

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR ZOOM MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
September 9, 2020

CALL TO ORDER: Chairperson Yankee called the meeting to order at 5:37 pm.

ROLL CALL: by Vicki Scott

PRESENT: Bales, Stencel, Yankee, Parraghi, Blaesing, Westbrook (Kaatz arrived 6:00 pm)

ABSENT: Bender, Picot, VanDyke

OTHERS PRESENT: Scott, Tatman

APPROVAL OF AGENDA:

MOTION by Blaesing, seconded by Bales to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Blaesing, seconded by Parraghi to approve the minutes of August 12, 2020 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: Timothy Wrathell did not attend zoom meeting.

REVIEW OF FINANCIAL INFORMATION – Yankee explains financials per the information Shelly McCoy provided.

MOTION by Yankee, seconded by Bales to amend the budget for administrative reimbursement from \$10,664.00 to \$5,332.00 (not to exceed \$5,332.00).

Roll Call

Ayes: Yankee, Bales, Stencel, Parraghi, Blaesing, Westbrook

Nays: None

Motion carried

UNFINISHED BUSINESS:

1. **Benches Update** – Parraghi explains she will be working with the construction teacher from the career center on specs.
2. **Carmine from CIB Update** – Tatman explains she had a zoom call with Carmine, Yankee, and VanDyke. Carmine sent a map of the current DDA District. Our homework was to take that and make it grow. Carmine suggested to redistrict those lines. He was looking for more housing development for tax capture. Discussion follows. This will part of the new DDA plan that we hired Carmine to do.

****Kaatz jointed the meeting at 6:00 p.m.****

3. **DDA Assistant Update** – Kaatz explains the difference between a contracted employee vs. part time/full time employee of the Village. Yankee explains our current job description is very non specific and open ended. Discussion follows. Yankee recommends as a need arrives and we have a specific task that needs done we look to hire someone to do that task. Board members agree.

4. **Flowers Invoice Update** – Tatman explains she has reached out to Kevin numerous times for the past few months with regards to sending us a bill. He has not returned any calls or emails. Tatman has been made aware of the differences in our flowers compared to Croswells. Tatman clarifies we have asked Croswell Greenhouse numerous times to bid on our flowers. They have gracefully declined each time as they are too busy. Tatman instructed DPW to pull the hanging baskets. The only difference we requested this year is to provide flowers that didn't need dead headed. When the flowers were picked up Kevin said they tried something new this year in their potting mix.

Kaatz explains she has to replace Picot with another council person.

NEW BUSINESS: None

CORRESPONDENCE – None

PUBLIC COMMENT – Parraghi comments we have not done anything with forming the DDA Façade Grant Committee. Parraghi comments on the Tennis Court. Tatman responds she is working on this with the company to fix in imperfections.

ADJOURNMENT:

MOTION by Blaesing, seconded by Bales to adjourn the meeting at 6:24 pm.

All Ayes

Motion carried.

Vicki Scott
September 9, 2020