

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
September 11, 2024**

CALL TO ORDER: Chairperson McGovern called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Bender, Bales, Westbrook, McGovern, Zysk, Diener, Adams @ 5:33 p.m.

ABSENT: Kaatz, Drouillard

OTHERS PRESENT: L. Fisher, P. Muoio

ATTENDANCE: McGovern noted Drouillard & Kaatz are both excused

APPROVAL OF AGENDA:

MOTION by Bender, seconded by Bales, to approve the agenda as presented.

All Ayes

Motion Carried

APPROVAL OF MINUTES:

MOTION by Zysk, seconded by McGovern, to approve the August 14, 2024 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: - Bales explained the financial reports and answered questions.

MOTION by Westbrook, seconded by Bender, to approve the financials as presented.

Roll Call:

Ayes: Westbrook, Bender, Bales, Adams, Diener, Zysk, McGovern

Nays: None

Motion Carried

UNFINISHED BUSINESS:

1. **Harbor Update** – Fisher explained the roundabout will be staying as it currently is. Discussions are still ongoing as to where the fuel tanks will go. The EGLE permits have been started. They are starting to gather a list of contractors for the uplands portion of the project. The project will be kicking off September 2025.
2. **Christmas Decorations & RFP** – McGovern explained he did some measurements of the lights on the buildings and had a hand out of approximate footage of lights needed. Mickey Bender volunteered to do the RFP's and send them out. Typically, we have only one contractor that responds. Board members discussed getting new LED lights this year. Board agreed to have mixed evergreen for the garland and same winter pots as last year. Discussion followed. Board members agreed to use the same wreaths this year with new lights. Next year look into getting new wreaths.

MOTION by McGovern, seconded by Diener, to have Mickey Bender send out 3 RFPs for garland, pots, and lights.

Ayes – 6

Nays – 1 (Bender)

Motion carried

MOTION by Bales, seconded by Westbrook, to approve Mickey Bender to purchase ribbon for bows and lights for wreaths up to \$500.00.

Roll Call:

Ayes: Bales, Westbrook, Adams, Bender, Diener, Zysk, McGovern

Nays: None

Motion carried

3. **Village Green Lease Status & Next Steps** – McGovern explained the owner was in favor of the 3 yr. term of the lease, but had some questions on the renewal. McGovern explained he will know more by the beginning of October. McGovern discussed the alley way behind the property and has been working with the neighbors on what this is actually used for. Lengthy discussion followed on the fence and possible events / uses for this property. McGovern offered to spearhead this project. Board members agreed to have a few members work together.

MOTION by McGovern, seconded by Westbrook, to form a Village Green Subcommittee of Sue Diener, Mike McGovern, and Larry Adams.

All Ayes

Motion carried

NEW BUSINESS:

1. **Fall Decorations (Cornstalks, Ribbon, Scarecrows)** – McGovern explained last year we got corn stalks from Mickey Bender's farm. Bender offered to donate the corn stalks again this year. McGovern asked for volunteers and this year to cut the cornstalks. McGovern explained we are going to have the scarecrow contest again this year. We need to purchase new twine this year as well as ribbon for bows.

MOTION by Bales, seconded by Zysk, to approve Mike McGovern to purchase ribbon & twine up to \$200.00 for fall decorations.

Roll Call:

Ayes: Bales, Zysk, Westbrook, Adams, Bender, Diener, McGovern

Nays: None

Motion Carried

2. **Local Newspaper Advertising (Information Only)** – McGovern explained this is an inexpensive way to advertise our events. Discussion followed. Adams explained the Port Huron radio stations are also a great way to advertise which also offers social media. Adams handed out a price list of advertising packages.
3. **RRC Status & Benefits** – Fisher explained as of today it is official we are RRC certified. This will enable us to go after grants much easier.
4. **MDA Membership Renewal Invoice** – McGovern explained the MDA Membership Invoice is up for Renewal. The amount of information we receive can be shared and count toward our training.

MOTION by Bender, seconded by Diener, to approve the membership fee of \$350.00 to the MDA for membership and contribution to advocacy fund.

Roll Call:

Ayes: Bender, Diener, Zysk, Adams, Westbrook, Bales, McGovern

Nays: None

Motion Carried

CORRESPONDENCE:

- Thank You Letter from Lexington Arts Council
- Thank You Letter from Moore Public Library

PUBLIC COMMENT: Mickey Bender suggested sending a Thank You to the Dairy Farm for the Grant.

ADJOURNMENT:

McGovern adjourned the meeting at 6:47 p.m.

Respectfully submitted,
Vicki Scott

Approved