

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
March 11, 2020**

CALL TO ORDER: Co-chair Yankee called the meeting to order at 5:32 pm.

ROLL CALL: by Vicki Scott

PRESENT: Picot, Yankee, Parraghi, VanDyke, Westbrook

ABSENT: Bender, Kaatz, P. Stencel, Blaesing

OTHERS PRESENT: Scott

APPROVAL OF AGENDA:

MOTION by Picot, seconded by Parraghi to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Picot, seconded by VanDyke to approve the minutes of February 12, 2020 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION –

MOTION by Picot, seconded by VanDyke to table the financials until the end of this meeting.

All Ayes

Motion carried

UNFINISHED BUSINESS:

1. **Rewrite of the DDA Plan (Kathleen @ Smith Group phone in)** – Kathleen reviews the DDA’s role going forward.
 - Master Plan is ready to go out for public review in which DDA plays an important role in implementing this plan.
 - DDA is responsible for having an updated DDA Plan.
 - Kathleen reviews Chapter 3 Downtown Development & Waterfront Plan Section D (page 42).
 - Kathleen expresses how important it is having an updated DDA Plan. The Smith Group has worked together with Carmine (from CIB) on implementing DDA Plans as well as expanding DDA boundaries.

2. **DDA Assistant Update –**

MOTION by Picot, seconded by VanDyke to table this issue until next meeting.

All Ayes

Motion carried

3. Elect a Chairperson –

MOTION by Yankee, seconded by Parraghi to table this issue until the June meeting.

All Ayes

Motion carried

NEW BUSINESS:

1. Invoice from UHY auditors \$540.00 –

MOTION by Yankee, seconded by Parraghi to pay the auditors invoice in the amount of \$540.00.

Roll call

Ayes – Yankee, Parraghi, Westbrook, Picot, VanDyke

Nays – None

Motion carried

2. Review of Financial Information –

MOTION by Yankee, seconded by Picot to approve the financials as presented.

Roll call

Ayes – Yankee, Picot, Parraghi, Westbrook, VanDyke

Nays – None

Motion carried

CORRESPONDENCE – None

PUBLIC COMMENT – None

ADJOURNMENT:

MOTION by VanDyke, seconded by Picot to adjourn the meeting at 6:27 pm.

All Ayes

Motion carried.

Vicki Scott

March 11, 2020