

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village Hall: 7227 Huron Ave., Lexington, MI
July 19, 2017

CALL TO ORDER: Chairperson Calamita called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Partaka, Hassler, Systeman, Ehardt, Calamita, Kaatz (5:35 pm), Stencel (5:37 pm)

ABSENT: Mills, Sheridan

OTHERS PRESENT: Vicki Scott

APPROVAL OF AGENDA:

MOTION by Partaka, seconded by Calamita to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Ehardt, seconded by Hassler to approve the minutes of June 14, 2017 as presented.

All Ayes

Motion carried.

MOTION by Partaka, seconded by Hassler to approve the closed session minutes of June 14, 2017 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT:

Bill Ehardt asks about the status of the Cadillac House. Kaatz explains she just received the paperwork to be signed so the funds can be released. Ehardt hands out and explains information on Best Practices for Redevelopment Ready Communities. Ehardt explains focus groups will be looking for volunteers in the future.

FINANCIAL REPORT:

Ehardt notes under the Welcome Center the \$700.00 is prepaid rent. Calamita explains the money was taken out but no journal entry to put it back into the DDA account. Ehardt will follow up on these questions. Calamita asks for the journal entry where the money went out, and then was redeposited. Partaka explains it was for first & last month's rent. The money was sent back to us from Marty, but the money did not come back to the DDA it went into the general fund. Partaka explains according to Shelly this check was sent twice as the first one was lost in the mail. We need to find the journal trail for this \$700.00. Kaatz explains it would be a good idea for a representative from the DDA to be present for the pre-audit meeting to see what the expectations will be for the DDA finances.

MOTION by Kaatz, seconded by Systeman to approve the financial reports as presented.

All Ayes

Motion carried.

DIRECTOR'S REPORT:

- We had a great sponsorship this year.
- We had over 100 floats this year for the 4th of July parade. The parade itself ran very smooth this year with a big thanks to the police & fire department.
- The sound system went out on the 4th of July as well as the microphone. Partaka explains they are putting a technical patch on this to prevent it from occurring again. Partaka explains they are running a bunch of tests on our system to find out why this is happening as well as checking for any outside threats to the system. On the upside, they decided to put our 3 sets of new speakers in at no charge and do all the wiring.

OLD BUSINESS:

1. FRASER BUILDING UPDATE:

Motion by Stencil, seconded by Partaka to go into closed session at 5:57 p.m. to discuss the acquisition of the Fraser property.

All Ayes

Motion carried

Back into open session at 6:35

Motion by Stencil, seconded by Calamita to offer a purchase price of \$160,000.00 for the Fraser property.

Roll Call

Ayes – Stencil, Calamita, Hassler, Partaka, Kaatz, Ehardt, Systeman

Nays – None

Motion carried.

Motion by Kaatz, seconded by Calamita to make a formal request to the Council on 7-24-17 for a \$225,000.00 loan from the Mobile Home Park Fund for the purchase and renovation of the Fraser property.

All Ayes

Motion carried.

NEW BUSINESS:

- 1. ALLSTATE GRANT** – Calamita explains we received a \$1000.00 grant from Allstate Insurance.

PUBLIC COMMENT:

Kaatz explains there are two new soda machines down at the beach. No one knew where the money went from these machines other than the general fund. Kaatz will ask the Village that this money be earmarked for the bathrooms and supplies. Discussion follows on the possibility of putting our own machines down there.

ADJOURNMENT:

MOTION by Kaatz, seconded by Hassler to adjourn the meeting at 6:39 pm.

All Ayes

Motion carried.

Vicki Scott

July 19, 2017