

**NOTIFICATION OF MEETING
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING**

DATE OF MEETING: Wednesday, July 12, 2023

TIME OF MEETING: 5:30 PM

MISSION STATEMENT

To take the Village of Lexington’s history into the future through preservation, restoration and promotion

CALL TO ORDER:

ROLL CALL: Adams, Bender, Bales, Kaatz, VanDyke, Westbrook, Drouillard, McGovern, Zysk

APPROVAL OF AGENDA

APPROVAL OF MINUTES – Motion to approve the June 9, 2023 minutes as presented.

Motion to approve the June 14, 2023 minutes as presented.

PUBLIC COMMENT –

REVIEW OF FINANCIAL INFORMATION – Motion to approve the financials as presented.

UNFINISHED BUSINESS:

1. **Wayfinding Signs Update** – McGovern
2. **Harbor Steering Committee Update** – VanDyke/McGovern
3. **Social District Update** – McGovern
4. **New Flower Pots Update** – McGovern

NEW BUSINESS:

1. **Façade Grant – Town Shoppe** - McGovern
2. **LBA/DDA Support** – McGovern
- 3.
- 4.

CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
SPECIAL MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
June 9, 2023 @ 3:00 p.m.**

CALL TO ORDER: Chairperson McGovern called the meeting to order at 3:00 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Bender, Bales, VanDyke, Westbrook, Drouillard, McGovern, Zysk

ABSENT: Kaatz

OTHERS PRESENT: S. McCoy, K. DeCoster, D. Roehl

APPROVAL OF AGENDA:

MOTION by Bender, seconded by Bales, to approve the agenda as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None

BUSINESS:

1. **MEDC GRANT AGREEMENT** – McGovern explained he spoke to Cynthia Cutright in detail regarding this grant.

MOTION by Adams, seconded by McGovern, to approve the MEDC Grant Agreement as presented and send to Council.

Discussion: Drouillard expressed some cautions in dealing with this grant via email. VanDyke explained how the funds work.

Roll Call:

Ayes: Adams, McGovern, VanDyke, Bender, Drouillard, Zysk, Westbrook, Bales

Nays: None

Motion Carried

PUBLIC COMMENT:

- Kathy DeCoster – asked about the turn around timeframe for this grant.

ADJOURNMENT:

MOTION by Bales, seconded by Bender to adjourn the meeting at 3:10 pm.

All Ayes

Motion carried.

Respectfully submitted,
Vicki Scott
June 9, 2023

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
Village of Lexington – 7227 Huron Ave., Lexington, MI
June 14, 2023.

CALL TO ORDER: Chairperson McGovern called the meeting to order at 5:30 pm.

ROLL CALL: by Beth Grohman

PRESENT: Adams, Bales, Kaatz, VanDyke, Westbrook, Drouillard, McGovern

ABSENT: Zysk, Bender

OTHERS PRESENT: S. McCoy and one citizen

APPROVAL OF AGENDA:

MOTION by VanDyke, seconded by Adams to approve the agenda with amendments, Parking Lot Proposal NB#6

All Ayes

Motion Carried

APPROVAL OF MINUTES

MOTION by Kaatz, seconded by Adams, to approve the May 10, 2023 minutes as presented.

All Ayes

Motion Carried

PUBLIC COMMENT: None offered.

REVIEW OF FINANCIAL INFORMATION: - Bales explained the financial reports.

MOTION by McGovern seconded by Westbrook to approve the financials as presented.

Roll Call:

Ayes: McGovern, Westbrook, Adams, Van Dyke, Drouillard, Kaatz, Bales

Nays: None

Motion Carried

UNFINISHED BUSINESS:

1. **New Business Welcome Package** –McGovern working with LBA on new business list and registration forms. Will be attending meeting with LBA on June 20th. Drouillard will attend with McGovern.
2. **Wayfair Signs Update**- No signs yet. Update next month
3. **Keel Update/ 1 year Contract Renewal** – Discussion on the advantages of The Keel promoting the Village and also discussed who would be the point people, Kaatz, VanDyke and McGovern. Motion by VanDyke, seconded by Drouillard, to approve the one-year contract for \$6000 to begin July 1, 2023 through June 30, 2024.

Discussion

Roll Call

Ayes: VanDyke, Drouillard, Westbrook, McGovern, Bales, Kaatz

Nays: Adams

Motion carried

NEW BUSINESS:

1. **Façade Grant** – Discussion on Façade Grant Request from June Hunt for the Main Street Boutique. McGovern explained Hunt was cited for non-compliant sign and interested in a grant to replace the sign in the amount of \$700. Motion by McGovern, seconded by Drouillard to approve the application contingent on the approval of a land use permit.

Roll Call

Ayes: McGovern, Drouillard, Adams, VanDyke, Kaatz, Bales, Westbrook

Nays: None

Motion carried

2. **DDA Light Pole Painting Extra for Clock - McGovern** explained clock was not included in original proposal. Clock pole was painted, additional cost of \$297.00. Motion by Kaatz, seconded by Drouillard, to approve the extra fee of \$297.00 for the painting of the clock pole.
Roll call
Ayes: Kaatz, Drouillard, Adams, VanDyke, McGovern, Bales, Westbrook
Nays: None
Motion carried
3. **Social District Stickers - McGovern** explained the cost of the stickers, each business owner can purchase at .50 each. DDA may purchase with DDA logo only for .15 cents or .20 with business logo. Motion by VanDyke, seconded by Westbrook to approve the purchase of 4000 stickers (1000 per business) at .20 each for a total cost of \$800.00.
Roll Call
Ayes: VanDyke, Westbrook, Adams, Drouillard, McGovern, Kaatz, Bales
Nays: None
Motion carried
Discussion on Social District signs. Motion by VanDyke, seconded by Adams, to purchase 20 social district signs for \$5.00 each total cost \$100.00.
Roll Call
Ayes: VanDyke, Adams, Drouillard, McGovern, Kaatz, Bales, Westbrook
Nays: None
Motion carried
4. **Blight within the DDA Boundary - Discussion** on blight in the North Corridor, area near Catholic Church and, General Store and Fudge Shop Area. Is there a way to help these areas, ask members to think of some ideas to assist. McGovern did speak to Zoning Administrator about issues. Grohman explained the Blight Issues is a general code ordinance not a zoning ordinance. Kaatz recommended having Chief Sheldon speak to business owners with blight issues.
5. **Huron Avenue Sidewalk Railing** – Correspondence from Harborpointe Condominium Association regarding the railing along the sidewalk. Kaatz did pass this along to Utility Manager Chris Heiden. Heiden did look at it and reported that there are some issues. Questions if this is a DDA issue or Village issue. Suggested that the Harborpointe Condo Association could submit a proposal if they would like some help.
6. **Parking Lot Proposal** – Adams presented a proposal for a parking lot at Boynton and Washington Streets. Adding a street for an exit for the condo's association, viewing station. Adams suggested it could be a combined effort with DDA, condos and the Village. Presented for conversation and starting point.

CORRESPONDENCE:

PUBLIC COMMENT: None offered

ADJOURNMENT:

MOTION by Bales, seconded by Kaatz, to adjourn the meeting at 6:58 p.m.

All Ayes

Motion carried.

Respectfully submitted,
Beth Grohman
June 14, 2023

PERIOD ENDING 06/30/2023

ENVIRONMENTAL

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 06/30/2023 INCREASE (DECREASE)	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	% BDTG USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 601 - HEALTH & WELFARE						
101-601-801.550	ENVIRONMENT	2,000.00	700.00	739.35	852.28	121.75
101-601-820.000	CONTRACTED SERVICES	800.00	200.00	0.00	70.00	35.00
101-601-851.000	AMBULANCE FEES	36,121.00	36,121.00	0.00	36,121.00	100.00
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Total Dept 601 - HEALTH & WELFARE		38,921.00	37,021.00	739.35	37,043.28	100.06
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TOTAL EXPENDITURES		38,921.00	37,021.00	739.35	37,043.28	100.06
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Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		38,921.00	37,021.00	739.35	37,043.28	100.06
NET OF REVENUES & EXPENDITURES		(38,921.00)	(37,021.00)	(739.35)	(37,043.28)	100.06
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TOTAL REVENUES - ALL FUNDS		0.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES - ALL FUNDS		38,921.00	37,021.00	739.35	37,043.28	100.06
NET OF REVENUES & EXPENDITURES		(38,921.00)	(37,021.00)	(739.35)	(37,043.28)	100.06

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-002.000	EASTERN MICHIGAN BANK	311,352.89
248-000-040.000	ACCOUNTS RECEIVABLE	120.00
248-000-084.830	DUE FROM LEX TOWNSHIP	0.00
248-000-123.000	PREPAID EXPENSES	0.00
Total Assets		311,472.89
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	0.00
248-000-258.000	ACCRUED WAGES	0.00
Total Liabilities		0.00
*** Fund Balance ***		
248-000-390.000	FUND BALANCE ACCOUNT	260,881.96
Total Fund Balance		260,881.96
Beginning Fund Balance		260,881.96
Net of Revenues VS Expenditures		50,590.93
Ending Fund Balance		311,472.89
Total Liabilities And Fund Balance		311,472.89

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH 06/30/2023	YTD BALANCE 06/30/2023	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-401.500	DDA TAXES FROM VILLAGE	85,600.00	95,400.00	0.00	95,400.36	100.00
248-000-401.600	DDA TAXES FROM TOWNSHIP	76,000.00	83,743.00	0.00	83,742.90	100.00
248-000-665.000	INTEREST EARNED	0.00	1,700.00	0.00	1,694.32	99.67
248-000-671.500	MISC ACCT OF REVENUE	0.00	0.00	0.00	0.00	0.00
248-000-699.101	TRANSFER IN FROM GENERAL FUND FOR CAPITA	0.00	0.00	0.00	0.00	0.00
248-000-699.248	TRANSFER IN OPEN ACCOUNT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		161,600.00	180,843.00	0.00	180,837.58	100.00
Dept 248 - ****DDA EXPENSES****						
248-248-667.500	INTERNET REVENUE	0.00	600.00	0.00	600.00	100.00
Total Dept 248 - ****DDA EXPENSES****		0.00	600.00	0.00	600.00	100.00
TOTAL REVENUES						
		161,600.00	181,443.00	0.00	181,437.58	100.00
Expenditures						
Dept 248 - ****DDA EXPENSES****						
248-248-699.940	ADMINISTRATIVE REIMBURSEMENT	9,755.00	9,755.00	812.94	9,755.28	100.00
248-248-703.600	DPW WAGES	30,245.00	25,000.00	2,736.28	24,325.67	97.30
248-248-703.650	DPW-WATER WAGES OVERTIME	0.00	750.00	33.84	742.18	98.96
248-248-704.100	MATCH - SOCIAL SECURITY	2,150.00	2,150.00	210.99	1,913.23	88.99
248-248-704.200	BLUE CROSS	0.00	7,200.00	336.54	5,988.32	83.17
248-248-704.300	LIFE INSURANCE	260.00	150.00	0.00	123.97	82.65
248-248-704.400	PENSION	5,320.00	3,550.00	236.03	3,267.55	92.04
248-248-704.401	AXA EQUITABLE MATCH	3,000.00	850.00	66.08	753.05	88.59
248-248-704.500	MICH EMP SEC COM	100.00	300.00	30.19	261.57	87.19
248-248-728.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	0.00	0.00	0.00
248-248-740.000	SUPPLIES	500.00	4,200.00	1,180.84	4,233.79	100.80
248-248-740.700	DPW EQUIPMENT	10,070.00	14,199.00	3,193.26	16,208.74	114.15
248-248-745.000	CHRISTMAS SUPPLY	12,000.00	7,357.00	0.00	7,356.60	99.99
248-248-802.500	EDUCATION AND TRAINING	1,000.00	100.00	0.00	100.00	100.00
248-248-803.000	PHONE/INTERNET EXPENSE	10,000.00	4,750.00	0.00	4,750.00	100.00
248-248-803.100	MUSIC	1,500.00	324.00	0.00	323.40	99.81
248-248-805.000	ADVERT/PUBLICATIONS	15,000.00	6,000.00	0.00	5,444.80	90.75
248-248-810.000	MEMBERSHIP/DUES	0.00	200.00	0.00	200.00	100.00
248-248-811.000	LEGAL	500.00	500.00	0.00	315.00	63.00
248-248-812.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
248-248-815.000	AUDIT	0.00	0.00	0.00	0.00	0.00
248-248-820.000	CONTRACTED SERVICES	10,000.00	25,100.00	22,325.00	25,032.50	99.73
248-248-821.100	DDA SERVICE PROVIDED BY VILLAGE	0.00	0.00	0.00	0.00	0.00
248-248-840.000	LANDSCAPING MAINTENANCE	10,000.00	15,000.00	0.00	5,175.00	34.50
248-248-955.000	DDA GRANT	30,000.00	10,000.00	700.00	7,576.00	75.76
248-248-969.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
248-248-969.200	DONATION	7,500.00	7,000.00	0.00	7,000.00	100.00
248-248-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 248 - ****DDA EXPENSES****		158,900.00	144,435.00	31,861.99	130,846.65	90.59
TOTAL EXPENDITURES						
		158,900.00	144,435.00	31,861.99	130,846.65	90.59

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH 06/30/2023 INCREASE (DECREASE)	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	% BDGT USED
		ORIGINAL BUDGET	2022-23 AMENDED BUDGET			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
	TOTAL REVENUES	161,600.00	181,443.00	0.00	181,437.58	100.00
	TOTAL EXPENDITURES	158,900.00	144,435.00	31,861.99	130,846.65	90.59
	NET OF REVENUES & EXPENDITURES	2,700.00	37,008.00	(31,861.99)	50,590.93	136.70

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
06/01/2023			248-248-699.940 ADMINISTRATIVE REIMBURSEMENT	BEG. BALANCE			8,942.34
06/30/2023	GJ	JE	ADMIN. REIMBURSEMENT JUNE 2023	2607	812.94		9,755.28
06/30/2023			248-248-699.940	END BALANCE	812.94	0.00	9,755.28
248-248-703.600 DPW WAGES							
06/01/2023				BEG. BALANCE			21,589.39
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		519.70		22,109.09
06/14/2023	PR	CHK	SUMMARY PR 06/14/2023		1,115.45		23,224.54
06/21/2023	PR	CHK	SUMMARY PR 06/21/2023		388.33		23,612.87
06/28/2023	PR	CHK	SUMMARY PR 06/28/2023		712.80		24,325.67
06/30/2023			248-248-703.600	END BALANCE	2,736.28	0.00	24,325.67
248-248-703.650 DPW-WATER WAGES OVERTIME							
06/01/2023				BEG. BALANCE			708.34
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		33.84		742.18
06/30/2023			248-248-703.650	END BALANCE	33.84	0.00	742.18
248-248-704.100 MATCH - SOCIAL SECURITY							
06/01/2023				BEG. BALANCE			1,702.24
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		42.04		1,744.28
06/14/2023	PR	CHK	SUMMARY PR 06/14/2023		84.97		1,829.25
06/21/2023	PR	CHK	SUMMARY PR 06/21/2023		29.63		1,858.88
06/28/2023	PR	CHK	SUMMARY PR 06/28/2023		54.35		1,913.23
06/30/2023			248-248-704.100	END BALANCE	210.99	0.00	1,913.23
248-248-704.200 BLUE CROSS							
06/01/2023				BEG. BALANCE			5,651.78
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		109.32		5,761.10
06/14/2023	PR	CHK	SUMMARY PR 06/14/2023		136.90		5,898.00
06/21/2023	PR	CHK	SUMMARY PR 06/21/2023		26.91		5,924.91
06/28/2023	PR	CHK	SUMMARY PR 06/28/2023		63.41		5,988.32
06/30/2023			248-248-704.200	END BALANCE	336.54	0.00	5,988.32
248-248-704.300 LIFE INSURANCE							
06/01/2023				BEG. BALANCE			123.97
06/30/2023			248-248-704.300	END BALANCE	0.00	0.00	123.97
248-248-704.400 PENSION							
06/01/2023				BEG. BALANCE			3,031.52
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		66.89		3,098.41
06/14/2023	PR	CHK	SUMMARY PR 06/14/2023		148.84		3,247.25
06/28/2023	PR	CHK	SUMMARY PR 06/28/2023		20.30		3,267.55
06/30/2023			248-248-704.400	END BALANCE	236.03	0.00	3,267.55
248-248-704.401 AXA EQUITABLE MATCH							
06/01/2023				BEG. BALANCE			686.97
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		22.65		709.62
06/14/2023	PR	CHK	SUMMARY PR 06/14/2023		20.96		730.58
06/21/2023	PR	CHK	SUMMARY PR 06/21/2023		3.95		734.53
06/28/2023	PR	CHK	SUMMARY PR 06/28/2023		18.52		753.05
06/30/2023			248-248-704.401	END BALANCE	66.08	0.00	753.05
248-248-704.500 MICH EMP SEC COM							
06/01/2023				BEG. BALANCE			231.38
06/07/2023	PR	CHK	SUMMARY PR 06/07/2023		3.57		234.95
06/14/2023	PR	CHK	SUMMARY PR 06/14/2023		12.63		247.58
06/21/2023	PR	CHK	SUMMARY PR 06/21/2023		5.64		253.22
06/28/2023	PR	CHK	SUMMARY PR 06/28/2023		8.35		261.57
06/30/2023			248-248-704.500	END BALANCE	30.19	0.00	261.57
248-248-740.000 SUPPLIES							
06/01/2023				BEG. BALANCE			3,052.95
06/09/2023	AP	INV	TRASH BAGS CLEANING SUPPLY	6401	36.66		3,089.61
06/09/2023	AP	INV	MHP CEM.SEWER DPW, PARKS	STMT 5/2023 ACT 1	24.18		3,113.79
06/14/2023	AP	VOID	Void Invoice 6401 CUTLER JAN	6401		36.66	3,077.13
06/16/2023	AP	INV	TRASH BAGS CLEANING SUPPLY	6401.	36.66		3,113.79
06/16/2023	AP	INV	TRASH BAGS CLEANING	6438.	110.00		3,223.79
06/30/2023	AP	INV	TRASH BAGS AND CLEANING SUPPLY DDA &	6532	110.00		3,333.79
06/30/2023	AP	INV	DECALS / CUSTOM STICKERS DDA	775	900.00		4,233.79
06/30/2023			248-248-740.000	END BALANCE	1,217.50	36.66	4,233.79
248-248-740.700 DPW EQUIPMENT							
06/01/2023				BEG. BALANCE			13,015.48
06/30/2023	GJ	JE	DPW EQUIP JUNE 2023	2613	3,193.26		16,208.74
06/30/2023			248-248-740.700	END BALANCE	3,193.26	0.00	16,208.74
248-248-745.000 CHRISTMAS SUPPLY							
06/01/2023				BEG. BALANCE			7,356.60
06/30/2023			248-248-745.000	END BALANCE	0.00	0.00	7,356.60
248-248-802.500 EDUCATION AND TRAINING							
06/01/2023				BEG. BALANCE			100.00
06/30/2023			248-248-802.500	END BALANCE	0.00	0.00	100.00
248-248-803.000 PHONE/INTERNET EXPENSE							
06/01/2023				BEG. BALANCE			4,750.00
06/30/2023			248-248-803.000	END BALANCE	0.00	0.00	4,750.00
248-248-803.100 MUSIC							
06/01/2023				BEG. BALANCE			323.40

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			248-248-803.100 MUSIC				
							(Continued)
06/30/2023			248-248-803.100	END BALANCE	0.00	0.00	323.40
06/01/2023			248-248-805.000 ADVERT/PUBLICATIONS		BEG. BALANCE		5,444.80
06/30/2023			248-248-805.000	END BALANCE	0.00	0.00	5,444.80
06/01/2023			248-248-810.000 MEMBERSHIP/DUES		BEG. BALANCE		200.00
06/30/2023			248-248-810.000	END BALANCE	0.00	0.00	200.00
06/01/2023			248-248-811.000 LEGAL		BEG. BALANCE		315.00
06/30/2023			248-248-811.000	END BALANCE	0.00	0.00	315.00
06/01/2023			248-248-820.000 CONTRACTED SERVICES		BEG. BALANCE		2,707.50
06/16/2023	AP	INV	LIGHT POLE PAINTING DDA	28936	22,275.00		24,982.50
06/22/2023	AP	INV	DD MINUTES 6-14-23	DDA MIN. 6-14-23	50.00		25,032.50
06/30/2023			248-248-820.000	END BALANCE	22,325.00	0.00	25,032.50
06/01/2023			248-248-840.000 LANDSCAPING MAINTENANCE		BEG. BALANCE		5,175.00
06/30/2023			248-248-840.000	END BALANCE	0.00	0.00	5,175.00
06/01/2023			248-248-955.000 DDA GRANT		BEG. BALANCE		6,876.00
06/30/2023	AP	INV	DDA GRANT APPROVED @ 6-14-23	DDA GRANT 6-14-23	700.00		7,576.00
06/30/2023			248-248-955.000	END BALANCE	700.00	0.00	7,576.00
06/01/2023			248-248-969.200 DONATION		BEG. BALANCE		7,000.00
06/30/2023			248-248-969.200	END BALANCE	0.00	0.00	7,000.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					31,898.65	36.66	130,846.65



LEXINGTON DOWNTOWN DEVELOPMENT AUTHORITY

FAÇADE IMPROVEMENT PROGRAM APPLICATION

*ALL APPLICANTS ARE ADVISED TO REVIEW THE DDA FAÇADE IMPROVEMENT PROGRAM POLICY AS IT IS DIRECTLY APPLICABLE TO THE FOLLOWING APPLICATION

Information and Attachments

- 1. Name of Applicant: Regina Roegner
- 2. Address of Applicant: 7276 Huron Ave / The Town Shoppe
- 3. Phone Number: 810 404 7799
- 4. Property Owner: Regina Roegner
- 5. Phone Number of Property Owner(s): 810 404 7799
- 6. (a) Property Address: 7276 Huron Ave
 (b) Property Parcel ID Number: 152-340-000-004-01
- 7. Describe the Project (attach additional pages if needed):
Fabricate and install 3'x4'x46'
awning, covers in 2 sections
- 8. (a) Proposed Project Start Date: July 24 to September 2023
 (b) Proposed Project End Date: July or August or September 2023
- 9. Describe how the Project meets the purposes of the Façade Improvement Program:
The awning is on front of The Town Shoppe
and is ripped in 3 places!
- 10. Attach two (2) written cost estimates, with breakdowns of the cost by category. this company is the only one to call me back.
- 11. Attach a copy of the deed to the property.
- 12. Attach a written statement from the property owner indicating that he/she approves of the project.
- 13. Describe any conditions of blight existing at the property: Just the awning

14. Attach a statement from the Village of Lexington/Lexington Township's Assessor's office indicating that all personal and real property taxes on the property are paid up to date, and that all payments of special assessments are current.

15. If the applicant is a business entity, attach evidence that it is currently in good standing.

16. Describe long-lasting improvements made by the project: This awning should last up to 10 years

Certifications.

By signing this application, the Applicant(s) certifies that this project complies with, and shall continue to comply with, all Village of Lexington regulations, codes and ordinances.

By signing this application, the Applicant(s) certifies that he/she has read and understands the conditions of the Façade Improvement Program and agrees to its terms, conditions, policies and guidelines.

By signing this application, the Applicant(s) agrees that this Application, along with the terms and conditions set forth in the Façade Improvement Program terms, conditions, policies and guidelines, shall become a binding on the applicant and property owner.

The applicant(s) certifies that this application does not obligate the Village of Lexington or the Lexington Downtown Development Authority to provide the applicant with any money until such time that the application is approved by the DDA Board.

The applicant(s) understands that any financial assistance provided by the DDA or the Village of Lexington shall be limited to the amount granted by the DDA under the Façade Improvement Program.

The applicant(s) certifies that if the property is sold within three (3) years of the façade grant being awarded will result in the façade grant being forfeited and the applicant(s) must reimburse the DDA the full amount of the façade monies granted.

By signing this application, the Applicant(s) certifies that the information is true and accurate to the best of his/her knowledge as of the date of the application.

APPLICANT(S)

DATE: 4/14/2023

PRINT NAME: Regina Roegner
TITLE: owner

DATE: _____

PRINT NAME: _____
TITLE: _____

STATE OF MICHIGAN)

) ss

COUNTY OF SANILAC)

On this 6th day of JULY, 2023, before me a Notary Public in and for said County and State, appeared Regina Roesner, to me personally known, who, being by me sworn, did say that he/she is the Applicant submitting this Application, together with all its attachments.

Vicki A. Scott

Notary Public

Vicki A. Scott
Notary Public, Sanilac County, Michigan
My Commission Expires Dec 1, 2027

SANILAC

County, Michigan

My Commission Expires: 12-1-27 Acting in SANILAC County

THIS SECTION FOR DDA USE ONLY

Notes: _____

DDA Recommendations: _____

Grant Approved By DDA Board: Yes No

Maximum Amount of Grant Awarded: \$ _____

Proposal

SPECIFICATIONS &
ESTIMATE

J.C. GOSS COMPANY

15725 Martin Road
Roseville, MI 48066



313/259-3520

Proposed submitted to THE TOWN SHOPPE		Phone 810-404-7799	Proposal Date: 4/28/2023		
Street 7276 HURON AVE		City, State & Zip LEXINGTON, MI 48450			
Job Name		Job Location			
Architect/Contractor	Telephone No.	Job Phone	Approx. Installation Date 8-12 Weeks		
Mfg. Color/Pattern #	Valance	Scalloped Pattern	Binding Color	Stripe/Appique	Painted Frame Color
Artwork N/A	Opaque-Painted N/A	Inserted N/A	Translucent N/A	Vinyl-Applied N/A	Back-sprayed N/A
Back-Lit N/A	Lights N/A	Ceiling N/A	Shadowless Frame N/A		

We hereby submit specifications and estimates for:

FABRICATE & INSTALL 3' X 4' X 46' AWNING RECOVER IN 2 SECTIONS.

CHOICE OF FABRIC & COLOR

*check
did you brackets, yes*

*** Permits & Engineering if required are not included unless specified

WE PROPOSE hereby to furnish material and labor as described above.

AUTHORIZED SIGNATURE _____ **Robert H. Brobst**

A PROPOSAL SHALL AUTOMATICALLY EXPIRE THIRTY (30) DAYS
AFTER DATE OF ISSUE.

NOTE: The acceptance of payment as follows:

50% Deposit Balance C.O.D.

This proposal is subject to Credit Approval by Contractor's Credit Department.

PRICE **\$6,129.37**

SALES TAX **\$367.76**

PERMITS

TOTAL **\$6,497.13**

DEPOSIT

BALANCE DUE

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Customer is responsible for all permits unless otherwise specified.

Notes:

Customer Signature _____

Date of Acceptance _____

C.C.: _____

****READ CONDITIONS OF SALE ON REVERSE SIDE.**

Official Winter Tax Receipt

LEXINGTON TOWNSHIP

152-340-000-004-01

TAXABLE: 164,602 SEV: 169,700 SCHL: 76080
PRE/MBT: 0.0000 CLASS: 201

Received of:
ROEGNER REGINA R
7276 HURON
LEXINGTON MI 48450

PREVIOUS PAYMENTS

Date Chk # Amount

** CURRENT PAYMENT **

Date Chk # Amount
02/13/2023 3981 4,882.68

Total Recvd: 4,882.68

DETAILED BREAKDOWN OF BILLING/PAYMENTS FOR 152-340-000-004-01

DESCRIPTION	MILLAGE	Tax Billed	Total Paid	BALANCE
CO DRUG TASK	0.5000	82.30	82.30	0.00
SENIOR CITIZENS	0.2500	41.15	41.15	0.00
CO RD COMMISSION	2.0000	329.20	329.20	0.00
CO PARKS	0.2000	32.92	32.92	0.00
CO LIBRARY	0.2000	32.92	32.92	0.00
MED CONTROL	0.2000	32.92	32.92	0.00
CO VETERANS	0.2000	32.92	32.92	0.00
MED CARE FACILTY	0.2000	32.92	32.92	0.00
911 EMG	0.2000	32.92	32.92	0.00
S.A.V.E.	0.2000	32.92	32.92	0.00
RECYCLE	0.1500	24.69	24.69	0.00
LEX OPERATE	0.6246	102.81	102.81	0.00
CROS/LEX SCH OP	18.0000	2,962.83	2,962.83	0.00
CROS/LEX SCH DBT	2.4000	395.04	395.04	0.00
CROS/LEX SINK	0.8956	147.41	147.41	0.00
SANILAC ISD	2.5551	420.57	420.57	0.00
MOORE LIBRARY	0.5948	97.90	97.90	0.00
AITKIN LIBRARY	0.7874	0.00	0.00	0.00
Admin Fee		48.34	48.34	0.00
Interest/Pen		0.00	0.00	0.00
Over Payments		0.00	0.00	0.00
TOTALS ----->	30.15750	4,882.68	4,882.68	0.00

Property Description

Addr: 7276 HURON

T10N R17E SEC 31 E 1/2 OF W 2/3 OF LOT 4 PLAT OF
MONROVIA & COM 22 FT W OF NE COR LOT 4 TH S 80 FT TH E
6 FT 7 IN, TH N 80 FT, TH W 6 FT 7 IN TO POB ALSO W 1/3
OF LOT 4 ALSOCOM AT SE COR OF LOT 3, E 65 FT, S 35 FT,
W 52 FT, S 138 FT TO BOYNTON ST. TH W 13 FT, TH N 173
FT TO POB

LEXINGTON TOWNSHIP TREASURER
DAVIANNA MCALLISTER
7227 HURON AVE. SUITE 200
LEXINGTON MI 48450
810 359-5500

ROEGNER REGINA R
7276 HURON
LEXINGTON MI 48450

QUIT CLAIM DEED
INDIVIDUAL-STATUTORY FORM

Drafted by
RICHARD P. RIBORDAN
ATTORNEY AT LAW
8940 MAIN STREET
LEXINGTON, MICHIGAN 48450

419 514

REGISTER'S OFFICE - SANILAC COUNTY
Received for record the 16
day of July, A.D., 1981
at 2:17 o'clock P.M., and recorded
in Liber 419 of Deeds
on page 514
Dorise A. Thibault Register of Deeds

TITLE INSURANCE

Know all men by these presents, That on November 7, 1977
for the sum of **MSA7.456**, Sec. 5, Par. I
MARION A. JARCHOW, a married woman
whose address is

QUIT CLAIM 870 MARILYN LIGHT, a single woman
whose address is **7228 Main, Pt. Sanilac, Mi.**

the following described premises

situated in the Village of Lexington, Sanilac County, Michigan, to-wit:
The West 22 feet of Lot 4, and Commencing 22 feet West of the
Northeast corner of Lot 4, and running thence West 22 feet; thence
South 132 feet; thence East 22 feet and thence North 132 feet to
the place of beginning, AND Commencing 22 feet West of the Northeast
corner of Lot 4, running thence South 80 feet; thence East 6 feet
7 inches; thence North 80 feet, and thence West 6 feet 7 inches to
the point of beginning. All according to the Plat of the Village
of Monrovia known as Samuel W. Munroe's Plat now a part of the
Village of Lexington as recorded in Liber of Town Plats, on page 1,
Sanilac County Records.

(If more space is needed for description, restrictions or other provisions, see reverse side)
Together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in anywise
appertaining.

Signed in Presence of:
Joan Filbeck
Shirley Walker
Joan Filbeck
Shirley Walker

Signed by:
Marion A. Jarchow
MARION A. JARCHOW
RECEIVED FOR RECORD
1981 JUL 16 PM 2:17
LIBER NO. 419 PAGE NO. 514
MAURICE O. TURNBULL
REGISTER OF DEEDS
SANILAC COUNTY, MICHIGAN

LAND TITLE ABSTRACT CO.
(ST. CLAIR COUNTY ABSTRACT CO.)
FORT HURON SINCE 1899 MICHIGAN

Know all men by these Presents: That **MARILYN LIGHT**

whose address is 7276 Huron, Lexington, Michigan 48450

Quit Claim(s) to the Trustee(s) of the **MARILYN J. LIGHT REVOCABLE TRUST AGREEMENT u/a/d**
 August 5, 1996

whose address is 7276 Huron, Lexington, Michigan 48450

Yongee's one-half (1/2) interest
 the following described premises situated in Village of Lexington
 County of Sanilac and State of Michigan, to-wit:

Land in the Village of Lexington, Sanilac County, Michigan,
 described as:

The West 22 feet of Lot 4; and

Commencing 22 feet West of the Northeast corner of Lot 4, and
 running thence West 22 feet; thence South 132 feet; thence
 East 22 feet and thence North 132 feet to the place of beginning;
 and

Commencing 22 feet West of the Northeast corner of Lot 4, running
 thence South 80 feet; thence East 6 feet 7 inches; thence North
 80 feet, and thence West 6 feet 7 inches to the point of beginning;

All according to the Plat of the Village of Monrovia, known as
 Samuel W. Munroe's Plat, now a part of the Village of Lexington,
 as recorded in Liber of Town Plats, on page 1, Sanilac County
 Records. Also,

The North 36 feet of the West 13 feet of the following description: Commencing at the Southeast corner of Lot 3, Plat of
 the Village of Monrovia, now the Village of Lexington, according to the plat thereof as recorded in Liber of Town Plats,
 page 1, Liber Sold to 1/2 lots to Byrongon Street, thence East along Byrongon Street 4 rods, thence North 10 1/2 rods
 to the Southeast corner of Lot 4, Plat of the Village of Monrovia, now the Village of Lexington, thence West along the
 South line of said Lot 4 to the point of beginning; being part of Lot 22, Plat of the Village of Monrovia, now the
 Village of Lexington, according to the plat thereof as recorded in Liber of Town Plats, page 1, Sanilac County Records.

for the full consideration of One and no/100 Dollar (\$1.00)

Dated this 5th day of August 19 96

Witnesses:

Robert W. Barnes
 ROBERT W. BARNES
Jenny L. Bowling
 JENNY L. BOWLING

Marilyn Light
 MARILYN LIGHT
 RECEIVED FOR RECORD
 LIBER NO. 522 REC NO. 285
 REGISTER OF DEEDS
 SANILAC CO., MICHIGAN

STATE OF MICHIGAN }
 COUNTY OF SANILAC } SS.

96 AUG 14 AM 10:47 (L.S.)
 LIBER NO. 522 REC NO. 285
 REGISTER OF DEEDS
 SANILAC CO., MICHIGAN (L.S.)

The foregoing instrument was acknowledged before me this 5th day of August 1996

Approved: SCAO

JRS CODE: LET

STATE OF MICHIGAN
PROBATE COURT
COUNTY OF SANILAC

LETTERS OF AUTHORITY FOR
PERSONAL REPRESENTATIVE

FILE NO.
17-32174-DE

Estate of MARLYN I. LIGHT

TO:

Name and address
WILLIAM CLAYSTON
2793 WHITCOMB ST
LIVONIA, MI 48154

Telephone no.

You have been appointed and qualified as personal representative of the estate on 11/3 - 5 2016. You are authorized to perform all acts authorized by law unless exceptions are specified below:
 Your authority is limited in the following way:
 You have no authority over the estate's real estate or ownership interests in a business entity that you identified on your acceptance of appointment.
 Other restrictions or limitations are:

These letters expire: _____
Date 11/3 2016

SEE NOTICE OF DUTIES ON SECOND PAGE

Sandra J. Schlaud
Sandra J. Schlaud
Probate Register

Attorney name (type or print) BARNES LAW PLLC / ROBERT W. BARNES Bar no. P28108

Address 7249 HURON AVE
City, state, zip LEXINGTON, MI 48450 Telephone no. _____

I certify that I have compared this copy with the original on file and that it is a correct copy of the original, and on this date, these letters are in full force and effect.

Date 11/3/2016

Sandra J. Schlaud
Sandra J. Schlaud
Probate Register

Do not write below this line - For court use only



Awning

1 message

cl <clugstonwec8@aol.com>

Thu, Jul 6, 2023 at 10:46 AM

To: Regina Roegner <reginastownshoppe@gmail.com>

Regina, Please forward this email to the village of Lexington authorities as documentation that you have permission from the Marilyn Light Revocable Trust to furnish and install new awnings on the Town Shop.

Regards,

William Clugston: Trustee Marilyn Light Revocable Trus.

3 Attachements