOT 133

PHONE: 313-587-9930

EMPLOYER: RETIRED

BUSINESS ADDRESS: _____ CITY: _____

BUSINESS TELEPHONE: _____ EMAIL ADDRESS: TSCHATZBERG @
EARTHLINK.NET

How long have you lived continuously within the Village of Lexington? _____

Please explain why you would be the best candidate for appointment to any of the groups listed below:

I AM A YEAR ROUND RESIDENT OF THE L.N.S.M.P AND
I BELIEVE THAT I COULD HELP PROVIDE NEW FRESH
IDEAS TO HELP OUR PARK GROW

If choosing more than one, list in priority, i.e., 1- First Choice 2 - Second Choice, etc.

_____ Cemetery Board

X _____ MHP advisory board

_____ Planning Commission

_____ ZBA

_____ Downtown development authority

_____ Historical District Study Comm.

_____ Parks and Rec Committee

_____ Environmental Committee

Invoice

SOLD TO		Village of Lexington		Kneeger Excavating	
ADDRESS		7226 Linton St.		72 E Colby Rd	
CITY, STATE, ZIP		Lexington MA 01845-3		Sandwich MA 01971	
CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.	DATE	
				11-10-77	

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		Mass Bluff by lake			
		at Kinder Park			
		Gravering going South			\$ 3000.00
		<i>Estimate</i>			
					\$ 3,400.00

Accepted By

Accepted Date

Old's Electric LLC

Scott Old
PO Box 159
Lexington MI 48450



Estimate

10/6/2023

Lexington North Shores
5203 Mian St
Lexington MI 48450

*"We Take Pride
In Our Work"*

Customer E-mail	northshores@villageoflexi...
Customer Phone	Ed 810-304-3969
Project	Generator

Description	Total
Provide and install 18kw Generac generator with 200 amp automatic transfer switch. Generator to be located on north side of building, west of ac unit	9,725.00
Concrete pad included	
Gas piping included	
Permits included	
No Sencor meter upgrades included if applicable. Recommended for 22kw and above.	
Optional accessories if desired. Not included in above total.	
Battery warmer. Recommended.	155.00
Oil filter warmer. Recommended.	155.00
Brown out protection k.it. Recommended.	290.00
Whole home surge suppressor	235.00
Yearly Mobile Link wifi monitoring subscription.	45.00
5 year extended factory warranty.	535.00
7 year extended factory warranty.	735.00
10 year extended factory warranty.	1,035.00

Thank you for the opportunity to quote your project. Price is subject to change if materials or labor costs increase. Please let me know if I've missed anything.



Village of Lexington Code of Ethics Policy

The Code of Ethics Policy of the Village of Lexington is for members of Council and of the Village's Boards, Committees and Commissions ("Members") to ensure public confidence in the integrity of local government and its effective, responsible, transparent and fair operations.

1. Members shall comply with the laws of the United States of America, the State of Michigan and the Village of Lexington in the performance of their public duties.
2. Members recognize that stewardship of the public interest is their primary concern. They shall work for the common good of the residents of the Village.
3. Members shall endeavor to treat all members of the public fairly and equitably and conduct themselves in a businesslike manner, respecting the rights and opinions of other members and the public.
4. Members shall be committed to the concepts of effective and democratic local government and perform their duties in accordance with the processes and rules of order as established by the Village Council.
5. Members have an obligation to attend meetings for the performance of their official duties. Members should be prepared for the meetings they attend, review materials, attend trainings, and listen to the public comments and discussions.
6. The Village values the independent advice of boards, committees, and commissions to the public decision-making process. Members shall refrain from using their position to unduly influence the deliberations or outcomes of council, committee, commission, and staff deliberation proceedings.
7. Members shall support the maintenance of a positive and constructive work place environment for Village employees and for citizens and businesses dealing with the Village. Members shall recognize their role in dealing with Village employees and in no way create the perception of inappropriate direction to staff.
8. Members accept responsibility to represent the Council, Commission, or Committee they are appointed to with dignity and pride by being a positive role model.

Board/Commission Member Signature