

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR ZOOM MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
August 12, 2020

CALL TO ORDER: Chairperson Yankee called the meeting to order at 5:34 pm.

ROLL CALL: by Vicki Scott

PRESENT: Bales, Yankee, Parraghi, Blaesing, VanDyke, Westbrook, Bender

ABSENT: Kaatz, Picot, Stencel

OTHERS PRESENT: Scott, Tatman

APPROVAL OF AGENDA:

MOTION by Blaesing, seconded by VanDyke to approve the agenda as amended adding Flowers under #4 Unfinished Business.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Bales, seconded by VanDyke to approve the minutes of June 10, 2020 & June 17, 2020 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION –

MOTION by Blaesing, seconded by Parraghi to approve the financials as presented.

Roll Call

Ayes: Blaesing, Parraghi, Bender, Bales, Yankee, VanDyke, Westbrook

Nays: None

Motion carried

UNFINISHED BUSINESS:

1. **Benches Update** – Parraghi explains the career center would be interested in making additional benches. Discussion follows. Parraghi will follow up with the specs of the benches with the career center.

2. **Carmine from CIB Update** – Tatman explains Carmine will let us know what the next steps will be. Carmine would like to do a zoom call next week regarding the DDA boundaries. Tatman notes it would be nice to have a few members of the DDA Board as a steering committee during the beginning stages of Carmine’s work. The full DDA Board will be involved to approve the new DDA Plan.

3. **DDA Assistant Update** – Tatman explains she spoke to Kaatz earlier today regarding this position and it looks like we did not budget for this. Until we know from the State, we may not receive the entire tax capture we budgeted for. VanDyke explains we budgeted funds under contracted services should the Board feel we need fill an assistant position. Discussion follows. Board asks Tatman to resend the DDA Assistant job description for review before next meeting.

MOTION by Yankee, seconded by Bales to table the DDA Assistant Update along with reviewing the job description until the September meeting.

All Ayes

Motion carried.

4. **Flowers** – Tatman explains you may have noticed the flowers were put out late this year. The flowers in the baskets were different this year. Tatman explains Kevin said he will bill us for what we received not the contracted price. We have not received a bill yet. Tatman will follow up with Kevin on a bill for the summer flowers.

NEW BUSINESS:

1. **Quote for computer replacement from KLA** – Tatman explains KLA has contacted her numerous times stating the laptop that runs the music is failing and needs to be upgraded. KLA provided a quote which is in everyone's packet. The original computer was purchased as a used laptop and is not holding up. Discussion follows.

MOTION by Yankee, seconded by Blaesing to have Holly contact KLA, accept their quote, and have them come out to replace the computer in the amount of \$2,130.00.

Discussion follows

Roll Call

Ayes: Yankee, Blaesing, Bales, VanDyke, Westbrook

Nays: Bender, Parraghi

Motion carried

CORRESPONDENCE – Thank You Cards

PUBLIC COMMENT – Parraghi comments on the DDA grant money and how it was distributed.

ADJOURNMENT:

MOTION by Parraghi, seconded by Blaesing to adjourn the meeting at 6:22 pm.

All Ayes

Motion carried.

Vicki Scott

August 12, 2020