

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
August 8, 2018**

CALL TO ORDER: Chairperson Partaka called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Calamita, Ehardt, Kaatz, Mills, Systeman, Partaka, Stencil

ABSENT: Hassler

OTHERS PRESENT: Holly Tatman, Vicki Scott

APPROVAL OF AGENDA:

MOTION by Mills, seconded by Calamita to approve the agenda as amended adding Discussion of Cell Service and Art Fair to New Business.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Calamita, seconded by Systeman to approve the minutes of June 13, 2018 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION – (Hand out) – Systeman explains in speaking with the audit team we will now provide a new detailed summary report each month showing the reconciliation. The third page shows the journals. The last page shows the check detail which is already included in the journals which is redundant. A note will be included in the next financial statement showing 3 checks which cleared this fiscal year that were posted last fiscal year. Eastern Michigan Bank started paying interest on this checking account. I will be working with the auditors on the uncleared transactions to remove the two stale dated checks to Cutler Supply and the Village. A credit will show next month. I will be working on a budget to actual report per the auditors.

MOTION by Mills, seconded by Calamita to approve the financial reports as presented.

All Ayes

Motion carried.

OLD BUSINESS:

- 1. KLA UPDATE** – Partaka explains we had an issue over the Art Fair. In working with KLA everything was working great before the 4th of July. The had to rewrite the program to get the music up and running again. It was found one of the antennas were damaged and since repaired. The issue is when KLA is here the system is working, it is when we have a large frequency usage that the system is kicking off. We are working on solving this issue. The three extra speakers are in the works.

2. **MOVIE NIGHT UPDATE** – Partaka explains the last movie night went great. The last movie will be on August 18, 2018 - 7 Brides for 7 Brothers at dusk.
3. **PARKING LOT UPDATE** – Work order has been put in for the DPW and gravel is ordered.

NEW BUSINESS:

1. **DISCUSSION ON CELL SERVICE** – Ehardt explains on weekends texting is not working in this area as well as the internet is extremely slow or not working at all. Partaka notes Agri Valley has a booster unit they can bring up to help offset the large volume of the crowds. The issue is the cost for this unit is approximately \$1,500.00 per day. Lengthy discussion follows.
2. **ART FAIR** – Kaatz explains we had a few issues that need to be addressed. I have been approached on why we don't offer cooling stations during the art fair which is one of the hottest weekends of the year. Discussion follows. The other issue is poor signage on how to get your boat down to the boat launch. We also should consider having a first aid station.

PUBLIC COMMENT: None

ADJOURNMENT:

MOTION by Calamita, seconded by Kaatz to adjourn the meeting at 6:14 pm.

All Ayes

Motion carried.

Vicki Scott

August 8, 2018