

**VILLAGE OF LEXINGTON**  
**DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**  
**Village Hall: 7227 Huron Ave., Lexington, MI**  
**February 8, 2017**

**CALL TO ORDER:** Chairperson Calamita called the meeting to order at 5:30 pm.

**ROLL CALL:** by Vicki Donnan

**PRESENT:** Ehardt, Hassler, Kaatz, Mills, Partaka, Sheridan, Stencel, Calamita

**ABSENT:**

**OTHERS PRESENT:** Vicki Donnan, Sean Adams, Tom Cataldo (KLA Labs)

**APPROVAL OF AGENDA:**

Stencel asks to add two items to the agenda under new business (#3 Parking Lot – Creamery & #4 DDA Director Position).

**MOTION** by Mills, seconded by Stencel to approve the amended agenda.

All Ayes

Motion carried.

**APPROVAL OF MINUTES:**

**MOTION** by Calamita, seconded by Partaka to approve the minutes of December 14, 2016 as presented.

All Ayes

Motion carried.

**PUBLIC COMMENT:** None

**FINANCIAL REPORT:**

**MOTION** by Calamita, seconded by Partaka to approve the financial reports as presented.

All Ayes

Motion carried

**DIRECTOR'S REPORT:**

- Partaka explains she is working on sponsorships for next year.

**UNFINISHED BUSINESS:**

1. **KLA Presentation** – Partaka introduces Tom Cataldo from KLA Labs who has been working on putting together a quote for a speaker system, security cameras as well as Wi-Fi for Lexington. Cataldo explains this quote in detail. Kaatz asks questions on possibility of cost sharing as well as grant funding. Lengthy discussion follows. Cataldo explains you don't have to do this all at once, you can do pieces of it each year. Partaka indicates for the events it would be helpful to start out with the audio system and tower/pole installation.

**MOTION** by Calamita, seconded by Mills to have Partaka get a quote without the security and without going down to the harbor, with a decision to be made next month.

All Ayes

Motion carried

2. **Discuss Corridor Authority & TIFFA (Sean Adams)** – Adams explains a corridor authority and TIFFA are two different things. A corridor authority is like a DDA, a separate board within a different geographical area. TIFFA is a tax increment finance authority. Communities use TIFFA when they develop infrastructure needed to support future business growth. Adams discusses if a TIFFA district could benefit the Lexington area.

## **UNFINISHED BUSINESS CONTINUED:**

Partaka explains this was brought up for the possibility of extending the lamp posts past the DDA district to the A&W. Adams questions if we could establish a TIFFA authority now with today's baseline and not issue bonds until the future. Adams would have to check with an attorney on this issue.

## **NEW BUSINESS:**

1. **Moving DDA Funds** – Calamita explains a letter was sent to the Village notifying them the DDA is going to move forward with moving the DDA funds into our own account. Calamita explains the DDA approved doing this previously. Partaka updates the new members on why the DDA has decided to move the funds. Calamita explains the board would receive copies of the bank statements each month showing where the funds are going. Kaatz explains this would eliminate checks being written first without approval from the board.

**MOTION** by Calamita, seconded by Partaka to go forward with moving the DDA funds into a separate account controlled by the DDA.

**Roll Call Vote:** Ayes – Calamita, Partaka, Hassler, Ehardt, Mills, Stencel, Sheridan, Kaatz  
Nays – None  
Motion carried

2. **Parking Lot for Creamery** – Stencel explains they will be making some changes at the Creamery this year. These changes will include building a patio, removing concrete, and installing concrete planters. Stencel handed out a drawing of these proposed changes and answers questions. Stencel understands she will be going to the planning commission as well. Stencel explains to the Board she will be applying for a façade grant.
3. **DDA Director Position** – Stencel explains how frustrated she is with hearing all the negativity around town with the DDA Director position. Stencel comments how hard Partaka has worked on all the events as well as all the sponsorship money that has been brought in. Stencel explains that we as business owners need to do something about this. Discussion follows. Stencel and Calamita will draft a letter to the LBA membership inviting them to the next meeting to discuss this issue.

**PUBLIC COMMENT** – Sean Adams explains there will be a public hearing held Tuesday, February 14, 2016 at 6:30 pm at the Village Hall to hear from the Roxbury Group.

**CORRESPONDENCE:** None

## **ADJOURNMENT:**

**MOTION** by Kaatz, seconded by Hassler to adjourn the meeting at 7:21 pm.

All Ayes

Motion carried

Vicki Donnan

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