

**VILLAGE OF LEXINGTON  
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING  
Village of Lexington -7227 Huron Ave. - Lexington, MI  
December 13, 2017**

**CALL TO ORDER:** Chairperson Calamita called the meeting to order at 5:30 pm.

**ROLL CALL:** by Vicki Scott

**PRESENT:** Ehardt, Kaatz, Mills, Partaka, Systeman, Calamita

**ABSENT:** Hassler, (Stencel – excused)

**OTHERS PRESENT:** Vicki Scott, Jim Macksey, Mike Ziegler, Mary Reinhart, Jeff Babisz

**APPROVAL OF AGENDA:**

**MOTION** by Mills, seconded by Partaka to approve the agenda as presented.

All Ayes

Motion carried.

**APPROVAL OF MINUTES:**

**MOTION** by Kaatz, seconded by Partaka to approve the minutes of November 8, 2017 as presented.

All Ayes

Motion carried.

**PUBLIC COMMENT:** None

**REVIEW OF FINANCIAL INFORMATION – (Hand out)**

**MOTION** by Mills, seconded by Ehardt to approve the financial reports as presented.

All Ayes

Motion carried.

**DIRECTORS REPORT:**

- Soule reports the horse parade and tree lightening went well. Soule thanks Partaka for laying a great foundation to continue these events.
- Partaka reports we had 67 entries for the horse parade with over 100 horses. We had an issue with a few dogs who spooked the horses.
- The LBA had a good meeting last night with a new board.
- The LBA hired Anne Soule and will pay her directly to do the events as of January 1, 2018.
- Partaka enjoyed being the event coordinator.

**OLD BUSINESS:**

1. **STENCEL & SYSTEMAN TO FIND OUT BUSINESS INPUT** – Stencel & Soule went to the businesses. Soule reports going to the General Store and Beach Seekers. Updates will follow as the other businesses get back to us. The goal is to strengthen the relationship with the DDA & LBA.

- 2. STENCIL INFORMATION ON VILLAGE GREEN** – Calamita reports Stencil received the listing sheet on the Village Green, everyone should have a copy in front of them. Board members discuss if the DDA should pursue this property for a purchase price of \$175,000.00. Partaka notes we would have to do a Phase 1 & Phase 2 which is above the purchase price. Discussion follows.

**MOTION** by Calamita, seconded by Partaka to deny the purchase of the Village Green.

**Roll Call:** Ayes: Calamita, Partaka, Kaatz, Ehardt, Systeman

Nays: Mills

- 3. WELCOME CENTER** – Calamita explains we have terminated our lease as of 12-31-17. We moved most of the things out of the building except the big pieces of furniture. Partaka asks the board if we could pay the DPW to move the bigger pieces out.

**MOTION** by Mills, seconded by Calamita to pay the DPW to move the large pieces of furniture out of the Welcome Center not to exceed \$500.00.

All Ayes

Motion carried.

- 4. UPDATE BEACH MATS** – Partaka got a price of \$3,719.00 each (100' long x 5' wide). If we purchase two mats, we would receive a 10% discount. We do not have an updated price for shipping yet. Last year shipping price was \$200 - \$300. Discussion follows. Board members agree to postpone this item until the February meeting. Jeff Babisz will discuss with the LBA Board helping with the purchase of these mats.

#### **NEW BUSINESS:**

- 1. PURCHASE OF STATUE IN TIERNEY PARK** – Jim Macksey explains the history of this statue to the Board. Macksey notes the selling price of this statue is \$3,000.00 of which an anonymous person has offered \$1,000.00 toward the purchase. Macksey asks the DDA Board for the remaining \$2,000.00. Discussion follows. Partaka comments on the possibility of the DDA Board paying \$1,000.00 and the Arts Council paying \$1,000.00. Jim Macksey will take this back to his board.

**MOTION** by Mills, seconded by Ehardt to contribute \$1,000.00 toward the statue in Tierney Park.

**Roll Call:** Ayes: Mills, Ehardt, Systeman, Partaka, Calamita, Kaatz

Nays: None

- 2. OFFICERS ELECTION ALL POSITIONS** – Calamita explains all board positions are up for reappointment. Discussion follows.

**MOTION** by Systeman, seconded by Ehardt to appoint Systeman as Treasurer, Hassler as Secretary, Stencil as Vice Chairperson, and Partaka as Chairperson.

All Ayes

Motion carried.

- 3. SPONSORSHIP MONEY DDA** – Calamita explains there is a hand out in front of everyone with the breakdown of the sponsorship money that Partaka and Soule raised for the DDA & LBA. They raised \$22,925.00. Partaka explains in addition there was over \$4,000.00 that already went to the LBA. Calamita explains we already had in our budget to give the LBA \$10,000.00. The LBA is asking for a total of \$17,052.71. Discussion follows. Partaka suggests giving the LBA the additional sponsorship funds with the understanding the DDA will put provisions in place going forward as far as what the DDA & LBA will be responsible for. To move forward with a positive working relationship with the LBA, discussion followed to give the full amount collected to the LBA.

**MOTION** by Kaatz, seconded by Partaka to give the LBA the additional sponsorship money of \$12,925.00, plus the \$10,000.00 for a total of \$22,925.00.

**Roll Call:** Ayes: Kaatz, Partaka, Mills, Calamita, Ehardt, Systeman  
Nays: None

Board members will take this to Council for approval.

- 4. UPDATE ON AUDIT** – Ehardt explains the Village auditors indicated the current software the DDA is using has the ability for changes to be made in the accounting. As a safeguard, there are reports that can be turned on in the software to monitor this.

- 5. LETTER FROM VILLAGE DDA – FRASER PROPERTY** – Calamita explains this is in regard to the attorney bills from the Village. Calamita reports we already paid our DDA attorney to review this. The Village Council made the motion to have their attorney review it as well. Discussion follows.

**MOTION** by Calamita, seconded by Systeman to deny paying the attorney bill from the Village.

**Roll Call:** Ayes: Calamita, Systeman, Ehardt, Kaatz, Partaka, Mills  
Nays: None

\*Shelly Hassler arrived at 6:13 p.m.

**PUBLIC COMMENT:**

- Jeff Babisz thanks the DDA Board for all their work. Babisz is part of the new LBA Board and looks forward to working together.
- Mike Ziegler comments the Village Green would be an asset.

**ADJOURNMENT:**

**MOTION** by Kaatz, seconded by Calamita to adjourn the meeting at 6:19 pm.

All Ayes

Motion carried.

Vicki Scott

December 13, 2017