

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
April 10, 2019**

CALL TO ORDER: Kaatz called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Hassler, Kaatz, Picot, Short, Stencel, Taylor, Yankee

ABSENT:

OTHERS PRESENT: Tatman, Scott, Fulton, Jarosz, Edmonson, Jackson

APPROVAL OF AGENDA:

MOTION by Taylor, seconded by Picot to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Yankee, seconded by Taylor to approve the minutes of March 13, 2019 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION – Kaatz explains due to the Treasurer’s resignation, we do not have the financial statement. This will be discussed under new business appointment of new officers.

OLD BUSINESS:

1. **Watering Flowers Proposal** – Tatman recommends having the DPW water flowers in lieu of Lexington Gardens doing it.

MOTION by Hassler, seconded by Short to approve the Village DPW to water flowers.

Roll call

Ayes – Hassler, Short, Kaatz, Taylor, Stencel, Picot, Yankee

Nays – None

Motion carried

2. **Parks & Rec Tennis Court Fencing** – Discussion on attached bids/proposal for new fence. Kaatz explains we need to determine what we are already financially committed to before allocating anymore funds.

MOTION by Hassler, seconded by Picot to table this item until further information on financials.

All Ayes

Motion carried

3. **Proposal from Smith Group** – Tatman explains we need a DDA representative to work with the Smith group when they are in town to lay the ground work for what needs to be done to insure, we are not duplicating efforts that will be handled in the Master Plan. Discussion follows. Kaatz suggests earmarking some funds for the 2019-2020 budget for Smith Group Proposal. Picot suggests having 2-line items for training and planning.

MOTION by Kaatz, seconded by Hassler to table the Proposal from Smith Group until next month.

All Ayes

Motion carried

4. **Changes in DDA By Laws** – Tatman and Picot worked on merging these new by laws. Council reviewed these changes. Council recommended it go back to DDA for adoption before going back to Council for approval.

MOTION by Yankee, seconded by Taylor to accept the proposed changes to the by-laws and send back to council for approval.

Roll call

Ayes – Yankee, Taylor, Stencel, Picot, Hassler, Short, Kaatz

Nays – None

Motion carried

NEW BUSINESS:

1. **DDA Resignations** –

MOTION by Picot, seconded by Hassler to accept the 4 resignations with regret.

All Ayes

Motion carried

2. **Elect/Appoint New Officers** –

MOTION by Picot, seconded by Stencel to recommend Short as Treasurer

Roll call

Ayes – Picot, Stencel, Hassler, Short, Yankee, Kaatz, Taylor

Nays – None

Motion carried

MOTION by Kaatz, seconded by Picot to recommend Taylor as Chairperson

Roll call

Ayes – Kaatz, Picot, Stencel, Hasler, Short, Yankee, Taylor

Nays – None

Motion carried

MOTION by Picot, seconded by Kaatz to recommend Yankee as Vice Chairperson

Roll call

Ayes – Picot, Kaatz, Yankee, Short, Hassler Stencel, Taylor

Nays – None

Motion carried

Hassler explains as having the Secretary title she does not feel she is doing what is described under this roll as we have hired a person to do this work. Discussion follows.

3. **Discuss Reporting Requirements** – Discussed above. Picot asks if we have the availability to upload information on the current website. Picot will stop in and go over what our requirements are to post on the website. Tatman will send out the Gibbs report. It is only a draft at this point. Tatman reports the Smith group will be here May 20th from 11:00-6:00.
4. **Discuss New Plan for DDA & Responsibilities** – Kaatz explains we are working on our current by laws and reporting requirements. It is beneficial for us to work together with the LBA. Picot explains it is important to continue getting the word out about taking the survey on the Village website.

PUBLIC COMMENT:

- Liz Jackson commented on fertilizing the flowers. Jackson comments on changing the by laws time of meeting to say “as specified”.
- Mark Edmonson comments on the antique boat show attendance and support. He asks if art council pays to use the park. DTE is looking at possibly placing 2 new poles at each entrance of town.
- Mike Fulton comments DDA 101 is on the MEDC website.
- Ed Jarosz comments on the treasurer’s position. The Village’s treasurer can provide to the DDA a budget to date as well as all financial reports with an easy to read format.

ADJOURNMENT:

MOTION by Hassler, seconded by Short to adjourn the meeting at 7:11 p.m.

All Ayes

Motion carried.

Vicki Scott

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