

MONTHLY COUNCIL MEETING

Council Chambers 7227 Huron Avenue, Lexington, MI 48450

AGENDA

DATE OF MEETING: MONDAY, APRIL 25, 2022
TYPE OF MEETING: COUNCIL MEETING
TIME OF MEETING: 7:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER / REGULAR COUNCIL MEETING

ROLL CALL BY CLERK

PUBLIC COMMENT

APPROVAL OF AGENDA

BUSINESS: Pages 1- 20

ADMINISTRATION

- A. **MINUTES** - Motion to approve the minutes of the Regular Council Meeting of March 28, 2022 as presented.
- B. **INVOICE – KELLY LAW FIRM** – Motion to approve the payment of \$938.00 to Kelly Law Firm, \$938.00 from the General Fund.
- C. **GIELOWS UPDATE** – Sutton/Sheldon - Discussion
- D. **RECOGNATION FOR GWENDOLYN RECKINGER** – Kaatz
- E. **ARBOR DAY PROCLAMATION** – Motion to approve the 2022 Arbor Day Proclamation as presented.
- F. **ARPA REPORT** – Motion to elect “Standard Allowance” of up to 10 million dollars to spend on government services through the life of the program.
- G. **BOARD APPOINTMENT-** Motion to approve the appointment of Robert Timmerman to the Zoning Board of Appeals.
- H. **FIRE DEPARTMENT DISCUSSION-** Sutton
- I. **PARKS & REC 5-YEAR PLAN DISCUSSION** – Sutton

MOBILE HOME PARK: Pages 21-42

- J. **MOBILE HOME PARK DEPOSIT REFUND** – Motion to approve the deposit refund in the amount of \$502.00 to Linda Reynolds (Lot #85).
- K. **MOBILE HOME PARK RULES AND REGULATIONS** – Motion to approve the 2022 Rules and Regulations as presented.
- L. **MOBILE HOME PARK LEASE** – Motion to approve the LNS Lease as presented.
- M. **MOBILE HOME PARK EROSION RFP** – Sutton discussion
- N. **MOBILE HOME PARK AD-HOC COMMITTEE UPDATE WITH JOB DESCRIPTION** – Jarosz

PLANNING: Pages 43-108

- O. **DESIGN GUIDELINES** – Motion to adopt the Design Guidelines as presented.

WATER/SEWER/DPW/STREETS: Pages 109-111

- P. **WATER TREATMENT PLANT COMPUTER & SOFTWARE REPLACEMENT** – Motion to approve up to \$15,000.00 for water treatment plant computer & software replacement as presented.

FINANCIAL REPORTS: Pages 112-145

Motion to approve the check register in the amount of \$142,734.35 check numbers 36939 through 36995 and the financial reports as presented.

REPORTS/ MINUTES/MONTHLY SCHEDULE: Pages 146-171

MANAGER REPORT

FABER'S REPORT

POLICE REPORT

FIRE DEPARTMENT REPORT

OPERATIONS

DPW PROJECT

ZONING REPORT

PLANNING COMMISSION

PARKS & REC

CEMETERY BOARD

DDA

ENVIRNOMENTAL

MHP ADVISORY BOARD

MHP AD-HOC COMMITTEE

MAY MEETING SCHEDULE

CORRESPONDENCE: Pages 172-174

- BILL SARKELLA (COUNTY COMMISSIONER) UPDATE
- LEXINGTON ARTS COUNCIL UPDATE
- MOORE PUBLIC LIBRARY UPDATE

PUBLIC COMMENT

COUNCIL PERSON COMMENTS

ADJOURNMENT

The Village of Lexington Common Council held a Regular Council Meeting Monday, March 28, 2022 in the Council Chambers at 7227 Huron Avenue, Lexington, MI 48450

Call to order the Regular Council Meeting at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk Vicki Scott

Present: Klaas, Adams, Muoio, Jarosz, DeCoster, Kaatz

Absent: – Fulton

Others present: Allie Sutton, and 18 citizens

PUBLIC COMMENT – None

APPROVAL OF AGENDA – Motion by Jarosz, seconded by Klaas, to approve the agenda as amended adding K.1 – Mobile Home Park AD-HOC Committee Update.

All ayes

Motion carried

BUSINESS

ADMINISTRATION

A. BILL SARKELLA, COUNTY COMMISSIONER – Sarkella explained the county will be working on their Master Plan. We will be moving forward with the Medical Care Facility. We are seeing more applicants available for seats on county boards. We are moving forward with the ARPA funds for some court house improvements as well as the animal shelter.

B. MINUTES –

Motion by Adams, seconded by Jarosz, to approve the minutes of the Regular Council Meeting of February 28, 2022 as presented.

All ayes

Motion carried

C. INVOICE – KELLY LAW FIRM –

Motion by Jarosz, seconded by DeCoster, to approve the payment of \$672.00 to Kelly Law Firm, \$672.00 from General Fund as presented.

Roll Call

Ayes- Jarosz, DeCoster, Klaas, Adams, Muoio, Kaatz

Nays- None

Motion carried

D. MHP EROSION RFP –

Townley answers all questions regarding the RFP he provided. Discussion follows.
Motion by Jarosz, seconded by Klaas, to accept the RFP from Townley Engineering and move forward with posting this RFP for Engineering Services.

Roll Call

Ayes- Jarosz, Klaas, Adams, Muoio, DeCoster, Kaatz

Nays- None

Motion carried

E. GIELOWS UPDATE –

Sutton explained we will have more information next meeting after I sit down with Mr. Gielow and Mr. Faber next week. Klaas suggested bringing the noise ordinance to this meeting.

F. RESIGNATION –

Motion by Jarosz, seconded by Klaas, to approve the resignation of Gwendolyn Reckinger from Mobile Home Park Advisory Board as presented.

All Ayes

Motion carried

G. BOARD APPOINTMENT –

Motion by Kaatz, seconded by Jarosz, to approve the appointment of David Zielinski to the Mobile Home Park Advisory Board.

All Ayes

Motion carried

MOBILE HOME PARK

H. MOBILE HOME PARK DEPOSIT REFUND –

Motion by DeCoster, seconded by Jarosz, to approve the deposit refund in the amount of \$361.00 to Dorothy Todd (Lot #145), \$324.00 to Anne Forth (Lot #163), and \$353.00 to Olivia Quiroga (Lot#117).

Roll Call

Ayes – DeCoster, Jarosz, Muoio, Adams, Klaas, Kaatz

Nays – None

Motion carried

I. MOBILE HOME PARK RULES AND REGULATIONS –

Sutton explained she will have these ready for Council by next meeting when the changes have been made.

J. MOBILE HOME PARK LEASE –

Sutton explained she will have this ready for Council by next meeting when the changes have been made.

K. MOBILE HOME PARK RENT RATE –

Sutton explained the Council was given a corrected price sheet. There was a .30 cent difference from a lot and a half from \$422.72 to \$422.42.

Motion by Jarosz, seconded by Muoio, to approve the 3% rent increase for rent only in the Mobile Home Park effective July 1, 2022 and for a 30-day letter to go out ahead of time.

Discussion

Roll Call

Ayes – Jarosz, Muoio, Klaas, Adams, DeCoster, Kaatz

Nays – None

Motion carried

K.1. MOBILE HOME PARK AD-HOC COMMITTEE UPDATE –

Kaatz explained we were given a job description outline for a Mobile Home Park Superintendent. Jarosz explained the Ad-Hoc Committee looked for professional companies, corporations, and organizations, however they do not exist coming to our area. We had a gentleman come and give us a presentation on the pros and cons for a live in person to manage the park. The Ad-Hoc Committee wanted to present to the Council a part time Mobile Home Park Superintendent as their recommendation.

Discussion follows. There will be a formal recommendation coming to Council next month.

PLANNING

L. PLANNING RFP FOR PROFESSIONAL AS-NEEDED PLANNING SERVICES –

Motion by Muoio, seconded by DeCoster, to approve the hiring of Wade Trim for Professional As-Needed Planning Services.

Discussion

Roll Call

Ayes – Muoio, DeCoster, Klaas, Adams, Jarosz, Kaatz

Nays – None

Motion carried

M. ELECTRIC VEHICLE CHARGING STATION –

Recommendation from Planning to Council for feedback and support in moving forward with pursuing cost options and the possibility of developing an ordinance for EV Charging Stations in Lexington. Kaatz noted this is for discussion. Jarosz does not have a problem with developing an ordinance, but does not want to place it in the Village at this time. Muoio explained there could be opportunity for some funding. There has been preliminary discussion at the Parks & Rec meetings. Discussion follows. The Planning Commission is looking for the Council's support in moving forward.

Motion by Jarosz, seconded by Muoio, to support the Planning Commission in drafting an EV charging station ordinance for the Village of Lexington.

Discussion on what Planning Commission is looking for from the Council.

Amended Motion by Jarosz, seconded by Muoio, to support the Planning Commission in identify funding sources for EV charging stations.

Roll Call

Ayes – Jarosz, Muoio, Klaas, Adams, DeCoster, Kaatz

Nays – None

Motion carried

WATER/SEWER/DPW/STREETS

N. WATER FINAL BILL REFUND –

Motion by Klaas, seconded by Adams, to approve the final bill refund in the amount of \$1,638.05 to James VanDyke (5795 Main St.).

Roll call

Ayes – Klaas, Adams, Muoio, Jarosz, DeCoster, Kaatz

Nays – None

Motion carried

FINANCIAL REPORTS – Motion by Adams, seconded by Muoio, to approve the check register in the amount of \$102,524.48 check numbers 36875 through 36938 and financial reports as presented.

Discussion on fire department milage. Muoio asked for this policy to be put in the packet next month. Board asked fire chief to attend next meeting and answer questions regarding minimum standards for fire truck.

Roll Call

Ayes- Adams, Muoio, Klaas, DeCoster, Jarosz, Kaatz

Nays- None

Motion carried

CORRESPONDENCE – None

PUBLIC COMMENT – None

COUNCIL PERSON COMMENTS

- Adams commented on as-needed planning services.
- Muoio thanked the staff for going above and beyond to help the Village.

ADJOURNMENT

Motion by Jarosz, seconded by Muoio, to adjourn the meeting at 8:03 p.m.

All ayes

Motion carried

Respectfully Submitted

Vicki Scott, Village Clerk



627 Fort Street
 Port Huron, MI 48060
 United States
 Phone: 810-987-4111
 www.porthuronlaw.com

INVOICE

Invoice # 4402
 Date: 04/08/2022
 Due On: 05/08/2022

Village of Lexington
 7227 Huron Avenue
 Lexington, MI 48450

MIOSHA Discrimination

Date	Attorney	Notes	Quantity	Rate	Total
03/04/2022	JLM	Email Ms. A. Sutton	0.10	\$140.00	\$14.00
03/07/2022	JLM	Telephone conference with Ms. D. Girty; prepare Appearance	0.60	\$140.00	\$84.00
03/08/2022	JLM	Prepare for hearing; email Ms. A. Sutton	1.10	\$140.00	\$154.00
03/09/2022	JLM	Prepare Respondent's Exhibits cover page; paginate and mark exhibits; file same with MOAHR and email Ms. D. Jack, Ms. D. Girty and [REDACTED] letter to [REDACTED]	1.40	\$140.00	\$196.00
03/11/2022	JLM	Review email from MOAHR regarding [REDACTED] request for adjournment; telephone conference with Mr. W. Marrow; telephone conference with Ms. A. Sutton; email [REDACTED] review email from Ms. D. Jack to MOAHR regarding adjournment request; send another email to [REDACTED] email Ms. A. Sutton; telephone conference with [REDACTED] and email Ms. Sutton regarding same	1.60	\$140.00	\$224.00
03/14/2022	JLM	Exchange emails with Ms. A. Sutton; review letter from Ms. D. Jack and email Ms. Sutton regarding same	0.50	\$140.00	\$70.00
03/17/2022	JLM	Telephone conference with Brian with insurance company; email Ms. A. Sutton	0.50	\$140.00	\$70.00
03/21/2022	JLM	Review and revise Settlement Agreement and	0.90	\$140.00	\$126.00

		Release			
03/24/2022	JLM	Email Ms. A. Sutton	0.10	\$140.00	\$14.00
			Subtotal		\$952.00
			Total		\$952.00
			Payment (04/11/2022)		-\$14.00
			Balance Owing		\$938.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
4402	05/08/2022	\$952.00	\$14.00	\$938.00
			Outstanding Balance	\$938.00
			Total Amount Outstanding	\$938.00

Please make all amounts payable to: **Kelly Law Firm, PLLC** 627 Fort Street, Port Huron, MI 48060

Please pay within 30 days.

Allie Sutton

From: Allie Sutton <manager@villageoflexington.com>
Sent: Tuesday, April 19, 2022 7:10 PM
To: 'craig@gielowpickles.com'
Cc: 'David Faber'
Subject: April 7th Meeting Follow-up
Attachments: Noise Ordinance.pdf

Mr. Gielow,

I hope you are doing well, I wanted to follow up on our meeting earlier this month. On the April 7th meeting with yourself, Mr. Faber, and I, we discussed the Denissen Street facility, truck traffic, and some overall information about Gielow Pickles. The Village Noise Ordinance was provided to you (another copy is attached if needed).

You informed us that the Denissen Street building is generally a jar facility with three shifts running six days a week. There are eight employees per shift, and during non-peak seasons, four to five trucks are going to or from the facility. During peak season (summer), six to eight jar trucks are arriving/departing the facility, with two to three trucks arriving/departing an hour. From July to September the Denissen Street building is also used as a grading facility that adds about eight trucks to the daily traffic. A handful of minor delivery trucks throughout the week are transporting salt, supplies, etc. The approximant max truck traffic to the Denissen facility is twenty during peak season. Gielow Pickles uses whisper trucks that are designed to minimize noise pollution. The facility also has permanent dormitory housing to meet work demands with all workers coming through an agency.

If you see any mistaken information or confusion please let me know. Thank you again for meeting with me and Mr. Faber, I appreciate you taking the time out of your busy schedule.

Talk soon,



Alexandria Sutton
Village of Lexington
810-359-8631 ext 105
Fax 810-359-5622
Hours M-F 8:00 – 4:00
<mailto:manager@villageoflexington.com>

ARTICLE I. IN GENERAL

Sees. 34-1-34-30. Reserved.

ARTICLE II. NOISE

Sec. 34-31. Enforcement.

This article shall be enforced by the village business manager and his designees. (Ord. No. 76, § 1, 9-13-1982)

Sec. 34-32. *Declaration of policy.*

It is determined and declared that the making, creating or maintaining of loud, unnecessary, unnatural or unusual noises, which are prolonged or sustained in duration, by reason of the hour of the day or night, place or use, impair and are a detriment to the public health, comfort, convenience, safety, welfare and enjoyment to the residents of the village and is declared to be a nuisance; and it is determined and declared to be necessary and in the public interest for the prohibitions and provisions as set forth in this article to be enacted, all of which are in pursuance and for the purpose of securing and promoting the public health, comfort, convenience, safety, welfare and enjoyment and for the peace and quiet of the residents of the village. (Ord. No. 76, § 1, 9-13-1982)

Sec. 34-33. *Unlawful to make noise.*

It is declared to be unlawful for any person to make, create or continue or cause to be made, created or continued any loud unnecessary, unnatural or unusual noise that annoys, disturbs, injures, endangers or impairs the comfort, repose, health, peace, convenience, safety, welfare or enjoyment of the residents of the neighborhood in which the noise originates. (Ord. No. 76, § 2, 9-13-1982)

Sec. 34-34. *Acts violating article.*

The following acts among others are declared to be loud, disturbing, annoying, injurious and unnecessary noises and are in violation of this article; but this enumeration shall not be deemed to be exclusive:

(1) Radios, phonographs, loudspeakers and televisions. The playing, using or operating or permitting to be played, used or operated any radio receiving set, phonograph, loudspeaker, television or musical instrument in such manner as to cause unnecessary or objectionable noise penetrating more than a reasonable distance from the room, building, structure, place or vehicle from which the noise emanates shall be prima facie evidence of a violation of this section.

(2) Yelling, shouting, loud talking. Yelling, shouting, hooting, whistling, singing or loud talking on the public streets or places or on private property as to annoy or disturb the quiet, comfort, repose, welfare or enjoyment of persons in any office, dwelling, hotel or other type of residence or any persons in the vicinity.

(3) Animals. The keeping of any animal that, by causing frequent or long-continued noises, shall disturb the quiet, comfort, repose, welfare or enjoyment of any persons in the vicinity.

(4) Whistles. The blowing of any locomotive whistles or whistles attached to any stationary boiler or air compressor of any kind or of any sirens except to give notice of the time to begin or stop work or as a warning of fire or danger, or upon the request of proper village authorities.

(5) Exhaust and motor idling.

a. The discharge into the open air of the exhaust of any steam engine, stationary internal combustion engine, motorboat, or motor vehicle except through a muffler or other device that will effectively prevent loud or explosive noises from the engine, or the permitting of the motors in motor vehicles to idle in the warming up process or the unnecessary racing of motors, particularly the idling or racing of truck motors, whether diesel or gasoline powers, either on the public street, public ways or public places or on private property. The operation of any such motor vehicle or machine between the hours of 11:00 p.m. and 6:00 a.m. the following morning in such a manner as to cause unnecessary or objectionable noise penetrating more than a reasonable distance from the room, building, structure, vehicle or place from which the noise emanates, whether on public property or on private property shall be prima facie evidence of a violation of this section.

b. All internal combustion engines must be equipped with an adequate muffling device to eliminate effectively all unnecessary or excessive exhaust noise, and it shall be unlawful to operate a motor vehicle equipped with a muffler from which one or more baffles have been removed. Further, prolonged idling or operating or excessive racing of any type of engine, particularly trucks, operating at any location, either on public or private property, may not be done when such operation causes unnecessary or excessive noise. It shall be unlawful to operate a motor vehicle at any time on the streets of the village with the so-called cut-out open.

(6) Defect in vehicle or load. The use of any motor vehicle, motorcycle or other vehicle so out of repair, so loaded or in such manner as to create loud and unnecessary grating, grinding, pounding, rattling or other disturbing noises.

(7) Loading, unloading, opening boxes. The creation of loud and excessive noise in connection with loading and unloading of any vehicle or the opening or destruction of bales, boxes, crates and containers between the hours of 11:00 p.m. and 6:00 a.m. the following morning.

(8) Construction or repairing of buildings. The erection (including excavating), demolition, alteration or repair of any building other than between the hours of 6:00 a.m. and 11:00 p.m. each weekday that is attended by loud, continuous or unusual noises penetrating more than a reasonable distance outside the property lines of the property from which the noise originates except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the village business manager or his designee, which permit may be granted for a period not to exceed three days or less while the emergency continues, which permit may be renewed for periods of three days or less while the emergency continues. If the village business manager or his designee should determine that the public health, safety, quiet, repose, welfare or convenience of the residents of the village will not be impaired by the erection, demolition, alteration or repair of any building or the excavation of streets, highways or public places between the hours of 11:00 p.m. and 6:00 a.m. of any weekday, and if he shall further determine that loss would otherwise result to any party in interest, he may grant permission for such work to be done between the hours of 11:00 p.m. and 6:00 a.m. of the following morning upon application being made at the time the permit for the work is awarded or during the progress of the work.

(9) Schools, courts, churches, hospitals. The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while such buildings are being used, or adjacent to any hospital, that unreasonably interferes with the operation and use of such institution or buildings or which disturbs or unduly annoys patients in such hospitals, provided conspicuous signs are displayed in such streets indicating the location of such school, institution of learning, church, court or hospital.

(10) Pile drivers, hammers, automatic screw machine, compressed air pumps. The operation between the hours of 10:00 p.m. and 6:00 a.m. of the following morning of any type of noisy machine such as a pile driver, steam or power shovel, drop forge, pneumatic hammer or chisel or riveting machine, electric drill, drill press, punch press, steam or electric hoist, automatic screw machine, compressed air engine, air compressor, power saw or other appliance, the use of which is attended by loud, continuous or unusual noises shall be muffled so as not to become objectionable due to intermittence, beat frequency or shrillness. Noise as measured at the street or property line may not exceed 60 decibels; however, in the event of an emergency that affects the public health or safety, the village business manager or his designee or the council may issue a special permit for a limited time only for the use of any such equipment or appliances as may be necessary.

(11) Blowers. The operation of any noise-creating blower or power fan unless the noise from such blower and/or fan is muffled sufficiently to deaden such noise and not cause unnecessary or objectionable noise penetrating more than a reasonable distance from the nearest point on the property, either public or private, where such noise is created.

(12) Sound trucks and sound amplifying equipment.

a. The term "sound trucks and sound amplifying equipment" means any machine or device for the amplification of the human voice, music or any other sound. It shall not be construed as including standard automobile radios when used and heard

only by occupants of the vehicle in which installed, or warning devices on authorized emergency vehicles or horns or other warning devices on other vehicles used only for traffic safety purposes. Sound trucks and sound amplifying equipment with qualifications as described shall be prohibited at all times.

b. The village council, by a majority vote of the members present, may, for good cause shown, waive the prohibition provision of this section and grant a permit to operate sound trucks and sound amplifying equipment under such terms and conditions as they may prescribe when, in their opinion, the granting of such permit will not be disturbing, annoying or injurious. (Ord. No. 76, § 3, 9-13-1982; Ord. of 9-10-1990)

Sees. 34-35-34-65. *Reserved.*

ARTICLE III. NUISANCES*

*State law references-Authority to abate nuisances, MCL 67.1(c), MSA 5.1285, (c); nuisance abatement, MCL 600.2940, MSA 27A.2940; public nuisances, MCL 600.3801 et seq., MSA 278.3801 et seq.

Sec. 34-66. *Listed.*

Each of the following listed conditions and circumstances is declared to be a nuisance within the meaning of this article; however this enumeration shall not be deemed to be exclusive:

(1) Whatever is dangerous or injurious to human life, health, habitation or comfort.

(2) Whatever causes or has a tendency to cause the air, food, water or other drink in any place or manner in the village to be injurious to or to endanger the health, safety, welfare or comfort of any person or of the public.

(3) Whatever building, erection, structure, cellar is overcrowded or not provided with adequate means of ingress or egress or for the disposal of human excreta, or for obtaining a reasonable necessary amount of clean water for use on the premises, or is unfit for human habitation, or is not sufficiently supported, ventilated, drained, cleaned or lighted.

ARBOR DAY PROCLAMATION

- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the Planting of trees, and
- Whereas,* the holiday, called Arbor Day, was first observed with the Planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling cost, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,* trees are renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal,
- Now, Therefore,* I, Kristen Kaatz, President of the Village of Lexington do hereby proclaim April 29, 2022 as

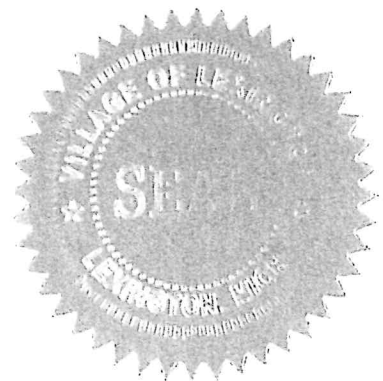
ARBOR DAY

in the Village of Lexington, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the wellbeing of this and future generations.

Dated this 29th day of April in the year 2022

Kristen Kaatz, Village President



ARPA FUNDING

The Village of Lexington received the first half of the ARPA funding (\$58,745), and we will be receiving the other half in the next coming months (expected in May) to total the ARPA funding to \$117,490. We must provide a report to the Department of Treasury on what these funds will be going towards. In the Final Rule, the DoT provided greater flexibility and simplicity for funding reporting. **Since the Village is receiving less than \$10 million for loss revenue we can elect "Standard Allowance" of up to \$10 million to spend on government services through the life of the program, which greatly simplifies the program.**

By electing Standard Allowance, the DoT will presume that up to \$10 million, not to exceed the award allocation, in revenue has been lost due to the public health emergency and recipients are permitted to use that amount to fund "government services". Please note that **electing the standard allowance does not change a recipient's total allocation.**

The DoT will allow all recipients to elect to use this standard allowance instead of calculating lost revenue. If the Village does not elect Standard Allowance, we likely will have to hire UHY to calculate the lost revenue. The actual revenue totals will have to be adjusted for the effects of tax cuts and tax increases that were adopted after January 6th, 2022, to reflect revenue loss due more accurately to the pandemic. Because we are a small municipality the DoT recommends electing Standard Allowance instead of calculating actual revenue loss. By not electing Standard Allowance we will be expending administrative resources and funding to determine how unique variations in revenue interact with the revenue loss formula.

By electing Standard Allowance, we will be able to spend the funds on any service traditionally provided by a government unless the DoT has stated otherwise. The funds have to entail **"direct provision of services to citizens."** Some examples of what the Village can spend the funds on are road building and maintenance and other **infrastructure**, environmental remediation, provision of police, fire, and other public safety (including purchasing vehicles), modernization of cybersecurity, pay-go spending for building new infrastructure, health services, and educational services. **GOVERNMENT SERVICES IS THE MOST FLEXIBLE category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Standard Allowance will allow the Village to determine the specific use for the funds at a later date.**

No ARPA funding, no matter how the Village determines revenue loss, can be spent on offset reduction in tax revenue, deposits into pension funds, debt service, the satisfaction of settlements and judgments, or projects that conflict with contravenes the purpose of the ARPA.

Standard Allowance is the recommended way to determine our revenue loss and has been the decision of Sandusky as well, with 6/6 votes from their council. Once the Village determines what specific projects the funds should be spent on a report will be submitted to the Department of Treasury of what

amounts of the funding were spent on specific areas/projects. **The costs must be obligated by December 31,2024 and expended by December 31, 2026.**

For more information the link to the Final Rule is here-

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>



Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where n is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



Restrictions on Use

While recipients have considerable flexibility to use Coronavirus State and Local Fiscal Recovery Funds to address the diverse needs of their communities, some restrictions on use of funds apply.

OFFSET A REDUCTION IN NET TAX REVENUE

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation beginning on March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** If a state or territory cuts taxes during this period, it must demonstrate how it paid for the tax cuts from sources other than SLFRF, such as by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be repaid to the Treasury.

DEPOSITS INTO PENSION FUNDS

- **No recipients except Tribal governments may use this funding to make a deposit to a pension fund.** Treasury defines a “deposit” as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions connected to an eligible use of funds (e.g., for public health and safety staff). Examples of extraordinary payments include ones that:
 - ✗ Reduce a liability incurred prior to the start of the COVID-19 public health emergency and occur outside the recipient's regular timing for making the payment
 - ✗ Occur at the regular time for pension contributions but is larger than a regular payment would have been

ADDITIONAL RESTRICTIONS AND REQUIREMENTS

Additional restrictions and requirements that apply across all eligible use categories include:

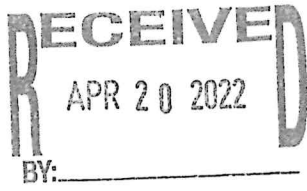
- **No debt service or replenishing financial reserves.** Since SLFRF funds are intended to be used prospectively, recipients may not use SLFRF funds for debt service or replenishing financial reserves (e.g., rainy day funds).
- **No satisfaction of settlements and judgments.** Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding is itself not an eligible use. However, if a settlement requires the recipient to provide services or incur other costs that are an eligible use of SLFRF funds, SLFRF may be used for those costs.
- **Additional general restrictions.** SLFRF funds may not be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act statute (e.g., uses of funds that

Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule



U.S. DEPARTMENT OF THE TREASURY

undermine COVID-19 mitigation practices in line with CDC guidance and recommendations) and may not be used in violation of the Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance. Other applicable laws and regulations, outside of SLFRF program requirements, may also apply (e.g., laws around procurement, contracting, conflicts-of-interest, environmental standards, or civil rights).



VILLAGE OF LEXINGTON

AUTHORITIES, BOARDS, COMMISSIONS AND COMMITTEES, APPLICATION

Your interest and expressed willingness to serve the Village of Lexington is appreciated. The purpose of this application form is to provide the President and Village Council with basic reference data and information pertaining to individuals being considered for appointment to a Village Council appointed Authority, Board, Commission or Committee. The information supplied on this form will be available only to the President and Village Council in their deliberation for such appointments.

DATE: APRIL 20, 2022

PRINT NAME: TIMMERMAN ROBERT THOMAS
Last First Middle

STREET: 5561 UNION ST. PHONE: (810) 887-9146

EMPLOYER: ST. CLAIR RESA/TEC

BUSINESS ADDRESS: 499 RANGE RD CITY: MARYSVILLE

BUSINESS TELEPHONE: (810) 455-4303 EMAIL ADDRESS: btimmerman922@yahoo.com

How long have you lived continuously within the Village of Lexington? 3 yrs

Please explain why you would be the best candidate for appointment to any of the groups listed below
BECAUSE I LIVE IN THE VILLAGE OF LEXINGTON AND I VALUE THE LOOK AND APPEARANCE OF THE BUILDINGS, PROPERTIES & LANDSCAPES WITHIN THE VILLAGE

If choosing more than one, list in priority, i.e., 1- First Choice 2 - Second Choice, etc.

- Cemetery Board
MHP advisory board
Planning Commission
ZBA
Downtown development authority
Parks and Rec Committee
Environmental Committee

Fiscal Policy # 405-03

Topic: Vehicle Use Reimbursement

- I. Reimbursement for use of a personal vehicle
 - A. In order for employees to be reimbursed for using their personal vehicle while conducting Village business, they must:
 - 1. Receive authorization from their supervisor prior to use.
 - 2. Possess a valid Michigan operator's license.
 - 3. Use a vehicle deemed safe for transport and is it duly registered and licensed by the Michigan Secretary of State's Office.
 - 4. Carry a minimum of \$300,000/occurrence of property damage/personal injury insurance.
 - B. The rate of reimbursement is on a mileage basis that is set by the IRS annually.
 - C. Employees shall submit a request for reimbursement of a monthly basis unless the amount is greater than \$100.00. In those incidents, the request can be made after the occurrence.

Approved by Council 10\27\03

DAT/KMC
091903

April 1, 2022

MHP LOT DEPOSIT
REFUNDS

- Lot #85 Linda Reynolds \$502.00 Moved: Apr. 2022

Lexington North Shores

Rules and Regulations

Effective July 1, 2022 approved by Council _____

These Rules and Regulations govern the Lexington North Shores Mobile Home Community and are prepared in accordance with the Village of Lexington to provide all tenants residing in the Park, with reasonable and responsible guidelines to follow. The Park has been instructed by the Village of Lexington and the State of Michigan to enforce these Rules and Regulations in a fair, nondiscriminatory uniform manner.

To govern the policies and procedures stated in the Park Rules and Regulations, the Village of Lexington has adopted the following procedures for all violations that are consistent with the Village Ordinance Grade A violations and enforcement timeline. Violations will follow the table below unless otherwise specified by the Village Ordinances:

1st Written Notice 10 days are given for resident to correct problem, if not corrected then

2nd Written Notice and a \$50.00 fine. Residents have 5 more days to correct problem and still must pay fine

3rd Written Notice and a \$100.00 fine. Residents have 5 more days to correct problem and still must pay fine

4th Written Notice and \$250.00 fine. Review and make determination for possible eviction

It is expected that all residents will correct the violation within the amount of time noted. Failure to correct the violations, recurrent violations or continual violations will lead to eviction proceedings. Should a fine be placed on a violation the resident will have 30 days to pay it, any payment received late will be assessed a late fee. Any violations that receive a written warning will be kept on file as part of a permanent record and may result in fines depending on whether the rule or regulation has been cited in the past.

These rules are for the benefit of the residents in the community. Not every situation can be predetermined therefore, it is important that a sense of cooperation and respect for neighbors and their property be respected. There is also an expectation that each resident will conform to the community standards and rules.

The Mobile Home Buyers and Residents Handbook explains the Michigan Mobile Home Commission Act and your rights and responsibilities. A copy is available in the Village Office for your review or help online at <https://michiganlegalhelp.org>

Rent Rates

Rent rates for lots are available at the Village Office. Rent rates will be reviewed yearly based on the Bureau of Labor standards table for consumer price index (CPI) for Midwest Urban Class. Rent rates will be increased based on the Bureau of Labor standard table.

The rent adjustment will not exceed the CPI percentage change for the December-to-December period ending 12/31 of the prior year. The percentage difference will be applied to the base rent and will be effective July 1st of each year. Tenants will be notified 30 days prior to rent change.

Utilities include water, sewer, garbage and recycling pickup. Utility rates may change at any time with a 30-day written notice.

Application for Residency

All persons (18 years of age and older) desiring to purchase a mobile home, lease a lot, or reside in the park must first apply for residency and be approved by the Landlord prior to occupying the mobile home. A non-refundable application fee of \$50 per person (18 years of age and older) is required. A criterion for nonqualified applicants includes the following:

- A. Unsatisfactory credit history, proof of income or criminal background check.
- B. Previous eviction from this Park or any other rental community.
- C. Previous non-compliance with the Park Rules.
- D. Refusal to comply with the Rules and Regulations or to sign a Lease Agreement.
- E. Failure to meet mobile home standards for occupancy ratios of:
 - 1. 1 bedroom home — 2 occupants (Maximum)
 - 2. 2 bedroom home — 4 occupants (Maximum)
 - 3. 3 bedroom home — 6 occupants (Maximum)

Security Deposit

- A. All new tenants will be required to pay a security deposit equal to one month's rent.
- B. A security deposit is required in addition to the first month's rent at the time of the Lease Agreement being signed. The deposit will be returned when the tenant leaves the Park and:

1. Mobile is in compliance with Michigan Mobile Home Laws and the Rules and Regulations of this Park.
2. All arrearages, if any, have been paid in full.
3. The lot is inspected by the Landlord and is in neat and clean condition free of debris. If the lot is unacceptable the Landlord will make arrangements for the lot to be cleaned and the charge will be deducted from the Security Deposit.
4. A written release is signed by Landlord and the Tenant.

Financial and Legal Responsibilities

- A. Rent is due by the 5th of the month. A late fee of \$35 will be added to the rental amount on the 15th and will be due that month with the rent payment. Nonpayment by the 15th of month will result in written legal notice.
- B. All payments must be made by personal check, cashier's check, money order, or auto withdraw through the Village office.
- C. A charge of \$35.00 for non-sufficient fund checks will be applied if two NSF checks are received during the lease, future payments by personal check will not be allowed. The tenant must pay by a cashier's check or money order. ★

Utilities

- A. Before purchase/occupancy of any existing or new mobile home, it must be in compliance with the Village Zoning Rules and Regulations. Water lines, sewer lines, electric, and gas must be hooked up within 30 days by a licensed and insured contractor. One may not occupy a mobile home until ALL utilities are CONNECTED and a permit to occupy is issued.
- B. Mobiles not equipped with heat tape must notify the village to have the water shut off at the curb box, and are responsible to have their plumbing, and village riser winterized from October 31, thru April 15. Winterizing the riser will consist of removing the cross fitting, or upper plug fitting, and pumping the water out of the line below frost level. After the water has been removed from the line it shall be filled with non-toxic RV antifreeze and the removed fittings are to be reinstalled. If there is any freeze damage to the water lines and OR to the riser, the repair will be at the expense of the resident, both above and below ground level. The Landlord reserves the right to discontinue water service to the home. If the water needs to be turned off in an emergency, due to tenant negligence or non-compliance with the park rules, there will be a fee of \$50 to shut off and \$50 to turn on after all repairs are made. Tenants will not be allowed to turn on or shut off their water at the curb box. All mobiles must permit access to the risers for emergency purposes. Starting January 1, 2020 all new mobiles, as well as

mobiles that receive plumbing alterations, must install a shutoff valve at the riser, before the plumbing to the mobile begins.

- C. The Village Office must be notified when the mobile home is winterized each year.
- D. All curb boxes must be exposed, and easily accessible by village staff. Grass, dirt, cement, decks, porches, or any other elements may not cover them, nor hinder its access or use.
- E. Tenants shall be responsible for repairs and connection to utilities which include the following:
 - 1. Electric wiring from the breaker at the electric pedestal to the home.
 - 2. Sewer connection from the sewer cleanout to the home.
 - 3. Water connection from the riser to the home. (If damage is caused by the tenants neglect beyond the riser, it is the tenant's responsibility for any and all repairs, above or below ground.
 - 4. Gas connection from the gas shut off valve to the home.
- F. The tenant shall maintain electrical, sewer, water, and gas lines in a safe and leak proof condition. There shall be no alterations to any utility lines or equipment by any tenant. A licensed contractor must work on these utilities.
- G. Tenants should not dispose of sanitary napkins, disposable diapers, wipes, or other nondegradable items by flushing them down the toilet. The tenant will be responsible for cleaning a blockage to the sewer line.
- H. Relocation of any utility is the expense of the tenant when requesting the relocation.

Mobile Home Guidelines

- A. Prior to a replacement of any mobile home with another, the tenant must submit an application to the Landlord for approval to move the old mobile home off and the new mobile home onto the site. (if any state permits are required those will be at the expense of the tenant)
- B. No tenant may sublet his/her mobile home, take in boarders, or permit anyone other than persons or pets listed on their Lease Agreement to live on the premises. Additional persons listed on the lease will be subject to a background check and approval by the Landlord. Mobile homes may not be rented, loaned, or used by anyone for any purpose other than granted in the Lease. No tenant may own more than one mobile at a given time. Exceptions may be made to those tenants in the process of selling a mobile.
- C. All mobile homes new to the Park must be a minimum of 600 sq. ft (exceptions may be granted for Park Model Units). Mobiles must be HUD approved. If the mobile is older than 10 years, a licensed Mobile Home Inspector must inspect it before entering the Park. All required repairs must be made, and a re-inspection done before occupancy or being moved into the Park.
- D. Each tenant must carry adequate "Fire and Extended Coverage"(\$100,000) insurance on his/her mobile home and must maintain reasonable general

- public liability insurance. Each tenant will be required to provide proof of insurance to the Landlord when the policy renews each year.
- E. Each mobile must be equipped with a fire extinguisher, a centrally located smoke detector, and a smoke detector in each bedroom.
 - F. Any mobile coming into the park must have gutters installed. Also, if a mobile is going to be moved from one site to another in the park, gutters must be installed on the mobile 30 days after it has been moved. Gutters shall have downspouts directed to the road.
 - G. The Village Office must be supplied with a copy of the title for proof of ownership.
 - H. Whenever there is a change in ownership of a mobile home, the new owner must submit an application to the landlord for approval. A credit **AND** background check will be required. Should the original owner entrust the mobile to a friend/relative, they must be approved to live in the Park, if they are not then they must sell or remove the trailer per state.
 - I. A tenant's shed must meet all set-back and zoning requirements and must not exceed a total of 80 sq. feet. Its placement shall not block utilities or access to underneath the trailer. The use of one shed is recommended but if for some reason setbacks cannot be met and 80 square feet is not exceeded an additional shed may be allowed.
 - J. Metals sheds shall no longer be used in the park, when replacing a shed, it must be of some other material, i.e.: vinyl.
 - K. Every home shall have a numerical lot number on the exterior easily visible from the road.
 - L. All mobile homes should be properly maintained. Tenants are required to keep trailers updated and consistent with the Park's vision; aesthetics and appeal.
 - a. Making sure HUD approved electrical
 - b. Lap siding
 - c. Pitched Roof
 - M. The storage of items in an unsightly manner is prohibited. There is no covered storage of any kind (i.e. tarps).
 - N. Conducting a noticeable commercial business from any residence in the park is prohibited
 - O. Only collapsible or umbrella type clotheslines are permitted in the park. Placement shall be near the rear of the lot and must be collapsed after use.
 - P. Utility trailers, pop-up campers and pickup campers are not allowed to be in the park. A tenant, however, may erect a tent on their lot for use for up to 48 hours.

Home Site

Any changes or additions to the home or site, must comply with Village Zoning Rules and Regulations. Please contact the Landlord and/or the Zoning Administrator before making any changes or additions. Please keep an alternate number on file, if there is an issue and Village Official cannot reach you, they may contact the alternative number in regard to your lot.

Please refer to Sec. 5.7-5.10 and Sec 34-106 through 34-109 of the Village of Lexington Zoning and Code of Ordinances.

1. ORD- Obstructions- there shall be no obstructions of any form within ten (10) feet of the adjacent mobile home, including an attached structure that may be used for living space.
2. ORD- Mobile homes must be kept in a well-maintained condition. The lot shall be kept neat, mowed and clear of debris. Grass cannot be any taller than 6 inches high.
3. ORD- The storage of flammable, combustible or hazardous material under the mobile home is prohibited. The use of ancillary propane, fuel oil, or kerosene heaters in the mobile home is prohibited. Propane cylinders for outdoor grills are allowed.
4. ORD- Air conditioners must be in good condition and free of rust, loose covers and faulty connections. All window and wall units must be self-supported. (ie: metal bracket attached to trailer)
5. ORD- No outside aerials or towers are permitted. Satellite dishes and digital antennas up to 24" in diameter attached to the mobile are permissible.
6. ORD- No windows or doors should be covered with foil, paper, cardboard or metal.
7. ORD- Free standing steps must be constructed of pre-cast concrete, vented fiberglass, metal or treated lumber and must include handrails. A permit is required for new/or replacement steps. Steps installed in conjunction with a new set up are included in the original permit.
8. ORD- Ice and snow removal from sidewalks and driveways is the sole responsibility of the tenant.
9. ORD- Decks and porches must be of a design approved by the Village and shall include a handrail. A permit is required.
10. ORD- Screened-in porches must be factory installed and readily removable. A permit is required. ✖
11. ORD- A temporary canopy may be erected for recreational use only. It may be not be used for a sleeping area. The canopy must be removed when the tenants are not in residence.
12. ORD- Children's swing sets are not permitted.

13. ORD- Skirting is required on all mobiles and must be kept well maintained. The skirting may be of aluminum or vinyl and must be installed within 30 days of the installation of the mobile.
14. ORD- Spray painting of any kind is expressly prohibited
15. ORD- All renovations or repairs of a mobile must be completed by a licensed contractor. (All contractors must be registered with the Park Manger prior to doing any work.)
16. ORD- Campfires shall be in an enclosed fire pit which must have a lid and be a minimum of four feet (4') from any mobile. There shall be no open fires. Fireworks are not allowed anywhere in the park or beach areas. (All recreational firepits need Lexington Fire Department approval, they must be in an enclosed firepit and placed safely from all structures. Must be in compliance with Village burning ordinances.)
17. ORD- Blight- An ordinance to prevent, reduce or eliminate blight, blighting factors or causes within the Village of Lexington.

Remodeling/Construction Per Village Zoning Ordinance

1. Mobile Home Parks shall be subject to a preliminary site plan review per the requirements and in accordance with PA 96 of 1987, as amended.
2. Any work done to the exterior (siding, painting, trim...) of the mobile shall be approved by the LNS Manager. If the manager does not approve of the renovation, the tenant may appeal the changes to the Advisory Board.

Landscaping

The Following Rules are Per Village Zoning Ordinance
(See Sec. 5.7.5-5.7.6 of Zoning Ordinance)

5.7.5. Mobile home parks shall be landscaped as follows:

1. If the mobile home park abuts an existing residential development, the park shall be required to provide screening along the park boundary abutting the residential development.
2. If the park abuts a non-residential development, the park need not provide screening.
3. In all cases, however, a park shall provide screening along the park boundary abutting a public right-of-way.
4. The landscaping shall consist of evergreen trees or shrubs a minimum three (3') feet in height and should be spaced so they provide a continuous screen at maturity. Alternative screening devices may be utilized if they conceal the mobile home park as effectively as the required landscaping described above.

5.7.6. Mobile Home Lots (individual) shall be landscaped as follows:

1. Small shrubbery and flowers and/or flowerpots are allowed. Any/all shrubbery, flowers, the lawn etc. must be maintained by the tenant (plantings shall not impair vision from roadway).
2. The planting of a tree requires an approval from the Park Manager who may seek the advice of the Village's environmental committee for location as well as species. Miss Dig must be called prior to the placement of a tree. If the tenant fails to phone, any/all damage to underground utilities shall be the sole responsibility of the tenant.
3. Hardscape landscaping in the park (i.e., Driveways, sidewalks, paver paths, paver or concrete patios) are permitted only with a Land Use Permit and an approved site plan. The resident assumes responsibility for repairs if it interferes with the Village's ability to maintain utilities. The village will do within reason whatever necessary to avoid damages to the resident's property and can assist with repairs within reason. Prior to any digging or prep work for landscaping Miss Dig must be called to identify all the underground utilities. If the tenant fails to phone, and damage to the underground utilities occurs it shall be the sole responsibility of the tenant.
4. Dumping of any refuse over the bluff is prohibited. (including leaves and grass clippings)

5.7.7. Mobile Home Parks shall be subject to preliminary site plan review per the requirements and in accordance with PA 96 of 1987, as amended.

5.7.8. A permit shall not be required for the construction or erection of canopies or awnings which are open on three (3) sides. A Land Use Permit and a building permit shall be required before the construction of any screened, glassed in, or otherwise enclosed awning or canopy attached to the mobile. The setback requirement for enclosed and attached structures from an adjacent hard wall is ten (10) feet.

5.7.9. Set Back Requirements

District	Front	Side	Rear	Other
Mobile Home	10 feet to the street	10 feet to the next mobile	4 feet to the rear P/L	
Sheds	10 feet to the street	4 feet to the next mobile	4 feet to the rear P/L	Not to exceed 80 sq. ft.

Deck	10 feet to the street	4 feet to the next mobile	4 feet to the rear P/L	On double frontage lots: front 10 ft. from the street; side 4ft. from the street
Club House	25 feet	10 feet	15 feet	Height: not to exceed 35 ft.

Garbage Pickup

- A. Rubbish and trash must be placed in garbage bags and put in a covered container at the curbside no earlier than 12:00 P.M. the day before pick up and no later than 6:00 A.M. the day of pick up. The empty containers must be removed from curb side no later than 12:00 P.M. the day after pick up. Any large article to be picked must be prearranged with the garbage company in advance. (877)609-6753
- B. Yard waste must be placed in cans or containers clearly marked with an "X", or in brown compost bags. Pickup is every Monday beginning with the first Monday in April through November.
- C. Recyclables will be picked up each Monday also. Please place the bin alongside the other garbage receptacles. It will be emptied and left for continued use.
- D. Dates of pickup may be subject to change due to holiday schedules or a change to hauler contract – tenants would be notified

Mail Delivery

All tenants are provided with an individual mailbox which requires a \$10 deposit. The maintenance of the mailbox is the sole responsibility of the Landlord. It is necessary for the tenants to contact the Landlord for any repairs. In the event of lost keys, the Landlord will replace the lock on the tenant's mailbox for a charge of \$50, which covers the cost of the lock, installation, and 1 new key.

Conduct

- A. Tenants are responsible for their conduct and damage caused or created by themselves, members of their household, or that of their guests on any property within the Park.
- B. Quiet time is from 11pm-8:00am. Exceptions may be made with permission of manager, i.e.: construction

- C. If the Police are called to a residence 3 or more times within a 12-month period for a complaint against the tenant, members of their household, or their guests, the tenants will be subject up to and including eviction
- D. ORD - The curfew for Minors under the age of 17 is 11:00pm to 6:00am, pursuant to the Village Ordinance section 38-71.

Selling or Transferring Mobile Homes

- A. In order for mobiles to be sold or transferred to another approved resident and remain in the Mobile home Park, it must pass a home inspection, and an "Application to Sell Mobile Home" form must be completed, submitted, and approved by the village manager. All inspections must be performed by a licensed and certified home inspector and performed within 90 days of the closing of the home. If the home inspection fails, another inspection is required within 30 days. Signed documentation from the certified home inspector indicating completion of a passed inspection must be submitted to village before the closing transaction of the home, or the title of the home is transferred, whatever event occurs first. If the unit does not pass inspection within 90 days of the first application, the mobile home must be removed from the park at the owner's expense
- B. In order for a mobile to be added to the For-Sale listing in the village office, an application for sale must be completed and approved by the village manager.
- C. Prospective buyers must first fill out an application at the Village Office and be approved to reside in the Mobile Home Park before completion of the sale. Should the home be vacant while in the process of selling, the owner is responsible for all maintenance and rent.
- D. Land contracts, rent with the option to buy or similar transactions are NOT allowed!
- E. Before occupancy, the purchaser must pay the first month's rent and the security deposit (equal to one month's rent).

Vehicle Regulations

- A. All vehicles must be parked off the streets and within lot lines. Only 2 vehicles allowed to park on a single lot, 3 vehicles on a corner lot, a lot and a half, and a double lot (only if room permits, vehicles still must be parked within lot lines). Written permission by a tenant to allow others to park on their lot is required. Written, signed, and dated documentation must be submitted to the village office during office hours and before parking begins. Parking on another tenant's lot without permission is prohibited! Written permission to park on another tenant's lot is required. Temporary parking in front of a lot that is vacant is only allowed by permit.
- B. Speed limits are posted! Any tenant receiving 2 warnings for exceeding the speed limit within a 6-month period is subject up to and including eviction. The

Landlord will issue a warning letter to the resident of the lot to which the speeder is residing and/or visiting. Remember to caution your guests about speed limit.

- C. Heavy mechanical work on vehicles in the park is prohibited. Minor maintenance, except oil or other fluid exchanges, is allowed.
- D. All vehicles parked in the Park must have a valid license plate.
- E. Trailers of any sort, are not allowed to be stored or parked in the park
- F. Lights and reflectors must be used on all non-motorized vehicles.
- G. The use of dirt bikes, snowmobiles, go carts and non-license non permitted golf carts are prohibited in the Park.
- H. Trucks weighing over one ton are prohibited from being parked onsite or in any other designated parking areas in the park.
- I. No overnight parking of commercial vehicles or contractor's equipment unless approved by the Landlord for a limited period of time and a permit is issued.
- J. Golf carts are allowed if they are licensed by the Secretary of State and insured, or have a permit issued from the Village of Lexington police department. Operators must have a valid Driver's License.

Beach Conduct

Access to the beach is only permitted along the paved footpath or the bluff stairways. No one is allowed to climb the bluff for any reason. No lifeguard is on duty, residents and visitors swim at their own risk.

- A. The beach is closed between the hours of 11pm and 6:00am.
- B. Fires are not allowed on the beach.
- C. No child under the age of 12 should be permitted to use the beach without adult or guardian supervision.
- D. Glass containers and bottles are prohibited on the beach. A designated litter barrel is to be used for all litter.
- E. A buffer of 100 ft. created by a watercraft must exist between any swimmer and the use of any watercraft. Overnight storage of watercraft on the beach is prohibited.
- F. No pets are allowed on the beach above the high-water mark.
- G. Storage sheds or structures of any kind are not allowed on the beach.

Pets

- A. House pets are the only animals allowed in the Park. Pets must be registered with the Village Office and need to be listed on the Lease.
- B. All pets must be properly inoculated. A current shot record must be kept on file with the lease.

- C. Two pets per household will be permitted.
- D. No animal shall be housed or penned outdoors. Animal shelters, houses and pens are prohibited. Visiting pets are the responsibility of the tenant and must be registered with the Village Office if it is there for more than seven days.
- E. All pets, including cats, must be on a leash at all times when outside of the mobile home. No pets are allowed to remain outside unattended.
- F. Animals are not allowed on the beach (above the high-water mark) or on the playground.
- G. Any animal that has bitten or attacked a person within the Park, shall be immediately removed from the Park permanently.
- H. All pet owners must immediately remove droppings deposited by their pets in a sanitary manner.

Clubhouse Use

The clubhouse may be rented by residents for a \$40 rental fee plus a \$100 deposit. The deposit will be refunded if hall is cleaned up after use. Reservations can be made at the Village Office.

CAUSE FOR TERMINATION OF LEASE REVISED JUDICATURE ACT OF 1961 (EXCERPT)

Act 236 of 1961 of the Mobile Home Park Commission Acts.600.5775 "just cause" required for termination of tenancy; "just cause" defined; change of rental payments or terms or conditions of tenancy.

Sec. 5775

- A. The tenancy of a tenant in a mobile home park shall not be terminated unless there is just cause for the termination.
- B. For the purpose of this chapter, "just cause" means 1 or more of the following:
 - Use of the mobile home site by the tenant for an unlawful purpose.
 - 1. Failure by a tenant to comply with a lease or agreement by which the tenant holds the premises or with a rule of regulation of the mobile home park, adopted pursuant to the lease or agreement, which rule, or regulation is reasonably related to any of the following:
 - a) The health, safety, or welfare of the mobile home park, its employees, or tenants.
 - b) The quiet enjoyment of the other tenants of the mobile home park.
 - 2. Maintaining the physical condition or appearance of the mobile home park or the mobile homes located in the mobile home park to protect the value of the mobile home park or to maintain its aesthetic quality or appearance.

3. Intentional physical injury by the tenant to the personnel or other tenants of the mobile home park, or intentional physical damage by the tenant to the property of the mobile home park or of its tenants.
 4. Failure of the tenant to comply with a local ordinance, state law, or governmental rule or regulation relating to mobile homes.
 5. Failure of the tenant to make timely payment of rent or other charges under the lease or rental agreement by which the tenant holds the premises on three or more occasions during any 12-month period, for which failure of the owner or operator has served a written demand for possession for nonpayment of rent pursuant to section 5714(1)(a) and the tenant has failed or refused to pay the rent or other charges within the time period stated in the written demand for possession. The written demand for possession shall provide a notice to the tenant in substantially the following form: "Notice: Three or more late payments of rent during any 12-month period is just cause to evict you." Nothing in this subdivision shall prohibit a tenant from asserting, and the court from considering, any meritorious defenses to late payment of rent or other charges.
 6. Conduct by the tenant upon the mobile home premises which constitutes a substantial annoyance to other tenants or to the mobile home park, after notice and an opportunity to cure.
 7. Failure of the tenant to maintain the mobile home or mobile home site in a reasonable condition consistent with aesthetics appropriate to the park.
 8. Condemnation of the mobile home park.
 9. Changes in the use of substantive nature of the mobile home park.
 10. Public health and safety violations by the tenant.
- C. This section does not prohibit a change of the rental payments or the terms and conditions of tenancy in a mobile home park following the termination or expiration of a written lease agreement for the mobile home site.

Village of Lexington
North Shores Mobile Home
Park

Lease Agreement

THIS AGREEMENT is entered into on _____, between the, LEXINGTON NORTH SHORES Agent for Owner (“**Landlord**”) Village of Lexington and _____ (“**Tenant**”), by which the Landlord hereby leases to Tenant Lot # _____ located at 5203 Main Street, Lexington, MI 48450 in the Village of Lexington Municipal Mobile Home Park, Village of Lexington, Sanilac County, Michigan (“**Premises**”), to use and occupy as a private residence by the Tenant and those members of his/her family stated below on a month to month basis with the Tenant paying rent in the amount of \$ _____ **per month**. The rent is for land use. This payment does not include the cost of water and sewer utilities or garbage removal, which is included under utilities billing. A Security Deposit equal to one month’s rent is due upon signing this lease for all **NEW** tenants. Checks are to be made payable to the Village of Lexington. Automatic withdraw is also available.

If a Tenant shall default in the payment of any rent provided herein, including late charges, or breach any covenant hereof or any of the park rules and regulations incorporated herein by reference, then it shall be lawful for the Landlord, its attorney, representatives, and assigns to reenter into, repossess said premises, and to remove the Tenant and each and every occupant pursuant to applicable state law.

Additional terms and conditions incorporated in this Lease are as follows:

1. Annual automatic renewal of lease agreement unless a thirty-day notice of cancellation by either party.

2. Names of persons to occupy the premises other than those named above are:

Name	Age	Relationship to Tenant
------	-----	------------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Pets occupying the premises with approval of the Landlord are: (2 pet max and must provide pet records)

4. Tenant's mobile home to be placed on the premises leased hereunder is more particularly described as:

Make of Mobile Home	Year
Size of Mobile Home	Serial Number

5. Each tenant must carry fire, liability, and extended coverage insurance insuring the mobile home contents and other property and/or improvement owned by Tenant. Said insurance must include liability limits of at least \$100,000.00. Tenant must submit proof of insurance from an insurance company licensed with the State of Michigan to Landlord at time of executing this lease and annually upon renewal of insurance
6. Landlord reserves the right to subject and subordinate this lease at all times to the lien of any mortgage or mortgages now or hereafter placed upon Landlord's interest in the said premises.
7. Tenant shall make no alterations, additions or improvements to the premises without the Landlord's prior written consent. Landlord or its agent shall have free access at all reasonable hours to the premises for the purpose of inspection and repairs. Work may be contracted to another provided the individual is licensed by the State of Michigan and is fully insured.
8. Tenant hereby acknowledges that he/she has examined the premises prior to the making of this Lease and knows the condition thereof, and that no representations as to the condition or state thereof have been made by Landlord which are not herein expressed and the Tenant hereby covenants and agrees that the premises meet the standards of fitness and habitability set forth under No. 292 of Public Acts of 1968. Tenant hereby agrees that he will not cause, allow or permit any waste, misuse or neglect of the premises.
9. Landlord, its employees and agents, are not responsible or liable to Tenant for any loss or damage that may be occasioned by or through acts or omissions of other Tenants, their guests or invitees, or of any trespassers, or any loss or damages resulting to Tenant from bursting, stoppage, backing up or leaking of water, gas, electricity or sewers, or cause or causes whatsoever, except those imposed on Landlord by law. Further, Tenant agrees that Landlord shall not be liable for any damage or injury to persons or property occurring on the common areas, playground, or recreational facilities of the Landlord, except for injuries and damages caused by the Landlord's negligence or otherwise imposed by law. In the event of injuries to the Tenant or his/her family through negligence of the Landlord, the Tenant agrees to give the Landlord a written notice of the occurrence of said injury within five (5) days of the happening thereof. Said notice must be in writing and delivered to Landlord Agent at its office in the Village Office. In the event the said premises hereby leased is damaged by fire or any other cause due to the acts, omissions, neglect and/or negligence of Tenant, his family, guests or invitees, the Tenant hereby covenants and agrees to restore the damaged premises to its original condition and the Tenant shall utilize contractors, mechanics, painters, and other workmen approved by the Landlord. There shall be no abatement for any rent under this Lease if the premise is destroyed partially or in whole by fire or others of nature. It is expressly understood and agreed that there shall be no rent abatement for any delay in repairs to be made by Landlord unless said delay exceeds 30 days and the premises are rendered uninhabitable by the need for said repairs in which event any abatement shall only commence on the 31st day. It is further expressly understood and agreed that, whenever repairs to be made by Landlord are delayed because of factors beyond its

control, the obligations of Tenant hereunder shall not be affected thereby nor shall any claim accrue to the Tenant against the Landlord or its assigns by reason thereof.

10. If the Tenant shall default on any of the covenants herein or violates any of the Park Rules and Regulations, or if the Landlord shall deem any conduct objectionable or improper on the part of Tenant, Tenant's children or guests, Landlord may terminate this Lease forthwith.

11. No tenant may sublet his/her mobile home, take in boarders, or permit anyone other than persons or pets listed on their Lease Agreement to live on the premises. Additional persons listed on the lease will be subject to a background check and approval by the Landlord. Mobile homes may not be rented, loaned, or used by anyone for any purpose other than granted in the Lease. No tenant may own more than one mobile at a given time. Exceptions may be made to those tenants in the process of selling a mobile.

12. Tenant agrees to pay a late charge of \$35.00 for any payment not paid in full within five (5) days of its due date. Non-payment by the 15th of the month will result in written legal notice.

13. Upon termination of this Lease, Tenant shall surrender the premises to Landlord in the same condition they were in on the commencement of Tenant's tenancy, given reasonable wear and tear. Upon satisfactory inspection the security deposit payment will be returned to the tenant.

14. The Landlord may release the tenant from this lease with 30-day notice provided there is just cause and all monies owed are paid to date.

15. NOTICE: MICHIGAN LAW ESTABLISHES RIGHTS AND OBLIGATIONS FOR PARTIES TO RENTAL AGREEMENTS. THIS LEASE AGREEMENT IS REQUIRED TO COMPLY WITH THE TRUTH IN RENTING ACT, IF YOU HAVE ANY QUESTIONS ABOUT THE INTERPRETATION OF LEGALITY OF A PROVISION OF THIS AGREEMENT, YOU MAY WANT TO SEEK ASSISTANCE FROM A LAWYER OR OTHER QUALIFIED PERSON.

16. Tenant shall address all correspondence and all notices required herein to Landlord's Agent at the following address, which this address may be modified from time to time

**Village of Lexington Office
7227 Huron Avenue, Suite 100
Lexington, Michigan 48450**

17. All notices may be sent to the Tenant at the following address or at such other address as provided to Landlord in writing:

Number/Street	City/State/Zip Code
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Email Address

Home/Work Phone	Cell Phone
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- 18. The execution of this Lease does not guarantee or reserve a lot in the Lexington North Shores Mobile Home Park for any term beyond that specifically provided herein. Landlord retains exclusive control over the selection of persons to whom lots shall be leased.
- 19. Landlord will not discriminate against anyone based on sex, race, color, creed, national origin, age, marital status, size or handicap.
- 20. In the event that the Michigan Legislature changes the amount of fee in lieu of tax on Mobile Homes that the fee is passed on to the Mobile Home Owner. Personal property tax assessments are the responsibility of the tenant.
- 21. Tenant acknowledges receipt of the Park Rules and Regulations, which govern the premises, and hereby agrees to comply with the same.
Tenants Initial _____
- 22. The Village of Lexington North Shores Mobile Home Park is currently designated a high-risk erosion area by the State of Michigan. Due to the designation, there are recommendations and requirements the Village of Lexington must meet to be in compliance with State rules and regulations.

 Tenant

 Date

 Tenant

 Date

 Village Manager

 Date

 Village Clerk

 Date

Village of Lexington
North Shores Mobile Home Park
Superintendent

UNIT: North Shores Mobile Home Park

REPORT TO: Village of Lexington Manager

POSITION SUMMARY:

Under the general direction of the Village Manager, plans, organizes, develops, directs, and participates in all matters pertaining to the Supervision and marketing of the Village of Lexington Mobile Home Park and all tasks related thereto. This position provides customer service to the tenants including providing information, ordinance enforcement, marketing, and leasing assistance. This position maintains records, supervises contractors, and ensures the well-being of the park. Work entails proficient knowledge in the operation, maintenance, Supervision, and general day-to-day operations of the mobile home park.

Enforcement of departmental policies, procedures, and regulations pertaining to MHP activities, and overall department administration.

Participate in general Village governance with elected and appointed officials, attend meetings, seminars, and training related to MHP administration. Perform other related work as required.

A 6-month probationary period shall be provided for those entering this position to develop the clerical skills and the ability to implement plans created by village management and or village council and for increasing park occupancy and general park improvement. Regular updates shall be provided to the Village Manager relating to the

effectiveness and impact of these plans and feedback will be provided to guide future development strategies.

The Village reserves the right to waive these requirements at any time. If probationary time limits are not waived by the Village, and the necessary skillset and goals have not been achieved to the satisfaction of the village by the employee within the 6-month probationary period allotted, the Village reserves the right to terminate employment with the employee without the constraints of the standard arbitration and grievance procedure at that time. The Village shall conduct an evaluation of this position 3-months and 6 months post-hiring date and annually, or as required thereafter.

ESSENTIAL JOB FUNCTIONS:

1. Provide customer service to tenants and the public regarding Mobile Home Park operations.
2. Assists with lot leasing responsibilities and maintains lot leaseholder files.
3. Assure that the Mobile Home Park rules are adhered to and follow up for corrective action.
4. Inspects Park, and provides general maintenance of common park areas including the beach. Completes and submits work orders for major maintenance as required and provides oversight and supervision of park work provided by outside contractors, coordinates projects as needed, and follows up with individuals and projects as needed.
5. Helps Management develop long-term park improvement plans.
6. Order supplies and materials as needed with the operation. Provide documentation supporting the need for supplies and materials to the Village Manager.
7. Prepare reports as requested by the Village Manager and assist with the annual budget.

8. Attends MHP Advisory Board meetings and meeting, and Village Council meetings.
10. Develops marketing material and provide presentations as needed to support marketing efforts.
11. Prepares and provides communication material (newsletters, notices, etc.) relative to general job duties.
12. Post and adhere to the regular office hours at the MHP Club House office determined by the Village Manager.
13. Ability to obtain and maintain AED & CPR certifications within 12 months of hire.
14. Perform other duties as defined.

MINIMUM QUALIFICATIONS:

- A high school diploma or equivalent.
- Ability to work with minimum supervision.
- Ability to work effectively with village staff and the public.
- Ability to communicate, verbally and in writing in English.
- Must be computer literate and have working knowledge of Microsoft and other software programs.
- Must have reliable access to messages or a personal phone.
- Ability to communicate effectively on an as-needed basis with residents, emergency services, village staff, potential residents, and others.
- Must have reliable transportation, valid Michigan Driver's license, and a satisfactory driving record.
- Ability to read and follow blueprints.
- Ability to keep accurate records.
- Ability to work scheduled weekends, holidays, and emergencies.

- Must have a satisfactory work history.
- Physical requirements include lifting objects up to 40 pounds.

DESIRED WORK EXPERIENCE & ATTRIBUTES:

- Demonstrated experience in property supervision, park supervision, marketing, customer service, data management, and other closely related fields.
- Must be a detail-oriented person that takes pride in their job.
- Must be able to deal with stressful situations in a positive manner.
- Must be proactive and efficient with their time.

COMPENSATION:

Base wage will be determined based on desired skills and experience related to the position and will be finalized prior to hiring.

Village of Lexington

Date

VILLAGE OF LEXINGTON

DESIGN GUIDELINES

FEBRUARY 2022



The graphics shown in this document are for illustrative purposes only and do not necessarily reflect all site development requirements and standards of the Village of Lexington Zoning Ordinance. For specific land use and development standards, see **Chapter 4, Zoning District Regulations - Zoning, of the Village of Lexington Code of Ordinances**

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I. INTRODUCTION

The Design Guidelines are intended to be a helpful design-centric resource representing community expectations for new construction, additions, and renovations of the mixed-use zones of Lexington.

These recommendations provide direction to those development properties in the Downtown and along the mixed-use corridors in both written and graphic form regarding streetscape, building, and site design.

These recommendations support the vision of the Master Plan and supplement existing ordinance standards.

OVERVIEW

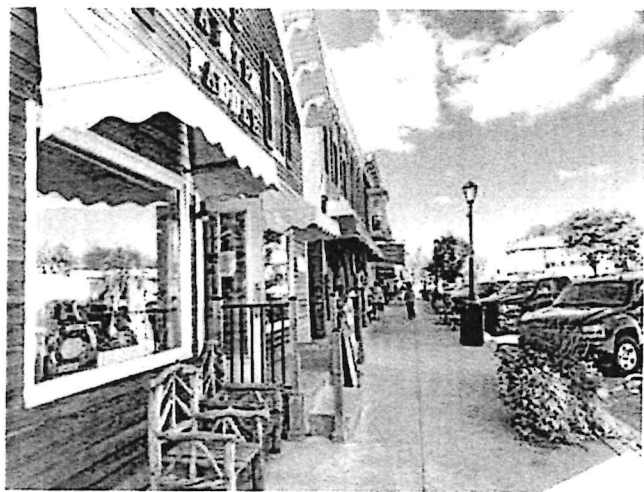
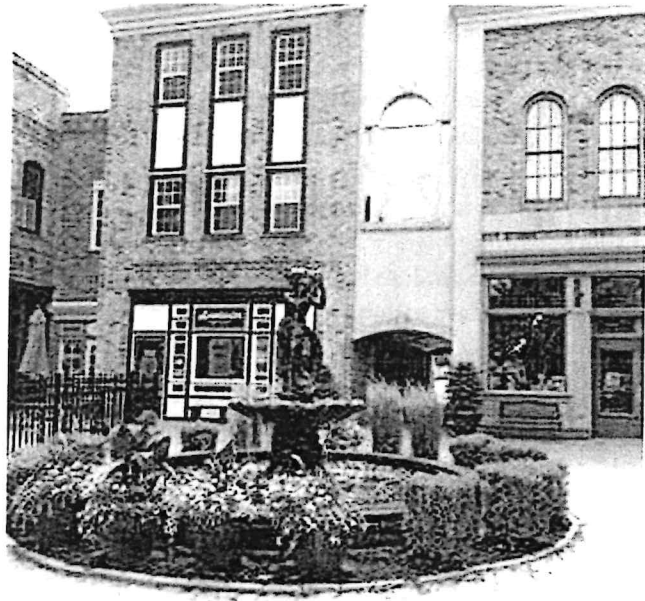
The Village of Lexington is known for its small-town coastal charm, local business culture, and proximity to the shores of Lake Huron. The Village is committed to preserving and enhancing its historical architecture, access to open space, and pedestrian-friendly streets. This priority is not incompatible with new development or with maintaining a strong local economy. Rather, when incorporated into high quality developments, these features are valuable assets that add to a rich investment environment.

Downtown and mixed-use corridors are planned for retail, office, residential and mixed-use developments that will serve residents as well as those visiting our community. The development of Design Guidelines was an identified action of the 2020 Master Plan.



GUIDING PRINCIPLES

- Promote an authentic, vibrant community
- Encourage a walkable, engaging street edge
- Preserve historic structures while promoting compatible infill
- Draw upon local design traditions
- Ensure quality building materials endure over time
- Improve and reinforce quality building design, upkeep, and renovation that draws visual appeal and interest
- Connect buildings to public space through building form and public space urban design standards
- Establish a sense of "place" within the downtown and mixed-use corridors through public space, art, greenspace and entryways.



This document is a planning resource for business owners and developers, as well as Village staff and officials, that should be used in the planning and pre-design phase for new development, renovations, site improvements, and rehabilitation of existing buildings.

WHAT ARE DESIGN GUIDELINES?

Design guidelines provide a more illustrative tool for communicating community expectations. The Zoning Ordinance can regulate things like placement of building on lot, general form, bulk, massing, window openings, materials, height of buildings, and intensity of use. Developers and property owners should refer to the Zoning Ordinance for standards and regulations. Design guidelines help to communicate the things zoning cannot regulate such as preferred architectural styles that foster community character. The design guidelines can act as a reference point for:

- Existing property owners looking to make building or facade improvements
- A future facade grant program
- Developers designing/planning for infill development

MASTER PLAN

UNDERSTAND using data + analysis to tell the story of Lexington

EXPLORE Concept Plans, Redevelopment Priorities & Economic Development Strategies

ESTABLISH Vision for land use and character



IMPLEMENT Plan vision through Zoning Amendments to regulate form and use

REFINE specific vision for character and feel of the mixed-use districts

APPLICATION

Development and construction within the Central Business District (CBD), Corridor Mixed Use (C-MU), and Gateway Mixed Use (G-MU) districts shall comply with the Lexington Zoning Ordinance. These Design Guidelines supplement the zoning standards and are provided to illustrate the intent of the CBD and mixed-use districts.

Generally, the design elements apply to all zoning districts. In some sections, the document includes recommendations specific to one or more districts. If the design element does not apply to a specific district, the district marker found at the top corner of each element header page will be grayed out. The following spreads outline the differences between these three districts:

- **CENTRAL BUSINESS DISTRICT (CBD)** - Traditional main street storefronts
- **CORRIDOR MIXED USE (C-MU)** - Downtown transition, mixed integrated use of residential and service businesses
- **GATEWAY MIXED USE (G-MU)** - Residential transition

The primary difference between the C-MU and G-MU districts is in uses, not form. There is nuance that can be applied using the design guidelines, but the similarity is intentional - to gradually transition from residential to a mixture of uses.



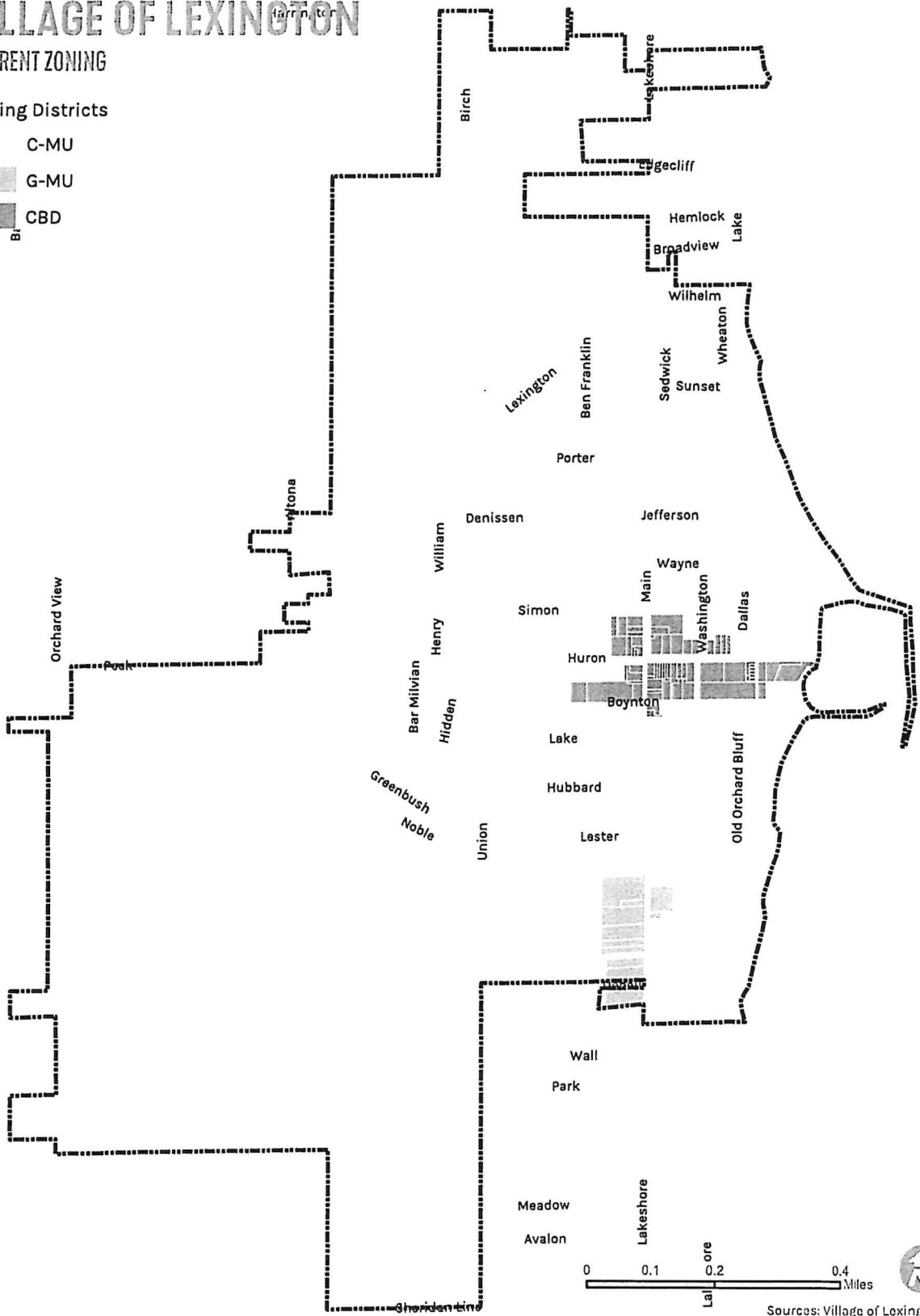
CENTRAL BUSINESS DISTRICT (CBD)	CORRIDOR MIXED USE (C-MU)	GATEWAY MIXED USE (G-MU)
<p>Traditional main street storefronts</p> <ul style="list-style-type: none"> ■ Huron from Main Street four corners to Lake Huron 	<p>Downtown transition</p> <ul style="list-style-type: none"> ■ Local mixed-use/business district ■ Permits residential ■ Less stringent than CBD, (some side yard parking allowed) 0' side yard allowed 	<p>Residential transition</p> <ul style="list-style-type: none"> ■ Keep residential look/feel ■ Gradually allow conversion to service businesses ■ Less intense uses than C-MU

VILLAGE OF LEXINGTON

CURRENT ZONING

Zoning Districts

- C-MU
- G-MU
- CBD



Sources: Village of Lexington, State of Michigan

See the official Zoning Map

CENTRAL BUSINESS DISTRICT

INTENT

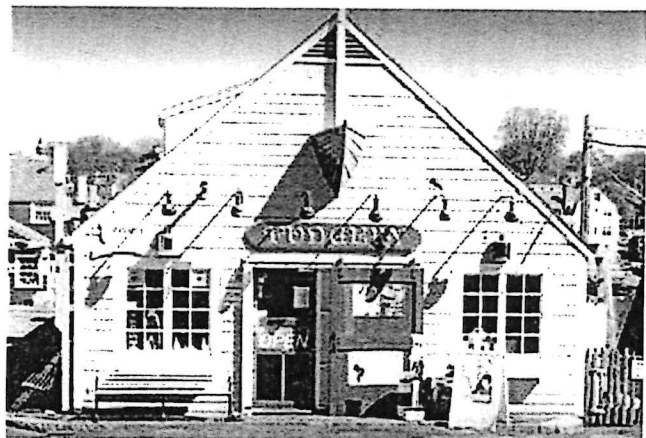
The intent of the Central Business District is to create a pedestrian-friendly, compact downtown district with a mixture of uses. Typically, the mixture of uses are ground floor storefronts for retail and entertainment uses with offices and residential on upper stories.

This District features uses that satisfy the retail, convenience, and service needs of the market area which includes the Village and surrounding Townships. This District prohibits auto-related and auto-oriented uses which do not support a compact pedestrian-friendly environment.

DESIGN GOAL

The CBD should exemplify Main Street America standards using predominantly turn of the century streetscape architecture which is compatible with existing historic structures

The Zoning Ordinance includes building and site standards for fenestration, horizontal articulation, ground floor articulation for properties zoned CBD.



CENTRAL BUSINESS DISTRICT



CORRIDOR MIXED-USE

INTENT

The intent of the Corridor Mixed-Use district is to accommodate a flexible variety of uses and scales; preserve historic detached houses; integrate context-sensitive mixed residential, office, and service uses; and serve as a transition from the denser downtown to nearby established residential neighborhoods.

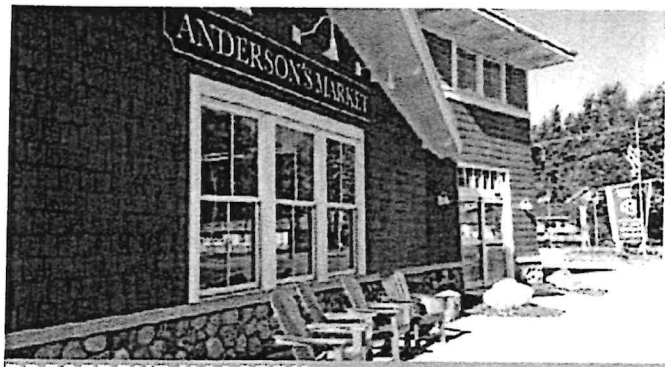
Uses intended within this District may include small-scale pedestrian-oriented retail, specialty grocery, personal services, business services, financial institutions, sit-down family restaurants, and medical clinics.

DESIGN GOAL

Buildings in the Corridor Mixed-Use district should build on the character of the CBD, but in a more relaxed fashion that transitions out of the downtown core. Maintain architectural character with pitched rooflines, natural materials, and design elements based on a historic backdrop of rural informality.



CORRIDOR MIXED-USE



PRECEDENT IMAGERY



CONCEPTUAL DESIGN

GATEWAY MIXED-USE

INTENT

The intent of the Gateway Mixed-Use district is to accommodate a flexible variety of uses and scales; preserve historic detached houses; integrate context-sensitive mixed residential, office, and service uses; and serve as a transition from the denser downtown to nearby established residential neighborhoods.

More restrictive than the C-MU District, the Gateway Mixed Use would support a mixture of residential use along with limited non-residential use designed to conform to the historic residential scale and character.

DESIGN GOAL

The Gateway Mixed-use is even more transitional with ample front yard green space, with a neighborhood feel influenced by Victorian design and craftsman values.



GATEWAY MIXED-USE



PRECEDENT IMAGERY



II. FACADE COMPOSITION

Define Base/Middle/Top	18
Create Vertical Bays	22
Organize the Openings	23



Facade Composition is the way the face of the building is organized. A good facade composition is naturally pleasing to the eye and shapes a comfortable street.

DEFINE BASE/MIDDLE/TOP

DEFINITION

The facade is the portion of the building facing the street. Facade Composition is the way the face of the building is organized. A good facade composition is naturally pleasing to the eye and appropriately scaled for the context and building use.

OBJECTIVE

Create a comfortable and enticing street frontage through balanced building facade shape. Employ strong hierarchy or organization of the building elements to shape a pleasing facade composition.



Elements of Facade Composition:

- (A)** Defined base
- (B)** Grid-like organization
- (C)** Defined middle and top
- (D)** Consistent scaling of windows and patterns compatible with neighboring buildings

*Buildings in the CBD are required to be a minimum of two stories.

DEFINE BASE/MIDDLE/TOP

TIPS TO FOLLOW

Apply some of these tips to achieve a balanced, welcoming facade:

- Align common elements along the street where a distinct alignment pattern already exists
- Retain the historic integrity of the facade
- Orient commercial building's active uses and entrances to the street, thus strengthening the street wall and ensuring a district character of active, pedestrian-oriented streets
- Break up building massing with elements such as projecting tray windows, projecting eaves and landscaping
- Consider pitched roofs and gables, especially in G-MU and C-MU

DEFINE THE TERM:

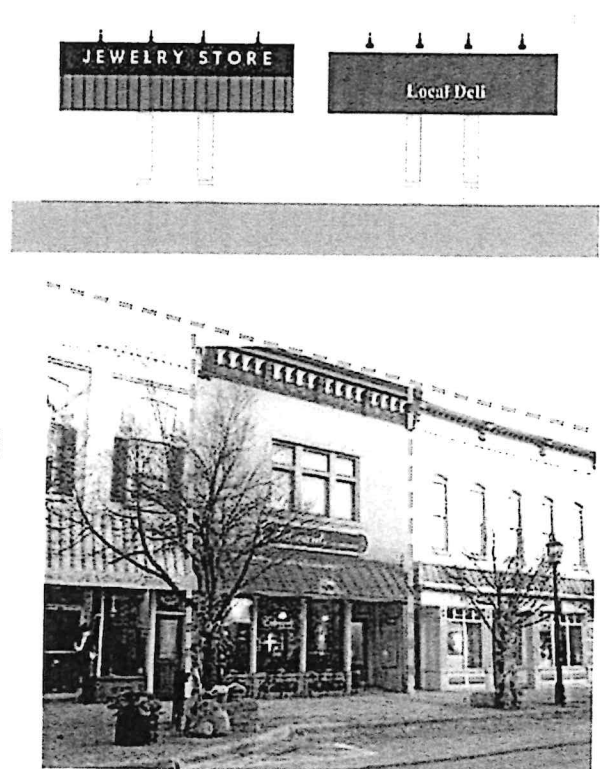
- **Building Massing** refers to the perception of the general form as well as the size and volume of a building.

THINGS TO AVOID

- Splitting the building into two even portions, base and top with no middle. This makes a building feel short, disproportionate and unwelcoming
- Long expanses of one material type, either vertically or horizontally
- Using too many different materials



Expression lines create a vertical articulation of base, middle, and top of a facade

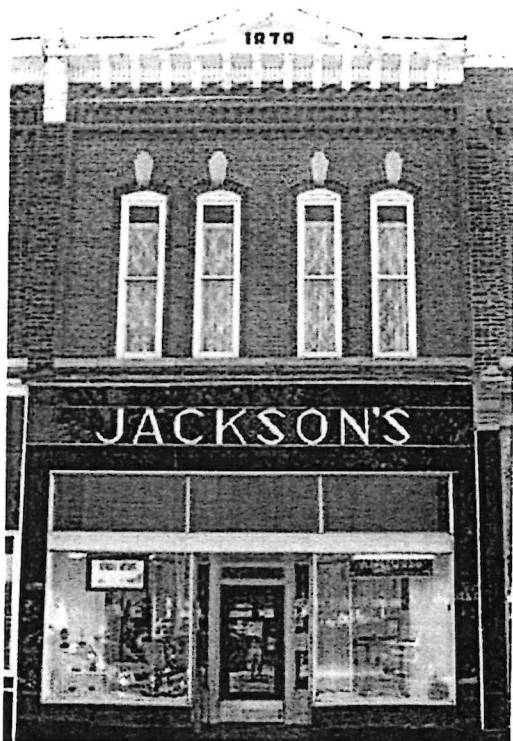


Buildings are organized into horizontally repeated modules to reflect traditional building and lot widths

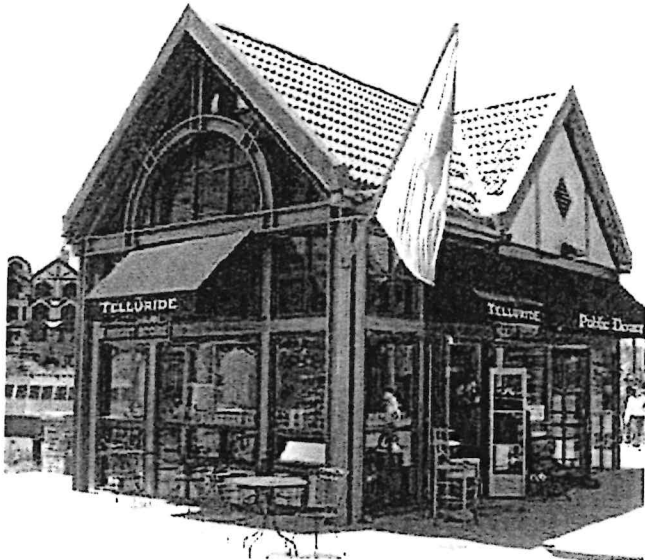
HIGHER DENSITY SCALE & COMPOSITION



Repetition and order create a harmonious, balanced upper floor design on this building. Materials create accent and detail within a consistent palette.



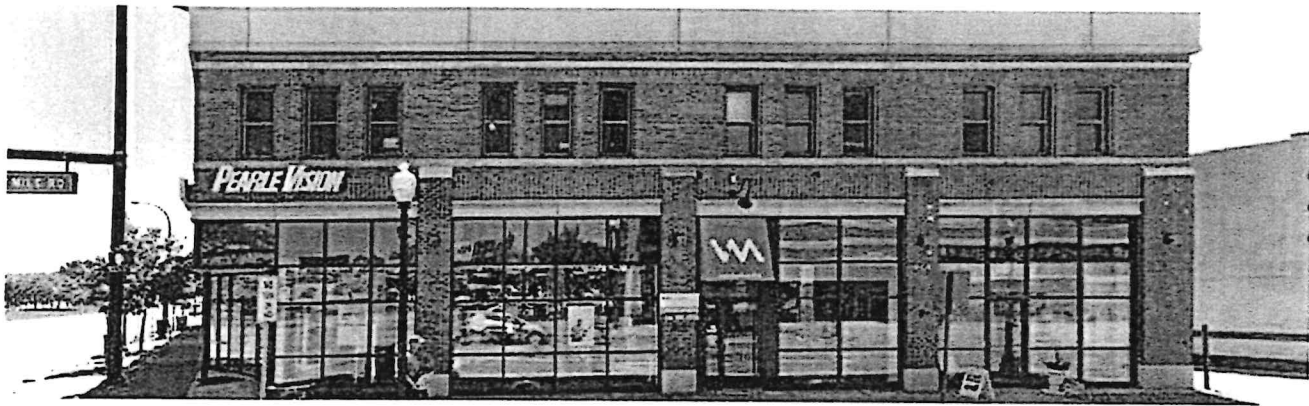
LOWER DENSITY SCALE & COMPOSITION



CREATE VERTICAL BAYS

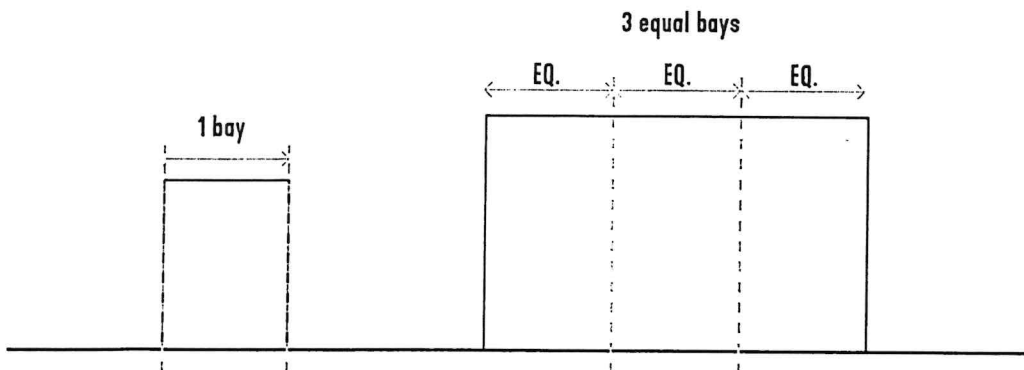
OBJECTIVE

Vertical bays create visually pleasing proportions of the building, relating it to the human scale. The bays become an organizing framework for locating openings and introducing changes in patterns and materials. Bays can be expressed by pilasters (flat columns on the building face), a change in materials, or a change in window orientation. Vertical bays can be visibly articulated or a subtle organizational feature.



TIPS TO FOLLOW

1. Vertical bays can be all equal or asymmetrical to create a larger center bay or a larger end bay at the corner lot.
2. Vertical articulation can continue to the ground or stop at the base.
3. Bay width should be loosely 1/3 of the overall building height.



ORGANIZE THE OPENINGS

OBJECTIVE

A consistent and logical organization of openings creates balance within the established proportions of the building. Scale and orientation of openings continue to relate the building to human proportions. A visible depth of the building materials at openings translates a tactile relatability of architecture; windows and doors contribute to this rich texturing of buildings.

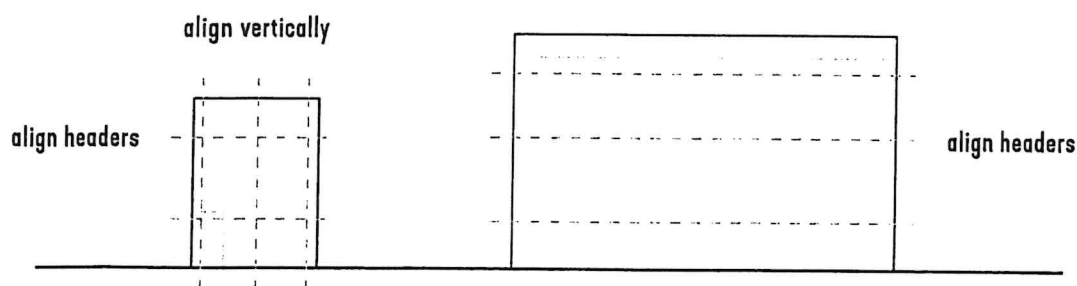
TIPS TO FOLLOW

1. Orient windows panes vertically.
2. Align windows heads on a consistent datum.
3. Align openings vertically to each other.
4. Where consistent fenestration patterns exist along the street, reflect the prevailing patterns.
5. Maintain consistent sizes as much as possible.
6. Use consistent window types (double hung, picture, awning, hopper, etc) for uniformity.
7. Create shadow lines in the building wall with opening depth or articulation around openings, such as headers, sills, and trim elements.



THINGS TO AVOID

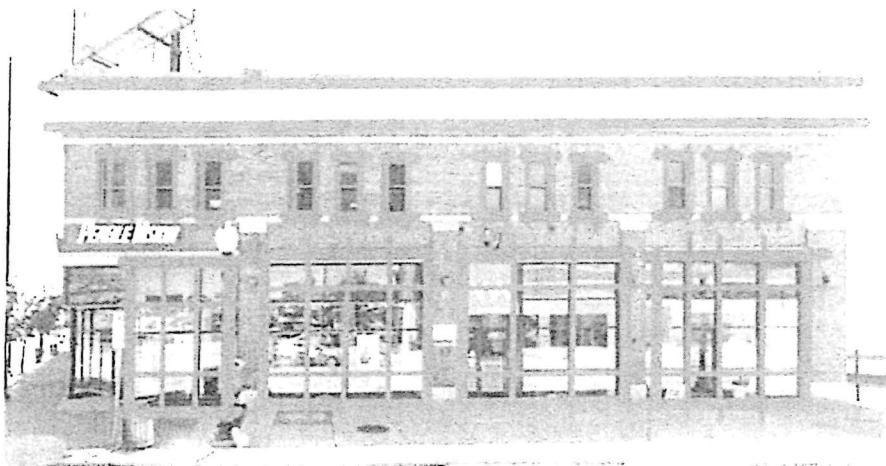
- Openings should not be square. This should be self-evident without close examination.
- Windows should not read as being flush to the outer face of the building.
- Ventilation openings should be located away from primary street facade as much as possible. When necessary to front the street, ventilation openings should be grouped with other openings or explored as opportunities for architectural detail.



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III. FACADE DESIGN

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Facade Design is the way in which the overall building composition and the individual architectural details come together to create a unified whole. The facade design may be aligned with a particular style or evoke a certain feeling.

GROUND FLOOR DESIGN

OBJECTIVE

The building base- most typically the ground floor- should create a pedestrian-friendly atmosphere through transparency, materials, and scale. Building base facades should be composed of a mix of glass and traditional high quality building materials. The ground floor design includes the street face of the building from the sidewalk to the level of the second floor. This includes storefronts and entrances, entrances to upper levels, awnings and canopies. Ground floor design considers materials, proportions, and placement of building elements.

TIPS TO FOLLOW

- Keep storefront window sills no more than 2-feet above the interior finished floor.
- Provide a high percentage of transparent glass on the ground floor to engage pedestrians along the sidewalk and provide window displays.
- Use spandrel glass, shadow box, or window film only above the datum of the door height to conceal ceilings.
- Clearly define the main entrance with a change in material or color, trim, canopy or awning, or a door recess.

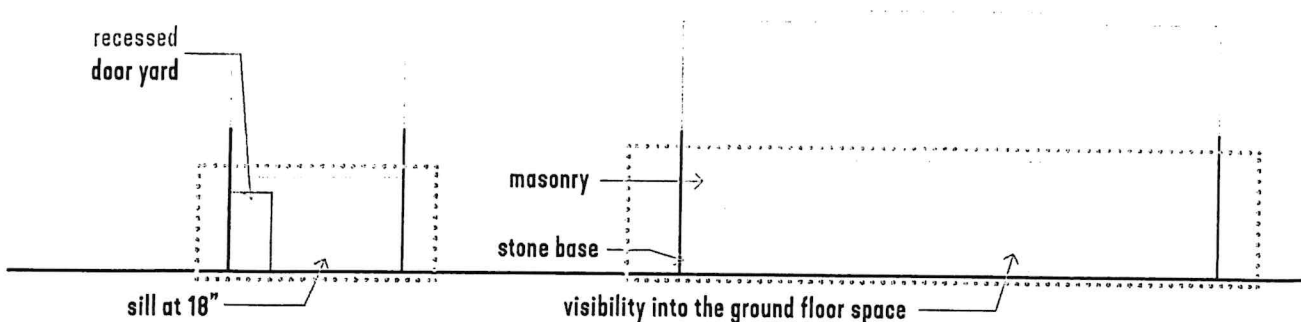
- Select materials that will withstand the elements and interaction over time.

Large Buildings

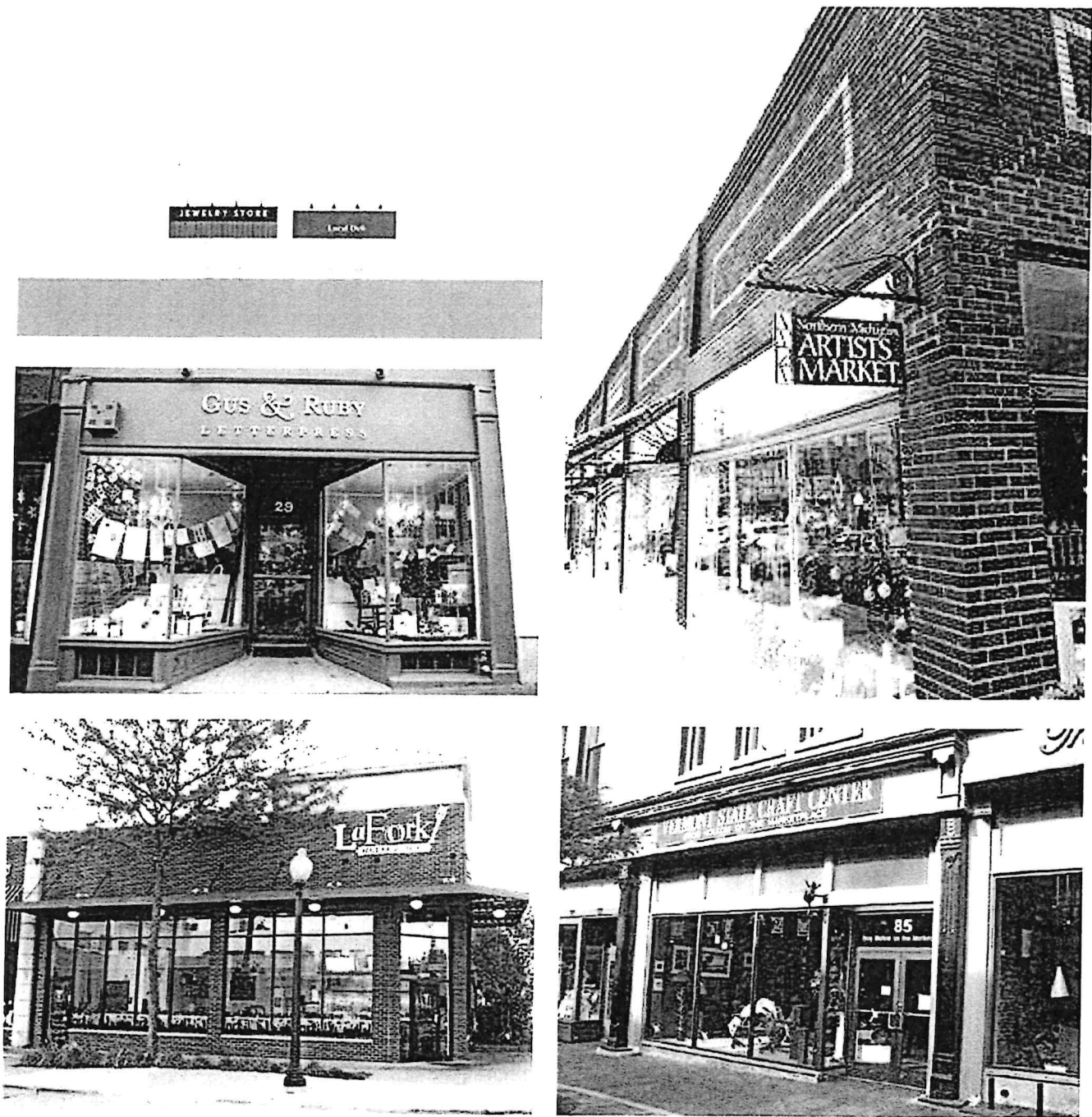
- Use a complimentary material for the building base to differentiate from the upper floors.
- Pay special attention to corners where the building fronts two streets.

THINGS TO AVOID

- Do not try to screen interior seating by creating a higher sill. This creates awkward proportions and is unwelcoming to passers-by
- Avoid long blank walls without openings or architectural features
- Do not block vision into the ground floor with posters or display cases.



GROUND FLOOR DESIGN



UPPER FLOOR DESIGN

OBJECTIVE

The upper floors of a building should have a consistency and regularity that contribute to a harmonic streetscape. From the street, one's eye is naturally drawn to the activated and transparent base of the building, and to the top where the cornice line crowns the building. The upper floors should be harmonious with the overall building and streetscape and act as a background against which life happens.

TIPS TO FOLLOW

- Size and place windows consistently.
- Use the same color mullions and framing on windows in the upper floors as the ground floor.
- Maintain a continuous rhythm of windows in bays, aligned with the building base.
- Orient windows vertically.
- Provide at least 25% windows of the upper story facade (50% preferred).
- Group windows together to create larger contiguous openings.
- Double hung or picture windows are preferred to casement.

Small Buildings

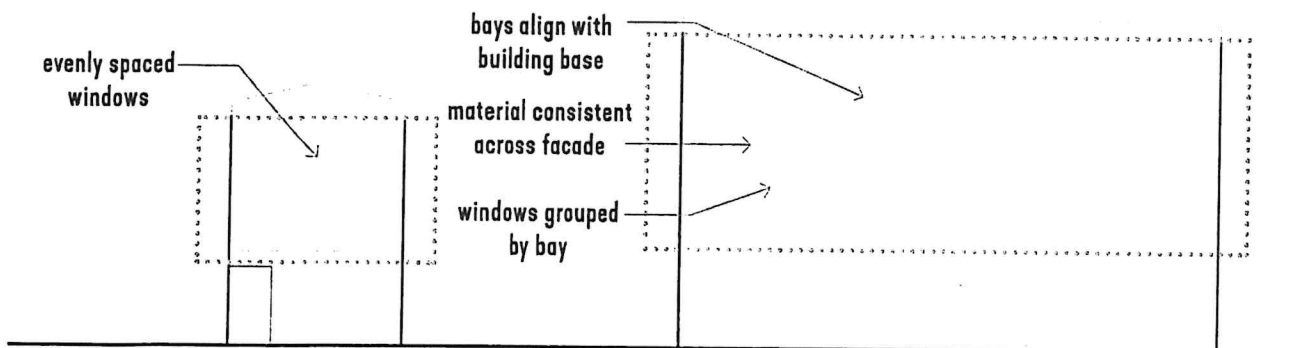
- Space windows across the facade evenly or symmetrically.

Large Buildings

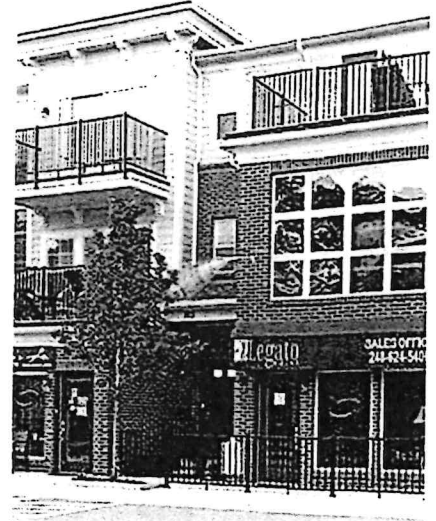
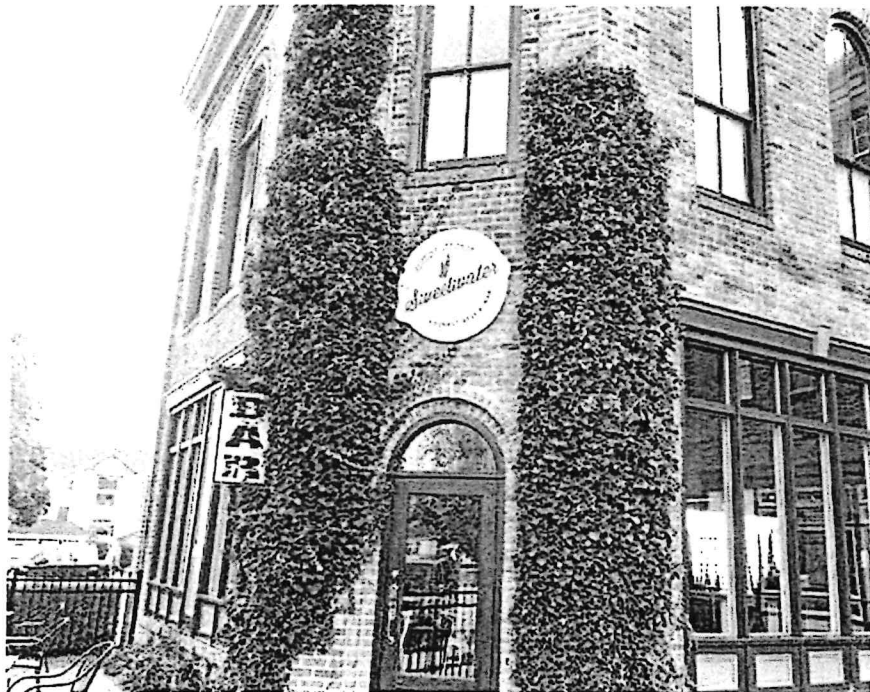
- Stick to a few different groupings of window sizes/types used strategically along the facade.
- Break up long expanses by applying a different language as bookends to the center of the building.
- Group elements such as balconies to emphasize facade composition.

THINGS TO AVOID

- Avoid continuous ribbon windows
- Do not change the configuration, shape, or proportion of openings in existing facades
- Do not use heavily tinted, highly reflective, or otherwise incompatible glass finishes
- Limit the different size windows on a single facade



UPPER FLOOR DESIGN



CORNICE & PARAPETS

OBJECTIVE

The cornice is a horizontal architectural element that creates an intentional cap to a building as a decorative feature. The parapet is a short wall that extends above the roof serving a practical function of building tectonics. A cornice may cover the entire parapet, overlap its top or base, or encompass the entire top occupied floor of a building. Together, the cornice and parapet are the final factors defining building scale and proportion. As the building element most visible from a distance, the cornice sets the tone for a building.

TIPS TO FOLLOW

- Use a cornice to capture vertical bays and architectural detail.
- Maintain a consistent cornice across the length of the building.
- The cornice should be proportional to the overall building massing, relative to the scale of other openings and compositional elements, like the base.
- Repeat similar elements from the base definition to the top definition, such as dentils, a frieze, or the same accent material.

Small Buildings

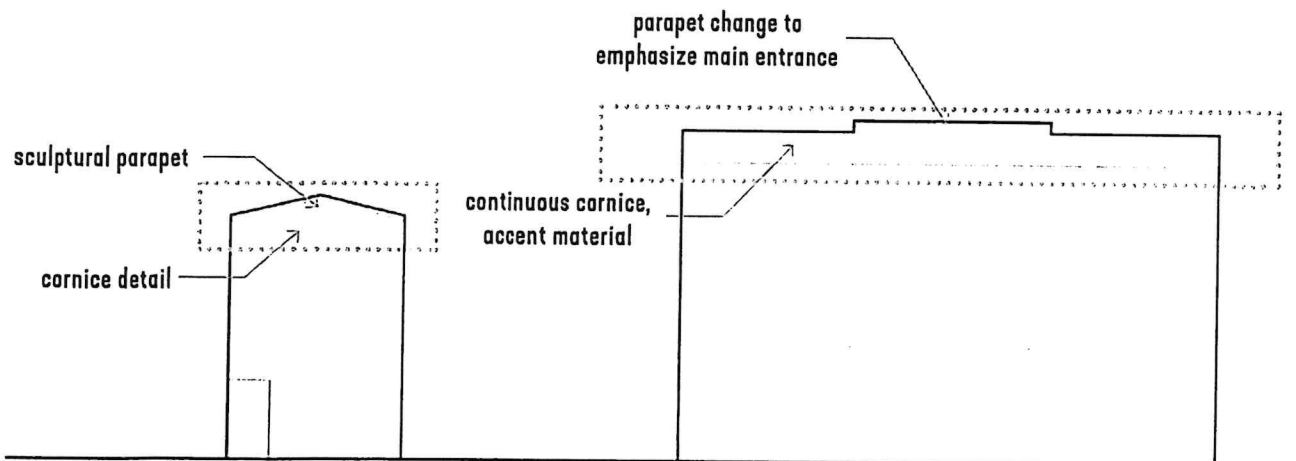
- Continue the primary building material through the top and use a band of accent material to make a distinct cornice.

Large Buildings

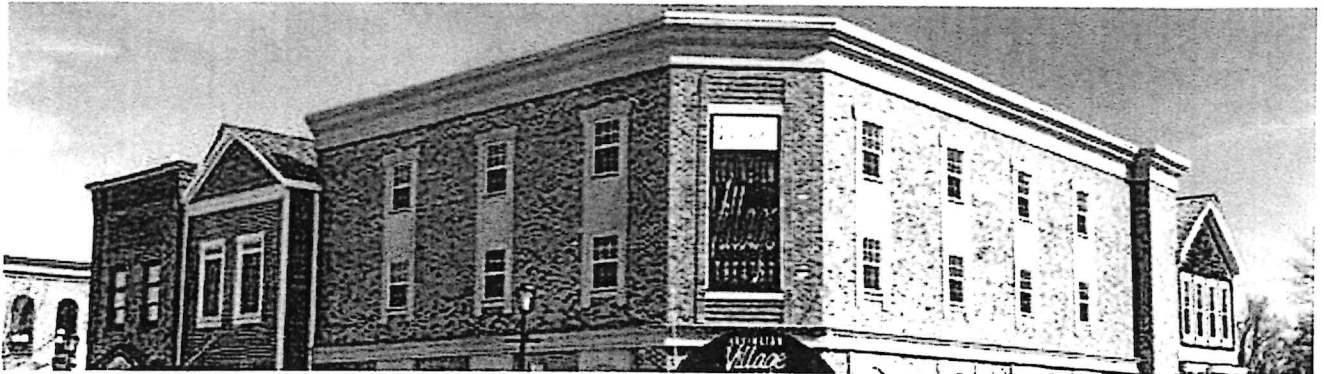
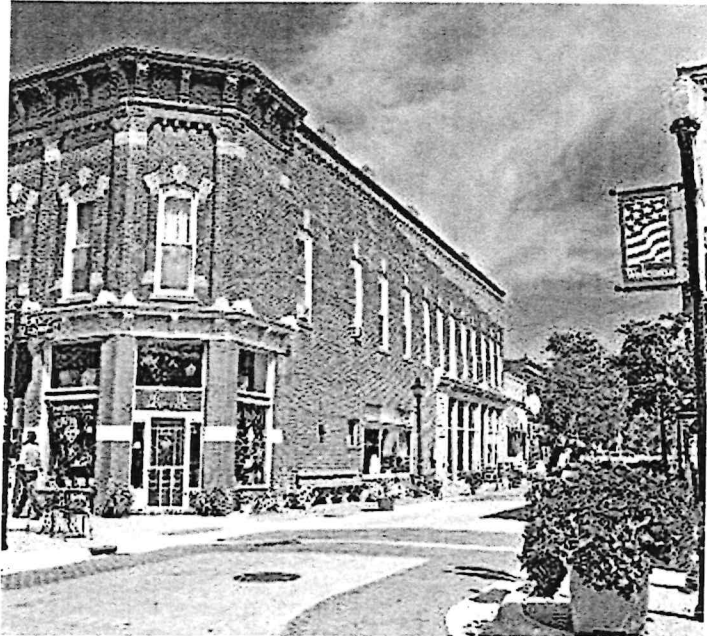
- Include the entire top occupied floor in the building top; use a change in materials to emphasize a change in composition of the building mass.

THINGS TO AVOID

- Any change in parapet height should accompany a change in plan or accent the main entry
- Functional sheet metal flashing is not an acceptable substitute for a cornice



CORNICE & PARAPETS



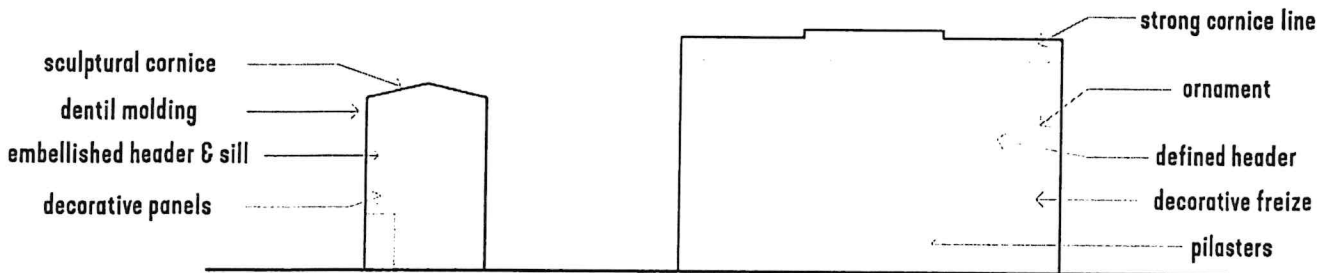
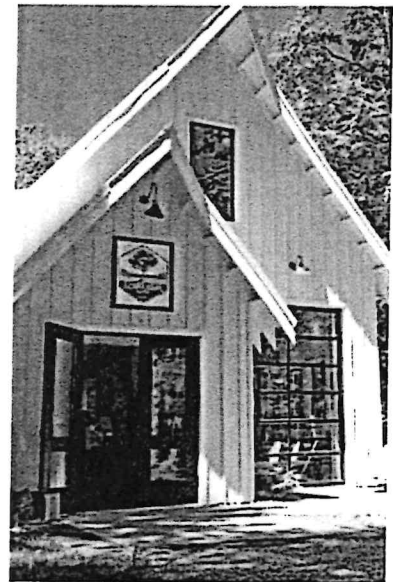
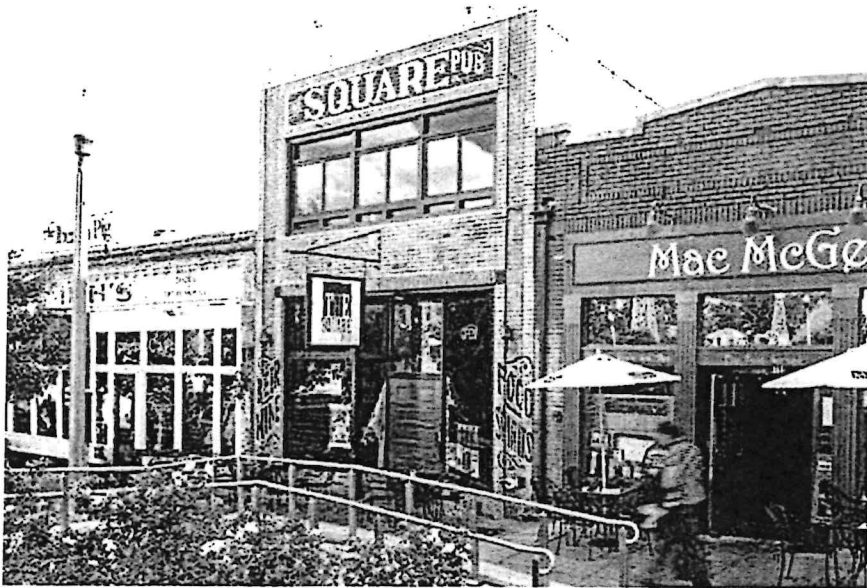
ARCHITECTURAL DETAILS

DEFINITION

Architectural Details are features on the building that do not relate to its function, but contribute material texture and visual interest to buildings. They reflect the period when the building was constructed and connect an entire building to the human scale. Architectural details may also be referred to as *embellishment* or *ornament*.

GOAL

Provide layers of visual interest at different distances near to the building. Relate the building to the human scale and historical context. Retain architectural details original to historical structures and introduce complimentary details in new construction.



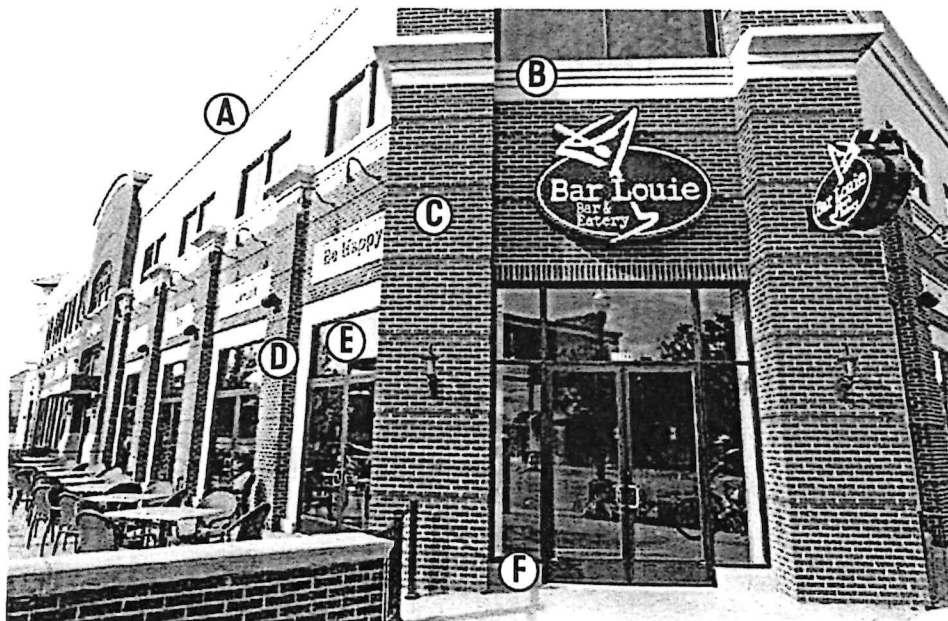
ARCHITECTURAL DETAILS

TIPS TO FOLLOW

- Retain, rehabilitate, or restore detail elements on historical buildings such as cornices, window and door trim, columns, piers, and carved detail work
- Use design features such as columns, moldings, and cornices to define facades into distinct building modules or bays
- Repair deteriorated historic features and replace only those elements that cannot be repaired
- Detail building facades with architectural features such as windows, awnings, cornice work, corbels, belly bands, edge detailing, foundation wall and corner casings or other decorative features typical of building fronts
- Replacement elements should be comparable in size, shape, texture, and finish
- Provide preventive maintenance such as rust removal, caulking, and repainting
- Design new additions in a manner that makes clear what is historic and what is new, while still compatible
- Create a dimension on the facade through relief by recessing windows, doors, and transitions between materials

THINGS TO AVOID

- Removing or radically changing architectural details that define the historic character of the building
- Failing to treat causes of deterioration
- Using a substitute material for replacement that does not convey the visual appearance of the architectural detail or is physically incompatible
- Adding new architectural details which are not present in the character of the building or are incompatible in size, scale, material or color
- Covering significant architectural features with awnings, canopies or marquees.
- Backlighting or internally illuminating awnings
- Visible side and rear elevations should have a finished quality consistent with the other elevations of the building and be well screened where appropriate



Examples of Architectural Detail:

- (A) Cornice
- (B) Lintel
- (C) Brick coursing articulation
- (D) Pilasters
- (E) Transom
- (F) Sill/kickplate

MATERIAL SELECTION

OBJECTIVE

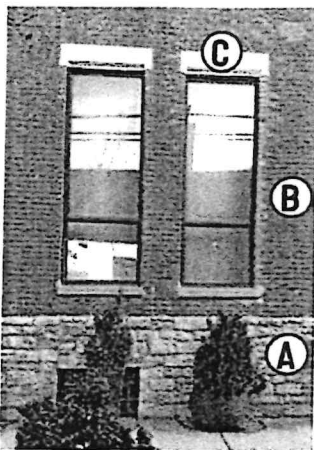
Exterior building material selection determines the durability and architectural language and compatibility of a building. Building materials reflect the quality of architecture designed to withstand time, and attract and inspire residents and visitors. Material selection also reflects the style of building and traditional methods of building that generate a unique sense of place.

TIPS TO FOLLOW

- Refer to Section 5.6 Building Design Standards in the Zoning Ordinance for allowable and prohibited materials.
- Place materials that convey strength at the base of the building
- Coordinate colors on the building wall, trim and moldings, cornice and parapet, signs, and primary entrance
- Attention to detail and easily maintained, high-quality materials such as brick convey a message of good service and products.
- Use durable, high-quality building materials that have an appearance of permanence and substance, consistent with surrounding buildings. Brick or stone is required, although other high-quality materials may be considered by the Planning Commission.
- Design new building construction and renovations to have consistent massing and color with the desired scale and proportion of the business corridor or area.
- Use harmonious colors such as earth tones. Avoid bright tones except when used as accent tones

THINGS TO AVOID

- Do not remove or cover an existing building facade with incompatible materials; restore the existing facade and celebrate historical character
- Do not paint natural materials such as stone or brick
- Avoid low-quality or unfinished materials
- Do not sandblast or pressure wash without consulting a professional. These methods may damage a building in irreversible and expensive ways



Material Palette:

- (A) A. Stone Base
- (B) B. Brick
- (C) C. Stone Lintel



MATERIAL SELECTION



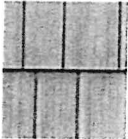
MASONRY

Masonry building materials include brick (natural, glazed, or painted), stone (natural and synthetic), and terra cotta. Masonry materials are preferred for their authenticity as traditional building materials and their durability.



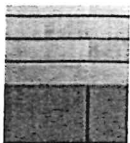
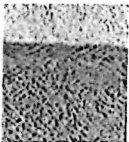
SIDING

Siding is a common vernacular material in residential construction. Siding products include natural or composite wood or cement fiber board such as Hardie Panel. Use of siding is not recommended outside of residential applications.



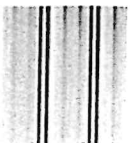
STUCCO

Traditional stucco is a cement-based plaster for exterior application. Synthetic stucco and exterior insulation and finish system (EIFS) mimic the look of plaster with contemporary building products. Neither have the durability or quality for use beyond residential construction or in upper floor accents.

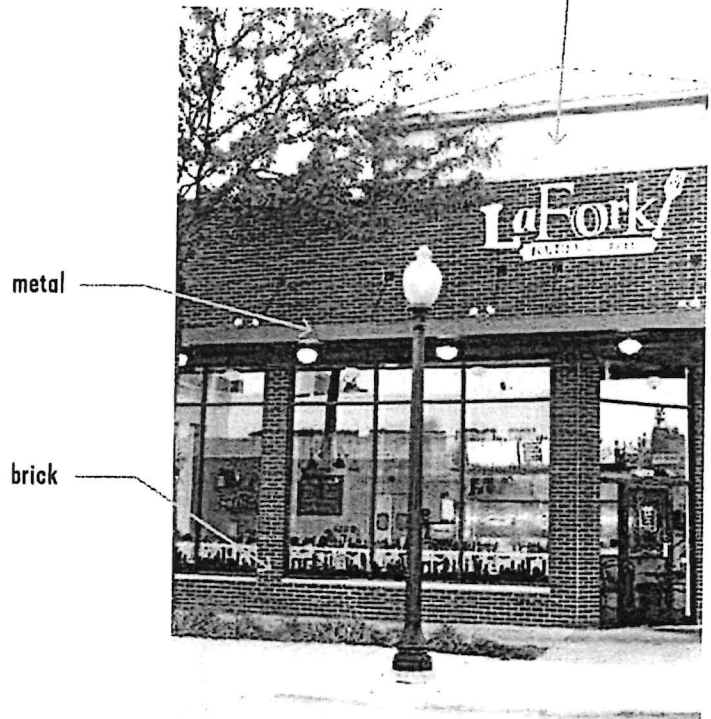


ARCHITECTURAL METAL PANEL

Metal panel is a common contemporary building material. While popular, it does not have the natural texture, scale, and traditional authenticity of masonry materials and should be used as a secondary material.



synthetic stucco detail



ARCHITECTURAL DETAIL, ACCENT & TRIM

Additional building materials may be a part of the palette for use in details, accent or trim. Wood and metal are traditionally found in storefronts within a masonry building. More contemporary materials such as glass fiber reinforced fiber cement or molded polyurethane may be used to create architectural details traditionally carved from wood or stone.

RENOVATION DESIGN CONSIDERATIONS

OBJECTIVES

Implement infill development for buildings that are in accordance with the Building Code and the Village Code of Ordinances while also maintaining the historical character of the building and surrounding street/district.

TIPS TO FOLLOW

- Uncover, retain, rehabilitate, or restore existing building features such as openings, window and door trim, columns, piers, ornament, or cornices.
- Lower window sills to no more than 2-feet above the interior finished floor.
- Extend storefront windows and doors up to the horizontal expression line. Use spandrel panels as necessary above ceiling height.
- Design new additions to be compatible with existing materials and articulation or a contrasting architectural style.
- Engage in preventative maintenance to extend the life of the building and ensure longevity of restoration work.

Small Buildings

- Strive for a 1/3 : 2/3 proportion for single story buildings to emphasize verticality.

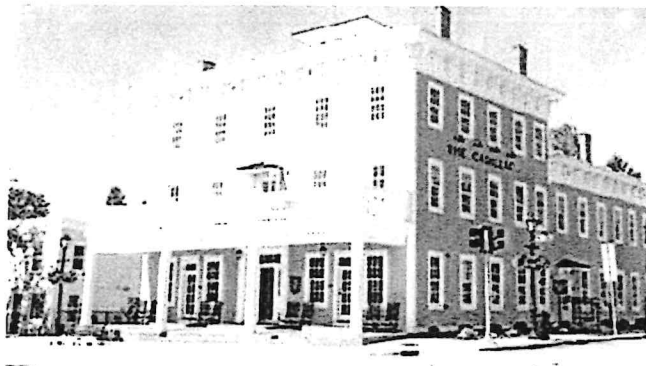
THINGS TO AVOID

- Repair to damage should also address the root causes such as water leaks or deterioration
- Do not introduce new building elements or features that are incompatible with the size, scale, or material of the existing building or prevailing patterns on the block



RENOVATION DESIGN CONSIDERATIONS

HISTORIC REHABILITATION



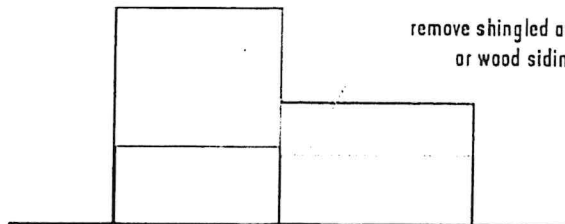
RENOVATIONS & FACADE IMPROVEMENTS



remove materials covering original openings and details

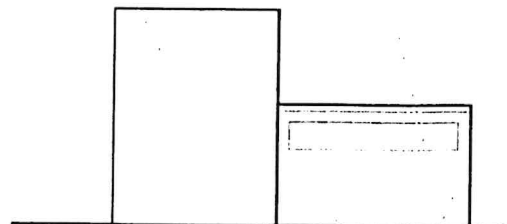
restore openings, detail, and base/middle/top

create 1/3 top : 2/3 base building proportions



remove shingled awnings or wood siding

BAD RENOVATION



GOOD RENOVATION

expand openings to appropriate sill and head heights

RENOVATION & FACADE IMPROVEMENTS

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IV. RESIDENTIAL DESIGN STANDARDS

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INCREASING HOUSING CHOICES

RESIDENTIAL

Careful consideration of design elements such as compatibility of architectural styles, desired density level, parking location and layout, treatment of the public realm, and relationship to the street will contribute to the success of the downtown. The quality of residential development will have a tremendous impact on the existing community and encourage further investment in neighborhoods. Single-family residential when mixed with urban housing types like townhouses and live/work units offer higher densities that attract commercial and retail uses. Living areas and the front door should be the dominant feature or point of emphasis on the street.

A key premise underpinning the CBD/C-MU/G-MU districts is the need to transition from an individual building project focus to neighborhood building focus, implying that individual developments should fit within, and at the same time enhance, their urban context. Development should be high quality, intermediate scale, and occur incrementally, allowing buildings and facilities to be integrated with, and contribute to, the surrounding community.

TIPS TO FOLLOW

- Construct a porch, stoop, or terrace at the front of all residential units to create a semi-private space that encourages interaction between neighbors
- Provide landscaping, as described in the landscaping guidelines, to complement the building and present an attractive entrance for each residence
- Install street trees and pedestrian light fixtures, as specified in landscaping and lighting sections of this document, at time of construction and maintain after occupation
- Design of multiple family housing should be complementary to the scale and massing of a single-family home by using front porches, stoops and peaked rooflines
- Proposed buildings should possess high quality design and building materials
- Single-family residential, mixed with urban housing types like townhouses and live/work units offer higher densities that attract commercial and retail uses

GOAL

Residential architecture intended for the mixed-use districts should include a mix of traditional styles, consistent with the Village's vision for the business core and the site's context. Multiple family dwellings within each district rely on the continuity of well-defined architectural elements to establish strong street presence. However, each unit must be expressed so that the composition reads as the sum of the parts.

MATERIALS AND DETAILS

OBJECTIVE

Exterior building material selection determines the durability and architectural language and compatibility of a building. Building materials reflect the quality of architecture designed to withstand time, and attract and inspire residents and visitors. Material selection also reflects the style of building and traditional methods of building that generate a unique sense of place to a downtown.

TIPS TO FOLLOW

- Design new additions in a manner that makes clear what is historic and what is new, while still compatible
- Windows can have divided lights, but avoid snap-in grids
- Articulation on side facades is encouraged
- Because repetition is important to the composition of townhouses or flat type units, sufficient articulation of architectural elements on the primary facade of each unit is essential.
- Large windows on the front facade and the front door should be the dominant feature or point of emphasis on the street
- The use of materials should match the scale of the massing and the other architectural details. Fewer high quality materials with a cohesive appearance are preferred over a large range of contrasting materials
- Limit exterior finish materials for the first floor on all sides of townhouses, /condos primarily glass, brick (but not paneled brick), cut stone or cast stone
- Refer to Section 5.6 of the Zoning Ordinance for articulation, materials, roof and porch building standards

THINGS TO AVOID

- Adding new architectural details which are not present in the character of the building or are incompatible in size, scale, material or color
- Locating parking, garages, garage doors and dumpsters within street view
- Placing models with similar architectural styles in a row on the same block
- Do not paint natural materials such as stone or brick
- Avoid low-quality or unfinished materials

DEFINE THE TERM:

- **Articulation, horizontal.** The arrangement and proportion of facade materials and elements (windows, doors, columns, pilasters, and bays) into discreet bays.
- **Articulation, vertical.** A visual distinction between a buildings base, middle, and top. A distinct and separated ground floor area is created through the use of a horizontal expression line, such as a string course, change in material or textures, awnings or canopies, or sign band between the first and second stories.

Material Palette:

- (A) Stone Detail
- (B) Brick
- (C) Siding



UPPER STORY LOFTS & LIVE/WORK

OBJECTIVE

These creative live/work units have first floor retail and living units above. An advantage of live/work is the flexibility of the spaces. Space above the first floor can be left raw, for use as living or working lofts, or can be finished to create market rate townhomes. The buildings should be appropriately scaled to blend with mixed-use commercial districts.

TIPS TO FOLLOW

- Balconies or large windows face the street
- Usually, 2 1/2 to 3 stories tall
- Provide alley access to garages
- Encourage private exterior space on the second floor
- Refer to the Zoning Ordinance for balcony building standards



DUPLEX

OBJECTIVE

Duplexes consist of structures that contain two dwelling units stacked or placed side by side with each unit having access directly to the street. This type has the appearance of a medium-sized family home and is appropriately scaled to fit within primarily single-family neighborhoods.

TIPS TO FOLLOW

- Usually two stories
- Garages are usually attached and accessed from the rear
- Encourage asymmetrical units that can mix with traditional mirrored units
- Alley access or shared driveways
- Design to integrate with adjacent single-family homes
- Refer to the Zoning Ordinance for balcony building standards



TOWNHOUSES/STACKED MAISONNETTES

OBJECTIVE

Townhouses are multi-storied homes are placed side by side. Townhouses are typically narrow residential buildings with each unit having access directly to the street and a rear garage provided at ground level.

Maisonnettes are stacked units (one unit over another) have the look of individual townhomes but allow more density. Each living unit has its own street level entrance and one-car garage (one additional parking space per unit is provided in each unit's driveway). The garages are internal to the building; space is provided just outside the garage door for additional parking.

TIPS TO FOLLOW

- Garages are usually attached and accessed from the back
- Design the primary facade of each townhouse so it is evident where the unit begins and ends
- Ensure that all balconies and decks have a finished appearance
- Encourage vertical alignment of windows. Limit the variations in window shape and scale on a single facade
- Encourage slight variation in architectural details, material or color to differentiate units
- Refer to the Zoning Ordinance for balcony building standards

THINGS TO AVOID

- Fake dormer windows



V. PEDESTRIAN REALM

Lighting	46
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Sidewalk cafEs and patios	52
Landscaping	54



Pedestrian Realm considers the architectural details, fixtures, furnishings, and site design elements that impact the human experience and how we interact with buildings and circulate through spaces.

LIGHTING

OBJECTIVE

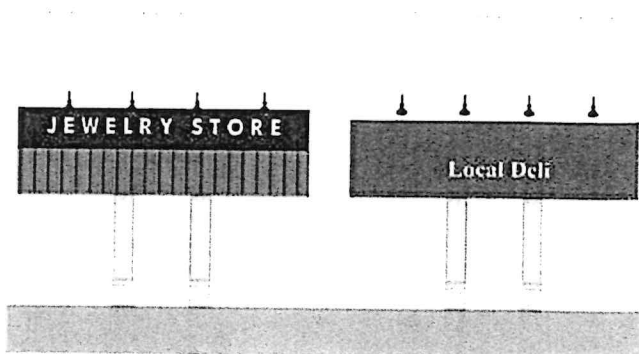
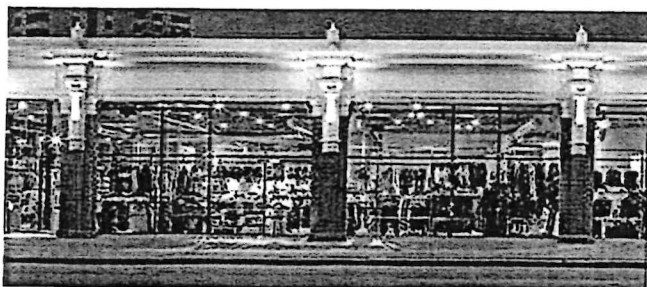
Lighting is a prime consideration when creating a theme or "brand" for a district. It promotes activity, establishes a safe pedestrian environment and provides nighttime orientation.

TIPS TO FOLLOW

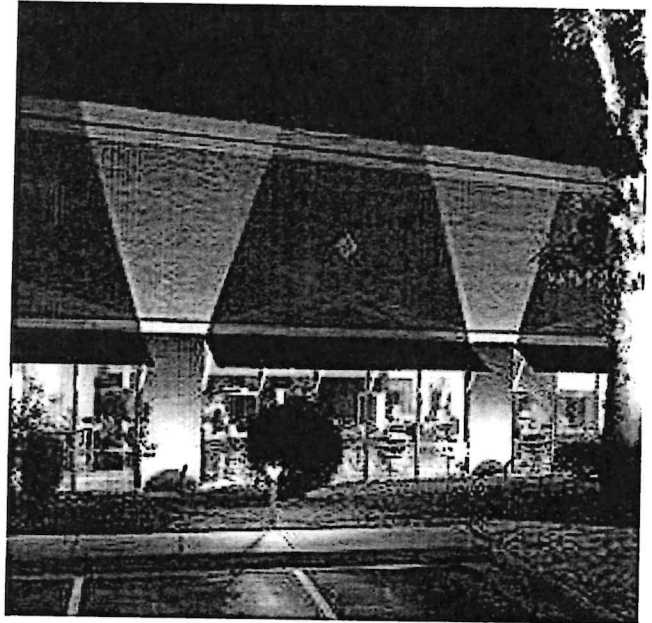
- Adequate lighting should be provided along roadways and within parking lots to ensure a safe environment
- Lighting within commercial districts should be designed to minimize light spillage on adjacent residential areas
- Install traditional (Union Metal Pacific Nostalgia or approved equal) lighting and traffic standards throughout the development to achieve design character consistency
- Encourage decorative banners attached to streetlights to promote the district. Color selection and use should be consistent throughout and approved by the Village.
- Light parking lots to ensure a safe environment. Lighting should be designed to minimize light spillage into adjacent residential areas.
- Design lighting levels to meet the minimum Illumination Engineering Society of North America lighting standards for commercial and residential area classifications, 3:1 average to minimum ratio with a maximum intensity of 10 foot candles.

THINGS TO AVOID

- Outlining windows or other features with LED rope lighting
- Back lit awnings
- Using lighting that moves, flashes, or makes noise
- Out of scale fixtures
- Aiming light into the eyes of pedestrians
- Halogen or other "cool" lighting



LIGHTING



2700K	3000K	4000K	5000K
WARM WHITE	SOFT WHITE GLOW	DAYLIGHT GLOW	CRYSTAL WHITE GLOW



SIGNS

OBJECTIVES

District signs should be scaled for the pedestrian and mounted on the building in the sign band area of the facade. Signs should relate to the architecture in material, shape, and color. All signs must meet the standards of the Village of Lexington Zoning Ordinance.

TIPS TO FOLLOW

1. The design and scale should complement the intended traditional character and pedestrian orientation envisioned for each district.
2. Restrict signage to the name of the business located on the site. Buildings with multiple tenants on secondary floors shall be limited to one sign per main floor tenant and one multi-tenant business directory listing.
3. Refer to Article 8 of the Zoning Ordinance for sign regulations

THINGS TO AVOID

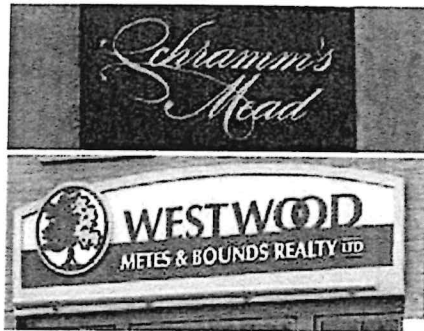
- Signs should not obstruct windows, views of the architectural details of the building, or pedestrian circulation
- Signs with flashing lights, digital displays, and other repetitive illumination. Electronic signs are only permitted as secondary signage to serve a message board function



SIGNS

BOARD SIGNS

Individual letters mounted to a board framed with a finished edge and mounted to a sign band area between the first and second floors above awnings.



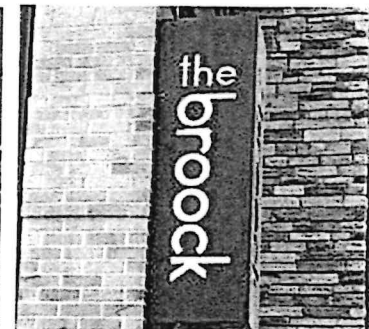
LETTER SIGNS

Individually mounted letters of metal, acrylic, or individually illuminated letters.



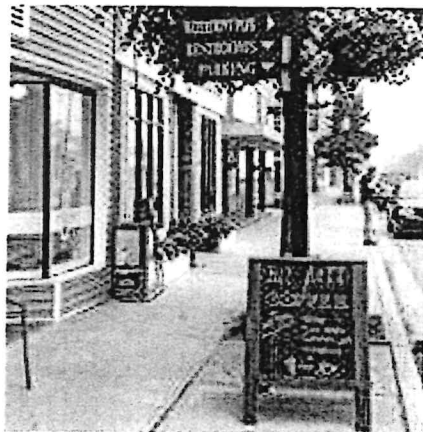
PROJECTING SIGNS

Blade signs hung 90 degrees perpendicular to the facade from ornamental brackets.



GROUND SIGNS

Free standing, often temporary signs that can be adapted to specific sales or events. Materials should coincide with building facade, using wood or metal frames with dark slate for chalk writing.



AWNINGS AND CANOPIES

OBJECTIVE

Awnings and Canopies help define the street level for pedestrians, but most importantly provide shelter from the sun and rain for pedestrians and storefront window displays. They are intended to highlight entrances and windows and should generally line up with adjacent awnings and transom windows.

TIPS TO FOLLOW

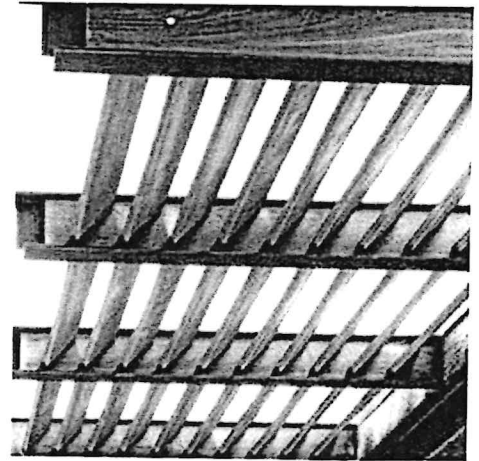
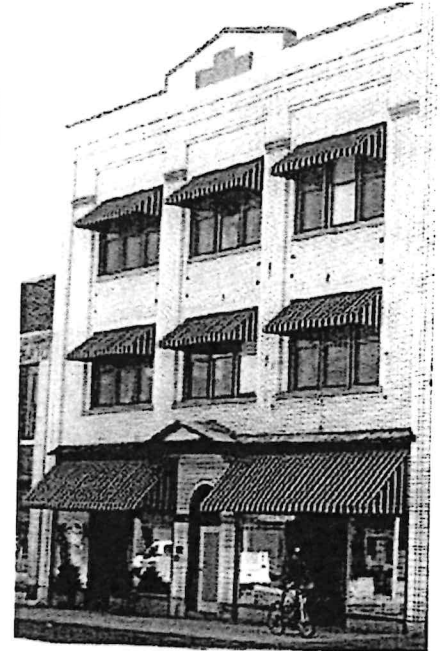
1. Select 45-degree canvas awnings or horizontal canopies of glass, metal, or wood.
2. Size awnings to be visually contained within the framework of building elements or architectural details.
3. Retractable awnings are encouraged as an energy-efficient mechanism for managing light and air.
4. Replace shingled mansard-style awnings with straight-shed awnings.
5. Discourage areas for birds to linger.
6. Structural elements that support canopies shall be primed and painted, anodized, or powder-coated.
7. Refer to the *Zoning Ordinance for awning and canopy building standards*

THINGS TO AVOID

- Relying on the awning as primary signage
- Blocking too much of the window or sign band
- Odd shapes, bullnose, and bubble awnings are prohibited
- Post-supported canopies are not permitted
- Internal illumination is not permitted



AWNINGS AND CANOPIES



SIDEWALK CAFES AND PATIOS

OBJECTIVES

Outdoor dining helps create vibrancy within the commercial core streetscape. An outdoor dining area or sidewalk café is comprised of removable sets of tables and chairs typically shaded by umbrellas or canopies for patrons to eat and drink.

TIPS TO FOLLOW

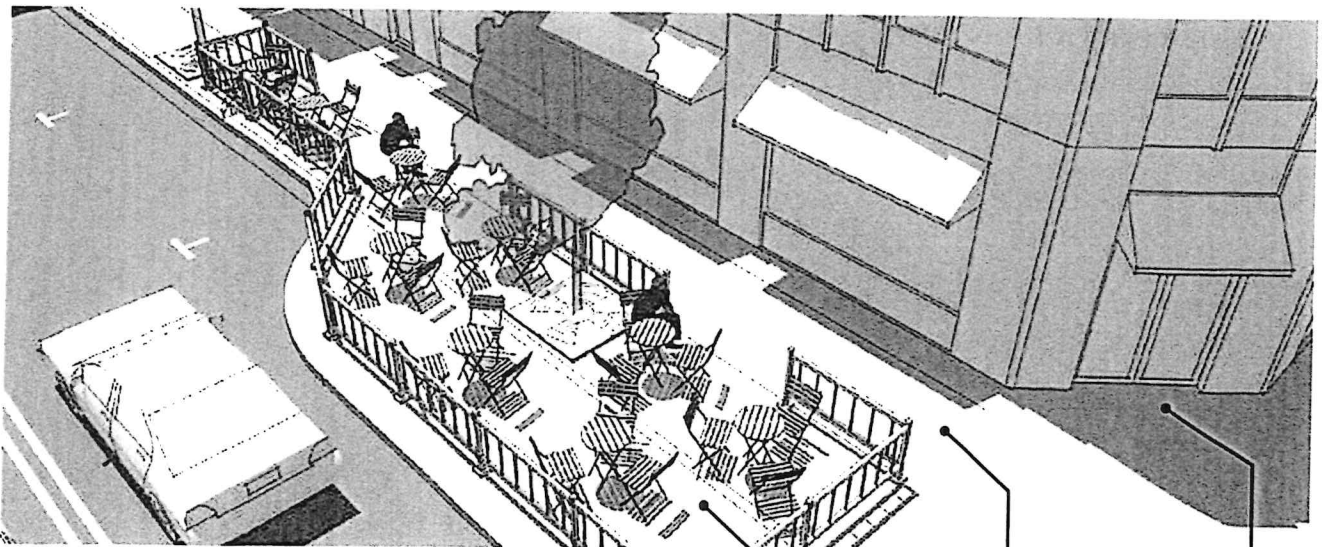
- Maintain a clear 5-6 foot sidewalk for pedestrians
- Maintain a clear path between the building entrance and the sidewalk, locating seating amenities within the amenity zone or dooryard. Ensure adequate space for hostess stand and server area.
- Ensure shading devices, such as retractable awnings and umbrellas do not project into the clear sidewalk area (minimum 8-foot clearance).
- Location should be clear of fire hydrants, designated loading zones and on-street ADA parking.
- Use hanging bulb lights to create a sense of atmosphere to illuminate patio areas on private property.
- Maintain a clean café area with daily cleanings.
- Outdoor heaters may be used within occupied areas provided they are free standing, do not generate noise, and do not require cables, wires, or other hookups to cross the clear Walking Zone.
- For cafe dining occupancy uses serving alcohol, a rigid fence enclosure with at least two horizontal stringers along the entire run shall be used to define the edges of the occupied zone.
- Select high quality, durable furnishings. Preferred materials are metals, finish grade woods, and sturdy recycled materials.

THINGS TO AVOID

- Stacking tables and chairs during colder seasons
- Permanently attaching chairs and tables to pavement in the right-of-way
- Attaching or bolting fencing to pavement surfaces, landscape planters, buildings, or other street fixtures, so that they can not be easily removed for maintenance or colder seasons



SIDEWALK CAFES AND PATIOS



Sidewalk patios within the Amenity & curbside zone

Amenity
Zone

Sidewalk
5-6 ft

Dooryard

LANDSCAPING

OBJECTIVES

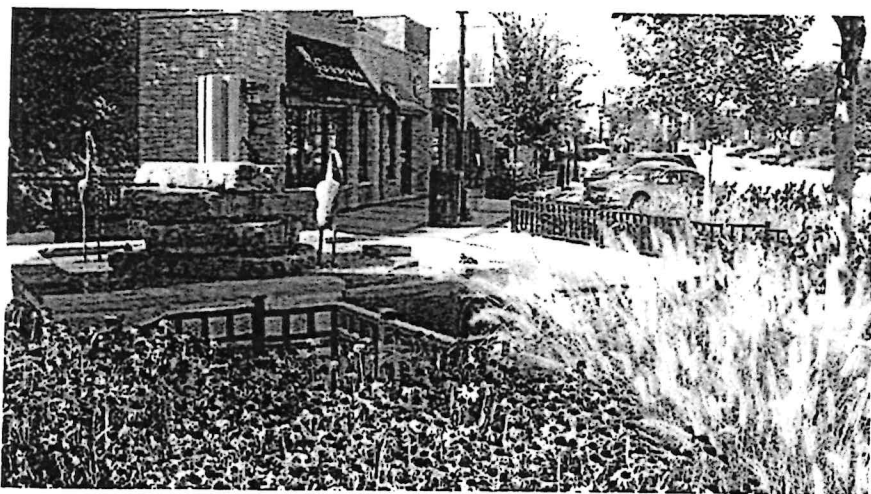
Landscape design enhances the social, environmental, economic, and aesthetic quality of a site. Green space and vegetation, particularly street trees, increase property values, reduce urban temperature, and enhance pedestrian experience. These areas should be designed to enhance and establish neighborhood identity and invite pedestrian activity.

TIPS TO FOLLOW

- Preserve and maintain existing mature trees whenever possible.
 - Ensure new trees are provided adequately sized tree pits or planters. Ensure location does not create an obstacle for pedestrians.
 - For street trees and landscape beds use hardy, salt-tolerant native and adapted plant varieties.
 - Landscape planters occur primarily within the Amenity Zone between the sidewalk and the curb. Where buildings are setback from the sidewalk, landscape planters are also appropriate in the Frontage Zone, and can be incorporated into building facades.
 - Coordinate landscaping with adjacent streets surrounding the
- corridor in order to be consistent with the adjacent neighborhood character.
 - Integrate landscaping with stormwater management systems.
 - Rain gardens and bioswales should be considered along sidewalks and parking lots. (See "Low-Impact Design")
 - Encourage the installation of decorative hanging baskets and seasonal planters. Landscaping should not interfere with pedestrian circulation.
 - Provide landscaping to complement residential buildings and present an attractive entrance for each residence.
 - Plan for temporary irrigation or manual watering of new street trees for 2 years after planting

THINGS TO AVOID

- Using plants species that are not native or adapted to the region's climate
- Failing to have a maintenance plan for landscaping such as regular weeding and watering
- Failing to maintain at least 1 inch of mulch cover over exposed planting soils



LANDSCAPING

LOW-IMPACT DESIGN

Low Impact Design is a method of naturally treating stormwater runoff.

- Rain Gardens and Bioswales should be considered along sidewalks, parking lots, and rear service drives.
- Plant species should be salt tolerant, provide aesthetic benefits and be low maintenance.
- Sidewalks should be designed to direct runoff into stormwater areas, and maintenance agreements should be included as part of any installation.
- Porous pavement may be considered instead of impervious applications (i.e. asphalt or concrete) in parking areas or rear service drives. To function properly, porous pavement requires adequate subsurface soil conditions, overflow connection to a storm sewer or other final discharge location and routine vacuum maintenance. Porous pavement should not be installed in areas where there is a potential for soil contamination.
- Permeable pavers can be used wherever feasible to mitigate stormwater runoff. The change in pattern and material can also delineate the spaces between vehicle-only space and vehicle/pedestrian shared space between buildings and street curb.



Stormwater areas and porous pavers



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VI. CIRCULATION

Pedestrian	58
Vehicular Access management	60
Parking	62
Neighborhood Manners	64

PEDESTRIAN

OBJECTIVES

Neighborhoods benefit from integrated pedestrian circulation systems that conveniently and safely link residents to businesses, public gathering places and other key destination points. Additionally, it is important to ensure appropriate connections are made to adjacent sidewalk, pathway systems and to nearby destinations in other districts. In commercial areas, a new sidewalk will comfortably connect retail frontage and should provide extra seating and public space.

TIPS TO FOLLOW

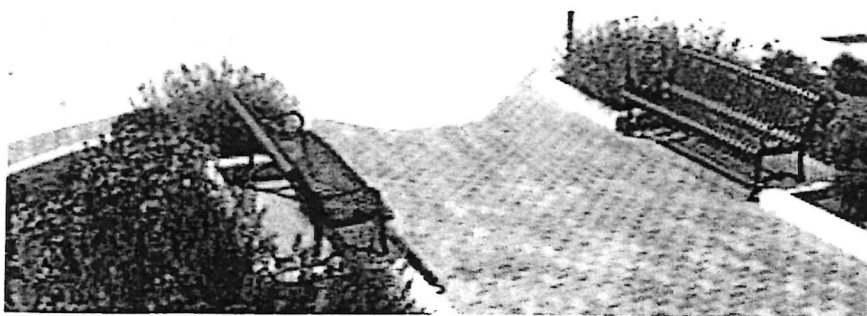
- Ensure all bicycle parking facilities are highly visible to intended users. The bicycle parking facilities shall not encroach on any area within the public right of way intended for use by pedestrians, nor shall they encroach on any emergency access areas.
- Provide walkways in residential settings to be a minimum five feet wide.
- Provide sidewalks along all street frontage. Sidewalks should be located in the right-of-way, unless there are space constraints.
- Provide sidewalks on both sides of the street in each new residential development to provide access for alternative modes of transportation throughout the neighborhoods.
- Clearly mark and illuminate crosswalks to promote safety. Crosswalks in commercial and

retail areas may have a change in surface material such as brick paving or stamped concrete.

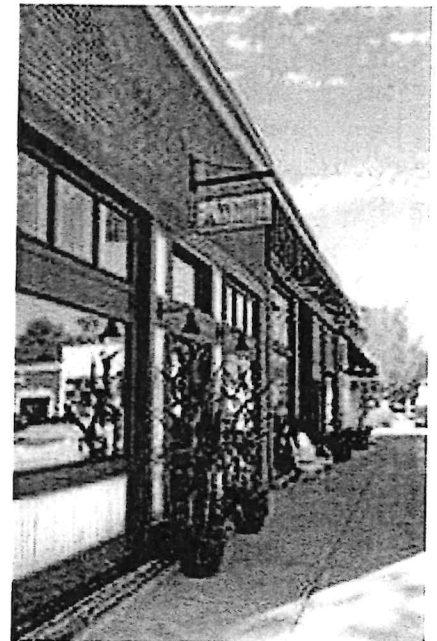
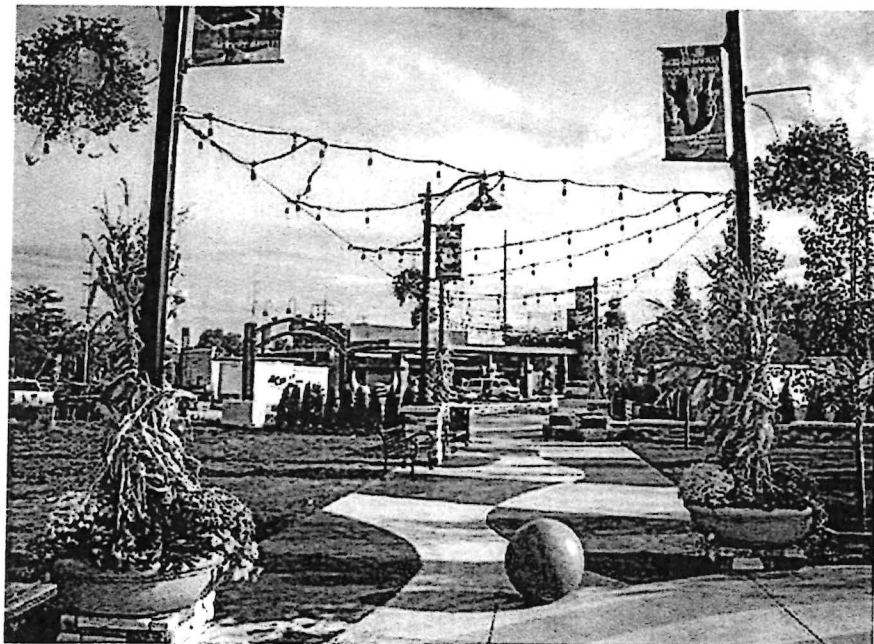
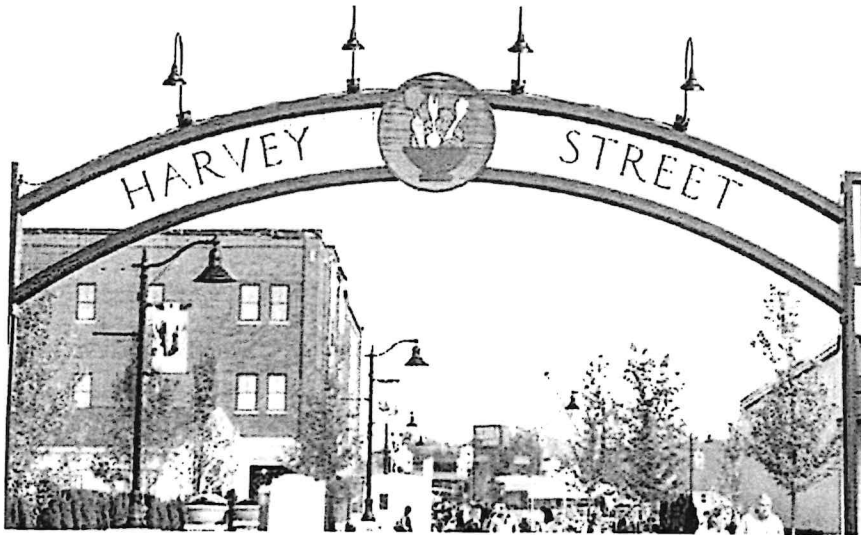
- Encourage minimum 15 feet walkways adjacent to existing and proposed storefronts where feasible, to allow for a five foot amenity zone including landscaping, signage and lighting.
- Encourage additional space for outdoor café or sidewalk sale displays to help add activity and color to the consumer experience.
- Define pedestrian routes both visually and physically where they cross vehicular drive aisles. Provide curb cuts in locations where sidewalks cross a road or driveway.
- Encourage installation of accent paving at special locations throughout the district. Unit pavers, exposed aggregate or other special paving will distinguish unique character uses within districts.

THINGS TO AVOID

- Closing front doors and relying on rear entries off parking lots
- Locating parking lot paving directly adjacent to the building
- Failing to provide adequate space for snow removal



PEDESTRIAN



VEHICULAR ACCESS MANAGEMENT

OBJECTIVES

While driveways are an important part of the public realm, too many driveways create an unpleasant pedestrian environment and increase conflicts between motorists and other street users. They also take away space that may otherwise support planting, street furniture, and curbside parking. Coordinating the design of driveways together with the sidewalk contributes to a higher-quality pedestrian experience and reduces dangerous conflicts.

TIPS TO FOLLOW

- Avoid frequent driveways and curb cuts in denser pedestrian oriented commercial areas like the Central Business District. In these areas, building services should be accessed via alleys or side streets whenever possible
- Driveways and curb cuts in more auto-oriented commercial areas like Gateway Mixed Use should be minimized to the extent possible, with property owners sharing curb cuts where feasible.
- Bus stops and driveways should be positioned relative to each other such that an unbroken curb line can be accessed by the full length of the bus to allow curb height boarding
- Curb cuts shall provide adequate visibility to and from the sidewalk and street.
 - Where sight lines are limited, include appropriate signage indicating where the driver is to stop and wait.
- Mirrors, audible signals, or other devices to assist with visibility of pedestrians are encouraged at high volume locations where visibility is limited.
- **Alley Access:** Curb cuts are not appropriate where alleys can provide rear access to residences and businesses. Where large new development occurs along a significant portion of a block face, provide a central alley to reduce the need for multiple driveways and curb cuts.
- **Bicycle Lane Markings:** Where a driveway crosses a bicycle facility, pavement markings should be dashed across the driveway so that cyclists and drivers are alerted to the potential conflict area.
- Refer to the Zoning Ordinance for standards on driveway dimensions & materials, and intersection proximity

THINGS TO AVOID

- Using bumper blocks instead of curbs
- Gravel as a paving material

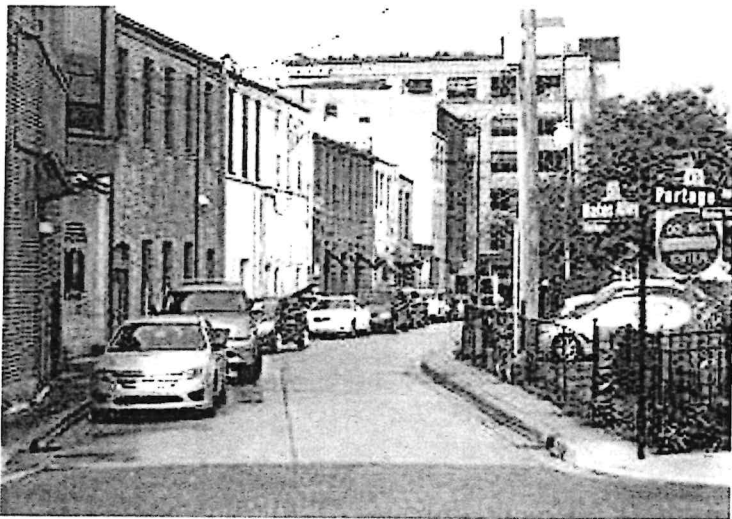
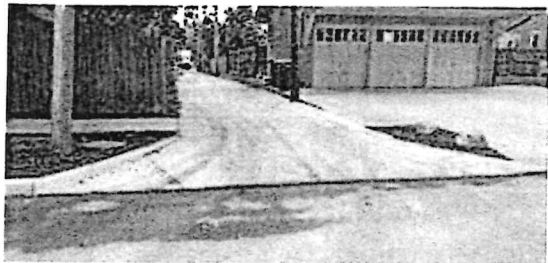


DRIVEWAY & CURB-CUT LOCATIONS



TURN RADIUS

VEHICULAR ACCESS MANAGEMENT



PARKING

OBJECTIVES

Management of parking is essential to creating a district that meets the needs of businesses without dominating the visual character of the corridor. Instead, parking should be designed in consideration of all the other design principles, especially reducing conflicts to improve safety for pedestrians and bicyclists. Parking should be provided in a convenient location, preferably located behind buildings. Side parking should be available where provision of all the parking in the rear is not practical. Visual impact of parking should be improved with landscape and design elements.

TIPS TO FOLLOW

- Reduce the visual impact of surface parking.
 - Locate a parking area on the rear end of a site to reduce curb cuts along the main pedestrian pathway.
 - Reduce light pollution impacts on surrounding neighborhoods from overly or improperly lit parking areas.
 - Use materials like vehicular grade concrete, pavers, brick, etc., to allow the surface parking to compliment the overall neighborhood composition. Materials like permeable pavers have the added benefit of aiding smart stormwater management.
- Design a parking lot to allow convenient pedestrian access.
 - Canopy trees, understory trees, and maintainable shrubs shall be used in

islands and landscaped aisles to visually subdivide parking lots, to demarcate internal corridors which guide vehicles and pedestrians, to create a vertical dimension, to reduce the scale of the parking area, and to limit the heat island effect.

- Incorporate courtyards or plazas to provide pedestrian amenities & gathering spaces.
- Provide pedestrian access and wayfinding through buildings and blocks to access parking in rear of building.
- Install pedestrian signals and/or mid-block crossings where the distance between signals creates less safe crossing conditions; consider the impacts on traffic flow at access points as well.

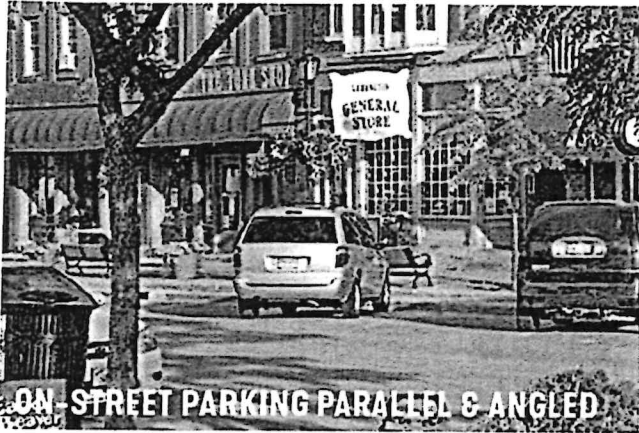
THINGS TO AVOID

- Locating surface parking directly in front of primary pedestrian entries
- Locating surface parking lots directly in front of buildings
- Providing an unnecessary amount of access points with no street edge buffer
- Using bumper blocks instead of curbs
- Gravel as a paving material



BRICK KNEE WALL WITH LANDSCAPING

PARKING



ON-STREET PARKING PARALLEL & ANGLED



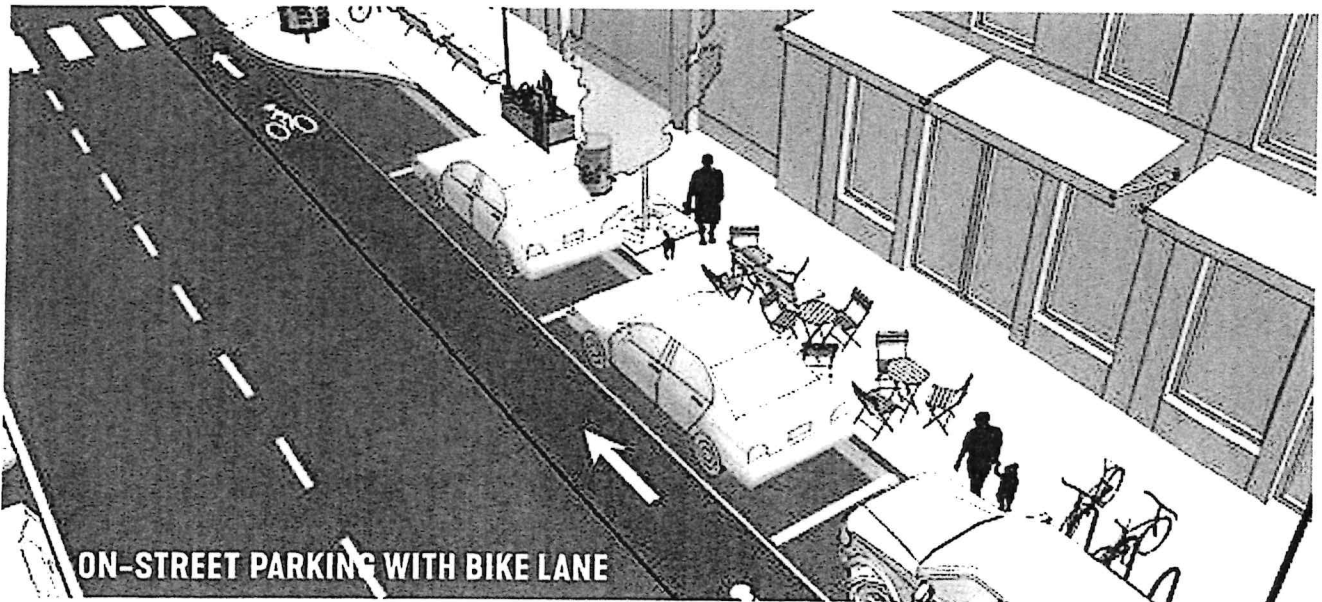
NATIVE LANDSCAPING



HEDGE



METAL FENCE WITH LANDSCAPING



ON-STREET PARKING WITH BIKE LANE

NEIGHBORHOOD MANNERS

OBJECTIVES

Provide a sensitive transition between commercial development and adjacent residential neighborhoods that minimizes commercial impacts by softening the edges between uses while providing subtle transitions.

TIPS TO FOLLOW

- Service Areas, Utilities & Mechanical Equipment. Enclose and screen any service area, utilities, or mechanical service equipment that are accessory to the building.
- Neighborhood Transitions: Designing a project to be compatible with the surrounding neighborhoods. Avoid orienting the rear of the building or rear blank walls towards an adjacent residential neighborhood or street.
- Create connectivity between land uses, providing pedestrian, bike and vehicular connections to adjacent residential neighborhoods.
- Consider locations for curb-side delivery and pick-up spots.

THINGS TO AVOID

- Locating service areas at the front of the building, visible from the public right-of-way
- Placing porous pavement in areas where no overflow connections exists or where there is a potential for soil contamination
- Obstructing walkways with temporary display of merchandise



VII. GLOSSARY OF TERMS

Amenity Zone. Area between the sidewalk and the curb. Commonly the location for street trees, light poles, road signs, and other street furnishings.

Articulation, horizontal. The arrangement and proportion of facade materials and elements (windows, doors, columns, pilasters, and bays) into discreet bays.

Articulation, vertical. A visual distinction between a building's base, middle, and top. A distinct and separated ground floor area is created through the use of a horizontal expression line, such as a string course, change in material or textures, awnings or canopies, or sign band between the first and second stories.

Awning. A roof-like covering cantilevered, projected or suspended from a building, usually of canvas, metal, or similar material and often adjustable, placed over the sidewalk, windows, or doors to provide protection from sun and rain. It is distinguished from a canopy because it is not permanent, nor a structural portion or architectural feature of the building and does not support substantial weight.

Canopy. A bracketed or suspended cover projecting from the building over the sidewalk, or a roof-like covering placed over the sidewalk, windows, or doors, to provide protection from sun and rain and, unlike an awning, it is a permanent, durable, structural portion of the building as opposed to a light covering of canvas, metal or other similar material.

Corbels. A structural piece of stone, wood or metal jutting from a wall to carry a superincumbent weight, a type of bracket.

Clear Walk Zone. A clear, consistent, paved area dedicated to pedestrian movement.

EIFS. Exterior Insulation and Finish System. A synthetic alternative to stucco.

Elevation. The exterior face of a building.

Expression line. A line prescribed at a certain level of a building for the major part of the width of a facade, expressed by a variation in material or by a limited projection on such as a molding, balcony or canopy.

Facade. The building elevation built along the build-to line on the Primary Frontage.

Fenestration. Openings in the building wall, including windows, doors and open areas. When measuring fenestration, framing elements (such as muntins) with a dimension less than 1 inch are considered part of the opening.

Frontage Zone. Area between the sidewalk and the end of the public right-of-way.

Ground Floor. The first story of a building with an entrance at street level.

Heat Islands. Urbanized areas that experience higher temperatures than outlying areas, as structures such as buildings, roads, and other infrastructure absorb and re-emit the sun's heat more than natural landscapes such as forests and water bodies.

Hopper Window. Windows with movable sashes that open inward.

Mullion. A bar or post that separates two window units.

Pilaster. A column embedded into the wall.

Sprandrel Glass. The area of glass panels that conceals structural building components such as columns, floors, HVAC systems, electrical wiring, plumbing, etc.

Storefront. A frontage type appropriate for the ground floor of commercial / retail buildings. Storefronts provide large windows with transparent views into the building interior.

Street edge. The edge of the built form that establishes the envelope of the street.

Synthetic. Man-made or not natural.

Transom window. A window pane located above a door or main window, oriented horizontally.

Upper stories. Any story above the ground floor.

April 19, 2022

To: Village of Lexington Council

Re: Water Treatment Plant (WTP) SCADA System Computer and Software Upgrades/Replacement

Dear Council,

A few weeks back we had to call in Rein Warnke our computer technician to troubleshoot some issues we have been experiencing with our main WTP SCADA control computer. Every so often the computer will freeze up, and we will have to do a forced restart to get things moving again. Rein did some troubleshooting and has determined that the hard drive is starting to fail on the computer, and reiterated that one of these days the computer will probably not restart after one of its lock ups. Needless to say, but without this computer the WTP is severely handicapped in its ability to make water. The last time this system was updated was back in 2015, which makes the computer and software system approximately 7 years old, which operates 24/7-365. We had planned on this update during the full USDA upgrade plan, but I believe that we need to move forward on this portion immediately. With the busy season for water production upon us, we can't afford to have a problem like this waiting to happen at any time. I had Rein provide me a quote of the items that he needs to handle current system requirements, and also included items needed in anticipation of the other upgrades that we plan to install in the near future, with the USDA upgrades to the plant. Hopefully this will avoid having to duplicate components or software a year or two down the road. The totals Rein forwarded to me including hardware, software, and labor for installation and programming, will be approximately \$13,940.75. Please keep in mind that the system upgrades 7 years ago were approximately \$12,500.00. Also note, that with this being a major replacement component of the water plant, Sanilac Twp., and Worth Twp. will also be responsible for their share of the total costs. The villages portion will be equal to roughly 45% of the total expenditure. Please see Reins pricing and comments attached.

I would like to recommend authorization to proceed with this project for a cost of up to \$15,000.00. The extra funds are to cover any incidental items that may arise during final installation and programming.

Sincerely,

Christopher M. Heiden

Utilities Manager

Lexington System Software (SCADA):

1. Upgrade of existing software	EDGER-01-N-20	\$1470
2. Additional runtime	EDGER-01-N-20	\$1815
3. Thin Client (2 @ \$570 EA)	EDGETC-02-N	\$1140

Note: The upgrade and additional runtime will each come with a thin client resulting
In a total of 4 thin clients.

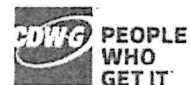
4. USB HARDKEY (Development License)	EDGEHK-01-N	\$112
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Software total \$4537

Vendor: AVEVA - Formerly Indusoft Web Studio, Aveva.com

**Note: Existing system has hard drive issues and needs to be replaced ASAP before it quits.
This system is required to operate the water treatment plant.**

QUOTE CONFIRMATION



DEAR REIN WARNKE,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MRSQ698	4/1/2022	MRSQ698	12891504	\$5,153.75

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP Workstation Z2 G5 - Wolf Pro Security - tower - Core i7 10700 2.9 GHz - Mfg. Part#: 644B4UT#ABA Contract: MARKET	2	6856490	\$1,500.99	\$3,001.98
ViewSonic Ergonomic VG2239SMH - LED monitor - Full HD (1080p) - 22" Mfg. Part#: VG2239SMH UNSPSC: 43211902 Contract: MARKET	3	3635000	\$189.99	\$569.97
APC Back-UPS Pro BN 1100VA - UPS - 600 Watt - 1100 VA Mfg. Part#: BN1100M2-CA UNSPSC: 26111701 Contract: MARKET	2	5217825	\$184.29	\$368.58
Dell OptiPlex 3080 - micro - Core i5 10500T 2.3 GHz - 8 GB - SSD 256 GB Mfg. Part#: DXVT4 Contract: MARKET	1	6532952	\$751.41	\$751.41

PURCHASER BILLING INFO		SUBTOTAL	\$4,691.94
Billing Address: VILLAGE OF LEXINGTON ANDREW SCHUTT 7227 HURON AVE LEXINGTON, MI 48450-8321 Phone: (810) 359-5901 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$170.10
		SALES TAX	\$291.71
		GRAND TOTAL	\$5,153.75
	DELIVER TO Shipping Address: VILLAGE OF LEXINGTON ANDREW SCHUTT 7227 HURON AVE LEXINGTON, MI 48450-8321 Phone: (810) 359-5901 Shipping Method: UPS Ground (2- 3 Day)	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION

	Sean Ellis		(877) 499-8915		seanell@cdwg.com
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Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Invoice Number	Amount
03/10/2022	36966	23012	VANS FABRICATIONS	VANS FABRICATIONS	6753	28.26
03/10/2022	36967	WESTBROOK	WESTBROOK HARDWAR	WESTBROOK HARDWAR	282 STMT FEB 2022	27.97
03/16/2022	36968	AGRI-VALLE	AGRI-VALLEY SERVI	AGRI-VALLEY SERVI	10020175-5 MRH 202	52.95
				AGRI-VALLEY SERVI	10020174-8 DDA MRC	625.00
				AGRI-VALLEY SERVI	10020176-3 WTP MRC	52.95
						730.90
03/16/2022	36969	BLANK ELEC	BLANK ELECTRIC CO	BLANK ELECTRIC CO	2030802	165.00
03/16/2022	36970	BRADYS BUS	BRADYS BUSINESS S	BRADYS BUSINESS S	467364642	330.00
03/16/2022	36971	DTE	DTE ENERGY	DTE ENERGY	DUE 3-30-22	7,822.38
03/16/2022	36972	FRANZEL	FRANZEL AUTO REPA	FRANZEL AUTO REPA	657306	730.00
03/16/2022	36973	JEFFS IGA	JEFF'S MARKETPLAC	JEFF'S MARKETPLAC	757278	19.55
03/16/2022	36974	VANDEWARKE	JUDITH VANDEWARKE	JUDITH VANDEWARKE	ENVIRON MTG 3-10-2	35.00
03/16/2022	36975	LEX FIRE F	LEXINGTON FIRE FI	LEXINGTON FIRE FI	REIMBURSE SENSORS	456.04
03/16/2022	36976	MICHIGAN P	MICHIGAN PIPE & V	MICHIGAN PIPE & V	S031854	1,731.00
03/16/2022	36977	NEHMERS	NEHMER'S JEWELRY	NEHMER'S JEWELRY	8724	265.00
03/16/2022	36978	23022	VILLAGE OF LEXING	VILLAGE OF LEXING	WATER 3-31-22	11,142.15
03/24/2022	36979	BCBS OF MI	BCBS OF MICHIGAN	BCBS OF MICHIGAN	7002737710 MAY 202	11,995.47
03/24/2022	36980	BLUE CROSS	BLUE CROSS BLUE S	BLUE CROSS BLUE S	990250427 AP 2022	201.00
03/24/2022	36981	BLUEWATERC	BLUE WATER CLEANI	BLUE WATER CLEANI	0715	710.50
03/24/2022	36982	CIB COMMUN	CIB COMMUNITY BUI	CIB COMMUNITY BUI	016-2022A02	2,422.50
03/24/2022	36983	CUTLER JAN	CUTLER JANITORIAL	CUTLER JANITORIAL	4428	136.60
03/24/2022	36984	EASTON	EASTON TELECOM	EASTON TELECOM	1124875	1,138.94
03/24/2022	36985	8001	HACH COMPANY	HACH COMPANY	12929475	215.84
03/24/2022	36986	9014	IDEXX DISTRIBUTIO	IDEXX DISTRIBUTIO	3102654788	1,451.89
03/24/2022	36987	MIDCOM RAD	MIDCOM RADIO COMM	MIDCOM RADIO COMM	22000153	538.85
03/24/2022	36988	OPER. ENGIN	OPERATING ENG. HE	OPERATING ENG. HE	APRIL 2022	3,719.00
03/24/2022	36989	OPERATING	OPERATING ENGINEE	OPERATING ENGINEE	MARCH 2022	3,717.00
03/24/2022	36990	PETTY CASH	PETTY CASH	PETTY CASH	WATER REIMBURSE	192.73
03/24/2022	36991	SAN CO NEW	SANILAC COUNTY NE	SANILAC COUNTY NE	0011193 AP 2022	28.00
03/24/2022	36992	SANILAC CY	SANILAC CTY TREAS	SANILAC CTY TREAS	FEB 2022	430.00
03/24/2022	36993	SEMCO	SEMCO ENERGY GAS	SEMCO ENERGY GAS	DUE 4/11/22	3,377.32
03/24/2022	36994	SMITHGROUP	SMITHGROUP	SMITHGROUP	0161298	300.00
03/24/2022	36995	20080	STANDARD OFFICE S	STANDARD OFFICE S	013898	444.55

EMB TOTALS:

Total of 57 Checks:
 Less 0 Void Checks:

142,734.35
 0.00

Total of 57 Disbursements:

142,734.35

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.800	INVESTMENT-CADRE	62,060.76
101-000-002.000	EASTERN MICHIGAN BANK	394,068.68
101-000-004.000	PETTY CASH	200.00
101-000-015.000	ACCOUNTS RECEIVABLE	(191.00)
101-000-015.150	A/R UNCOLLECTED RESCUE RUN	8,487.70
101-000-015.225	PREPAMENTS	1,481.50
101-000-015.300	A/R UNBILLED UTILITIES	9,812.60
101-000-015.600	A/R RUBBISH	808.34
101-000-015.800	ACCOUNTS SENT TO COLLECTIONS	6,535.00
101-000-084.830	DUE FROM LEX TOWNSHIP	2,328.06
101-000-084.860	DUE FRM LEXINGTON BUSINESS AS	152.90
101-000-123.000	PREPAID EXPENSES	25,962.34
Total Assets		511,706.88
*** Liabilities ***		
101-000-204.300	UIA	4,929.45
101-000-204.600	EQUITABLE - EMPLOYEE CONTRIBU	295.44
101-000-204.889	EMPLOYEE CONTRIBUTION TO BCBS	4,323.36
101-000-204.890	AFLAC INSURANCE-EMPLOYEE CONT	78.79
101-000-204.955	MISC PASSTHROUGH	1.12
101-000-205.100	EMPLOYEE CONTR TO PENSION 4 1	(679.89)
101-000-205.200	UNITED WAY-EMPLOYEE CONTRIBUT	12.00
101-000-208.800	UNION DUES	332.96
101-000-220.100	DEFERRED REVENUE	12,750.00
101-000-314.591	ADVANCE FROM WATER FUND	14,769.00
Total Liabilities		36,812.23
*** Fund Balance ***		
101-000-390.000	FUND BALANCE ACCOUNT	408,301.97
101-000-391.000	RESERVED FUND BALANCE PARKS	7,951.82
101-000-391.100	RESERVED FUND BALANCE-FIRE DE	768.35
101-000-391.200	RESERVED FUND BALANCE-METRO	3,845.14
Total Fund Balance		420,867.28
Beginning Fund Balance		420,867.28
Net of Revenues VS Expenditures		54,027.37
Ending Fund Balance		474,894.65
Total Liabilities And Fund Balance		511,706.88

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-002.000	EASTERN MICHIGAN BANK	368,144.84
Total Assets		368,144.84
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000-390.000	FUND BALANCE ACCOUNT	356,584.98
Total Fund Balance		356,584.98
Beginning Fund Balance		356,584.98
Net of Revenues VS Expenditures		11,559.86
Ending Fund Balance		368,144.84
Total Liabilities And Fund Balance		368,144.84

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-002.000	EASTERN MICHIGAN BANK	176,933.50
Total Assets		176,933.50
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
203-000-390.000	FUND BALANCE ACCOUNT	200,425.06
Total Fund Balance		200,425.06
Beginning Fund Balance		200,425.06
Net of Revenues VS Expenditures		(23,491.56)
Ending Fund Balance		176,933.50
Total Liabilities And Fund Balance		176,933.50

Fund 204 MUNICIPAL STREETS

GL Number	Description	Balance
*** Assets ***		
204-000-002.000	EASTERN MICHIGAN BANK	825,163.79
204-000-123.100	PREPAID FUEL FOR TANKS	8,386.78
Total Assets		833,550.57
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
204-000-390.000	Fund Balance	687,829.32
Total Fund Balance		687,829.32
Beginning Fund Balance		687,829.32
Net of Revenues VS Expenditures		145,721.25
Ending Fund Balance		833,550.57
Total Liabilities And Fund Balance		833,550.57

Fund 205 COUNTY ROADS

GL Number	Description	Balance
*** Assets ***		
205-000-002.000	EASTERN MICHIGAN BANK	358,842.05
Total Assets		358,842.05
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
205-000-390.000	FUND BALANCE ACCOUNT	379,349.37
Total Fund Balance		379,349.37
Beginning Fund Balance		379,349.37
Net of Revenues VS Expenditures		(20,507.32)
Ending Fund Balance		358,842.05
Total Liabilities And Fund Balance		358,842.05

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.800	INVESTMENT-CADRE	28,529.47
209-000-002.000	EASTERN MICHIGAN BANK	82,484.15
209-000-123.000	PREPAID EXPENSES	312.35
Total Assets		111,325.97
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
209-000-390.000	FUND BALANCE ACCOUNT	90,421.81
Total Fund Balance		90,421.81
Beginning Fund Balance		90,421.81
Net of Revenues VS Expenditures		20,904.16
Ending Fund Balance		111,325.97
Total Liabilities And Fund Balance		111,325.97

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-002.000	EASTERN MICHIGAN BANK	311,458.33
248-000-040.000	ACCOUNTS RECEIVABLE	120.00
Total Assets		311,578.33
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
248-000-390.000	FUND BALANCE ACCOUNT	213,775.77
Total Fund Balance		213,775.77
Beginning Fund Balance		213,775.77
Net of Revenues VS Expenditures		97,802.56
Ending Fund Balance		311,578.33
Total Liabilities And Fund Balance		311,578.33

Fund 402 CAPITAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
402-000-002.000	EASTERN MICHIGAN BANK	11,501.00
Total Assets		<u>11,501.00</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
402-000-390.000	Fund Balance	11,501.00
Total Fund Balance		<u>11,501.00</u>
Beginning Fund Balance		11,501.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		11,501.00
Total Liabilities And Fund Balance		<u>11,501.00</u>

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.800	INVESTMENT-CADRE	55,815.85
590-000-002.000	EASTERN MICHIGAN BANK	833,891.03
590-000-005.000	PF INT P 2433 CASH	22,617.67
590-000-015.000	ACCOUNTS RECEIVABLE	4,034.11
590-000-015.180	A/R SEWER DUMPING FEES	3,789.55
590-000-015.300	A/R UNBILLED UTILITIES	39,663.74
590-000-030.000	ACCRUAL DEPRECIATION	537,674.05
590-000-030.100	LAGOON	1,878,738.00
590-000-030.200	LAND IMPROVEMENT	28,000.00
590-000-030.300	DEFERRED OUTFLOW	9,117.00
590-000-031.000	DEFERRED OUTFLOWS	20,060.00
590-000-123.000	PREPAID EXPENSES	1,407.33
590-000-144.000	EQUIPMENT	18,491.08
590-000-153.000	CONSTRUCTION IN PROGRESS	54,858.34
590-000-264.000	ACCUMULATED DEPRECIATION	(1,377,678.90)
Total Assets		2,130,478.85
*** Liabilities ***		
590-000-205.000	OPEB OBLIGATION	333,398.00
590-000-205.600	NET PENSION LIABILITY	98,154.00
590-000-220.200	DEF REVENUE-METER DEPOSIT	2,955.22
590-000-251.000	ACCRUED INTEREST PAYABLE	1,072.28
590-000-260.000	ACCRUED VACATION LEAVE PAYABLE	16,262.20
590-000-265.000	BONDS PAYABLE (CASH BONDS)	185,000.00
590-000-300.500	DEFERRED INFLOWS	8,578.00
590-000-300.501	DEFERRED INFLOWS OPEB	28,073.00
Total Liabilities		673,492.70
*** Fund Balance ***		
590-000-390.000	FUND BALANCE ACCOUNT	841,007.54
590-000-395.000	RETAINED EARNINGS	582,861.34
590-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,545.61
Total Fund Balance		1,439,414.49
Beginning Fund Balance		1,439,414.49
Net of Revenues VS Expenditures		17,571.66
Ending Fund Balance		1,456,986.15
Total Liabilities And Fund Balance		2,130,478.85

Fund 591 WATER FUND-D -PROCESSING

GL Number	Description	Balance
*** Assets ***		
591-000-001.200	ESCROW ACCOUNT EASTERN MI	470,074.35
591-000-001.800	INVESTMENT-CADRE	6,895.64
591-000-002.000	EASTERN MICHIGAN BANK	930,958.61
591-000-004.000	PETTY CASH	100.00
591-000-005.000	PF INT P 2433 CASH	38,511.13
591-000-015.000	ACCOUNTS RECEIVABLE	4,121.64
591-000-015.175	A/R WATER TESTING	603.81
591-000-015.189	A/R CAPACITY LWTUA	223,250.74
591-000-015.250	WATER TOWER ANTENNA RENT	2,148.52
591-000-015.300	A/R UNBILLED UTILITIES	56,760.78
591-000-015.800	ACCOUNTS SENT TO COLLECTIONS	132.50
591-000-030.300	DEFERRED OUTFLOW	38,430.00
591-000-031.000	DEFERRED OUTFLOWS	48,590.00
591-000-123.000	PREPAID EXPENSES	17,864.90
591-000-130.000	LAND	17,495.39
591-000-144.000	EQUIPMENT	246,571.26
591-000-152.100	WATER MAINS	2,972,348.07
591-000-152.150	M - 25 WATER MAIN	487,658.29
591-000-152.200	EMERGENCY WELLS	17,478.45
591-000-152.250	WATER BUILDINGS	33,512.59
591-000-152.500	WATER FILTRATION PLANT	5,075,964.32
591-000-152.900	ELEVATED WATER TANK	446,163.73
591-000-153.000	CONSTRUCTION IN PROGRESS	117,759.66
591-000-193.101	ADVANCE TO GENERAL FUND	14,769.00
591-000-264.000	ACCUMULATED DEPRECIATION	(5,171,953.33)
Total Assets		6,096,210.05
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	1,638.05
591-000-205.000	OPEB OBLIGATION	807,558.00
591-000-205.600	NET PENSION LIABILITY	413,770.00
591-000-220.400	RESERVE CAPACITY DEFERRAL	150,000.00
591-000-220.450	DEFERRED CAPACITY LWTUA	223,250.74
591-000-251.000	ACCRUED INTEREST PAYABLE	5,919.52
591-000-260.000	ACCRUED VACATION LEAVE PAYABLE	39,959.10
591-000-265.000	BONDS PAYABLE (CASH BONDS)	315,000.00
591-000-300.300	DWRF BOND PAYABLE	725,000.00
591-000-300.500	DEFERRED INFLOWS	36,158.00
591-000-300.501	DEFERRED INFLOWS OPEB	67,998.00
Total Liabilities		2,786,251.41
*** Fund Balance ***		
591-000-390.000	FUND BALANCE ACCOUNT	(670,835.57)
591-000-391.300	RESERVED FUND BALANCE-MAINTEN	44,690.00
591-000-395.000	RETAINED EARNINGS	3,903,872.95
591-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,543.61
Total Fund Balance		3,293,270.99
Beginning Fund Balance		3,293,270.99
Net of Revenues VS Expenditures		16,687.65
Ending Fund Balance		3,309,958.64
Total Liabilities And Fund Balance		6,096,210.05

Fund 595 LEX MOBILE HOME PARK

GL Number	Description	Balance
*** Assets ***		
595-000-001.800	INVESTMENT-CADRE	53,021.20
595-000-002.000	EASTERN MICHIGAN BANK	1,140,222.55
595-000-015.000	ACCOUNTS RECEIVABLE	(1,456.68)
595-000-015.200	A/R MISC.	35.00
595-000-015.700	ACCT REC. LATE FEES PENALTIES	1,659.09
595-000-025.000	MHP WATER RENT RECEIVABLE	(6,203.86)
595-000-030.000	ACCRUAL DEPRECIATION	2,823,128.82
595-000-030.150	BUILDINGS	51,238.42
595-000-030.300	DEFERRED OUTFLOW	1,619.00
595-000-031.000	DEFERRED OUTFLOWS	1,054.00
595-000-035.000	MHP RUBBISH REVENUE RECEIVABLE	(720.27)
595-000-036.000	MHP SEWER REVENUE RECEIVABLE	67.20
595-000-123.000	PREPAID EXPENSES	314.11
595-000-144.000	EQUIPMENT	9,846.73
595-000-264.000	ACCUMULATED DEPRECIATION	(1,809,745.49)
Total Assets		2,264,079.82
*** Liabilities ***		
595-000-204.700	TENANT DEPOSIT	45,281.21
595-000-204.725	TENANT DEPOSIT MAIL BOX KEYS	1,000.00
595-000-205.000	OPEB OBLIGATION	17,512.00
595-000-205.600	NET PENSION LIABILITY	17,438.00
595-000-251.000	ACCRUED INTEREST PAYABLE	544.95
595-000-260.000	ACCRUED VACATION LEAVE PAYABLE	10,024.45
595-000-300.400	CITIZENS FIRST NOTE PAYABLE	120,701.40
595-000-300.500	DEFERRED INFLOWS	1,524.00
595-000-300.501	DEFERRED INFLOWS OPEB	1,474.00
Total Liabilities		215,500.01
*** Fund Balance ***		
595-000-390.000	FUND BALANCE ACCOUNT	1,871,899.01
595-000-395.000	RETAINED EARNINGS	50,632.57
Total Fund Balance		1,922,531.58
Beginning Fund Balance		1,922,531.58
Net of Revenues VS Expenditures		126,048.23
Ending Fund Balance		2,048,579.81
Total Liabilities And Fund Balance		2,264,079.82

CASH SUMMARY BY FUND FOR VILLAGE OF LEXINGTON
 FROM 03/01/2022 TO 03/31/2022
 FUND: 101 202 203 204 205 209 248 402 590 591 595 596 625 703
 CASH AND INVESTMENT ACCOUNTS
 BANK:

Fund	Description	Beginning Balance 03/01/2022	Total Debits	Total Credits	Ending Balance 03/31/2022
101	GENERAL FUND	477,073.57	55,164.76	138,169.65	394,068.68
202	MAJOR STREET FUND	366,438.78	7,257.20	5,551.14	368,144.84
203	LOCAL STREET FUND	180,625.05	6,166.36	9,857.91	176,933.50
204	MUNICIPAL STREETS	822,765.91	2,397.88	0.00	825,163.79
205	COUNTY ROADS	361,216.43	674.00	3,048.38	358,842.05
209	CEMETERY FUND	80,605.53	4,916.06	3,037.44	82,484.15
248	DOWNTOWN DEVELOPMENT AUTHORITY	316,172.45	1,876.17	6,590.29	311,458.33
402	CAPITAL EQUIPMENT FUND	11,501.00	0.00	0.00	11,501.00
590	SEWER FUND	824,870.02	31,783.56	22,762.55	833,891.03
591	WATER FUND-D -PROCESSING	920,982.27	94,768.67	84,792.33	930,958.61
595	LEX MOBILE HOME PARK	1,103,053.71	78,225.08	41,056.24	1,140,222.55
	TOTAL - ALL FUNDS	5,465,304.72	283,229.74	314,865.93	5,433,668.53

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 (NORMAL / ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	% BDCG USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-401.100	REAL PROPERTY TAXES -	335,600.00	338,946.00	339,960.39	1,014.32	100.30
101-000-441.000	STATE STABILIZATION	5,082.00	5,082.00	4,389.14	0.00	86.37
101-000-450.000	CABLE TV	5,800.00	5,800.00	6,645.42	(252.36)	114.58
101-000-451.100	ZONING REVENUE	4,000.00	4,000.00	3,480.00	136.00	87.00
101-000-451.200	LICUOR LICENSES	3,670.00	3,923.00	3,923.15	0.00	100.00
101-000-528.200	GRANT PPE COVID FEMA 4494 DR MI	0.00	857.00	857.32	0.00	100.04
101-000-528.300	ARPA CORONAVIRIUS LOCAL FISCAL RECOVERY	0.00	58,510.00	58,745.26	0.00	100.40
101-000-575.100	SALES TAX ST REV SHAR	95,000.00	95,000.00	66,254.00	0.00	69.74
101-000-600.455	SEA WIRELESS	9,100.00	9,100.00	7,300.24	0.00	80.22
101-000-643.000	ZONING VIOLATIONS	0.00	0.00	50.00	0.00	100.00
101-000-665.000	INTEREST EARNED	0.00	0.00	21.62	0.00	100.00
101-000-671.500	MISC ACCT OF REVENUE	0.00	0.00	1,777.89	0.00	100.00
101-000-671.520	STATE OF MI-METRO ACT REVENUE	4,600.00	4,600.00	500.00	0.00	10.87
101-000-697.100	LEASE PROCEEDS	0.00	0.00	1.00	0.00	100.00
101-000-699.590	TRANSFER IN FROM SEWER FUND	6,000.00	6,000.00	0.00	0.00	0.00
101-000-699.591	TRANSFER IN FROM WATER FUND	15,000.00	15,000.00	0.00	0.00	0.00
101-000-699.595	TRANSFER FRM LEX MOBILE HOME	181,998.00	181,998.00	136,494.00	0.00	75.00
101-000-699.945	ADMINISTRATIVE REIMBURSEMENT	172,172.00	172,172.00	129,128.94	14,347.66	75.00
Total Dept 000		838,022.00	900,988.00	759,528.37	32,966.52	84.30
Dept 215 - ADMINISTRATIVE STAFF						
101-215-628.000	SERVICE CHARGE WATER/GENERAL	40.00	40.00	35.00	0.00	87.50
101-215-628.200	ADMIN FEE	0.00	0.00	124.67	25.00	100.00
101-215-662.000	PENALTIES-LATE FEES	0.00	0.00	(410.63)	(38.58)	100.00
101-215-671.500	MISC ACCT OF REVENUE	0.00	0.00	146.92	7.67	100.00
Total Dept 215 - ADMINISTRATIVE STAFF		40.00	40.00	(104.04)	(5.91)	(260.10)
Dept 301 - POLICE DEPT						
101-301-642.100	COURT FINES AND FEES	3,000.00	3,000.00	1,747.35	59.40	58.25
101-301-642.300	POLICE OFFENDER FEES	0.00	0.00	20.00	0.00	100.00
101-301-642.400	PARKING TICKET REVENUE	300.00	300.00	250.00	0.00	83.33
101-301-642.425	GOLF CART PLATES	1,800.00	5,131.00	5,256.00	125.00	102.44
101-301-642.500	Michigan Justice Training Fun	500.00	500.00	277.68	0.00	55.54
101-301-642.600	POLICE REPORT	400.00	400.00	515.00	0.00	128.75
101-301-671.500	MISC ACCT OF REVENUE	0.00	0.00	18.00	0.00	100.00
101-301-675.000	DONATIONS	300.00	300.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPT		6,300.00	9,631.00	8,084.03	184.40	83.94
Dept 336 - FIRE DEPT						
101-336-600.450	FIRE & RESCUE REVENUE	60,000.00	60,000.00	52,356.20	2,886.20	87.26
101-336-600.550	STANDBY FEES	17,000.00	17,000.00	0.00	0.00	0.00
101-336-662.000	PENALTIES-LATE FEES	250.00	250.00	267.64	(27.92)	107.06
101-336-671.500	MISC ACCT OF REVENUE	0.00	0.00	3.00	0.00	100.00
101-336-675.000	DONATIONS	1,000.00	1,000.00	0.00	0.00	0.00
101-336-675.200	POOL FILLING	0.00	0.00	200.00	0.00	100.00
Total Dept 336 - FIRE DEPT		78,250.00	78,250.00	52,826.84	2,858.28	67.51

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 (NORMAL/ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	% BDCG USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 441 - DPW DEPT						
101-441-671.500	MISC ACCT OF REVENUE	15,000.00	15,000.00	800.10	0.00	5.33
101-441-676.000	EQUIPMENT REIMBURSEMENT	95,325.00	60,526.00	45,328.33	4,388.54	74.89
Total Dept 441 - DPW DEPT		110,325.00	75,526.00	46,128.43	4,388.54	61.08
Dept 528 - **SANITATION - RUBBISH COLLECT						
101-528-626.100	RUBBISH COLLECTION REV	117,500.00	117,500.00	89,374.74	10,195.56	76.06
101-528-662.000	PENALTIES-LATE FEES	0.00	0.00	79.71	8.06	100.00
Total Dept 528 - **SANITATION - RUBBISH COLLECT		117,500.00	117,500.00	89,454.45	10,203.62	76.13
Dept 722 - COMMUNITY & ECONOMIC DIMENT						
101-722-523.000	MEDC GRANT	0.00	12,000.00	12,000.00	0.00	100.00
101-722-670.000	SHORT TERM RENTAL	700.00	700.00	725.00	0.00	103.57
101-722-671.500	MISC ACCT OF REVENUE	0.00	0.00	918.00	0.00	100.00
Total Dept 722 - COMMUNITY & ECONOMIC DIMENT		700.00	12,700.00	13,643.00	0.00	107.43
Dept 774 - RECREATION/PARKS						
101-774-502.000	DTE GRANT	1,000.00	1,000.00	0.00	0.00	0.00
101-774-671.100	VENDOR PERMIT	1,500.00	1,500.00	90.00	0.00	6.00
101-774-671.500	MISC ACCT OF REVENUE	5,000.00	5,000.00	10.00	0.00	0.20
101-774-675.000	DONATIONS	500.00	2,316.00	2,316.29	0.00	100.01
101-774-675.425	DONATION PARK EQUIPMENT	0.00	0.00	1,301.64	1,301.64	100.00
Total Dept 774 - RECREATION/PARKS		8,000.00	9,816.00	3,717.93	1,301.64	37.88
TOTAL REVENUES						
		1,159,137.00	1,204,451.00	973,279.01	51,897.09	80.81
Expenditures						
Dept 000						
101-000-999.248	TRANSFER OUT TO DDA	0.00	3,178.00	3,178.00	0.00	100.00
Total Dept 000		0.00	3,178.00	3,178.00	0.00	100.00
Dept 101 - TRUSTEES EXPENSES						
101-101-704.550	WORKERS COMP INSURANCE	89.00	89.00	91.65	0.00	102.98
101-101-740.000	SUPPLIES	500.00	500.00	265.00	265.00	53.00
101-101-802.500	EDUCATION AND TRAINING	300.00	300.00	105.00	0.00	35.00
101-101-805.000	ADVERT/PUBLICATIONS	250.00	250.00	0.00	0.00	0.00
101-101-810.000	MEMBERSHIP/DUES	954.00	954.00	881.00	0.00	92.35
101-101-821.000	STIPEND	0.00	4,800.00	2,205.00	0.00	45.94
101-101-910.000	LIABILITY INSURANCE	500.00	500.00	713.77	2,120.83	142.75
Total Dept 101 - TRUSTEES EXPENSES		2,593.00	7,393.00	4,261.42	2,385.83	57.64
Dept 172 - VIL MANAGER						
101-172-701.000	WAGES	74,160.00	46,246.00	31,845.69	6,000.00	68.86

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)			

Fund 101 - GENERAL FUND								
Expenditures								
101-172-701.200	ASSISTANT TO VILLAGE MANAGER	0.00	8,300.00	8,293.84	0.00	99.93		
101-172-704.100	MATCH - SOCIAL SECURITY	5,670.00	5,670.00	3,070.67	459.00	54.16		
101-172-704.300	LIFE INSURANCE	600.00	300.00	100.00	0.00	33.33		
101-172-704.401	AXA EQUITABLE MATCH	6,675.00	3,825.00	1,809.31	540.00	47.30		
101-172-704.500	MICH EMP SEC COM	340.00	340.00	382.39	87.60	112.47		
101-172-704.550	WORKERS COMP INSURANCE	1,015.00	1,015.00	1,022.75	0.00	100.76		
101-172-728.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	160.35	0.00	100.00		
101-172-740.000	SUPPLIES	500.00	500.00	521.53	0.00	104.31		
101-172-800.000	BUILDING MAINTENANCE	100.00	100.00	0.00	0.00	0.00		
101-172-801.000	ELECTRIC-DETROIT EDISON	225.00	225.00	156.81	19.21	69.69		
101-172-802.000	HEAT-SEMCO ENERGY	130.00	130.00	125.27	26.89	96.36		
101-172-803.000	PHONE	1,300.00	1,300.00	687.42	66.13	52.88		
101-172-805.000	ADVERT/PUBLICATIONS	0.00	0.00	58.56	37.00	100.00		
101-172-810.000	MEMBERSHIP/DUES	150.00	150.00	0.00	0.00	0.00		
101-172-820.000	CONTRACTED SERVICES	700.00	28,300.00	14,000.00	0.00	49.47		
101-172-821.200	HOUSEKEEPING	650.00	650.00	456.08	70.17	70.17		
101-172-824.500	EQUIPMENT	400.00	400.00	273.47	57.50	68.37		
101-172-910.000	LIABILITY INSURANCE	500.00	500.00	563.69	192.11	122.11		
101-172-973.100	WATER-UTILITIES	50.00	50.00	35.84	3.93	71.68		
101-172-973.200	SEWER-UTILITIES	50.00	50.00	32.72	3.63	65.44		
Total Dept 172 - VII MANAGER		93,215.00	98,051.00	63,596.39	7,515.35	64.86		

Dept 215 - ADMINISTRATIVE STAFF								
101-215-702.000	CLERICAL	20,000.00	18,000.00	10,308.01	198.18	57.27		
101-215-703.000	ACCOUNTANT	56,000.00	56,000.00	45,798.75	9,793.06	81.78		
101-215-703.350	OVERTIME-ADMIN	0.00	600.00	676.33	206.03	112.72		
101-215-704.100	MATCH - SOCIAL SECURITY	4,664.00	5,560.00	4,354.77	78.32	78.32		
101-215-704.200	BLUE CROSS	11,500.00	14,020.00	10,953.37	1,094.59	78.13		
101-215-704.250	RETIRES HEALTH INSURANCE	2,000.00	2,000.00	1,644.00	1,644.00	82.20		
101-215-704.300	LIFE INSURANCE	550.00	550.00	366.20	45.96	66.58		
101-215-704.400	PENSTON	28,000.00	28,000.00	24,773.76	2,890.28	88.48		
101-215-704.401	AXA EQUITABLE MATCH	900.00	300.00	199.48	17.83	66.49		
101-215-704.500	MICH EMP SEC COM	350.00	350.00	551.61	22.49	157.60		
101-215-704.501	WORKERS COMP INSURANCE	1,015.00	1,015.00	1,022.75	0.00	100.76		
101-215-727.000	POSTAGE	800.00	800.00	1,124.75	124.75	140.59		
101-215-728.000	COMPUTER-HARDWARE-SOFTWARE	1,000.00	3,340.00	3,339.70	99.99	99.99		
101-215-740.000	SUPPLIES	3,600.00	3,600.00	2,345.62	44.57	65.16		
101-215-800.000	BUILDING MAINTENANCE	100.00	100.00	0.00	0.00	0.00		
101-215-801.000	ELECTRIC-DETROIT EDISON	450.00	450.00	313.62	38.41	69.69		
101-215-802.000	HEAT-SEMCO ENERGY	350.00	350.00	250.50	53.79	71.57		
101-215-803.000	PHONE	1,800.00	1,800.00	1,762.26	97.90	97.90		
101-215-810.000	MEMBERSHIP/DUES	0.00	0.00	175.00	175.00	100.00		
101-215-815.000	AUDIT	20,000.00	17,300.00	17,300.00	0.00	100.00		
101-215-820.000	CONTRACTED SERVICES	12,000.00	17,100.00	13,900.00	0.00	100.00		
101-215-820.100	SOFTWARE SUPPORT	3,000.00	3,000.00	0.00	0.00	0.00		
101-215-821.200	HOUSEKEEPING	1,600.00	1,600.00	957.22	0.00	0.00		
101-215-821.300	BUILDING SECURITY	250.00	250.00	176.25	0.00	70.50		
101-215-824.000	MAINTENANCE	200.00	200.00	0.00	0.00	0.00		
101-215-824.500	EQUIPMENT	2,000.00	2,000.00	1,331.17	110.54	66.56		
101-215-910.000	LIABILITY INSURANCE	460.00	460.00	562.04	192.35	122.18		
101-215-973.100	WATER-UTILITIES	100.00	100.00	71.69	7.87	71.69		
101-215-973.200	SEWER-UTILITIES	100.00	100.00	65.40	7.24	65.40		

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BGD USED
		ORIGINAL BUDGET	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 215 - ADMINISTRATIVE STAFF		172,789.00		178,945.00		144,324.25	16,275.84	80.65
Dept 216 - CLERK								
101-216-701.500	CLERK WAGE	30,000.00		46,700.00		33,714.36	2,868.29	72.19
101-216-704.100	MATCH - SOCIAL SECURITY	2,300.00		3,484.00		2,581.63	219.42	74.10
101-216-704.200	BLUE CROSS	7,750.00		7,750.00		6,463.17	532.77	83.40
101-216-704.300	LIFE INSURANCE	200.00		200.00		135.81	16.99	67.91
101-216-704.400	PENSION	1,500.00		5,658.00		5,657.18	0.00	99.99
101-216-704.401	AXA EQUITABLE MATCH	2,100.00		2,100.00		1,701.72	229.68	81.03
101-216-704.500	MICH EMP SEC COM	420.00		420.00		246.80	35.55	58.76
101-216-727.000	WORKERS COMP INSURANCE	1,015.00		1,015.00		1,022.75	0.00	100.76
101-216-727.000	POSTAGE	700.00		700.00		549.90	0.00	78.56
101-216-740.000	COMPUTER-HARDWARE-SOFTWARE	1,000.00		1,000.00		320.70	0.00	32.07
101-216-800.000	SUPPLIES	3,500.00		3,500.00		2,321.02	213.39	66.31
101-216-801.000	BUILDING MAINTENANCE	100.00		100.00		0.00	0.00	0.00
101-216-802.000	ELECTRIC-DETROIT EDISON	300.00		300.00		156.81	19.21	52.27
101-216-802.500	HEAT-SEMCO ENERGY	150.00		150.00		125.24	26.90	83.49
101-216-803.000	EDUCATION AND TRAINING	2,500.00		2,500.00		0.00	0.00	0.00
101-216-805.000	PHONE	900.00		900.00		587.42	66.13	65.27
101-216-810.000	ADVERT/PUBLICATIONS	500.00		1,300.00		1,343.15	190.38	103.32
101-216-810.000	MEMBERSHIP/DUES	200.00		200.00		130.00	0.00	65.00
101-216-812.000	MILEAGE	150.00		150.00		72.80	0.00	48.53
101-216-821.200	HOUSEKEEPING	1,500.00		1,500.00		957.22	110.00	63.81
101-216-821.300	BUILDING SECURITY	250.00		250.00		176.25	0.00	70.50
101-216-824.500	EQUIPMENT	1,020.00		1,020.00		664.65	55.28	65.16
101-216-910.000	LIABILITY INSURANCE	500.00		500.00		562.62	192.35	112.52
101-216-973.100	WATER-UTILITIES	75.00		75.00		35.84	3.93	47.79
101-216-973.200	SEWER-UTILITIES	75.00		75.00		32.71	3.62	43.61
Total Dept 216 - CLERK		58,705.00		81,547.00		59,559.75	4,833.79	73.04
Dept 266 - ATTORNEY								
101-266-811.000	LEGAL	7,000.00		7,000.00		1,197.00	0.00	17.10
Total Dept 266 - ATTORNEY		7,000.00		7,000.00		1,197.00	0.00	17.10
Dept 301 - POLICE DEPT								
101-301-701.600	POLICE WAGE	41,200.00		60,700.00		34,245.34	2,455.60	56.42
101-301-701.610	POLICE WAGES-SHIFT PREMIUM	45,500.00		45,500.00		33,093.50	5,350.82	72.73
101-301-701.611	MIDNIGHT SHIFT PREMIUM	32,500.00		23,000.00		17,602.63	2,439.48	76.53
101-301-701.650	OVERTIME WAGES	5,000.00		20,000.00		18,480.90	2,225.25	92.40
101-301-701.675	AUXILIARY WAGES	25,000.00		6,000.00		4,445.43	1,296.00	74.09
101-301-702.200	POLICE CHIEF	46,800.00		46,800.00		44,110.00	5,700.00	94.25
101-301-704.100	MATCH - SOCIAL SECURITY	14,650.00		14,650.00		11,643.47	1,489.25	79.48
101-301-704.250	RETIREES HEALTH INSURANCE	46,419.00		21,714.00		16,758.00	1,239.00	77.18
101-301-704.300	LIFE INSURANCE	23,112.00		23,112.00		19,260.00	1,926.00	83.33
101-301-704.401	AXA EQUITABLE MATCH	1,200.00		1,200.00		551.00	37.50	45.92
101-301-704.500	MICH EMP SEC COM	1,500.00		1,500.00		546.19	546.19	79.53
101-301-727.000	WORKERS COMP INSURANCE	8,300.00		8,300.00		7,251.49	232.33	87.37
101-301-728.000	POSTAGE	200.00		200.00		904.00	0.00	116.17
101-301-730.000	COMPUTER-HARDWARE-SOFTWARE	710.00		910.00		504.00	0.00	99.34
101-301-740.000	GAS	5,000.00		5,000.00		4,485.97	477.50	89.72
101-301-740.000	SUPPLIES	3,000.00		3,000.00		2,192.33	21.25	73.08

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	% BGD
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL FUND						
Expenditures						
101-301-800.000	BUILDING MAINTENANCE	100.00	100.00	0.00	0.00	0.00
101-301-801.000	ELECTRIC-DETROIT EDISON	500.00	500.00	365.21	44.81	73.04
101-301-802.000	HEAT-SEMCO ENERGY	400.00	400.00	292.26	62.76	73.07
101-301-802.500	EDUCATION AND TRAINING	500.00	500.00	161.12	0.00	32.22
101-301-803.000	PHONE	2,200.00	2,200.00	1,718.02	189.29	78.09
101-301-805.000	ADVERT/PUBLICATIONS	0.00	0.00	100.00	0.00	100.00
101-301-810.000	MEMBERSHIP/DUES	100.00	100.00	0.00	0.00	0.00
101-301-820.000	CONTRACTED SERVICES	420.00	420.00	0.00	0.00	0.00
101-301-821.200	HOUSEKEEPING	800.00	800.00	456.58	58.00	57.07
101-301-822.100	UNIFORMS - REGULARS	3,000.00	3,000.00	820.80	0.00	27.36
101-301-824.000	MAINTENANCE	1,000.00	1,200.00	1,177.56	0.00	98.13
101-301-824.500	EQUIPMENT	600.00	1,800.00	1,868.31	549.91	103.80
101-301-910.000	LIABILITY INSURANCE	15,000.00	17,400.00	20,012.44	2,612.68	115.01
101-301-971.000	CAPITAL OUTLAY	7,000.00	7,000.00	0.00	0.00	0.00
101-301-973.100	WATER-UTILITIES	110.00	110.00	83.67	9.18	76.06
101-301-973.200	SEWER-UTILITIES	110.00	110.00	76.34	8.46	69.40
Total Dept 301 - POLICE DEPT		338,931.00	324,226.00	249,585.18	28,996.85	76.98
Dept 336 - FIRE DEPT						
101-336-701.000	WAGES	60,000.00	60,000.00	48,200.00	11,860.00	80.33
101-336-704.100	MATCH - SOCIAL SECURITY	5,000.00	5,000.00	3,687.30	907.29	73.75
101-336-704.550	WORKERS COMP INSURANCE	6,304.00	6,304.00	6,574.00	0.00	104.28
101-336-704.600	MEDICAL EXPENSES	0.00	0.00	109.00	0.00	100.00
101-336-727.000	POSTAGE	600.00	600.00	549.90	49.90	91.65
101-336-728.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	160.35	0.00	100.00
101-336-730.000	GAS	1,500.00	3,000.00	1,618.07	146.75	53.94
101-336-740.000	SUPPLIES	4,000.00	4,000.00	1,401.98	154.31	35.05
101-336-740.550	FIRE MEDICAL SUPPLIES	4,500.00	4,500.00	1,503.95	0.00	33.42
101-336-800.000	BUILDING MAINTENANCE	600.00	600.00	510.00	0.00	85.00
101-336-801.000	ELECTRIC-DETROIT EDISON	4,500.00	4,500.00	3,186.74	390.52	70.82
101-336-802.000	HEAT-SEMCO ENERGY	3,000.00	3,000.00	2,546.90	546.88	84.90
101-336-803.000	PHONE	1,500.00	1,500.00	1,170.68	131.63	78.05
101-336-808.000	SCHOOL/TRAINING	2,000.00	2,000.00	1,011.84	138.00	50.59
101-336-810.000	MEMBERSHIP/DUES	100.00	575.00	575.00	0.00	100.00
101-336-812.000	MILEAGE	1,100.00	5,100.00	5,439.42	621.41	106.66
101-336-820.000	CONTRACTED SERVICES	2,600.00	2,600.00	1,745.00	0.00	67.12
101-336-821.200	HOUSEKEEPING	3,188.00	3,188.00	1,824.44	230.00	57.23
101-336-824.000	MAINTENANCE	7,000.00	7,000.00	2,602.90	1,765.98	37.18
101-336-824.500	EQUIPMENT	6,000.00	6,000.00	3,697.10	22.11	61.62
101-336-824.501	TURN OUT GEAR	8,000.00	8,000.00	0.00	0.00	0.00
101-336-910.000	LIABILITY INSURANCE	7,000.00	7,000.00	3,864.50	1,480.36	55.21
101-336-973.100	WATER-UTILITIES	900.00	900.00	728.90	79.97	80.99
101-336-973.200	SEWER-UTILITIES	880.00	880.00	665.05	73.52	75.57
Total Dept 336 - FIRE DEPT		130,272.00	136,247.00	93,373.02	18,598.63	68.53
Dept 441 - DPW DEPT						
101-441-701.000	WAGES	36,050.00	59,050.00	49,583.03	6,606.04	83.97
101-441-701.650	OVERTIME WAGES	0.00	1,400.00	1,227.83	0.00	87.70
101-441-704.100	MATCH - SOCIAL SECURITY	2,758.00	4,558.00	3,897.93	505.35	85.52
101-441-704.200	BLUE CROSS	9,088.00	9,088.00	9,134.37	1,239.00	100.51
101-441-704.250	RETIREES HEALTH INSURANCE	4,000.00	4,000.00	3,251.40	526.74	81.29
101-441-704.300	LIFE INSURANCE	400.00	400.00	196.94	26.58	49.24

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE	ACTIVITY FOR	% BGD
		ORIGINAL BUDGET	AMENDED BUDGET	ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL FUND								
Expenditures								
101-441-704.400	PENSION	6,500.00	10,640.00	8,363.28	1,188.41	78.60		
101-441-704.401	AXA EQUITABLE MATCH	2,000.00	2,000.00	2,051.00	346.07	102.55		
101-441-704.500	MICH EMP SEC COM	400.00	400.00	484.45	121.11	121.11		
101-441-704.550	WORKERS COMP INSURANCE	4,045.00	4,045.00	4,205.24	0.00	103.96		
101-441-730.000	GAS	4,000.00	4,000.00	0.00	0.00	0.00		
101-441-740.000	SUPPLIES	6,000.00	6,000.00	5,471.54	1,107.78	91.19		
101-441-801.000	ELECTRIC-DETROIT EDISON	1,400.00	1,400.00	968.18	173.79	69.16		
101-441-802.000	HEAT-SEMCO ENERGY	2,100.00	2,100.00	2,723.65	608.17	129.70		
101-441-803.000	PHONE	1,600.00	1,600.00	1,382.92	156.15	86.43		
101-441-820.000	CONTRACTED SERVICES	500.00	500.00	240.00	174.81	48.00		
101-441-822.100	UNIFORMS - REGULARS	400.00	400.00	0.00	0.00	43.70		
101-441-824.000	MAINTENANCE (BUILDING)	1,500.00	1,500.00	0.00	0.00	0.00		
101-441-824.100	VEHICLE MAINTENANCE	4,000.00	4,000.00	4,217.54	950.14	105.44		
101-441-824.500	EQUIPMENT	200.00	200.00	0.00	0.00	0.00		
101-441-910.000	LIABILITY INSURANCE	6,500.00	6,500.00	8,031.48	1,736.72	123.56		
Total Dept 441 - DPW DEPT		93,441.00	123,781.00	105,605.59	15,226.07	85.32		
Dept 528 - **SANITATION - RUBBISH COLLECT								
101-528-770.000	RUBBISH EXPENDITURES	120,550.00	120,550.00	91,408.16	10,403.61	75.83		
Total Dept 528 - **SANITATION - RUBBISH COLLECT		120,550.00	120,550.00	91,408.16	10,403.61	75.83		
Dept 601 - HEALTH & WELFARE								
101-601-801.550	ENVIRONMENT	8,000.00	8,000.00	5,252.97	0.00	65.66		
101-601-820.000	CONTRACTED SERVICES	1,000.00	1,000.00	175.00	35.00	17.50		
101-601-851.000	AMBULANCE FEES	33,000.00	33,000.00	32,837.00	0.00	99.51		
Total Dept 601 - HEALTH & WELFARE		42,000.00	42,000.00	38,264.97	35.00	91.11		
Dept 722 - COMMUNITY & ECONOMIC DLEMENT								
101-722-701.000	WAGES	4,300.00	4,300.00	3,131.43	0.00	72.82		
101-722-704.100	MATCH - SOCIAL SECURITY	330.00	330.00	239.55	0.00	72.59		
101-722-704.500	MICH EMP SEC COM	320.00	320.00	102.40	0.00	32.00		
101-722-728.000	COMPUTER-HARDWARE-SOFTWARE	300.00	300.00	0.00	0.00	0.00		
101-722-740.000	SUPPLIES	200.00	200.00	84.11	26.95	42.06		
101-722-803.000	PHONE	300.00	300.00	0.00	0.00	0.00		
101-722-805.000	ADVERT/PUBLICATIONS	200.00	2,700.00	2,298.30	0.00	85.12		
101-722-808.000	SCHOOL/TRAINING	900.00	900.00	645.00	0.00	71.67		
101-722-810.000	MEMBERSHIP/DUES	800.00	800.00	0.00	0.00	0.00		
101-722-811.000	LEGAL	2,500.00	2,500.00	994.00	0.00	39.76		
101-722-820.000	CONTRACTED SERVICES	0.00	15,000.00	12,000.00	3,750.00	80.00		
101-722-969.000	MISCELLANOUS	0.00	0.00	900.00	0.00	100.00		
Total Dept 722 - COMMUNITY & ECONOMIC DLEMENT		10,150.00	27,650.00	20,394.79	3,776.95	73.76		
Dept 774 - RECREATION/PARKS								
101-774-702.000	CLERICAL	0.00	300.00	216.35	11.01	72.12		
101-774-703.600	DPW WAGES	24,000.00	24,000.00	15,894.62	1,534.73	66.23		
101-774-703.650	DPW-WATER WAGES OVERTIME	0.00	1,000.00	982.95	0.00	98.30		
101-774-704.100	MATCH - SOCIAL SECURITY	1,850.00	1,850.00	1,307.69	118.26	70.69		
101-774-704.200	BLUE CROSS	5,938.00	5,938.00	6,175.97	1,065.54	104.01		

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
101-774-704.300	LIFE INSURANCE	200.00	200.00	110.13	13.97	55.07		
101-774-704.400	PENSION	6,200.00	6,200.00	3,711.93	216.41	59.87		
101-774-704.401	AXA EQUITABLE MATCH	800.00	800.00	642.52	81.88	80.32		
101-774-704.500	MICH EMP SEC COM	200.00	200.00	83.28	12.07	41.64		
101-774-704.550	WORKERS COMP INSURANCE	923.00	923.00	923.13	0.00	100.01		
101-774-740.000	SUPPLIES	7,000.00	7,000.00	3,652.21	52.17	62.19		
101-774-801.000	ELECTRIC-DETROIT EDISON	1,300.00	1,300.00	808.43	41.62	62.19		
101-774-820.000	CONTRACTED SERVICES	1,000.00	1,000.00	0.00	0.00	0.00		
101-774-910.000	LIABILITY INSURANCE	500.00	880.00	1,005.62	126.47	114.28		
101-774-971.000	CAPITAL OUTLAY	14,440.00	14,440.00	8,988.29	0.00	62.25		
Total Dept 774 - RECREATION/PARKS		64,351.00	66,031.00	44,503.12	3,221.96	67.40		
Dept 852 - OTHER FUNCTIONS								
101-852-704.250 RETIREE HEALTH INSURANCE								
Total Dept 852 - OTHER FUNCTIONS		12,000.00	12,000.00	0.00	0.00	0.00		
TOTAL EXPENDITURES		12,000.00	12,000.00	0.00	0.00	0.00		
TOTAL EXPENDITURES		1,145,997.00	1,228,599.00	919,251.64	111,269.88	74.82		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,159,137.00	1,204,451.00	973,279.01	51,897.09	80.81		
TOTAL EXPENDITURES		1,145,997.00	1,228,599.00	919,251.64	111,269.88	74.82		
NET OF REVENUES & EXPENDITURES		13,140.00	(24,148.00)	54,027.37	(59,372.79)	223.73		

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	% BDCM USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-539.000	STATE OF MICHIGAN	69,372.00	69,372.00	53,455.10	6,867.20	77.06
202-000-699.250	TRANSFER FROM OTHER FUNDS	25,000.00	25,000.00	0.00	0.00	0.00
202-000-699.595	TRANSFER FRM LEX MOBILE HOME	4,683.00	4,683.00	3,510.00	390.00	74.95
Total Dept 000		99,055.00	99,055.00	56,965.10	7,257.20	57.51
TOTAL REVENUES						
		99,055.00	99,055.00	56,965.10	7,257.20	57.51
Expenditures						
Dept 202 - ***MAJOR STREET EXP***						
202-202-699.940	ADMINISTRATIVE REIMBURSEMENT	2,449.00	2,449.00	1,836.72	204.08	75.00
202-202-703.600	DPW WAGES	4,500.00	4,500.00	2,958.01	686.60	65.73
202-202-703.625	DPW-WATER WINTER WAGES	3,200.00	3,200.00	3,469.94	827.03	108.44
202-202-703.630	DPW-WATER WINTER WAGES OVERTIME	400.00	1,400.00	913.00	0.00	65.21
202-202-703.650	DPW-WATER WAGES OVERTIME	0.00	200.00	70.46	0.00	35.23
202-202-704.100	MATCH - SOCIAL SECURITY	582.00	582.00	567.06	115.81	97.43
202-202-704.200	BLUE CROSS	4,500.00	4,500.00	2,464.31	309.75	54.76
202-202-704.300	LIFE INSURANCE	100.00	100.00	38.61	2.82	38.61
202-202-704.400	PENSION	1,840.00	1,840.00	1,686.76	104.03	91.67
202-202-704.401	AXA EQUITABLE MATCH	450.00	450.00	355.74	113.86	79.05
202-202-740.500	MICH EMP SEC COM	200.00	200.00	125.24	18.45	62.62
202-202-740.000	SUPPLIES	1,500.00	1,500.00	132.75	0.00	8.85
202-202-740.600	SUPPLY---SNOW--STREETS	3,000.00	3,000.00	1,639.26	0.00	54.64
202-202-740.700	DPW EQUIPMENT	13,678.00	9,475.00	11,989.27	1,451.91	126.54
202-202-855.350	25% TRANSFER TO LOCAL ST	22,000.00	22,000.00	17,158.11	1,716.80	77.99
Total Dept 202 - ***MAJOR STREET EXP***		58,399.00	55,396.00	45,405.24	5,551.14	81.96
TOTAL EXPENDITURES						
		58,399.00	55,396.00	45,405.24	5,551.14	81.96
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		99,055.00	99,055.00	56,965.10	7,257.20	57.51
TOTAL EXPENDITURES		58,399.00	55,396.00	45,405.24	5,551.14	81.96
NET OF REVENUES & EXPENDITURES		40,656.00	43,659.00	11,559.86	1,706.06	26.48

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BDCST USBD
		ORIGINAL BUDGET	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)			
Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000								
203-000-539.000	STATE OF MICHIGAN	32,000.00		32,000.00		25,029.59	3,284.56	78.22
203-000-583.000	25% TRANSFER FROM MAJOR STREE	22,000.00		22,000.00		17,158.11	1,716.80	77.99
203-000-699.250	TRANSFER FROM OTHER FUNDS	40,000.00		40,000.00		0.00	0.00	0.00
203-000-699.595	TRANSFER FRM LEX MOBILE HOME	13,974.00		13,974.00		10,485.00	1,165.00	75.03
Total Dept 000		107,974.00		107,974.00		52,672.70	6,166.36	48.78
TOTAL REVENUES		107,974.00		107,974.00		52,672.70	6,166.36	48.78
Expenditures								
Dept 203 - ***LOCAL STREET EXP***								
203-203-699.940	ADMINISTRATIVE REIMBURSEMENT	7,078.00		7,078.00		5,308.47	589.83	75.00
203-203-703.600	DPW WAGES	16,900.00		16,900.00		15,642.64	3,580.97	92.56
203-203-703.625	DPW-WATER WINTER WAGES	7,550.00		7,550.00		5,967.87	1,236.84	79.04
203-203-703.630	DPW-WATER WINTER WAGES OVERTIME	2,200.00		2,200.00		1,989.53	31.76	90.43
203-203-703.650	DPW-WATER WAGES OVERTIME	0.00		400.00		244.20	0.00	61.05
203-203-704.100	MATCH - SOCIAL SECURITY	2,040.00		2,040.00		1,824.09	370.98	89.42
203-203-704.200	BLUE CROSS	7,640.00		7,640.00		7,037.94	966.42	92.12
203-203-704.300	LIFE INSURANCE	200.00		200.00		108.64	12.87	54.32
203-203-704.400	PENSION	6,440.00		6,440.00		5,043.63	468.61	78.32
203-203-704.401	AXA EQUITABLE MATCH	1,600.00		1,600.00		971.05	311.49	60.69
203-203-704.500	MICH EMP SEC COM	425.00		425.00		280.02	47.07	65.89
203-203-740.000	SUPPLIES	3,000.00		3,000.00		1,363.07	0.00	45.44
203-203-740.600	SUPPLY---SNOW--STREETS	8,000.00		8,000.00		5,057.32	138.76	63.22
203-203-740.700	DPW EQUIPMENT	33,808.00		20,762.00		22,661.07	2,102.31	109.15
203-203-810.000	MEMBERSHIP/DUES	0.00		0.00		630.25	0.00	100.00
203-203-811.300	MS4	4,000.00		4,000.00		1,213.47	0.00	30.34
203-203-820.000	CONTRACTED SERVICES	500.00		500.00		821.00	0.00	164.20
203-203-971.000	CAPITAL OUTLAY	50,000.00		50,000.00		0.00	0.00	0.00
Total Dept 203 - ***LOCAL STREET EXP***		151,381.00		138,735.00		76,164.26	9,857.91	54.90
TOTAL EXPENDITURES		151,381.00		138,735.00		76,164.26	9,857.91	54.90
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		107,974.00		107,974.00		52,672.70	6,166.36	48.78
TOTAL EXPENDITURES		151,381.00		138,735.00		76,164.26	9,857.91	54.90
NET OF REVENUES & EXPENDITURES		(43,407.00)		(30,761.00)		(23,491.56)	(3,691.55)	76.37

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	% BDT
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 204 - MUNICIPAL STREETS						
Revenues						
Dept 000						
204-000-401.100	REAL PROPERTY TAXES -	134,051.00	134,051.00	135,971.55	405.66	101.43
204-000-676.000	EQUIPMENT REIMBURSEMENT BACKHOE	15,000.00	15,000.00	9,749.70	1,152.26	65.00
Total Dept 000		149,051.00	149,051.00	145,721.25	1,557.92	97.77
TOTAL REVENUES						
		149,051.00	149,051.00	145,721.25	1,557.92	97.77
Expenditures						
Dept 204 - ***** MUNICIPAL STREETS *****						
204-204-971.000	CAPITAL OUTLAY	100,000.00	100,000.00	0.00	0.00	0.00
204-204-999.000	TRANS TO OTHER FUNDS	65,000.00	65,000.00	0.00	0.00	0.00
Total Dept 204 - ***** MUNICIPAL STREETS *****		165,000.00	165,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		165,000.00	165,000.00	0.00	0.00	0.00
Fund 204 - MUNICIPAL STREETS:						
TOTAL REVENUES		149,051.00	149,051.00	145,721.25	1,557.92	97.77
TOTAL EXPENDITURES		165,000.00	165,000.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(15,949.00)	(15,949.00)	145,721.25	1,557.92	913.67

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	% BDT USED
Fund 205 - COUNTY ROADS						
Revenues						
Dept 000						
205-000-402.000	COUNTY ROAD MILEAGE	91,000.00	91,000.00	(388.15)	0.00	(0.43)
205-000-699.595	TRANSFER FRM LEX MOBILE HOME	8,085.00	8,085.00	6,066.00	674.00	75.03
Total Dept 000		99,085.00	99,085.00	5,677.85	674.00	5.73
TOTAL REVENUES						
		99,085.00	99,085.00	5,677.85	674.00	5.73
Expenditures						
Dept 205 - CNTY RD MIL.						
205-205-699.940	ADMINISTRATIVE REIMBURSEMENT	3,638.00	3,638.00	2,728.53	303.17	75.00
205-205-814.000	TRAFFIC / STREET LIGHTS	35,000.00	35,000.00	23,456.64	2,745.21	67.02
Total Dept 205 - CNTY RD MIL.		38,638.00	38,638.00	26,185.17	3,048.38	67.77
TOTAL EXPENDITURES						
		38,638.00	38,638.00	26,185.17	3,048.38	67.77
Fund 205 - COUNTY ROADS:						
TOTAL REVENUES		99,085.00	99,085.00	5,677.85	674.00	5.73
TOTAL EXPENDITURES		38,638.00	38,638.00	26,185.17	3,048.38	67.77
NET OF REVENUES & EXPENDITURES		60,447.00	60,447.00	(20,507.32)	(2,374.38)	33.93

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)			
Fund 209 - CEMETERY FUND								
Revenues								
Dept 000								
209-000-401.100	REAL PROPERTY TAXES -	27,000.00	27,000.00	27,171.15		81.06	100.63	
209-000-631.000	INTERMENTS	5,000.00	5,000.00	3,685.00		1,320.00	73.70	
209-000-631.100	CREMATION	4,000.00	4,000.00	0.00		0.00	0.00	
209-000-644.100	LOTS/PLOTS	20,000.00	20,000.00	4,085.00		900.00	20.43	
209-000-665.000	INTEREST EARNED	50.00	50.00	5.53		0.00	11.06	
209-000-666.000	EDISON DIVIDEND	300.00	300.00	228.70		0.00	76.23	
209-000-675.000	DONATIONS	3,800.00	3,800.00	800.00		0.00	21.05	
209-000-699.595	TRANSFER FRM LEX MOBILE HOME	7,381.00	7,381.00	5,535.00		615.00	74.99	
Total Dept 000		67,531.00	67,531.00	41,510.38		2,916.06	61.47	
TOTAL REVENUES								
		67,531.00	67,531.00	41,510.38		2,916.06	61.47	
Expenditures								
Dept 209 - ***CEMETERY EXPENSES***								
209-209-699.940	ADMINISTRATIVE REIMBURSEMENT	3,726.00	3,726.00	2,794.50		310.50	75.00	
209-209-702.000	CERICAL	400.00	400.00	83.75		0.00	20.94	
209-209-703.600	DPW WAGES	9,000.00	9,000.00	5,291.25		756.00	58.79	
209-209-703.650	DPW-WATER WAGES OVERTIME	200.00	200.00	242.07		121.04	61.40	
209-209-704.100	MATCH - SOCIAL SECURITY	700.00	700.00	429.78		57.84	81.23	
209-209-704.200	BLUE CROSS	1,700.00	1,700.00	1,380.83		148.68	81.23	
209-209-704.300	LIFE INSURANCE	100.00	100.00	33.52		2.74	33.52	
209-209-704.401	AXA EQUITABLE MATCH	1,200.00	1,200.00	826.78		155.95	68.90	
209-209-704.500	MICH EMP SEC COM	500.00	500.00	166.05		37.90	33.21	
209-209-704.550	WORKERS COMP INSURANCE	200.00	200.00	75.80		3.71	103.29	
209-209-728.000	COMPUTER-HARDWARE-SOFTWARE	454.00	454.00	468.95		0.00	92.50	
209-209-740.000	SUPPLIES	400.00	400.00	370.00		0.00	18.15	
209-209-740.700	DPW EQUIPMENT	3,000.00	3,000.00	5,44.56		0.00	70.92	
209-209-801.000	ELECTRIC-DETROIT EDISON	10,500.00	8,006.00	191.15		740.39	63.72	
209-209-802.000	HEAT-SEMCO ENERGY	300.00	300.00	956.69		389.79	95.67	
209-209-820.000	CONTRACTED SERVICES	1,000.00	1,000.00	2,850.00		0.00	24.15	
209-209-824.000	MAINTENANCE	11,800.00	11,800.00	0.00		104.12	55.68	
209-209-910.000	LIABILITY INSURANCE	400.00	400.00	222.70		0.00	0.00	
209-209-970.200	REGAN SECTION DEVELOPMENT	300.00	300.00	0.00		0.00	0.00	
209-209-971.000	CAPITAL OUTLAY	25,000.00	25,000.00	0.00		0.00	0.00	
Total Dept 209 - ***CEMETERY EXPENSES***		71,180.00	68,686.00	22,606.22		2,725.09	32.91	
TOTAL EXPENDITURES								
		71,180.00	68,686.00	22,606.22		2,725.09	32.91	
Fund 209 - CEMETERY FUND:								
TOTAL REVENUES		67,531.00	67,531.00	41,510.38		2,916.06	61.47	
TOTAL EXPENDITURES		71,180.00	68,686.00	22,606.22		2,725.09	32.91	
NET OF REVENUES & EXPENDITURES		(3,649.00)	(1,155.00)	18,904.16		190.97	1,636.72	

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE	ACTIVITY FOR	% BDT
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-401.500	DDA TAXES FROM VILLAGE	75,000.00	75,000.00	85,601.60	0.00	114.14		
248-000-401.600	DDA TAXES FROM TOWNSHIP	76,000.00	76,000.00	69,061.94	1,755.17	90.87		
248-000-699.101	TRASFER IN FROM GENERAL FUND FOR CAPITA	0.00	0.00	3,178.00	0.00	100.00		
Total Dept 000		151,000.00	151,000.00	157,841.54	1,755.17	104.53		
Dept 248 - ****DDA EXPENSES****								
INTERNET REVENUE								
248-248-667.500		1,200.00	1,200.00	1,200.00	120.00	100.00		
Total Dept 248 - ****DDA EXPENSES****		1,200.00	1,200.00	1,200.00	120.00	100.00		
TOTAL REVENUES								
		152,200.00	152,200.00	159,041.54	1,875.17	104.50		
Expenditures								
Dept 248 - ****DDA EXPENSES****								
248-248-699.940	ADMINISTRATIVE REIMBURSEMENT	5,986.00	5,986.00	4,489.47	498.83	75.00		
248-248-740.000	SUPPLIES	100.00	100.00	356.39	42.96	356.39		
248-248-745.000	CHRISTMAS SUPPLY	12,000.00	12,000.00	10,558.48	0.00	87.99		
248-248-803.000	PHONE/INTERNET EXPENSE	10,000.00	10,000.00	6,875.00	625.00	68.75		
248-248-803.100	MUSIC	480.00	480.00	0.00	0.00	0.00		
248-248-805.000	ADVERT/PUBLICATIONS	15,000.00	15,000.00	15,000.00	0.00	100.00		
248-248-811.000	LEGAL	1,000.00	1,000.00	35.00	0.00	3.50		
248-248-812.000	MILEAGE	0.00	0.00	84.00	0.00	100.00		
248-248-820.000	CONTRACTED SERVICES	1,000.00	1,000.00	7,292.50	5,422.50	729.25		
248-248-821.100	DDA SERVICE PROVIDED BY VILLAGE	20,000.00	20,000.00	0.00	0.00	0.00		
248-248-840.000	LANDSCAPING MAINTENANCE	10,000.00	10,000.00	6,548.14	0.00	65.48		
248-248-955.000	DDA GRANT	40,000.00	40,000.00	10,000.00	0.00	25.00		
248-248-969.200	DONATION	8,000.00	8,000.00	0.00	0.00	0.00		
248-248-971.000	CAPITAL OUTLAY	20,000.00	20,000.00	0.00	0.00	0.00		
Total Dept 248 - ****DDA EXPENSES****		143,566.00	143,566.00	61,238.98	6,589.29	42.66		
TOTAL EXPENDITURES								
		143,566.00	143,566.00	61,238.98	6,589.29	42.66		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES								
		152,200.00	152,200.00	159,041.54	1,875.17	104.50		
TOTAL EXPENDITURES								
		143,566.00	143,566.00	61,238.98	6,589.29	42.66		
NET OF REVENUES & EXPENDITURES								
		8,634.00	8,634.00	97,802.56	(4,714.12)	1,132.76		

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE	MONTH 03/31/2022	ACTIVITY FOR	% BGD	
		ORIGINAL BUDGET	AMENDED BUDGET	ORIGINAL BUDGET	AMENDED BUDGET					NORMAL (ABNORMAL)
Fund 590 - SEWER FUND										
Revenues										
Dept 000										
590-000-626.000	MONTHLY FEES	165,000.00	175,000.00	135,118.04	10,914.15	77.21				
590-000-626.375	GIELOW SEWER SAMPLING	15,000.00	15,000.00	9,925.41	1,053.27	66.17				
590-000-626.400	SEWER SAMPLE TESTING OUTSIDE SALES	28,000.00	28,000.00	14,697.50	770.00	52.49				
590-000-627.000	WATER/SEWER READY	200,000.00	200,000.00	161,747.82	18,135.78	80.87				
590-000-653.000	TAP IN AND CAPITAL SERVICE CH	0.00	2,500.00	2,461.00	0.00	98.44				
590-000-654.000	DUMPING FEE	66,000.00	66,000.00	37,500.00	1,305.00	56.82				
590-000-662.000	PENALTIES-LATE FEES	400.00	400.00	371.51	47.41	92.88				
590-000-665.000	INTEREST EARNED	35.00	35.00	11.69	0.00	33.40				
590-000-671.500	MISC ACCT OF REVENUE	0.00	524.00	524.30	0.00	100.06				
590-000-680.000	FLOW BACK LMTUA	8,000.00	8,000.00	0.00	0.00	0.00				
Total Dept 000		482,435.00	495,459.00	362,357.27	32,225.61	73.14				
TOTAL REVENUES										
		482,435.00	495,459.00	362,357.27	32,225.61	73.14				
Expenditures										
Dept 590 - ***SEWER	EXPENSES***									
590-590-699.940	ADMINISTRATIVE REIMBURSEMENT	35,697.00	35,697.00	26,772.75	2,974.75	75.00				
590-590-702.000	CERICAL	13,725.00	13,725.00	12,641.27	2,134.31	92.10				
590-590-702.100	CERICAL WAGES TESTING SEWER	750.00	750.00	309.20	22.02	41.23				
590-590-703.600	DPM WAGES	45,570.00	45,570.00	33,066.46	3,634.87	72.56				
590-590-703.620	WATER/SEWER TESTING WAGES	8,500.00	8,500.00	4,322.16	492.92	50.85				
590-590-703.640	WATER/SEWER TESTING OVERTIME WAGES	260.00	460.00	357.48	8.51	77.71				
590-590-704.100	DPM-WATER WAGES OVERTIME	3,000.00	3,500.00	3,464.82	537.81	98.99				
590-590-704.200	MATCH - SOCIAL SECURITY	5,250.00	5,250.00	4,143.21	522.53	78.92				
590-590-704.250	BLUE CROSS	25,125.00	25,125.00	16,829.39	1,746.99	66.98				
590-590-704.300	RETIREES HEALTH INSURANCE	8,230.00	8,230.00	3,852.00	385.20	46.80				
590-590-704.400	LIFE INSURANCE	600.00	600.00	425.85	51.34	70.98				
590-590-704.401	PENSION	11,000.00	11,000.00	10,214.08	1,308.78	92.86				
590-590-704.500	AXA EQUITABLE MATCH	4,113.00	4,113.00	2,689.30	356.79	65.39				
590-590-704.550	MICH EMP SEC COM	400.00	400.00	405.91	42.91	101.48				
590-590-727.000	WORKERS COMP INSURANCE	1,636.00	1,636.00	1,635.73	0.00	99.98				
590-590-728.000	POSTAGE	700.00	800.00	899.81	99.81	112.48				
590-590-740.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	705.54	0.00	100.00				
590-590-740.100	SUPPLIES	7,500.00	7,500.00	4,686.12	77.35	62.48				
590-590-740.300	SUPPLY OUTSIDE TESTING	9,000.00	9,000.00	5,044.97	19.55	56.06				
590-590-740.700	WATER/SEWER METER	38,500.00	38,500.00	1,327.47	3.45	3.45				
590-590-801.000	DPM EQUIPMENT	18,345.00	11,810.00	8,460.83	1,055.05	71.64				
590-590-803.000	ELECTRIC-DETROIT EDISON	33,000.00	33,000.00	29,645.59	3,893.18	89.84				
590-590-805.000	PHONE	4,200.00	4,200.00	3,068.96	87.26	73.07				
590-590-808.000	ADVERT/PUBLICATIONS	200.00	200.00	250.00	0.00	125.00				
590-590-810.000	SCHOOL/TRAINING	500.00	500.00	121.90	0.00	24.38				
590-590-811.000	MEMBERSHIP/DUES	1,400.00	2,015.00	2,010.26	0.00	99.76				
590-590-816.000	LEGAL	2,500.00	2,500.00	35.00	0.00	99.76				
590-590-820.000	ENGINEERING FEES	50,000.00	85,400.00	85,340.00	0.00	1.40				
590-590-824.000	CONTRACTED SERVICES	37,500.00	37,500.00	36,012.23	165.00	99.93				
590-590-824.500	MAINTENANCE	5,000.00	5,000.00	0.00	165.00	96.03				
590-590-910.000	EQUIPMENT	9,000.00	9,000.00	0.00	0.00	0.00				
590-590-910.000	LIABILITY INSURANCE	1,800.00	1,800.00	1,659.34	469.11	92.19				
590-590-950.000	PRINCIPAL BOND PAYMENT	19,610.00	19,610.00	20,350.00	0.00	103.77				
590-590-950.100	BOND INTEREST EXPENSE	7,578.00	7,578.00	3,598.25	0.00	47.48				
590-590-971.000	CAPITAL OUTLAY	17,500.00	20,500.00	20,272.58	0.00	98.89				
590-590-999.000	TRANS TO OTHER FUNDS	68,000.00	68,000.00	0.00	0.00	0.00				

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	% BDC
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 590 - SEWER FUND Expenditures						
Total Dept 590 - ***SEWER EXPENSES***						
	TOTAL EXPENDITURES	495,689.00	528,969.00	344,785.61	20,086.04	65.18
	TOTAL REVENUES	482,435.00	495,459.00	362,357.27	32,225.61	73.14
	TOTAL EXPENDITURES	495,689.00	528,969.00	344,785.61	20,086.04	65.18
	NET OF REVENUES & EXPENDITURES	(13,254.00)	(33,510.00)	17,571.66	12,139.57	52.44

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	% BDC
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 591 - WATER FUND-D -PROCESSING						
Revenues						
Dept 000						
591-000-401.100	REAL PROPERTY TAXES -	0.00	454.00	454.45	0.00	100.10
591-000-580.000	DEBT SERVICE REVENUE:	29,287.00	29,287.00	29,286.80	14,643.40	100.00
591-000-600.500	TOWER ANTENNA LEASE THUMB CELL	22,792.00	22,792.00	19,207.44	2,134.16	84.27
591-000-600.600	TOWER LEASE-AIR ADVANTAGE	8,200.00	8,200.00	6,339.69	2,113.23	77.31
591-000-625.596	SANITAC WATER OUTSIDE OF CONTRACT	2,000.00	4,650.00	5,312.31	214.50	114.24
591-000-626.000	MONTHLY FEES	212,000.00	227,000.00	189,807.43	15,364.41	76.85
591-000-626.303	MONTHLY FEES IMTUA	188,000.00	223,000.00	170,892.20	11,973.76	76.63
591-000-626.325	MONTHLY FEES SANITAC TWP	65,000.00	80,000.00	60,571.52	4,597.92	75.71
591-000-626.350	EQUIPMENT REPLACEMENT IMTUA	46,908.00	46,908.00	35,181.00	0.00	75.00
591-000-627.100	SANITAC WATER REVENUE CONTRACTED	4,000.00	0.00	74.64	0.00	100.00
591-000-627.596	WATER/SEWER READY	37,500.00	37,500.00	24,576.00	3,072.00	65.54
591-000-628.100	METER DEPOSIT REVENUE	270,400.00	270,400.00	228,446.70	25,591.06	84.48
591-000-652.000	TURN ON/OFF	500.00	500.00	444.00	0.00	88.80
591-000-653.000	TAP IN AND CAPITAL SERVICE CH	9,000.00	9,000.00	7,802.70	4.24	86.70
591-000-662.000	PENALTIES-LATE FEES	8,000.00	8,000.00	2,461.00	0.00	30.76
591-000-662.500	WATER TESTING OUTSIDE SALES	0.00	0.00	556.56	100.61	100.00
591-000-665.000	INTEREST EARNED	17,000.00	17,000.00	14,134.72	1,514.72	83.15
591-000-671.500	MISC ACCT OF REVENUE	0.00	0.00	20.86	0.00	100.00
591-000-675.200	POOL FILLING	0.00	0.00	2,250.00	0.00	100.00
591-000-675.300	WATER MACHINE REVENUE	600.00	600.00	50.00	0.00	100.00
	Total Dept 000	921,187.00	1,005,291.00	798,676.02	81,446.15	79.45
TOTAL REVENUES						
		921,187.00	1,005,291.00	798,676.02	81,446.15	79.45
Expenditures						
Dept 591 - WATER PROCESSING						
591-591-699.940	ADMINISTRATIVE RETIMBURSEMENT	72,529.00	72,529.00	54,396.72	6,044.08	75.00
591-591-702.100	CLERICAL WAGES TESTING WATER	700.00	700.00	628.55	44.04	89.79
591-591-702.300	WATER WAGES	139,050.00	139,050.00	129,223.24	23,677.76	92.93
591-591-702.350	WATER OVERTIME	2,000.00	11,000.00	9,054.42	246.75	82.31
591-591-703.225	WTP WAGES COMPUTER	3,700.00	16,554.00	12,853.57	0.00	77.55
591-591-703.620	WATER/SEWER TESTING OVERTIME WAGES	5,000.00	9,500.00	6,125.40	871.14	64.48
591-591-704.100	MATCH - SOCIAL SECURITY	0.00	0.00	140.90	0.00	100.00
591-591-704.200	BLUE CROSS	11,460.00	11,460.00	12,084.65	0.00	100.00
591-591-704.250	RETIREES HEALTH INSURANCE	42,632.00	42,632.00	32,801.16	1,900.23	105.45
591-591-704.300	LIFE INSURANCE	17,540.00	17,540.00	8,849.60	2,862.09	76.94
591-591-704.300	PENSION	1,300.00	1,300.00	884.96	884.96	50.45
591-591-704.401	AXA EQUITABLE MATCH	30,427.00	30,427.00	798.30	85.75	61.41
591-591-704.500	MICH EMP SEC COM	5,500.00	5,500.00	34,893.88	4,086.33	114.68
591-591-704.550	WORKERS COMP INSURANCE	1,200.00	1,200.00	4,179.23	476.21	75.99
591-591-727.000	POSTAGE	8,955.00	8,955.00	1,289.53	126.55	107.46
591-591-728.000	COMPUTER-HARDWARE-SOFTWARE	500.00	500.00	9,251.01	0.00	103.31
591-591-730.000	GAS	2,000.00	2,000.00	799.80	99.80	159.96
591-591-740.000	SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00
591-591-740.100	SUPPLY OUTSIDE TESTING	18,000.00	18,000.00	1,016.04	125.74	101.60
591-591-740.900	SUPPLIES WTP LAB	9,000.00	9,000.00	13,833.55	800.16	76.85
591-591-801.000	ELECTRIC-DETROIT EDISON	5,000.00	5,000.00	6,503.04	1,451.89	72.26
591-591-802.000	HEAT-SEMCO ENERGY	34,000.00	34,000.00	3,809.07	464.75	76.18
591-591-802.500	EDUCATION AND TRAINING	5,000.00	5,000.00	21,573.54	2,717.64	63.45
591-591-803.000	PHONE	500.00	500.00	285.00	1,261.31	109.82
		3,200.00	3,200.00	2,495.08	0.00	57.00
					287.17	77.97

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)			
Fund 591 - WATER FUND-D - PROCESSING								
Expenditures								
591-591-805.000	ADVERT/PUBLICATIONS	700.00	700.00	0.00	0.00	0.00	0.00	0.00
591-591-810.000	MEMBERSHIP/DUES	3,200.00	3,200.00	427.50	0.00	13.36	0.00	13.36
591-591-811.000	LEGAL	2,000.00	2,000.00	35.00	0.00	1.75	0.00	1.75
591-591-812.000	MILEAGE	200.00	200.00	0.00	0.00	0.00	0.00	0.00
591-591-816.000	ENGINEERING FEES	50,000.00	84,464.00	84,464.00	0.00	100.00	0.00	100.00
591-591-820.000	CONTRACTED SERVICES	13,000.00	13,000.00	1,432.19	0.00	11.02	0.00	11.02
591-591-824.000	MAINTENANCE	15,000.00	15,000.00	0.00	0.00	0.00	0.00	0.00
591-591-824.500	EQUIPMENT	6,000.00	6,000.00	1,345.56	0.00	22.43	0.00	22.43
591-591-910.000	FLOW BACK CHARGES	8,200.00	8,200.00	0.00	0.00	0.00	0.00	0.00
591-591-910.000	LIABILITY INSURANCE	23,000.00	23,000.00	21,219.69	0.00	92.26	0.00	92.26
591-591-950.000	PRINCIPAL BOND PAYMENT	33,390.00	33,390.00	34,650.00	0.00	103.77	0.00	103.77
591-591-950.100	BOND INTEREST EXPENSE	12,903.00	12,903.00	6,126.75	0.00	47.48	0.00	47.48
591-591-959.000	DWRF BOND PRINCIPAL	70,000.00	70,000.00	75,000.00	0.00	107.14	0.00	107.14
591-591-959.100	DWRF BOND INTEREST	19,000.00	19,000.00	17,187.50	0.00	90.46	0.00	90.46
591-591-971.000	CAPITAL OUTLAY	96,500.00	96,500.00	25,360.00	0.00	26.28	0.00	26.28
Total Dept 591 - WATER PROCESSING		773,286.00	834,104.00	639,624.47	55,198.02	76.68		
Dept 593 - WATER DISTRIBUTION								
591-593-702.000	CLERICAL	12,900.00	12,900.00	12,660.94	2,134.31	98.15	0.00	98.15
591-593-702.300	WATER WAGES	0.00	2,000.00	1,478.01	105.95	73.90	0.00	73.90
591-593-703.225	WTP WAGES COMPUTER	800.00	800.00	200.00	0.00	25.00	0.00	25.00
591-593-703.600	DPM WAGES	27,900.00	27,900.00	13,961.51	1,498.13	50.04	0.00	50.04
591-593-703.650	DPM-WATER WAGES OVERTIME	3,000.00	3,000.00	734.76	17.02	24.49	0.00	24.49
591-593-704.100	MATCH - SOCIAL SECURITY	2,134.00	2,134.00	2,218.65	287.30	103.97	0.00	103.97
591-593-704.200	BLUE CROSS	20,740.00	20,740.00	14,519.81	70.01	70.73	0.00	70.73
591-593-704.300	LIFE INSURANCE	445.00	445.00	314.76	28.76	70.73	0.00	70.73
591-593-704.400	PENSION	4,800.00	4,800.00	4,540.88	417.56	94.60	0.00	94.60
591-593-704.401	AXA EQUITABLE MATCH	1,245.00	1,245.00	1,526.77	260.23	122.63	0.00	122.63
591-593-704.500	MICH EMP SEC COM	250.00	250.00	281.27	33.87	112.51	0.00	112.51
591-593-727.000	POSTAGE	300.00	300.00	100.00	0.00	33.33	0.00	33.33
591-593-728.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	705.54	0.00	100.00	0.00	100.00
591-593-730.000	GAS	1,000.00	1,000.00	807.17	89.97	80.72	0.00	80.72
591-593-740.000	SUPPLIES	5,000.00	7,500.00	8,930.10	1,759.91	119.07	0.00	119.07
591-593-740.300	WATER/SEWER METER	38,500.00	38,500.00	1,327.47	0.00	3.45	0.00	3.45
591-593-740.700	DPM EQUIPMENT	7,446.00	4,205.00	2,452.99	0.00	58.34	0.00	58.34
591-593-801.000	ELECTRIC-DETROIT EDISON	1,600.00	1,600.00	1,204.51	253.78	81.67	0.00	81.67
591-593-802.500	EDUCATION AND TRAINING	600.00	600.00	490.00	320.00	81.67	0.00	81.67
591-593-803.000	PHONE	0.00	0.00	52.95	0.00	100.00	0.00	100.00
591-593-805.000	ADVERT/PUBLICATIONS	0.00	0.00	250.00	0.00	100.00	0.00	100.00
591-593-810.000	MEMBERSHIP/DUES	2,200.00	2,200.00	2,523.04	0.00	114.68	0.00	114.68
591-593-812.000	MILEAGE	160.00	160.00	0.00	0.00	0.00	0.00	0.00
591-593-820.000	CONTRACTED SERVICES	6,500.00	6,500.00	440.00	0.00	6.77	0.00	6.77
591-593-824.000	MAINTENANCE	0.00	0.00	51,793.00	0.00	100.00	0.00	100.00
591-593-824.500	EQUIPMENT	0.00	0.00	10.50	0.00	100.00	0.00	100.00
591-593-971.000	CAPITAL OUTLAY	55,000.00	55,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 593 - WATER DISTRIBUTION		192,520.00	193,779.00	123,524.63	8,730.76	63.75		
Dept 596 - SANITAC WATER								
591-596-702.000	CLERICAL	0.00	0.00	45.39	0.00	100.00	0.00	100.00
591-596-702.300	WATER WAGES SANITAC	14,000.00	14,000.00	11,000.10	1,170.18	78.57	0.00	78.57
591-596-702.350	WATER OVERTIME SANITAC	0.00	0.00	534.64	0.00	100.00	0.00	100.00
591-596-704.100	MATCH - SOCIAL SECURITY	1,071.00	1,071.00	908.14	89.52	84.79	0.00	84.79

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 591 - WATER FUND-D -PROCESSING						
Expenditures						
591-596-704.200	BLUE GROSS	0.00	0.00	1,908.06	569.94	100.00
591-596-704.300	LIFE INSURANCE	0.00	0.00	42.85	16.21	100.00
591-596-704.400	PENSION	1,205.00	1,205.00	1,792.91	455.77	148.79
591-596-704.401	AXA EQUITABLE MATCH	1,150.00	1,150.00	711.96	18.30	61.91
591-596-704.500	MICH EMP SEC COM	200.00	200.00	76.86	7.15	38.43
591-596-740.000	SUPPLIES	5,000.00	5,000.00	1,818.36	43.04	36.37
Total Dept 596 - SANITAC WATER						
		22,626.00	22,626.00	18,839.27	2,370.11	83.26
TOTAL EXPENDITURES						
		988,432.00	1,050,509.00	781,988.37	66,298.89	74.44
Fund 591 - WATER FUND-D -PROCESSING:						
TOTAL REVENUES						
		921,187.00	1,005,291.00	798,676.02	81,446.15	79.45
TOTAL EXPENDITURES						
		988,432.00	1,050,509.00	781,988.37	66,298.89	74.44
NET OF REVENUES & EXPENDITURES						
		(67,245.00)	(45,218.00)	16,687.65	15,147.26	36.90

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BGDY USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 595 - LEX MOBILE HOME PARK						
Revenues						
595-000-520.000	MHPK RENT REVENUE	708,500.00	708,500.00	533,038.28	59,357.64	75.23
595-000-525.000	MHPK WATER REVENUE	63,775.00	63,775.00	48,018.60	5,345.76	75.29
595-000-530.000	MHPK SEWER REVENUE	44,098.00	44,098.00	33,202.05	3,696.28	75.29
595-000-535.000	MHPK RUBBISH REVENUE	27,312.00	27,312.00	20,563.95	2,289.32	75.29
595-000-662.000	PENALTIES-LATE FEES	0.00	0.00	1,925.00	280.00	100.00
595-000-665.000	INTEREST EARNED	0.00	0.00	10.27	0.00	100.00
595-000-671.500	MISC ACCT OF REVENUE	1,000.00	1,000.00	1,309.58	100.00	130.96
595-000-671.595	Hall Rental MHP	200.00	200.00	605.00	120.00	302.50
Total Dept 000		844,885.00	844,885.00	638,672.73	71,189.00	75.59

TOTAL REVENUES		844,885.00	844,885.00	638,672.73	71,189.00	75.59
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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	% BGDY USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Expenditures						
Dept 595 - MOBILE HOME PARK						
595-595-699.940	ADMINISTRATIVE REIMBURSEMENT	41,069.00	41,069.00	30,801.78	3,422.42	75.00
595-595-702.400	TR PARK MANAGER/CLERICAL	7,725.00	3,225.00	1,691.03	0.00	52.44
595-595-702.420	MHP MANAGER	30,000.00	30,000.00	18,264.20	2,246.05	60.88
595-595-702.425	MHP MANAGER OVERTIME	0.00	100.00	103.27	0.00	103.27
595-595-703.600	DPW WAGES	8,000.00	15,000.00	10,877.67	1,177.02	72.52
595-595-704.100	MATCH - SOCIAL SECURITY	3,743.00	3,743.00	2,366.52	2,261.87	63.23
595-595-704.200	BLUE CROSS	50,000.00	27,698.00	18,769.81	1,325.73	67.77
595-595-704.201	OPER EXPENSE	8,750.00	8,750.00	0.00	0.00	0.00
595-595-704.250	RETIRES HEALTH INSURANCE	6,620.00	6,620.00	2,337.00	233.70	35.30
595-595-704.300	LIFE INSURANCE	500.00	500.00	308.89	31.51	61.78
595-595-704.400	AXA EQUITABLE MATCH	1,700.00	1,700.00	1,864.10	268.99	109.65
595-595-704.401	MICH EMP SEC COM	2,800.00	2,800.00	1,816.79	256.59	64.89
595-595-704.500	WORKERS COMP INSURANCE	340.00	340.00	261.49	58.80	76.91
595-595-727.000	POSTAGE	2,398.00	2,398.00	2,481.54	0.00	103.48
595-595-728.000	COMPUTER-HARDWARE-SOFTWARE	600.00	600.00	749.90	49.90	124.98
595-595-740.000	SUPPLIES	0.00	675.00	673.47	0.00	99.77
595-595-740.700	DPW EQUIPMENT	2,500.00	4,000.00	4,355.14	133.74	108.88
595-595-746.000	LOT PADS	11,548.00	5,969.00	3,836.03	191.14	64.27
595-595-770.000	RUBBISH EXPENDITURES	25,000.00	25,000.00	12,707.50	0.00	50.83
595-595-801.000	ELECTRIC-DETROIT EDISON	33,000.00	33,000.00	26,328.61	3,055.36	79.78
595-595-802.000	HEAT-SEMCO ENERGY	2,500.00	2,500.00	1,444.17	182.22	57.77
595-595-803.000	PHONE	1,100.00	1,100.00	1,049.93	221.53	95.45
595-595-805.000	ADVERT/PUBLICATIONS	3,200.00	3,200.00	2,586.54	290.64	80.83
595-595-810.000	MEMBERSHIP/DUES	600.00	600.00	1,158.65	571.12	193.11
595-595-811.000	LEGAL	0.00	0.00	846.00	0.00	100.00
595-595-814.000	TRAFFIC / STREET LIGHTS	7,000.00	7,000.00	560.00	0.00	8.00
595-595-820.000	CONTRACTED SERVICES	2,025.00	2,025.00	1,344.00	168.00	66.37
595-595-822.000	IMPROVEMENT	12,000.00	12,000.00	14,061.50	216.00	117.18
595-595-824.500	EQUIPMENT	3,000.00	3,000.00	150.00	0.00	5.00
595-595-829.000	TRAILER PARK - TAXES	0.00	0.00	87.41	0.00	100.00
595-595-910.000	LIABILITY INSURANCE	38,000.00	38,000.00	36,163.41	430.00	95.17
595-595-952.000	MHP-CITIZENS LOAN PRINCIPAL	450.00	450.00	339.44	104.70	75.43
595-595-952.500	MHP-CITIZENS LOAN INTEREST	60,351.00	60,351.00	60,350.57	0.00	100.00
595-595-971.000	CAPITAL OUTLAY	7,923.00	7,923.00	4,653.29	0.00	58.73
595-595-973.100	WATER-UTILITIES	20,000.00	20,000.00	0.00	0.00	0.00
595-595-973.200	SEWER-UTILITIES	60,000.00	60,000.00	49,427.49	0.00	82.38
595-595-999.000	TRANS TO OTHER FUNDS	43,000.00	43,000.00	35,717.36	3,280.66	83.06
		181,998.00	181,998.00	162,090.00	18,910.00	89.06

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LEXINGTON

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		2021-22		YTD BALANCE 03/31/2022 (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	% BDC USD
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	ABNORMAL			
Fund 595 - LEX MOBILE HOME PARK Expenditures								
Total Dept 595 - MOBILE HOME PARK		679,440.00	656,334.00	512,624.50		40,742.13		78.10
TOTAL EXPENDITURES		679,440.00	656,334.00	512,624.50		40,742.13		78.10
Fund 595 - LEX MOBILE HOME PARK:								
TOTAL REVENUES		844,885.00	844,885.00	638,672.73		71,189.00		75.59
TOTAL EXPENDITURES		679,440.00	656,334.00	512,624.50		40,742.13		78.10
NET OF REVENUES & EXPENDITURES		165,445.00	188,551.00	126,048.23		30,446.87		66.85
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		4,082,540.00	4,224,982.00	3,234,573.85		257,204.56		76.56
NET OF REVENUES & EXPENDITURES		3,937,722.00	4,074,432.00	2,790,249.99		266,168.75		68.48
		144,818.00	150,550.00	444,323.86		(8,964.19)		295.13

Managers Report

Miscellaneous tasks- committee and advisory meetings, committee and board questions and follow-ups, work orders, HR issues, approvals, resident questions, legal questions, issues, and follow-ups

DDA expansion- The legal description on boundaries is currently in process, and Townley Engineering is assisting. Once the description is finished it will be sent to Council for approval. Thank you, Vicki, Beth, and Keri for the work you have done on the legal descriptions for the boundary expansion.

Trees- Patterson Tree Company is still in the process of tree removal, they are in the last phase of the removal process. Through this project, I have become aware of many improvements that can be made with communication and preparation for removing Village trees. I have made notes of this for the Village to be more successful in the future.

Fire Department Heaters- The Fire Department Heaters have been installed by 5-star heating and cooling. Fire Department Garage Doors are also a project that has been invited. I have reached out to Ainsworth, Elite Overhead Doors, and Atlas Overhead Door. I have not received all the bids yet but I anticipate being able to present them council meeting.

MHP- McNulty has installed the lights on the West side of the clubhouse and above the mailroom door. I had a meeting with Kathy Decoster and discussed further improvements to the park.

Bluff RFP- The issue date on the Council-approved RFP was before it was approved. I adjusted the dates for an April issue date and the May 13th proposal due date. The received proposals will be opened at the May council meeting per the RFP. I have posted the RFP on MITN, a government bid posting site, and sent the RFP formally to Townley Engineering and three other Michigan Engineering and Design Companies.

Gielows- Mr. Faber and I met with Craig Gielow on April 7, 2022. The meeting went well, Mr. Gielow informed us about the average peak truck seasons, the dormitory housing, and the Denissen facility use. I emailed Mr. Gielow to follow up and confirm the information presented at the meeting.

Fish Cleaning Station- Ron Cutler from the Sanilac County Hunting and Fishing Club approached me with amazing news. The Hunting and Fishing Club would like to refurbish the exterior of the Lexington Fish Cleaning station. They have raised a good amount of the projected cost of the project. I am working with them to get a design plan with hopes of completion before summer.

Cemetery Water Project- Friends of the Cemetery are raising money for a Waterline Project. This project was jumpstarted by a generous 30% project cost donation. They are hoping to install a waterline to create better water access across the Cemetery.

Arbor Day- The Environmental Committee will be giving Meyer School a presentation about Arbor Day next week. There will be a tree planted at Lester street park and tree saplings available at Moore Public Library (while supplies last). The Library will also have a display and readings to celebrate Arbor Day.

RRC- Mike Fulton and I met with Christopher Germain, Julia Turnbull, and Chuck Donaldson to discuss the tasks still needed for completion for certification. Updating the Capital Improvement Plan to include the future 6 years will be the next big project. Julia Turnbull will be stepping in as our temporary RRC contact.

Parks and Rec Plan- The Parks and Rec committee is very close to approving their RFP for their 5-year plan. I have reached out to companies that have worked with the Village in other Planning Documents (SmithGroup, Wade Trim) to inform them of this project in hopes of receiving a great number of proposals. The RFP was inspected by additional consults to ensure the proposals will contain all information needed.

LARA- I am in the process of requesting a variance from LARA due to an issue in the MHP with the distance between trailers. I have been in touch with Eric Essenmacher, the Sanilac County Building Inspector, and Nicole Sklapsky from LARA/Bureau of Construction Codes in order to make sure this process is done correctly.

Budget- Many committees are working on finalizing their budget requests, some have already finalized their request, I greatly appreciate the boards taking action early to have the budget process go as smooth as possible for the 2022-23 year. Council voting for the newly proposed fiscal budget will be in June.

Seasonal Part-time Positions- The Village is hiring three part-time summer employees, two in the DPW department and one in the office. The application deadline was April 15th, we received a large number of applicants this year. Application evaluations and interviews will be arranged in hopes of having the new employees start in May.

LBA- The LBA has a new Event Coordinator, Amy Kerberson. I look forward to working with her and the LBA on events and other projects.

ARPA- The Project and Expenditure Report is ready to be sent to the Department of Treasury with the Council's approval to allocate our funds to "Standard Allowance." I provided some documentation of an overview of what this entails. This will report the Village using the funds on government services up to the revenue loss amount. Government services generally include any service traditionally provided by a government unless The Department of Treasury has stated otherwise. More information on this can be found on the Department of Treasury website if you are interested.

Faber- From here on out a report from Faber will be in the agenda that discusses what he consulted with me on for the month. I have not been asked to include this but it was apart of the agreement made in February for a report by Faber to be submitted, and while it has been on the invoices, it should have been apart of the Council packet. You will see I provided a month by month breakdown on the topics he has consulted me on. Notice many of these are repeated as many of these discussions are ongoing.

ZBA- Our Zoning Board of Appeals currently cannot hold a meeting due to the inability to hold a quorum. The inability to take action on an application submitted to the ZBA is a concern and could lead to negative actions toward the village. I encourage appointing an additional ZBA member to ensure the Village upholds due process.

Faber Consulting Topics Month by Month breakdown

February Topics

- Consulting for Lexington, General Info
- DDA
- Contracts
- Mobile Home park
- Zoning Compliance process and approvals
- zoning ordinance
- Michigan Treasury Compliance
- MML Insurance
- Act 51

March Topics

- Consulting for Lexington, General Info
- DDA Expansion
- Contracts
- Mobile Home park
- Zoning Compliance process and approvals, zoning ordinance
- Michigan Treasury Compliance,
- MML Insurance,
- Personnel
- Act 51
- Fire dept
- Engineering standards/ driveways
- parks and recreation
- grants

April Topics

- Consulting for Lexington, General Info,
- DDA,
- Contracts,
- Mobile Home park,
- Zoning Compliance process and approvals, zoning ordinance,
- Michigan Treasury Compliance,
- MML Insurance,
- Personnel
- Act 51,
- Fire dept,
- Engineering standards/ driveways, parks and recreation, grants
- Lexington Businesses
- ARPA Funding and reporting,
- Trainings
- Noise ordinance
- Legal Opinion



Village of Lexington Police Department

Monthly Report

Chief of Police
Larry Sheldon

To: Village Council, Manager, and President

From: Chief Larry Sheldon

Date Range: March, 2022

Category	March 2022	March 2021		
Complaints:	168	94		
Traffic Stops:	45	30		
Citations:	13	14		
Verbal Warnings:	32	20		
Persons Investigated	90	54		
Vehicles Investigated:	62	45		
Property Inspections:	174	274		
Ordinance Contact:	0	0		
Ordinance Violations:	0	0		
Assist Fire / E.M.S.:	5	1		
Assist Croswell P.D.	3	6		
Assist Sanilac County Sheriff:	4	1		
Assist M.S.P.	0	0		
Lexington Township Assist:	0	0		
Assist Other Department:	1	0		
Traffic Accidents:	2	1		
Misdemeanors:	2	4		
Felonies:	0	0		

**LEXINGTON FIRE DEPARTMENT
FEBRUARY 2022 FIRE & RESCUE SERVICE REPORT**

MONTHLY FIRE & RESCUE REPORT									
DATE	INVOICE #	INCIDENT STREET	AREA	CALL TYPE	ADDITIONAL SERVICES	COST ASSESSED	NOTES		
3/1/2022	108-22	Gardner line/ Vincent	Worth	Public Assist	Assist To CEMS	\$0.00			
3/1/2022	109-22	Lakeshore/Lake st	Lex Village	Fire-Car Fire	Assess/Extinguish	\$1,400.00	Water 500 Gallons		
3/4/2022	110-22	Aitken Rd	Lex Twp.	Medical- Diabetic	Assess/History/Treat	\$265.00			
3/7/2022	111-22	Lakeshore & Debell	Lex Twp.	Public assist	disregard	\$0.00			
3/8/2022	112-22	Babcock & Peck	Lex Twp.	Public Assist	Assist To CEMS	\$0.00			
3/9/2022	113-22	Main St	Lex Village	medical-Sick person	Assess/History/Treat	\$0.00	Resident		
3/10/2022	114-22	Millcreek Rd	Worth	medical-Sick person	Assess/History/Treat	\$265.00			
3/11/2022	115-22	Lake St	Lex Village	medical-Sick person	Assess/History/Treat	\$265.00			
3/12/2022	116-22	Hubbard	Lex Village	Medical-Diff Breathing	Assess/History/Treat	\$0.00	Resident		
3/13/2022	117-22	Main St	Lex Village	Medical-Overdose	Assess/History/Treat	\$0.00	Resident		
3/13/2022	118-22	Greenbush Lane	Lex Village	Medical-fall	Assess/History/Treat	\$0.00	Resident		
3/14/2022	119-22	County Farm Rd	Lex Twp.	Medical-Back Pain	assess/History/Treat	\$265.00			
3/14/2022	120-22	Greenbush Lane	Lex Village	medical-fall	Assess/History/Treat	\$0.00	Resident		
3/15/2022	121-22	Main St	Lex Village	Fire-Wires	Assess/standby	\$500.00			
3/16/2022	122-22	Sherman Rd	Worth	Public Assist	Lift Assist	\$60.00			
3/16/2022	123-22	Lakeshore & Sheridan	Worth	Fire-PI Accident	Assess	\$500.00			
3/18/2022	124-22	Lake st	Lex Village	Public Assist	Assist To CEMS	\$0.00			
3/18/2022	125-22	Avalon Circle	Lex Twp.	Medical Alarm	False Alarm	\$0.00			
3/18/2022	126-22	Old Orchard Lane	Lex Twp.	Medical-Cardiac Arrest	Assess/History/Treat	\$0.00			
3/18/2022	127-22	Lakeshore & Berrywood	Lex Twp.	Fire-	Extrication	\$265.00	BVM/ AED pads		
3/18/2022	128-22	Main St	Lex Village	Public Assist	Assist To CEMS	\$265.00			
3/19/2022	129-22	Cassidy Dr	Worth	Fire-Wires	Assess/taped	\$0.00			
3/19/2022	130-22	Saratoga	Lex Village	Medical-CVA	Assess/History/Treat	\$300.00			
3/19/2022	131-22	M25/Gailbraith Line	Worth	Fire-PDA	Assess	\$0.00	Resident		
3/20/2022	132-22	Lakeshore & Sheridan	Worth	Medical-Fainting	Assess/History/Treat	\$500.00			
3/21/2022	133-22	Main St	Lex Village	Medical-Headache	Assess/History/Treat	\$265.00			
3/27/2022	134-22	Avalon Circle	Lex Twp.	Medical Alarm	False Alarm	\$0.00	Resident		
3/29/2022	135-22	Huron Ave	Lex Village	Public Assist	Lift Assist/Sign Off	\$0.00			
3/29/2022	136-22	Lakeshore & Sheridan	Worth	Public Assist	Lift Assist	\$0.00	Resident		
3/31/2022	137-22	Main St	Lex Village	medical-ABD pain	Assess/History/Treat	\$60.00			
3/31/2022	138-22	Sheridan Line	Worth Twp	Fire-Wires	Assess	\$265.00	Non-Resident		
3/31/2022	139-22	Main St	Lex Village	Medical-Sick Person	Assess/History/Treat	\$1,000.00	#47244951		
						\$0.00	Resident		

Training was yearly walk through at Huron MFG.

Operations Report

Water Department

4/6/2022

Feb-22

Current Month:

WTP influent total:	6.800	Mil. Gals.
Village water usage:	2.556	Mil. Gals.
Worth Twp. water usage:	2.428	Mil. Gals.
Sanilac Twp. water usage:	0.988	Mil. Gals.
WTP utility water usage:	0.828	Mil. Gals.

Year to date: Jan 22 - Present

Village water usage:	7.870	Mil. Gals.
Worth Twp. water usage:	8.923	Mil. Gals.
Sanilac Twp. water usage:	3.257	Mil. Gals.

Year-ago:

WTP influent total:	7.373	Mil. Gals.
Village water usage:	2.469	Mil. Gals.
Worth Twp. water usage:	2.995	Mil. Gals.
Sanilac Twp. water usage:	1.084	Mil. Gals.
WTP utility water usage:	0.825	Mil. Gals.

	2022	2021		2022	2021
Rain:	1.99"	1.47"	Days	10	8
Snow:	.70"	2.00"	Days	7	12

Work Orders:

Turn-ons or turn-offs	5
Final reads	3
Meter re-reads	2
Curb box repairs	1
Miss Digs	6
Call-ins	2
Distribution repairs	0
MXU's Installed	0
Investigate High Usage	0
Meter Changes	0

Other Projects:

Sanilac Twp. Operations	Miss Digs
Outside Water Sampling	Gielow sampling and surcharge billing
Outside sewer Sampling	New SCADA System
Dissmante Micro Piping	USDA Planning
Worth Backup Operations	GIS Marking
MHP Meters	Burtchville Interconnection

March 2022 DPW Work & Projects

DPW Routine Duties Include but not limited to:

Trash Rounds

Building Maintenance

Snow Removal

Equipment Maintenance

Sewer Rounds

Wash and Clean Equipment

Salting streets, parking lots, sidewalks

Setup & Collect Sewer Samples @ Gielow's for testing

Snow removal and or Salting at: Tierney Park, Lester Park, Village Cemetery, Memorial Cemetery, Mobile Home Park, and Various Street and parking Locations.

March 2022 Work Orders:

Pots & Hanging Flower Baskets to Croswell

Install new thermostat cover MHP clubhouse

Resurface floor at MHP clubhouse

Change DDA banners

Put flags to half staff

Install memorial bench at Tierney

More lights for MHP

Put price together for handicap walkway @ Tierney

Other Activities for the Month:

Grave

Employee Training

DEQ Correspondence

2nd Grave

DDA Benches

Call in power outage

Work on Huron Lift Station

Install utility box on F250

Work on MS4 Annual Permit

Repair Street Lights

Repair sign at MHP

Pick up road kill Deer

Refurbish Picnic Tables

Spring cleanup

Clean Grills

Fill tree holes with dirt

Meet Steve from Worth on Operator backup

Pick up debris from around town

Lagoon water pumping

Wash tractors and change oil

Prepare equipment for sale

Repairs to Dodge 2500

Inspect lagoon banks after winter

Meet with McNulty on MHP lights

Change Mailbox lock 202

Repair lights at Tierney

Mission learning webinar

Vacation

Water QA/QC Samples

Enviro Meeting

Septage Contract With Carls

Meet with Townley on USDA topics

Work on Lab recertification paperwork

Meet with Bob Timmerman on driveway

Projects In Progress:

MHP Meter Installations

USDA Projects

Meter MXU installation

GIS Data Logging

Tree Removal & Trimming

Lights @ LNSMHP

Port Sanilac Water Sales

Asphalt Patching & Greenbush Streets

Jefferson Street Sewer Station Repairs

Cemetery Chapel Roof

WTP Lab Recertification

Micro Filter Removal & Sale

**Zoning Administrator Report
Village of Lexington
April 20, 2022**

Outlined below are the activities of the Zoning Office from **January 1 – April 20, 2022.**

1. Land Use Permits (issued):
 1. Residential –6
 1. Driveway- 5591 Old Orchard
 2. Deck- 5795 Deck
 3. New Home/Garage- 5472 Washington
 4. Fence- 5420 Union
 5. Fence-7223 Lester
 6. Fence-5522 Barmilvian
 2. Commercial –1
 1. Porch-5646 Main
 3. MHP –0
 4. Industrial –0
2. Land Use Permits Pending or in Discussion
 1. Residential –4
 - Garage and House Addition -5405 Union
 - Lot Split-5405 Union
 - Patio-7204 Huron
 - Porch- 5049 Lakeshore #12
 2. Commercial –0
 3. MHP –0
 4. Industrial –0
3. Sign Permits – Issued - 0
4. Sign Permits (pending/discussed) –1
 1. 5646 Main- discussion on ordinance allowance

Handled several meetings and phone calls servicing various inquiries and answering a variety of questions, including communications and/or meetings with:

- Tracy Zysk- New Business
- 5573 Washington - Variance for Fence
- 7247 Huron- New Business
- Adam (Wade Trim)- Professional Planning Services, Zoning questions regarding Site Plan specifications

- 5561 Union- Driveway Variance
- 5049 Lakeshore #12- Porch
- Garage /House Addition/Lot Split -5405 Union
- Several Short Term Rental discussions and research on if a parcel is able to be a STR

*I have reached out to at 5795 Main regarding zoning ordinance and the master plan

*Short Term Rental approved for Dallas Street

VILLAGE OF LEXINGTON
Planning Commission Regular Meeting
Village Hall
7227 Huron Avenue, Lexington, MI
March 7, 2022

Regular Meeting called to order at 7:02 p.m. by Vice Chairman Will Morris

Roll Call: Vicki Scott, Clerk

Present: Picot, Stencel, Macksey, Morris, Fulton

Absent: Ziegler, McCoombs, Huepenbecker, Kaatz

Others Present: A. Sutton, K. Decoster, L. Adams, Huepenbecker (on phone)

Approval of Agenda:

Motion by Picot, seconded by Macksey to approve the agenda as presented.

All ayes

Motion carried

Approval of Minutes:

Motion by Picot, seconded by Stencel to approve the minutes of February 7, 2022, as presented.

All ayes

Motion carried

Public Comment: None

Zoning Administrator's Report:

- Sutton explained two residential permits were approved and two were denied because they did not comply with the ordinance.

Old Business:

1. Update on Master Plan Implementation -

Picot explained the Master Plan rollout went very well and thanked Stacey Fox for providing the venue. Fulton asked about mailing the fliers. Picot explained envelopes were purchased and he will work with the office staff to mail them with the water bills on March 14. Discussion followed on the best way to include the Mobil Home Park. Fulton added on April 6 there will be another meeting with the committee of the chairs.

2. Discuss roll out of Design Guidelines -

Morris explained if Kathleen Duffy has other people to meet with in Lexington, she will attend our April meeting, if not she will attend via zoom. Board agreed on inviting DOA and Council to this meeting.

New Business:

1. Discuss responses to RFP for Professional As-Needed -

Morris stated two companies responded within the structure we requested (McKenna & Wade Trim) and explained the RFP indicated we need to do interviews. Discussion

follows. Morris suggested we have an interview team to interview the candidates and come back with a recommendation. Board members agreed to have Morris, Sutton, and Huepenbecker do phone interviews this week or next. Morris indicated the Planning recommendation still needs to go to Council.

Motion by Fulton, seconded by Macksey, the Planning Commission approves the decision made by the three-person committee after interviews and their recommendation for a Professional Planner be sent to Council.

All ayes

Motion carried

2. Training opportunity on electric vehicle (EV) charging -

Picot explained he sent everyone information he pulled from the internet on electric vehicle charging. When Picot asked Chris Germaine if our training sessions need to be formal, his answer was no. Literature such as this along with placemaking can be included as a training opportunity.

This is a chance for Planning to get in front of this and possibly amend our zoning ordinance to include regulations for EV charging stations. Fulton asked where the responsibility falls with putting in these charging stations. Discussion follows. Picot explains Auburn Hills has done a good job with changing their ordinance language. Picot handed out the brochure from Auburn Hills.

Sutton explains EV Connect would be willing to have a zoom call to see if we have a viable location. Picot suggested we put this topic on our May meeting since we will have design guideline on our April meeting. Morris suggests we check with Council to see if they are supportive of this issue.

Motion by Morris, seconded by Fulton, to send the concept of EV charging stations to Council to get their feedback and support for us to move forward in developing the ordinance and support for an EV charging site in Lexington and pursuing cost options. Discussion on what information is sent to Council

All ayes

Motion carried

Public Comment

- Kathy Decoster commented she can't find the survey on the website and information on the website is incorrect.
- Peter Muoio thanked the Commission for taking up the issue of EV charging stations and suggested it could be included with the possible ship viewing station.

Adjournment - Motion by Picot, seconded by Stencil, to adjourn at 8:23 p.m.

Respectfully submitted,

Vicki Scott

Parks and Rec Regular Meeting Minutes

Date: Monday, March 14, 2022
Call to Order at 6:06 p.m. by Muoio

Roll Call by Michelle Irwin:
Present: Klaas, Muoio, Sutton, Dickinson
Absent: Mocerri, Pomilia
Quorum Present
Others Present M. Irwin and Allie Sutton

APPROVAL OF AGENDA:

Moved by **Muoio**, seconded by **Klaas** to approve the agenda as amended adding item #3 Election of a New Leader, #4 Lexington Lion's Club Swing, and #5 Bench Request from Riley Family.

All Ayes
Motion Carried

APPROVAL OF MINUTES:

Moved **Klaas**, seconded by **Sutton** to accept the February 7, 2022 minutes as presented.

All Ayes
Motion Carried

PUBLIC COMMENT - None

AGENDA:

BUSINESS:

1. Survey – Klaas pulled back the survey due to discussion about alignment with the master plan. Discussion in regard to lack of response to survey. The need for getting it out to the public using another format. Allie Sutton suggested contacting business to post on their business pages. Arlette Sutton to reach out to Facebook groups. Allie Sutton will reach out to other businesses. Dickinson suggested a QR code be created and sent to local school for the newsletter. Allie Sutton to contact school. Survey extended to April 8, 2022.
2. Park and Rec Plan- Allie Sutton brought hand out of a partial plan she created. The DNR Plan was given to members again for review. Dickinson pointed out the importance of having a plan. Discussion to have a work study to complete filling in the plan. Plan to have a draft to go to Council by the April meeting. Discussion in regard to budget and making a plan for groups using the park.

3. Election of a New Chairperson- Due to the absence of Mocerri the board needs a new chair.

Moved by **Klaas**, seconded by Muoio, to elect Arlette Sutton as Chairperson and Dickinson as Vice Chairperson.

All Ayes

Motion Carried

4. Lion's Club Swing- Discussion in regard to the request to put in a wheelchair swing. The board would like to see what the Lion's club have designed and more information.

5. Riley Family- Request for a memorial bench.

Moved by **Klaas**, seconded **by Sutton** to approve the memorial bench.

All Ayes

Motion Carried

CORRESPONDENCE- None

PUBLIC COMMENT- None

Next Meeting- April 11, 2022 @ 6pm in the Village Hall.

ADJOURNMENT: Moved by **Muoio**, seconded by **Klaas** to adjourn: 7:35 pm.
All Ayes

Respectfully submitted, Michelle Irwin

**Lexington Cemetery Board Meeting
7227 Huron Avenue
Lexington, MI 48450
November 10, 2021 Minutes**

Call to order at 10:01 a.m. by Richard Stapleton

Roll Call

Present: Stapleton, Albertson

Absent: Davis

Others present: Michelle Irwin, Sue Haron, and Allie Sutton

Public Comment - None

Approval of Agenda – Motion by **Albertson**, seconded by **Stapleton**, to approve the Agenda as presented.

All ayes

Motion carried

Approval of Minutes - Motion by **Albertson**, seconded by **Stapleton** to approve the minutes of October 13, 2021 with the amendment "Stapleton spoke to Jim Coburn about the project of repairing headstones and he will not be able to do it until spring."

All ayes

Motion carried

Reports

1. Financials – Review and discussion about budget. Discussion of donations. Motion by **Albertson**, seconded by **Stapleton**, to approve the financials as presented.

All ayes

Motion carried.

2. Operational – No burials last month. No pending burials. No sales of lots this month. 2 donations have come in for urns. Discussion in regards to waterline project, drafted copy of proposed lines. There are donors interesting in helping to fund waterline project. Some spring bulbs have been planted. Headstone count in Disser and West Division has been completed.

3. Project Updates – Stapleton explains the attached project list not much has changed; will speak to projects that are on the agenda.

Business:

1. Chapel Roof and Window Painting Update –Windows have been painted by States and the DPW replaced the plastic covering to protect them. Roof may be delayed, asbestos abatement company when contacted were dealing with health issues.

2. Plot and Burial Costs for 2022- HO's were given, discussion about plot and burial cost comparing local cemeteries. Motion by **Albertson**, seconded by **Stapleton**, that we maintain the current level of cost for resident, non-resident for the Lexington Cemetery.

All Ayes

Motion Carried

3. Plot Buy Back- HO discussion about plots that were purchased by a trust years' ago. Motion by **Albertson**, seconded by **Stapleton** to buy back up to 8 lots from the person effective immediately at \$200, lots 62 – 5,6,7,8 Lot 79- 1,2,3,4

4. **Master Plan Collaborative Committee-** Discussion about the purpose of the committee and role of master plan for each committee.
5. **Meeting Schedule for Balance of Fiscal Year-** Discussion about holding off on having meetings until spring.

Next meeting will be Wednesday, April 13, 2021 10am.

Board Discussion- Discussion about one urn remaining to be sponsored and maintenance of flowers for next year. Discussion what to do if the abatement company is unable to complete the work.

Motion by **Albertson**, second by **Stapleton**, if the first vendor for asbestos removal is not capable of meeting our schedule then we use the second vendor not to exceed \$300 more, whenever it is available.

All Ayes

Motion carried

Public Comment – None

Adjournment: Motion by **Albertson**, seconded by **Stapleton**, to adjourn 10:37 a.m.

All Ayes

Motion carried.

Respectfully submitted:

Michelle Irwin, Recording Secretary

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
February 9, 2022 @ 5:30 p.m.**

CALL TO ORDER: Chairperson Yankee called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Bales, Stencel, Yankee, Westbrook, Drouillard

ABSENT: Bender, Kaatz, Blaesing, VanDyke

OTHERS PRESENT: A. Sutton, D. Picot, M. Fulton, K. DeCoster, P. Muoio, D. Faber, M. Ziegler, S. Stencel

APPROVAL OF AGENDA:

MOTION by Drouillard, seconded by Westbrook to approve the agenda as amended adding #5 under Unfinished Business (Benches & Tables).

All Ayes

Motion carried.

APPROVAL OF MINUTES

MOTION by Bales, seconded by Adams to approve the 12-8-21 minutes as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION: - Stacey Bales explained financial reports.

MOTION by Drouillard, seconded by Adams to approve the financials as presented.

Roll Call:

Ayes – Drouillard, Adams, Stencel, Bales, Yankee, Westbrook

Nays – None

Motion carried

UNFINISHED BUSINESS:

1. **Website Update** – Drouillard explained the new website is moving along well. The training session is scheduled for February 24, 2022. Discussion follows on the current email issues.
2. **DDA Duties** – Yankee explained the Master Plan has outlined action plans for all it's entities. Yankee hands out and explains each highlighted action item that pertains to the DDA. Discussion follows.
3. **Long Term Absences** – Yankee explained the DDA By-Laws state "committee members who have unexcused absences for (3) consecutive meetings can be removed". Yankee asked what do we consider unexcused? Discussion follows. Yankee asked for the DDA Board's direction going forward on contacting committee members who fall into this category. It should a Board decision not just the Chairperson's decision. Board agrees and suggests getting more members to join the Board.

4. **TIF/Boundary Expansion Updates** – Yankee explained I have been in contact with Carmine’s office. They have drafted a formal letter that will go out to the taxing jurisdictions. Two meetings will be held with these taxing jurisdictions on February 28, 2022 and March 1, 2022. These are strictly informational meetings via zoom. Carmine indicated this process is not something you want to do quickly.
5. **Benches & Tables** – Yankee explained the cost of labor for the benches and tables has gone up. This is due to the fact the original quoted was figured at a part time employee’s wage. That part time employee has now become full time at a higher wage. Sutton handed out a chart showing the difference in price. Drouillard explained he recalled Bender discussing this may happen.

MOTION by Drouillard, seconded by Westbrook to adjust the not to exceed amount to \$11,000.00 for the bench and table project.

Roll Call:

Ayes: Drouillard, Westbrook, Yankee, Bales, Stencel, Adams

Nays: None

Motion carried

NEW BUSINESS:

1. **Meeting Dates** – Yankee explained we need to approve the DDA 2022 Meeting Dates as well as setting (2) DDA Informational Meetings that would start at 5:00 p.m.

MOTION by Drouillard, seconded by Bales to approve the 2022 DDA Meeting Dates with the informational meetings being set for May and October.

All Ayes

Motion carried

2. **Flower Bids** – Yankee explained we received (1) bid from Croswell Greenhouse for the 2022 spring/summer flowers. Yankee opened bid. Croswell Greenhouse bid included (32) pots and (74) hanging baskets for a total of \$5,410.00. They asked for the pots/planters to be delivered by March 1, 2022.

MOTION by Drouillard, seconded by Westbrook, to approve the bid from Croswell Greenhouse for the 2022 spring/summer flowers in the amount of \$5,410.00.

Roll Call:

Ayes: Drouillard, Westbrook, Yankee, Stencel, Adams

Abstain: Bales

Nays: None

Motion carried

CORRESPONDENCE: None

PUBLIC COMMENT:

- Kathy DeCoster – commented on enjoying her previous service on the DDA Board and would like to be on it again.
- Mike Fulton – commented on offering his help with any streetscape projects.

** Kaatz arrived at 6:25 p.m.

- Peter Muoio – commented on the redevelopment of the harbor and happy to hear that there is interest in the Village Green.
- Dave Picot – commented on the Master Plan roll out for March 3, 2022. DDA Board is invited.
- Mike Ziegler – commented on the parking study that was already done.
- Doug Drouillard – commented thank you to Dave Picot for all his work.

ADJOURNMENT:

MOTION by Drouillard, seconded by Bales to adjourn the meeting at 6:30 pm.

All Ayes

Motion carried.

Respectfully submitted,
Vicki Scott
February 9, 2022

VILLAGE OF LEXINGTON ENVIRONMENTAL COMMITTEE MEETING

Village Hall, Lexington, MI 48450

MARCH 10, 2022

APPROVED

1. **CALL TO ORDER:** Chairperson Davis called the meeting to order at 10:00 AM.

2. **ROLL CALL:** Present: Cindy Davis, Joanne Adams, Ed Jarosz
Jeannine Wypasek,
Absent: Jamie McCombs, Marti McClelland, Sue Pomilia
Others: Larry Adams, Kathy DeCoster, Chris Heidan,
Allie Sutton, Judy Vandewarker, Recorder

3. APPROVAL OF AGENDA -

Jarosz moved to approve the agenda after adding Davis's handout Environment Cover Letter. Adams supported and the motion passed with all ayes.

4. **APPROVAL OF MINUTES** - Minutes of the meeting of 10/14/2021 were approved as presented, also on a motion by Jarosz, supported by Adams, and carried with all ayes.

BUSINESS

5. Budget - The budget was reviewed. We will be looking at projects and need to be sure we have money set aside for them.

6. Heiden's Presentation of Simons Street Utility Project

Heiden distributed a handout to illustrate what will happen with this project and the trees in the path of the project work. The time frame is up-in-the-air at this time. Eleven trees are involved on Simons Street. We have up to five years to spend the money. Bids will go out this summer so we can be ready to start next spring.

Heiden suggested taking another "field trip" to allow the committee to evaluate the trees involved. It will also let us help the residents of the community understand the reasons behind the work to be done.

Wypasek made a motion, supported by Adams to schedule the field trip to visit the site sometime in June. The motion passed with all ayes.

Adams and Wypasek reported that prices have increased so much that they are \$80 over-budget, and still need to purchase about \$100 more in plants to fill the gardens as

planned.

7. Arbor Day April 29, 2022 - This serves the community, and is a requirement to Tree City USA status, also necessary for grants. The library works with us and it's a fun project for which we already have the template from years of participation. Jarosz suggested perhaps the National Honor Society would help with this as a community involvement project.

Sutton would like to put a note in the newsletter about Arbor Day. At this point, plans include: to purchase and plant a tree and a book for the library, to give away seedlings, to coordinate our efforts with the library's which also help us qualify for grants and Tree City USA certification.

8. Correspondence: Davis added an announcement from the Tree City USA Library in our agenda packets.

9. Public Comment:

- Larry Adams said radio station 102.3 will make announcements regarding community events for free if we e-mail them.
- DeCoster said we should check with NHS before assuming they will do something.

10. Adjournment: Motion by Jarosz, second by Adams to adjourn at 11:12 AM, passed with all ayes.

Respectfully submitted:

Judy Vandewarker, Recorder

March 10, 2022

**LEXINGTON NORTH SHORES MOBILE HOME PARK
ADVISORY BOARD MEETING MINUTES
3/22/2022 - CLUBHOUSE**

APPROVED

CALL TO ORDER: By Chairperson Judi Resk at 2:00 PM

ROLL CALL:

Present: Judi Resk, Kathy DeCoster, Peggy Moran, Ed Jarosz

Absent: Tootie Reckinger; Tracy Zysk

Others: Allie Sutton, Assistant Village Manager; Judy Vandewarker, Recorder, and five residents

PLEDGE OF ALLEGIANCE TO THE FLAG: Members and audience

APPROVAL OF MINUTES: Minutes of the meeting of 2/10/2022 were approved after making several spelling corrections on a motion by DeCoster, seconded by Jarosz, and carried with all ayes.

APPROVAL OF AGENDA: The agenda was approved on a motion by Jarosz, seconded by DeCoster, and carried with all ayes after the word "Discussion" was added to the item "Meeting time" by Chairperson Resk.

PUBLIC COMMENT: Pauline Balan reported that the club house has been reserved every Saturday, and Sunday on holiday weekends, from 6/5 through Labor Day.

BOARD COMMENT: None

BUSINESS

Rules & Regulations for 2022

DeCoster and Sutton again reviewed changes they recommend be made to the Rules & Regulations document in an effort to clarify language without treading on Ordinance wordage. This resulted in a great deal of discussion, after which Jarosz made a motion to approve, and take to Council, the Rules & Regulations, as amended. The motion was supported by DeCoster, and carried with all ayes.

Lease Changes

Sutton presented the draft of the Lease Agreement, which generated more discussion, including the official name of the park, which is "Lexington North Shores" by Council decree, according to Jarosz.

Jarosz voiced concern over sub-letting in the park. He also offered a paragraph which he believes should be added to the Lease Agreement regarding the high-risk erosion designation given the park by the State of Michigan.

Jarosz, supported by DeCoster, made a motion to approve and send to Council the updated lease agreement, with the name Lexington North Shores, Section 22.

Consumer Price Index

Sutton said the Village uses the Consumer Price Index to determine rental rates. Last year the rates stayed the same because of waiting for water meters (which hopefully should be received and installed this year).

Jarosz said that experience has shown it is best to have a committee of residents determine what the annual rates will be. At this point however, the board has determined that, for the year 2023, the rate the Board recommends to Council (without utilities) will be a 3% increase. Jarosz made a motion to recommend the 3% increase which was supported by DeCoster, and carried with all ayes.

Meeting Time Discussion

Meeting time will change back to 6:00 PM.

Tootie Reckinger Resignation Letter: Jarosz moved to accept with prayers and love, as well as thanks for her dedication and all the time and effort she has put in over many years of living in the park. DeCoster supported the motion which passed with all ayes. Resk will send a letter as well.

Dave Zielinski has put in an application to fill the opening on the Advisory Board, which is currently posted.

Update on Old Projects

- No changes on the project list. DPW has ordered the lights.
- Lowe's Home Improvement has a deal we may be able to use towards playground equipment to save some money. Add playground equipment to the Project List.
- Jarosz suggested replacing the steps to the beach with Trex, which is a synthetic material. He asked that it be added to next month's agenda.
- Landscaping within the Park needs to be addressed, especially at entrances.

PUBLIC COMMENT:

- Beware of "Home Inspectors" to be sure you're getting your money's worth.
- Wet & Forget is a good product to use instead of power washing which can cause damage.
- Cannot see to get out the entrances, especially at the south end. Lower the fence.
- Applications to serve on the board are available on line.
- Bluff maintenance is not done by the Village, and is taken on by residents in an effort to see the lake.

BOARD COMMENT:

- DeCoster agrees that the entrances need to be opened up.
- An engineer will be at the Council meeting on 3/28, and bluff is on the list.
- The Ad Hoc committee is working on a job description for a park manager, and meets next on 3/25.

ADJOURNMENT: Meeting was adjourned at 3:25 PM on a motion by Jarosz, seconded by DeCoster, and carried with all ayes.

Next Meeting: 6:00 PM Thursday, April 14, 2022, in the Club House.

Respectfully submitted:
Judy Vandewarker, Recorder

3/30/2022

**MOBILE HOME PARK AD-HOC
COMMITTEE AGENDA**

Village Hall

Date: Friday, March 25, 2022

Time: 11:00 AM

Call to Order: 11:05 AM by Chairperson Gary Cola

Roll Call:

Present Gary Cola, Chairperson; Ed Jarosz, Recording Secretary;
Larry Adams and Peter Muoio

Absent: Mike Kettlewell, Mike Fulton

Others: Allie Sutton, Manager; Kathy DeCoster, Judi Resk,
Dave & Sandy Resovsky, JoAnn Adams (11:33)

Approval of Agenda: Jarosz made the motion to approve the agenda, which was seconded by Adams, and passed with all eyes.

Public Comment: None

BUSINESS

Finalize Decision of MHP Management

- Cola began the discussion stating that it is the opinion of the committee that hiring a management company is not needed because much of the park management, from collection of rent to care of the lawns, is handled by Village staff.
- Jarosz pointed out that management companies are not readily available in our area.
- Adams remarked that people who manage parks often own them, and do not want to work with a “between” person.

Job Description of MHP Manager

- Working from four sample documents, Muoio and Sutton drafted a job description with 14 major duty requirements, and two possible job titles, “Superintendent” and “Manager”.

Discussion covered pros and cons of topics including

- Full time vs part time
- Union or non-union
- Standard enforcement of the rules
- Possibility of a residency

- Commission for bringing in new homes/lease on empty lots
- Wage recommendation of \$22 to \$24/hour, without benefits, keeping pay commensurate with experience
- Probationary period
- Work days/hours, including weekends and holidays (that are posted)
- Qualifications and attributes
- Physical requirement
- Performance evaluations
- At will position
- No overtime

Sutton will rewrite the document reflecting the points discussed on Friday so that it can be presented to Council on Monday as an Ad-Hoc Committee Update.

Public Comment:

- Many residents continue to live here during the fall season.
- Sunday hours are needed.
- Employment agreement vs contract
- Does not work at the Village office
- The condition of a trailer is more important than its age.
- Fill empty lots.

Board Comment: None

Adjournment: 12:22 PM

Next Meeting: TBD

Respectfully submitted
Judy Vandewarker, Recorder

March 31, 2022

**VILLAGE OF LEXINGTON COUNCIL GIVES NOTICE
of
MEETINGS TO BE HELD IN THE MONTH of
MAY
2022**

The following meetings will be held in the Council Chambers, at the Village Hall 7227 Huron Avenue, Lexington, MI 48450, 810-359-8631.

<u>GROUP</u>	<u>DATE</u>	<u>TIME</u>
PLANNING COMMISSION	2	7 P.M.
PARKS AND RECREATION	9	6 P.M.
CEMETERY	11	10 A.M.
DDA (WITH INFORMATIONAL MEETING)	11	5:00 P.M.
ENVIRONMENTAL	12	10 A.M.
MHP ADVISORY BOARD – MHP CLUBHOUSE	12	6 P.M.
REGULAR COUNCIL	23	7 P.M.

POSTED: MOORE LIBRARY
VILLAGE HALL
JEFF'S MARKETPLACE
LEXINGTON NORTHSHORES MHP

Persons with disabilities needing assistance should contact Vicki Scott 8-4pm/ 3 days prior to the meeting. An attempt will be made to make reasonable accommodations.

VAS4202022



SANILAC COUNTY BOARD OF COMMISSIONERS

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Jon Block
Board of
Commissioners
Chairman

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(810) 648-5552
Argyle
Austin
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Lamotte
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Wheatland

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Chairman

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City of Crosswell
Sanilac
Lexington

Joel Wyatt, Jr.
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District 5
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City of Brown City
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Gary Heberling

District 2
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Bridgehampton
Custer
Moore
City of Sandusky
Washington
Watertown

Roger Ballard

District 4
(810) 414-2565
Buel
Elk
Elmer
Flynn
City of Marlette
Marlette

April 18, 2022

Greetings council members,

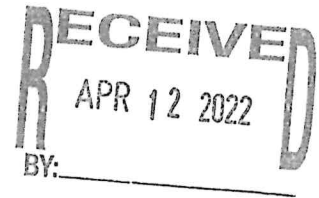
I hope all is well. I am sending you this update on county happenings as softball season has started and I am currently unable to attend your meetings. We have started the process of a consultant search in order to update our master plan. We have been presented with the MCF (Medical Care Facility) operational audit and will be moving forward with recommendations resulting from the audit. We're hoping the necessary facility and staffing changes will result in increased revenue for the MCF. We have appointed members to the following boards, CMH, Pension, Planning, and Region 7 Agency on Aging. It's great that there seems to be a renewed interest in our community members willingness to serve. We will also be looking at the BOH (Board of Health) recommendations for staff evaluations. Lastly, with regrets we accepted our Administrator, Tara Griffith's, resignation. Tara has served us well and she will be missed. If there is anything I may assist you with please feel free to contact me at 810-404-0288. Always Sanilac strong,

bILL

Bill Sarkella

District 3

Sanilac County Commissioner



4-12-2022

Village of Lexington

The Lexington Arts Council once again will present Music in the Park at Tierney Park at the Lexington Harbor for 9 weeks beginning June 24, 2022. All concerts are free for the enjoyment of the Village & our summer guests. The following is a list of the summer line up.

Friday, June 24 – Katmandu

Saturday, July 2 -The Gobies

Friday, July 8 -Dr. Pocket

Friday, July 15 -6 Mile Strings

Friday, July 22 -LL7 Latin Jazz

Friday, July 29 -Alan Turner

Friday, August 5-The Groove Council

Friday, August 12 – Dave Bennett

Friday, August 19 – Arena Rock Detroit

Sincerely,

Marianne Boyd

248-763-6226

Moore Public Library Update (April 18, 2022)

Capital Campaign – Over \$397,600 has been received in cash or pledges. Reminders were mailed to those who owe on their pledges. In addition, we have had some anonymous donations of goods that need to be appraised before we can sell them and add the proceeds to the capital campaign.

Building Expansion Project –We have one item left to submit for approval for a low-interest loan from the USDA Rural Development fund and hope to submit it by the end of April. We are going to apply for a grant from the Revitalization and Placemaking (RAP) Program which is being administered by the MEDC. This grant would allow us to significantly reduce the amount of the loan from the USDA but it will be at least 3 months before we find out if our application has been accepted and approved.

Library Response to Covid-19 Coronavirus: Currently, there is no limit on the number of patrons or time spent in the library, and masks while not required are encouraged. Indoor programming has resumed with limited participation to allow for social distancing.

Library Summer Hours: The library will be open on Saturdays beginning on April 2, 2022

Ebooks and Audiobooks are available free from <https://fuelyourmind.overdrive.com/> through the White Pine Cooperative.

Melcat (Patrons ordering books from other Michigan Libraries) is back in operation except for ordering books from academic libraries.

Ongoing Programs (Check the library website for further information)

Pre-School Story Time - Fridays from 10:30 - 11:15 AM in the library annex (free)

Yoga with Brenda on Thursdays from 10:15 - 11:15 AM upstairs in the library (\$10)

Sit and Knit on Thursdays from 3:30 – 5:30 PM in the library annex (free)

Used Book Sales on most Saturdays from 10 AM to 3 PM in the library annex

Special Programs are held in the library annex unless specified.

Friday, April 29 **Arbor Day Program**
10:30 AM in conjunction with the Lexington Environmental Committee

Check the library website (moorepubliclibrary.org) for further information on ongoing programs, and future events.