

**VILLAGE OF LEXINGTON**  
**Planning Commission Regular Meeting**  
**Village Hall**  
**7227 Huron Avenue, Lexington, MI**  
**October 7, 2024 7:00 p.m.**

**Regular Meeting called to order at 7:00 p.m. by** Chairman Ziegler

**Roll Call:** Vicki Scott, Clerk

**Present:** Ziegler, Regan, Morris, Roehl, Huepenbecker, Kaatz

**Absent:** Stencel

**Others Present:** L. Fisher, L. Adams, M. McGovern, K. DeCoster

**Attendance:** Stencel is excused

**Approval of Agenda:**

Motion by Morris, seconded by Kaatz, to approve the agenda as amended adding #3 under New Business (Appointment of a Representative to Tierney Park Renovation Committee).

All ayes

Motion carried

Rescind Motion by Morris, seconded by Kaatz, to rescind approving the agenda as amended adding #3 under New Business (Appointment of a Representative to Tierney Park Renovation Committee).

All ayes

Motion carried

Motion by Morris, seconded by Kaatz, to approve the agenda as amended adding #3 and #4 under New Business (#3 Appointment of a Representative to Tierney Park Renovation & #4 Murals Discussion)

All ayes

Motion carried

**Approval of Minutes:**

Motion by Huepenbecker, seconded by Regan, to approve the minutes of the Regular Meeting of July 1, 2024, as presented.

All ayes

Motion carried

**Public Comment:**

- Kathy DeCoster (5203 Main St.) – commented on the property behind the Village Pub and signage by Porter Apartments.

**Zoning Administrator's Report:**

L. Fisher explained the zoning administrator's report and answered questions. Fisher thanked Dennis Klaas for his time as Zoning Administrator. Fisher has posted for the Zoning Administrator position. Posting is through the end of October. Fisher will be handling all zoning permits and questions until a replacement is hired.

Motion by Morris, seconded by Regan, to approve the zoning administrator's report as presented.

All ayes

Motion carried

## **Old Business:**

### **1. RRC Update –**

Lori Fisher reported two open items on the RRC list. The first is the joint meeting between Planning, Council, and DDA. No date has been set as we will need a quorum of all boards. We are looking on having a date set by the end of August. The second item is the training strategy. Fisher is working on training documents.

### **2. Harbor Project Update –**

Lori Fisher reported the project has slowed down a bit. Edgewater will be doing soil samples August 5, 2024. It is possible to start this winter. No bids have gone out yet. EGLI permits are being worked on.

### **3. Consider Bylaw Amendments –**

### **4. Capital Improvement Plan Update –**

### **5. Zoning Ordinance Amendment Subcommittee Update –**

Lori Fisher reported

## **New Business:**

### **1. Consider Draft Fee Schedule –**

Huepenbecker stated tonight is just a discussion of the proposed changes.

Regan suggested removing the words "written & orally" under site inspections B. #1.

Discussion on removing the language under training D. #2 paragraph E.

Lengthy discussion followed removing the words "Issuing, deliberating on, or reviewing" under Conflict of Interest. Huepenbecker referred to the Michigan State University Extension sample bylaws that keep that language in the bylaws.

### **2. Training Opportunities –**

Lori Fisher explained this person would work with the manager and staff. Doug Roehl volunteered to serve on this committee.

Motion by Ziegler, seconded by Morris, to appoint Doug Roehl to the Capital Improvement Committee.

All Ayes

Motion carried

### **3. Appoint Three Members to a Subcommittee to Work on Revising the Zoning Ordinances and Bring Recommendations to the Planning Commission –**

Ziegler asked if anyone would like to volunteer. Jackie Huepenbecker, Tim Regan, and Doug Roehl volunteered to serve on this committee.

Motion by Ziegler, seconded by Morris, to appoint Jackie Huepenbecker, Tim Regan,

and Doug Roehl to a subcommittee to work on zoning ordinances.

All ayes

Motion carried

**Public Comment –**

- Larry Adams (7311 Lake St.) - commented on training programs and finding out who is putting flyers on telephone poles.
- Mike McGovern (7316 Simons) – commented that MDA training links are available for each committee to pursue.

**Adjournment** - Motion by Roehl, seconded by Ziegler, to adjourn at 8:08 p.m.

Respectfully submitted,  
Vicki Scott

Approved