

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
May 8, 2019

CALL TO ORDER: Taylor called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Ives, Picot, Short, Stencel, Taylor, Yankee, Kaatz (arrived 6:07 pm)

ABSENT: Hassler

OTHERS PRESENT: Tatman, Scott, Fulton, Jarosz, Ziggler

APPROVAL OF AGENDA:

MOTION by Picot, seconded by Stencel to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Picot, seconded by Yankee to approve the minutes of April 10, 2019 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT:

- Mike Fulton comments on behalf of Parks & Rec asking for funding for a new fence on the tennis court. We were not able to use the old fencing on the new blacktop Mr. Hanson donated. In your packet you will find two quotes. Parks & Rec is asking for \$15,000.00 for the new fence.
- Mike Ziggler asks on behalf of the Arts Council if an invoice was dropped off for \$1,000.00 toward the statue in the park which was approved by the DDA in the past. Board agrees to add this item under New Business #2.

REVIEW OF FINANCIAL INFORMATION – Short explains the attached financial reports.

MOTION by Stencel, seconded by Taylor to approve the financial reports.

Roll call

Ayes – Stencel, Taylor, Short, Picot, Ives, Yankee

Nays – None

Motion carried

OLD BUSINESS:

1. **Parks & Rec Tennis Court Fencing** – Fulton explains the two quotes for new fencing as well as \$500.00 for new paint. The labor for the paint will be donated. Tatman will talk to DPW about putting some stone by the walkway.

MOTION by Picot, seconded by Taylor to approve up to \$16,000.00 for completion of improvements at the tennis court.

Roll call

Ayes – Picot, Taylor, Short, Stencel, Ives, Yankee

Nays – None

Motion carried

2. **Proposal from Smith Group** – Tatman explains there will be a Smith Group meeting on 5-20-19 from 11:00-6:00 pm which will be relevant to the DDA Board. Discussion follows.

MOTION by Picot, seconded by Yankee to postpone this item until September 2019 meeting.

All Ayes

Motion carried

Kaatz arrived at 6:07 pm

3. **Changes in DDA By Laws** – Tatman sent this to the attorney for review. It came back with some changes for your review. Tatman suggests leave in the paragraph on Duties & Responsibilities. Board members review the changes per the attorney.

MOTION by Yankee, seconded by Short to accept the DDA By Law changes and **send to council for approval.**

All Ayes

Motion carried

4. **Update on Website Reporting** – Picot explains we have a six-month window to complete the mandated website reporting. We started on getting this reporting on line. This is a work in progress. We will be getting the budget posted on line soon. Discussion follows regarding sending out an RFP for updating our current website. Board members would like this put on next agenda for updates.

NEW BUSINESS:

1. **2019-2020 Draft Budget Discussion** – Board members discuss each line item on the draft 2019-2020 Budget. Board asks treasurer why we have \$28,000.00 used under the line item Landscaping & Maintenance. Treasurer will look into this and report back. Discussion follows.

Board asks to set a Special Meeting for Tuesday May 14, 2019 at 5:30 pm to discuss 2019-2020 Budget Proposal.

2. **Arts Council Donation** – This was approved by the DDA in December 2017 to donate \$1,000.00 to the Arts Council toward the statue in the park. The invoice was presented today by the Arts Council in the amount of \$1,000.00.

CORRESPONDENCE:

- Taylor to attend the Michigan Downtown Association Seminar on 5-17-19.
- Tatman explains FOIA Request.

PUBLIC COMMENT:

- Mike Fulton comments on DDA Parking Lot and landscaping requirements.
- Ed Jarosz thanks Kaatz for the professional response in the newspaper regarding the DDA article.

ADJOURNMENT:

MOTION by Short, seconded by Yankee to adjourn the meeting at 7:25 p.m.

All Ayes

Motion carried.

Vicki Scott

May 8, 2019