

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
Village of Lexington – 7227 Huron Ave., Lexington, MI
September 13, 2023

CALL TO ORDER: Chairperson McGovern called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Bender, Bales, Kaatz, VanDyke, Westbrook, Drouillard, McGovern, Zysk

ABSENT: None

OTHERS PRESENT: S. McCoy, K. DeCoster, and 1 citizen

APPROVAL OF AGENDA:

MOTION by Kaatz, seconded by McGovern to approve the agenda as presented.

All Ayes

Motion Carried

APPROVAL OF MINUTES

MOTION by Bender, seconded by Drouillard, to approve the August 9, 2023 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: - Bales explained the financial reports and answered questions.

MOTION by Bender, seconded by McGovern, to approve the financials as presented.

Roll Call:

Ayes: Bender, McGovern, Kaatz, Bales, Westbrook, Drouillard, Adams, VanDyke, Zysk

Nays: None

Motion Carried

UNFINISHED BUSINESS:

1. **LBA/DDA Event Support** – McGovern explained Lori Fisher’s letter that was included in the DDA packet showing the reorganizing of the LBA events. Bender stated we still have not seen the financials from the LBA. The LBA is looking for financial support from the DDA in the form of a grant. The LBA is currently looking for an events coordinator. Lengthy discussion followed on what would be the best way for the DDA to support some of the events in the DDA district.

Motion by Kaatz, seconded by Drouillard, that the DDA will contribute up to \$25,000.00 toward LBA events held in the DDA District based on a to be determined criteria for qualification and presentation.

Roll Call:

Ayes: Kaatz, Drouillard, Bender, Bales, Westbrook, Adams, Zysk, VanDyke, McGovern

Nays: None

Motion carried

2. **Social District Update** – McGovern stated the signs still look great. Advertising has paid off for the social district. We have a current surplus of \$850.00. We still have inventory of \$1,250.00 in labels.

3. **Harbor Steering Committee Status** – VanDyke stated the Edgewater team will present a plan tomorrow as a result of all the public input in August. VanDyke presented an early idea by way of traffic standpoint. David Dirita spoke on traffic flow and pedestrian connectivity. MDOT has done these studies in the past. At some point MDOT may want to engage in a study with the Village. These conversations are just informational at this point. Discussion followed on connectivity.

NEW BUSINESS:

1. **Façade Grant – The General Store** – McGovern explained Kim could not be here this evening. McGovern explained the different quotes in the packet. The total for these two quotes is \$10,850.00.
Motion by McGovern, seconded by VanDyke, to approve the façade grant not to exceed \$5,425.00.
Discussion:
Amended Motion by McGovern, seconded by VanDyke, to approve the façade grant not to exceed \$5,425.00 to the General Store.
Discussion:
Roll Call
Ayes: McGovern, VanDyke, Zysk, Adams, Westbrook, Bender, Bales, Kaatz, Drouillard
Nays: None
Motion carried
2. **Village Lock Up Mini Storage Invoice** – McGovern explained we received our half of the DDA storage invoice.
Motion by Kaatz, seconded by McGovern, to approve our half of the Village Lock Up bill in the amount of \$480.00.
Roll Call
Discussion:
Ayes: Kaatz, McGovern, VanDyke, Zysk, Drouillard, Westbrook, Bales, Adams
Nays: Bender
Motion carried
3. **Streetscape Update** – McGovern explained we need to discuss two items.
- a) **Fall Decorations** – McGovern and Bender discuss putting up corn stalks on the light poles. McGovern will get volunteers if the board would like to do this. Board members agreed. Bender suggested next year we should consider getting mums as well. McGovern volunteered to be in charge of a scarecrow contest this year.
Discussion followed. Board members support McGovern to run the scarecrow contest.
- b) **RFP'S for Christmas Decorations** – McGovern explained Bender volunteered to send out the RFP'S for Christmas Decorations this year. McGovern stated the LBA may go back to a real tree this year. Discussion followed on changing back to clear lights on the wreaths. Bender explained the process with the garland on the poles. Bender verified with the board what they want on the RFP's.
Motion by Drouillard, seconded by McGovern, to have Bender send the RFP's out for Holiday decorations.
All Ayes
Motion carried

CORRESPONDENCE: Lexington Arts Council Letter

PUBLIC COMMENT: None

ADJOURNMENT:

MOTION by McGovern, seconded by Bender, to adjourn the meeting at 6:53 p.m.
All Ayes
Motion carried.

Respectfully submitted,
Vicki Scott
September 13, 2023