

# MONTHLY COUNCIL MEETING

Council Chambers 7227 Huron Ave., Lexington, MI 48450

## AGENDA

**DATE OF MEETING:** MONDAY, APRIL 29, 2024  
**TYPE OF MEETING:** COUNCIL MEETING  
**TIME OF MEETING:** 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER / REGULAR COUNCIL MEETING**

**ROLL CALL BY CLERK**

**ATTENDANCE**

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**BUSINESS:** Pages 1- 73

### **ADMINISTRATION**

- A. **CROSWELL-LEXINGTON VARSITY COMPETITIVE CHEERLEADING PROCLAMATION** – Motion to approve the Croswell-Lexington Varsity Competitive Cheerleading Proclamation as presented.
- B. **EVANS EHARDT – COUNTY COMMISSIONER'S REPORT**
- C. **MARK DAVIDSON – SANILAC COUNTY ASSISTANT PROSECUTOR**
- D. **LORI FISHER – VILLAGE MANAGER'S REPORT**
- E. **MINUTES** - Motion to approve the minutes of the Regular Council Meeting March 25, 2024, as presented. Motion to approve the minutes of the Budget Study Session March 25, 2024, as presented.
- F. **INVOICE – FLETCHER FEALKO SHOUDY & FRANCIS, P.C.** – Motion to approve the payment of \$1,545.00 to Fletcher Fealko Shoudy & Francis, P.C. – \$1,545.00 from the General Fund.
- G. **USDA SEWER PROJECT** – Motion to authorize the draw amount of \$515,659.25 from the USDA Rural Development for expenses incurred related to the Sewer Infrastructure Project.
- H. **USDA WATER PROJECT** – Motion to authorize the draw amount of \$78,735.00 from the USDA Rural Development for expenses incurred related to the Water Infrastructure Project.
- I. **EGLE GRANT AGREEMENT FOR LEAD SERVICE LINE REPLACEMENT**– Motion to approve the EGLE Grant Agreement as presented.
- J. **CITY OF CROSWELL EMS 2024-2025 CONTRACT & INVOICE** – Motion to approve the payment of \$53,640.00 to the City of Croswell for EMS contracted services as presented.
- K. **UHY 2024 AUDIT ENGAGEMENT LETTER** – Motion to approve the UHY 2024 Audit Engagement Letter as presented.
- L. **ROOF BIDS** – Motion to approve the bid from Woodruff Construction in the amount of \$61,750.00 with an additional \$5,000.00 for related expenses as recommended by the Village Manager contingent upon Lexington Township approving the 20% cost share.
- M. **PARKS & REC RESIGNATION** – Motion to accept the resignation of Arlette Sutton from the Parks & Rec Committee.
- N. **PARKS & REC COMMITTEE APPOINTMENT** – Motion to approve the appointment of James Farquhar to the Parks & Rec Committee.

### **WATER/SEWER/DPW/STREETS: Pages 74 – 81**

- O. **WATER TREATMENT PLANT BOD INCUBATOR REPLACEMENT** – Motion to approve the emergency purchase of the Water Treatment Plant BOD Incubator Replacement for a cost of \$3,760.04.
- P. **WATER TREATMENT PLANT SPECTROPHOTOMETER** – Motion to approve the purchase of a Water Treatment Plant Spectrophotometer not to exceed \$7,000.00.

**MOBILE HOME PARK: Pages 82 – 83**

- Q. **CEMENT PAD INSTALLATION FOR LOT #209** – Motion to approve up to \$12,000.00 for a cement pad installation on Lot #209 upon approval to reside and lease signing.
- R. **VILLAGE OWNED MOBILES LOT #73 & #124** – Motion to authorize the Village Manager to sell the Village owned mobiles at lots #73 & #124 through sealed bids, allowing for a 90-day window for the units to pass inspection through a contract in which the bidder agrees to the Village's conditions.

**FINANCIAL REPORTS: Pages 84 – 121**

Motion to approve the check register in the amount of \$131,675.87 check numbers 38476 through 38518, and the financial reports as presented.

**REPORTS/ MINUTES/MONTHLY SCHEDULE: Pages 122 – 139**

VILLAGE PRESIDENT'S REPORT

PROJECT MANAGER'S REPORT

POLICE REPORT

FIRE DEPARTMENT REPORT

OPERATIONS

DPW PROJECT

ZONING REPORT

MHP REPORT

PLANNING

PARKS & REC

CEMETERY

DDA

MHP

MAY MEETING SCHEDULE

**CORRESPONDENCE**

**PUBLIC COMMENT**

**COUNCIL PERSON COMMENTS**

**ADJOURNMENT**





## **PROCLAMATION**

### **CROSWELL-LEXINGTON VARSITY COMPETITIVE CHEERLEADING**

**WHEREAS**, the 2023-24 Croswell-Lexington Competitive Cheerleading Team, under Coach Katie Tomlinson, is to be recognized and honored for their outstanding season; and

**WHEREAS**, the excellent performance, dedication and commitment of these young women, along with their coaching staff, have proved to be a source of admiration and inspiration to the citizens of Croswell and Lexington; and

**WHEREAS**, our two cities are proud of the record the Pioneers have earned with their hard work and good sportsmanship; and

**WHEREAS**, by its outstanding efforts, the spirited team prevailed and are the 2024 Michigan High School Athletic Association Competitive Cheerleading State Champions for the second year in a row;

Alexis Bales, Kyree Bruehan, Cassandra Espinoza, Tori Ganley, Addison Gardner, Madison Greenaway, Grace Hodges, Cora Katulski, Kaleigh Kelch, Larkin Krohn, Niah Krohn, Tessa Merrell, Chelsea Miller, Shelby Oliver, Reese Rankin, Tatiana Repp, Makayla Rice, Eliza Thompson, Maggie Wallace, Lilly Woodruff

Assistant Coaches: Christi Whitican, Avery Falter, Brynn Davis,  
Jennifer Robertson, Emma Six

Team Managers: Nolan Sheldon, Addyson Sharpe, Cole Wilkinson  
Head Coach: Katie Tomlinson

**NOW, THEREFORE, IT IS PROCLAIMED THAT**, the Village of Lexington congratulates the 2023-24 Croswell-Lexington Varsity Competitive Cheerleading Team and their coaches for their outstanding accomplishments.

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Kristen Kaatz, Village President  
April 29, 2024



To: Village of Lexington Council

From: Lori Fisher, Village Manager

Date: April 24, 2024

Re: April Council Report

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It has been exciting to see Lexington getting ready for spring and the increase in people out walking and flowers blooming. The earlier than usual break in weather meant moving forward getting benches out and getting the town opened back up.

The Harbor Redevelopment Project is moving forward after several meetings to discuss planning and fund allocations. We received good input from the public and the DNR attended a DDA meeting to give an overview on some of the changes we saw to plans. Our project timeline has changed for both the breakwall project and the park improvements and we now expect work to begin spring of 2025 for the breakwall and fall of 2025 for the upland renovation. We are hoping to have final approval sometime in May and begin final engineering. Once engineering is complete we will move to the bid stage. Depending on pricing, this stage is where we will be making final decisions on the components of Phase 1.

The Sewer and Water project has kicked off and we now have tentative project timelines. We will work on plans to notify the residents of the areas work will be done and when as best possible. Work is being scheduled to cause the least amount of interference as possible.

DDA and the Village will take over organizing several events this year, including the Fireworks, Independence Day Parade, and Tree Lighting. Volunteers are needed for the events and we are working on a sign up form on our website.

We have been receiving multiple calls over several blighted properties in town. We will begin the process of taking action on the properties to get them cleaned up.

Our Chart of Accounts conversion is complete this week. Several years ago, the State mandated that all municipalities comply with a uniform chart of accounts update. This has been a long process but went smoothly.

ARPA reporting is complete for the 23/24 year. Out of the \$117,000 received we have only spent \$10,304 but have the remaining funds allocated.

**The Village of Lexington Common Council held a Regular Council Meeting Monday, March 25, 2024 in the Council Chambers at 7227 Huron Ave., Lexington, MI 48450**

**Call to order the Regular Council Meeting at 7:08 p.m.** by President Protem Peter Muoio

**Pledge of Allegiance** led by President Protem Peter Muoio

**Roll call taken by** Clerk Vicki Scott

**Present:** Gresock, Adams, Muoio, Morris, Klaas

**Absent:** – DeCoster, Kaatz

**Others present:** L. Fisher, S. Stencel

**ATTENDANCE** – DeCoster & Kaatz are excused

**PUBLIC COMMENT** – None

**APPROVAL OF AGENDA** – Motion by Gresock, seconded by Morris, to approve the agenda as amended, adding J. 2. – Michigan State Housing Development Authority Housing Grant.

All ayes

Motion carried

**BUSINESS**

**ADMINISTRATION**

**A. EVANS EHARDT** – (County Commissioner) – Evans not in attendance.

**B. LORI FISHER** – Lori updated Council on her report. We are currently looking for Firefighters/EMT's, Planning Commission members, and volunteers with events in the Village. The Village is now able to accept credit cards. Since we are not moving forward with our awarded grant for \$300,000 for the marina acquisition project, we would like to apply for the MDNR Trust Fund grant for Lester Park. The Harbor project will be progressing. The water and sewer projects are underway. We continue to work on grant applications.

**C. MINUTES** – Motion by Gresock, seconded by Adams, to approve the minutes of the Regular Meeting of February 26, 2024, as presented.

All ayes

Motion carried

**D. INVOICE – FLETCHER FEALKO SHOUDY & FRANCIS, P.C.** – Motion by Klaas, seconded by Adams, to approve the payment of \$250.00 to Fletcher Fealko Shoudy & Francil, P.C. – \$250.00 from the Mobile Home Park Fund.

Roll Call

Ayes- Klaas, Adams, Morris, Gresock, Muoio

Nays- None

Motion carried

**E. USDA SEWER PROJECT** - Motion by Gresock, seconded by Morris, to authorize the draw amount of \$6,270.00 from the USDA Rural Development for expenses incurred related to the Sewer Infrastructure Project.

Roll Call

Ayes – Gresock, Morris, Adams, Klaas, Muoio

Nays – None

Motion carried

**F. USDA WATER PROJECT** – Motion by Klaas, seconded by Adams, to authorize the draw amount of \$10,865.45 from the USDA Rural Development for expenses incurred related to the Water Infrastructure Project.

Roll Call

Ayes – Klaas, Adams, Gresock, Morris, Muoio

Nays – None

Motion carried

**G. RESOLUTION #2024-02 MDNR TRUST FUND GRANT FOR LESTER PARK** – Motion by Gresock, seconded by Klaas, to approve Resolution #2024-02 as presented.

Roll Call

Ayes – Gresock, Klaas, Morris, Adams, Muoio

Nays – None

Motion carried

**H. ARBOR DAY PROCLAMATION** – Motion by Gresock, seconded by Adams, to approve the 2024 Arbor Day Proclamation as presented.

Roll Call

Ayes – Gresock, Adams, Morris, Klaas, Muoio

Nays – None

Motion carried

**I. CLEANING QUOTE** – L. Fisher explained in working with the Township one of their primary concerns has been the cleaning of the office building. The Township has provided a quote from Clean & Clear that is in your packet. It is my recommendation that Council approve the Manger to issue a request for quote for cleaning services, with proper paperwork including insurance, a contract not to exceed \$15,000 may be signed and agreement entered into. The Township agreed to pay 50% of the contract. Lengthy discussion followed.

Motion by Gresock, seconded by Morris, to approve a do not exceed amount of \$7,500.00 for cleaning services as well as getting more bids with proper insurance.

Discussion:

Roll Call

Ayes- Gresock, Morris, Adams, Klaas, Muoio

Nays- None

Motion carried

**J. TREES AT 7219 HURON AVE DISCUSSION** – L. Fisher explained we should be hearing something back soon regarding the demo grant next door which would include the tree removal. I recommend we hold off until we hear about this grant. Discussion followed.

**J. 2. MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY HOUSING READINESS GRANT** – Motion by Morris, seconded by Gresock, to approve the MSHDA Housing Readiness grant in the amount of \$34,340.00 and authorize the Village Manager to sign the agreement.  
Discussion: L. Fisher explained the administration costs covered with this grant.

Roll Call

Ayes – Morris, Gresock, Adams, Klaas, Muoio

Nays – None

Motion carried

**MOBILE HOME PARK**

**K. CEMENT PAD INSTALLATION FOR NEW MOBILE** – L. Fisher explained the recommendation to approve up to \$12,000.00 for a new cement pad needs to be changed to \$15,000.00 due to measurement calculations were incorrect. Fisher stated this pad would be for a new mobile coming in. This unit would also qualify for one-year free rent. Lengthy discussion followed.

Motion by Gresock, seconded by Morris, to table this item.

All Ayes

Motion carried

**FINANCIAL REPORTS** – Motion by Gresock, seconded by Adams, to approve the check register in the amount of \$206,074.78 check numbers 38429 through 38475 and financial reports as presented.

Roll Call

Ayes- Gresock, Adams, Morris, Klaas, Muoio

Nays- None

Motion carried

**CORRESPONDENCE-** None

**PUBLIC COMMENT** – None

**COUNCIL PERSON COMMENTS** –

- Gresock commented on having the MHP Superintendent involved going forward on MHP issues
- Morris commented on the possibility of saving resources.

**ADJOURNMENT**

Motion by Gresock, seconded by Adams to adjourn the meeting at 8:05 p.m.

Respectfully Submitted

Vicki Scott, Village Clerk

I, Vicki Scott, (Village Clerk), do hereby certify that the foregoing is a true and original copy of the draft minutes of the Village of Lexington Village Council at a regular meeting held on the 25<sup>th</sup> day of March, 2024.

Clerk: \_\_\_\_\_

Dated: \_\_\_\_\_

**The Village of Lexington Common Council held a Budget Projection Study Session Monday, March 25, 2024 in the Council Chambers at 7227 Huron Avenue, Lexington, MI 48450**

**Call to order the Budget Study Session at 6:00 p.m.** by President Protem Peter Muoio

**Roll call taken by** Clerk Vicki Scott

**Present:** Gresock, Adams, Muoio, Morris, Klaas

**Absent:** DeCoster, Kaatz

**Others present:** L. Fisher, Nate Geinzer, John Kaczor

**ATTENDANCE** – DeCoster & Kaatz are excused

## **BUSINESS**

**A. Budget Projection Study Session – Visual Presentation** – L. Fisher explained the power point presentation on the budget projection. The model forecast showed the tax revenue growth from 2018-2034. Fisher explained the revenue breakdown, administrative transfers, state revenue sharing, general fund expenses, pension and OPEB liabilities. A public safety mileage was discussed to help offset police and fire. Lengthy discussion followed on the pension and OPEB liabilities with current contributions. Nate Geinzer stated the forecast shows if the Village stays with the status quo, the future of the Village does not look good. The possible revenue options discussed were a Headlee override, public safety mileage, police & fire special assessment, sell municipal assets, and growth. Discussion followed.

**PUBLIC COMMENT** – None

## **ADJOURNMENT**

Muoio adjourned the study session at 7:01 p.m.

Respectfully Submitted  
Vicki Scott, Village Clerk

## Fletcher Fealko Shoudy & Francis

1411 Third St. Ste. F

Suite 2

Port Huron, MI 48061

Phone: 810-987-8444 Fax: 810-987-8146

### INVOICE

Date: 03/26/2024

Invoice #: 643

Matter: General

File #: 3108

#### Bill To:

Village of Lexington

Cynthia Cutright

manager@villageoflexington.com

treasurer@villageoflexington.com

Due Date: 04/25/2024

Payments received after 03/26/2024 are not reflected in this statement.

#### Professional Services

Date		Details	Hours	Rate	Amount
02/05/2024	MO	Review Master Deed for Brown Ridge estates; email with manager re same.	1.75	\$180.00	\$315.00
02/06/2024	MO	Continue review of proposed Master Deed and Bylaws for Brown Ridge Estates ; email to Village Manager re same.	4.75	\$180.00	\$855.00
02/12/2024	MO	Review and revise PUD Agreement re Brown Ridge Estates; email to Village Manager re same.	1.25	\$250.00	\$312.50
02/26/2024	MO	Call from S. Grout re Brown Ridge Estates.	0.25	\$250.00	\$62.50

For professional services rendered 8.00 \$1,545.00

Invoice Amount

\$1,545.00

Previous Invoices Balance

\$250.00 *paid*

Balance Due

\$1,795.00

101-266-811-000  
\$1545

ESTIMATE OF FUNDS NEEDED  
FOR  
30-Day Period Commencing  
04-01-2024

Name of Borrower Village of Lexington Sewer

Items	Amount of Funds
Development .....	\$ 499,134.75
Contract or Job No. <u>23082 (1)</u>	
Contract or Job No. <u>23082 (2)</u>	
Contract or Job No. _____	
Land and Rights-of-Way .....	
Legal Services .....	
Engineering Fees .....	16,524.50
Interest .....	
Equipment .....	
Contingencies .....	
Refinancing .....	
Initial O&M .....	
Other .....	
TOTAL .....	\$ 515,659.25

Prepared by Village of Lexington

*Name of Borrower*

By \_\_\_\_\_

Date \_\_\_\_\_

Approved by \_\_\_\_\_

Date \_\_\_\_\_

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*





Address/Main Office  
12720 Scott Road  
Freeland, Michigan 486

Phone: (810) 404-2266  
chris@townleyengineering.com  
www.townleyengineering.com

Sandusky Address:  
119 East Sanilac  
Suite 2  
Sandusky, MI 48471

## INVOICE

Invoice #: 24-056

April 22, 2024

Client: Village of Lexington  
7227 Huron Avenue  
Suite 100  
Lexington, MI 48450

Project: Sewer System Improvements

### Description of services provided:

Work this period included: review of SAK work performed, shop drawing review of sanitary sewer system components and progress meeting with Boddy and Biotech regarding schedules, coordination and planning for construction activities.

### Amount of Basic Services:

Engineer: 26.75 hours at \$130.00/hour	\$ 3,477.50
Project Engineer: 62.0 hours at \$115.00/hour	\$ 7,130.00
Project Technician I: 10.0 hours at \$100.00/hour	\$ 1,000.00

### Subconsultant services:

Century AE Inv #29787	\$ 952.00
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**Total Amount Due this Invoice: \$ 12,559.50**

THROUGH FAITH ALL THINGS ARE POSSIBLE

If you have any questions regarding this invoice, please contact Townley Engineering, LLC immediately.

Payment is expected within 30 days in order to avoid finance charges.



Address/Main Office  
12720 Scott Road  
Freeland, Michigan 486

Phone: (810) 404-2266  
chris@townleyengineering.com  
www.townleyengineering.com

Sandusky Address:  
119 East Sanilac  
Suite 2  
Sandusky, MI 48471

## INVOICE

Invoice #: 24-035

March 26, 2024

Client: Village of Lexington  
7227 Huron Avenue  
Suite 100  
Lexington, MI 48450

Project: Sewer System Improvements

### Description of services provided:

Work this period included: inspection of SAK work performed by sewer cleaning subcontractor and sewer repair subcontractor and shop drawing reviews of sanitary pump station.

### Amount of Basic Services:

Engineer: 6.75 hours at \$120.00/hour	\$ 810.00
Project Engineer: 7.5 hours at \$90.00/hour	\$ 675.00
Project Technician II: 16.0 hours at \$80.00/hour	\$ 1,280.00
Project Technician III: 20.0 hours at \$60.00/hour	\$ 1,200.00

**Total Amount Due this Invoice: \$ 3,965.00**

THROUGH FAITH ALL THINGS ARE POSSIBLE

If you have any questions regarding this invoice, please contact Townley Engineering, LLC immediately.

Payment is expected within 30 days in order to avoid finance charges.

**Contractor's Application for Payment**

<b>Owner:</b>	<u>VILLAGE of LEXINGTON</u>	<b>Owner's Project No.:</b>	<u>                    </u>
<b>Engineer:</b>	<u>TOWNLEY ENGINEERING</u>	<b>Engineer's Project No.:</b>	<u>                    </u>
<b>Contractor:</b>	<u>SAK Construction</u>	<b>Contractor's Project No.:</b>	<u>23082</u>
<b>Project:</b>	<u>2022 SANITARY SEWER SYSTEM IMPROVEMENTS</u>		
<b>Contract:</b>	<u>2022 SANITARY SEWER PIPE REHABILITATION</u>		
<b>Application No.:</b>	<u>1</u>	<b>Application Date:</b>	<u>3/1/2024</u>
<b>Application Period:</b>	<b>From</b> <u>2/1/2024</u>	<b>to</b> <u>2/29/2024</u>	

1. Original Contract Price	\$	1,577,160.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	1,577,160.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	284,024.00
5. Retainage		
a. <u>5%</u> X \$ <u>284,024.00</u> Work Completed =	\$	14,201.20
b. <u>          </u> X \$ <u>-</u> Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	14,201.20
6. Amount eligible to date (Line 4 - Line 5.c)	\$	269,822.80
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	269,822.80
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	1,307,337.20

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** SAK Construction**Signature:** **Date:** 4/22/2024**Recommended by Engineer****Approved by Owner****By:** **By:**                     **Title:** Townley Engineering, LLC**Title:**                     **Date:** 04/23/2024**Date:**                     **Approved by Funding Agency****By:**                     **By:**                     **Title:**                     **Title:**                     **Date:**                     **Date:**



# SAK™

Pipeline Infrastructure. Solved.™

## Progress Billing

**From:** SAK Construction, LLC  
864 Hoff Road  
OFallon, MO 63366

**Invoice #:** 24326

**Date:** 02/29/24

**Remit To:** P.O. Box 71129, Chicago, IL 60694-1129

**Application #:** 1

**To:** Village of Lexington  
7227 Huron Avenue, Suite 100  
Lexington, MI 48450

**Invoice Due Date:** 03/30/24

**Payment Terms:** Net 30 days

**Contract:** 23082. Lexington, MI - 2023 Sanitary Sewer Pipe Rehab

Cont Item	Description	Contract Quantity	Unit Price	U/M	Contract Amount	Quantity This Period	Amount This Period	Quantity JTD	Amount JTD	% Compl
1	Lexington, MI - 2023 Sanitary Sewer Pipe Rehab	0.00	\$0.00	LS	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00%
01	Sewer Lining CIPP 8"	27,901.00	\$39.50	LF	\$1,102,089.50	6,612.00	\$261,174.00	6,612.00	\$261,174.00	23.70%
02	Sewer Lining CIPP 10"	4,765.00	\$44.00	LF	\$209,660.00	0.00	\$0.00	0.00	\$0.00	0.00%
03	Point Repair 8"	5.00	\$3,950.00	EA	\$19,750.00	0.00	\$0.00	0.00	\$0.00	0.00%
04	Point Repair 10"	5.00	\$4,450.00	EA	\$22,250.00	0.00	\$0.00	0.00	\$0.00	0.00%
05	CIPP Test Samples	10.00	\$420.00	EA	\$4,200.00	0.00	\$0.00	0.00	\$0.00	0.00%
06	Service Lateral Lining CIPP Short	4.00	\$5,260.00	EA	\$21,040.00	0.00	\$0.00	0.00	\$0.00	0.00%
07	Service Lateral Lining CIPP Long	4.00	\$7,895.00	EA	\$31,580.00	0.00	\$0.00	0.00	\$0.00	0.00%
08	Sanitary Sewer Svc Reinstatement	400.00	\$10.00	EA	\$4,000.00	11.00	\$110.00	11.00	\$110.00	2.75%
09	Joint Repair	6.00	\$4,200.00	EA	\$25,200.00	0.00	\$0.00	0.00	\$0.00	0.00%
10	Pressure Testing of Mainline Sewer Joints	5.00	\$2,370.00	EA	\$11,850.00	0.00	\$0.00	0.00	\$0.00	0.00%
11	Injection Grouting of Mainline Sewer Joints	5.00	\$2,370.00	EA	\$11,850.00	0.00	\$0.00	0.00	\$0.00	0.00%
12	Pressure Testing of Service Connections	5.00	\$525.00	EA	\$2,625.00	0.00	\$0.00	0.00	\$0.00	0.00%
13	Injection Grouting of Service Connections	5.00	\$1,315.00	EA	\$6,575.00	0.00	\$0.00	0.00	\$0.00	0.00%
15	Spot Repairs by Count	8.00	\$7,580.00	EA	\$60,640.00	3.00	\$22,740.00	3.00	\$22,740.00	37.50%
16	Spot Repairs by Linear Foot	80.00	\$535.00	LF	\$42,800.00	0.00	\$0.00	0.00	\$0.00	0.00%
17	Project Sign	1.00	\$1,050.50	LSU	\$1,050.50	0.00	\$0.00	0.00	\$0.00	0.00%



**SAK**<sup>TM</sup>

Pipeline Infrastructure. Solved.<sup>TM</sup>

## Progress Billing

From:

SAK Construction, LLC  
864 Hoff Road  
OFallon, MO 63366

Invoice #: 24326

Date: 02/29/24

Application #: 1

To:

Village of Lexington  
7227 Huron Avenue, Suite 100  
Lexington, MI 48450

Invoice Due Date: 03/30/24

Payment Terms: Net 30 days

Contract: 23082. Lexington, MI - 2023 Sanitary Sewer Pipe Rehab

Total Contract Amount: \$1,577,160.00

Totals:

\$284,024.00

Less Retainage:

\$14,201.20

Less Previous Applications:

\$0.00

Total Due This Invoice:

\$269,822.80

<b>Owner:</b>	VILLAGE of LEXINGTON	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	TOWNLEY ENGINEERING	<b>Engineer's Project No.:</b>	
<b>Contractor:</b>	SAK Construction	<b>Contractor's Project No.:</b>	23082
<b>Project:</b>	2023 SANITARY SEWER SYSTEM IMPROVEMENTS		
<b>Contract:</b>	2023 SANITARY SEWER PIPE REHABILITATION		
<b>Application No.:</b>	1	<b>Application Date:</b>	4/1/2024
<b>Application Period:</b>	From 3/1/2024	to	3/31/2024

1. Original Contract Price	\$	1,577,160.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	1,577,160.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	525,405.00
5. Retainage		
a. 5% X \$ 525,405.00 Work Completed =	\$	26,270.25
b. X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	26,270.25
6. Amount eligible to date (Line 4 - Line 5.c)	\$	499,134.75
7. Less previous payments (Line 6 from prior application)	\$	269,822.80
8. Amount due this application	\$	229,311.95
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	1,078,025.25

The undersigned Contractor certifies, to the best of its knowledge, the following:

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

**Contractor:** SAK Construction

**Signature:**

ed by Engineer

**Date:** 4/22/2024

**Approved by Owner**

**By:**

Chin Tonz

**By:**

**Title:**

Townley Engineering, LLC

**Title:**

Date:

04/23/2024

Date:

**By:**

**By:**

**Title:**

**Title:**

Date:

Date:



**SAK**<sup>TM</sup>

Pipeline Infrastructure. Solved.<sup>TM</sup>

## Progress Billing

**From:** SAK Construction, LLC  
864 Hoff Road  
OFallon, MO 63366

**Invoice #:** 24399

**Date:** 04/01/24

**To:** Village of Lexington  
7227 Huron Avenue, Suite 100  
Lexington, MI 48450

**Application #:** 2

**Invoice Due Date:** 05/01/24

**Payment Terms:** Net 30 days

**Contract:** 23082. Lexington, MI - 2023 Sanitary Sewer Pipe Rehab

Cont Item	Description	Contract Quantity	Unit Price	U/M	Contract Amount	Quantity This Period	Amount This Period	Quantity JTD	Amount JTD	% Compl
1	Lexington, MI - 2023 Sanitary Sewer Pipe Rehab	0.00	\$0.00	LS	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00%
01	Sewer Lining CIPP 8"	27,901.00	\$39.50	LF	\$1,102,089.50	4,694.00	\$185,413.00	11,306.00	\$446,587.00	40.52%
02	Sewer Lining CIPP 10"	4,765.00	\$44.00	LF	\$209,660.00	1,272.00	\$55,968.00	1,272.00	\$55,968.00	26.69%
03	Point Repair 8"	5.00	\$3,950.00	EA	\$19,750.00	0.00	\$0.00	0.00	\$0.00	0.00%
04	Point Repair 10"	5.00	\$4,450.00	EA	\$22,250.00	0.00	\$0.00	0.00	\$0.00	0.00%
05	CIPP Test Samples	10.00	\$420.00	EA	\$4,200.00	0.00	\$0.00	0.00	\$0.00	0.00%
06	Service Lateral Lining CIPP Short	4.00	\$5,260.00	EA	\$21,040.00	0.00	\$0.00	0.00	\$0.00	0.00%
07	Service Lateral Lining CIPP Long	4.00	\$7,895.00	EA	\$31,580.00	0.00	\$0.00	0.00	\$0.00	0.00%
08	Sanitary Sewer Svc Reinstatement	400.00	\$10.00	EA	\$4,000.00	0.00	\$0.00	11.00	\$110.00	2.75%
09	Joint Repair	6.00	\$4,200.00	EA	\$25,200.00	0.00	\$0.00	0.00	\$0.00	0.00%
10	Pressure Testing of Mainline Sewer Joints	5.00	\$2,370.00	EA	\$11,850.00	0.00	\$0.00	0.00	\$0.00	0.00%
11	Injection Grouting of Mainline Sewer Joints	5.00	\$2,370.00	EA	\$11,850.00	0.00	\$0.00	0.00	\$0.00	0.00%
12	Pressure Testing of Service Connections	5.00	\$525.00	EA	\$2,625.00	0.00	\$0.00	0.00	\$0.00	0.00%
13	Injection Grouting of Service Connections	5.00	\$1,315.00	EA	\$6,575.00	0.00	\$0.00	0.00	\$0.00	0.00%
15	Spot Repairs by Count	8.00	\$7,580.00	EA	\$60,640.00	0.00	\$0.00	3.00	\$22,740.00	37.50%
16	Spot Repairs by Linear Foot	80.00	\$535.00	LF	\$42,800.00	0.00	\$0.00	0.00	\$0.00	0.00%
17	Project Sign	1.00	\$1,050.50	LSU	\$1,050.50	0.00	\$0.00	0.00	\$0.00	0.00%

Progress Billing

From: SAK Construction, LLC  
864 Hoff Road  
OFallon, MO 63366

To: Village of Lexington  
7227 Huron Avenue, Suite 100  
Lexington, MI 48450

Contract: 23082. Lexington, MI - 2023 Sanitary Sewer Pipe Rehab

Invoice #: 24399

Date: 04/01/24

Application #: 2

Invoice Due Date: 05/01/24

Payment Terms: Net 30 days

Total Contract Amount:	\$1,577,160.00	Totals:	\$241,381.00	\$525,405.00
		Less Retainage:	\$12,069.05	\$26,270.25
		Less Previous Applications:		\$269,822.80
		Total Due This Invoice:	\$229,311.95	\$229,311.95



ESTIMATE OF FUNDS NEEDED  
FOR  
30-Day Period Commencing  
04-01-2024

Name of Borrower Village of Lexington Water

Items	Amount of Funds
Development .....	\$ 72,770.00
Contract or Job No. <u>24-006</u>	
Contract or Job No. _____	
Contract or Job No. _____	
Land and Rights-of-Way .....	
Legal Services .....	
Engineering Fees .....	5,965.00
Interest .....	
Equipment .....	
Contingencies .....	
Refinancing .....	
Initial O&M .....	
Other .....	
TOTAL .....	\$ 78,735.00

Prepared by Village of Lexington

*Name of Borrower*

By \_\_\_\_\_

Date \_\_\_\_\_

Approved by \_\_\_\_\_

Date \_\_\_\_\_

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*



## Townley Engineering, LLC

Address/Main Office  
12720 Scott Road  
Freeland, Michigan 486

Phone: (810) 404-2266  
chris@townleyengineering.com  
www.townleyengineering.com

Sandusky Address:  
119 East Sanilac  
Suite 2  
Sandusky, MI 48471

### INVOICE

Invoice #: 24-057

April 22, 2024

Client: Village of Lexington  
7227 Huron Avenue  
Suite 100  
Lexington, MI 48450

Project: Water Improvements

Description of services provided:

Work this period included: reviewing shop drawings and preliminary pay applications and coordination meetings with Booms.

Amount of Basic Services:

Engineer: 12.25 hours at \$130.00/hour	\$	1,625.00
Project Engineer: 46.0 hours at \$90.00/hour	\$	4,140.00
Project Technician I: 2.0 hours at \$100.00/hour	\$	200.00
Subtotal	\$	5,965.00

**Total Amount Due this Invoice: \$ 5,965.00**

THROUGH FAITH ALL THINGS ARE POSSIBLE

If you have any questions regarding this invoice, please contact Townley Engineering, LLC immediately.

Payment is expected within 30 d<sup>-18</sup>-1 order to avoid finance charges.

**Contractor's Application for Payment**

<b>Owner:</b>	<u>VILLAGE of LEXINGTON</u>	<b>Owner's Project No.:</b>	<u>                    </u>
<b>Engineer:</b>	<u>TOWNLEY ENGINEERING</u>	<b>Engineer's Project No.:</b>	<u>                    </u>
<b>Contractor:</b>	<u>Booms Construction, Inc.</u>	<b>Contractor's Project No.:</b>	<u>24-006</u>
<b>Project:</b>	<u>2023 WATER TREATMENT PLANT &amp; RAW WATER INTAKE IMPROVEMENTS, GROUND STORAGE TANK</u>		
<b>Contract:</b>	<u>2023 WATER TREATMENT PLANT &amp; RAW WATER INTAKE IMPROVEMENTS, GROUND STORAGE TANK</u>		

<b>Application No.:</b>	<u>1</u>	<b>Application Date:</b>	<u>4/22/2024</u>
<b>Application Period:</b>	<u>From 4/1/2024</u>	<b>to</b>	<u>4/30/2024</u>


1. Original Contract Price	\$	6,404,000.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	6,404,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	76,600.00
5. Retainage		
a. 5% X \$ 76,600.00 Work Completed =	\$	3,830.00
b. 5% X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	3,830.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$	72,770.00
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	72,770.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	6,331,230.00

**Contractor's Certification**

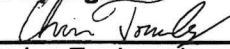
The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Booms Construction, Inc.

**Signature:**  **Date:** 4/22/24

**Recommended by Engineer**

**By:**   
**Title:** Townley Engineering, LLC  
**Date:** 04/23/2024

**Approved by Owner**

**By:**                       
**Title:**                       
**Date:**                     

**Approved by Funding Agency**

**By:**                       
**Title:**                       
**Date:**                     

**By:**                       
**Title:**                       
**Date:**

Prime Contract Invoice – Fixed Lump Sum

Project Information	
Project #	24-006
Title	Lexington WTP Improvements
Address	7200 Lester St.
City, State, Zip	Lexington, MI 48450
Country	USA

Prime Contract Invoice	
Contract #	24-006-001
Invoice #	24-006-001
Invoice Date	17-Apr-2024
Payment Due	17-May-2024

From (Prime Contractor)	
Contact	Derek M. Booms
Company	Booms Construction, Inc.
Address	1170 N Van Dyke Rd
City, State, Zip	Bad Axe, MI 48413-8076
Country	United States
Phone	

To (Owner   Client)	
Contact	Kristen Kaatz
Company	Village of Lexington
Address	7227 Huron Ave. Suite 100
City, State, Zip	Lexington, MI 48450
Country	USA
Phone	

Contract, Invoice, Retainage and Balance Summary

Description	Amount
Contract Summary	
Original Contract Sum	\$6,404,000.00
Approved Change Orders (CO)	\$0.00
Revised Contract to Date	\$6,404,000.00
Previous and Current Invoice Summary	
Gross Invoiced (Completed + Stored to Date)	\$76,600.00
Retainage	\$3,830.00
Gross Invoiced – Retainage	\$72,770.00
Previous Invoices	\$0.00
Current Invoice	\$72,770.00
Balance to Finish, Including Retainage	\$6,331,230.00
Current Invoice Subtotal, Tax and Total	
Subtotal (same as Current Invoice above)	\$72,770.00
Tax	\$0.00
Total	\$72,770.00

Signatures	
From (Prime Contractor)	
Booms Construction, Inc.	
Derek M. Booms	
Signature	
Date	

To (Owner   Client)	
Village of Lexington	
Kristen Kaatz	

Signature	
Date	

COs Summary by Period	
Approved COs in Prior Periods	\$0.00
Approved COs in Current Period	\$0.00
Approved COs (same as above)	\$0.00

# Original Contract Items, COs, and Retainage Summarized by Owner Code

Code and Description	Original Budget	Approved Change Orders	Revised Budget	Previous Completed & Stored	Current Invoice		Total Completed & Stored	% Complete	Balance to Finish	Current Billed Retainage	Net Retainage
					Work Completed	Stored Material					
01: General Conditions	148,328.00	0.00	148,328.00	0.00	72,000.00	0.00	72,000.00	48.54	76,328.00	0.00	3,600.00
02A: Selective demo	24,329.00	0.00	24,329.00	0.00	0.00	0.00	0.00	.00	24,329.00	0.00	0.00
02B: Media Removal and Install	73,602.00	0.00	73,602.00	0.00	0.00	0.00	0.00	.00	73,602.00	0.00	0.00
03: Concrete fnds/flatwork	283,714.00	0.00	283,714.00	0.00	0.00	0.00	0.00	.00	283,714.00	0.00	0.00
05: Structural Steel and FRP Grating	91,470.00	0.00	91,470.00	0.00	4,600.00	0.00	4,600.00	5.03	86,870.00	0.00	230.00
06A: Rough carpentry	17,253.00	0.00	17,253.00	0.00	0.00	0.00	0.00	.00	17,253.00	0.00	0.00
06B: Cabinets/tops	12,339.00	0.00	12,339.00	0.00	0.00	0.00	0.00	.00	12,339.00	0.00	0.00
07A : Insulation	12,339.00	0.00	12,339.00	0.00	0.00	0.00	0.00	.00	12,339.00	0.00	0.00
07B: Shingles	29,025.00	0.00	29,025.00	0.00	0.00	0.00	0.00	.00	29,025.00	0.00	0.00
07C: Siding/Soffit/Fascia	20,520.00	0.00	20,520.00	0.00	0.00	0.00	0.00	.00	20,520.00	0.00	0.00
08A: Doors, frames, hardware	10,022.00	0.00	10,022.00	0.00	0.00	0.00	0.00	.00	10,022.00	0.00	0.00
08B: Glass, Glazing, Aluminum Framing	11,535.00	0.00	11,535.00	0.00	0.00	0.00	0.00	.00	11,535.00	0.00	0.00
09A : Drywall	17,808.00	0.00	17,808.00	0.00	0.00	0.00	0.00	.00	17,808.00	0.00	0.00
09B: Painting	154,436.00	0.00	154,436.00	0.00	0.00	0.00	0.00	.00	154,436.00	0.00	0.00
09C: Light Gauge Metal Framing	13,285.00	0.00	13,285.00	0.00	0.00	0.00	0.00	.00	13,285.00	0.00	0.00
13: Water Storage Tank	631,866.00	0.00	631,866.00	0.00	0.00	0.00	0.00	.00	631,866.00	0.00	0.00
23: Plumbing/HVAC	3,753,260.00	0.00	3,753,260.00	0.00	0.00	0.00	0.00	.00	3,753,260.00	0.00	0.00
Electrical	632,441.00	0.00	632,441.00	0.00	0.00	0.00	0.00	.00	632,441.00	0.00	0.00
21: Work	203,078.00	0.00	203,078.00	0.00	0.00	0.00	0.00	.00	203,078.00	0.00	0.00
32: Asphalt	102,350.00	0.00	102,350.00	0.00	0.00	0.00	0.00	.00	102,350.00	0.00	0.00
99: Allowances	161,000.00	0.00	161,000.00	0.00	0.00	0.00	0.00	.00	161,000.00	0.00	0.00
<b>Subtotal =</b>	<b>6,404,000.00</b>	<b>0.00</b>	<b>6,404,000.00</b>	<b>0.00</b>	<b>76,600.00</b>	<b>0.00</b>	<b>76,600.00</b>	<b>1.20</b>	<b>6,327,400.00</b>	<b>0.00</b>	<b>3,830.00</b>

**Progress Estimate - Lump Sum Work****Contractor's Application**

Owner:	Village of Lexington	Owner's Project No.
Engineer:	Townley Engineering	Engineers Project No.
Contractor:	Booms Construction, Inc.	Contractor's Project No.
Project:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank	24
Contract:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank	

Application No.: 1			Application Period: From: 4/1/2024			To: 4/30/2024		Application Date: 4/	
A	B	C	D	E	F	G	H		
Item No	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D+E+F) (\$)	% of scheudled Value (G/C) (%)		
			(D+E) From Previous Application (\$)	This Period (\$)					
General Conditions - Water Treatment Plant and Raw Water Intake									
1	Permits	\$8,303.00				\$0.00	0%		
2	Bonds	\$72,000.00		\$72,000.00		\$72,000.00	100%		
3	Equipment/ Mobilization	\$23,900.00				\$0.00	0%		
4	Dumpster	\$3,500.00				\$0.00	0%		
5	Clean Up	\$4,400.00				\$0.00	0%		
6	Project Management	\$13,200.00				\$0.00	0%		
7	Testing/ Disinfection	\$17,125.00				\$0.00	0%		
8	USDA Sign	\$3,000.00				\$0.00	0%		
9	Temporary Facilities	\$2,900.00				\$0.00	0%		
10									
11									
Original Contract Totals			\$0.00	\$72,000.00	\$0.00	\$72,000.00			

**Progress Estimate - Lump Sum Work****Contractor's Application**

Owner:	Village of Lexington	Owner's Project No.
Engineer:	Townley Engineering	Engineers Project No.
Contractor:	Booms Construction, Inc.	Contractor's Project No.
Project:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank	24
Contract:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank	

Application No.: 1		Application Period: From: 4/1/2024			To: 4/30/2024		Application Date: 4/	
A	B	C	D	E	F	G	H	
Item No	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D+E+F) (\$)	% of scheudled Value (G/C) (%)	
			(D+E) From Previous Application (\$)	This Period (\$)				
Structural Steel and FRP Grating - Water Treatment Plant								
1	Shop Drawings	\$4,600.00		\$4,600.00		\$4,600.00	100%	
2	Structural Steel	\$46,320.00				\$0.00	0%	
3	Grating	\$26,450.00				\$0.00	0%	
4	Erection	\$14,100.00				\$0.00	0%	
5								
6								
7								
8								
9								
10								
11								
Original Contract Totals		\$91,470.00	\$0.00	\$4,600.00	\$0.00	\$4,600.00		



# **Progress Estimate - Lump Sum Work**

Owner:	Village of Lexington	Owner's Project N
Engineer:	Townley Engineering	Engineers Project
Contractor:	Booms Construction, Inc.	Contractor's Proje
Project:	2023 Water Treatent Plant & Raw Water Intake Improvements, Ground Storage Tank	
Contract:	2023 Water Treatent Plant & Raw Water Intake Improvements, Ground Storage Tank	

Application No.: 1		Application Period: From: 4/1/2024			To: 4/30/2024	
A	B	C	D	E	F	G
Item No	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Complete and Materials Stored to Date (D+E+F) (\$)
			(D+E) From Previous Application (\$)	This Period (\$)		
Plumbing Breakdown - Water Treatment Plant and Raw Water Intake 1 of 2						
1	Shop Drawings	\$3,113.00				\$0
2	Permits	\$1,493.00				\$0
3	Rigging	\$29,867.00				\$0
4	Project Management	\$103,297.00				\$0
5	Material - Water Treatment Plant Filters and Panel	\$1,784,051.00				\$0
6	Labor - Water Treatment Filters and Panels	\$70,691.00				\$0
7	Material - Valves and Actuators, New Filters	\$142,863.00				\$0
8	Labor - Valves and Actuators, New Filters	\$61,610.00				\$0
9	Material - Air Compressor WTP	\$18,126.00				\$0
10	Labor - Air Compressor WTP	\$2,990.00				\$0
11	Material - Existing Filter Rehab Work	\$225,993.00				\$0
12	Labor - Existing Filter Rehab Work	\$57,000.00				\$0
13	Material - Valves and Actuators, Existing Filters	\$97,814.00				\$0
14	Labor - Valves and Actuators, Existing Filters	\$36,092.00				\$0
15	Material - Air Scour Blower	\$24,889.00				\$0
16	Labor - Air Scour Blower	\$5,229.00				\$0
17	Material - Chemical Feed and Piping Equipment	\$165,684.00				\$0
18	Labor - Chemical Feed and Piping Equipment	\$48,536.00				\$0
19	Material - Sample Piping	\$42,066.00				\$0
20	Labor - Sample Piping	\$64,711.00				\$0
21	Material - Transfer Pump Area Piping	\$31,983.00				\$0
22	Labor - Transfer Pump Area Piping	\$31,226.00				\$0



# **Progress Estimate - Lump Sum Work**

Owner:	Village of Lexington	Owner's Project N Engineers Project Contractor's Proje
Engineer:	Townley Engineering	
Contractor:	Booms Construction, Inc.	
Project:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank	
Contract:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank	

Application No.: 1      Application Period: From: 4/1/2024      To: 4/30/2024

A	B	C	D	E	F	G
Item No	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Complete and Materials Stored to Date (D+E+F) (\$)
			(D+E) From Previous Application (\$)	This Period (\$)		
Plumbing Breakdown - Water Treatment Plant and Raw Water Intake 2 of 2						
23	Material - Demolition Work	\$4,360.00				\$0.00
24	Labor - Demolition Work	\$57,559.00				\$0.00
25	Material - 12" and 18" Raw Water	\$39,076.00				\$0.00
26	Labor - 12" and 18" Raw Water	\$21,159.00				\$0.00
27	Material - 12" Influent Piping	\$21,905.00				\$0.00
28	Labor - 12" Influent Piping	\$3,983.00				\$0.00
29	Material - 10" Backwash Piping	\$46,671.00				\$0.00
30	Labor - 10" Backwash Piping	\$13,690.00				\$0.00
31	Material - 10" and 8" Finished Water Piping	\$76,410.00				\$0.00
32	Labor 10" and 8" Finished Water Piping	\$26,533.00				\$0.00
33	Material - 14" CTW Water Piping	\$87,485.00				\$0.00
34	Labor - 14" CTW Water Piping	\$27,378.00				\$0.00
35	Material - 4" and 6" Air Piping	\$32,730.00				\$0.00
36	Labor - 4" and 6" Air Piping	\$28,623.00				\$0.00
37	Material - Raw Water Intake	\$37,708.00				\$0.00
38	Labor - Raw Water Intake	\$70,436.00				\$0.00
39	Material - HVAC Equipment	\$60,108.00				\$0.00
40	Labor - HVAC Equipment	\$25,847.00				\$0.00
41	Material - Air Compressor Raw Water Intake	\$19,663.00				\$0.00
42	Labor - Air Compressor Raw Water Intake	\$2,612.00				\$0.00
	Original Contract Totals	\$3,753,260.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>Progress Estimate - Lump Sum Work</b>		<b>Contractor's Application</b>	
Owner:	Village of Lexington	Owner's Project No.	
Engineer:	Townley Engineering	Engineers Project No.	
Contractor:	Booms Construction, Inc.	Contractor's Project No.	24
Project:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank		
Contract:	2023 Water Treatment Plant & Raw Water Intake Improvements, Ground Storage Tank		

Application No.: 1		Application Period: From 4/1/2024				To 4/30/2024		Application Date 4/	
A	B	C	D	E		F	G	H	
Item No	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D+E+F) (\$)	% of scheudled Value (G/C) (%)		
			(D+E) From Previous Application (\$)	This Period (\$)					
Electrical Breakdown - Water Treatment Plant and Raw Water Intake									
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
Original Contract Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

**Progress Estimate - Lump Sum Work**

<b>Owner:</b> Village of Lexington		<b>Contractor's Application</b>	
<b>Engineer:</b> Townley Engineering		Owner's Project No.	
<b>Contractor:</b> Booms Construction, Inc.		Engineers Project No.	
<b>Project:</b> 2023 Water Treatent Plant & Raw Water Intake Improvements, Ground Storage Tank		Contractor's Project No.	24
<b>Contract:</b> 2023 Water Treatent Plant & Raw Water Intake Improvements, Ground Storage Tank			

Application No.: 1		Application Period: From 4/1/2024			To 4/30/2024		Application Date 4/:	
A	B	C	D	E	F	G	H	
Item No	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D+E+F) (\$)	% of scheudled Value (G/C) (%)	
			(D+E) From Previous Application (\$)	This Period (\$)				
Water Storage Tank								
1	25% upon shop drawings	\$157,967.00				\$0.00	0%	
2	50% on material delivery	\$315,932.00				\$0.00	0%	
3	25% for installation	\$157,967.00				\$0.00	0%	
4								
	Original Contract Totals	\$631,866.00	\$0.00	\$0.00	\$0.00	\$0.00		

## SWORN STATEMENT

**State of Michigan  
County of Huron**

Rick D. Booms, Project Manager, being duly sworn, desposes and says that  
(Name/Title)

Booms Construction, Inc. 1170 N. Van Dyke, Bad Axe, MI 48413 (989) 269-8562 has a contract with \_\_\_\_\_  
(Firm Name, Address, Phone Number)

**Village of Lexington, 7227 Huron Ave. Lexington MI 48450 (810) 359-8631**  
(Owner Name, Address, Phone Number)

**Lexington Water Treatment Plant, Raw Water Intake Improvements, and Ground Storage Tank**  
(Project Description)

That, for the purpose of said contract, the following persons have been contracted with, and have furnished, or are furnishing and preparing materials for, and have done or are doing labor on said improvements. That there is due and to become due them, respectively, the amounts set opposite their names for materials or labor as stated.

That this statement is full, true, and complete statement of all such persons, the amounts paid, and the amounts due or to become due to each.

[illegible]

**Signed:**

(Deponent)

Subscribed and sworn to before me this 22<sup>nd</sup> day of April 2024

**Katelyn Black**

**Notary Public**

Katelyn Black  
Notary Public - State of Michigan  
County of Huron  
My Commission Expires August 10, 2027  
Acting in the County of Huron

Mickey Bender

WTP Manager

Village of Lexington

4/18/2024

Village of Lexington Council

Dear Council,

I am writing to formally request the acceptance of a grant on behalf of the Village of Lexington. I recently applied for, and the Village has been awarded a grant by EGLE Community Technical, Managerial, and Financial (TMF). The grant, in the amount of \$164,350, is intended to support the physical verification of service line materials in the Village of Lexington. Per EGLE Lead and Copper Rules the Village has to verify 20% of the unknown service lines in the Village in 2024. This will help offset the added cost of these inspections and the labor and equipment rental required to perform them.

We are thrilled about the grant opportunity to help fund this project in our community and are committed to ensuring its success. The project aligns closely with the goals and priorities of our village, and we believe it will make a significant positive impact on gaining the knowledge and creating records of our infrastructure.

As part of the grant requirements, we are required to obtain formal approval from the village council to accept the funds.

We kindly request that the Village Council to approve acceptance of the grant and authorize the signing of the acceptance letter to Michael Bender - Water Treatment Plant Manager. Should you require any additional information or have any questions I will be in attendance at the council meeting, please do not hesitate to contact me directly at [wtpmanager@villageoflexington.com](mailto:wtpmanager@villageoflexington.com) with any other questions.

Thank you for your attention to this matter. We look forward to your favorable response and the opportunity to move forward with this important project for our community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Bender', with a stylized flourish at the end.

Michael Bender

WTP Manager

Village of Lexington.



**COMMUNITY TECHNICAL, MANAGERIAL, AND FINANCIAL SUPPORT FOR LEAD  
SERVICE LINE REPLACEMENT GRANT AGREEMENT (ARP FUNDED)**

**BETWEEN THE**

**MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY  
AND VILLAGE OF LEXINGTON**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), **Finance Division** ("State"), and **Village of Lexington** ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to P.A. 166 of 2022. This Agreement is subject to the terms and conditions specified herein.

**PROJECT INFORMATION:**

Project Name: SLV

Project #: TMF-028

Amount of grant: \$164,350

% of grant federal 100%

Amount of match: none required

PROJECT TOTAL: \$164,350

Start Date: 10/1/2023

End Date: 9/15/2026

**FISCAL RECOVERY FUND (FRF) ITEMS:**

Recipient Type: Subrecipient

Can be used for allowable expenditures incurred on/or after: 10/1/2023

Federal Awarding Agency: US Department of Treasury

CFDA Number and Name: 21.027

FAIN Number: SLFRP0127

Research and Development Award: ☐ Yes ☒ No

SLFRF Category: 5.15 Drinking water: Other water infrastructure

SLFRF Short Name: FRF4873-TMF028

Major Program: ARPTME

**GRANTEE CONTACT INFORMATION:**

Name/Title: Michael Bender, Water Treatment Plant Manager

Organization: Village of Lexington

Address: 7227 Huron Ave Suite 100

City, State, ZIP: Lexington, MI 48450

Phone Number: (820) 359-5901

E-Mail Address: wtpmanager@villageoflexington.com

Federal ID: 38-6007186

Grantee UEI Number: C1G4SXHFW5E5

SIGMA Vendor Number: CV0048393

Address Code (if applicable): N/A

**STATE'S CONTACT INFORMATION:**

Name/Title: Brian Danhoff, Department Analyst

Division/Bureau/Office: Finance Division

Address: 1504 West Washington Street

City, State, ZIP: Marquette, MI 49855

Phone Number: 906-236-5165

E-Mail Address: DanhoffB@michigan.gov

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

**FOR THE GRANTEE:**

	Michael Bender, Water Treatment Plant Manger	
Signature	Name/Title	Date

**FOR THE STATE:**

	Kelly Green, Administrator	
Signature	Name/Title	Date



## **I. PROJECT SCOPE**

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

## **II. AGREEMENT PERIOD**

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

## **III. CHANGES**

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

## **IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS**

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

<b>Reporting Period</b>	<b>Due Date</b>
January 1 – March 31	April 10
April 1 – June 30	July 10
July 1 – September 30	Before October 10*
October 1 – December 31	January 10

\*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a



report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Agreement.

## **V. GRANTEE RESPONSIBILITIES**

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant, including Uniform Guidance for Federal Awards (2 CFR 200).

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

## **VI. USE OF MATERIAL**

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

## **VII. ASSIGNABILITY**

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

## **VIII. SUBCONTRACTS & SUBAWARDS**

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

For all Subawards - 2 CFR 200.331 – 200.333 Subrecipient Monitoring and Management All pass-through entities must:

**A)** Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward. Required information includes:

(1) Federal award identification.

- (i) Subrecipient name (which must match the name associated with its unique entity identifier)
- (ii) Subrecipient's unique entity identifier
- (iii) Federal Award Identification Number (FAIN)
- (iv) Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency
- (v) Subaward Period of Performance Start and End Date
- (vi) Subaward Budget Period Start and End Date
- (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient
- (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation
- (ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity

- (x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)
- (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity
- (xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement
- (xiii) Identification of whether the award is R&D; and
- (xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per § 200.414

(2) All requirements imposed by the pass-through entity on the subrecipient so that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award.

(3) Any additional requirements that the pass-through entity imposes on the subrecipient in order for the pass-through entity to meet its own responsibility to the Federal awarding agency including identification of any required financial and performance reports.

(4) (i) An approved federally recognized indirect cost rate negotiated between the subrecipient and the Federal Government. If no approved rate exists, the pass-through entity must determine the appropriate rate in collaboration with the subrecipient, which is either:

(A) The negotiated indirect cost rate between the pass-through entity and the subrecipient; which can be based on a prior negotiated rate between a different PTE and the same subrecipient. If basing the rate on a previously negotiated rate, the pass-through entity is not required to collect information justifying this rate, but may elect to do so;

(B) The de minimis indirect cost rate.

(ii) The pass-through entity must not require use of a de minimis indirect cost rate if the subrecipient has a Federally approved rate. Subrecipients can elect to use the cost allocation method to account for indirect costs in accordance with § 200.405(d).

(5) A requirement that the subrecipient permit the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for the pass-through entity to meet the requirements of this part.

(6) Appropriate terms and conditions concerning closeout of the subaward.

**B) Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring described in paragraphs (d) and (e) of this section, which may include consideration of such factors as:**

(1) The subrecipient's prior experience with the same or similar subawards.

(2) The results of previous audits including whether or not the subrecipient receives a Single Audit in accordance with Subpart F of this part, and the extent to which the same or similar subaward has been audited as a major program.

(3) Whether the subrecipient has new personnel or new or substantially changed systems.

(4) The extent and results of Federal awarding agency monitoring (e.g., if the subrecipient also receives Federal awards directly from a Federal awarding agency).

**C)** Consider imposing specific subaward conditions upon a subrecipient if appropriate as described in § 200.208.

**D)** Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include:

(1) Reviewing financial and performance reports required by the pass-through entity.

(2) Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and written confirmation from the subrecipient, highlighting the status of actions planned or taken to address Single Audit findings related to the particular subaward.

(3) Issuing a management decision for applicable audit findings pertaining only to the Federal award provided to the subrecipient from the pass-through entity as required by § 200.521.

(4) The pass-through entity is responsible for resolving audit findings specifically related to the subaward and not responsible for resolving crosscutting findings. If a subrecipient has a current Single Audit report posted in the Federal Audit Clearinghouse and has not otherwise been excluded from receipt of Federal funding (e.g., has been debarred or suspended), the pass-through entity may rely on the subrecipient's cognizant audit agency or cognizant oversight agency to perform audit follow-up and make management decisions related to cross-cutting findings in accordance with section § 200.513(a)(3)(vii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring, and to monitor the status of the findings that are specifically related to the subaward.

**E)** Depending upon the pass-through entity's assessment of risk posed by the subrecipient (as described in paragraph (b) of this section), the following monitoring tools may be useful for the pass-through entity to ensure proper accountability and compliance with program requirements and achievement of performance goals:

(1) Providing subrecipients with training and technical assistance on program-related matters; and

(2) Performing on-site reviews of the subrecipient's program operations;

(3) Arranging for agreed-upon-procedures engagements as described in § 200.425.

**F)** Verify that every subrecipient is audited as required by Subpart F of this part when it is expected that the subrecipient's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in § 200.501.

**G)** Consider whether the results of the subrecipient's audits, on-site reviews, or other monitoring indicate conditions that necessitate adjustments to the pass-through entity's own records.

(h) Consider taking enforcement action against noncompliant subrecipients as described in § 200.339 of this part and in program regulations.

**H) 200.333 Fixed amount subawards**

With prior written approval from the Federal awarding agency, a pass-through entity may provide subawards based on fixed amounts up to the Simplified Acquisition Threshold, provided that the subawards meet the requirements for fixed amount awards in §200.201 Use of grant agreements (including fixed amount awards), cooperative agreements, and contracts.

**IX. NON-DISCRIMINATION**

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

**X. UNFAIR LABOR PRACTICES**

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

**XI. LIABILITY**

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

**XII. CONFLICT OF INTEREST**

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

**XIII. ANTI-LOBBYING**

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.



If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying' means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

#### **XIV. DEBARMENT AND SUSPENSION**

Each eligible applicant must obtain a Unique Entity Identifier (UEI) and maintain an active registration with the Federal System for Award Management (SAM). The SAM website is:  
<https://www.sam.gov/SAM>.

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at [www.SAM.gov](http://www.SAM.gov) to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2)
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

#### **XV. AUDIT AND ACCESS TO RECORDS**

##### **Federal Audit Requirements**

- (A) (2 CFR 200.501) Audit required. A non-federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program specific audit conducted for that year in accordance with the provisions of this part
- (B) (2 CFR 200.508) Auditee requirements:
  - a. Procure or otherwise arrange for the audit, if required.
  - b. Prepare appropriate financial statements, including the schedule of expenditures of Federal awards.
  - c. Promptly follow up and take corrective action on the audit findings.
  - d. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit.

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained through December 31, 2031.

#### **XVI. INSURANCE**

- (A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

#### **XVII. OTHER SOURCES OF FUNDING**

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

#### **XVIII. COMPENSATION**

- (A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.
- (B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.
- (C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.
- (D) The State reserves the right to request additional information necessary to substantiate payment requests.
- (E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

#### **XIX. CLOSEOUT**

- (A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

(D) Any funds received under the authorizing legislation for this program expended by the eligible applicant in a manner that does not adhere to the American Rescue Plan 117-2 or Uniform Guidance 2 CFR 200, as applicable, shall be returned to the state. If it is determined that an eligible applicant receiving funds under this act expends any funds under this act for a purpose that is not consistent with the requirements of the American Rescue Plan, Public Law 117-2, or Uniform Guidance 2 CFR 200, the state budget director is authorized to withhold payment of state funds, in part or in whole, payable from any state appropriation.

## **XX. CANCELLATION**

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

## **XXI. TERMINATION**

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:



- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract.
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees.
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

## **XXII. IRAN SANCTIONS ACT**

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

## **XXIII. PROTECTED PERSONALLY IDENTIFIABLE INFORMATION (PII) AND THE PRIVACY ACT.**

In accordance with the Uniform Guidance (including but not limited to, sections §200.303 and §200.338) and the Privacy Act of 1974 (5 U.S.C. § 552a), the recipient is required to take reasonable measures to safeguard protected personally identifiable information and other information the US Department of Treasury or State of Michigan designates as sensitive or the recipient considers sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

## **XXIV. STATUTORY CATEGORIES FOR USE OF FISCAL RECOVERY FUND (FRF)**

The four statutory categories for use of FRF funds are included below as outlined in the guidance. The program design has been approved to ensure that the program meets one of the requirements below. Appendix A provides additional details on eligible uses to ensure it aligns with Treasury's guidance.

- (1) To respond to the COVID-19 public health emergency or its negative economic impacts
- (2) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work
- (3) For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency
- (4) To make necessary investments in water, sewer, or broadband infrastructure

Treasury's Final Rule details compliance responsibilities and provides additional information on eligible and restricted uses of SLFRF award funds and reporting requirements. Your organization

should review and comply with the information contained in Treasury's Interim Final Rule, and any subsequent final rule when building appropriate controls for SLFRF award funds.

## **XXV. PUBLICATIONS**

Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number SLFRP0127 awarded to The State of Michigan by the U.S. Department of the Treasury."

### **Use of Funds Restrictions:**

First, a recipient may not use SLFRF funds for a program, service, or capital expenditure that includes a term or condition that undermines efforts to stop the spread of COVID-19. A program or service that imposes conditions on participation or acceptance of the service that would undermine efforts to stop the spread of COVID-19 or discourage compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19 is not a permissible use of SLFRF funds.

Second, a recipient may not use SLFRF funds in violation of the conflict-of-interest requirements contained in the Award Terms and Conditions or the Office of Management and Budget's Uniform Guidance, including any self-dealing or violation of ethics rules. Recipients are required to establish policies and procedures to manage potential conflicts of interest.

Lastly, recipients should also be cognizant that federal, state, and local laws and regulations, outside of SLFRF program requirements, may apply. Furthermore, recipients are also required to comply with other federal, state, and local background laws, including environmental laws and federal civil rights and nondiscrimination requirements, which include prohibitions on discrimination on the basis of race, color, national origin, sex, (including sexual orientation and gender identity), religion, disability, or age, or familial status (having children under the age of 18).

## **PROGRAM-SPECIFIC BOILERPLATE**

## **XXVI. DISCLOSURE OF INFORMATION**

All reports and other printed or electronic material prepared by or for the Grantee under the Agreement will not be distributed without the prior written consent of the State except for items disclosed in response to a Freedom of Information Act request, Court Order or subpoena.

## **XXIX. PREVAILING WAGE and LABOR AGREEMENT**

This project is subject to the Davis-Bacon Act, 40 U S C 276a, *et seq*, which requires that prevailing wages and fringe benefits be paid to contractors and subcontractors performing on federally funded projects over \$2,000 for the construction, alteration, repair (including painting and decorating) of public buildings or works.

## FEDERALLY FUNDED PROGRAM-SPECIFIC BOILERPLATE

Funds were added under sections 602 and 603 of section 9901 of the Social Security Act of section 9901 of Public Law No. 117-2, known as American Rescue Plan Act of 2021 ("ARPA"), signed into law on March 11, 2021 <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds> as the Coronavirus State and Local Fiscal Recovery Funds ("FRF"). The State of Michigan was awarded \$6.54 billion dollars under the Fiscal Recovery Fund, on May 13, 2021.

OMB Uniform Guidance for Non-federal Agencies Receiving These Funds The U.S. Department of Treasury has indicated in the Coronavirus State and Local Fiscal Recovery Fund Frequently Asked Questions that are accessible at U.S. Department of Treasury State and Local Fiscal Recovery Funds, located at <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>, that the SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the "Uniform Guidance"). All reimbursements requested under this program should be accounted for with supporting documentation. Eligible applicants should maintain documentation evidencing that the funds were expended in accordance with federal, state, and local regulations. In accordance with federal Uniform Guidance, funds received under this program shall be included on the eligible applicant's Schedule of Expenditures of Federal Awards (SEFA) and included within the scope of the eligible applicant's Single Audit.

Programs are required to follow the Uniform Guidance provisions that are included in the document. Applicants must review the eCFR Uniform Guidance at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1> for complete requirements.

The SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the "Uniform Guidance"). In all instances, your organization should review the Uniform Guidance requirements applicable to your organization's use of SLFRF funds, and SLFRF-funded projects. The following sections provide a general summary of your organization's compliance responsibilities under applicable statutes and regulations, including the Uniform Guidance, as described in the 2022 OMB Compliance Supplement Part 3. Compliance Requirements (issued May 12, 2022).

The Award Terms and Conditions of the SLFRF financial assistance agreement sets forth the compliance obligations for recipients pursuant to the SLFRF statute, the Uniform Guidance, and Treasury's Final Rule. Recipients should ensure they remain in compliance with all Award Terms and Conditions.

## PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

## Project Overview:

This project involves work related to the development of Village of Lexington's (Lexington) lead service line replacement (LSLR) program. Field verification will be conducted for approximately 140 service lines at properties where lead is suspected but not confirmed or where service line material is unknown but likely contains lead, based on Lexington's knowledge of service line materials at the time of this agreement. This includes effort by Lexington staff to pothole on either side of each curb stop and perform in-building investigation to document service line materials. Some locations will also be potholed at the corporation stop to determine the presence of goosenecks, which are short sections of material used for connection between the corporation stop and the service line piping. This project includes applicable restoration to original condition of potholed locations.

**EGLE approved estimated project costs include:**

Activity	Budget
Service Line Verification	\$164,350
Project Planning Document Development	\$0
Public Outreach/Education	\$0
<b>Total Task: TMF LSLR</b>	<b>\$164,350</b>
<b>Total Grant Amount</b>	<b>\$164,350</b>

Indirect costs are not allowed under this agreement.

Grantee  
initials

Based upon guidance governing ARPA funding, EGLE has made the determination that all work pertaining to this project, including any sub-grantee activity, must be completed by September 31, 2026.

**Program-specific Requirements:**

- a) Non-professional contractor services should be competitively bid.
- b) A signed contract is needed for contracted services greater than \$50,000 prior to reimbursement.
- c) Tangible, permanent construction activities, including the replacement and/or repair of service lines, are not eligible for reimbursement under this grant.
- d) Projects that include funding for DWSRF project planning document development, must submit a lead service line replacement project planning document no later than Spring of 2026 (DWSRF deadline for fiscal year 2027 funding).
- e) Force account may be utilized with justification documenting the need. Force account fringe benefits are limited to 40 percent and holiday and overtime pay is not grant eligible. Utility indirect costs (rent, overhead, etc.) are not grant eligible. A detailed summary sheet(s) including name, title, hours worked, per hour compensation (show wages and fringes) of each municipal employee with time billed to the project, along with a description of the service the employee provided, is needed for reimbursement.
- f) Completion of grant funded work does not constitute approval by the Department of Environment, Great Lakes, and Energy's Drinking Water and Environmental Health Division to meet a regulatory obligation. All compliance related questions need to be directed to your district engineer. All water systems need to meet required compliance deadlines and approval and execution of this grant contract does not alter a water supply's obligation to meet compliance deadlines.

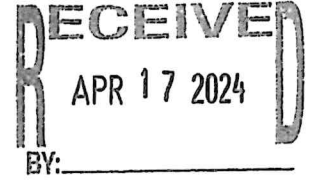
If you need this information in an alternate format, contact [EGLE-Accessibility@Michigan.gov](mailto:EGLE-Accessibility@Michigan.gov) or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should be directed to the Nondiscrimination Compliance Coordinator at [EGLE-NondiscriminationCC@Michigan.gov](mailto:EGLE-NondiscriminationCC@Michigan.gov) or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

CITY OF CROSWELL EMS  
100 NORTH HOWARD AVE.  
CROSWELL, MI 48422  
(810) 679-4224

0028183 03/11/2024 24-000 03/11/2024



Village, Of Lexington  
7227 Huron Ave  
Lexington, MI. 48450

PATIENT: Village, Of Lexington  
DATE OF SERVICE: 03/11/2024  
TRANSPORTED. . .  
FROM: 7227 Huron Ave.  
TO: 7227 Huron Ave.  
INVOICE STATUS: CURRENT

REASON: contract

20	Contract 7-1-24 to 6-30-25	53640.00
TOTAL DUE		03/11/2024 \$ 53640.00
BALANCE DUE		\$ 53640.00

TO PAY BY CREDIT CARD CALL CROSWELL CITY HALL 810-679-2299

CITY OF CROSWELL EMS  
100 NORTH HOWARD AVE.  
CROSWELL, MI 48422  
(810) 679-4224

0028183 03/11/2024 24-000 03/11/2024

\$ 53640.00

Village, Of Lexington  
7227 Huron Ave  
Lexington, MI. 48450

PATIENT: Village, Of Lexington  
DATE OF SERVICE: 03/11/2024  
TRANSPORTED. . .  
FROM: 7227 Huron Ave.  
TO : 7227 Huron Ave.  
INVOICE STATUS: CURRENT



**City of Croswell Emergency Medical Service  
Contract Agreement  
Croswell, Michigan**

Contract for Ambulance Service provided by: CITY OF CROSWELL

From: July 1, 2024 to June 30, 2025

Renewable from July 1 to June 30 Annually  
See Section VI

SECTION 1: WHEREAS, The City of Croswell, Sanilac County, Michigan is the owner and operator of the CROSWELL AMBULANCE SERVICE providing emergency ambulance service to an area of over 126 square miles consisting of Fremont, Lexington, Buel, Worth Townships, and Villages of Lexington and the City of Croswell.

SECTION II:

A. WHEREAS, the subscribing governmental unit named in the attached appendix is desirous of having an emergency ambulance service furnished to the general public in its respective jurisdiction, and

B. WHEREAS, it is desirous of the subscribing governmental unit to promote the general health, welfare and well-being of the residents within its jurisdiction.

C. IT IS THEREFORE AGREED, that the City of Croswell will provide emergency ambulance service to all residents and the general public of the subscribing governmental unit named in the appendix, and that the CROSWELL AMBULANCE SERVICE will pay all of the maintenance, repairs, labor, insurance, and operating expenses of the emergency ambulance service. Replacement of equipment, policies determined by the City of Croswell.

SECTION III: FUTHER, the City of Croswell will keep a special accounting regarding the ambulance service and the end of the City's fiscal year a copy shall be kept on file with the City Clerk.

SECTION IV: FURTHER, the subscribing governmental unit shall pay its appropriate fees upon the signing of this contract. A signed copy of this contract shall be kept on file with the City Clerk of the City of Croswell.

SECTION V: FURTHER, the subsidy amount is comprised of a formula that included \$2.00 per capital based on figures from the U.S. Census Bureau and a percentage of run call volume that has occurred within the subscribing unit.

SECTION VI: FUTHER, this contract shall run from July 1, 2024 to June 30, 2025 and shall be automatically renewed on July 1, unless either the City of Croswell or the subscribing unit of government notifies the other party on or before April 1, if it wishes to renegotiate the contract.

Subscribing Unit of Government: \_\_\_\_\_

By: \_\_\_\_\_  
Timothy Niggemeyer, Director

Witness: \_\_\_\_\_ Witness: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_



To: City of Croswell, Village of Lexington, Worth Twp, Lexington Twp, Buel Twp, Fremont Twp

From: Tim Niggemeyer, City of Croswell EMS Director

Re: 24-25 EMS contract

4-11-2024

Please see the attached contract for 2024-2025. As all of you are, Croswell EMS is seeing very large increases in vehicles and supplies along with a very competitive market for the trained EMT's and Paramedics that serve our community. After our last financial audit, we were notified by the State of Michigan that we are required to submit and implement a plan to eliminate the EMS budget deficit and continue to do so moving forward. Our first step is to increase contract fees to begin this process.

The only way Croswell EMS can continue serving our community is to share the cost of our community shared Paramedic service among all of us who benefit from it. Our City Administrator has recently updated your officials about the increases in costs and I also receive inquiries from you and your citizens. I encourage you to reach out to us with any questions or concerns that you may have. Some of you have new members on your team or may have residents with questions that we would be happy to discuss.

THANK YOU

Tim Niggemeyer



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

November 03, 2023

**Notice of Intent To  
Withhold State Payments**  
Municipality Code: 762020  
APR Form ID Number: 149143  
Report ID Number: 149154

**Sent Via Email**  
Chief Administrative Officer  
City of Croswell  
SDOBSON@CROSWELL.US

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in [Treasury Website \(Numbered Letter 2016-1\)](#). An additional resource is our [online video library](#) which explains what a deficit elimination plan is, why it is important, and how to file.

The Local Audit and Finance Division received an audit report from your local unit for the fiscal year ending 2023. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Ambulance Fund	-\$37,095.00
Sewer Fund	No Plan Necessary
Water Fund	No Plan Necessary

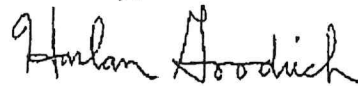
If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is

progressing on a monthly basis. In addition, for General Fund deficits the Department of Treasury highly recommends the municipality use its Multi-Year Budget ProjectionTool.

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you would like to speak with a member of our team, please email our office at Treas\_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive, flowing style.

Harlan Goodrich, Municipal Finance Manager  
Local Audit and Finance Division



To: Village of Lexington Council

From: Lori Fisher, Village Manager

Date: April 15, 2024

Re: UHY 2024 Audit Engagement Letter

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Background:

UHY has been performing our annual audits for a number of years. Scot Hoskins, the engagement partner we have been working with will be transitioning away as he prepares to retire. In recent conversation UHY has proposed stepped price increases citing economic conditions and labor costs. The 2023 audit cost was \$17,320, with additional amounts billed for additional work performed. The proposed fee for the upcoming year is a not to exceed amount of \$22,500.

We have discussed with UHY transitioning some work such as the Act 51, F-65, Form 5572, and Qualifying Statement filings. We are also better situated as we now have a better handle on our OPEB liabilities.

Additionally, this year as we move through the federal grant projects, we will most likely need a Single Audit. This is required for expending more than \$750,000 in federal funds. The cost is quoted to not exceed \$12,500.

Recommendation:

While the base cost of the proposed audit has a significant increase, we have a good relationship with UHY and staff. The price is still very competitive. It is recommended that Council approve the 2024 proposed engagement letter and authorize the manager to sign the agreement.

April 4, 2024

Village Council  
Village of Lexington  
7227 Huron Avenue  
Lexington, MI 48050

We are pleased to confirm our understanding of the services we are to provide Village of Lexington for the year ended June 30, 2024.

#### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Village of Lexington (the "Governmental Unit") as of and for the year ended 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Governmental Unit's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Governmental Unit's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules for the General Fund and Other Major Funds
- 3) Supplementary Pension and OPEB Schedules and Notes

We have also been engaged to report on supplementary information other than RSI that accompanies the Governmental Unit's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Combining and individual fund statements and budgetary comparison for the nonmajor governmental funds
- 3) Component unit statements, reconciliations, and budgetary comparison schedule

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.



An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Governmental Unit's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Governmental Unit's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Governmental Unit's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Other Services**

We will assist in preparing the financial statements, schedule of federal awards and related notes of the Governmental Unit in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will also perform the following other nonaudit services:

1. Assistance converting from the modified accrual to the accrual basis for the government-wide presentation
2. Assistance recording the net pension liability
3. Assistance recording the net OPEB (other postemployment benefits) liability
4. Updating the capital asset listing and calculating depreciation from information you provide
5. Assistance recording certain year-end closing adjustments
6. Assistance with the estimate and proposed adjustment for unbilled utility receivable using subsequent billing generated from BS&A reports
7. Updating Leases in accordance with GASB No. 87, if necessitated
8. Updating Subscription Based IT Arrangements (SBITA) in accordance with GASB No. 96, if necessitated
9. Preparation of F-65, Michigan Municipal Qualifying Statement, and Form 5572, if requested
10. Assistance with preparation of Act 51 Report, if requested
11. Preparation of the Data Collection Form

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and other nonaudit services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.



You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them. It is your responsibility to maintain original data and records as well as the information produced by information systems. We cannot accept and have no responsibility to maintain any of your data, records, or information.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Village Council of Village of Lexington. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

## **Engagement Administration, Fees, and Other**

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Village; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of UHY LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Cognizant or Oversight Agency for the Audit or its designee, a federal agency providing direct or indirect funding, the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities or the Michigan Department of Treasury. We will notify you of any

such request. If requested, access to such audit documentation will be provided under the supervision of UHY LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Scot Hoskins is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately August 12, 2024, and issue our reports no later than November 30, 2024.

Our fee for these services will be at our standard hourly rates plus travel and other out-of-pocket costs, except that we agree that our gross base fee, including expenses, will not exceed \$22,500. The base fee includes item 1 listed under Other Services. The other nonaudit services listed above, under Other Services, will be billed at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our fee for the audit of federal awards under the Uniform Guidance will be at our standard hourly rates, including expenses, will not exceed \$12,500. Our invoices also will include an administrative charge of 2.5% of our fees to cover technology and administrative costs.

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

From time to time both during and after the conclusion of our engagement, we may be required to respond to subpoenas or other requests for documents, testimony or court appearances, or to otherwise take actions under compulsion of law or legal process, relating to you and/or the work we have undertaken for you as identified and described herein. In any such instance, you will be and remain responsible to compensate us for our time expended, and to reimburse us for our costs and disbursements (including attorney's fees) incurred, in complying with any such legal requirements, all in the manner described in the preceding paragraph that addresses billing and payment.

According to our collection policy, you will receive regular invoices that describe the services performed and the fees associated with those services. For invoices rendered payment is due on receipt. You will receive a monthly statement that lists unpaid invoices. If payments are not received timely, our collection policy does require follow-up reminders and phone calls regarding payment status. Our Finance and Collections Department will review all past due client accounts. This department may contact significantly past due accounts for payment follow up.

In today's technological environment, businesses and individuals are continuously interacting through email. This often involves sending data, documents, and other information, including sensitive financial information. Although convenient, a business or individual that chooses to exchange such information via email should ensure that their e-mail server and the information stored in their systems are secure. By providing your financial information to us for the preparation of your financial statements, you authorize us to send information to you (or to other authorized recipients) via the e-mail addresses that you provide. The firm is not responsible for any transmission problems or the failure of you or any authorized recipient of the information to receive the file containing the information or maintaining the confidentiality of any information transmitted via e-mail or in the possession of you or any authorized recipient. You are solely responsible for (i) notifying the firm of the failure to receive your file containing the information so that a



copy can be provided in an alternate form, (ii) the security of your e-mail server and for restricting access to your e-mail in order to maintain confidentiality of the information transmitted, (iii) storing the electronic file containing the information, and (iv) acquiring and maintaining the software needed to open and access the files containing the information.

To ensure that UHY LLP's independence is not impaired, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

**IMPORTANT TO NOTE:** If you hire either an employee of UHY LLP or UHY Advisors MI, Inc., at any time during our relationship or within one year of the end of our relationship, you will be billed a recruiting fee of 30% of that employee's first-year salary with your Governmental Unit. This fee will be paid to either UHY LLP or UHY Advisors MI, Inc.

UHY LLP has a contractual arrangement with UHY Advisors, Inc., and its various wholly owned subsidiaries ("UHY Advisors") pursuant to which UHY Advisors provides UHY LLP with services for which licensure as a CPA is not required. In order to avoid duplication of efforts arising out of this arrangement, we request that you consent to our sharing with UHY Advisors and UHY Advisors sharing with UHY LLP the information that may be obtained from you during the course of our engagement. Unless you indicate otherwise, your acceptance of the terms of this engagement shall be understood by us as your consent to make disclosures to UHY Advisors of confidential information that we may obtain in the course of our engagement.

UHY Advisors, Inc., and UHY LLP are U.S. members of Urbach Hacker Young International Limited, a U.K. company, and form part of the international UHY network of legally independent accounting and consulting firms. "UHY" is the brand name for the UHY international network. Any services described herein are provided by UHY Advisors and/or UHY LLP (as the case may be) and not by UHY or any other member firm of UHY. Neither UHY nor any member of UHY has any liability for services provided by other members.

For the purposes of this engagement letter (and other letters of correspondence), transmitted copies (reproduced documents that are transmitted via photocopy, facsimile, or process that accurately transmits the original) are considered documents equivalent to original documents. Signatures transmitted and received via facsimile, .pdf format, e-mail, or an electronic signature platform will be treated for all purposes of this engagement letter (and other letters of correspondence) as original signatures and will be deemed valid, binding, and enforceable by and against all parties.

It is agreed by the Governmental Unit and UHY LLP or any successors in interest that no claim by or on behalf of either party arising out of services rendered pursuant to this agreement shall be asserted more than one year after the date of the report or one year after the date of termination of UHY LLP's services under this engagement letter, whichever is later.

It is agreed by the Governmental Unit and UHY LLP that the Governmental Unit will release, indemnify, defend, and hold UHY LLP (and UHY LLP's partners, officers, heirs, executors, personal representatives, successors, agents, and assigns) harmless from and against any and all liability, expenses, causes of action, damages and/or costs, including without limitation reasonable attorneys' fees, caused or in any way resulting from any knowing misrepresentation(s) made by management.

This engagement letter and all services rendered hereunder shall be governed, construed, and enforced by the laws of the State of Michigan, without the need to resort to principles of conflicts of laws. Michigan law shall apply to any legal or equitable proceeding that shall be instituted in any way arising out of this engagement letter, any obligations contained or allegedly contained herein, and all services rendered touching or relating in any way to the obligations of this engagement letter. All parties to this engagement consent to the exclusive jurisdiction of the federal and state courts located in Michigan and, more particularly, the State court located in Oakland County, Michigan, and the federal court located in the Eastern District of Michigan.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

*UHY LLP*

Acknowledged and agreed on behalf of Village of Lexington by

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



To: Village of Lexington Council

From: Lori Fisher, Village Manager

Date: April 15, 2024

Re: Roof Bids

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Background:

Over the winter months, we experienced leaks in several areas within Village Hall. There is existing damage to some areas from leaks during previous years. A bid was placed in March to obtain pricing for a repair. The contractors that supplied bids determined that the roof was at the end of its useful life and needed to be completely replaced rather than repaired.

While we were disappointed to be dealing with replacement costs rather than repair, we are pleased that four companies submitted quotes.

The information, along with the quotes were submitted to the Township for review. There is a cost sharing agreement under normal conditions of 80/20.

As this was not a planned expense for the year, funds were not budgeted. The funds would need to come from fund balance as there is not a surplus elsewhere to utilize.

Due to the poor condition of the roof, there may be additional charges if the insulation needs to be replaced.

Recommendation:

It is recommended that Council approve the bid for Woodruff Construction for \$61,750 and approve the manager to sign the proposal, providing that Lexington Township approves the 20% cost share of \$12,350, with the Village share being \$49,400, and that all related insurance documents and business licenses are provided and approve up to \$5,000 additional funds for related expenses.







## **2024 Village Office Roof Section Bid Solicitation**

The Village of Lexington is seeking bids to repair/replace of our flat roof over the Village Office and Fire Department.

The contractor would be responsible for removing all debris and keeping the fire dept. doors clear in case of emergency. The bid should include all material for repair or replace along with all appurtenances. The Village Office is located at 7227 Huron Ave., Lexington MI 48450. Any questions feel free to contact the DPW Manager Jerry Scott at 810-334-4382 or [dpwmanager@villageoflexington.com](mailto:dpwmanager@villageoflexington.com).

***Bids must be submitted by March 29th 1:00 P.M.***

**Please mail or drop off bids to:**

2024 Village Office Roof Work Bid  
c/o Village Clerk  
7227 Huron Avenue, Suite 100  
Lexington, MI 48450

All bids will be considered. Contractors shall provide proof of applicable insurance/licensure per Village policy. The Village reserves the right to refuse any or all bids.

## BID OPENING

### VILLAGE OF LEXINGTON

DATE: 3/29/24  
TIME: 1:15 pm

LOCATION: Village of Lexington Hall

BID ITEM: Roof

ATTENDEES: Jerry Scott Beth Grohman

1. Markette Roofing - 109,900.00
2. Tri Star Roofing Sheet Metal 96,179.00
3. Zimmer Roofing Construction, 85,236.00
4. Woodruff Construction \$ 61,750.00
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

**VILLAGE OF LEXINGTON ACCEPTANCE OF BIDS**  
**FORM**

**Specifics of bid proposal:**

Roof

**Method of obtaining bid:**

Bid Net  
MTN

**If other than newspaper, who was contacted:**

**Respondents:**

Marlette Roofing / Sheet Metal  
Tri-Star Roofing / Sheet Metal  
Woodruff Construction  
Zimmer Roofing / Construction

**Date Bid Opened:**

3-29-24

**Present for Bid Opening:**

Jerry Scott  
Beth Frohman

**Rank of Bids by cost, lowest to highest:**

Woodruff Construction \$61,750.00  
Marlette Roofing / Sheet Metal \$69,900.00  
Zimmer Roofing / Construction \$85,236.00  
Tri-Star Roofing / Sheet Metal \$96,179.00

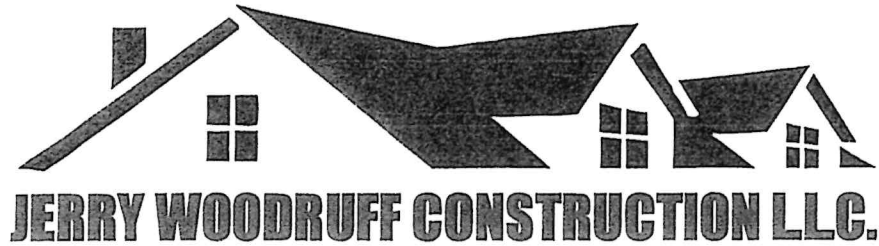
**Recommended assignment of bidder:**

Woodruff Construction - Jerry Scott Rec

**If not lowest bidder, explanation of recommendation:**

**Date of Acceptance/By Whom:**

3/29/24 - Jerry Scott DPW Mgr



6666 Black River Road  
Croswell, MI 48422  
Business (810) 679-4524 Cell (810) 334-2255

**PROPOSAL SUBMITTED TO:**

Village of Lexington

7227 Huron

Lexington, MI 48450

**JOB LOCATION:**

7227 Huron

Lexington, MI 48422

Jerry Scott (810) 334-4382

## Estimate

Scope of Work: Provide and Install as Follows:

March 28, 2024

Work to be Done on Village Office Roof and Fire Department Roof

Remove Existing Duro-Last Roof

Inspect Insulation\*

Remove Existing Perimeter Metal

Install 3/8" Fanfold Insulation

Instal 50Mill Duro-Last Roof System

Add All New Flashings

Add 2-Piece Compression Metal

Install Couping Metal on Sloped Areas

Install Walk Pads

Install New Shingles

Labor, Material and Clean-Up

\$61,750.00

\*If Insulation is Damaged and Needs Replacement an Extra Charge of \$45.00  
Per 4X8 Sheet of 1 1/2" ISO

Terms: Payment Due in Full Upon Completion

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized  
To do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_

(O)810-937-2756  
(F)810-937-2687

# TRI-STAR ROOFING & SHEET METAL

March 29, 2024

Lexington City Hall  
7227 Huron Ave.  
Lexington, Mi 48450

Attn: Lori  
Re: Roof City Hall

Lori,

As we discussed the building is in need of a new roof I have done this estimate giving you option 2.

## Scope of Work

- Remove and dispose of existing Durolast membrane.
- Install 2 layers of 2.6 "insulation for an R 30 value.
- Provide and install mechanically fastened TPO roofing system
- Provide and install 1/2" High Density board on walls and slopes to ensure proper and adequate adhesion to the walls.
- Provide and install shingles with ice and water shield. Also new roof vent and cap.
- Provide and install new metal edge around perimeter.
- Clean up and dispose of project related debris daily.

Total.....\$96,179.00

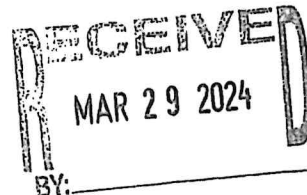
Quote Excludes: Permits, Nailer Replacement, or Deck Replacement

## Unit Prices

Replace damaged steel decking \$10 per square foot.  
Replace damaged wood blocking (Up to 2 by 6)" \$6.00 /LF  
Replace damaged wood blocking (Up to 2 by 12): \$8.50/LF  
Provide and install sump insert: \$600.00  
Provide and install new fan fold insulation: \$40 Sq

Michael Willis  
Estimator

TriStar Roofing and Sheet Metal, LLC  
Cell:810-479-7790



12:30 pm

# MARLETTE ROOFING AND SHEET METAL

2650 Main Street | Marlette, MI 48453

*Proposal for*

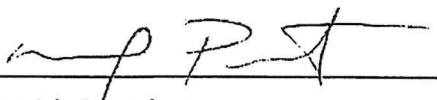
## **Village of Lexington**

### ***Village Office and Fire Department Roof Replacement***

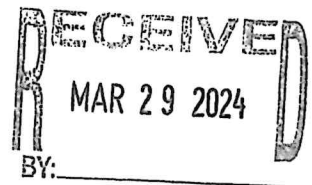
*3/29/2024*

Roof work at the Village Office and Fire Department per the Scope of Work provided.

**Total:        \$69,900.00**

  
\_\_\_\_\_  
Al Patrick, President

*10,000.00*



# ZIMMER ROOFING & CONSTRUCTION

## INDUSTRIAL, COMMERCIAL & RESIDENTIAL

### SEALED ROOFING BID



March 28<sup>th</sup>, 2024

Village of Lexington

Attn: Jerry Scott

Re: Roofing Project / #7227 Huron Ave. Lexington, MI. 48450

Scope of Work: ROOFING

1. Remove existing Duro-Last roof membrane, edge metal, scupper & (3) collector box's and downspouts
2. Remove existing shingles and ridge vent (1-area)
3. Install Duro-Last 3/8" fan fold (over existing insulation)
4. Install 50 mil mechanically fastened Duro-Last roof system
5. Install Duro-Last parapet wall flashing
6. Install Duro-Last two-way breather vents (flat roof area's)
7. Flash and seal all roof penetrations per manufacturers spec
8. Install Duro-Last drain boots into existing drains
9. Install Duro-Last new metal drain covers
10. Install Duro-Last walk pads- per scope of work
11. Install Duro-Last 24ga edge metal- standard color
12. Install Duro-Last 24ga metal coping cap (gable end walls)-standard color
13. Install (1) Duro-Last through wall scuppers (overflow)-standard color
14. Install (3) Duro-Last through wall scuppers w/collector box- standard color
15. Install Duro-Last 24ga DS44 downspout (1- drop at scupper box)-standard color
16. Provide a manufacturers 20 year NDL warranty- Duro-Last membrane and accessories
17. Install Certainteed Landmark shingles (1-area)- 5 year warranty on labor
18. Install Shingle Vent II ridge vent (1-shingle area)
19. 100% clean up and removal of all job related debris

Base Bid:.....\$ 85,236.00

Add's;

Wet or damaged insulation replacement- \$ 3.50 per sq.ft.

Special Note:

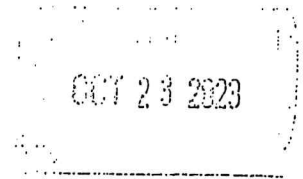
Removed Duro-Last membrane and returned to Duro-Last for recycling

Thank You

Mark Winter / Zimmer Roofing



10/23/2023



Members of the Village Council,

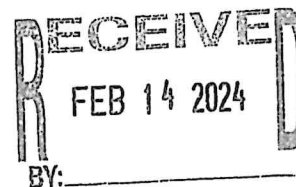
I will be resigning from the Parks and Recreation Committee effective immediately.

I want to thank the remaining committee members for all their time and sacrifice in trying to improve our local Parks. I wish during our time together we could have accomplished more.

Thank you,

Arlette Sutton

VILLAGE OF LEXINGTON



**AUTHORITIES, BOARDS, COMMISSIONS AND COMMITTEES,  
APPLICATION**

Your interest and expressed willingness to serve the Village of Lexington is appreciated. The purpose of this application form is to provide the President and Village Council with basic reference data and information pertaining to individuals being considered for appointment to a Village Council appointed Authority, Board, Commission or Committee. The information supplied on this form will be available only to the President and Village Council in their deliberation for such appointments.

DATE: 2-14-24

PRINT NAME: FARDUHAN JAMES CRAIG  
Last First Middle

STREET: 7344-A W 302 HURON ST PHONE: \_\_\_\_\_

EMPLOYER: RETIRED PART TIME GROSSE POINTE FARMS PARK

BUSINESS ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ EMAIL ADDRESS ELAINEFAR@aol.com

\*\*\*\*\*

How long have you lived continuously within the Village of Lexington? 5 MONTHS

Please explain why you would be the best candidate for appointment to any of the groups listed below:

PAST EXPERIENCE PARKS & RECS SINCE 1984 TO PRESENT  
AT G.P. FARMS, MI,

\*\*\*\*\*

If choosing more than one, list in priority, i.e., 1- First Choice 2 - Second Choice, etc.

- |   |                                       |
|---|---------------------------------------|
| _____ Cemetery Board  | _____ MHP advisory board              |
| _____ Planning Commission   | _____ ZBA                             |
| _____ Downtown development authority                              | _____ Historical District Study Comm. |
| <input checked="" type="checkbox"/> _____ Parks and Rec Committee |                                       |
| _____ Environmental Committee                                     |                                       |

April 19, 2024


To: Village of Lexington Council

Re: WTP BOD Incubator Replacement

Dear Council,

As part of the equipment used for testing waste water samples at the water plant. We had our BOD incubator fail suddenly without warning. This particular piece of equipment is used to keep samples at a constant temperature to measure oxygen depletion in water over a given time period. We attempted to repair the unit by calling 5 Star refrigeration, in hopes that maybe just adding some freon would do the trick. Unfortunately, there was an issue with the circuitry, and we have found that this model is obsolete and repair parts are no longer available. This unit was originally purchased when we started the waste water lab on 2010. This instrument is an integral part of our lab and we could not be without it. I contacted Lori, which in turn contacted Kristen and it was determined that this fell into the category of an emergency purchase. We ordered the replacement model of what we currently had at the cost of \$3760.04. This correspondence is to inform you of the purchase and to provide some background as to why we needed to move forward quickly with this particular item.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Heiden', with a large, sweeping flourish extending to the right.

Christopher M. Heiden

Utilities Manager

## Order Confirmation

From: USABlueBook.com (webmaster@usabluebook.com)

To: lexdpw@att.net

Date: Wednesday, April 10, 2024 at 10:34 AM EDT

Dear Christopher Heiden,

Thanks for shopping at USABlueBook.com.

**Shipping method:** FedEx Freight Priority

**Payment method:** On Account

**Ship-to address**

LEXINGTON, VILLAGE OF  
7226 Lester St  
48450-8847 MI Lexington  
United States

**Bill-to address**

LEXINGTON VILLAGE OF  
7227 Huron Ave Ste 100  
48450 MI Lexington  
United States

The order number is: SO3330397

Item No.	Title	Price	Quantity	UOM	Total
28470	SHEL LAB Low-Temperature BOD Incubators 115 VAC	\$3,506.00	1	each	\$3,506.00
Subtotal					\$3,506.00
Estimated Shipping					\$254.04
Estimated Tax					\$0.00
<b>Total</b>					<b>\$3,760.04</b>

You can find more information on the [order details page](#).

Questions about your order? Please contact our customer service per e-mail at [webmaster@usabluebook.com](mailto:webmaster@usabluebook.com) or telephone 800-548-1234.

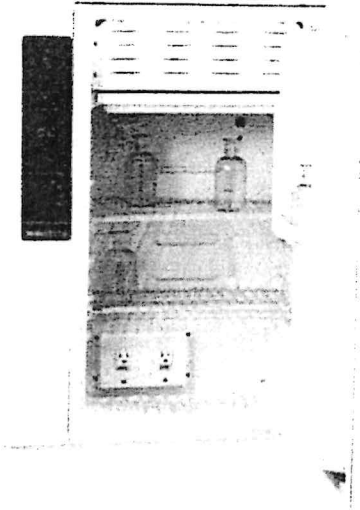
Please mention your name, address, city and order number.

Best regards,

Customer service USABlueBook.com

<https://www.usabluebook.com/>

[◀ Back to overview](#)



+ Hover to zoom | Click to enlarge

## SHEL LAB Low-Temperature BOD Incubators 115 VAC

Item number 28470


Brand Name	Sheldon Manufacturing
Catalog Page	610
Net weight	105.2
Condition	New

**\$3,506.<sup>00</sup>** price per each  
excl. tax

In Stock

[Add to cart](#) 

[Add to Order Template](#)

 [Add to wish list](#)

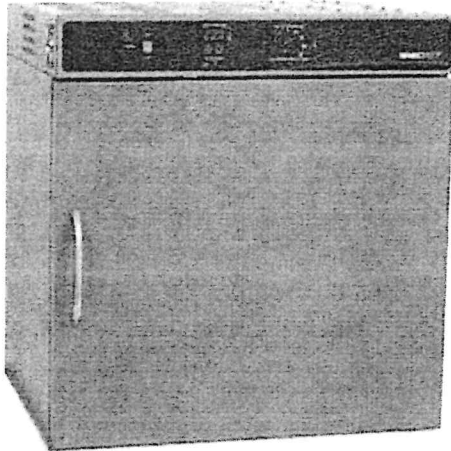
Need Help? Call 800-548-1234

### Product Details

- Compact and economical—ideal for small labs
- Holds standard BOD bottles

This space saving BOD incubator can sit on the floor or on top of your bench. Forced air circulation and microprocessor based PID control ensure stable and uniform temperature throughout the chamber. LED displays both set point and chamber temperature. Additional features include over temperature protection and an interior electrical outlet that can handle a 1A load.

[Back to overview](#)



+ Hover to zoom | Click to enlarge

## SHEL LAB Peltier Cooled BOD Incubator, 6.5 Cu Ft, 120V, SRI6P

Item number **48303**

Brand Name	Sheldon Manufacturing
Catalog Page	612
Net weight	325
Condition	New

**\$5,336.00** price per each  
excl. tax

[Call for availability](#)

- 1 +

[Add to cart](#)

[Add to Order Template](#)

[Add to wish list](#)

[Need Help? Call 800-548-1234](#)

### Product Details

- Decrease power consumption by 78%
- Ideal for BOD determinations

These reliable BOD incubators feature innovative peltier cooling technology that eliminates the need for a refrigeration compressor. They use 78% less power than traditional models and reduce room air conditioning loads by 75%. Their 75-lb capacity shelves eliminate sagging.



[Home](#) / [Lab Equipment and Supply](#) / [Instruments 2](#) / [Ovens/Incubators/Furnaces](#)  
/ **Incubators**

## Low Temperature BOD Incubator, HRI3P (120V)

Product Number: 2636300

 Call for ship date

### Capacity

30 BOD Bottles

90 BOD Bottles

120 BOD Bottles

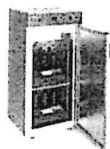
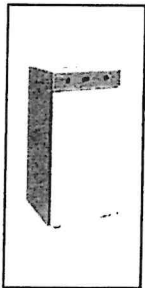
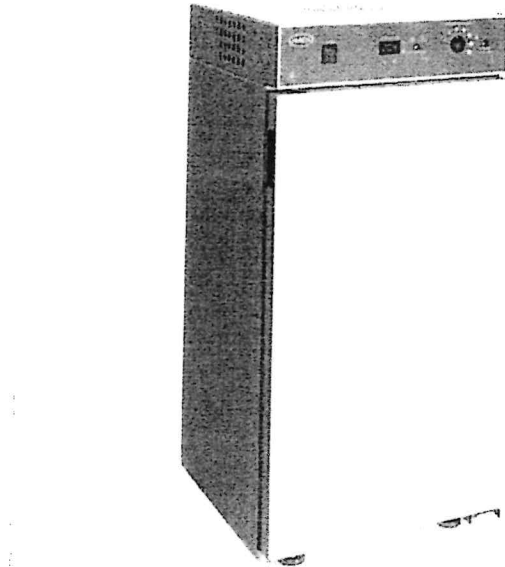
### Electrical Specifications

Volts: 100-120V

Volts: 200-240V

220 Vac, 50/60 Hz

Price: **\$6,094.00**



The Hach Model HRI3P BOD incubator is thermoelectric cooled, eliminating the need for a refrigeration compressor. The incubators include a mechanical convection system to ensure even air distribution, digital temperature set controller, over temperature limit control, and a temperature display. Two 35 pound capacity shelves are included. Two one amp interior outlet allows the use of shakers, stirrers, roller bottles or two BODTrak apparatus.

Low Temperature Incubators are ideal for testing sewage and





April 24, 2024

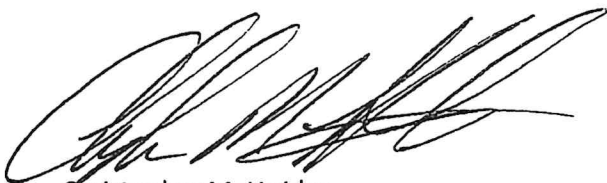
To: Village of Lexington Council

Re: Water Treatment Plant Spectrophotometer

Dear Council,

On the following pages you will find two quotes for the replacement of our water plant lab spectrophotometer used to monitor chlorine and various other chemical concentrations that are in the water we produce at the plant. The current equipment has failed after 32 years, and there is no way to repair it as it is now discontinued, and obsolete. These units are mandated by Michigan EGLE, and are required to perform daily testing of our water. The Unit requested is proprietary to the methods used in our lab so suppliers are limited. We are currently using our backup unit used primarily for the waste water testing side of our lab. I would like to request approval for the expenditure of not to exceed \$7,000 for the replacement equipment needed. Please also be aware that we will be able to share these costs with our water wholesale partners for their share of this equipment replacement based on the percentage of contributions from Worth Twp. of (45%), and Sanilac Twp. at (10%).

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Heiden', with a stylized, flowing script.

Christopher M. Heiden

Utility Manager



Be Right™

## Quotation

Quote Number: 101038422v2

Quote number at time of order to ensure  
you receive prices quoted

Hach  
PO Box 608  
Loveland, CO 80539-0608  
Phone: (800) 227-4224  
Email: quotes@hach.com  
Website: www.hach.com

Quote Date: 23-Apr-2024

Quote Expiration: 22-Jun-2024

VILLAGE OF LEXINGTON  
7 HURON AVE  
LEXINGTON, MI 48450-8321

Attn: Mickey Bender  
Phone: 810) 359-5901  
Email: wtpmanager@villageoflexington.com

Customer Account Number : 056612

Sales Contact: Ben Scrace Email: ben.scrace@hach.com Phone: 734-780-6395

### PRICING QUOTATION

Part Number	Description	Qty	Net Unit Price	Extended Price
LPV440.99.00012	DR3900 Laboratory VIS Spectrophotometer with RFID* Technology. Standard lead time 3 days.	1	6,803.28	6,803.28
			Grand Total	\$ 6,803.28

### TERMS OF SALE

Payment: Ground Prepay and Add

FCA: Hach's facility

**LEAD TIMES ARE ESTIMATED AND NOT GUARANTEED.**

Purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the TCS: (I) Buyer's issuance of a purchase order document against Hach's offer; (II) acknowledgement of Buyer's order by Hach; or (III) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract

the provisions of the Hach TCS are not part of the Contract.

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TOLL FREE : (800) 548-1234

F.E.I.N : 75-2007383

## QUOTE

USE THIS QUOTE# QUOT1070510-1 ON PO's!

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LEXINGTON, VILLAGE OF  
7226 Lester St  
Lexington, MI 48450-8847  
USA

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LEXINGTON VILLAGE OF  
7227 Huron Ave Ste 100  
Lexington, MI 48450  
USA

DATE	4/19/2024
QUOTE	QUOT1070510-1
ACCOUNT NUMBER	351695
QUOTED TO	MICKEY BENDER
QUOTED BY	Evan
PAGE NUMBER	1 of 1

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
4/19	5/19/2024	Evan	Net 30 days	IL	FEDEXGRND

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
203706	(LI)DR3900 Spectrophotomer wit RFID, LPV440.99.00012	1	ea	\$6,872.00	\$6,872.00

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$6,872.00	\$ 0.00	\$ 0.00	\$0.00	\$6,872.00

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms of Sale available at [usabluebook.com/termsofsale](http://usabluebook.com/termsofsale)

**TO ORDER:** For your convenience, you may simply sign and return via email to [customerservice@usabluebook.com](mailto:customerservice@usabluebook.com). We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USABlueBook.



To: Village of Lexington Council

From: Lori Fisher, Village Manager

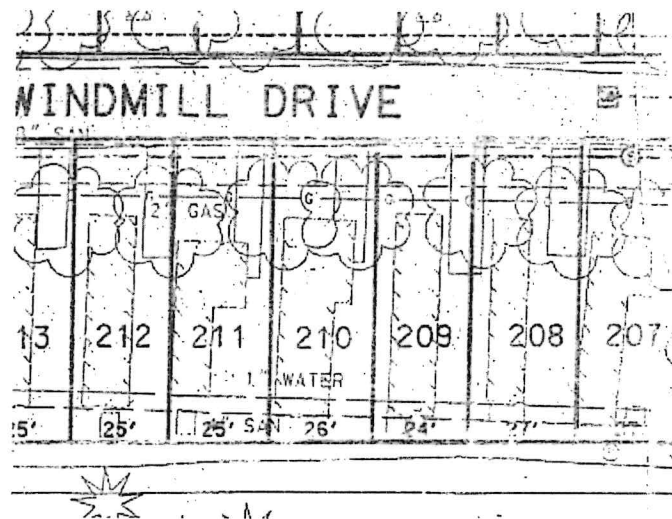
Date: April 24, 2024

Re: New Mobile Home Pad

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**Background:**

We have a potential new home coming in to LNS. The buyers picked out lot 209, however it was realized later that the lot showed the incorrect size and the home would not fit. Lot 209 is only 24' wide, and with most homes widths being more than 13', side entrances and setbacks, the lot is nearly unusable and has sat vacant for many years. The new buyers and the lessee of lot 210 have agreed to split lot 209 so it appears the best course of action is to reconfigure the three lots into two.



**Recommendation:**

Cement work for new mobile home lots are covered under an annual contract at \$12.50 per square foot.

It is recommended that Council approve up to \$12,000 for a cement pad on lot 208/209 from 597-597-802.200 Contracted Services upon lease signing and approval.



To: Village of Lexington Council

From: Lori Fisher, Village Manager

Date: April 24, 2024

Re: Plan for Sale of Mobile Homes

---

**Background:**

The Village has obtained the titles for abandoned mobile homes in Lexington North Shores, lot 73 and 124. The unit was believed to be in poor condition and planned to be removed and/or scrapped. It was expected that the Village would have to pay several thousand dollars to have the home removed and scrapped.

**Recommendation:**

The units on lot 73 and 124 appear salvageable. I believe the best course of action would be to offer the units for sale. Conditions of the sale would be a 90-day period in which to bring the homes to a condition where it will pass an inspection by a licensed inspector and have such inspection performed within the 90-day window. The homes would not qualify for the free rent program.

The sales would be advertised for a period of at least two weeks. The units would be open to inspection during that time or for set periods within the sale window and sold 'as-is'. The Village would accept sealed bids and award the highest bidder the sales.

All bidders will sign a contract with conditions confirming the understanding that the buyer would have to qualify for residency, or if the buyer intended to sell the home upon improvement, any future buyer would have to qualify. If a current owner of another home purchased, they would have a 6 month period in which they were allowed to own two homes. The contract will be approved by our attorney.

*It is recommended that the Manager be directed to offer Lexington North Shores units 73 and 124 for sale by sealed highest bid, allowing for a 90-day window for the units to pass inspection through a contract in which the bidder agrees to the Village's conditions.*

Check Date	Check	Vendor Name	Description	Amount
Bank EMB				
03/08/2024	38476	AAROW SIGNS	HURON AV. CIRCLE & CEMETERY	770.00
03/08/2024	38477	CROSWELL MOTOR PARTS INC.	OIL, FILTERS ANTIFREEZE AIR F	289.50
03/08/2024	38478	DENNIS KLAAS	PHONE FEB 2024	75.00
03/08/2024	38479	DINGES FIRE COMPANY	WASHER/DRYER FIRE DEPARTMENT	10,304.00
03/08/2024	38480	DTE ENERGY -	ORNAMENTAL ST. LIGHTS	3,827.01
03/08/2024	38481	EMERGENCY MEDICAL PRODUCTS	GAUZE PADS	1.01
03/08/2024	38482	FIRST BANKCARD	MULTI FUNDS	3,644.06
03/08/2024	38483	KLATY GAS & OIL, INC.	BULK FUEL AND PROPANE	1,994.96
03/08/2024	38484	LAKESIDE BUILDING SUPPLIES	MULTI FUNDS	314.14
03/08/2024	38485	MARSHALL E. CAMPBELL CO.	SANILAC TWP CHANGE OVER	160.64
03/08/2024	38486	MISS DIG SYSTEM INC.	ANNUAL MEMBERSHIP FEES	1,081.66
03/08/2024	38487	REIN WARKE	MCNAUGHTON MCKAY REIMBURSEMENT	995.00
03/08/2024	38488	SELF SERVE LUMBER & HOME C	SUPPLY PARKS DDA DPW	90.49
03/08/2024	38489	THUMB CELLULAR	CELL PHONES	180.59
03/08/2024	38490	WESTBROOK HARDWARE	SUPPLY DDA	27.88
03/14/2024	38491	DETROIT SALT COMPANY	ROCK SALT	3,169.00
03/14/2024	38492	DTE ENERGY	MULTI FUNDS DUE AP 1ST	9,489.67
03/14/2024	38493	EMTERRA ENVIRONMENTAL USA	RUBBISH P/U	12,024.57
03/14/2024	38494	GUARDIAN ALARM	OFFICE ALARM 4 2024-6 2024	113.97
03/14/2024	38495	HAVILAND	CHLORINE GAS FOR WTP	1,215.00
03/14/2024	38496	KLA LABORATORIES INCORP	REPLACEMENT CHECK MONITORING	1,223.40
03/14/2024	38497	MARY GOODMAN	REIMBURES HALL RENTAL	40.00
03/14/2024	38498	PITNEY BOWES RESERVE ACCOU	POSTAGE MULTI FUNDS	2,500.00
03/14/2024	38499	SANILAC COUNTY CLERK ASSOC	CLERK DUES 2024	10.00
03/14/2024	38500	US BANK EQUIPMENT FINANCE	COPY MACHINE PYMT	336.00
03/14/2024	38501	VICKI SCOTT	DDA MTG 3-13-24	50.00
03/14/2024	38502	VILLAGE OF LEXINGTON	UTILITY BILL	267.01
03/22/2024	38503	BLUE CROSS BLUE SHIELD OF	RETIREE INSURANCE	184.00
03/22/2024	38504	CITY OF CROSWELL	CPR TRAINING	375.00
03/22/2024	38505	CUTLER JANITORIAL SUPPLY L	CLEANING SUPPLY	86.00
03/22/2024	38506	EASTON TELECOM	LANDLINES	494.52
03/22/2024	38507	ED JAROSZ	FEB 2024 PHONE	75.00
			REIMBURES CORD AND TV MOUNT M	61.88
				136.88
03/22/2024	38508	JEFF'S MARKETPLACE	LAB WATER	9.70
03/22/2024	38509	KRUEGER EXCAVATING	MOW BLUFF	3,000.00
03/22/2024	38510	MI DOWNTOWN ASSO.	SPRING WORKSHOP DDA	150.00
03/22/2024	38511	MICH MUNICIPAL LIABILITY P	2024 2025 LIABILITY INS.	64,731.00
03/22/2024	38512	MICHIGAN MUNICIPAL LEAGUE	BALANCE OF WC 22-23	1,049.00
03/22/2024	38513	MUNICIPAL SUPPLY CO	PAINT FOR MISS DIG	30.00
03/22/2024	38514	OPERATING ENG. HEALTH CARE	RETIRED INSURANCE AP 2024	3,411.00

Check Date	Check	Vendor Name	Description	Amount
03/22/2024	38515	PITNEY BOWES GLOBAL FINACI	POSTAGE MACHINE	404.00
03/22/2024	38516	PRINTING SYSTEMS, INC.	UTILITY BILLS	355.33
03/22/2024	38517	PRO TECH SYSTEMS	CAMERAS AT MHP	1,490.00
03/22/2024	38518	SEMCO ENERGY GAS COMPANY	HEAT MULTI FUNDS	1,574.88
EMB TOTALS:				
Total of 43 Checks:				131,675.87
Less 0 Void Checks:				0.00
Total of 43 Disbursements:				131,675.87



Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.100	EASTERN MICHIGAN BANK	92,034.05
101-000-004.000	PETTY CASH	200.00
101-000-017.000	INVESTMENTS IN SECURITIES GOVMIC	67,666.64
101-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	403,884.19
101-000-018.001	A/R UNCOLLECTED RESCUE RUN	5,545.65
101-000-018.002	A/R MISC.	35.00
101-000-018.003	PREPAYMENTS	1,357.08
101-000-018.005	A/R UNBILLED UTILITIES	7,543.13
101-000-018.006	A/R RUBBISH	688.43
101-000-018.007	ACCOUNTS SENT TO COLLECTIONS	(2,776.71)
101-000-018.100	ACCOUNTS RECEIVABLE	(191.00)
101-000-076.000	DUE FROM LEX TOWNSHIP	1,554.06
101-000-123.000	PREPAID EXPENSES	24,438.02
<b>Total Assets</b>		<b>601,978.54</b>
*** Liabilities ***		
101-000-228.000	UIA	2,733.88
101-000-262.000	EMPLOYEE CONTRIBUTION TO BCBS	1,844.28
101-000-263.000	AFLAC INSURANCE-EMPLOYEE CONT	102.83
101-000-269.400	UNITED WAY-EMPLOYEE CONTRIBUT	12.00
101-000-269.500	UNION DUES	332.96
101-000-272.000	EMPLOYEE CONTR TO PENSION 4 1	(679.05)
101-000-272.100	EQUITABLE - EMPLOYEE CONTRIBU	295.44
101-000-277.100	MISC PASSTHROUGH	1.12
101-000-283.100	GIELOW ESCROW	(380.00)
101-000-283.200	BROWN ESCROW	2,000.00
101-000-339.100	DEFERRED REVENUE	12,750.00
<b>Total Liabilities</b>		<b>19,013.46</b>
*** Fund Balance ***		
101-000-375.000	RESERVED FUND BALANCE PARKS	7,951.82
101-000-376.000	RESERVED FUND BALANCE-FIRE DE	768.35
101-000-377.000	RESERVED FUND BALANCE-METRO	3,845.14
101-000-390.000	FUND BALANCE ACCOUNT	460,548.32
<b>Total Fund Balance</b>		<b>473,113.63</b>
<b>Beginning Fund Balance</b>		<b>473,113.63</b>
<b>Net of Revenues VS Expenditures</b>		<b>109,851.45</b>
<b>Ending Fund Balance</b>		<b>582,965.08</b>
<b>Total Liabilities And Fund Balance</b>		<b>601,978.54</b>

04/23/2024 09:14 AM  
User: SHELLY  
DB: Village Of Lexi

BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

Page: 2/12

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.100	EASTERN MICHIGAN BANK	294,311.25
202-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	201,637.31
Total Assets		495,948.56
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000-390.000	FUND BALANCE ACCOUNT	475,621.44
Total Fund Balance		475,621.44
Beginning Fund Balance		475,621.44
Net of Revenues VS Expenditures		20,327.12
Ending Fund Balance		495,948.56
Total Liabilities And Fund Balance		495,948.56

04/23/2024 09:14 AM  
User: SHELLY  
DB: Village Of Lexi

BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

Page: 3/12

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.100	EASTERN MICHIGAN BANK	54,766.45
203-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	75,613.99
Total Assets		130,380.44
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
203-000-390.000	FUND BALANCE ACCOUNT	146,158.61
Total Fund Balance		146,158.61
Beginning Fund Balance		146,158.61
Net of Revenues VS Expenditures		(15,778.17)
Ending Fund Balance		130,380.44
Total Liabilities And Fund Balance		130,380.44

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User: SHELLY  
DB: Village Of Lexi

BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

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Fund 204 MUNICIPAL STREETS

GL Number	Description	Balance
*** Assets ***		
204-000-001.100	EASTERN MICHIGAN BANK	328,539.33
204-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	706,644.93
204-000-123.100	PREPAID FUEL FOR TANKS	1,316.70
Total Assets		1,036,500.96
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
204-000-390.000	Fund Balance	854,976.50
Total Fund Balance		854,976.50
Beginning Fund Balance		854,976.50
Net of Revenues VS Expenditures		181,524.46
Ending Fund Balance		1,036,500.96
Total Liabilities And Fund Balance		1,036,500.96

04/23/2024 09:14 AM  
User: SHELLY  
DB: Village Of Lexi

BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

Page: 5/12

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.100	EASTERN MICHIGAN BANK	78,898.17
209-000-017.000	INVESTMENTS IN SECURITIES GOV MIC	31,106.50
209-000-123.000	PREPAID EXPENSES	605.01
Total Assets		110,609.68
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
209-000-390.000	FUND BALANCE ACCOUNT	92,721.53
Total Fund Balance		92,721.53
Beginning Fund Balance		92,721.53
Net of Revenues VS Expenditures		17,888.15
Ending Fund Balance		110,609.68
Total Liabilities And Fund Balance		110,609.68

04/23/2024 09:14 AM  
User: SHELLY  
DB: Village Of Lexi

BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

Page: 6/12

Fund 211 COUNTY ROADS

GL Number	Description	Balance
*** Assets ***		
211-000-001.100	EASTERN MICHIGAN BANK	299,557.72
211-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	201,637.31
Total Assets		501,195.03
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
211-000-390.000	FUND BALANCE ACCOUNT	515,201.90
Total Fund Balance		515,201.90
Beginning Fund Balance		515,201.90
Net of Revenues VS Expenditures		(14,006.87)
Ending Fund Balance		501,195.03
Total Liabilities And Fund Balance		501,195.03

04/23/2024 09:14 AM  
User: SHELLY  
DB: Village Of Lexi

BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

Page: 7/12

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.100	EASTERN MICHIGAN BANK	120,129.41
248-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	303,065.52
Total Assets		423,194.93
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
248-000-390.000	FUND BALANCE ACCOUNT	303,543.55
Total Fund Balance		303,543.55
Beginning Fund Balance		303,543.55
Net of Revenues VS Expenditures		119,651.38
Ending Fund Balance		423,194.93
Total Liabilities And Fund Balance		423,194.93



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BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

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Fund 282 CARES ACT FUND

GL Number	Description	Balance
*** Assets ***		
282-000-001.100	EASTERN MICHIGAN BANK	17,646.69
282-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	101,123.43
Total Assets		118,770.12
*** Liabilities ***		
282-000-339.000	DEFERRED REVENUE	117,489.94
Total Liabilities		117,489.94
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		1,280.18
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		118,770.12

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BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

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Fund 402 CAPITAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
402-000-001.100	EASTERN MICHIGAN BANK	9,174.23
402-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	101,123.43
Total Assets		110,297.66
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
402-000-390.000	Fund Balance	117,946.83
Total Fund Balance		117,946.83
Beginning Fund Balance		117,946.83
Net of Revenues VS Expenditures		(7,649.17)
Ending Fund Balance		110,297.66
Total Liabilities And Fund Balance		110,297.66

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BALANCE SHEET FOR VILLAGE OF LEXINGTON  
Period Ending 03/31/2024

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Fund 496 HARBOR UPLANDS GRANT

GL Number	Description	Balance
*** Assets ***		
496-000-001.100	EASTERN MICHIGAN BANK	545,160.19
496-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	3,433,929.84
Total Assets		3,979,090.03
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		3,979,090.03
Ending Fund Balance		3,979,090.03
Total Liabilities And Fund Balance		3,979,090.03

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.100	EASTERN MICHIGAN BANK	668,693.24
590-000-001.400	SEWER FUND 3043 EMB	95.65
590-000-001.500	BOND RESERVE ACCT (RESTRICTED CAS	5,397.50
590-000-001.600	RRI ACCOUNT (RESTRICTED CASH)	625.00
590-000-010.000	CERTIFICATE OF DEPOSIT	300,000.00
590-000-016.000	PF INT P 2433 CASH	23,045.89
590-000-017.000	INVESTMENTS IN SECURITIES GOV MIC	60,857.60
590-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	303,370.29
590-000-018.002	A/R MISC.	320.26
590-000-018.005	A/R UNBILLED UTILITIES	39,660.08
590-000-018.016	A/R SEWER DUMPING FEES	11,517.76
590-000-018.018	SEWER SAMPLE	3,754.08
590-000-018.100	ACCOUNTS RECEIVABLE	3,111.31
590-000-101.000	INVENTORY	3,230.00
590-000-123.000	PREPAID EXPENSES	2,197.22
590-000-130.000	LAND	30,000.00
590-000-132.000	LAGOON	1,936,166.00
590-000-132.100	LAND IMPROVEMENT	28,000.00
590-000-140.000	EQUIPMENT	14,958.08
590-000-156.000	ACCUMULATED DEPRECIATION	(973,023.85)
590-000-158.000	CONSTRUCTION IN PROGRESS	292,696.34
590-000-196.000	DEFERRED OUTFLOW	26,666.00
590-000-197.000	DEFERRED OUTFLOWS	37,645.00
Total Assets		2,818,983.45
*** Liabilities ***		
590-000-251.000	ACCRUED INTEREST PAYABLE	1,066.80
590-000-260.000	ACCRUED VACATION LEAVE PAYABLE	16,627.51
590-000-300.000	BONDS PAYABLE (CASH BONDS)	144,300.00
590-000-315.000	BONDS PAYABLE	365,061.76
590-000-334.000	NET PENSION LIABILITY	202,962.00
590-000-335.000	OPEB OBLIGATION	177,960.00
590-000-339.200	DEF REVENUE-METER DEPOSIT	2,955.22
590-000-366.000	DEFERRED INFLOWS OPEB	129,159.00
Total Liabilities		1,040,092.29
*** Fund Balance ***		
590-000-396.000	RET.EARNINGS-METER CH.DEPOSIT	15,545.61
590-000-399.000	RETAINED EARNINGS	582,861.34
590-000-399.100	FUND BALANCE ACCOUNT	1,070,726.41
Total Fund Balance		1,669,133.36
Beginning Fund Balance		1,669,133.36
Net of Revenues VS Expenditures		109,757.80
Ending Fund Balance		1,778,891.16
Total Liabilities And Fund Balance		2,818,983.45

Fund 591 WATER FUND-D -PROCESSING

GL Number	Description	Balance
*** Assets ***		
591-000-001.100	EASTERN MICHIGAN BANK	437,981.60
591-000-001.200	ESCROW ACCOUNT EASTERN MI	1,926.18
591-000-001.300	WATER FUND 3050	1,074,210.74
591-000-004.000	PETTY CASH	100.00
591-000-016.000	PF INT P 2433 CASH	39,204.14
591-000-017.000	INVESTMENTS IN SECURITIES GOV MIC	7,518.52
591-000-017.100	POOLED INVESTMENT ACCOUNT GOV.MIC	303,370.31
591-000-018.002	A/R MISC.	1,367.00
591-000-018.005	A/R UNBILLED UTILITIES	57,404.85
591-000-018.007	ACCOUNTS SENT TO COLLECTIONS	104.98
591-000-018.031	A/R WATER TESTING	1,499.16
591-000-018.034	A/R CAPACITY LWTUA	165,397.10
591-000-018.100	ACCOUNTS RECEIVABLE	2,951.53
591-000-101.000	INVENTORY	83,383.00
591-000-123.000	PREPAID EXPENSES	20,870.56
591-000-130.000	LAND	17,495.39
591-000-136.000	WATER BUILDINGS	58,872.59
591-000-140.000	EQUIPMENT	316,591.26
591-000-152.000	WATER FILTRATION PLANT	4,075,964.32
591-000-152.100	WATER MAINS	2,972,348.07
591-000-152.150	M - 25 WATER MAIN	487,658.29
591-000-152.200	EMERGENCY WELLS	17,478.45
591-000-152.900	ELEVATED WATER TANK	446,163.73
591-000-156.000	ACCUMULATED DEPRECIATION	(4,920,231.33)
591-000-158.000	CONSTRUCTION IN PROGRESS	232,695.66
591-000-196.000	DEFERRED OUTFLOW	104,277.00
591-000-197.000	DEFERRED OUTFLOWS	112,180.00
Total Assets		6,118,783.10
*** Liabilities ***		
591-000-251.000	ACCRUED INTEREST PAYABLE	5,411.17
591-000-260.000	ACCRUED VACATION LEAVE PAYABLE	52,174.22
591-000-300.000	BONDS PAYABLE (CASH BONDS)	245,700.00
591-000-300.300	DWRF BOND PAYABLE	575,000.00
591-000-334.000	NET PENSION LIABILITY	793,676.00
591-000-335.000	OPEB OBLIGATION	530,307.00
591-000-339.450	DEFERRED CAPACITY LWTUA	165,397.10
591-000-339.500	RESERVE CAPACITY DEFERRAL	100,000.00
591-000-366.000	DEFERRED INFLOWS OPEB	384,882.00
Total Liabilities		2,852,547.49
*** Fund Balance ***		
591-000-396.000	RET.EARNINGS-METER CH.DEPOSIT	15,543.61
591-000-396.100	RESERVED FUND BALANCE-MAINTEN	44,690.00
591-000-399.000	RETAINED EARNINGS	3,955,365.95
591-000-399.100	FUND BALANCE ACCOUNT	(926,117.01)
Total Fund Balance		3,089,482.55
Beginning Fund Balance		3,089,482.55
Net of Revenues VS Expenditures		176,753.06
Ending Fund Balance		3,266,235.61
Total Liabilities And Fund Balance		6,118,783.10

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
				MONTH 03/31/2024 INCREASE (DECREASE)			
Fund 101 - GENERAL FUND							
Revenues							
Dept 101 - TRUSTEES EXPENSES							
Account Type: Revenue							
101-101-402.100	REAL PROPERTY TAXES -	382,602.00	377,715.00	1,075.82	378,790.77	100.28	
101-101-477.000	CABLE TV	11,400.00	11,400.00	0.00	9,109.48	79.91	
101-101-569.520	STATE OF MI-METRO ACT REVENUE	4,600.00	4,600.00	0.00	0.00	0.00	
101-101-573.000	STATE STABILIZATION	4,200.00	4,294.00	0.00	4,293.88	100.00	
101-101-574.000	SALES TAX ST REV SHAR	98,000.00	98,000.00	0.00	52,742.00	53.82	
101-101-577.200	LIQUOR LICENSES	4,000.00	4,313.00	0.00	4,313.10	100.00	
101-101-657.000	ZONING VIOLATIONS	7,000.00	1,200.00	500.00	1,500.00	125.00	
101-101-665.000	INTEREST EARNED	8,500.00	24,280.00	1,975.54	18,030.53	74.26	
101-101-667.455	SEA WIRELESS	9,100.00	9,100.00	874.51	7,870.59	86.49	
101-101-694.100	LEASE PROCEEDS	1.00	1.00	0.00	0.00	0.00	
Total Revenue:		529,403.00	534,903.00	4,425.87	476,650.35	89.11	
Account Type: Transfers-In							
101-101-699.575	TRANSFER FRM LEX MOBILE HOME	299,548.00	299,548.00	24,962.35	224,661.17	75.00	
101-101-699.590	TRANSFER IN FROM SEWER FUND	15,000.00	15,000.00	0.00	0.00	0.00	
101-101-699.591	TRANSFER IN FROM WATER FUND	15,000.00	15,000.00	0.00	0.00	0.00	
101-101-699.945	ADMINISTRATIVE REIMBURSEMENT	221,556.00	221,556.00	18,462.97	166,166.74	75.00	
Total Transfers-In:		551,104.00	551,104.00	43,425.32	390,827.91	70.92	
Total Dept 101 - TRUSTEES EXPENSES		1,080,507.00	1,086,007.00	47,851.19	867,478.26	79.88	
Fund 191 - PRE PAYMENTS							
Account Type: Revenue							
101-191-620.200	ADMIN FEE	0.00	150.00	25.00	125.00	83.33	
101-191-628.000	SERVICE CHARGE WATER/GENERAL	0.00	350.00	35.00	385.00	110.00	
101-191-650.000	PENALTIES-LATE FEES	0.00	500.00	0.00	477.08	95.42	
101-191-686.500	MISC ACCT OF REVENUE	0.00	22.00	0.00	21.54	97.91	
Total Revenue:		0.00	1,022.00	60.00	1,008.62	98.69	
Total Dept 191 - PRE PAYMENTS		0.00	1,022.00	60.00	1,008.62	98.69	
Fund 301 - POLICE DEPT							
Account Type: Revenue							
101-301-493.425	GOLF CART PLATES	6,000.00	2,150.00	128.00	2,265.00	105.35	
101-301-571.500	Michigan Justice Training Fun	700.00	700.00	0.00	569.88	81.41	
101-301-647.600	POLICE REPORT	700.00	700.00	25.00	563.00	80.43	
101-301-656.100	COURT FINES AND FEES	4,000.00	2,600.00	184.80	2,570.70	98.87	
101-301-657.300	POLICE OFFENDER FEES	0.00	0.00	0.00	50.00	100.00	
101-301-657.400	PARKING TICKET REVENUE	600.00	950.00	0.00	928.50	97.74	
101-301-686.500	MISC ACCT OF REVENUE	0.00	1,394.00	0.00	1,393.69	99.98	
Total Revenue:		12,000.00	8,494.00	337.80	8,340.77	98.20	
Total Dept 301 - POLICE DEPT		12,000.00	8,494.00	337.80	8,340.77	98.20	
Fund 336 - FIRE DEPT							
Account Type: Revenue							
101-336-503.000	FEMA FIRE DEPT EQUIP GRANT	0.00	107,745.00	0.00	107,745.71	100.00	
101-336-626.450	FIRE & RESCUE REVENUE	70,000.00	70,000.00	1,495.00	36,972.54	52.82	
101-336-650.000	PENALTIES-LATE FEES	300.00	300.00	0.00	(337.43)	(112.48)	
101-336-650.550	STANDBY FEES	17,000.00	17,000.00	0.00	0.00	0.00	

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024	
					NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-336-650.700	FIRE REPORT REVENUE	0.00	0.00	0.00	75.00	100.00
Total Revenue:		87,300.00	195,045.00	1,495.00	144,455.82	74.06
Total Dept 336 - FIRE DEPT		87,300.00	195,045.00	1,495.00	144,455.82	74.06
Dept 441 - DPW DEPT						
Account Type: Revenue						
101-441-676.000	EQUIPMENT REIMBURSEMENT	88,100.00	88,100.00	6,158.43	70,890.33	80.47
101-441-686.500	MISC ACCT OF REVENUE	0.00	1,484.00	88.67	1,572.35	105.95
Total Revenue:		88,100.00	89,584.00	6,247.10	72,462.68	80.89
Total Dept 441 - DPW DEPT		88,100.00	89,584.00	6,247.10	72,462.68	80.89
Dept 528 - **SANITATION - RUBBISH COLLECT						
Account Type: Revenue						
101-528-626.100	RUBBISH COLLECTION REV	128,800.00	128,800.00	8,705.01	72,848.08	56.56
101-528-650.000	PENALTIES-LATE FEES	0.00	0.00	9.72	90.31	100.00
Total Revenue:		128,800.00	128,800.00	8,714.73	72,938.39	56.63
Total Dept 528 - **SANITATION - RUBBISH COLLECT		128,800.00	128,800.00	8,714.73	72,938.39	56.63
Dept 702 - COMMUNITY & ECONOMIC DLMENT						
Account Type: Revenue						
101-702-476.000	SHORT TERM RENTAL	0.00	850.00	0.00	850.00	100.00
Total Revenue:		0.00	850.00	0.00	850.00	100.00
Total Dept 702 - COMMUNITY & ECONOMIC DLMENT		0.00	850.00	0.00	850.00	100.00
Dept 751 - RECREATION & CULTURE						
Account Type: Revenue						
101-751-671.100	VENDOR PERMIT	1,500.00	400.00	0.00	260.00	65.00
101-751-674.000	DONATIONS	500.00	500.00	0.00	36.41	7.28
101-751-686.500	MISC ACCT OF REVENUE	0.00	90.00	90.00	90.00	100.00
Total Revenue:		2,000.00	990.00	90.00	386.41	39.03
Total Dept 751 - RECREATION & CULTURE		2,000.00	990.00	90.00	386.41	39.03
TOTAL REVENUES		1,398,707.00	1,510,792.00	64,795.82	1,167,920.95	77.31
Expenditures						
Dept 101 - TRUSTEES EXPENSES						
Account Type: Expenditure						
101-101-726.550	WORKERS COMP INSURANCE	450.00	450.00	9.31	50.34	11.19
101-101-752.000	SUPPLIES	400.00	400.00	0.00	204.19	51.05
101-101-804.000	STIPEND	5,000.00	5,000.00	0.00	2,670.00	53.40
101-101-880.100	ADVERT/PUBLICATIONS	250.00	250.00	0.00	0.00	0.00
101-101-909.500	EDUCATION AND TRAINING	3,000.00	3,000.00	0.00	0.00	0.00
101-101-915.000	MEMBERSHIP/DUES	1,100.00	1,100.00	0.00	1,065.00	96.82



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		% BGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-935.000	LIABILITY INSURANCE	8,500.00	7,000.00	659.43	6,603.58	94.34
Total Expenditure:		18,700.00	17,200.00	668.74	10,593.11	61.59
Total Dept 101 - TRUSTEES EXPENSES		18,700.00	17,200.00	668.74	10,593.11	61.59
Dept 172 - VIL MANAGER						
Account Type: Expenditure						
101-172-702.000	WAGES	150,000.00	300.00	0.00	292.86	97.62
101-172-709.100	MATCH - SOCIAL SECURITY	0.00	23.00	0.00	22.40	97.39
101-172-710.500	MICH EMP SEC COM	0.00	9.00	0.00	8.51	94.56
101-172-726.550	WORKERS COMP INSURANCE	1,050.00	250.00	59.86	160.00	64.00
101-172-752.000	SUPPLIES	800.00	300.00	0.00	260.32	86.77
101-172-797.000	COMPUTER-HARDWARE-SOFTWARE	600.00	600.00	0.00	0.00	0.00
101-172-802.200	CONTRACTED SERVICES	0.00	130,000.00	11,538.46	86,538.45	66.57
101-172-850.000	PHONE	2,200.00	800.00	70.37	586.46	73.31
101-172-861.000	MILEAGE	200.00	200.00	0.00	0.00	0.00
101-172-880.100	ADVERT/PUBLICATIONS	200.00	1,200.00	0.00	1,000.00	83.33
101-172-915.000	MEMBERSHIP/DUES	150.00	150.00	0.00	968.62	645.75
101-172-920.000	ELECTRIC-DETROIT EDISON	275.00	420.00	22.95	217.20	51.71
101-172-921.000	HEAT-SEMCO ENERGY	225.00	80.00	10.93	59.67	74.59
101-172-924.100	WATER-UTILITIES	60.00	60.00	4.17	37.85	63.08
101-172-924.200	SEWER-UTILITIES	60.00	60.00	3.84	34.57	57.62
101-172-934.000	BUILDING MAINTENANCE	200.00	200.00	0.00	122.38	61.19
101-172-935.000	LIABILITY INSURANCE	700.00	1,800.00	94.20	1,693.84	94.10
101-172-977.500	EQUIPMENT	400.00	400.00	26.88	241.92	60.48
Total Expenditure:		157,120.00	136,852.00	11,831.66	92,245.05	67.40
Total Dept 172 - VIL MANAGER		157,120.00	136,852.00	11,831.66	92,245.05	67.40
Dept 191 - PRE PAYMENTS						
Account Type: Expenditure						
101-191-702.000	CLERICAL	10,100.00	7,000.00	271.88	4,897.34	69.96
101-191-702.400	JANITORIAL	1,800.00	1,800.00	(130.50)	488.57	27.14
101-191-703.000	ACCOUNTANT	68,400.00	68,400.00	8,989.66	52,170.18	76.27
101-191-709.100	MATCH - SOCIAL SECURITY	6,006.00	6,006.00	712.30	4,422.37	73.63
101-191-710.500	MICH EMP SEC COM	300.00	300.00	1.50	182.37	60.79
101-191-715.400	PENSION	43,688.00	43,688.00	3,243.00	29,187.00	66.81
101-191-716.401	AXA EQUITABLE MATCH	750.00	750.00	24.46	437.95	58.39
101-191-719.200	BLUE CROSS	15,316.00	23,000.00	1,155.07	15,841.98	68.88
101-191-723.250	RETIREES HEALTH INSURANCE	13,160.00	12,760.00	167.00	1,441.80	11.30
101-191-724.300	LIFE INSURANCE	800.00	600.00	0.00	392.78	65.46
101-191-726.550	WORKERS COMP INSURANCE	1,050.00	1,050.00	59.86	160.00	15.24
101-191-752.000	SUPPLIES	3,000.00	3,000.00	124.19	2,201.76	73.39
101-191-802.000	AUDIT	18,400.00	18,400.00	0.00	17,320.00	94.13
101-191-802.200	CONTRACTED SERVICES	16,000.00	29,490.00	0.00	29,490.00	100.00
101-191-850.000	PHONE	1,800.00	1,800.00	140.30	1,155.14	64.17
101-191-851.000	POSTAGE	700.00	700.00	250.00	450.00	64.29
101-191-853.300	BUILDING SECURITY	300.00	300.00	56.98	169.46	56.49
101-191-915.000	MEMBERSHIP/DUES	200.00	1,500.00	0.00	1,452.93	96.86
101-191-920.000	ELECTRIC-DETROIT EDISON	500.00	500.00	45.92	434.37	86.87
101-191-921.000	HEAT-SEMCO ENERGY	350.00	350.00	21.84	119.28	34.08
101-191-924.100	WATER-UTILITIES	100.00	100.00	8.35	75.73	75.73
101-191-924.200	SEWER-UTILITIES	100.00	100.00	7.67	69.18	69.18
101-191-935.000	LIABILITY INSURANCE	600.00	600.00	188.41	458.04	76.34

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR		% BDGT USED
				MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-191-940.000	BUILDING MAINTENANCE	200.00	200.00	0.00	360.84	180.42
101-191-948.100	SOFTWARE SUPPORT	4,000.00	4,000.00	0.00	3,365.00	84.13
101-191-977.500	EQUIPMENT	2,000.00	2,000.00	107.60	766.38	38.32
Total Expenditure:		209,620.00	228,394.00	15,445.49	167,510.45	73.34
Total Dept 191 - PRE PAYMENTS		209,620.00	228,394.00	15,445.49	167,510.45	73.34
Dept 215 - ADMINISTRATIVE STAFF						
Account Type: Expenditure						
101-215-702.500	CLERK WAGE	37,600.00	37,600.00	3,569.43	28,187.42	74.97
101-215-709.100	MATCH - SOCIAL SECURITY	2,876.00	2,876.00	271.05	2,152.04	74.83
101-215-710.500	MICH EMP SEC COM	300.00	300.00	0.00	143.95	47.98
101-215-716.401	AXA EQUITABLE MATCH	3,000.00	3,000.00	258.04	2,434.57	81.15
101-215-719.200	BLUE CROSS	12,487.00	12,487.00	692.06	8,267.38	66.21
101-215-724.300	LIFE INSURANCE	300.00	300.00	0.00	241.92	80.64
101-215-726.550	WORKERS COMP INSURANCE	300.00	300.00	59.86	160.00	53.33
101-215-752.000	SUPPLIES	3,000.00	3,000.00	117.24	980.30	32.68
101-215-797.000	COMPUTER-HARDWARE-SOFTWARE	500.00	500.00	0.00	0.00	0.00
101-215-850.000	PHONE	1,000.00	1,000.00	70.37	999.08	99.91
101-215-851.000	POSTAGE	600.00	600.00	250.00	350.00	58.33
101-215-853.300	BUILDING SECURITY	300.00	300.00	56.99	169.45	56.48
101-215-861.000	MILEAGE	300.00	300.00	0.00	34.06	11.35
101-215-880.100	ADVERT/PUBLICATIONS	500.00	700.00	0.00	617.23	88.18
101-215-909.500	EDUCATION AND TRAINING	2,500.00	2,500.00	0.00	0.00	0.00
101-215-915.000	MEMBERSHIP/DUES	300.00	1,800.00	10.00	1,797.93	99.89
101-215-920.000	ELECTRIC-DETROIT EDISON	175.00	175.00	22.96	217.21	124.12
101-215-921.000	HEAT-SEMCO ENERGY	175.00	175.00	10.92	59.65	34.09
101-215-924.100	WATER-UTILITIES	100.00	100.00	4.18	37.86	37.86
101-215-924.200	SEWER-UTILITIES	100.00	100.00	3.84	34.57	34.57
101-215-935.000	LIABILITY INSURANCE	700.00	700.00	94.20	363.83	51.98
101-215-940.000	BUILDING MAINTENANCE	200.00	200.00	0.00	360.83	180.42
101-215-977.500	EQUIPMENT	1,820.00	1,820.00	174.80	1,371.18	75.34
Total Expenditure:		69,133.00	70,833.00	5,665.94	48,980.46	69.15
Total Dept 215 - ADMINISTRATIVE STAFF		69,133.00	70,833.00	5,665.94	48,980.46	69.15
Dept 266 - ATTORNEY						
Account Type: Expenditure						
101-266-811.000	LEGAL	8,000.00	3,000.00	0.00	1,665.00	55.50
Total Expenditure:		8,000.00	3,000.00	0.00	1,665.00	55.50
Total Dept 266 - ATTORNEY		8,000.00	3,000.00	0.00	1,665.00	55.50
Dept 301 - POLICE DEPT						
Account Type: Expenditure						
101-301-702.200	POLICE CHIEF	62,400.00	62,400.00	5,941.50	51,912.13	83.19
101-301-702.600	POLICE WAGE	43,680.00	43,680.00	3,838.11	30,546.60	69.93
101-301-702.610	POLICE WAGES-SHIFT PREMIUM	58,500.00	58,500.00	4,368.53	47,978.83	82.02
101-301-702.611	MIDNIGHT SHIFT PREMIUM	31,200.00	31,200.00	2,317.01	23,530.96	75.42
101-301-704.675	AUXILIARY WAGES	7,000.00	7,000.00	203.76	6,817.76	97.40
101-301-709.100	MATCH - SOCIAL SECURITY	15,400.00	15,400.00	1,439.82	13,708.87	89.02
101-301-710.500	MICH EMP SEC COM	2,000.00	2,000.00	7.91	848.32	42.42

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
				MONTH 03/31/2024 INCREASE (DECREASE)			
Fund 101 - GENERAL FUND							
Expenditures							
101-301-713.650	OVERTIME WAGES	5,000.00	25,000.00	2,245.06	19,251.91	77.01	
101-301-716.401	AXA EQUITABLE MATCH	16,000.00	16,000.00	1,098.94	9,881.17	61.76	
101-301-719.200	BLUE CROSS	32,220.00	32,220.00	2,460.64	28,482.20	88.40	
101-301-721.100	UNIFORMS - REGULARS	1,500.00	1,500.00	0.00	667.92	44.53	
101-301-723.250	RETIREE'S HEALTH INSURANCE	18,792.00	18,792.00	1,590.00	14,310.00	76.15	
101-301-724.300	LIFE INSURANCE	1,500.00	1,000.00	0.00	670.00	67.00	
101-301-726.550	WORKERS COMP INSURANCE	8,500.00	8,500.00	149.79	2,479.44	29.17	
101-301-752.000	SUPPLIES	4,500.00	4,500.00	101.00	2,121.80	47.15	
101-301-759.000	GAS	8,000.00	8,000.00	491.40	5,353.05	66.91	
101-301-797.000	COMPUTER-HARDWARE--SOFTWARE	500.00	830.00	0.00	827.68	99.72	
101-301-831.000	MAINTENANCE	2,500.00	3,000.00	85.60	2,315.74	77.19	
101-301-850.000	PHONE	3,000.00	3,000.00	162.43	1,978.91	65.96	
101-301-851.000	POSTAGE	400.00	400.00	125.00	325.00	81.25	
101-301-909.500	EDUCATION AND TRAINING	500.00	600.00	395.00	545.00	90.83	
101-301-915.000	MEMBERSHIP/DUES	0.00	500.00	0.00	484.31	96.86	
101-301-920.000	ELECTRIC-DETROIT EDISON	600.00	600.00	53.57	506.81	84.47	
101-301-921.000	HEAT-SEMCO ENERGY	450.00	450.00	25.48	139.15	30.92	
101-301-924.100	WATER-UTILITIES	150.00	150.00	9.74	88.36	58.91	
101-301-924.200	SEWER-UTILITIES	150.00	150.00	8.95	80.71	53.81	
101-301-935.000	LIABILITY INSURANCE	12,000.00	12,000.00	3,523.35	14,229.12	118.58	
101-301-940.000	BUILDING MAINTENANCE	0.00	51.00	0.00	50.76	99.53	
101-301-977.500	EQUIPMENT	2,000.00	2,000.00	33.64	331.76	16.59	
Total Expenditure:		338,442.00	359,423.00	30,676.23	280,464.27	78.03	
Local Dept 301 - POLICE DEPT							
Total Expenditure:		338,442.00	359,423.00	30,676.23	280,464.27	78.03	
Dept 336 - FIRE DEPT							
Account Type: Expenditure							
101-336-702.000	WAGES	66,000.00	66,000.00	7,760.00	30,620.00	46.39	
101-336-702.400	JANITORIAL	0.00	0.00	0.00	1.14	100.00	
101-336-709.100	MATCH - SOCIAL SECURITY	4,200.00	4,200.00	593.64	2,342.53	55.77	
101-336-710.500	MICH EMP SEC COM	0.00	0.00	0.00	0.18	100.00	
101-336-726.550	WORKERS COMP INSURANCE	7,000.00	7,000.00	157.35	2,154.82	30.78	
101-336-727.600	MEDICAL EXPENSES	200.00	200.00	0.00	0.00	0.00	
101-336-752.000	SUPPLIES	3,000.00	3,000.00	0.00	2,019.73	67.32	
101-336-754.550	FIRE MEDICAL SUPPLIES	4,000.00	4,000.00	1.01	2,778.71	69.47	
101-336-759.000	GAS	4,500.00	4,500.00	105.40	1,555.22	34.56	
101-336-802.200	CONTRACTED SERVICES	2,000.00	2,000.00	0.00	1,939.23	96.96	
101-336-831.000	MAINTENANCE	5,000.00	5,000.00	0.00	4,400.24	88.00	
101-336-850.000	PHONE	1,600.00	2,000.00	88.96	1,675.32	83.77	
101-336-851.000	POSTAGE	700.00	700.00	250.00	650.00	92.86	
101-336-861.000	MILEAGE	500.00	500.00	0.00	0.00	0.00	
101-336-909.500	SCHOOL/TRAINING	1,050.00	1,050.00	0.00	0.00	0.00	
101-336-915.000	MEMBERSHIP/DUES	600.00	600.00	0.00	1,043.62	173.94	
101-336-920.000	ELECTRIC-DETROIT EDISON	4,500.00	6,900.00	466.81	4,580.83	66.39	
101-336-921.000	HEAT-SEMCO ENERGY	3,000.00	3,000.00	222.06	1,710.08	57.00	
101-336-924.100	WATER-UTILITIES	1,000.00	1,000.00	84.89	769.89	76.99	
101-336-924.200	SEWER-UTILITIES	900.00	900.00	77.98	703.24	78.14	
101-336-935.000	LIABILITY INSURANCE	5,500.00	5,800.00	1,542.33	7,338.51	126.53	
101-336-940.000	BUILDING MAINTENANCE	200.00	200.00	0.00	101.52	50.76	
101-336-977.000	CAPITAL OUTLAY	0.00	10,304.00	0.00	10,304.00	100.00	
101-336-977.500	EQUIPMENT	8,000.00	103,485.00	67.28	103,525.23	100.04	
101-336-977.501	TURN OUT GEAR	10,000.00	10,000.00	0.00	0.00	0.00	
Total Expenditure:		133,450.00	242,339.00	21,721.71	180,214.04	74.36	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	2023-24		ACTIVITY FOR		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 336 - FIRE DEPT		133,450.00	242,339.00	21,721.71	180,214.04	74.36	
Dept 441 - DPW DEPT							
Account Type: Expenditure							
101-441-702.600	WAGES	54,080.00	54,080.00	3,630.92	32,372.29	59.86	
101-441-709.100	MATCH - SOCIAL SECURITY	4,215.00	4,215.00	275.04	2,509.47	59.54	
101-441-710.500	MICH EMP SEC COM	500.00	500.00	0.00	211.61	42.32	
101-441-713.650	OVERTIME WAGES	1,000.00	1,000.00	0.00	377.35	37.74	
101-441-715.400	PENSION	12,500.00	10,000.00	634.92	6,728.27	67.28	
101-441-716.401	AXA EQUITABLE MATCH	4,500.00	2,500.00	193.66	1,742.24	69.69	
101-441-719.200	BLUE CROSS	14,000.00	14,000.00	939.82	10,991.43	78.51	
101-441-721.100	UNIFORMS - REGULARS	100.00	100.00	0.00	0.00	0.00	
101-441-723.250	RETIREES HEALTH INSURANCE	4,200.00	4,200.00	310.63	2,979.67	70.94	
101-441-724.300	LIFE INSURANCE	600.00	200.00	0.00	139.58	69.79	
101-441-726.550	WORKERS COMP INSURANCE	5,500.00	5,500.00	97.76	1,410.58	25.65	
101-441-752.000	SUPPLIES	7,000.00	7,000.00	332.42	2,766.89	39.53	
101-441-759.000	GAS	14,000.00	14,000.00	621.62	8,024.42	57.32	
101-441-802.200	CONTRACTED SERVICES	800.00	800.00	0.00	0.00	0.00	
101-441-831.000	MAINTENANCE (BUILDING)	1,000.00	1,000.00	0.00	0.00	0.00	
101-441-850.000	PHONE	1,800.00	1,800.00	0.00	0.00	0.00	
101-441-909.500	SCHOOL/TRAINING	300.00	300.00	115.32	1,276.03	70.89	
101-441-920.000	ELECTRIC-DETROIT EDISON	1,400.00	1,400.00	0.00	0.00	0.00	
101-441-921.000	HEAT-SEMCO ENERGY	4,000.00	4,000.00	192.24	1,272.68	90.91	
101-441-932.100	VEHICLE MAINTENANCE	5,000.00	5,000.00	284.12	1,361.97	34.05	
101-441-935.000	LIABILITY INSURANCE	7,000.00	7,000.00	0.00	3,109.12	62.18	
101-441-977.500	EQUIPMENT	3,000.00	3,000.00	1,896.51	6,846.99	97.81	
Total Expenditure:		146,495.00	141,595.00	9,524.98	84,120.59	59.41	
Total Dept 441 - DPW DEPT		146,495.00	141,595.00	9,524.98	84,120.59	59.41	
Dept 528 - **SANITATION - RUBBISH COLLECT							
Account Type: Expenditure							
101-528-919.000	RUBBISH EXPENDITURES	132,000.00	132,000.00	10,291.55	88,926.66	67.37	
Total Expenditure:		132,000.00	132,000.00	10,291.55	88,926.66	67.37	
Total Dept 528 - **SANITATION - RUBBISH COLLECT		132,000.00	132,000.00	10,291.55	88,926.66	67.37	
Dept 651 - HEALTH & WELFARE							
Account Type: Expenditure							
101-651-802.200	CONTRACTED SERVICES	100.00	100.00	0.00	0.00	0.00	
101-651-846.000	AMBULANCE FEES	37,000.00	39,733.00	0.00	39,733.00	100.00	
101-651-925.550	ENVIRONMENT	10,000.00	10,000.00	149.60	2,433.07	24.33	
Total Expenditure:		47,100.00	49,833.00	149.60	42,166.07	84.61	
Total Dept 651 - HEALTH & WELFARE		47,100.00	49,833.00	149.60	42,166.07	84.61	
Dept 702 - COMMUNITY & ECONOMIC DLMENT							
Account Type: Expenditure							
101-702-702.600	WAGES	32,500.00	32,500.00	1,368.75	15,405.36	47.40	
101-702-709.100	MATCH - SOCIAL SECURITY	2,525.00	2,525.00	104.70	1,178.51	46.67	

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
				MONTH 03/31/2024 INCREASE (DECREASE)			
Fund 101 - GENERAL FUND							
Expenditures							
101-702-710.500	MICH EMP SEC COM	350.00	350.00	23.28	99.26	28.36	
101-702-752.000	SUPPLIES	400.00	400.00	0.00	0.00	0.00	
101-702-802.200	CONTRACTED SERVICES	1,200.00	2,000.00	0.00	1,950.00	97.50	
101-702-811.000	LEGAL	1,500.00	1,500.00	0.00	0.00	0.00	
101-702-850.000	PHONE	900.00	900.00	110.40	720.66	80.07	
101-702-861.000	MILEAGE	200.00	200.00	0.00	0.00	0.00	
101-702-880.100	ADVERT/PUBLICATIONS	700.00	1,000.00	0.00	827.00	82.70	
101-702-909.500	SCHOOL/TRAINING	1,800.00	800.00	0.00	0.00	0.00	
101-702-915.000	MEMBERSHIP/DUES	725.00	725.00	0.00	0.00	0.00	
Total Expenditure:		42,800.00	42,900.00	1,607.13	20,180.79	47.04	
Total Dept 702 - COMMUNITY & ECONOMIC DLMENT							
		42,800.00	42,900.00	1,607.13	20,180.79	47.04	
Dept 751 - RECREATION & CULTURE							
Account Type: Expenditure							
101-751-702.000	CLERICAL	200.00	200.00	0.00	213.15	106.58	
101-751-702.600	DPW WAGES	16,500.00	32,000.00	748.63	21,046.66	65.77	
101-751-709.100	MATCH - SOCIAL SECURITY	1,300.00	2,400.00	56.71	1,632.87	68.04	
101-751-710.500	MICH EMP SEC COM	200.00	200.00	0.00	102.55	51.28	
101-751-713.650	DPW-WATER WAGES OVERTIME	0.00	300.00	0.00	279.91	93.30	
101-751-715.400	PENSION	3,500.00	3,500.00	129.32	2,175.72	62.16	
101-751-716.401	AXA EQUITABLE MATCH	800.00	1,150.00	41.34	765.91	66.60	
101-751-719.200	BLUE CROSS	9,000.00	9,000.00	198.93	7,704.31	85.60	
101-751-724.300	LIFE INSURANCE	400.00	400.00	0.00	166.43	41.61	
101-751-726.550	WORKERS COMP INSURANCE	1,127.00	1,127.00	141.20	456.61	40.52	
101-751-752.000	SUPPLIES	15,000.00	15,000.00	36.55	3,676.64	24.51	
101-751-802.200	CONTRACTED SERVICES	20,000.00	20,000.00	0.00	1,250.00	6.25	
101-751-831.000	MAINTENANCE	15,000.00	15,000.00	0.00	0.00	0.00	
101-751-880.100	ADVERT/PUBLICATIONS	120.00	120.00	0.00	0.00	0.00	
101-751-920.000	ELECTRIC-DETROIT EDISON	1,050.00	1,600.00	86.24	1,038.52	64.91	
101-751-935.000	LIABILITY INSURANCE	500.00	500.00	147.56	493.73	98.75	
101-751-977.000	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00	
Total Expenditure:		89,697.00	107,497.00	1,586.48	41,003.01	38.14	
Total Dept 751 - RECREATION & CULTURE							
		89,697.00	107,497.00	1,586.48	41,003.01	38.14	
TOTAL EXPENDITURES							
		1,392,557.00	1,531,866.00	109,169.51	1,058,069.50	69.07	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,398,707.00	1,510,792.00	64,795.82	1,167,920.95	77.31	
TOTAL EXPENDITURES		1,392,557.00	1,531,866.00	109,169.51	1,058,069.50	69.07	
NET OF REVENUES & EXPENDITURES		6,150.00	(21,074.00)	(44,373.69)	109,851.45	521.27	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDT USED
				MONTH 03/31/2024 INCREASE (DECREASE)			
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 202 - ***MAJOR STREET EXP***							
Account Type: Revenue							
202-202-546.000	STATE OF MICHIGAN	69,400.00	69,400.00	(2,342.95)	52,818.48	76.11	
202-202-665.000	INTEREST EARNED	3,000.00	13,000.00	336.26	10,451.06	80.39	
Total Revenue:		72,400.00	82,400.00	(2,006.69)	63,269.54	76.78	
Account Type: Transfers-In							
202-202-699.250	TRANSFER FROM OTHER FUNDS	25,000.00	25,000.00	0.00	0.00	0.00	
202-202-699.575	TRANSFER FRM LEX MOBILE HOME	6,863.00	6,863.00	571.95	5,147.55	75.00	
Total Transfers-In:		31,863.00	31,863.00	571.95	5,147.55	16.16	
Total Dept 202 - ***MAJOR STREET EXP***		104,263.00	114,263.00	(1,434.74)	68,417.09	59.88	
TOTAL REVENUES		104,263.00	114,263.00	(1,434.74)	68,417.09	59.88	
Expenditures							
Dept 202 - ***MAJOR STREET EXP***							
Account Type: Expenditure							
202-202-699.940	ADMINISTRATIVE REIMBURSEMENT	3,212.00	3,212.00	267.67	2,409.03	75.00	
202-202-702.600	DPW WAGES	6,750.00	7,850.00	674.39	5,448.95	69.41	
202-202-702.625	DPW-WATER WINTER WAGES	2,600.00	1,500.00	257.70	1,315.79	87.72	
202-202-709.100	MATCH - SOCIAL SECURITY	760.00	760.00	80.16	545.97	71.84	
202-202-710.500	MICH EMP SEC COM	300.00	300.00	0.00	34.84	11.61	
202-202-713.630	DPW-WATER WINTER WAGES OVERTIME	475.00	240.00	125.88	364.77	151.99	
202-202-713.650	DPW-WATER WAGES OVERTIME	100.00	100.00	0.00	76.74	76.74	
202-202-715.400	PENSION	2,000.00	2,000.00	65.75	1,481.36	74.07	
202-202-716.401	AXA EQUITABLE MATCH	800.00	800.00	59.35	284.48	35.56	
202-202-719.200	BLUE CROSS	5,000.00	5,000.00	266.41	2,029.86	40.60	
202-202-724.300	LIFE INSURANCE	200.00	200.00	0.00	39.36	19.68	
202-202-752.000	SUPPLIES	2,500.00	2,500.00	650.00	1,502.83	60.11	
202-202-753.600	SUPPLY---SNOW--STREETS	1,500.00	1,500.00	792.25	1,651.19	110.08	
202-202-802.200	CONTRACTED SERVICES	2,000.00	2,000.00	0.00	4,000.00	200.00	
202-202-940.700	DPW EQUIPMENT	10,000.00	10,000.00	1,236.72	9,247.27	92.47	
202-202-976.550	EQUIPMENT SNOW STREETS	0.00	761.00	0.00	760.33	99.91	
202-202-995.350	25% TRANSFER TO LOCAL ST	22,000.00	22,000.00	1,717.76	16,897.20	76.81	
Total Expenditure:		60,197.00	60,723.00	6,194.04	48,089.97	79.20	
Total Dept 202 - ***MAJOR STREET EXP***		60,197.00	60,723.00	6,194.04	48,089.97	79.20	
TOTAL EXPENDITURES		60,197.00	60,723.00	6,194.04	48,089.97	79.20	
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		104,263.00	114,263.00	(1,434.74)	68,417.09	59.88	
TOTAL EXPENDITURES		60,197.00	60,723.00	6,194.04	48,089.97	79.20	
NET OF REVENUES & EXPENDITURES		44,066.00	53,540.00	(7,628.78)	20,327.12	37.97	



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 203 - ***LOCAL STREET EXP***						
Account Type: Revenue						
203-203-546.000	STATE OF MICHIGAN	32,000.00	32,000.00	4,869.51	28,546.58	89.21
203-203-665.000	INTEREST EARNED	500.00	3,800.00	62.57	3,024.51	79.59
203-203-699.202	25% TRANSFER FROM MAJOR STREE	22,000.00	22,000.00	1,717.76	16,897.20	76.81
Total Revenue:						
		54,500.00	57,800.00	6,649.84	48,468.29	83.86
Account Type: Transfers-In						
203-203-575.000	TRANSFER FRM LEX MOBILE HOME	29,467.00	29,467.00	2,455.59	22,100.31	75.00
203-203-699.250	TRANSFER FROM OTHER FUNDS	55,000.00	55,000.00	0.00	0.00	0.00
Total Transfers-In:						
		84,467.00	84,467.00	2,455.59	22,100.31	26.16
Total Dept 203 - ***LOCAL STREET EXP***						
		138,967.00	142,267.00	9,105.43	70,568.60	49.60
TOTAL REVENUES						
		138,967.00	142,267.00	9,105.43	70,568.60	49.60
Expenditures						
Dept 203 - ***LOCAL STREET EXP***						
Account Type: Expenditure						
203-203-699.940	ADMINISTRATIVE REIMBURSEMENT	13,369.00	13,369.00	1,114.12	10,027.08	75.00
1-203-702.600	DPW WAGES	34,500.00	34,500.00	1,720.55	19,346.93	56.08
106-203-702.625	DPW-WATER WINTER WAGES	11,880.00	6,000.00	872.74	6,382.16	106.37
1-203-709.100	MATCH - SOCIAL SECURITY	3,840.00	3,840.00	223.03	2,060.80	53.67
1-203-710.500	MICH EMP SEC COM	300.00	300.00	0.00	154.23	51.41
203-203-713.630	DPW-WATER WINTER WAGES OVERTIME	3,500.00	900.00	237.71	1,107.15	123.02
203-203-713.650	DPW-WATER WAGES OVERTIME	350.00	350.00	112.31	335.59	95.88
203-203-715.400	PENSION	8,000.00	8,000.00	671.80	4,410.11	55.13
203-203-716.401	AXA EQUITABLE MATCH	4,000.00	2,000.00	128.14	1,109.96	55.50
203-203-719.200	BLUE CROSS	16,000.00	16,000.00	735.65	7,341.67	45.89
203-203-724.300	LIFE INSURANCE	400.00	400.00	0.00	159.74	39.94
203-203-752.000	SUPPLIES	7,000.00	7,000.00	0.00	1,369.42	19.56
203-203-753.600	SUPPLY---SNOW--STREETS	4,500.00	5,590.00	2,376.75	5,580.34	99.83
203-203-802.200	CONTRACTED SERVICES	10,000.00	10,000.00	0.00	210.00	2.10
203-203-927.000	MS4	3,000.00	3,500.00	1,020.00	3,361.20	96.03
203-203-940.700	DPW EQUIPMENT	34,500.00	34,500.00	2,180.99	22,630.06	65.59
203-203-976.550	EQUIPMENT SNOW STREETS	0.00	760.00	0.00	760.33	100.04
203-203-977.000	CAPITAL OUTLAY	33,500.00	33,500.00	0.00	0.00	0.00
Total Expenditure:						
		188,639.00	180,509.00	11,393.79	86,346.77	47.84
Total Dept 203 - ***LOCAL STREET EXP***						
		188,639.00	180,509.00	11,393.79	86,346.77	47.84
TOTAL EXPENDITURES						
		188,639.00	180,509.00	11,393.79	86,346.77	47.84
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES						
		138,967.00	142,267.00	9,105.43	70,568.60	49.60
TOTAL EXPENDITURES						
		188,639.00	180,509.00	11,393.79	86,346.77	47.84
NET OF REVENUES & EXPENDITURES						
		(49,672.00)	(38,242.00)	(2,288.36)	(15,778.17)	41.26



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 204 - MUNICIPAL STREETS						
Revenues						
Dept 204 - ***** MUNICIPAL STREETS *****						
Account Type: Revenue						
204-204-402.100	REAL PROPERTY TAXES -	152,828.00	150,319.00	430.27	150,748.94	100.29
204-204-665.000	INTEREST EARNED	4,600.00	23,500.00	375.36	22,434.88	95.47
204-204-676.000	EQUIPMENT REIMBURSEMENT BACKHOE	12,000.00	12,000.00	0.00	8,340.64	69.51
Total Revenue:		169,428.00	185,819.00	805.63	181,524.46	97.69
Total Dept 204 - ***** MUNICIPAL STREETS *****		169,428.00	185,819.00	805.63	181,524.46	97.69
TOTAL REVENUES		169,428.00	185,819.00	805.63	181,524.46	97.69
Expenditures						
Dept 204 - ***** MUNICIPAL STREETS *****						
Account Type: Expenditure						
204-204-995.000	TRANS TO OTHER FUNDS	80,000.00	80,000.00	0.00	0.00	0.00
Total Expenditure:		80,000.00	80,000.00	0.00	0.00	0.00
Total Dept 204 - ***** MUNICIPAL STREETS *****		80,000.00	80,000.00	0.00	0.00	0.00
107	ALL EXPENDITURES	80,000.00	80,000.00	0.00	0.00	0.00
Fund 204 - MUNICIPAL STREETS:						
TOTAL REVENUES		169,428.00	185,819.00	805.63	181,524.46	97.69
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		89,428.00	105,819.00	805.63	181,524.46	171.54

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		% BDTG USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 209 - ***CEMETERY EXPENSES***						
Account Type: Revenue						
209-209-402.100	REAL PROPERTY TAXES -	30,578.00	30,186.00	85.96	30,271.92	100.28
209-209-642.000	DONATIONS	800.00	3,136.00	0.00	3,136.09	100.00
209-209-642.100	LOTS/PLOTS	4,500.00	10,455.00	485.00	10,940.00	104.64
209-209-643.000	INTERNSHIPS	4,500.00	1,840.00	0.00	1,840.00	100.00
209-209-643.100	CREMATION	5,500.00	1,570.00	225.00	1,800.00	114.65
209-209-665.000	INTEREST EARNED	3,000.00	3,000.00	789.41	2,946.88	98.23
209-209-666.000	EDISON DIVIDEND	300.00	300.00	0.00	237.60	79.20
209-209-674.002	FLOWER URNS	0.00	100.00	0.00	100.00	100.00
Total Revenue:		49,178.00	50,587.00	1,585.37	51,272.49	101.36
Account Type: Transfers-In						
209-209-699.575	TRANSFER FRM LEX MOBILE HOME	12,135.00	12,135.00	1,011.21	9,100.90	75.00
Total Transfers-In:		12,135.00	12,135.00	1,011.21	9,100.90	75.00
Total Dept 209 - ***CEMETERY EXPENSES***		61,313.00	62,722.00	2,596.58	60,373.39	96.26
TOTAL REVENUES		61,313.00	62,722.00	2,596.58	60,373.39	96.26
Expenditures						
Dept 209 - ***CEMETERY EXPENSES***						
Account Type: Expenditure						
209-209-699.940	ADMINISTRATIVE REIMBURSEMENT	5,685.00	5,685.00	473.77	4,263.93	75.00
209-209-702.000	CLERICAL	500.00	500.00	0.00	272.95	54.59
209-209-702.600	DPW WAGES	13,600.00	13,600.00	0.00	9,804.98	72.10
209-209-709.100	MATCH - SOCIAL SECURITY	1,079.00	1,079.00	0.00	767.35	71.12
209-209-710.500	MICH EMP SEC COM	200.00	200.00	0.00	55.46	27.73
209-209-713.650	DPW-WATER WAGES OVERTIME	500.00	500.00	0.00	37.26	7.45
209-209-715.400	PENSION	2,500.00	2,500.00	0.00	982.86	39.31
209-209-716.401	AXA EQUITABLE MATCH	600.00	600.00	0.00	342.84	57.14
209-209-719.200	BLUE CROSS	2,000.00	3,795.00	0.00	2,530.19	66.67
209-209-724.300	LIFE INSURANCE	100.00	100.00	0.00	40.54	40.54
209-209-726.550	WORKERS COMP INSURANCE	600.00	600.00	68.60	215.50	35.92
209-209-752.000	SUPPLIES	4,500.00	4,500.00	120.00	3,572.73	79.39
209-209-797.000	COMPUTER-HARDWARE-SOFTWARE	370.00	370.00	0.00	895.00	241.89
209-209-802.200	CONTRACTED SERVICES	15,800.00	15,800.00	0.00	7,578.75	47.97
209-209-920.000	ELECTRIC-DETROIT EDISON	300.00	540.00	30.48	354.02	65.56
209-209-921.000	HEAT-SEMCO ENERGY	1,025.00	700.00	82.05	442.46	63.21
209-209-935.000	LIABILITY INSURANCE	500.00	500.00	201.67	679.51	135.90
209-209-940.700	DPW EQUIPMENT	9,500.00	9,500.00	0.00	8,403.91	88.46
209-209-957.200	LOT BUY BACK PROJECT	0.00	1,245.00	0.00	1,245.00	100.00
Total Expenditure:		59,359.00	62,314.00	976.57	42,485.24	68.18
Total Dept 209 - ***CEMETERY EXPENSES***		59,359.00	62,314.00	976.57	42,485.24	68.18
TOTAL EXPENDITURES		59,359.00	62,314.00	976.57	42,485.24	68.18
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		61,313.00	62,722.00	2,596.58	60,373.39	96.26
TOTAL EXPENDITURES		59,359.00	62,314.00	976.57	42,485.24	68.18

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/2024 INCREASE (DECREASE)	03/31/2024 NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
NET OF REVENUES & EXPENDITURES		1,954.00	408.00	1,620.01	17,888.15	4,384.35

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
				MONTH 03/31/2024 INCREASE (DECREASE)			
Fund 211 - COUNTY ROADS							
Revenues							
Dept 205 - CNTY RD MIL.							
Account Type: Revenue							
211-205-403.000	COUNTY ROAD MILAGE	99,500.00	99,500.00	0.00	0.00	0.00	0.00
211-205-655.000	INTEREST EARNED	1,700.00	10,000.00	342.25	9,469.62	94.70	
Total Revenue:		101,200.00	109,500.00	342.25	9,469.62	8.65	
Account Type: Transfers-In							
211-205-699.575	TRANSFER FRM LEX MOBILE HOME	10,988.00	10,988.00	915.67	8,241.03	75.00	
Total Transfers-In:		10,988.00	10,988.00	915.67	8,241.03	75.00	
Total Dept 205 - CNTY RD MIL.		112,188.00	120,488.00	1,257.92	17,710.65	14.70	
Dept 211 - CNTY RD MIL.							
Account Type: Revenue							
211-211-665.000	INTEREST EARNED	0.00	2,000.00	0.00	1,637.31	81.87	
Total Revenue:		0.00	2,000.00	0.00	1,637.31	81.87	
Total Dept 211 - CNTY RD MIL.		0.00	2,000.00	0.00	1,637.31	81.87	
TOTAL REVENUES		112,188.00	122,488.00	1,257.92	19,347.96	15.80	
EXPENDITURES							
Dept 205 - CNTY RD MIL.							
Account Type: Expenditure							
211-205-699.940	ADMINISTRATIVE REIMBURSEMENT	5,168.00	5,168.00	430.70	3,876.30	75.01	
211-205-920.100	TRAFFIC / STREET LIGHTS	40,000.00	40,000.00	3,659.01	29,478.53	73.70	
Total Expenditure:		45,168.00	45,168.00	4,089.71	33,354.83	73.85	
Total Dept 205 - CNTY RD MIL.		45,168.00	45,168.00	4,089.71	33,354.83	73.85	
TOTAL EXPENDITURES		45,168.00	45,168.00	4,089.71	33,354.83	73.85	
Fund 211 - COUNTY ROADS:							
TOTAL REVENUES		112,188.00	122,488.00	1,257.92	19,347.96	15.80	
TOTAL EXPENDITURES		45,168.00	45,168.00	4,089.71	33,354.83	73.85	
NET OF REVENUES & EXPENDITURES		67,020.00	77,320.00	(2,831.79)	(14,006.87)	18.12	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 248 - ****DDA EXPENSES****						
Account Type: Revenue						
248-248-402.500	DDA TAXES FROM VILLAGE	101,124.00	101,124.00	0.00	90,647.25	89.64
248-248-402.600	DDA TAXES FROM TOWNSHIP	83,750.00	83,750.00	406.03	97,515.38	116.44
248-248-665.000	INTEREST EARNED	3,000.00	10,000.00	137.25	8,855.93	88.56
248-248-686.500	MISC ACCT OF REVENUE	0.00	1,750.00	0.00	1,750.00	100.00
Total Revenue:		187,874.00	196,624.00	543.28	198,768.56	101.09
Total Dept 248 - ****DDA EXPENSES****						
		187,874.00	196,624.00	543.28	198,768.56	101.09
TOTAL REVENUES						
		187,874.00	196,624.00	543.28	198,768.56	101.09
Expenditures						
Dept 248 - ****DDA EXPENSES****						
Account Type: Expenditure						
248-248-699.940	ADMINISTRATIVE REIMBURSEMENT	11,001.00	11,001.00	916.74	8,250.66	75.00
248-248-702.600	DPW WAGES	30,000.00	30,000.00	2,428.18	16,203.54	54.01
248-248-709.100	MATCH - SOCIAL SECURITY	2,437.00	2,437.00	183.79	1,270.46	52.13
248-248-710.500	MICH EMP SEC COM	300.00	300.00	0.00	83.34	27.78
248-248-713.650	DPW-WATER WAGES OVERTIME	0.00	0.00	0.00	546.30	100.00
248-248-715.400	PENSION	3,600.00	3,600.00	426.13	1,917.07	53.25
248-248-716.401	AXA EQUITABLE MATCH	1,000.00	1,000.00	120.42	595.27	59.53
248-248-719.200	BLUE CROSS	7,200.00	7,200.00	671.11	4,309.51	59.85
248-248-724.300	LIFE INSURANCE	260.00	260.00	0.00	136.47	52.49
248-248-752.000	SUPPLIES	4,000.00	4,000.00	51.99	1,462.54	36.56
248-248-779.000	CHRISTMAS SUPPLY	15,000.00	15,000.00	0.00	7,105.84	47.37
248-248-802.200	CONTRACTED SERVICES	25,000.00	25,000.00	50.00	3,201.44	12.81
248-248-811.000	LEGAL	500.00	500.00	0.00	0.00	0.00
248-248-852.100	MUSIC	500.00	500.00	0.00	0.00	0.00
248-248-880.100	ADVERT/PUBLICATIONS	12,000.00	12,000.00	0.00	6,000.00	50.00
248-248-909.500	EDUCATION AND TRAINING	1,000.00	1,000.00	150.00	425.00	42.50
248-248-915.000	MEMBERSHIP/DUES	200.00	200.00	0.00	200.00	100.00
248-248-934.000	LANDSCAPING MAINTENANCE	15,000.00	15,000.00	0.00	47.00	0.31
248-248-940.700	DPW EQUIPMENT	15,000.00	15,000.00	680.00	15,561.31	103.74
248-248-956.200	DONATION	7,500.00	7,500.00	0.00	0.00	0.00
248-248-967.000	DDA GRANT	30,000.00	30,000.00	0.00	11,801.43	39.34
248-248-977.000	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00
Total Expenditure:		186,498.00	186,498.00	5,678.36	79,117.18	42.42
Total Dept 248 - ****DDA EXPENSES****						
		186,498.00	186,498.00	5,678.36	79,117.18	42.42
TOTAL EXPENDITURES						
		186,498.00	186,498.00	5,678.36	79,117.18	42.42
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		187,874.00	196,624.00	543.28	198,768.56	101.09
TOTAL EXPENDITURES		186,498.00	186,498.00	5,678.36	79,117.18	42.42
NET OF REVENUES & EXPENDITURES		1,376.00	10,126.00	(5,135.08)	119,651.38	1,181.63

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024		% BDDT USED
					NORMAL	(ABNORMAL)	
Fund 282 - CARES ACT FUND							
Revenues							
Dept 282							
Account Type: Revenue							
282-282-665.000	interest	0.00	0.00	20.10	1,280.18	100.00	
Total Revenue:		0.00	0.00	20.10	1,280.18	100.00	
Total Dept 282		0.00	0.00	20.10	1,280.18	100.00	
TOTAL REVENUES		0.00	0.00	20.10	1,280.18	100.00	
Fund 282 - CARES ACT FUND:							
TOTAL REVENUES		0.00	0.00	20.10	1,280.18	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	20.10	1,280.18	100.00	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024		% BDGT USED
					NORMAL	(ABNORMAL)	
Fund 402 - CAPITAL EQUIPMENT FUND							
Revenues							
Dept 402 - CAPITAL EQUIPMENT							
Account Type: Revenue							
402-402-665.000	INTEREST EARNED	0.00	18,900.00	20.16	2,627.22	13.90	
Total Revenue:		0.00	18,900.00	20.16	2,627.22	13.90	
Account Type: Transfers-In							
402-402-699.590	TRANSFER IN FROM SEWER FUND	50,000.00	50,000.00	0.00	0.00	0.00	
Total Transfers-In:		50,000.00	50,000.00	0.00	0.00	0.00	
Total Dept 402 - CAPITAL EQUIPMENT		50,000.00	68,900.00	20.16	2,627.22	3.81	
TOTAL REVENUES		50,000.00	68,900.00	20.16	2,627.22	3.81	
Expenditures							
Dept 402 - CAPITAL EQUIPMENT							
Account Type: Expenditure							
402-402-977.000	CAPITAL OUTLAY	0.00	10,277.00	0.00	10,276.39	99.99	
Total Expenditure:		0.00	10,277.00	0.00	10,276.39	99.99	
Total Dept 402 - CAPITAL EQUIPMENT		0.00	10,277.00	0.00	10,276.39	99.99	
TOTAL EXPENDITURES		0.00	10,277.00	0.00	10,276.39	99.99	
Fund 402 - CAPITAL EQUIPMENT FUND:							
TOTAL REVENUES		50,000.00	68,900.00	20.16	2,627.22	3.81	
TOTAL EXPENDITURES		0.00	10,277.00	0.00	10,276.39	99.99	
NET OF REVENUES & EXPENDITURES		50,000.00	58,623.00	20.16	(7,649.17)	13.05	



GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 496 - HARBOR UPLANDS GRANT						
Revenues						
Dept 496						
Account Type: Revenue						
496-496-665.000	INTEREST EARNED	0.00	35,000.00	0.00	33,929.84	96.94
Total Revenue:		0.00	35,000.00	0.00	33,929.84	96.94
Total Dept 496		0.00	35,000.00	0.00	33,929.84	96.94
Dept 597						
Account Type: Revenue						
496-597-579.000	State Harbor grant	0.00	4,000,000.00	0.00	4,000,000.00	100.00
496-597-665.000	INTEREST EARNED	0.00	12,000.00	622.85	10,765.60	89.71
Total Revenue:		0.00	4,012,000.00	622.85	4,010,765.60	99.97
Total Dept 597		0.00	4,012,000.00	622.85	4,010,765.60	99.97
TOTAL REVENUES		0.00	4,047,000.00	622.85	4,044,695.44	99.94
Expenditures						
Dept 597						
Account Type: Expenditure						
496-597-702.250	PROGRAM MANAGER	0.00	7,000.00	0.00	6,350.00	90.71
496-597-709.100	MATCH - SOCIAL SECURITY	0.00	500.00	0.00	485.77	97.15
496-597-802.200	CONTRACTED SERVICES	0.00	58,170.00	0.00	58,169.84	100.00
496-597-811.000	LEGAL	0.00	495.00	0.00	495.00	100.00
496-597-861.000	MILEAGE	0.00	105.00	0.00	104.80	99.81
Total Expenditure:		0.00	66,270.00	0.00	65,605.41	99.00
Total Dept 597		0.00	66,270.00	0.00	65,605.41	99.00
TOTAL EXPENDITURES		0.00	66,270.00	0.00	65,605.41	99.00
Fund 496 - HARBOR UPLANDS GRANT:						
TOTAL REVENUES		0.00	4,047,000.00	622.85	4,044,695.44	99.94
TOTAL EXPENDITURES		0.00	66,270.00	0.00	65,605.41	99.00
NET OF REVENUES & EXPENDITURES		0.00	3,980,730.00	622.85	3,979,090.03	99.96

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 472 - FEDERAL GRANT CONSTRUCTION FUNDS						
Account Type: Revenue						
590-472-665.000	interest earned	0.00	96.00	0.00	95.65	99.64
Total Revenue:		0.00	96.00	0.00	95.65	99.64
Total Dept 472 - FEDERAL GRANT CONSTRUCTION FUNDS						
Dept 590 - ***SEWER EXPENSES***						
Account Type: Revenue						
590-590-626.375	GIELOW SEWER SAMPLING	15,000.00	15,000.00	1,583.86	7,964.89	53.10
590-590-626.400	SEWER SAMPLE TESTING OUTSIDE SALES	38,000.00	38,000.00	2,350.50	30,768.88	80.97
590-590-629.000	WATER/SEWER READY	238,000.00	238,000.00	16,870.72	185,111.01	77.78
590-590-643.000	TAP IN AND CAPITAL SERVICE CH	210,000.00	210,000.00	13,045.07	152,272.66	72.51
590-590-645.000	DUMPING FEE	55,000.00	80,000.00	7,525.00	70,075.00	87.59
590-590-650.000	PENALTIES-LATE FEES	200.00	400.00	40.12	400.33	100.08
590-590-665.000	INTEREST EARNED	4,500.00	25,000.00	2,161.27	24,720.79	98.88
590-590-680.000	FLOW BACK LWTUA	8,000.00	8,000.00	0.00	0.00	
590-590-686.500	MISC ACCT OF REVENUE	0.00	1,123.00	0.00	1,123.43	100.04
Total Revenue:		568,700.00	615,523.00	43,576.54	472,436.99	76.75
Total Dept 590 - ***SEWER EXPENSES***						
Dept 590 - ***SEWER EXPENSES***						
Account Type: Expenditure						
590-472-811.000	LEGAL	0.00	46,270.00	0.00	46,270.00	100.00
590-472-880.100	ADVERT/PUBLICATIONS	0.00	1,704.00	0.00	1,704.00	100.00
590-472-955.000	Miscellaneous	0.00	1,000.00	0.00	1,000.00	100.00
590-472-992.000	INTEREST EXPENSE	0.00	0.00	1,879.54	1,879.54	100.00
Total Expenditure:		0.00	48,974.00	1,879.54	50,853.54	103.84
Total Dept 472 - FEDERAL GRANT CONSTRUCTION FUNDS						
Dept 590 - ***SEWER EXPENSES***						
Account Type: Expenditure						
590-590-699.940	ADMINISTRATIVE REIMBURSEMENT	36,311.00	36,311.00	3,025.88	27,232.92	75.00
590-590-702.000	CLERICAL	23,000.00	23,000.00	2,111.24	22,200.75	96.53
590-590-702.100	CLERICAL WAGES TESTING SEWER	250.00	680.00	76.13	452.33	66.52
590-590-702.600	DPW WAGES	71,000.00	71,000.00	9,213.39	61,594.18	86.75
590-590-702.620	WATER/SEWER TESTING WAGES	13,000.00	13,000.00	822.92	5,543.66	42.64
590-590-709.100	MATCH - SOCIAL SECURITY	6,851.00	6,851.00	932.55	7,018.90	102.45
590-590-710.500	MICH EMP SEC COM	400.00	400.00	5.65	338.42	84.61
590-590-713.640	WATER/SEWER TESTING OVERTIME WAGES	0.00	52.00	0.00	81.23	156.21
590-590-713.650	DPW-WATER WAGES OVERTIME	4,000.00	4,000.00	89.85	2,708.45	67.71
590-590-715.400	PENSION	16,800.00	24,000.00	89.85	17,612.17	73.38
590-590-716.401	AXA EQUITABLE MATCH	5,000.00	7,300.00	714.64	5,271.03	72.21
590-590-719.200	BLUE CROSS	26,000.00	26,000.00	3,286.09	25,146.94	96.72
590-590-723.250	RETIRES HEALTH INSURANCE	8,230.00	8,230.00	391.20	3,305.75	40.17
590-590-724.300	LIFE INSURANCE	800.00	800.00	0.00	429.72	53.72
590-590-726.550	WORKERS COMP INSURANCE	2,000.00	2,000.00	41.96	532.50	26.63

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

2023-24 GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDGT USED
				INCREASE (DECREASE)			
Fund 590 - SEWER FUND							
Expenditures							
590-590-752.000	SUPPLIES	13,000.00	13,000.00	273.27	9,459.04	72.76	
590-590-752.100	SUPPLY OUTSIDE TESTING	12,000.00	12,000.00	0.00	5,961.60	49.68	
590-590-799.300	WATER/SEWER METER	0.00	2,300.00	0.00	2,240.79	97.43	
590-590-802.200	CONTRACTED SERVICES	5,000.00	5,000.00	0.00	2,389.62	47.79	
590-590-811.000	LEGAL	2,500.00	2,500.00	0.00	585.00	23.40	
590-590-831.000	MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	
590-590-850.000	PHONE	0.00	150.00	35.40	182.99	121.99	
590-590-851.000	POSTAGE	1,300.00	1,300.00	500.00	1,300.00	100.00	
590-590-880.100	ADVERT/PUBLICATIONS	250.00	400.00	0.00	389.00	97.25	
590-590-909.500	SCHOOL/TRAINING	1,000.00	1,000.00	76.50	811.48	81.15	
590-590-915.000	MEMBERSHIP/DUES	2,000.00	5,500.00	617.33	5,349.91	97.27	
590-590-920.000	ELECTRIC-DETROIT EDISON	41,500.00	56,000.00	4,524.55	46,112.27	82.34	
590-590-935.000	LIABILITY INSURANCE	2,000.00	2,000.00	732.40	2,046.45	102.32	
590-590-940.700	DPW EQUIPMENT	13,000.00	13,000.00	1,728.49	12,859.52	98.92	
590-590-946.000	ENGINEERING FEES	20,000.00	20,000.00	0.00	15,060.00	75.30	
590-590-977.000	CAPITAL OUTLAY	100,000.00	100,000.00	0.00	0.00	0.00	
590-590-977.500	EQUIPMENT	1,500.00	1,500.00	80.80	323.20	21.55	
590-590-991.000	PRINCIPAL BOND PAYMENT	20,350.00	22,200.00	0.00	22,200.00	100.00	
590-590-992.000	INTEREST ON BOND PAYABLE	7,578.00	7,578.00	0.00	5,181.48	68.38	
590-590-995.000	TRANS TO OTHER FUNDS	65,000.00	65,000.00	0.00	0.00	0.00	
Total Expenditure:		526,620.00	559,052.00	31,816.35	311,921.30	55.79	
11 al Dept 590 - ***SEWER EXPENSES***		526,620.00	559,052.00	31,816.35	311,921.30	55.79	
TOTAL EXPENDITURES		526,620.00	608,026.00	33,695.89	362,774.84	59.66	
Fund 590 - SEWER FUND:							
TOTAL REVENUES		568,700.00	615,619.00	43,576.54	472,532.64	76.76	
TOTAL EXPENDITURES		526,620.00	608,026.00	33,695.89	362,774.84	59.66	
NET OF REVENUES & EXPENDITURES		42,080.00	7,593.00	9,880.65	109,757.80	1,445.51	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		YTD BALANCE	% BDC USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 03/31/2024 INCREASE (DECREASE)		
Fund 591 - WATER FUND-D -PROCESSING						
Revenues						
Dept 591 - WATER PROCESSING						
Account Type: Revenue						
591-591-580.000	DEBT SERVICE REVENUE	29,287.00	29,287.00	14,643.40	29,286.80	100.00
591-591-626.325	EQUIPMENT REPLACEMENT LWTUA	46,908.00	46,908.00	0.00	35,181.00	75.00
591-591-626.350	EQUIPMENT REPLACEMENT SANILAC	0.00	960.00	0.00	960.02	100.00
591-591-626.596	SANILAC WATER REVENUE CONTRACTED	44,000.00	56,153.00	10,269.57	42,376.28	75.47
591-591-628.100	METER DEPOSIT REVENUE	0.00	449.00	0.00	448.32	99.85
591-591-629.000	WATER/SEWER READY	337,000.00	337,000.00	23,842.54	266,444.84	79.06
591-591-642.200	POOL FILLING	0.00	1,275.00	0.00	1,275.00	100.00
591-591-642.300	WATER MACHINE REVENUE	500.00	500.00	31.00	428.75	85.75
591-591-643.000	TAP IN AND CAPITAL SERVICE CH	293,000.00	293,600.00	17,625.07	209,331.09	71.30
591-591-643.300	MONTHLY FEES LWTUA	278,000.00	278,000.00	21,212.09	231,455.11	83.26
591-591-643.303	MONTHLY FEES SANILAC TWP	152,000.00	152,000.00	4,360.20	64,542.14	42.46
591-591-644.000	TURN ON/OFF	9,000.00	11,000.00	56.73	10,842.06	98.56
591-591-645.500	WATER TESTING OUTSIDE SALES	20,000.00	20,000.00	2,198.00	16,450.00	82.25
591-591-650.000	PENALTIES-LATE FEES	500.00	500.00	56.14	404.58	80.92
591-591-665.000	INTEREST EARNED	7,000.00	25,000.00	1,447.41	25,304.86	101.22
591-591-667.500	TOWER ANTENNA LEASE THUMB CELL	26,400.00	26,400.00	2,264.13	20,377.17	77.19
591-591-686.500	MISC ACCT OF REVENUE	0.00	2,700.00	1,067.00	2,695.25	99.82
Total Revenue:		1,243,595.00	1,281,732.00	99,073.28	957,803.27	74.73
Total Dept 591 - WATER PROCESSING		1,243,595.00	1,281,732.00	99,073.28	957,803.27	74.73
AL REVENUES						
Expenditures						
Dept 472 - FEDERAL GRANT CONSTRUCTION FUNDS						
Account Type: Expenditure						
591-472-811.000	LEGAL	0.00	30,500.00	0.00	30,500.00	100.00
591-472-955.000	Miscellaneous	0.00	1,000.00	0.00	1,000.00	100.00
Total Expenditure:		0.00	31,500.00	0.00	31,500.00	100.00
Total Dept 472 - FEDERAL GRANT CONSTRUCTION FUNDS		0.00	31,500.00	0.00	31,500.00	100.00
Dept 591 - WATER PROCESSING						
Account Type: Expenditure						
591-591-699.940	ADMINISTRATIVE REIMBURSEMENT	100,032.00	100,032.00	8,335.96	75,023.64	75.00
591-591-702.100	CLERICAL WAGES TESTING WATER	1,050.00	1,050.00	76.13	799.42	76.14
591-591-702.225	WTP WAGES COMPUTER	15,000.00	15,000.00	0.00	2,450.00	16.33
591-591-702.300	WATER WAGES	192,000.00	192,000.00	26,019.83	140,985.60	73.43
591-591-702.620	WATER/SEWER TESTING WAGES	10,500.00	10,500.00	833.68	7,613.68	72.51
591-591-709.100	MATCH - SOCIAL SECURITY	23,300.00	23,300.00	2,110.54	11,892.12	51.04
591-591-710.500	MICH EMP SEC COM	1,000.00	1,000.00	0.06	591.58	59.16
591-591-713.350	WATER OVERTIME	18,000.00	18,000.00	0.00	3,586.19	19.92
591-591-713.640	WATER/SEWER TESTING OVERTIME WAGES	0.00	130.00	0.00	127.58	98.14
591-591-715.400	PENSION	55,000.00	55,000.00	4,817.15	38,467.22	69.94
591-591-716.401	AXA EQUITABLE MATCH	8,000.00	11,000.00	757.77	7,591.31	69.01
591-591-719.200	BLUE CROSS	43,890.00	43,890.00	3,631.98	37,742.61	85.99
591-591-723.250	RETIREEES HEALTH INSURANCE	17,540.00	17,540.00	898.82	7,997.58	45.60
591-591-724.300	LIFE INSURANCE	1,400.00	1,400.00	0.00	1,039.69	74.26
591-591-726.550	WORKERS COMP INSURANCE	11,000.00	11,000.00	198.57	3,032.44	27.57
591-591-752.000	SUPPLIES	22,000.00	22,000.00	1,516.63	19,410.88	88.23
591-591-752.100	SUPPLY OUTSIDE TESTING	10,000.00	10,000.00	0.00	8,151.94	81.52

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2024

2023-24		ACTIVITY FOR		YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDT USED
ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 03/31/2024 INCREASE (DECREASE)			
Fund 591 - WATER FUND-D -PROCESSING					
Expenditures					
591-591-753.900	SUPPLIES WTP LAB	5,000.00	5,000.00	0.00	42.50
591-591-759.000	GAS	2,000.00	2,000.00	141.43	38.98
591-591-797.000	COMPUTER-HARDWARE-SOFTWARE	900.00	900.00	0.00	22.22
591-591-802.200	CONTRACTED SERVICES	9,000.00	9,000.00	0.00	0.00
591-591-811.000	LEGAL	1,000.00	1,000.00	0.00	0.00
591-591-831.000	MAINTENANCE	15,000.00	15,000.00	289.50	9.00
591-591-850.000	PHONE	3,200.00	3,200.00	195.24	33.53
591-591-851.000	POSTAGE	1,000.00	1,000.00	0.00	83.29
591-591-880.100	ADVERT/PUBLICATIONS	700.00	2,500.00	0.00	0.00
591-591-909.500	SCHOOL/TRAINING	1,000.00	1,110.00	776.70	98.90
591-591-915.000	MEMBERSHIP/DUES	2,000.00	6,000.00	0.00	99.93
591-591-920.000	ELECTRIC-DETROIT EDISON	36,000.00	36,000.00	0.00	98.76
591-591-921.000	HEAT-SEMCO ENERGY	8,000.00	8,000.00	3,375.48	98.76
591-591-927.100	FLOW BACK CHARGES	8,000.00	8,000.00	714.42	75.20
591-591-935.000	LIABILITY INSURANCE	24,000.00	24,000.00	0.00	39.84
591-591-946.000	ENGINEERING FEES	20,000.00	25,725.00	6,940.33	0.00
591-591-977.000	CAPITAL OUTLAY	40,000.00	40,000.00	0.00	100.00
591-591-977.500	EQUIPMENT	4,000.00	4,000.00	0.00	15.92
591-591-991.000	PRINCIPAL BOND PAYMENT	35,000.00	37,800.00	0.00	0.00
591-591-991.300	DWRF BOND PRINCIPAL	75,000.00	75,000.00	0.00	100.00
591-591-992.000	INTEREST ON BOND PAYABLE	13,000.00	13,000.00	0.00	100.00
591-591-992.300	DWRF BOND INTEREST	19,000.00	19,000.00	0.00	67.87
Total Expenditure:		852,512.00	870,077.00	61,630.22	70.72
Local Dept 591 - WATER PROCESSING		852,512.00	870,077.00	61,630.22	69.90
Dept 593 - WATER DISTRIBUTION					
Account Type: Expenditure					
591-593-702.000	CLERICAL	26,000.00	26,000.00	2,111.24	84.02
591-593-702.225	WTP WAGES COMPUTER	2,000.00	2,000.00	0.00	0.00
591-593-702.300	WATER WAGES	10,500.00	10,500.00	344.67	18.54
591-593-702.600	DPW WAGES	27,000.00	27,000.00	1,460.77	66.70
591-593-709.100	MATCH - SOCIAL SECURITY	4,600.00	4,600.00	297.85	70.44
591-593-710.500	MICH EMP SEC COM	400.00	400.00	5.58	39.77
591-593-713.650	DPW-WATER WAGES OVERTIME	900.00	950.00	18.63	99.31
591-593-715.400	PENSION	10,500.00	10,500.00	265.59	65.77
591-593-716.401	AXA EQUITABLE MATCH	4,000.00	4,000.00	314.62	70.85
591-593-719.200	BLUE CROSS	21,000.00	21,000.00	1,121.75	51.84
591-593-724.300	LIFE INSURANCE	600.00	600.00	0.00	43.80
591-593-752.000	SUPPLIES	7,500.00	7,500.00	486.17	53.37
591-593-753.900	SUPPLIES WTP LAB	0.00	43.00	0.00	100.28
591-593-759.000	GAS	1,400.00	1,400.00	43.11	46.15
591-593-799.300	WATER/SEWER METER	0.00	2,241.00	0.00	99.99
591-593-802.200	CONTRACTED SERVICES	10,500.00	10,500.00	0.00	14.50
591-593-831.000	MAINTENANCE	25,000.00	25,000.00	0.00	93.16
591-593-851.000	POSTAGE	800.00	1,300.00	500.00	100.00
591-593-880.100	ADVERT/PUBLICATIONS	300.00	300.00	0.00	0.00
591-593-909.500	EDUCATION AND TRAINING	700.00	738.00	95.00	0.00
591-593-915.000	MEMBERSHIP/DUES	3,500.00	3,500.00	540.83	100.00
591-593-920.000	ELECTRIC-DETROIT EDISON	1,600.00	1,600.00	301.95	80.64
591-593-940.700	DPW EQUIPMENT	4,300.00	4,300.00	157.42	88.55
591-593-977.000	CAPITAL OUTLAY	85,000.00	85,000.00	0.00	58.24
591-593-977.500	EQUIPMENT	0.00	242.00	80.80	0.00
Total Expenditure:		248,100.00	251,214.00	8,145.98	133.55
				107,882.73	42.94



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDDT USED
Fund 597 - LEX MOBILE HOME PARK						
Revenues						
Dept 597						
Account Type: Revenue						
597-597-626.000	MHPK WATER REVENUE	10,000.00	20,027.00	878.15	12,382.18	61.83
597-597-626.100	MHPK SEWER REVENUE	8,400.00	14,700.00	643.35	9,086.27	61.81
597-597-629.000	WATER/SEWER READY	124,125.00	171,359.00	9,828.00	107,829.73	62.93
597-597-650.000	PENALTIES-LATE FEES	1,800.00	1,800.00	70.00	910.00	50.56
597-597-665.000	INTEREST EARNED	8,000.00	27,000.00	1,588.87	26,718.49	98.96
597-597-667.000	MHPK RENT REVENUE	741,879.00	741,879.00	60,648.14	547,487.49	73.80
597-597-667.597	Hall Rental MHP	600.00	1,180.00	(40.00)	1,180.00	100.00
597-597-686.500	MISC ACCT OF REVENUE	0.00	705.00	85.00	705.00	100.00
Total Revenue:		894,804.00	978,650.00	73,701.51	706,299.16	72.17
Total Dept 597						
		894,804.00	978,650.00	73,701.51	706,299.16	72.17
TOTAL REVENUES						
		894,804.00	978,650.00	73,701.51	706,299.16	72.17
Expenditures						
Dept 597						
Account Type: Expenditure						
597-597-699.940	ADMINISTRATIVE REIMBURSEMENT	46,778.00	46,778.00	3,898.13	35,083.17	75.00
597-597-702.400	JANITORIAL	15,200.00	15,200.00	840.34	14,044.26	92.40
597-597-702.420	MHP SUPERINTENDENT	32,800.00	32,800.00	2,200.00	20,219.55	61.64
597-597-702.600	DPW WAGES	37,945.00	37,945.00	1,029.53	15,239.87	40.16
597-597-709.100	MATCH - SOCIAL SECURITY	6,650.00	6,650.00	309.75	3,774.82	56.76
597-597-710.500	MICH EMP SEC COM	500.00	500.00	40.50	285.00	57.00
597-597-713.425	MHP SUPERINTENDENT OVERTIME	0.00	0.00	0.00	61.32	100.00
597-597-713.650	DPW-WATER WAGES OVERTIME	0.00	0.00	0.00	21.81	100.00
597-597-715.400	PENSION	4,500.00	3,110.00	147.74	2,155.34	69.30
597-597-716.401	AXA EQUITABLE MATCH	4,000.00	3,000.00	125.12	1,894.66	63.16
597-597-719.200	BLUE CROSS	20,000.00	11,000.00	549.27	7,510.44	68.28
597-597-723.250	RETIRES HEALTH INSURANCE	7,000.00	7,000.00	237.35	2,198.20	31.40
597-597-724.300	LIFE INSURANCE	500.00	500.00	0.00	205.48	41.10
597-597-726.550	WORKERS COMP INSURANCE	4,000.00	4,000.00	4.88	803.78	20.09
597-597-752.000	SUPPLIES	17,767.00	17,767.00	2,149.92	13,189.15	74.23
597-597-797.000	COMPUTER-HARDWARE-SOFTWARE	700.00	910.00	0.00	905.65	99.52
597-597-802.200	CONTRACTED SERVICES	21,364.00	21,364.00	3,000.00	6,703.00	31.38
597-597-811.000	LEGAL	2,000.00	4,000.00	0.00	3,446.26	86.16
597-597-831.000	MAINTENANCE	0.00	195.00	0.00	194.61	99.80
597-597-850.000	PHONE	3,500.00	3,500.00	243.27	2,292.73	65.51
597-597-851.000	POSTAGE	2,500.00	2,500.00	625.00	2,125.00	85.00
597-597-861.000	MILEAGE	0.00	224.00	0.00	223.83	99.92
597-597-880.100	ADVERT/PUBLICATIONS	6,000.00	6,000.00	0.00	550.00	9.17
597-597-899.000	MHP PARK - TAXES	40,000.00	40,000.00	0.00	38,744.00	96.86
597-597-915.000	MEMBERSHIP/DUES	900.00	1,500.00	0.00	1,452.93	96.86
597-597-919.000	RUBBISH EXPENDITURES	33,000.00	33,000.00	1,733.02	17,130.10	51.91
597-597-920.000	ELECTRIC-DETROIT EDISON	2,500.00	2,500.00	213.47	1,828.31	73.13
597-597-920.100	TRAFFIC / STREET LIGHTS	2,000.00	2,000.00	168.00	1,344.00	67.20
597-597-921.000	HEAT-SEMCO ENERGY	2,000.00	2,000.00	130.25	1,597.70	79.89
597-597-924.100	WATER-UTILITIES	0.00	91,000.00	0.00	66,539.73	73.12
597-597-924.200	SEWER-UTILITIES	0.00	60,325.00	0.00	44,085.01	73.08
597-597-935.000	LIABILITY INSURANCE	625.00	625.00	162.35	540.78	86.52
597-597-940.700	DPW EQUIPMENT	6,000.00	9,800.00	174.81	8,024.43	81.88
597-597-946.000	ENGINEERING FEES	50,000.00	50,000.00	0.00	5,392.50	10.79
597-597-974.000	IMPROVEMENT	20,000.00	20,000.00	0.00	0.00	0.00



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON  
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	% BDC USED
Fund 597 - LEX MOBILE HOME PARK						
Expenditures						
597-597-977.000	CAPITAL OUTLAY	45,600.00	45,600.00	0.00	11,700.00	25.66
597-597-977.500	EQUIPMENT	0.00	303.00	101.00	404.00	133.33
597-597-985.000	STREET LIGHTS	31,500.00	31,500.00	0.00	0.00	0.00
597-597-995.000	TRANS TO OTHER FUNDS	359,001.00	359,001.00	29,916.77	269,250.94	75.00
Total Expenditure:		826,630.00	974,097.00	48,000.47	601,162.36	61.71
Total Dept 597		826,630.00	974,097.00	48,000.47	601,162.36	61.71
TOTAL EXPENDITURES		826,630.00	974,097.00	48,000.47	601,162.36	61.71
Fund 597 - LEX MOBILE HOME PARK:						
TOTAL REVENUES		894,804.00	978,650.00	73,701.51	706,299.16	72.17
TOTAL EXPENDITURES		826,630.00	974,097.00	48,000.47	601,162.36	61.71
NET OF REVENUES & EXPENDITURES		68,174.00	4,553.00	25,701.04	105,136.80	2,309.18
ALL REVENUES - ALL FUNDS						
ALL EXPENDITURES - ALL FUNDS		4,929,839.00	9,326,876.00	294,684.36	7,952,158.92	85.26
OF REVENUES & EXPENDITURES		4,508,130.00	5,002,589.00	293,917.79	3,168,332.70	63.33
		421,709.00	4,324,287.00	766.57	4,783,826.22	110.63



## VILLAGE PRESIDENT MONTHLY REPORT APRIL 2024

The staff have been very busy this past month (every month). Getting next year's budget put together and preparing to close this year's budget. There is work going on everywhere. It is very exciting to see the library improvements take shape, development at the north end of town and bits of construction throughout the village improving our community a little at a time.

### **MICHIGAN DNR**

We had a very productive meeting with the representatives from the DNR this month and I look forward to the final decisions being made on the grant allocation very soon. It was very exciting to hear that the DNR was able to secure the necessary funding to complete their entire renovation at one time. Our community participation was again beyond expectation. We look forward to the design details firming up and work beginning.

### **ARMY CORPS OF ENGINEERS**

Eric Ellis our new project manager from the Army Corps of Engineers is very excited about our project and is doing everything he can to push to get it back on our original timeline. He is keeping in close contact with Chris and Chris to try to ensure we can still use the dredge sand to line our pipes and help with low wet area at Lester St. Park.

### **BUDGET**

Our workshop is coming up over the next couple of weeks. I am sure we will revisit the presentation Lori did on our projections in the coming years, as well as the emergency services millage we plan to have on the ballot in November. Change may not be easy or fun, but it is necessary. We have made a number of improvements over the past 8 years and we have chosen to raise our expectations of ourselves. I think the years of hard work are showing!! But we are not done yet! A thorough review of our spending and allocations isn't the most enjoyable way to spend time, but it will lead to a better future for us all! Thank you in advance for all your efforts.

### **WATER/SEWER PROJECT**

Thank you to the amazing Village staff and contractors who work in our village!! We appreciate all you are doing! I encourage all council members, if you have not had a chance to meet these individuals, I encourage you to bake some sweet treats or grab some from the store and introduce yourself - give them a nice village welcome!! The sewer lining project is incredibly fascinating!!

Happy Spring!

Kristen

# Project Manager Report

April 2024

We are at a critical juncture with the Harbor Project where budgets, for both the Village uplands work and the DNR marina work, are being considered to apply the appropriate amount of funds to both projects. The DDA has held two meetings during the month to discuss this and will meet again at their regular meeting in May. Their due diligence with this allocation is appreciated and I look forward to the decision in May so we can keep this project moving forward.

The Village applied for the DNR Trust Fund Grant for improvements to Lester Street Park, due April 1. Preliminary scores will be received in Fall, with final recommendations and awards in December. I will be reaching out to DNR this summer to invite them to Lester Park to see the vision first hand.

Our demolition grant request remains with the State Land Bank for consideration. I attended a virtual meeting regarding the State Land Bank's processes should our demolition grant be approved and it remain the direction the Council wishes to go. Village Manager Fisher and I continue to investigate alternative options and uses for this property.

Respectfully submitted,

Cynthia Cutright

*Projects Manager, Village of Lexington*



## Village of Lexington Police Department

### Monthly Report

Chief of Police

Larry Sheldon

To: Village Council, Manager, and President

From: Chief Larry Sheldon

Date Range: March 1, 2024, through March 31, 2024

Category	March 2024	March 2023		
Complaints:	96	165		
Traffic Stops:	58	45		
Citations:	25	17		
Verbal Warnings:	36	47		
Persons Investigated	75	50		
Vehicles Investigated:	64	53		
Property Inspections:	374	410		
Ordinance Contact:	0	1		
Ordinance Violations:	0	0		
Assist Fire / E.M.S:	4	2		
Assist Croswell P.D.	1	1		
Assist Sanilac County Sheriff:	4	2		
Assist M.S.P.	1	1		
Lexington Township Assist:	0	0		
Assist Other Departments:	0	3		
Traffic Accidents:	1	2		
Misdemeanors:	6	7		
Felonies:	1	1		

**LEXINGTON FIRE DEPARTMENT**  
**MARCH 2024 FIRE & RESCUE SERVICE REPORT**

MONTHLY FIRE & RESCUE REPORT						
DATE	INVOICE #	INCIDENT STREET	AREA	CALL TYPE	ADDITIONAL SERVICES	COST ASSESSED
1/1/2024	090-24	Greenbush Ln	Lex Village	Medical-Fall	Assess/History/Treat	\$0.00
1/1/2024	091-24	Babcock & Peck	Lex Twp.	Medical-Altered Mental	Assess/History/Treat	\$265.00
1/2/2024	092-24	Babcock & Roach	Lex Twp.	Assist to CEMS	ACEMS	\$0.00
1/4/2024	093-24	Lakeshore & Wiltsie	Lex Twp.	Medical-Birth (not breathing)	Assess/History/Treat	\$0.00
1/6/2024	094-24	Peck Rd	Lex Twp.	ACEMS	ACEMS	\$0.00
1/8/2024	095-24	Babcock & Peck	Lex Twp.	ACEMS	ACEMS	\$0.00
1/8/2024	096-24	Lakeshore Rd	Lex Village	Lift Assist	Lift Assist	\$0.00
1/8/2024	097-24	Lakeshore & Harrington	Lex Twp.	Fire-Structure Fire	Extinguished Fire	\$1,400.00
1/13/2024	098-24	Huron Ave	Lex Village	ACEMS	ACEMS	\$0.00
1/13/2024	099-24	Babcock & Peck	Lex Twp.	Medical-Fall	Assess/History/Treat	\$265.00
1/15/2024	100-24	Main St	Lex Village	Public Assist	Public Assist	\$0.00
1/16/2024	101-24	Cedar Ln	Worth	ACEMS	ACEMS	\$0.00
1/17/2024	102-24	Simons St	Lex Village	Medical-Lift Assist	Lift Assist	\$0.00
1/17/2024	103-24	Simons St	Lex Village	Medical-Fall	Assess/History/Treat	\$0.00
1/17/2024	104-24	Main St	Lex Village	Medical-ACEMS	ACEMS	\$0.00
1/19/2024	105-24	Greenbush Ln	Lex Village	Medical-Stroke	Assess/History/Treat	\$0.00
1/20/2024	106-24	Lakeshore Rd	Lex Village	ACEMS	ACEMS	\$0.00
1/21/2024	107-24	Lakeshore Rd	Worth	Medical-	ACEMS	\$0.00
1/22/2024	108-24	Babcock & Peck	Lex Twp.	Medical-Fall	Assess/History/Treat	\$265.00
1/22/2024	109-24	Babcock & Peck	Lex Twp.	ACEMS	ACEMS	\$0.00
1/23/2024	110-24	Ben Franklin	Lex Village	Medical	Assess/History/Treat	\$0.00
1/24/2024	111-24	Jefferson/Main St	Lex Village	Medical-Fall	Assess/History/Treat	\$0.00
1/26/2024	112-24	Burnsline Rd	Worth	Medical-Diff Breathing	Assess/History/Treat	\$265.00
1/27/2024	113-24	Edwina Ln	Lex Twp.	Fire-Wires Down	Assess Area	\$300.00
1/27/2024	114-24	Edwina Ln	Lex Twp.	Fire-Wires Down	Assess Area	\$300.00
1/30/2024	115-24	Burnsline Rd	Worth	Medical-Breathing Problem	None-Refusal	\$0.00
Monthly training Boat re-supply and getting ready for the water Control burn at the 7100 Lakeshore Rd						\$3,060.00

# Operations Report

Water Department

4/11/2024

Mar-24

## Current Month:

WTP influent total:	7.760	Mil. Gals.
Village water usage:	2.978	Mil. Gals.
Worth Twp. water usage:	2.648	Mil. Gals.
Sanilac Twp. water usage:	0.869	Mil. Gals.
WTP utility water usage:	1.265	Mil. Gals.

## Year to date: Jan 24 - Present

Village water usage:	8.342	Mil. Gals.
Worth Twp. water usage:	11.764	Mil. Gals.
Sanilac Twp. water usage:	2.526	Mil. Gals.

## Year-ago:

WTP influent total:	6.789	Mil. Gals.
Village water usage:	2.512	Mil. Gals.
Worth Twp. water usage:	2.399	Mil. Gals.
Sanilac Twp. water usage:	1.032	Mil. Gals.
WTP utility water usage:	0.846	Mil. Gals.

	2024	2023		2024	2023
Rain:	2.31"	1.99"	Days	8	9
Snow:	5.1"	2.00"	Days	5	7

## Work Orders:

Turn-ons or turn-offs	10
Final reads	4
Meter re-reads	0
Curb box repairs	1
Miss Digs	22
Call-ins	0
Distribution repairs	0
MXU's Installed	30
Investigate High Usage	0
Meter Changes	2

## Other Projects:

Sanilac Twp. Operations	Gielow Site Planning
Outside Water Sampling	Gielow sampling and surcharge billing
Outside sewer Sampling	Burtchville Interconnection
WTP Air Compressor Replacement	USDA Water Projects
Brown Development	USDA Sewer Projects
Dist Materials Inventory	Water Rates
Dist Materials Inventory Grant	Harbor Dredging
Harbor Front Planning	Vac Truck purchase

## March 2024 DPW Work & Projects

DPW Routine Duties Include but not limited to:

Trash Rounds

Building Maintenance

Snow Removal

Equipment Maintenance

Sewer Rounds

Wash and Clean Equipment

Salting streets, parking lots, sidewalks

Setup & Collect Sewer Samples @ Gielows for testing

Snow removal and or Salting at: Tierney Park, Lester Park, Village Cemetery, Memorial Cemetery, Mobile Home Park, and Various Street and parking Locations.

### March 2024 Work Orders:

Hang Shamrocks

Repair light pole at LMMHP

Pull vegetation from DDA pots

Work on DDA trash cans

Deliver Hanging Baskets to Greenhouse

DDA Bench Repairs

Community garden fence repair

Prepare Office roof bids

Clean flower beds at office parking lot

Power wash MHP fence

### Other Activities for the Month:

MS4 paperwork and news letter

Repair sink hole at lagoon bank

Grade Lester Park Entrance

Repairs to Huron Lift Station

Replace decking on trailer

Finalize MS4 progress report to EGLE

Raise Manhole grade at 5712 Main

CPR/AED training

Accept and store salt delivery

Repaired Aeration line at lagoons

Clean up after curb stop repair on Huron Ave

Cleaned Curbs on South Harbor Lot

Cleaned water off roof at village office

Repair Fence behind DPW

Pick up parts in Madison Heights for San Twp.

Pick up Road kill Deer

Repairs at Washington lift Station

Locate Manholes for Sewer lining company

Lagoon discharge and sampling

Clean ditch on Washington

Remove old drain pipe from Union Street ditch

Clean storm drain grates

Burn brush at lagoon

Light repairs on Huron Ave.

Asset Management Training

Measure for sidewalk replacement

Cold patch streets

Lower Flags

Locate lot markers at MHP

Work with Rein on San Twp. PLC install

Work with USDA Sewer Crews

Meet with MHP Bluff Contractor

Review Port Sanilac booster station bid documents

Army Corps meeting on sand buildup along south breakwall

Contract with new septage hauler

Work on Greenbush Act 51 paperwork

### Projects In Progress:

USDA Projects

Meter MXU installation

GIS Data Logging

Worth Twp. Emergency Connection

Harbor Grant

Equipment Upgrades

Port Sanilac Water Sales

Tree removal & trimming

Harbor Dredging

Brown Development

Asset Materials Inventory Grant

Rate Study



## VILLAGE OF LEXINGTON

7227 HURON AVENUE, SUITE 100  
LEXINGTON, MICHIGAN 48450  
810-359-8631  
FAX: 810-359-5622

### Zoning Administrator Report Village of Lexington April 3, 2024

#### **Gielow Project Update:**

##### **Status of Site Plans:**

Gielow's Final Site Plan is in the review process by Chris Townley and awaiting his approval.

#### **Greg Brown Project Update:**

Final Site Plan documents (Master Bylaws & Master Deed, PUD Agreement) have been signed and waiting notarizing.

#### **Land Use Permits**

##### **March**

###### Permit #

24-005 5049 Lakeshore Lot #33 Frank Lapore (Demo)  
24-006 5049 Lakeshore Lot #33 Frank Lapore (Mobile)  
24-007 5345 Main St. Debbie Paradowski (Farmer's Market)  
24-008 7313 Hubbard St. David Kroll (Garage)  
24-009 7135 Lake St. Kelly Spana (Shed)

##### **April**

###### Permit #

24-010 5767 Main St. Lakeview Manufactured Home Community (Sign)  
(0) Zoning Ordinance Violations  
N/A

#### **(0) Code Ordinance Violations**

N/A

#### **Zoning Administrators Notes:**

As the Zoning Administrator, I've been actively collaborating with Gielow Pickles to advance their project and secure approval for their Final Site Plan. I have submitted the necessary corrections to the final site plan, and I'm currently awaiting the Village Engineer's review. Furthermore, I've been in ongoing discussions with Greg Brown, and once the final notarization of the project is completed, it will be concluded.

Dennis Klaas  
Village of Lexington Zoning Administrator  
586-372-8035  
zoning@villageoflexington.com

**VILLAGE OF LEXINGTON**  
**Planning Commission Public Hearing/Regular Meeting**  
**Village Hall**  
**7227 Huron Avenue, Lexington, MI**  
**February 12, 2024 7:30 p.m.**

**Public Hearing called to order at 7:30 p.m. by Chairman Ziegler**

- The purpose of the public hearing is to take comments on the Brown Ridge Estate Planned Unit Development (PUD) in accordance with Section 7.3.2 of the Zoning Ordinance.

**Public Comment:** None

**Closed Public Hearing at 7:31 p.m. by Chairman Ziegler**

**Regular Meeting called to order at 7:31 p.m. by Chairman Ziegler**

**Roll Call:** Vicki Scott, Clerk

**Present:** Ziegler, Regan, Stencel, Morris, Roehl, Kaatz

**Absent:** Huepenbecker

**Others Present:** L. Fisher, Huepenbecker (via phone), Greg Brown, K. DeCoster

**Approval of Agenda:**

Motion by Kaatz, seconded by Morris, to approve the agenda as presented.

All ayes

Motion carried

**Approval of Minutes:**

Motion by Roehl, seconded by Morris, to approve the minutes of the Regular Meeting of January 2, 2024, as presented.

Discussion:

Amended Motion by Roehl, seconded by Morris to approve the minutes of the Regular Meeting of January 2, 2024 with Dave Picot's name added under Others Present.

All ayes

Motion carried

**Public Comment:** None

**Zoning Administrator's Report:**

Klaas explained the zoning administrator's report and answered questions.

Motion by Morris, seconded by Stencel, to approve the zoning administrator's report as presented.

All ayes

Motion carried

**Old Business:**

**1. Capital Improvement Plan –**

Lori Fisher stated this document should be adopted each year and will consist of the current year plus five years out. This is part of the RRC requirements. She took the document down to the bare minimum for it to be workable with the Village budget. This is a living document that is subject to change as we progress. We need to focus on the 2024/2025 budget. Going forward, the projects will be labeled as funded by grants or the general fund. Discussion followed on the projects listed.



Motion by Roehl, seconded by Morris, to approve the Capital Improvement Plan and recommend adoption to Council.

All Ayes

Motion carried

2. **RRC Update** – Lori Fisher explained we only have a few items to complete. One of the last is a meeting between Council, DDA, and Planning. She thinks we will be able to do this in April. In the future, we can hold a goal-setting meeting in the fall. Once everything is complete, it should only take a week or two for Katie Higgs (MEDC) to approve.

#### **New Business:**

1. **Consider Approval of a Planned Unit Development for Brown Ridge Estates –**

Motion by Morris, seconded by Roehl, to approve the Planned Unit Development for Brown Ridge Estates and forward it to Council for their consideration.

Discussion: The three items are not yet completed (Master Deed & By-Laws, Cul-de-sac Deviation Document, and the PUD Development Agreement that had to go to the attorney). Klass stated these documents will be completed when submitted in the packet for Council's consideration. Morris asked if Planning's approval tonight is contingent on these three documents being completed. Klaas responded yes. Morris suggested going forward, it would be helpful to include a sign-off page showing the approval of each party.

Discussion followed on a pathway being put in by this development, which also has two township properties and a ravine to go through.

Amended Motion by Morris, seconded by Roehl, to approve the Planned Unit Development for Brown Ridge Estates and forward it to Council for their consideration contingent upon the three missing documents being completed.

Roll Call:

Ayes – Morris, Roehl, Stencel, Regan, Kaatz, Ziegler

Nays – None

Motion carried

#### **Public Comment**

- Greg Brown – thanked Dennis Klaas and the Planning Commission for all who helped with the Brown Ridge Estates development.

**Adjournment** - Motion by Regan, seconded by Morris, to adjourn at 8:52 p.m.

Respectfully submitted,  
Vicki Scott

## Parks and Rec Regular Meeting Minutes

Date: Monday, September 11, 2023

Call to Order at 6:00 pm by Chairperson Sutton

Roll Call by Vicki Scott:

Present: Dickinson, Klaas, Muoio, Sutton, Fisher, Fulton, McMahon

Absent: None

Others Present: L. Fisher, M. Ziegler, L. Adams, K. DeCoster

### **APPROVAL OF AGENDA:**

Motion by Fulton, seconded by Klaas, to approve the agenda as presented.

All Ayes

Motion carried

### **APPROVAL OF MINUTES:**

Motion by Fulton, seconded by Muoio, to approve the minutes of August 8, 2023 as presented.

All Ayes

Motion carried

Motion by Fulton, seconded by Klaas, to approve the minutes of August 14, 2023 as presented.

All Ayes

Motion carried

### **PUBLIC COMMENT:** None

### **UNFINISHED BUSINESS:**

- 1. Spark Grant Round 2 Update-** Klaas stated that he is still waiting to hear back. Dickinson asked if we had what was scored last time. Klaas stated that information was not on the website.
- 2. Harbor Redevelopment Update-** Klaas stated the steering committee is meeting on Thursday at 8:00 a.m. Edgewater will be hosting another Town Hall on September 20, 2023. The location and time are not set yet but will be posted as soon as we know.
- 3. Parks & Rec Bylaws Update-** Fulton explained this is an initial draft. Discussion followed on the excused/unexcused attendance as well as the committee officer's portion of the bylaws. The board went through each portion of the draft bylaws.

Motion by Fulton, seconded by Fisher, to table the draft bylaws until next meeting.

All Ayes

Motion carried

- 4. Grant Opportunities Update-** Sutton followed up on the Sanilac County Community Foundation Grant. The max you can receive is \$5,000.00. This grant is due November 1, 2023 and matching funds are required. Dickinson will look into other grant opportunities as well.

**NEW BUSINESS:**

- 1. Lester Street Park Tree Removal Request-** Discussion followed on why this request is coming to the Parks & Rec Board.

Motion by Klaas, seconded by Fulton, to table this until we have more information.

All Ayes

Motion carried

**CORRESPONDENCE:**

**PUBLIC COMMENT:**

- Larry Adams (7311 Lake St.) – commented on the Environmental Committee cannot remove trees on others property.
- Mike Fulton (5727 Union) – commented on signage needed for golf carts that are parking on the tennis courts.

**ADJOURNMENT:** Motion by Klaas, seconded by Fulton to adjourn at 7:02 p.m.

All Ayes

Motion carried

Respectfully submitted,  
Vicki Scott  
September 11, 2023

## **Lexington Cemetery Board Meeting**

**7227 Huron Avenue**

**Lexington, MI 48450**

**November 8, 2023 Minutes**

**Call to order** at 10:00 a.m. by Richard Stapleton

### **Roll Call**

Present: Stapleton, Albertson

Absent: Davis

Others present: Sue Haron Sexton, Beth Grohman, Katelyn Heiden, Larry Adams

**Public Comment** – Larry Adams (7311 Lake) would like to see the inside of the chapel; Sue has agreed to take him on a tour.

**Approval of Agenda** – Motion by Albertson, seconded by Stapleton, to approve the agenda as presented.

**All ayes**

**Motion carried**

**Approval of Minutes** – Motion by Albertson, seconded by Stapleton, to approve the minutes from October 11, 2023 as corrected (#6 tree donations, get rid of Fox wants to donate and replace with has already donated the trees).

**All Ayes**

**Motion carried**

### **Reports**

**1. Financials** – Review and discussion of the financials. Revenues in good shape. 60% of the budget has been used but still in good shape. The last and final payment has been made on the storm windows; final payment was \$2792.00. Stapleton mention that the electric bills ~~was~~ were high because of the dehumidifier in the basement.

Motion by Albertson, seconded by Stapleton, to approve the financials as presented.

All ayes

Motion carried

**2. Operational** – Haron reported that they had one cremation burial. They had the fall clean up and the All Souls Day service and everything went great. Pastor Geri did the All Souls service and did a fantastic job and has agreed to do it again next year. All flags are down from the memory program.

**3. Project Updates** – Regan section landscape is complete and can be taken off the list. Stapleton is going to talk to Jim Coburn when he might be able to get two or three footings done, Sue is going to look into which ones need it the most. Friends of the cemetery are getting ahold of the Veteran Administrations to get new footings for the sunken headstones around the flag pole. Davis is going to look into the water damage inside of the chapel. Albertson is going to talk with Jim about an estimate of cost for the low-lying areas to be revamped in the spring.

### **Business:**

**1. Plot & Burial costs for 2024:** Albertson recommends not to raise prices and to keep them the same with review of prices in the spring. Motioned by Albertson, seconded by Stapleton.

**All ayes**

**Motion Carried**

**2. Last meeting for 2023? First meeting of 2024?** Next meeting April 10, 2024 @ 10am.

**Noted\*** Patty Davis will send out a thank you letter to the gentleman who donated the vacuum.

**Correspondence-** none

**Public Comment** – Larry Adams (7311 Lake) suggested because Edison has a higher fee during the time of 3-7pm maybe put a timer on dehumidifier to cut down on those high fees.

**Adjournment:** Motion by Albertson, seconded by Stapleton, to adjourn 10:31 a.m.

All Ayes

Motion carried.

Respectfully submitted:  
Katelyn Heiden, Office Assistant  
November 8, 2023

**VILLAGE OF LEXINGTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
Village of Lexington – 7227 Huron Ave., Lexington, MI  
March 13, 2024**

**CALL TO ORDER:** Chairperson McGovern called the meeting to order at 5:30 pm.

**ROLL CALL:** by Vicki Scott

**PRESENT:** Adams, Bender, Bales, VanDyke, Westbrook, McGovern, Zysk, Kaatz @ 5:42 pm.

**ABSENT:** Drouillard

**OTHERS PRESENT:** L. Fisher, P. Muoio, K. DeCoster, J. Adams

**ATTENDANCE:** Drouillard is excused per McGovern

**APPROVAL OF AGENDA:**

**MOTION** by Bender, seconded by Bales, to approve the agenda as presented.

All Ayes

Motion carried

**APPROVAL OF MINUTES**

**MOTION** by McGovern, seconded by Adams, to approve of January 10, 2024, minutes as presented.

All Ayes

Motion carried

**PUBLIC COMMENT:** None

**REVIEW OF FINANCIAL INFORMATION: -**

**MOTION** by Bender, seconded by Adams, to approve the financials as presented.

Discussion:

Roll Call:

Ayes – Bender, Adams, Westbrook, Zysk, VanDyke, Bales, McGovern

Nays – None

Motion Carried

**UNFINISHED BUSINESS:**

1. **Harbor Redevelopment Update** – L. Fisher explained we have had meetings with Edgewater and the DNR. We are at somewhat of a standstill with the DNR. VanDyke explained after this pause with the DNR, we will be getting back on track and moving forward with the project. **\*\*Kaatz arrived @ 5:42 p.m.**
2. **Social District 2024 Ice Cream Social Status Update** – McGovern explained a date has been set for the ice cream social and will be 6-15-24. We have permission from the owner to use the Village Green for this event. Bender explained we will be serving scoop ice cream in chocolate, vanilla, and superman flavors. A large cow will be on display for photo opts. Board agrees this will be a great event to give back with free ice cream in the social district. Thanks to Mickey Bender for initiating this. Discussion followed.

**NEW BUSINESS:**

1. **MDA Spring Workshop** – McGovern explained this would be a great workshop to attend.  
**MOTION** by VanDyke, seconded by Bender, to approve the MDA Spring Workshop Fee of \$150.00.  
Roll Call:  
Ayes – VanDyke, Bender, Bales, Kaatz, Westbrook, Adams, Zysk  
Abstain: McGovern  
Nays – None  
Motion carried

2. **Historic Preservation Discussion – Bell, Fire Truck (Hook & Ladder #1)** – McGovern explained there has been interest in putting the bell back to its original location. McGovern spoke to the owners of the Winery (5475 Main St.) They would like to see the bell put back as well. Board members agree to bring back a cost analysis for next meeting.
3. **DDA Reporting Requirements** – McGovern explained in your packet you will find the list of requirements that need to be posted on our website. Many of these we already have on the website. This is going to be a matter of us updating these requirements each year, especially the annual synopsis. Discussion followed. The end of the fiscal year this should be updated.
4. **Parcel within DDA Boundary –**
  - A. **Discussion on paying taxes for green space lot, other proposals** – McGovern stated he spoke to the owner of the Village Green to see if he would be interested in selling this lot. At this time, he is not, but would be open to lease it. The owner has been letting the Village use this property for the tree lighting and events. Discussion followed on how to compensate the owner for having the ability to use this property for events in the DDA district.  
**MOTION** by VanDyke, seconded by McGovern, to approve an offer of \$3,500.00 for a one-year usage fee or lease, whereby the Village will pay the owner of this property \$3,500.00 for a year and the Village will be responsible for the maintenance.  
Roll Call:  
Ayes – VanDyke, McGovern, Bender, Bales, Kaatz, Westbrook, Adams, Zysk  
Nays – None  
Motion carried
  - B. **Discussion on property next to fire station** – McGovern explained the Village purchased the property/house next to the fire station. Discussion followed. Board members agreed to schedule a tour of the house before the next meeting.
  - C. **Discussion on full block of Main St.** – McGovern explained this was just for informational purposes that this property is for sale.

**CORRESPONDENCE:** None

**PUBLIC COMMENT:**

- Kathy DeCoster (5203 Main) – commented on possible donation of \$750.00, block property, and stairs by Tierney Park need attention.
- Peter Muoio (7276 Lester) – commented on the property at 7219 Huron Ave., the Village Green, and Brownfield assistance.
- Larry Adams (7311 Lake) – commented on the block property at Wayne & Jefferson, and lowering the flower pots.
- Mickey Bender – commented on the flower pots have been delivered to Croswell Greenhouse.

**ADJOURNMENT:**

**MOTION** by VanDyke, seconded by McGovern, to adjourn the meeting at 6:48 p.m.

All Ayes

Motion carried.

Respectfully submitted,  
Vicki Scott  
March 13, 2024

Lexington North Shores Mobile Home Park  
Advisory Board Meeting Minutes  
6:00 P.M. Thursday 03/07/2024  
Clubhouse

**Call to Order:** by Judi Resk at 6:00PM

Absent: Shelia Klass

Others: Ed Jarosz,

**Approval of Agenda:** Motion made by Larry Adams, supported by Dave Zielinsky to approve Advisory Board Meeting March 7th 2024. All in favor.

Motion to approve agenda of February 8<sup>th</sup>, 2024 Motion supported by Zielinsky supported by Adams. All in favor.

**Approval of Minutes:** Motion to approve minutes of February 8th 2024, made by Zielinsky supported by Adams.

**Public Comment:** N/A

**Board Comment:** Zielinski asked about beach mats being put on the beach Ed advised he would get them down around May 1<sup>st</sup>, Zielinsky asked that we ask early since the DPW would start to get busy soon.

Adams brought up the error on the agenda where the date was incorrectly listed and felt that was why we had no public interest, Chairman advised it was a typographical error and apologized for the error.

**Business:**

- I. **Advisory Board Meeting Date:** Packet included amended dates for Board meeting.
- II. **Manager's Report** moved up since Ed had a prior commitment and wanted to advise what was happening. Advised looking into vinyl fencing for the center walkway due to cost of maintenance, the vinyl would be much less. Trying to keep the cost in house and checking with the DPW on same. Dog run area checking to see if it is viable at the north end of the park where the pump house is going to be.



Rules for the use would be put on the fence so everyone that uses it would be advised. The fencing cost is being looked into. Looking into a shower to be put at the end of center walkway. Jackie Hill will be checking into the cost and location of same. We have some people that have come into the office asking about locations here. One has an 80-foot mobile home they want to bring in and another lady wanted a mobile to purchase. Painting of sheds and cleaning mobile homes in April, posting on Facebook to let everyone know.

Two mobile homes Lots 73 and 124 we are trying to find out when we can have Lot 73 taken out and save Lot 124 for sale. The Village Manager has been asked to check these two lots so we can get this taken care of as soon as possible.

- III. Application request from Ted Schatzberg accepted for the Advisory Board and Council approved same. Welcome Ted to the Advisory Board.
- IV. Council approved new windows for the clubhouse waiting on contractor for color on inside windows would like to see either white or bronze for a color choice.
- V. Questions concerning parking area due to the fact a large unit would like to be put in this area. Adding stone and sidewalks along this area maybe some arborvitaes to take away from looking at a parking lot up for discussion next month.

**Close:**

**Next meeting date:** April 11, 2024, at 6 p.m.

Adjournment: Meeting was adjourned at 6:30 P.M.

Respectfully submitted: Judi Resk, Recorder 03/14/2024

# ***VILLAGE OF LEXINGTON COUNCIL GIVES NOTICE of MEETINGS TO BE HELD IN THE MONTH of MAY 2024***

The following meetings will be held in the Council Chambers, at the Village Hall 7227 Huron Avenue, Lexington, MI 48450, 810-359-8631.

<b>GROUP</b>	<b>DATE</b>	<b>TIME</b>
PLANNING COMMISSION	6	7 P.M.
CEMETERY	8	10:00 A.M.
DDA & INFORMATIONAL MEETING	8	5:30 P.M.
ENVIRONMENTAL	9	10:00 A.M.
MHP ADVISORY – MHP CLUBHOUSE	9	6 P.M.
PARKS AND RECREATION	13	6 P.M.
REGULAR COUNCIL	20	7 P.M.

POSTED: MOORE LIBRARY  
VILLAGE HALL  
JEFF'S MARKETPLACE  
LEXINGTON NORTSHORES MHP

**Persons with disabilities needing assistance should contact Vicki Scott 8-4pm/ 3 days prior to the meeting. An attempt will be made to make reasonable accommodations.**

**Posted:**

**VAS03202024**