

Village of Lexington
Lexington North Shores Advisory Board
5203 Main St., Lexington, MI 48450
Thursday, March 13, 2025
6:00 PM

AGENDA

PLEDGE OF ALLEGIANCE

CALL TO ORDER/REGULAR ADVISORY BOARD MEETING

**ROLL CALL: Bob Dost, Judi Resk, Peggy Moran, Ted Schatzberg, Jan Reale, Chris
Cole, Dave Resovsky**

PUBLIC COMMENT

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

BUSINESS

1. Rules and Regulations Updates
2. Summer Activities Discussion
3. 2025-2026 Budget Discussion
4. Manager Updates, Fisher

PUBLIC COMMENT

BOARD COMMENT

NEXT MEETING: Apr 17, 2025

ADJOURNMENT

Village of Lexington
Lexington North Shores Advisory Board
5203 Main St., Lexington, MI 48450
Thursday, February 13, 2025
6:00 PM

MEETING MINUTES

PLEDGE OF ALLEGIANCE

CALL TO ORDER/REGULAR ADVISORY BOARD MEETING: 6:00

ROLL CALL: Bob Dost (arrived at 6:30), Peggy Moran, Ted Schatzberg, Jan Reale, Chris Cole, Dave Resovsky

Absent: Resk

PUBLIC COMMENT: None

APPROVAL OF THE AGENDA: Reale motioned to approve, Ted seconded, all in favor

APPROVAL OF THE MINUTES: Ted motioned to approve, Jan seconded, all in favor

BUSINESS

1. New Council Member and Advisory Board member Christopher Cole welcomed.
2. Jan Reale discussed the potential updates to Rules and Regulations. Changes include health and safety inspections, spray painting, and contractor requirements to bring in line with proposed ordinance updates.
3. Capital Improvement Plan - no discussion.
4. Review of tree trimming, empty lots and progress regarding lots 73, 124 and 220: Lori Fisher stated that Patterson will be back in town and continue tree trimming and removal. 6-7 homes coming in to fill the empty lots. #124 has been turned over to owner, #73 has been working on. Both lots are being charged rent as of Jan. 1. 220, no status change.
5. 2025-2026 Budget Discussion - will include in next month's packet
6. Lori Fisher Village Manager updates: Fisher gave updates regarding caretaker position, several new homes coming into park. Floor will be

buffed and waxed in early March and building will be closed for use during that time.

PUBLIC COMMENT: Comment on tree trimming.

BOARD COMMENT: None

NEXT MEETING: March 13, 2025

ADJOURNMENT: 6:55 pm

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR	YTD BALANCE	% BDTG
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 597 - LEX MOBILE HOME PARK						
Revenues						
Dept 597 - MHP	MHPK WATER REVENUE	0.00	0.00	0.00	8,480.03	100.00
597-597-626.000	MHPK SEWER REVENUE	0.00	0.00	0.00	6,219.21	100.00
597-597-626.100	WATER/SEWER READY	0.00	0.00	0.00	66,456.00	100.00
597-597-629.000	PENALTIES-LATE FEES	1,500.00	1,500.00	315.00	1,505.00	100.33
597-597-665.000	INTEREST EARNED	25,000.00	25,000.00	0.00	23,721.00	94.88
597-597-667.000	MHPK RENT REVENUE	762,300.00	762,300.00	64,030.00	507,207.42	66.54
597-597-667.597	Hall Rental MHP	1,200.00	1,200.00	50.00	917.20	76.43
597-597-686.500	MISC ACCT OF REVENUE	500.00	500.00	0.00	6,400.00	1,280.00
Total Dept 597 - MHP		790,500.00	790,500.00	64,395.00	620,905.86	78.55
TOTAL REVENUES		790,500.00	790,500.00	64,395.00	620,905.86	78.55
Expenditures						
Dept 597 - MHP	ADMINISTRATIVE REIMBURSEMENT	69,339.00	69,339.00	5,778.25	46,226.00	66.67
597-597-699.940	CLERICAL	0.00	0.00	752.32	6,175.69	100.00
597-597-702.000	JANITORIAL	4,000.00	4,000.00	369.71	1,048.16	26.20
597-597-702.400	MHP SUPERINTENDENT	28,000.00	28,000.00	0.00	4,537.50	16.21
597-597-702.420	DPW WAGES	26,000.00	26,000.00	2,969.95	15,255.48	58.67
597-597-702.600	MATCH - SOCIAL SECURITY	2,089.00	2,089.00	308.99	2,051.93	98.23
597-597-709.100	MICH EMP SEC COM	500.00	500.00	52.11	137.10	27.42
597-597-710.500	DPW-WATER WAGES OVERTIME	0.00	0.00	0.00	57.26	100.00
597-597-715.400	PENSION	3,100.00	3,100.00	355.29	1,562.29	50.40
597-597-716.401	AXA EQUITABLE MATCH	3,000.00	3,000.00	271.28	1,280.67	42.69
597-597-719.200	BLUE CROSS	12,000.00	12,000.00	1,100.19	5,251.53	43.76
597-597-723.210	OPEB EXPENSE	3,100.00	3,100.00	0.00	0.00	0.00
597-597-723.250	RETIRES HEALTH INSURANCE	7,000.00	7,000.00	237.35	2,136.15	30.52
597-597-724.300	LIFE INSURANCE	500.00	500.00	29.76	237.38	47.48
597-597-726.550	WORKERS COMP INSURANCE	800.00	800.00	0.00	662.22	82.78
597-597-752.000	SUPPLIES	15,000.00	15,000.00	0.00	4,174.80	27.83
597-597-797.000	COMPUTER-HARDWARE-SOFTWARE	2,600.00	2,600.00	1,202.39	(233.54)	(8.98)
597-597-802.200	CONTRACTED SERVICES	24,000.00	24,000.00	386.67	31,177.58	129.91
597-597-811.000	LEGAL	4,000.00	4,000.00	0.00	(135.00)	(3.38)
597-597-850.000	PHONE	1,330.00	1,330.00	150.68	1,336.53	100.49
597-597-851.000	POSTAGE	2,600.00	2,600.00	0.00	1,850.00	71.15
597-597-861.000	MILEAGE	400.00	400.00	0.00	57.64	14.41
597-597-880.100	ADVERT/PUBLICATIONS	5,000.00	5,000.00	0.00	300.00	6.00
597-597-899.000	MHP PARK - TAXES	43,390.00	43,390.00	0.00	41,810.65	96.36
597-597-915.000	MEMBERSHIP/DUES	200.00	200.00	0.00	846.00	423.00
597-597-919.000	RUBBISH EXPENDITURES	450.00	450.00	0.00	8,760.17	1,946.70
597-597-920.000	ELECTRIC-DETROIT EDISON	2,500.00	2,500.00	201.31	2,300.37	92.01
597-597-920.100	TRAFFIC / STREET LIGHTS	1,875.00	1,875.00	168.00	1,176.00	62.72
597-597-921.000	HEAT-SEMCO ENERGY	2,200.00	2,200.00	190.65	746.00	33.91
597-597-924.100	WATER-UTILITIES	1,000.00	1,000.00	0.00	33,399.06	3,339.91
597-597-924.200	SEWER-UTILITIES	800.00	800.00	0.00	22,143.46	2,767.93
597-597-935.000	LIABILITY INSURANCE	8,000.00	8,000.00	0.00	1,727.64	21.60
597-597-940.700	DPW EQUIPMENT	9,800.00	9,800.00	0.00	8,100.30	82.66
597-597-958.300	LOSS ON DISPOSALS	3,500.00	3,500.00	0.00	0.00	0.00
597-597-973.100	WATER USAGE	800.00	800.00	0.00	0.00	0.00
597-597-977.000	CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	0.00
597-597-977.500	EQUIPMENT	500.00	500.00	0.00	202.00	40.40
597-597-995.000	TRANS TO OTHER FUNDS	315,321.00	315,321.00	26,276.67	210,213.30	66.67

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25		2024-25 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/2025 INCREASE (DECREASE)	YTD BALANCE 02/28/2025 NORMAL (ABNORMAL)	% BDDT USED
		ORIGINAL BUDGET					
Fund 597 - LEX MOBILE HOME PARK Expenditures							
Total Dept 597 - MHP		614,694.00		614,694.00	42,298.86	456,572.32	74.28
TOTAL EXPENDITURES		614,694.00		614,694.00	42,298.86	456,572.32	74.28
Fund 597 - LEX MOBILE HOME PARK:							
TOTAL REVENUES		790,500.00		790,500.00	64,395.00	620,905.86	78.55
TOTAL EXPENDITURES		614,694.00		614,694.00	42,298.86	456,572.32	74.28
NET OF REVENUES & EXPENDITURES		175,806.00		175,806.00	22,096.14	164,333.54	93.47

Fund 597 LEX MOBILE HOME PARK

GL Number	Description	Balance
*** Assets ***		
597-000-001.100	EASTERN MICHIGAN BANK	220,299.36
597-000-010.000	CERTIFICATE OF DEPOSIT	300,000.00
597-000-017.000	INVESTMENTS IN SECURITIES GOV MIC	60,046.32
597-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	685,248.80
597-000-018.002	A/R MISC.	1,192.42
597-000-018.046	MHP WATER RENT RECEIVABLE	2,099.32
597-000-018.047	MHP RUBBISH REVENUE RECEIVABLE	3,181.89
597-000-018.048	MHP SEWER REVENUE RECEIVABLE	1,755.22
597-000-018.070	ACCT REC. LATE FEES PENALTIES	2,150.27
597-000-018.100	ACCOUNTS RECEIVABLE	20,469.77
597-000-041.000	ALLOWANCE ON A/R	(15,171.00)
597-000-132.100	LAND IMPROVEMENTS	2,915,907.00
597-000-136.000	BUILDINGS	51,238.42
597-000-140.000	EQUIPMENT	21,546.73
597-000-156.000	ACCUMULATED DEPRECIATION	(2,024,187.67)
597-000-196.000	DEFERRED OUTFLOW	3,562.00
597-000-197.000	DEFERRED OUTFLOWS	6,732.00
Total Assets		2,256,070.85
*** Liabilities ***		
597-000-255.000	TENANT DEPOSIT	49,321.77
597-000-255.100	TENANT DEPOSIT MAIL BOX KEYS	1,080.00
597-000-260.000	ACCRUED VACATION LEAVE PAYABLE	4,347.06
597-000-334.000	NET PENSION LIABILITY	35,869.00
597-000-335.000	OPEB OBLIGATION	34,049.00
597-000-366.000	DEFERRED INFLOWS OPEB	22,639.00
Total Liabilities		147,305.83
*** Fund Balance ***		
597-000-390.000	FUND BALANCE ACCOUNT	1,584.00
597-000-399.000	RETAINED EARNINGS	50,632.57
597-000-399.100	FUND BALANCE ACCOUNT	1,892,214.91
Total Fund Balance		1,944,431.48
Beginning Fund Balance		1,944,431.48
Net of Revenues VS Expenditures		164,333.54
Ending Fund Balance		2,108,765.02
Total Liabilities And Fund Balance		2,256,070.85

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 597 LEX MOBILE HOME PARK							
02/01/2025			597-597-699.940 ADMINISTRATIVE REIMBURSEMENT		BEG. BALANCE		40,447.75
02/28/2025	GJ	JE	ADMIN. REIMBURSEMENT FEB 2025	3295	5,778.25		46,226.00
02/28/2025			597-597-699.940	END BALANCE	5,778.25	0.00	46,226.00
02/01/2025			597-597-702.000 CLERICAL		BEG. BALANCE		5,423.37
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		203.85		5,627.22
02/19/2025	PR	CHK	SUMMARY PR 02/19/2025		344.62		5,971.84
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		203.85		6,175.69
02/28/2025			597-597-702.000	END BALANCE	752.32	0.00	6,175.69
02/01/2025			597-597-702.400 JANITORIAL		BEG. BALANCE		678.45
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		369.71		1,048.16
02/28/2025			597-597-702.400	END BALANCE	369.71	0.00	1,048.16
02/01/2025			597-597-702.420 MHP SUPERINTENDENT		BEG. BALANCE		4,537.50
02/28/2025			597-597-702.420	END BALANCE	0.00	0.00	4,537.50
02/01/2025			597-597-702.600 DPW WAGES		BEG. BALANCE		12,285.53
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		757.95		13,043.48
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		862.18		13,905.66
02/19/2025	PR	CHK	SUMMARY PR 02/19/2025		490.78		14,396.44
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		859.04		15,255.48
02/28/2025			597-597-702.600	END BALANCE	2,969.95	0.00	15,255.48
02/01/2025			597-597-709.100 MATCH - SOCIAL SECURITY		BEG. BALANCE		1,742.94
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		72.61		1,815.55
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		92.95		1,908.50
02/19/2025	PR	CHK	SUMMARY PR 02/19/2025		63.09		1,971.59
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		80.34		2,051.93
02/28/2025			597-597-709.100	END BALANCE	308.99	0.00	2,051.93
02/01/2025			597-597-710.500 MICH EMP SEC COM		BEG. BALANCE		84.99
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		14.43		99.42
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		18.47		117.89
02/19/2025	PR	CHK	SUMMARY PR 02/19/2025		12.07		129.96
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		7.14		137.10
02/28/2025			597-597-710.500	END BALANCE	52.11	0.00	137.10
02/01/2025			597-597-713.650 DPW-WATER WAGES OVERTIME		BEG. BALANCE		57.26
02/28/2025			597-597-713.650	END BALANCE	0.00	0.00	57.26
02/01/2025			597-597-715.400 PENSION		BEG. BALANCE		1,207.00
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		159.20		1,366.20
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		86.88		1,453.08
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		109.21		1,562.29
02/28/2025			597-597-715.400	END BALANCE	355.29	0.00	1,562.29
02/01/2025			597-597-716.401 AXA EQUITABLE MATCH		BEG. BALANCE		1,009.39
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		56.57		1,065.96
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		87.59		1,153.55
02/19/2025	PR	CHK	SUMMARY PR 02/19/2025		60.80		1,214.35
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		66.32		1,280.67
02/28/2025			597-597-716.401	END BALANCE	271.28	0.00	1,280.67
02/01/2025			597-597-719.200 BLUE CROSS		BEG. BALANCE		4,151.34
02/05/2025	PR	CHK	SUMMARY PR 02/05/2025		258.96		4,410.30
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		356.46		4,766.76
02/19/2025	PR	CHK	SUMMARY PR 02/19/2025		221.24		4,988.00
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		263.53		5,251.53
02/28/2025			597-597-719.200	END BALANCE	1,100.19	0.00	5,251.53
02/01/2025			597-597-723.250 RETIREES HEALTH INSURANCE		BEG. BALANCE		1,898.80
02/24/2025	AP	INV	MARCH 25 INSURANCE	MARCH 25	237.35		2,136.15
02/28/2025			597-597-723.250	END BALANCE	237.35	0.00	2,136.15
02/01/2025			597-597-724.300 LIFE INSURANCE		BEG. BALANCE		207.62
02/13/2025	AP	INV	LIF INSURANCE	211966996229	29.76		237.38
02/28/2025			597-597-724.300	END BALANCE	29.76	0.00	237.38
02/01/2025			597-597-726.550 WORKERS COMP INSURANCE		BEG. BALANCE		662.22
02/28/2025			597-597-726.550	END BALANCE	0.00	0.00	662.22
02/01/2025			597-597-752.000 SUPPLIES		BEG. BALANCE		2,972.41
02/05/2025	AP	INV	MHP CLEANING SUPPLY	9098	177.80		3,150.21
02/05/2025	AP	INV	MULTI FUNDS	4291 DUE 2/22/25	5.00		3,155.21
02/05/2025	AP	INV	MULTI FUNDS	4291 DUE 2/22/25	69.24		3,224.45
02/05/2025	AP	INV	MULTI FUNDS	4291 DUE 2/22/25	22.42		3,246.87

TRANSACTIONS FROM 02/01/2025 TO 02/28/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			597-597-752.000 SUPPLIES	(Continued)			
02/05/2025	AP	INV	MULTI FUNDS	4291 DUE 2/22/25	727.97		3,974.84
02/05/2025	AP	INV	MULTI FUNDS	4291 DUE 2/22/25	199.96		4,174.80
02/28/2025			597-597-752.000	END BALANCE	1,202.39	0.00	4,174.80
			597-597-797.000 COMPUTER-HARDWARE-SOFTWARE				
02/01/2025				BEG. BALANCE			(233.54)
02/28/2025			597-597-797.000	END BALANCE	0.00	0.00	(233.54)
			597-597-802.200 CONTRACTED SERVICES				
02/01/2025				BEG. BALANCE			30,790.91
02/04/2025	AP	VOID	Void Invoice 10002 ALLSTATE	10002		123.00	30,667.91
02/05/2025	AP	INV	CREDIT CHECKS MHP	10002A	123.00		30,790.91
02/13/2025	AP	INV	CREDIT CHECKS MHP	10094	205.00		30,995.91
02/13/2025	AP	INV	MHP GENERATOR MAINT.	5384	165.00		31,160.91
02/13/2025	AP	INV	DECE 2024	DEC 2024	16.67		31,177.58
02/28/2025			597-597-802.200	END BALANCE	509.67	123.00	31,177.58
			597-597-811.000 LEGAL				
02/01/2025				BEG. BALANCE			(135.00)
02/28/2025			597-597-811.000	END BALANCE	0.00	0.00	(135.00)
			597-597-850.000 PHONE				
02/01/2025				BEG. BALANCE			1,185.85
02/13/2025	AP	INV	CELL PHONES	300141181 FEB 20	50.33		1,236.18
02/13/2025	GJ	JE	AG.VALL INTERNET MHP	3280	64.95		1,301.13
02/13/2025	GJ	JE	AG VAL OFFICE INTERNET	3282	35.40		1,336.53
02/28/2025			597-597-850.000	END BALANCE	150.68	0.00	1,336.53
			597-597-851.000 POSTAGE				
02/01/2025				BEG. BALANCE			1,850.00
02/28/2025			597-597-851.000	END BALANCE	0.00	0.00	1,850.00
			597-597-861.000 MILEAGE				
02/01/2025				BEG. BALANCE			57.64
02/28/2025			597-597-861.000	END BALANCE	0.00	0.00	57.64
			597-597-880.100 ADVERT/PUBLICATIONS				
02/01/2025				BEG. BALANCE			300.00
02/28/2025			597-597-880.100	END BALANCE	0.00	0.00	300.00
			597-597-899.000 MHP PARK - TAXES				
02/01/2025				BEG. BALANCE			41,810.65
02/28/2025			597-597-899.000	END BALANCE	0.00	0.00	41,810.65
			597-597-915.000 MEMBERSHIP/DUES				
02/01/2025				BEG. BALANCE			846.00
02/28/2025			597-597-915.000	END BALANCE	0.00	0.00	846.00
			597-597-919.000 RUBBISH EXPENDITURES				
02/01/2025				BEG. BALANCE			8,760.17
02/28/2025			597-597-919.000	END BALANCE	0.00	0.00	8,760.17
			597-597-920.000 ELECTRIC-DETROIT EDISON				
02/01/2025				BEG. BALANCE			2,099.06
02/13/2025	AP	INV	MULTI FUNDS ELECTRIC	DUE 2-28-25	201.31		2,300.37
02/28/2025			597-597-920.000	END BALANCE	201.31	0.00	2,300.37
			597-597-920.100 TRAFFIC / STREET LIGHTS				
02/01/2025				BEG. BALANCE			1,008.00
02/13/2025	AP	INV	ORNAMENTAL STREET LIGHTS	DUE 3-3-25	168.00		1,176.00
02/28/2025			597-597-920.100	END BALANCE	168.00	0.00	1,176.00
			597-597-921.000 HEAT-SEMCO ENERGY				
02/01/2025				BEG. BALANCE			555.35
02/24/2025	AP	INV	MULTI FUNDS HEAT	DUE 3-12-25	190.65		746.00
02/28/2025			597-597-921.000	END BALANCE	190.65	0.00	746.00
			597-597-924.100 WATER-UTILITIES				
02/01/2025				BEG. BALANCE			33,399.06
02/28/2025			597-597-924.100	END BALANCE	0.00	0.00	33,399.06
			597-597-924.200 SEWER-UTILITIES				
02/01/2025				BEG. BALANCE			22,143.46
02/28/2025			597-597-924.200	END BALANCE	0.00	0.00	22,143.46
			597-597-935.000 LIABILITY INSURANCE				
02/01/2025				BEG. BALANCE			1,727.64
02/28/2025			597-597-935.000	END BALANCE	0.00	0.00	1,727.64
			597-597-940.700 DPW EQUIPMENT				
02/01/2025				BEG. BALANCE			6,603.01
02/28/2025	GJ	JE	DPW EQUIPMENT REIMBURSEMENT FEB 2025	3297	1,497.29		8,100.30
02/28/2025			597-597-940.700	END BALANCE	1,497.29	0.00	8,100.30
			597-597-977.500 EQUIPMENT				
02/01/2025				BEG. BALANCE			202.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
597-597-977.500 EQUIPMENT							
							(Continued)
02/28/2025			597-597-977.500	END BALANCE	0.00	0.00	202.00
02/01/2025			597-597-995.000 TRANS TO OTHER FUNDS				BEG. BALANCE 183,936.63
02/28/2025	GJ	JE	MHP ALLOCATION FEB 2025	3296	26,276.67		210,213.30
02/28/2025			597-597-995.000	END BALANCE	26,276.67	0.00	210,213.30
TOTAL FOR FUND 597 LEX MOBILE HOME PARK					42,421.86	123.00	456,572.32

