

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
ZOOM MEETING @ 5:30 p.m.
December 9, 2020**

CALL TO ORDER: Chairperson Yankee called the meeting to order at 5:32 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams (5:34 pm), Bales, Kaatz, Yankee, Blaesing, VanDyke, Westbrook, Bender (6:02 pm)

ABSENT: Stencil

OTHERS PRESENT: Tatman, Scott

APPROVAL OF AGENDA:

MOTION by VanDyke, seconded by Blaesing to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES: (October 14, 2020 & November 4, 2020)

Blaesing asks to amend the 10-14-20 minutes under New Business adding #3 before the paragraph where Kaatz talks about election of officers.

MOTION by Blaesing, seconded by Yankee to approve the 10-14-20 minutes with the above amendment.

All Ayes

Motion carried.

MOTION by Yankee, seconded by VanDyke to approve the 11-4-20 minutes.

All Ayes

Motion carried

PUBLIC COMMENT: VanDyke has seen a lot of nice comments on the Christmas decorations.

REVIEW OF FINANCIAL INFORMATION:

McCoy explains the financial reports. VanDyke asks about the computer hardware/software line item.

McCoy explains the DDA purchased a new computer to replace the one that was running the music.

MOTION by Yankee, seconded by Blaesing to approve the financials as presented.

Roll Call:

Ayes – Yankee, Blaesing, Bales, Kaatz, Adams, VanDyke, Westbrook

Nays – None

Motion carried

UNFINISHED BUSINESS:

- 1. Christmas Decorations FYI** – Tatman explains the DPW has commented some of the Christmas decorations / wreaths are extremely old and the DDA may want to start thinking about replacing some of these decorations. Yankee suggests adding this to the timeline for the future and start discussing this earlier in the year.

NEW BUSINESS: Yankee explains these are the two invoices we have been waiting for from Lexington Gardens.

1. Invoice for Spring, Summer, Winter flowers

MOTION by Yankee, seconded by Bales to pay the Lexington Gardens invoice received on Oct. 20, 2020 in the amount of \$6,016.29. This was for the summer flowers.

Roll Call:

Ayes – Yankee, Bales, Adams, Kaatz, Blaesing, VanDyke, Westbrook

Nays – None

Motion carried

MOTION by Yankee, seconded by Westbrook to approve the Lexington Gardens invoice received on Nov. 30, 2020 for winter pots in the amount of \$1,760.00.

Roll Call:

Ayes – Yankee, Westbrook, Adams, Bales, Kaatz, Blaesing, VanDyke

Nays – None

Motion carried

2. DDA Audit Summary - McCoy answers any questions the board may have.

3. Election of Officers – Yankee explains this got pushed back until December due to the election in November and Veteran’s Day. The Council also needed to have their meeting before the DDA could elect officers. Discussion follows.

MOTION by Kaatz, seconded by Blaesing to nominate Keri Yankee as Chairperson.

Roll Call:

Ayes – Kaatz, Blaesing, Adams, Bales, Yankee, VanDyke, Westbrook

Nays – None

Motion carried

MOTION by Blaesing, seconded by Kaatz to nominate James VanDyke as Vice Chairperson.

Roll Call:

Ayes – Blaesing, Kaatz, Adams, Yankee, VanDyke, Westbrook, Bales

Nays – None

Motion carried

MOTION by Yankee, seconded by VanDyke to nominate Stacie Bales as Treasurer.

Roll Call:

Ayes – Yankee, VanDyke, Adams, Bales, Kaatz, Westbrook, Blaesing

Nays – None

Motion carried

****Bender arrived at 6:02 pm****

Board members agree to not fill the secretary position at this time.

CORRESPONDENCE – Thank You from Meyer School

PUBLIC COMMENT: Bender suggests putting the 2021 flowers on January’s agenda. Bender suggests putting a bid packet together before hand. Yankee asks Tatman for the RFP from last year.

ADJOURNMENT:

MOTION by Kaatz, seconded by Westbrook to adjourn the meeting at 6:06 pm.

All Ayes

Motion carried.

Vicki Scott

December 9, 2020

Approved