



## Downtown Development Authority (DDA) Expectations and Interests

The Lexington DDA is a public board.

The Lexington DDA supports the Villages efforts to maintain and grow its charming downtown with events, physical improvements, enhanced services, and more. DDAs are governed by **Michigan Act 57 of 2018**. The DDA consists of up to 12 members representing a range of businesses and interests. It meets monthly on the 2nd Wednesday at Village Hall, 7227 Huron Ave., in addition to holding two information meetings each year as required by law.

Per state guidelines, the DDA provides for a variety of funding options including a tax increment financing mechanism, which can be used to fund public improvements in the downtown district and the ability to levy a limited millage to address administrative expenses. The DDA can raise funds a number of additional ways. It is our responsibility to maintain and deploy those funds in the most appropriate way.

### **Expectations / Responsibilities**

- Attend monthly meetings.
- Read meeting documentation provided the week prior to meetings and come prepared.
- Contribute ideas, perspectives, and recommendations on DDA activities.
- Keep abreast of changes and activities within the DDA boundary.
- Be openminded with the best interests of the Village in mind.
- Put in some hours outside of meeting time to achieve the DDA's goals.
- Vote publicly on matters of funding, development, redevelopment, and operations within the Village Downtown.

### **Interests / Qualifications**

- There is no best background, education, or experience that ideally prepares a DDA member/trustee and we function best with a large variety of backgrounds working collectively.
- Interests and experience in any component of downtown: business, development / redevelopment, construction / architecture, history, hospitality, finance, operations and more are beneficial.
- Interpersonal skills, communications skills and technological skills are important.

Our village makes community service a possibility for many, and many are needed. Your service begins when you go to the village clerk for an application for an appointment. The completed application is reviewed by the Village President and appointments are made as vacancies arise.