

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
June 11, 2025**

CALL TO ORDER: Chairperson McGovern called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Dost, Westbrook, McGovern, Zysk, Diener, DeCoster, Vogtmann

ABSENT: Bales

OTHERS PRESENT: L. Adams, P. Muoio, J. Adams

ATTENDANCE: Board members agreed to mark Bales as excused as she notified the Clerk.

APPROVAL OF AGENDA:

MOTION by DeCoster, seconded by Zysk, to approve the agenda as presented.

All Ayes

Motion carried

APPROVAL OF MINUTES:

MOTION by DeCoster, seconded by Zysk, to approve the May 14, 2025 minutes as presented.

All Ayes

Motion carried

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: - McGovern explained the financial reports and answered questions.

MOTION by Dost, seconded by Vogtmann, to approve the financials as presented.

Roll Call:

Ayes: Dost, Vogtmann, Diener, Westbrook, DeCoster, Zysk, McGovern

Nays: None

Motion carried

UNFINISHED BUSINESS:

1. **Village Green Status, Spend & Next Step** – McGovern explained what has been done so far on the Village Green. McGovern created a spreadsheet showing the Board where we are with the budgeted items at this point. Lights have been purchased but are not up yet. The Board approved \$15,000.00 for this project, we have spent \$5,248.00 so far. We need to build a bandstand next. Flower boxes & swings are up and look great. We will set up a booth at the Ice Cream Social and advertise for pop up tent rentals. Lori Fisher explained this will try to recoup some of the rent money. Fisher suggested \$200.00 per week. However, we may need to tweak that price. Discussion followed.

MOTION by DeCoster, seconded by Dost, to approve administration to work on Village Green Rental Agreements and usage agreement.

Roll Call:

Ayes: DeCoster, Dost, Vogtmann, Zysk, Diener, Westbrook, McGovern

Nays: None

Motion carried

NEW BUSINESS:

1. **MDA Resources** – McGovern explained the next conference is in Rochester. McGovern suggested everyone go to the website and check out the resources available.
2. **Feedback from other DDAs on 501(c)(3) bylaws & models** – McGovern suggested when visiting the website for the MDA make sure to check out the message boards and learn what other communities are experiencing. We are able to ask questions as well from other communities.
3. **Event Status** –
 - a. **Ice Cream Social** – McGovern explained the ice cream arrived yesterday and stored at Jeff's Market. Collin ordered toppings. All the goodie bags have been stuff. We currently have 10 volunteers. Set up will be tomorrow. We will have a hospitality tent. The firefighters and fire truck will be there.
 - b. **Independence Day Festivities** – McGovern stated the fireworks are taken care of this year. DeCoster suggested having one of the karaoke winners sing the national anthem.
 - c. **Summer Events** – Lori Fisher explained we have been wanting to schedule line dancing, squaring-dancing event, and an Octoberfest. In order to do this, we have to lock down dates, bands, and tents. We need funding to put deposits down for these events. Lori Fisher offered to do the line dancing & square-dancing events. McGovern offered to help do the Octoberfest. Discussion followed on events LBA vs. DDA. Westbrook explained the process with the Michigan Liquor Control Commission on selling alcohol in a social district and obtaining a temporary license.

MOTION by Diener, seconded by Westbrook, to approve 3 events; square dancing, line dancing, and Octoberfest and allocate initial seed money up to \$4,000.00.

Discussion: McGovern asked why limit it to 3 events.

AMENDED MOTION by Diener, seconded by Westbrook, to approve at least these 3 events; square dancing, line dancing, and Octoberfest and allocate up to \$4,000.00 as seed money.

Roll Call

Ayes – Diener, Westbrook, Zysk, DeCoster, Dost, Vogtmann, McGovern

Nays – None

Motion carried

4. **DDA Organization, Board Make-Up & Succession Planning** -McGovern explained the DDA Board functions well as does the other Village committees, council, and the office. Let's think about how to keep and recruit talent. Discussion followed on moving forward and advertising on the Village Green. Diener suggested continuing this discussion at the next meeting.
 - a. **Keeping Talent – Things That Make It Worthwhile**
 - b. **Attracting & Recruiting Talent**
 - c. **Preparing for Inevitable Departures**
 - d. **Non-Board Critical Roles**

5. **Recording Secretary** – McGovern explained we currently pay our recording secretary, Vicki Scott, \$50.00 per meeting. McGovern suggested increasing this amount. Discussion followed.

MOTION by DeCoster, seconded by Vogtmann, to raise the recording secretary's fee to \$100.00 per meeting.

Roll Call:

Ayes: DeCoster, Vogtmann, Dost, Zysk, Diener, Westbrook, McGovern

Nays: None

Motion carried

CORRESPONDENCE: None

PUBLIC COMMENT:

- Larry Adams (7311 Lake St.) – commented on the Village Green, drop box for meet & greet suggestions, 501(c)(3), and pictures from Lakeshore Graphics.
- Peter Muoio (7276 Lester) – commented on rental booths on Village Green, charitable groups, and sign for Village Green.
- Kathy DeCoster – commented on liking the drop box suggestion.

ADJOURNMENT: McGovern adjourned the meeting at 7:10 p.m.

Respectfully submitted

Vicki Scott

Approved