

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
February 14, 2018**

CALL TO ORDER: Chairperson Partaka called the meeting to order at 5:35 pm.

ROLL CALL: by Vicki Scott

PRESENT: Calamita, Hassler, Kaatz, Mills, Stencel, Systeman, Partaka

ABSENT: Ehardt

OTHERS PRESENT: Vicki Scott

APPROVAL OF AGENDA:

MOTION by Mills, seconded by Calamita to approve the agenda as amended adding Moore Library Façade Grant under Old Business and Palleschi property under New Business.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Calamita, seconded by Systeman to approve the minutes of December 13, 2017 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION – (Hand out)

MOTION by Calamita, seconded by Partaka to approve the financial reports as presented.

All Ayes

Motion carried.

DIRECTORS REPORT:

- Soule explains the cocktail party at the Village Theater was cancelled due to the weather. The Monday night LBA meeting was also cancelled.
- The visitor guides have been finalized and 25,000 will be ordered.
- The LBA has been discussing different marketing strategies, including possible billboards.
- The same budget as last year has been approved for the 4th of July activities.

OLD BUSINESS:

1. **UPDATE BEACH MATS** – Partaka explains the prices have come back for the beach mats. It would cost \$3,719.00 per beach mat. The discount for purchasing two mats would be (-743.80). The shipping cost is \$344.81. The total for both mats would be \$7,039.10. Discussion on purchasing one mat or two.

UPDATE BEACH MATS CONINUTED:

MOTION by Mills, seconded by Calamita to purchase two beach mats, Partaka to put them on her credit card and the DDA to reimburse her.

Roll Call: Ayes: Mills, Calamita, Hassler, Partaka, Kaatz, Stencel, Systeman
Nays: None

2. **MOORE LIBRARY FAÇADE GRANT** – Partaka explains the DDA already approved this façade grant for the Moore Library windows. The library submitted the final paperwork for payment.

MOTION by Calamita, seconded by Stencel to pay façade grant of \$8,080.00 to Moore Library

Roll Call: Ayes: Calamita, Stencel, Systeman, Kaatz, Partaka, Hassler, Mills
Nays: None

MOTION by Hassler, seconded by Calamita to amend the above motion and pay façade grant of \$4,040.00 to Moore Library.

Roll Call: Ayes: Hassler, Calamita, Mills, Partaka, Kaatz, Stencel, Systeman
Nays: None

NEW BUSINESS:

1. **NEW PROJECTS –**

- Kaatz explains the RRC process and suggests all entities participate in an open meeting so we may have everyone’s input on future projects. All entities will be asked to do this.
- Stencel asks about purchasing the Palleschi property. Partaka explains the previous tests that have been done on this property and how costly it would be to have these tests redone. It would be the same thing we were facing with the Fraser property. Lengthy discussion
- Partaka explains the Lions Hall will be working on a community foundation grant to update their restrooms and make them handicap accessible. This will help the downtown district as they would open their restrooms to the public. The Lions will put a plan together and present it to the DDA for possible help.
- Calamita suggests each board member think of a new project and bring it back to the March meeting for discussion.

2. **KLA UPDATE** – Partaka explains KLA will be installing new equipment for the speaker system at no cost. The Pandora did not work, we switched to Sirius Radio and that box does not cooperate with the KLA system. A new firewall has also been installed. The new speakers have not been installed yet. They are also working on getting the wireless microphone operating. The Wi-Fi is pointing down toward the sidewalk to eliminate people streaming TV. From June thru August we up the Wi-Fi. Discussion follows.

- Partaka explains we have not heard back from the Arts Council regarding the statue.
- Partaka explains the DDA Board voted to give the DPW \$500.00 to clean out the Welcome Center. Kaatz will send a letter to the DDA forgiving the \$500.00 due to the fact the DPW removed the planters too early.

PUBLIC COMMENT: None

ADJOURNMENT:

MOTION by Calamita, seconded by Stencel to adjourn the meeting at 6:18 pm.

All Ayes

Motion carried.

Vicki Scott

February 14, 2018

APPROVED