

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Village of Lexington – 7227 Huron Avenue, Lexington, Michigan
February 12, 2020

CALL TO ORDER: Co-Chair Yankee called the meeting to order at 5:35 p.m.

ROLL CALL: By Beth Grohman

PRESENT: Bender, Picot, P. Stencel, Yankee, VanDyke, Westbrook, (Kaatz arrived 5:41 pm)

ABSENT: Parraghi, Blaesing

OTHERS PRESENT – Tatman, Grohman and two citizens

APPROVAL OF AGENDA

Motion by Yankee, seconded by P. Stencel, to approve the agenda with additions, NB #4 Deborah Ives Resignation, and #5 Benches.

All ayes

Motion carried

APPROVAL OF MINUTES

Motion by Bender, seconded by VanDyke, to approve the minutes of January, 2020 as presented

All ayes

Motion carried

PUBLIC COMMENT

None offered

REVIEW OF FINANCIAL INFORMATION – Review of financial reports. Motion by Bender, seconded by Yankee to approve the financial reports as presented.

Roll Call

Ayes- Bender, Yankee, Picot, VanDyke, Stencel Westbrook

Nays- None

Motion carried

OLD BUSINESS:

1. Music in the Village Update- Tatman briefly explained the quote from KLA for streaming services through Sirius radio. \$39.99 per month for the music and monitoring, \$479.98 paid annually. VanDyke questioned if it was commercial free stations. Motion by VanDyke, seconded by Bender, to approve a one year contract subject to commercial free stations.

Roll Call

Ayes- VanDyke, Bender, Picot, P. Stencel, Yankee, Westbrook

Nays- None

Motion carried

Kaatz entered meeting at 5:41 p.m.

2. DDA Assistant Update- Discussion on job description and job sharing with Village. DDA Assistant and zoning. Tatman to post position at \$20,000 annually. Also discussed job sharing with LBA, currently the LBA is not interested.
3. Annual DDA Report Treasury Update- Report put together by Picot and McCoy, will be submitted upon approval by DDA Board. Motion by Yankee, seconded by VanDyke, approve the TIF Report for FY 2019.
Roll call
Ayes- Yankee, VanDyke, Kaatz, Picot, Bender, P. Stencel, Westbrook
Nays- None
Motion carried
4. Rewrite the DDA Plan – Tatman reported she received a quote to rewrite the DDA plan from CIB Planning for \$8000. Current plan is not in compliance with the new state regulations. Members discussed the details of the quote and determined, some of the items listed do not need to be amended. Tatman to draft RFP for the next meeting.
5. Elect a Chairperson – Motion by Bender, seconded by Yankee to table until next month.
All ayes
Motion carried

NEW BUSINESS:

1. Kim Stencel Resignation – Motion by Yankee, seconded by P. Stencel, to accept the resignation of Kim Stencel.
All ayes
Motion carried
2. Invoice – Kelly Law Firm (DDA Portion) – Motion by Bender, seconded by Yankee, to approve the payment of \$378 to Kelly Law Firm.
Roll Call
Ayes- Bender, Yankee, Kaatz, Picot, VanDyke, Westbrook, P. Stencel
Nays- None
Motion carried
3. Spring Flowers – Reviewed quote from Lexington Gardens. Motion by P. Stencel, seconded by VanDyke, to approve the purchase of flowers for Spring, Summer and Winter from Lexington Gardens.
Roll Call
Ayes- Stencel, VanDyke Westbrook, Kaatz, Picot, Yankee
Nays- None
Motion carried
4. Deborah Ives Resignation – Motion by Bender, seconded by Yankee, to accept the resignation of Deborah Ives.
All ayes
Motion carried

5. Bench Repairs- Brief discussion on repairs and possible replacement. Board previously approved up to \$900 for the benches. Correspondence from DPW Supervisor Jerry Scott, additional repairs are needed. Motion by Yankee, seconded by Bender, to approve up to \$400 to finish the repairs to the benches.

Roll Call

Ayes- Yankee, Bender, Kaatz, Picot, VanDyke, P. Stencel, Westbrook

Nays- None

Motion carried

CORRESPONDENCE –

PUBLIC COMMENT –

Gordon Halterman – Questions on point of contact for business owners and DDA Plan.

Mike Ziegler – Commented on the music in the Village.

ADJOURNMENT

Motion by Bender, seconded by Kaatz, to adjourn the meeting at 6:55 p.m.

Respectfully Submitted

Beth Grohman, Village Clerk