

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Village of Lexington – 7227 Huron Avenue, Lexington, Michigan
November 13, 2019

CALL TO ORDER: Co Chairperson Kerri Yankee called the meeting to at 5:30 p.m.

ROLL CALL: By Beth Grohman

PRESENT: Bender, Ives, Picot, Kaatz, Yankee

ABSENT: P. Stencel, K. Stencel, Parraghi, Blaesing

OTHERS PRESENT –Tatman, Grohman, Krista Short

APPROVAL OF AGENDA

Motion by Picot, seconded by Kaatz, to approve the agenda as presented.

All ayes

Motion carried

APPROVAL OF MINUTES

Motion by Picot, seconded by Yankee, to approve the minutes of October 9 and October 21, 2019 as presented

All ayes

Motion carried

PUBLIC COMMENT

None

REVIEW OF FINANCIAL INFORMATION – Review of check reconciliation and check details. Motion by Kaatz, seconded by Bender to approve the financial as presented.

Roll Call

Ayes- Kaatz, Bender, Ives, Picot, Yankee

Nays- None

Motion carried

OLD BUSINESS:

1. Music In the Village Update – Tatman requested approval to set meeting with KLA and the Village Attorney. Motion by Kaatz, seconded by Yankee, to authorize Tatman to engage in a meeting with KLA and Village Attorney Janal Mosset for a potential resolution.

Discussion

Roll Call

Ayes- Kaatz, Yankee, Ives, Bender, Picot

Nays- None

Motion carried

2. DDA Financials -Village -Discussion on options for handling DDA funds. Outside contractor must be bonded. Recommendation to move back the financials to the Village. Discussion on administration fees from the Village. Motion by Bender, seconded by Yankee to transfer the funds back to the Village as proposed at the October Meeting.

Discussion

Roll call

Ayes- Bender, Yankee, Picot, Kaatz

Nays- Ives

Motion carried

3. DDA Assistant – Members discussed job description, wages, and contract. Kaatz suggested contacting attorney regarding a contract and job description. Motion by Bender, seconded by Kaatz, to move forward with contacting attorney for the job description and a contract.

Discussion

Roll Call

Ayes- Bender, Yankee, Ives, Picot, Kaatz

Nays- None

Motion carried

NEW BUSINESS:

1. Invoice– DDA Christmas Lights– Motion by Kaatz, seconded by Bender, to table until December Meeting.

All ayes

Motion carried

2. Invoice –Krista Short- Motion by Kaatz, seconded by Yankee, to approve the payment of \$275 to Krista Short.

Roll Call

Ayes- Kaatz, Yankee, Bender, Ives, Picot

Nays- None

Motion carried

3. Point Person for Financial Purchases & Attorney – Brief discussion on a point person for purchases and attorney contact. Suggestion to appoint Kaatz until a chairperson of assistant is selected. Motion by Picot, seconded by Bender, to appoint Kaatz point person to spend up to \$100 and to contact attorney.

Discussion

Roll Call

Ayes- Picot, Bender, Ives, Yankee

Nays- None

Abstain- Kaatz

Motion carried

4. Setting Date for Public Meeting – New DDA laws requires holding public meetings before the end of June. Recommendation to hold public meetings prior to regular DDA meeting. Meetings set for January and April.

5. Michigan Downtown Association Annual Conference – Picot – Picot attended the MDAAC in Holland. Profession Development would be helpful should the DDA hire a director/assistant. Discussion on downtown trees. Also discussed historical preservation. Currently there is a bill in the senate in Michigan to reinstate the tax break for historical properties. Recommendation to sending a resolution to our congress to vote yes on the bill. Picot suggested it go to Council for approval.
6. Façade Grant- Matthew McDonald (550 Main Street)- Members recommended more information needed before approval, site plan, design guidelines, actual cost. Picot and Yankee to contact McDonald. Motion by Kaatz, seconded by Bender to table until December Meeting.
All Ayes
Motion carried

CORRESPONDENCE – FOIA Request – Chad Partaka

PUBLIC COMMENT –

Bender- LBA Mingler set for November 21st at Sweetwaters. Recommended DDA members should attend. Bender to email members follow up information.

ADJOURNMENT

Motion by Kaatz, seconded by Picot, to adjourn the meeting at 7:30 p.m.

Respectfully Submitted

Beth Grohman, Village Clerk