

MHP ADVISORY BOARD AGENDA

Date: Thursday, January 14, 2021

Time: 6PM

Location: Zoom

Call to Order: 6PM

Roll Call

Approval of Minutes: December 10, 2020

Approval of Agenda

Public Comment

Board Comment

Manager's Report

Business:

- Parking Tags for Residents-Michelle
- Recognition for Margret Twigg and Barb Schultz- Sent
- Stairway Bids- Judi
- Tree on Walkway-Report from Lexington Northshores Landscape and Design
- Advertising/Welcome Packet- Judi
- Rules Review Process- Michelle
- Playground- Kathy
- Entrance-Kathy
- Signs-Kathy

Close:

- Next Meeting Date: February 11, 2021
- Public Comment
- Board Comment
- Adjournment

**LEXINGTON NORTH SHORES
ADVISORY BOARD MEETING MINUTES
12/10/2020 - ZOOM VIRTUAL MEETING**

DRAFT

CALL TO ORDER: By Chairperson Judi Resk at 6:00 PM

PLEDGE TO THE FLAG: Members and audience

ROLL CALL

Present: Ed Jarosz, Judi Resk, Kathy Parraghi, Tracy Zysk, Peggy Moran

Absent: Tootie Reckinger

Others: Michelle Irwin, Park Manager, Judy Vandewarker, Recorder

APPROVAL OF MINUTES: Minutes of the meeting of 11/12/2020 were approved as presented, on a motion by Jarosz, seconded by Parraghi, and carried with all ayes.

APPROVAL OF AGENDA: Parraghi requested that three items be added to the agenda and addressed under Old Business: Visitor Parking, Appreciation of Barb Schultz, and Marketing. The agenda was then approved as amended on a motion by Jarosz, supported by Parraghi, and carried with all ayes.

PUBLIC COMMENT: None

BOARD COMMENT: None

MANAGER'S REPORT: See agenda packet.

- Will leave timing of installation of new street light globes to the DPW's discretion
- Reminder to call Lexington Police if you see suspicious activity

NEW BUSINESS

Orientation Packet/New Membership

Everyone welcomed new Advisory Board members Tracy Zysk and Peggy Moran. Resk has an Orientation Packet for Board members which she will get distributed.

Lexington North Shores Community Group

Resk sees the need for a group that could lend assistance to residents who need help for miscellaneous reasons. Zysk said she and her mom would help get such a group started. Resk and Zysk will bring a proposal to be considered to the next meeting.

State Review

Irwin referred to the copy in the agenda packet of the letter from the MI Department of Licensing and Regulator Affairs, stating that the 2020 Mobile Home Park Inspection for the Village of Lexington found no violations.

Advertising/Welcome Packets

Resk proposed buying some items (pens, paper pads, beverage coozies, etc) with the LNS logo, to be included in the welcome packets. Jarosz suggested Resk and Irwin put together a specific list of items with pictures and costs so board members could decide how to make a proposal for Council consideration.

OLD BUSINESS

Parking Tags for Residents

Irwin will discuss the issue of visitor parking problems with Chief Larry Sheldon to seek his input/ideas regarding parking problems that occur frequently during the summer time.

Benches

Parraghi asked who she should ask about placing a bench in the park, and was told that Irwin, as Manager, would be the person to approve that.

Visitor Parking

Irwin agreed to look into getting a sign with an arrow pointing left and right, approximately 3" high by 8" long to add to the visitor parking sign for clarification.

Recognition of Service - Margaret Twigg & Barb Schultz

Jarosz made a motion, supported by Zysk, to send a letter recognizing Barb Schultz's and Margaret Twigg's service on the board, which carried with all ayes. Resk offered to also call Schultz and inquire about her interest in serving on the Board again, as a village resident.

Stairway Bids

Jarosz suggested arranging to have an Honor Society student stain the stairs. Resk will talk with the contractors she has been dealing with, as well as the DPW, and will let Jarosz know what she finds out, before the next meeting.

Parking Spot

Parraghi will speak to the resident about a parking place. There is room for a gravel spot in front of his home, if he wants to have it done.

Tree on the Walkway

Following much discussion, it was decided to wait for the report from Lexington Northshores Landscape and Design's Greg Stover before making a recommendation on dealing with this tree.

Blight Report: Irwin made a presentation to show the current status of the homes on the listing Jarosz distributed at the 11/12/2020 meeting. She reminded everyone that the pictures were taken on 11/18-19/2020, and that things are ever-changing in the park. Holes in skirting are common, and can often be mended adequately with PVC tape made for

the purpose.

Of the 79 lots cited on the original report, Irwin said 34 required no action at this time, 26 will receive reminders in the spring, 4 are consistent violators, 2 will be monitored, 4 recommend action to be taken, and 1 has been resolved.

Irwin stated that using the Rules & Regulations as guidance, she, as Park Manager, is responsible for addressing these various situations.

Jarosz requested that Irwin also keep the listing updated, as changes in residency occur.

PUBLIC COMMENT:

- Tom Anglebrandt asked what can be done to improve safety in the park, considering some incidents that occurred last summer and a more recent car break in.

BOARD COMMENT: None

ADJOURNMENT:

Meeting was adjourned at 8:10 PM on a motion by Jarosz, seconded by Parraghi, and carried with all ayes.

Next Meeting: 6:00 PM Thursday, January 14, 2021

Respectfully submitted:
Judy Vandewarker, Recorder
December 21, 2020

LNS Manager Report

1/14/21

Meeting to discuss what changes I would like to see here in the park with reconfiguring lots and other space around the park. After initial meetings will set up with those that have volunteered to help with this project.

Using the slideshow, I have been following up with residents and have had a positive response. There are several people that have plans to make the changes in the spring. Several people have addressed issues that were brought to their attention and this all will continued to be monitored as it always is.

Follow up getting paperwork from residents turned in. Files will need to be archived so they remain with the most current information.

Working hours in the main office to assist with tasks that need to be completed.

I have been working on designing a new brochure that can be used to promote the park. The social media campaign has continued as a way of continuing to promote the park. There has been continuous work at branding and creating an atmosphere that will encourage park residents to share with friends. I have not received cooperation in regards to the story telling project. I will revisit this approach at another time.

Total Number of lots 171- 34 Lakefront, 122 Single, 7 -1.5 Lots, 8 Double Lots

New resident at 109- Jeffrey and Suzanne Stong

| GL NUMBER | DESCRIPTION | 2020-21 | 2020-21 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|-----------------------------------|------------------------------|-----------------|----------------|--------------------------|----------------------------|-----------------------|-------------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | 12/31/2020 NORM (ABNORM) | MONTH 12/31/20 INCR (DECR) | BALANCE NORM (ABNORM) | % BDGT USED |
| Fund 595 - LEX MOBILE HOME PARK | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 | | | | | | | |
| 595-000-520.000 | MHPK RENT REVENUE | 751,500.00 | 751,500.00 | 354,182.19 | 59,062.52 | 397,317.81 | 47.13 |
| 595-000-525.000 | MHPK WATER REVENUE | 67,400.00 | 67,400.00 | 31,888.08 | 5,314.68 | 35,511.92 | 47.31 |
| 595-000-530.000 | MHPK SEWER REVENUE | 46,600.00 | 46,600.00 | 22,048.74 | 3,674.79 | 24,551.26 | 47.31 |
| 595-000-535.000 | MHPK RUBBISH REVENUE | 30,000.00 | 30,000.00 | 13,656.06 | 2,276.01 | 16,343.94 | 45.52 |
| 595-000-662.000 | PENALTIES-LATE FEES | 0.00 | 0.00 | 875.00 | 175.00 | (875.00) | 100.00 |
| 595-000-665.000 | INTEREST EARNED | 0.00 | 0.00 | 27.50 | 3.13 | (27.50) | 100.00 |
| 595-000-671.500 | MISC ACCT OF REVENUE | 1,000.00 | 1,000.00 | 735.00 | 0.00 | 265.00 | 73.50 |
| 595-000-671.595 | Hall Rental MHP | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Total Dept 000 | | 897,000.00 | 897,000.00 | 423,412.57 | 70,506.13 | 473,587.43 | 47.20 |
| TOTAL REVENUES | | | | | | | |
| | | 897,000.00 | 897,000.00 | 423,412.57 | 70,506.13 | 473,587.43 | 47.20 |
| Expenditures | | | | | | | |
| Dept 595 - MOBILE HOME PARK | | | | | | | |
| 595-595-699.940 | ADMINISTRATIVE REIMBURSEMENT | 636,989.00 | 63,989.32 | 31,849.14 | 5,308.19 | 32,140.18 | 49.77 |
| 595-595-702.400 | TR PARK MANAGER/CLERICAL | 7,500.00 | 7,500.00 | 2,909.49 | 585.87 | 4,590.51 | 38.79 |
| 595-595-702.420 | MHP MANAGER | 32,000.00 | 32,000.00 | 15,178.11 | 3,308.80 | 16,821.89 | 47.43 |
| 595-595-703.600 | DPW WAGES | 8,000.00 | 8,000.00 | 3,937.93 | 449.64 | 4,062.07 | 49.22 |
| 595-595-704.100 | MATCH - SOCIAL SECURITY | 3,060.00 | 3,060.00 | 1,684.57 | 331.92 | 1,375.43 | 55.05 |
| 595-595-704.200 | BLUE CROSS | 22,000.00 | 22,000.00 | 15,232.26 | 1,752.29 | 6,767.74 | 69.24 |
| 595-595-704.201 | OPEB EXPENSE | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 |
| 595-595-704.250 | RETIRES HEALTH INSURANCE | 6,620.00 | 6,620.00 | 1,671.60 | 238.80 | 4,948.40 | 25.25 |
| 595-595-704.300 | LIFE INSURANCE | 500.00 | 500.00 | 247.56 | 41.26 | 252.44 | 49.51 |
| 595-595-704.400 | PENSION | 1,700.00 | 1,700.00 | 995.10 | 73.79 | 704.90 | 58.54 |
| 595-595-704.401 | AXA EQUITABLE MATCH | 2,800.00 | 2,800.00 | 1,275.78 | 241.44 | 1,524.22 | 45.56 |
| 595-595-704.500 | MICH EMP SEC COM | 320.00 | 320.00 | 6.94 | 3.68 | 313.06 | 2.17 |
| 595-595-704.550 | WORKERS COMP INSURANCE | 6,533.00 | 6,533.00 | 4,841.49 | 0.00 | 1,691.51 | 74.11 |
| 595-595-727.000 | POSTAGE | 1,120.00 | 1,120.00 | 400.00 | 0.00 | 720.00 | 35.71 |
| 595-595-740.000 | SUPPLIES | 4,400.00 | 4,400.00 | 2,931.39 | 68.41 | 1,468.61 | 66.62 |
| 595-595-740.700 | DPW EQUIPMENT | 6,491.00 | 6,491.00 | 3,012.76 | 320.22 | 3,478.24 | 46.41 |
| 595-595-770.000 | RUBBISH EXPENDITURES | 33,000.00 | 33,000.00 | 17,329.62 | 2,888.27 | 15,670.38 | 52.51 |
| 595-595-801.000 | ELECTRIC-DETROIT EDISON | 2,500.00 | 2,500.00 | 925.80 | 182.85 | 1,574.20 | 37.03 |
| 595-595-802.000 | HEAT-SEMCO ENERGY | 1,000.00 | 1,000.00 | 324.51 | 135.19 | 675.49 | 32.45 |
| 595-595-803.000 | PHONE | 3,200.00 | 3,200.00 | 1,827.21 | 280.38 | 1,372.79 | 57.10 |
| 595-595-805.000 | ADVERT/PUBLICATIONS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 595-595-811.000 | LEGAL | 1,200.00 | 1,200.00 | 5,176.15 | 0.00 | (3,976.15) | 431.35 |
| 595-595-814.000 | TRAFFIC / STREET LIGHTS | 2,025.00 | 2,025.00 | 840.00 | 168.00 | 1,185.00 | 41.48 |
| 595-595-820.000 | CONTRACTED SERVICES | 16,000.00 | 16,000.00 | 6,757.46 | 385.00 | 9,242.54 | 42.23 |
| 595-595-822.000 | IMPROVEMENT | 5,000.00 | 5,000.00 | 2,664.01 | 680.95 | 2,335.99 | 53.28 |
| 595-595-829.000 | TRAILER PARK - TAXES | 44,000.00 | 44,000.00 | 34,660.81 | 19,339.19 | 9,339.19 | 78.77 |
| 595-595-910.000 | LIABILITY INSURANCE | 500.00 | 500.00 | 374.76 | 50.02 | 125.24 | 74.95 |
| 595-595-952.000 | MHP-CITIZENS LOAN PRINCIPAL | 60,351.00 | 60,351.00 | 60,350.57 | 0.00 | 0.43 | 100.00 |
| 595-595-952.500 | MHP-CITIZENS LOAN INTEREST | 11,140.00 | 11,140.00 | 4,792.21 | 0.00 | 6,347.79 | 43.02 |
| 595-595-971.000 | CAPITAL OUTLAY | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| 595-595-973.100 | WATER-UTILITIES | 60,000.00 | 60,000.00 | 34,803.55 | 4,059.95 | 25,196.45 | 58.01 |
| 595-595-973.200 | SEWER-UTILITIES | 43,000.00 | 43,000.00 | 25,201.82 | 2,922.38 | 17,798.18 | 58.61 |
| 595-595-999.000 | TRANS TO OTHER FUNDS | 272,712.00 | 272,712.00 | 106,943.00 | 18,049.00 | 165,769.00 | 39.21 |
| Total Dept 595 - MOBILE HOME PARK | | 1,323,661.00 | 750,661.32 | 389,145.60 | 61,830.49 | 361,515.72 | 51.84 |
| TOTAL EXPENDITURES | | | | | | | |
| | | 1,323,661.00 | 750,661.32 | 389,145.60 | 61,830.49 | 361,515.72 | 51.84 |

PERIOD ENDING 12/31/2020

| GL NUMBER | DESCRIPTION | 2020-21 | 2020-21 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDT USED |
|----------------------------------|-------------|--------------------|----------------|-----------------------------|-------------------------------|--------------------------|---------------|
| | | ORIGINAL BUDGET | AMENDED BUDGET | 12/31/2020 NORM (ABNORM) | MONTH 12/31/20 INCR (DECR) | BALANCE NORM (ABNORM) | |
| Fund 595 - LEX MOBILE HOME PARK | | | | | | | |
| Fund 595 - LEX MOBILE HOME PARK: | | | | | | | |
| TOTAL REVENUES | | 897,000.00 | 897,000.00 | 423,412.57 | 70,506.13 | 473,587.43 | 47.20 |
| TOTAL EXPENDITURES | | 1,323,661.00 | 750,661.32 | 389,145.60 | 61,830.49 | 361,515.72 | 51.84 |
| NET OF REVENUES & EXPENDITURES | | (426,661.00) | 146,338.68 | 34,266.97 | 8,675.64 | 112,071.71 | 23.42 |

User: SHELLEY

DB: Village Of Lexington

TRANSACTIONS FROM 12/01/2020 TO 12/31/2020

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|-------------------------------|-----|------|---|-------------|--------------|---------|-----------|
| Fund 595 LEX MOBILE HOME PARK | | | | | | | |
| 12/01/2020 | | | 595-595-699.940 ADMINISTRATIVE REIMBURSEMENT | | BEG. BALANCE | | 26,540.95 |
| 12/29/2020 | GJ | JE | ADMIN. REIMBURSEMENT 12-29-2020 | 2019 | 5,308.19 | | 31,849.14 |
| 12/31/2020 | | | 595-595-699.940 | END BALANCE | 5,308.19 | 0.00 | 31,849.14 |
| 12/01/2020 | | | 595-595-702.400 TR PARK MANAGER/CLERICAL | | BEG. BALANCE | | 2,323.62 |
| 12/03/2020 | PR | CHK | SUMMARY PR 12/03/2020 | | 79.44 | | 2,403.06 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 99.30 | | 2,502.36 |
| 12/17/2020 | PR | CHK | SUMMARY PR 12/17/2020 | | 119.16 | | 2,621.52 |
| 12/23/2020 | PR | CHK | SUMMARY PR 12/23/2020 | | 139.02 | | 2,760.54 |
| 12/30/2020 | PR | CHK | SUMMARY PR 12/30/2020 | | 148.95 | | 2,909.49 |
| 12/31/2020 | | | 595-595-702.400 | END BALANCE | 585.87 | 0.00 | 2,909.49 |
| 12/01/2020 | | | 595-595-702.420 MHP MANAGER | | BEG. BALANCE | | 11,869.31 |
| 12/03/2020 | PR | CHK | SUMMARY PR 12/03/2020 | | 711.20 | | 12,580.51 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 611.20 | | 13,191.71 |
| 12/17/2020 | PR | CHK | SUMMARY PR 12/17/2020 | | 611.20 | | 13,802.91 |
| 12/23/2020 | PR | CHK | SUMMARY PR 12/23/2020 | | 611.20 | | 14,414.11 |
| 12/30/2020 | PR | CHK | SUMMARY PR 12/30/2020 | | 764.00 | | 15,178.11 |
| 12/31/2020 | | | 595-595-702.420 | END BALANCE | 3,308.80 | 0.00 | 15,178.11 |
| 12/01/2020 | | | 595-595-703.600 DPW WAGES | | BEG. BALANCE | | 3,488.29 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 275.97 | | 3,764.26 |
| 12/17/2020 | PR | CHK | SUMMARY PR 12/17/2020 | | 28.54 | | 3,792.80 |
| 12/23/2020 | PR | CHK | SUMMARY PR 12/23/2020 | | 10.50 | | 3,803.30 |
| 12/30/2020 | PR | CHK | SUMMARY PR 12/30/2020 | | 134.63 | | 3,937.93 |
| 12/31/2020 | | | 595-595-703.600 | END BALANCE | 449.64 | 0.00 | 3,937.93 |
| 12/01/2020 | | | 595-595-704.100 MATCH - SOCIAL SECURITY | | BEG. BALANCE | | 1,352.65 |
| 12/03/2020 | PR | CHK | SUMMARY PR 12/03/2020 | | 60.48 | | 1,413.13 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 75.46 | | 1,488.59 |
| 12/17/2020 | PR | CHK | SUMMARY PR 12/17/2020 | | 57.66 | | 1,546.25 |
| 12/23/2020 | PR | CHK | SUMMARY PR 12/23/2020 | | 58.18 | | 1,604.43 |
| 12/30/2020 | PR | CHK | SUMMARY PR 12/30/2020 | | 80.14 | | 1,684.57 |
| 12/31/2020 | | | 595-595-704.100 | END BALANCE | 331.92 | 0.00 | 1,684.57 |
| 12/01/2020 | | | 595-595-704.200 BLUE CROSS | | BEG. BALANCE | | 13,479.97 |
| 12/08/2020 | AP | INV | HEALTH INS 12-2020 | DEC 2020 | 179.45 | | 13,659.42 |
| 12/08/2020 | AP | INV | MARCH 2021 + NEW HIRED JAN,-FEB 2021 | MARCH 2021 | 1,572.84 | | 15,232.26 |
| 12/31/2020 | | | 595-595-704.200 | END BALANCE | 1,752.29 | 0.00 | 15,232.26 |
| 12/01/2020 | | | 595-595-704.250 RETIREES HEALTH INSURANCE | | BEG. BALANCE | | 1,432.80 |
| 12/15/2020 | AP | INV | HEALTH IN. RETIREE JAN 2021 | JAN 2021 | 238.80 | | 1,671.60 |
| 12/31/2020 | | | 595-595-704.250 | END BALANCE | 238.80 | 0.00 | 1,671.60 |
| 12/01/2020 | | | 595-595-704.300 LIFE INSURANCE | | BEG. BALANCE | | 206.30 |
| 12/08/2020 | AP | INV | DEC 2020 LIFE INSURNABCE | 35478985094 | 41.26 | | 247.56 |
| 12/31/2020 | | | 595-595-704.300 | END BALANCE | 41.26 | 0.00 | 247.56 |
| 12/01/2020 | | | 595-595-704.400 PENSION | | BEG. BALANCE | | 921.31 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 73.79 | | 995.10 |
| 12/31/2020 | | | 595-595-704.400 | END BALANCE | 73.79 | 0.00 | 995.10 |
| 12/01/2020 | | | 595-595-704.401 AXA EQUITABLE MATCH | | BEG. BALANCE | | 1,034.34 |
| 12/03/2020 | PR | CHK | SUMMARY PR 12/03/2020 | | 41.43 | | 1,075.77 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 48.68 | | 1,124.45 |
| 12/17/2020 | PR | CHK | SUMMARY PR 12/17/2020 | | 45.92 | | 1,170.37 |
| 12/23/2020 | PR | CHK | SUMMARY PR 12/23/2020 | | 45.01 | | 1,215.38 |
| 12/30/2020 | PR | CHK | SUMMARY PR 12/30/2020 | | 60.40 | | 1,275.78 |
| 12/31/2020 | | | 595-595-704.401 | END BALANCE | 241.44 | 0.00 | 1,275.78 |
| 12/01/2020 | | | 595-595-704.500 MICH EMP SEC COM | | BEG. BALANCE | | 3.26 |
| 12/09/2020 | PR | CHK | SUMMARY PR 12/09/2020 | | 1.84 | | 5.10 |
| 12/17/2020 | PR | CHK | SUMMARY PR 12/17/2020 | | 0.14 | | 5.24 |
| 12/23/2020 | PR | CHK | SUMMARY PR 12/23/2020 | | 0.28 | | 5.52 |
| 12/30/2020 | PR | CHK | SUMMARY PR 12/30/2020 | | 1.42 | | 6.94 |
| 12/31/2020 | | | 595-595-704.500 | END BALANCE | 3.68 | 0.00 | 6.94 |
| 12/01/2020 | | | 595-595-704.550 WORKERS COMP INSURANCE | | BEG. BALANCE | | 4,841.49 |
| 12/31/2020 | | | 595-595-704.550 | END BALANCE | 0.00 | 0.00 | 4,841.49 |
| 12/01/2020 | | | 595-595-727.000 POSTAGE | | BEG. BALANCE | | 400.00 |
| 12/31/2020 | | | 595-595-727.000 | END BALANCE | 0.00 | 0.00 | 400.00 |
| 12/01/2020 | | | 595-595-740.000 SUPPLIES | | BEG. BALANCE | | 2,862.98 |
| 12/08/2020 | AP | INV | OFFICE MHP | 213648 | 20.30 | | 2,883.28 |
| 12/08/2020 | AP | INV | MHP SUPPLY | 213721 | 48.11 | | 2,931.39 |
| 12/31/2020 | | | 595-595-740.000 | END BALANCE | 68.41 | 0.00 | 2,931.39 |

TRANSACTIONS FROM 12/01/2020 TO 12/31/2020

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---|-----|------|--|-------------------|--------------|----------|------------|
| 12/01/2020 | | | 595-595-740.700 DPW EQUIPMENT | | BEG. BALANCE | | 2,692.54 |
| 12/29/2020 | GJ | JE | DPW BACKHOE DEC 2020 | 2021 | 320.22 | | 3,012.76 |
| 12/31/2020 | | | 595-595-740.700 | END BALANCE | 320.22 | 0.00 | 3,012.76 |
| 12/01/2020 | | | 595-595-770.000 RUBBISH EXPENDITURES | | BEG. BALANCE | | 14,441.35 |
| 12/15/2020 | AP | INV | UTILITY BILL DEC 2020 | DEC 31 2020 | 2,888.27 | | 17,329.62 |
| 12/31/2020 | | | 595-595-770.000 | END BALANCE | 2,888.27 | 0.00 | 17,329.62 |
| 12/01/2020 | | | 595-595-801.000 ELECTRIC-DETROIT EDISON | | BEG. BALANCE | | 742.95 |
| 12/15/2020 | AP | INV | ELECTRIC/MULTI FUNDS | DUE 01-04-21 | 182.85 | | 925.80 |
| 12/31/2020 | | | 595-595-801.000 | END BALANCE | 182.85 | 0.00 | 925.80 |
| 12/01/2020 | | | 595-595-802.000 HEAT-SEMCO ENERGY | | BEG. BALANCE | | 189.32 |
| 12/22/2020 | AP | INV | GAS/HEAT | DUE 1/7/21 | 135.19 | | 324.51 |
| 12/31/2020 | | | 595-595-802.000 | END BALANCE | 135.19 | 0.00 | 324.51 |
| 12/01/2020 | | | 595-595-803.000 PHONE | | BEG. BALANCE | | 1,546.83 |
| 12/08/2020 | AP | INV | CELL PHONES | 300141181 12/20 | 72.37 | | 1,619.20 |
| 12/15/2020 | AP | INV | MHP INTERNET | 10020175-5 12/20 | 52.95 | | 1,672.15 |
| 12/22/2020 | AP | INV | LAND LINES | 1093018 | 155.06 | | 1,827.21 |
| 12/31/2020 | | | 595-595-803.000 | END BALANCE | 280.38 | 0.00 | 1,827.21 |
| 12/01/2020 | | | 595-595-811.000 LEGAL | | BEG. BALANCE | | 5,176.15 |
| 12/31/2020 | | | 595-595-811.000 | END BALANCE | 0.00 | 0.00 | 5,176.15 |
| 12/01/2020 | | | 595-595-814.000 TRAFFIC / STREET LIGHTS | | BEG. BALANCE | | 672.00 |
| 12/08/2020 | AP | INV | ORNAMENTAL STREET LIGHTS | 910040652729 1/21 | 168.00 | | 840.00 |
| 12/31/2020 | | | 595-595-814.000 | END BALANCE | 168.00 | 0.00 | 840.00 |
| 12/01/2020 | | | 595-595-820.000 CONTRACTED SERVICES | | BEG. BALANCE | | 6,372.46 |
| 12/08/2020 | AP | INV | MHP CREDIT CHECKS | 16543 | 180.00 | | 6,552.46 |
| 12/15/2020 | AP | INV | MHP MTG DEC 2020 | DEC 2020 MHP MTG | 35.00 | | 6,587.46 |
| 12/15/2020 | AP | INV | CLEANING DEC 2020 | DEC 2020 | 170.00 | | 6,757.46 |
| 12/31/2020 | | | 595-595-820.000 | END BALANCE | 385.00 | 0.00 | 6,757.46 |
| 12/01/2020 | | | 595-595-822.000 IMPROVEMENT | | BEG. BALANCE | | 1,983.06 |
| 12/08/2020 | AP | INV | MHP LIGHTS ZOOM | 8136 12/20 | 1,995.00 | | 3,978.06 |
| 12/08/2020 | AP | INV | MHP LIGHTS ZOOM | 8136 12/20 | | 1,314.05 | 2,664.01 |
| 12/31/2020 | | | 595-595-822.000 | END BALANCE | 1,995.00 | 1,314.05 | 2,664.01 |
| 12/01/2020 | | | 595-595-829.000 TRAILER PARK - TAXES | | BEG. BALANCE | | 15,356.62 |
| 12/08/2020 | AP | INV | MHP TAX WINTER 2020 | WINTER TAX 2020 | 18,876.69 | | 34,233.31 |
| 12/08/2020 | AP | INV | NOV 2020 TAX MHP | NOV 2020 | 427.50 | | 34,660.81 |
| 12/31/2020 | | | 595-595-829.000 | END BALANCE | 19,304.19 | 0.00 | 34,660.81 |
| 12/01/2020 | | | 595-595-910.000 LIABILITY INSURANCE | | BEG. BALANCE | | 324.74 |
| 12/17/2020 | GJ | JE | REVERS THE REMAINING LIABILITY | 2016 | 50.02 | | 374.76 |
| 12/31/2020 | | | 595-595-910.000 | END BALANCE | 50.02 | 0.00 | 374.76 |
| 12/01/2020 | | | 595-595-952.000 MHP-CITIZENS LOAN PRINCIPAL | | BEG. BALANCE | | 60,350.57 |
| 12/31/2020 | | | 595-595-952.000 | END BALANCE | 0.00 | 0.00 | 60,350.57 |
| 12/01/2020 | | | 595-595-952.500 MHP-CITIZENS LOAN INTEREST | | BEG. BALANCE | | 4,792.21 |
| 12/31/2020 | | | 595-595-952.500 | END BALANCE | 0.00 | 0.00 | 4,792.21 |
| 12/01/2020 | | | 595-595-973.100 WATER-UTILITIES | | BEG. BALANCE | | 30,743.60 |
| 12/15/2020 | AP | INV | UTILITY BILL DEC 2020 | DEC 31 2020 | 4,059.95 | | 34,803.55 |
| 12/31/2020 | | | 595-595-973.100 | END BALANCE | 4,059.95 | 0.00 | 34,803.55 |
| 12/01/2020 | | | 595-595-973.200 SEWER-UTILITIES | | BEG. BALANCE | | 22,279.44 |
| 12/15/2020 | AP | INV | UTILITY BILL DEC 2020 | DEC 31 2020 | 2,922.38 | | 25,201.82 |
| 12/31/2020 | | | 595-595-973.200 | END BALANCE | 2,922.38 | 0.00 | 25,201.82 |
| 12/01/2020 | | | 595-595-999.000 TRANS TO OTHER FUNDS | | BEG. BALANCE | | 88,894.00 |
| 12/29/2020 | GJ | JE | MHP ALLOCATION DEC 2020 | 2018 | 18,049.00 | | 106,943.00 |
| 12/31/2020 | | | 595-595-999.000 | END BALANCE | 18,049.00 | 0.00 | 106,943.00 |
| TOTAL FOR FUND 595 LEX MOBILE HOME PARK | | | | | 63,144.54 | 1,314.05 | 389,145.60 |

Fund 595 LEX MOBILE HOME PARK

| GL Number | Description | Balance |
|---|--------------------------------|---------------------|
| *** Assets *** | | |
| 595-000-001.800 | INVESTMENT-CADRE | 52,981.21 |
| 595-000-002.000 | EASTERN MICHIGAN BANK | 822,838.22 |
| 595-000-015.000 | ACCOUNTS RECEIVABLE | (6,799.34) |
| 595-000-015.200 | A/R MISC. | (902.49) |
| 595-000-015.700 | ACCT REC. LATE FEES PENALTIES | 518.91 |
| 595-000-025.000 | MHP WATER RENT RECEIVABLE | (5,935.41) |
| 595-000-030.000 | ACCRUAL DEPRECIATION | 2,823,128.82 |
| 595-000-030.150 | BUILDINGS | 51,238.42 |
| 595-000-030.300 | DEFERRED OUTFLOW | 1,986.00 |
| 595-000-031.000 | DEFERRED OUTFLOWS | 388.00 |
| 595-000-035.000 | MHP RUBBISH REVENUE RECEIVABLE | (175.19) |
| 595-000-036.000 | MHP SEWER REVENUE RECEIVABLE | (258.07) |
| 595-000-144.000 | EQUIPMENT | 9,846.73 |
| 595-000-264.000 | ACCUMULATED DEPRECIATION | (1,723,655.49) |
| Total Assets | | 2,025,200.32 |
| *** Liabilities *** | | |
| 595-000-204.700 | TENANT DEPOSIT | 40,265.28 |
| 595-000-204.725 | TENANT DEPOSIT MAIL BOX KEYS | 850.00 |
| 595-000-205.000 | OPEB OBLIGATION | 7,045.00 |
| 595-000-205.600 | NET PENSION LIABILITY | 25,611.00 |
| 595-000-251.000 | ACCRUED INTEREST PAYABLE | 1,634.83 |
| 595-000-260.000 | ACCRUED VACATION LEAVE PAYABLE | 9,819.36 |
| 595-000-300.400 | CITIZENS FIRST NOTE PAYABLE | 181,051.97 |
| 595-000-300.500 | DEFERRED INFLOWS | 289.00 |
| 595-000-300.501 | DEFERRED INFLOWS OPEB | 601.00 |
| Total Liabilities | | 267,167.44 |
| *** Fund Balance *** | | |
| 595-000-390.000 | FUND BALANCE ACCOUNT | 1,673,133.34 |
| 595-000-395.000 | RETAINED EARNINGS | 50,632.57 |
| Total Fund Balance | | 1,723,765.91 |
| Beginning Fund Balance | | 1,723,765.91 |
| Net of Revenues VS Expenditures | | 34,266.97 |
| Ending Fund Balance | | 1,758,032.88 |
| Total Liabilities And Fund Balance | | 2,025,200.32 |

Northshore Landscape & Design Inc.

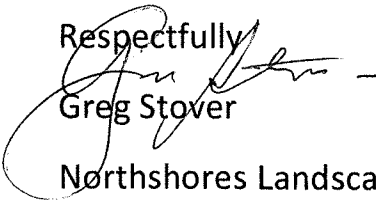
Tree Evaluations of Large Silver Maple.

Upon request from Northshore Community Park supervisor, we were asked to inspect a Large Silver Maple Tree at Lot 30 along the walkway going down to the beach schedule for removal because of its safety to this Home owner property.

I have Inspected this tree several times and have taken a close look at this trees structure in regards to its health and safety to the surrounding areas. By looking at the overall tree structure I find that it appears to have no stress cracks along the trunk base and upper limb structure, also usually a tree of this age will show signs of Heart Rot due to careless pruning or holes in the trunk of the tree causing excess moisture in these areas which will cause decay, this tree is in good Health.

This is a very Large Tree and from the Home Owners Stand point I due recommend that this tree be Topped by 30 ft. to reduce the upper weight, elevate over the existing surround trees and yard to balance, and also removal of several larger sections flush to the trunk, by trimming this tree in this manner will reduce the size and structure of the oval all tree and at the same time still provide shade for the property and stabilize the existing slope going down to the pathway.

Respectfully


Greg Stover

Northshores Landscape & Design / Plant Health Care

