

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Community Center: 6464 Huron Avenue, Lexington, Michigan
August 12, 2015

CALL TO ORDER: Chairperson Lynn Laughlin called the meeting to order at 5:33 p.m.

ROLL CALL: by Recording Secretary Sandy Francek.

PRESENT: Patricia Cutler, Kate Calamita, Jeff Durecka, Crystal Partaka, Nick Dickinson and Lynn Laughlin.

QUORUM PRESENT

ABSENT: Elva Mills and Jim Hunt.

OTHERS: Gene Galley (LBA), Jim Macksey (Art Council), and Sandy Francek. Laughlin to contact Hunt regarding absences.

APPROVAL OF AGENDA:

MOTION by Dickinson, seconded by Durecka to approve Agenda as presented.
Motion passed unanimously.

APPROVAL OF MINUTES:

MOTION by Laughlin, seconded by Calamita to approve the Minutes of July 8, 2015 Regular Meeting as presented. Motion passed unanimously.

MOTION by Durecka, seconded by Dickinson to approve the Minutes of July 21, 2015 Special Meeting as presented. Motion passed unanimously.

PUBLIC COMMENTS: Galley commended Partaka for the work she did regarding the Fine Arts Fair, including handling of their finances. He stated the Fine Arts Fair was a success!

FINANCIAL REPORT:

MOTION by Durecka, seconded by Calamita to accept the Financial Report as reviewed.
Motion passed unanimously.

DIRECTOR'S REPORT: Partaka gave update, telling of Fine Arts success with no empty spaces and how traffic was handled. She also told of Margaritaville planning. She reported no update regarding the Lion's Club usage.

UNFINISHED BUSINESS:

- 1. FRASER BUILDING UPDATE-**Dickinson stated no update, parties still talking.

NEW BUSINESS:

- 1. BUDGET FOR SIGNAGE:** Committee spokesperson Cutler stated 10-15 Village signs were needed and their locations. Committee to research further as to costs, manufacturing and installing.

MOTION by Durecka, seconded by Calamita to allot and not to exceed \$2,500 in budget for Village signage.

Roll Call Vote: Ayes—Durecka, Calamita, Cutler, Dickinson, Partaka, and Laughlin.

Nays—None

Motion passed unanimously.

2. **BUDGET FOR DONATIONS:** Laughlin explained handout. Members to review the list and offer ideas of donations and limits at next meeting. Discussion regarding the Fascade Grant. Committee to refine Fascade Grant Policy for next meeting's approval.
3. **LEXINGTON ARTS COUNCIL DONATION REQUEST:** Laughlin introduced Macksey, who explained handouts. He requested a DDA donation of \$5,000, as the previous years. Discussion.

MOTION by Dickinson, seconded by Cutler to donate and not to exceed \$5,000 to the Lexington Arts Council.

Roll Call Vote: Ayes—Dickinson, Cutler, Partaka, Calamita, Durecka, and Laughlin.

Nays—None.

Motion passed unanimously.

PUBLIC COMMENT: Galley explained where the LBA's Art Fair profits were used. He stated that the Tierney Park sample kiosk usage has been excellent, going thru 3 cases of brochures already this summer. He reported that Partaka was a great team player, again commending her for the Fine Arts Fair. He also commented that he recommend that all the Village boards try to incorporate younger helpers to take over eventually.

CORRESPONDENCE: None.

Durecka announced he wanted to publicly apologize to Partaka for the way he acted at the July 8th meeting, shaking her hand as he did. He commended her for the great job she does as Village Director and all her effort.

ADJOURNMENT:

MOTION by Laughlin, seconded by Calamita to adjourn the meeting at 6:37 p.m.
Motion passed unanimously.

Respectfully submitted,
Sandy Francek, Recording Secretary
August 12, 2015

APPROVED September 9, 2015