

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
January 11, 2023 @ 5:30 p.m.

CALL TO ORDER: Chairperson McGovern called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Bender, Kaatz, VanDyke, Westbrook, McGovern

ABSENT: Bales, Blaesing, Drouillard

OTHERS PRESENT: C. Cutright, S. McCoy, D. Picot, E. Mills

APPROVAL OF AGENDA:

MOTION by VanDyke, seconded by Bender, to approve the agenda as amended adding #5 Wayfair Signs & #6 DDA Membership Absences under New Business.

All Ayes

Motion Carried

APPROVAL OF MINUTES

MOTION by Adams, seconded by Bender, to approve the December 14, 2022 minutes as presented.

Discussion:

AMENDED MOTION by Adams, seconded by Bender, to approve the December 14, 2022 minutes as amended with the correction of changing Chairperson Yankee to Chairperson McGovern called the meeting to order.

All Ayes

Motion Carried

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: -

MOTION by Bender, seconded by Adams to approve the financials as presented.

Roll Call:

Ayes: Bender, Adams, Westbrook, Kaatz, VanDyke, McGovern

Nays: None

Motion Carried

UNFINISHED BUSINESS:

1. **TIF/Boundary Expansion Update** – McGovern explained this was approved at the December 19, 2023 council meeting. Scott explained she emailed Carmine from CIB to see what the next step was. He sent a link to submit it to the state. Scott sent it to state and verified they received it. Cutright explained she is working with the township to update their list for which parcels are included.
2. **RFP for Summer Flowers Update** – McGovern explained Bender sent out the RFP. The bids are due back February 7.

NEW BUSINESS:

1. **Set the 2023 Meeting Schedule** –

MOTION by Bender, seconded by VanDyke, to approve the meeting schedule for 2023.

All ayes

Motion carried

2. **MDA Membership** – McGovern asked the Board to join the MDA. The MDA membership per year is \$200.00. The training modules are \$25.00 each. Each member of the DDA Board is suppose to have 4 hours of training per year. McGovern suggests purchasing 4 modules. McGovern is interested in going to the annual conference as well. Discussion followed.

MOTION by Bender, seconded by VanDyke, to purchase the MDA membership as well as 4 modules for a total of \$300.00.

Roll Call

Ayes – Bender, VanDyke, Kaatz, Adams, Westbrook, McGovern

Nays –

Motion carried

3. **Street Light Repairs** – Bender explained the street lights in town can become costly to repair. A few months back we approved approximately \$1,800.00 in parts for repairs. We still have not received those parts. The DPW Manager has found another way to retro fit these lights where they actually will take a bulb. He has the location where the lights have already been retro fitted and no one can tell the difference. This process is saving us money up front as well as repairs down the road. He was currently getting these from Amazon. It could be priced out with other local stores as well. Bender explained this will be a cheaper and easier repair going forward. Discussion followed. Bender explained the DPW Manager has the other parts already on order with Meddler. Bender asked if we decide to go with retro fitting, do we want him to cancel the backorder with Meddler? Discussion followed.

MOTION by VanDyke, seconded by Westbrook, to have DPW to cancel the order for the ring of fire parts and pursue the pricing for the new method.

Discussion:

Roll Call:

Ayes: VanDyke, Westbrook, Adams, Bender, Kaatz, McGovern

Nays: None

Motion carried

4. **Social District Discussion** – McGovern explained he added a lot of information regarding this issue in the packet. Included is the form you have to fill out for the state liquor control commission. There are 3 requirements that need to be done. One being the Village Council would have to pass a resolution first. McGovern explained Port Huron currently has a social district. You have to define the district as well as provide signs. McGovern noted the Restaurants and Bars in town are interested in this. One of the requirements with the State is when a person leaves a bar with a cup (16 oz. maximum), the cup has to have sticker that has our logo saying Lexington Social District and the other sticker is where it came from. They have to know where you purchased it. Once the boundary is defined, you can not bring your own drink inside that area. Cutright explained they have not had any issues in Port Huron with having a social district. Discussion followed. VanDyke explained the board seems in favor of this idea. Kaatz suggests getting more details pulled together as well as checking with the concerns from the Police Chief, Fire Chief, DPW Manager and bring back to the next meeting. McGovern and Westbrook will work on the details for next meeting.

5. **Wayfair Signs** – Bender explained the recent wind storm damaged our current wayfair signs. We need to look into redoing these signs. Now would be a good time to address this as we will be getting the poles painted this spring. VanDyke suggested adding Lexington DDA District to the signs. Discussion followed on what font to use as well as adding social district to the signs. VanDyke suggested by next meeting having a map stating where these signs are located and how many we need to redo.

6. DDA Membership Absences – McGovern explained we have a member on this board who is only here half the year. This is creating an issue with meeting quorum each month. The DDA by laws state “Committee members who have unexcused absences for three (3) consecutive regularly scheduled meetings and/or work sessions during their appointed term shall be deemed to have vacated his/her seat and will be removed from the seat. Exceptions will be considered if they are due to the conduct of other business related to DDA activities or sickness”.

MOTION by McGovern, seconded by Kaatz, to remove Brian Blaesing due to excessive absences as it impacts having a quorum.

Discussion

All ayes

Motion carried

CORRESPONDENCE: None

PUBLIC COMMENT:

- Dave Picot – commented on free opportunity for a virtual academy on best practices.

ADJOURNMENT:

MOTION by Bender, seconded by Westbrook to adjourn the meeting at 6:45 pm.

All Ayes

Motion carried.

Respectfully submitted,

Vicki Scott

January 11, 2023