

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
INFORMATIONAL/REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
October 16, 2024**

CALL TO ORDER INFORMATIONAL MEETING: 5:00 p.m.

PRESENT: Bender, Bales, Kaatz, Zysk, McGovern, (Adams @ 5:12 p.m.)

ABSENT: Westbrook, Drouillard, Diener

OTHERS PRESENT: L. Fisher, V. Scott, P. Muoio

ATTENDANCE: Motion by McGovern, seconded by Bender, to excuse Westbrook, Drouillard, & Diener.

All Ayes

Motion carried

PURPOSE: To inform the public of goals and direction of the Authority, including upcoming projects. McGovern provided a power point presentation and a synopsis of the DDA. McGovern discussed some of the activities over the last year including; updates on the new social district, manage the streetscape improvements, seasonal flowers, holiday light pole decorations, and providing façade grant improvements. McGovern discussed the upcoming Harbor Redevelopment project.

****L. Adams arrived @ 5:12 p.m.****

PUBLIC COMMENT: None

CLOSE INFORMATIONAL MEETING: 5:18 pm.

CALL TO ORDER: Chairperson McGovern called the meeting to order at 5:18 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Bender, Bales, Kaatz, Zysk, McGovern

ABSENT: Westbrook, Drouillard, Diener

OTHERS PRESENT: P. Muoio

ATTENDANCE: Motion by McGovern, seconded by Bender, to excuse Westbrook, Drouillard, & Diener.

All Ayes

Motion carried

APPROVAL OF AGENDA:

MOTION by Bales, seconded by Bender, to approve the agenda as amended adding #4 and #5 under New Business (#4 Appointment of a Representative to Tierney Park Renovation & #5 Purchase Candy).

All Ayes

Motion Carried

APPROVAL OF MINUTES:

MOTION by Bender, seconded by Adams, to approve the September 11, 2024 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: - Bales explained the financial reports and answered questions. Discussion on adding Social District general ledger numbers.

MOTION by Bender, seconded by McGovern, to approve the financials as presented.

Roll Call:

Ayes: Bender, McGovern, Bales, Kaatz, Zysk, Adams

Nays: None

Motion Carried

UNFINISHED BUSINESS:

1. **Harbor Update** – Fisher explained the DNR part of the project is expected to start September 2026. The amphitheater will be funded. The older trees that are coming down will be utilized for part of the playground. The Army Corp of Engineers project is expected to begin early summer of 2025. Discussion followed on the DNR funding.
2. **Christmas Decorations & RFP** – McGovern explained we received 2 bids, one from Croswell Greenhouse for the pots, and one from Hill Tree Services for installing lights on poles and businesses. McGovern opened both bids. Croswell Greenhouse provided a quote for 34 planters, same as last year, with boughs, pine cones, and festive decorations for a total amount of \$4,760.00. Hill Tree Service provided a quote to install garland & lights on poles, lights on buildings, and replace all old-style lights with new lights for a total amount of \$8,300.00. Discussion followed. Mickey Bender received quotes for the Garland. Western Tree Farm quoted 850 ft. of garland for a total of \$907.80. Centennial Pines quoted 800 ft. of garland for a total of \$1,100.00. Croswell Greenhouse and Lexington Gardens did not provide a quote this year. Discussion followed.

MOTION by McGovern, seconded by Bender, to accept the quote from Croswell Greenhouse for the pots in the amount of \$4,760.00.

Roll Call:

Ayes: McGovern, Bender, Kaatz, Zysk, Adams

Nays: None

Abstain: Bales

Motion carried

MOTION by Bender, seconded by Zysk, to approve the quote from Western Tree Farm for the garland in the amount of \$907.80.

Roll Call:

Ayes: Bender, Zysk, Adams, Kaatz, Bales, McGovern

Nays: None

Motion carried

Board asked for point of clarification from Joseph Hill regarding the lights.

MOTION by Bender, seconded by Bales, to have Hill Tree Service install and maintain the garland and lights not to exceed \$9,000.00.

Discussion: Quote includes the Christmas Tree. Bender will work with Hill Tree Service on what lights to use.

Roll Call:

Ayes: Bender, Bales, Kaatz, Zysk, Adams, McGovern

Nays: None

Motion carried

3. Christmas Tree Lighting Budget –

MOTION by Kaatz, seconded by Zysk, to approve a budget for the tree lighting expenses not to exceed \$2,500.00.

Roll Call:

Ayes – Kaatz, Zysk, Adams, Bender, Bales, McGovern

Nays – None

Motion carried

4. Village Green Lease Status & Next Steps – McGovern explained the owner is still reviewing the lease.

5. Fall Decorations – McGovern stated the decorations look great in town. Thanks to Mickey Bender for donating the corn stalks.

NEW BUSINESS:

1. Parcel Development within DDA Boundary – McGovern briefly discussed the 3 lots the church owns.

2. MDA Annual Conference – McGovern explained this is a great conference to attend. Lori Fisher is interested in attending. McGovern is unable to attend the entire conference but is interested in attending a portion of it.

MOTION by Kaatz, seconded by Bender, to approve the MDA annual conference for a budget not to exceed \$2,000.00 for the time with hotel, food, expenses, etc. to be reimbursed upon receipts of those expenses.

Roll Call:

Ayes: Kaatz, Bender, Bales, Zysk, Adams

Nays: None

Abstain: McGovern

Motion Carried

3. Capital Improvement Plan – Fisher explained security cameras downtown may be something for the Board to consider adding to their CIP plan, especially after the renovations at Tierney Park area. Kaatz suggested adding light poles to the north end of town. Board agreed to have an update next month.

4. Appoint Representative to Tierney Park Renovation Committee –

MOTION by Bender, seconded by Kaatz, to appoint Sue Diener and Mike McGovern to Tierney Park Renovation Planning Committee.

All Ayes

Motion Carried

5. Purchase Halloween Candy – McGovern explained this was a success last year handing out candy to the Meyer School kids downtown. Any left-over candy was used for the Christmas tree lighting.

MOTION by Bales, seconded by Adams, to approve up to \$500.00 for the purchase of candy for Halloween and other events if there is any left to be purchased by Mickey or Lori.

Roll Call:

Ayes: Bales, Adams, Zysk, Bender, Kaatz, McGovern

Nays: None

Motion Carried

CORRESPONDENCE: None

PUBLIC COMMENT:

- Peter Muoio commented on the signs regarding the security cameras.

ADJOURNMENT: McGovern adjourned the meeting at 6:12 p.m.

Respectfully submitted, Vicki Scott