

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
July 13, 2022 @ 5:30 p.m.

CALL TO ORDER: Chairperson Yankee called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Bales, Yankee, Blaesing, VanDyke, Westbrook, Mc Govern

ABSENT: Bender, Kaatz, P. Stencel, Drouillard

OTHERS PRESENT: A. Sutton, P. Muoio, K. DeCoster, R. Cutler, T. Zysk, A. Kerbyson, 2 Residents

APPROVAL OF AGENDA:

MOTION by McGovern, seconded by Adams, to approve the agenda as amended switching Item #3 & #5 under Unfinished Business, and adding Items (#4. A. Village Green & #4 B. Village Parking).

All Ayes

Motion Carried

APPROVAL OF MINUTES

MOTION by Blaesing, seconded by Adams, to approve the June 8, 2022 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: - Bales explained the financials including breaking out the supplies, DPW equipment, and wages.

MOTION by Blaesing, seconded by Adams to approve the financials as presented.

Roll Call:

Ayes: Blaesing, Adams, Bales, McGovern, Westbrook, VanDyke, Yankee

Nays: None

Motion Carried

UNFINISHED BUSINESS:

- 1. Keel Update** – Yankee explained on July 21, 2022 the first digital article should be published “Weekend in Lexington”.
- 2. Façade Grant Revision (Tracy Zysk – 7329 Huron)** – Yankee explained the missing pieces of the original façade grant have been resubmitted for review (quote for doors, windows, trim, handrails). Discussion followed. The total cost of this project is \$13,752.84. If approved, the façade grant would be half of the total cost which is \$6,876.42.

MOTION by VanDyke, seconded by Bales, to approve \$6,876.42 for a matching fund façade grant for Tracy Zysk for her mixed use commercial and cottage.

Roll Call:

Ayes: VanDyke, Bales, McGovern, Blaesing, Adams, Westbrook, Yankee

Nays: None

Motion carried

3. Invoices from Fish Cleaning Station – Yankee explained the fish cleaning station looks great. Ron Cutler explained the Sanilac County Sports Fishing & Hunting Association volunteered the labor to redo the fish station and materials were purchased at Ben's. Zimmer Roofing from Port Huron donated the gutters and Jason Mifsud will donate the new LED lighting. Ron Cutler explained a plaque will be placed on the outside saying Lexington Fish Cleaning Station refurbished by Lexington DDA and SCSFHA, as well as a plaque inside acknowledging all who helped. Discussion followed. Invoices have been submitted for this project.

MOTION by McGovern, seconded by VanDyke, to approve the invoice in the amount of \$4,100.00 to Sanilac County Sports Fishing and Hunting Association (SCSFHA).

Roll Call:

Ayes: McGovern, VanDyke, Westbrook, Adams, Bales, Blaesing, Yankee

Nays: None

Motion carried

*Kaatz arrived at 6:03 p.m.

4. Projects – Bathrooms, Street Lamps, and Recycling Bins – Yankee explained in 2021 we put out an RFP for redoing the street lamps. It came back at \$28,000.00. Yankee asked do we want to send out another RFP for redoing the 72 lamp poles. Board discussed the possibility of doing it in phases. Discussion followed.

MOTION by VanDyke, seconded by Westbrook, to put out another RFP based on the original RFP in 2021.

Discussion

Roll Call:

Ayes: VanDyke, Westbrook, Adams, Bales, Blaesing, McGovern, Yankee

Abstain: Kaatz

Nays: None

Motion carried

Yankee explained we purchased garbage bins that have been put to good use. However, we only have one or two recycling bins down at Tierney Park. Yankee suggests looking into purchasing more recycling bins that include taking plastic bottles. Discussion followed. Yankee will look into generic recycling bins.

4. A. Village Green – Adams explained there are many different ideas this property could be used for if we purchased this parcel. Adams went over a few drawings he put together. Yankee explained the owner may be interested in leasing out this property. Adams explained he reached out to the owner, Joe from Premiere Properties, he is not interested in selling at this time. He would be willing to lease the property for \$1,500.00 per month plus taxes and insurance paid. Discussion followed. VanDyke reminded the Board about the big picture within the Master Plan.

4. B. Village Parking – Adams explained the possibility of black toping our property by Village Theater and combining it as one large parking area. Discussion followed.

5. Public Hearing Update – Yankee explained the Public Hearing had to be rescheduled and moved back. There was no communication between CIB Planning and the Village office regarding all the steps that had to take place in order to be in compliance with the law. It's having to be posted in 20 locations, published in 2 papers, letters had to go out to all taxpayers in DDA district, as well as taxing jurisdictions.

6. DDA Board Member Training – Yankee explains per RRC we have to have a protocol in place for training. I have put together a spreadsheet for logging our training hours. One way to do this is to have one working meeting per year and invite an in-person speaker for training.

NEW BUSINESS:

1. LBA & Fireworks – Amy Kerbyson introduced herself to DDA. Amy explained we added to the fireworks this year. The LBA is asking the DDA to donate toward next year's fireworks. Discussion followed. VanDyke and Yankee explained the DDA contributed \$5,000.00 last year toward the increased Army Corps of Engineers fees for a 3-year period.

CORRESPONDENCE: None

PUBLIC COMMENT:

- Kathy DeCoster commented on Village parking for motorcycles and golf carts. The flowers are blocking the signage.
- Peter Muoio commented on needing more trash receptacles at Tierney Park and the possibility of parking transportation system.
- David Zielinski commented on EV parking for single cars only.

ADJOURNMENT:

MOTION by Bales, seconded by Kaatz to adjourn the meeting at 6:41 pm.

All Ayes

Motion carried.

Respectfully submitted,
Vicki Scott
July 13, 2022

Approved