

**VILLAGE OF LEXINGTON**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**  
**Village of Lexington – 7227 Huron Ave., Lexington, MI**  
**November 9, 2022 @ 5:30 p.m.**

**CALL TO ORDER:** Chairperson Yankee called the meeting to order at 5:30 pm.

**ROLL CALL:** by Vicki Scott

**PRESENT:** Adams, Bender, Bales, VanDyke, Westbrook, Drouillard, Mc Govern, Yankee

**ABSENT:** Blaesing, Kaatz

**OTHERS PRESENT:** A. Sutton, S. McCoy, K. DeCoster, J. Huepenbecker, D. Picot, (5) Citizens

**APPROVAL OF AGENDA:**

**MOTION** by McGovern, seconded by Bender, to approve the agenda as amended adding #4 CIB Planning Invoice under Unfinished Business and #5 CEDAM Fellowship Grant under New Business.

All Ayes

Motion Carried

**APPROVAL OF MINUTES**

**MOTION** by McGovern, seconded by Adams, to approve the October 12, 2022 minutes as presented.

All Ayes

Motion Carried

**PUBLIC COMMENT:** None

**REVIEW OF FINANCIAL INFORMATION: -**

**MOTION** by VanDyke, seconded by Bender to approve the financials as presented.

Roll Call:

Ayes: VanDyke, Bender, Bales, Westbrook, Drouillard, Adams, McGovern, Yankee

Nays: None

Motion Carried

**UNFINISHED BUSINESS:**

- 1. KLA Invoice Remote Monitoring** – Yankee explained we sent this back last month to get more information on this invoice. Drouillard noted they have been extremely responsible with the remote monitoring.

**MOTION** by VanDyke, seconded by Drouillard, to approve the KLA Invoice for remote monitoring in the amount of \$780.00 from November 2022 – November 2023.

Roll Call:

Ayes: VanDyke, Drouillard, McGovern, Adams, Westbrook, Bender, Bales, Yankee

Nays: None

Motion carried

- 2. Agri-Valley Internet Access** – Yankee explained we tabled this from last month due to getting more information from Drouillard. Drouillard explained this is expensive for the service we are receiving. The public Wi-Fi does not work well in the downtown area due to not having routers installed. VanDyke explained the DDA does not need Wi-Fi to run the speakers. VanDyke suggested not renewing a contract with Agri Valley and notifying the township the DDA intends to cancel the service with Agri Valley. The township has currently been reimbursing the DDA for the Agri Valley service coming into Village and Township Hall. VanDyke suggested looking into other options for public Wi-Fi. Discussion followed.

**MOTION** by VanDyke, seconded by Adams, to notify Agri Valley that we are going to cancel service in 30 days to give the township enough time to pick up the contact or make other arrangements as well as notifying the township  
Discussion: Drouillard suggested going until the end of the year due to the holidays and giving the township more time to change over.

**AMENDED MOTION** by VanDyke, seconded by Adams, to notify Agri Valley that we are going to cancel service on December 31, 2022 and to notify the township.

Roll Call:

Ayes: VanDyke, Adams, McGovern, Yankee, Bales, Bender, Westbrook, Drouillard

Nays: None

Motion carried

**3. TIF/Boundary Expansion Update** – Sutton explains she met with the county administrator. After the meeting, the taxing jurisdictions were better informed. The library met today and tabled it until their next meeting.

**4. CIB Invoice** – Yankee explained we had a do not exceed amount of \$4,300.00 to CIB Planning. We have currently spent \$3,382.80. We have a pending invoice in the amount of \$907.50. Discussion followed on asking for a discount on this invoice due to errors that were made. VanDyke suggested looking into this invoice further.

**MOTION** by Adams, seconded by Bender, to table this invoice until we get further information.

All Ayes

Motion carried

**NEW BUSINESS:**

**1. Christmas Bows** – Yankee explained we need to purchase new bows for the wreaths. Discussion followed.

**MOTION** by VanDyke, seconded by Drouillard, to purchase Christmas Bows not to exceed \$500.00.

Roll Call:

Ayes: VanDyke, Drouillard, Westbrook, Bender, Bales, McGovern, Adams, Yankee

Nays: None

Motion carried

**2. Halloween Parade** – Yankee extended a thank you to businesses and community members for participating in this event. The kids enjoyed it. Next year we need to look at having a stand in for DDA. Bender suggested we need to look into fall decorations next year if the LBA doesn't do the scarecrow contest.

**3. Board Member Terms** – Yankee explained we have 3 members terms that are up this year. Bender and Blaesing expressed they would like to be reappointed to DDA. Yankee does not want to be reappointed to the DDA Board and would like to step down. The Board thanked Yankee for all she has done for the DDA Board.

**4. Election of Officers** – Yankee explained we need to vote on officers as the 2-year terms are up this year. Yankee explained historically we have not had a secretary as Vicki Scott has done it.

**MOTION** by Yankee, seconded by Bender, to nominate Stacy Bales as Treasurer.

Roll Call:

Ayes: Yankee, Bender, Westbrook, Drouillard, Adams, McGovern, VanDyke, Bales

Nays: None

Motion carried

**MOTION** by Bales, seconded by McGovern, to nominate James VanDyke as Vice Chairperson.

Roll Call:

Ayes: Bales, McGovern, Yankee, Bender, Westbrook, Drouillard, Adams

Nays: None

Abstain: VanDyke

Motion carried

**MOTION** by Yankee, seconded by Drouillard, to nominate Mike McGovern as Chairperson.

Roll Call:

Ayes: Yankee, Drouillard, Westbrook, Bender, Bales, Adams, VanDyke, McGovern

Nays: None

Motion carried

- 5. CEDAM Fellowship Grant** – Picot presented a power point presentation on the CEDAM program. MEDC offered the invitation to apply for this fellowship opportunity. The 15-month fellowship program has an individual live here and lasts through August 2024. Picot explained the many opportunities this could provide for the Village. Having this individual focus on goals and special projects is extremely beneficial. The deadline to apply for this application is December 7, 2022. The fee to participate in this program is \$10,000.00. Picot explained a few sample projects this person could be responsible for as well as the possible grant opportunities they could help with. Picot asked the DDA Board if they would sponsor the \$10,000.00 fee for this program. Discussion followed.

**MOTION** by Drouillard, seconded by VanDyke, to form a subcommittee to pursue the CEDAM Fellowship Program with Mike McGovern and James VanDyke.

Discussion:

**AMENDED MOTION** by Drouillard, seconded by VanDyke, to form a subcommittee to pursue an application to the CEDAM Fellowship Program with the authority to come up with a proposal for the application and to submit the application to the program.

Discussion:

Roll Call:

Ayes: Drouillard, VanDyke, McGovern, Yankee

Nays: Westbrook, Bender, Bales, Adams

Motion failed

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

**MOTION** by Bender, seconded by Bales to adjourn the meeting at 6:58 pm.

All Ayes

Motion carried.

Respectfully submitted,

Vicki Scott

November 9, 2022