

## MONTHLY COUNCIL MEETING

CONFERENCE ROOM VILLAGE HALL 7227 HURON AVE., LEXINGTON, MI

### AGENDA

**DATE OF MEETING:** MONDAY, FEBRUARY 24, 2020  
**TYPE OF MEETING:** REGULAR MONTHLY COUNCIL MEETING  
**TIME OF MEETING:** 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER / REGULAR MONTHLY COUNCIL MEETING**

**ROLL CALL BY CLERK**

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**BUSINESS:**

**ADMINISTRATION Pages 1-14**

- A. MINUTES – Motion to approve the Regular Council Meeting minutes of January 27, 2020 and Study Session Minutes January 30, 2020 as presented.
- B. INVOICE – KELLY LAW FIRM – Motion to approve the payment of \$ 198. 00 to Kelly Law Firm, \$427 Administration, \$572 Mobile Home Park, \$28 DDA and \$954 Zoning.
- C. CONDITIONAL LAND USE APPROVAL -  
7164 Huron and 5696 Union
- D. FEMA SCBA GRANT –Motion to authorize the Fire Department to apply for the FEMA grant for \$101,500 with a 5% match(\$5,075).

**DDA Page 15**

- E. DDA RESIGNATION – Motion to accept the resignation of Deborah Ives from the DDA Board.

**MOBILE HOME PARK Pages 16-29**

- F. COASTAL ENGINEER REPORT
- G. MHP LOT RENT DEPOSIT – Motion to approve the refund of \$323 to Michelle Letwinski, Lot 117 and \$100 to Fred Groves, Lot 125.
- H. MHP ADVISORY BOARD MISSION STATEMENT – Motion to approve the amendments to the MHP Advisory Board Mission Statement as presented.
- I. MHP ADVISORY BOARD MEMBERSHIP – Motion to approve the amendments to the MHP Advisory Board Membership as presented.

**WATER/SEWER/STREETS Pages 30-58**

- J. BOYNTON STREET DRAIN PROJECT
- K. PASER REPORT

L. LESTER STREET WATER INTAKE COASTAL ENGINEER REPORT

**FINANCIAL REPORTS – Pages 59-86**

Motion to approve the check register in the amount of \$149,610.72 check numbers 35224 through 35290 and financial reports.

**MINUTES/ REPORTS/MONTHLY SCHEDULE: Pages 87-104**

MANAGER REPORT

CLERK REPORT

MHP MANAGER REPORT

POLICE REPORT

FIRE DEPARTMENT REPORT

OPERATIONS

DPW PROJECT

PLANNING COMMISSION

DDA

MHP ADVISORY BOARD

MARCH 2020 MONTHLY MEETING SCHEDULE

**CORRESPONDENCE**

**PUBLIC COMMENT**

**COUNCIL PERSON COMMENTS**

**ADJOURNMENT**

**The Village of Lexington Common Council held a Public Hearing and a Regular Meeting Monday, January 27, 2020 in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.**

**To hear comments on the amendments to the Village General Code of Ordinances, Chapter 46, Article II, Sections, 46-31, 46-33-46-34 46-57-46-62 and Chapter 46 Article III, Sections 46-63-4677**

**Public Hearing Called to Order** at 7:00 p.m. by President Kristen Kaatz

**Public Comment: None Offered**

**Public Hearing Closed at** 7:03 p.m.

**Call to Order Regular Council Meeting at** 7:03 p.m. by President Kristen Kaatz

**Pledge of Allegiance** led by President Kristen Kaatz

**Roll call taken by** Clerk Beth Grohman

**Present:** Ehardt, Picot, Muoio, Fulton, Jarosz, Schultz, Kaatz

**Absent:** None

**Others present:** Tatman, Irwin, Janal Mossett, Village Attorney and 26 citizens

**Public comment:**

Gaeten Gerville Reache – Attorney for Denise Cardaris- Comments regarding the Short Term Rental Application for 5382 Main Street and Short Term Rental at 7280 Jefferson. Comments regarding construction at 7280 Jefferson Street.

Sue Bayysh – Realtor – Comments regarding Short Term Rental Application at 5382 Main Street and 7280 Jefferson.

Denise Cardaris- Comments regarding her investments and businesses in the Village. Also commented on her involvement with events, and commented on the short term rental at 7280 Jefferson.

Anthony Peranio- Harrison Twp – Comments regarding purchase of a mobile in LNS Mobile Home Community. Commented that bluff lot purchases are put on hold.

**APPROVAL OF THE AGENDA –** Motion by Schultz, seconded by Ehardt, to approve the agenda as corrected.

All Ayes

Motion carried

## **BUSINESS**

### **ADMINISTRATION**

**A. APPROVAL OF MINUTES –** Motion by Picot, seconded by Schultz, to approve the minutes from the Regular Council Meeting of December 16, 2019 as presented.

All Ayes

Motion carried

**B. TIMOTHY KELLER– STATE REPRESENTATIVE CANDIDATE FOR 83<sup>RD</sup> DISTRICT –** Candidate for the House Representatives 83<sup>rd</sup> District. Keller stated it is his intent to continue what Representative Hernandez has done, keeping Sanilac County on the map in Lansing. Will continue with Hernandez’ traditions and ask for support for his candidacy.

**C. CHAPTER 46, ARTICLE II, SECTIONS 46-31, 46-33-46-34, 46-57-46-62, PEDDLERS AND HAWKERS –** Motion by Jarosz, seconded by Fulton, to approve the amendments to the Hawkers and Peddler’s Ordinance, Article II, Sections 46-31, 46-33-46-34, 46-57-46-62 Peddler’s as presented.

Discussion

Roll Call

Ayes- Jarosz, Fulton, Ehardt, Picot, Muoio, Schultz, Kaatz

Nays- None

Motion carried

**D. CHAPTER 46, ARTICLE III, SECTIONS 46-63-46-78 MOBILE FOOD VENDING** – Motion by Fulton, seconded by Schultz, to approve the amendments the Peddlers and Hawkers Ordinance, Chapter 46, Article III, Sections 46-63-46-78 Mobile Food Vending

Discussion – Enforcement- Tatman responded office and police department will handle enforcement.

Roll Call

Ayes- Fulton, Schultz, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

**E. RESOLUTION 2019-08 MOBILE FOOD VENDING** – Motion by Schultz, seconded by Fulton, to approve Resolution 2019-08 Mobile Food Vending as presented.

Discussion – Increase in number of mobile food Vendors allowed on private property.

Roll Call

Ayes- Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

**F. INVOICE- KELLY LAW FIRM**- Motion by Schultz, seconded by Jarosz, to approve the payment of \$2562.00 to Kelly Law Firm to be paid from the DDA (\$378), Zoning (\$1750), MHP Fund (\$196.00) and General Fund (\$248.00).

Discussion

Roll Call

Ayes- Schultz, Jarosz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

**G. CONDITIONAL LAND USE – 5382 MAIN STREET** – Motion by Jarosz, seconded by Muoio, to support the decision of the Planning Commission and to deny the request for the conditional land use at 5382 Main Street.

Discussion

Jarosz – Questioned next step.

Janal Mossett- Case that went before Judge Teeple is still open and the applicant could make a request for action from the Sanilac County Circuit Court. Judge Teeple ordered give applicant the opportunity to be heard at both Planning and Council.

Kaatz- Can the applicant ask for a variance or just circuit court

Janal Mossett – Yes the applicant could request a variance or go to court.

Ehardt – Asked if all the information was available to planning commission. Recommendation to send back to Planning to review as well as our attorney.

Tatman – Information was available.

Picot stated the information was available the day of the Planning Commission meeting.

Janal Mossett – Reviewed the packet. Currently 7280 Jefferson is permitted. Not the Council's decision to make a determination that permit was rightly or wrongfully given. Not indicating it was right but as of today, it is permitted and is within 300 ft of Cardaris property 5382 Main Street. The ordinance is clear. Planning Commission made a decision to deny and not the Council's job to determine whether not something related to 7280 Jefferson was done correctly or incorrectly. Not taking a position on this matter today. It is not before

the council today to revoke the permit for 7280 Jefferson. Judge Teeple wanted the process to play its self out.

Ehardt – Based on the opinion on our attorney I withdraw my suggestion to amend the motion.

Roll call

Ayes- Jarosz, Muoio, Ehardt, Picot, Fulton, Schultz

Nays- Kaatz

Motion carried

**H. CONDITIONAL LAND USE – 6934 PECK ROAD** – Motion by Fulton, seconded by Ehardt, to send back to Planning for further information.

Discussion

Tatman – Conditions recommended by Planning are being met. Landscaping and storm water runoff. Martin waiting on engineering plans and landscaping plans.

Picot- Gravel parking lot, may want to some provisions in the ordinance to accommodate gravel parking lots.

Jarosz - Council should consider allowing. Gravel parking lots were put in by the Village should address the ordinance. What is the request for?

Picot – Conditional land use for nursery and material handling business.

Roll call

Ayes – Fulton, Ehardt, Picot, Muoio, Jarosz, Schultz

Nays- None

Abstain - Kaatz

Motion carried

**I. 2020 CALENDAR OF EVENTS**– Motion by Schultz, seconded by Picot, to approve up to the 2020 Calendar of Events as presented.

Discussion

Roll Call

Ayes- Schultz, Picot, Ehardt, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

**J. SCHEDULE MASTER PLAN WORK SESSION** – Council will meet February 4<sup>th</sup>, 2020 at 5:30 p.m. for the Master Plan Update.

## **DDA**

**K. DDA RESIGNATION** – Motion by Schultz, seconded by Jarosz, to accept the resignation of Kim Stencel from the DDA board with regrets.

Roll call

Ayes- Schultz, Jarosz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

**L. BOARD APPOINTMENT** – Motion by Schultz, seconded by Picot, to approve the appointment of Colin Westbrook DDA Board.

Roll call

Ayes- Schultz, Picot, Ehardt, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

**M. DDA BUDGET AMENDMENTS** – Motion by Jarosz, seconded by Schultz, to approve the amendments to the DDA budget as presented.

Discussion

Roll call

Ayes- Jarosz, Schultz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

### **MOBILE HOME PARK**

**N. LNS MOBILE HOME COMMUNITY RULES AND REGULATIONS** – Motion by Jarosz, seconded by Schultz, to approve the LNS Mobile Home Community rules and regulations as presented.

Discussion

Roll Call

Ayes- Jarosz, Schultz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

**O. PROPOSAL FOR COASTAL ENGINEER** – Motion by Jarosz, seconded by Muoio, to accept the proposal from the Coastal Engineer up to \$5500.00.

Discussion

Tatman will be asking coastal engineer to look at the water intake at Lester Street.

Roll call

Ayes- Jarosz, Muoio, Ehardt, Picot, Fulton, Schultz, Kaatz

Nays- None

Motion carried

### **FINANCIALS** –

Motion by Schultz, seconded by Ehardt, to approve the check register in the amount of \$138,149.86 check numbers 35138 through 35223.

Roll Call

Ayes- Schultz, Ehardt, Picot, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

Reports-

Muoio –Street survey and proposal. Concerns with cave in on some of the streets

Jarosz – Questions regarding equipment to clean sidewalks

Tatman – Townley completed Pacer Study on the streets. Report will be ready for next council meeting

### **PUBLIC COMMENT**

**Kathy Parraghi – 5203 Main Street** – Comments regarding snow removal of sidewalks.

**Anthony Peranio** – Asked for approval of his application to move in the park.

**Kevin Martin** –Conditional land use for 6934 Peck Road – Does have the landscaping plan and engineering on working on those and also working on the drainage plan. Just going to take a little more time

**Larry Adams** -7311 Lake Street - Commented on the recent big rain and residents issues with water in the basements and plans for sewer upgrade. Also commented on the water intake on Lester Street.

**COUNCIL PERSONS COMMENTS**

**Kaatz**- Comments regarding the erosion issues and is keeping in constant contact with Representative Shane Hernandez the erosion issue and Village is working on the issues at Lester Street.

**ADJOURNMENT** – Motion by Jarosz, seconded by Muoio, to adjourn the meeting 8: 06 p.m.

All Ayes

Motion carried

Respectfully Submitted  
Beth Grohman

**Village of Lexington  
Village Council Study Session  
7227 Huron Avenue, Lexington, MI  
January 30, 2020**

**Called to Order** at 1:10 p.m. by President Kaatz

**Roll call**

Picot, Ehardt, Muoio, Fulton, Jarosz, Schultz, Kaatz

Others Present – Holly Tatman, Beth Grohman

**Business:**

**1. Coastal Erosion -**

**Tatman** – In the Fall EGLE discussed the high risk erosion areas, unknown to the Village the Mobile Home Park is designated high erosion area, since 1998. EGLE representative explained how quickly the land deteriorates at rapid pace and that is how the Mobile Home Park received that designation. High Risk Erosion areas have setbacks and the Mobile Home Park setbacks of 130 feet from the edge of the bluff. Currently mobiles on the bluff are 40 feet from the bluff. EGLE representative recommended the mobiles be moved off the bluff. Tatman contacted our attorney regarding liability, Mossett relayed that signing a waiver is not sufficient, when you are a landlord, you must prove a safe habitable environment. If the ground were to move, that is not habitable and the Village would be liable. EGLE will not mandate, they will make a recommendation. EGLE director will present the recommendation in writing.

Edgewater will be doing an assessment Friday, February 7<sup>th</sup>. When the assessment comes back, Mossett recommended putting a plan in place. Discussion on cost of moving mobiles off the bluff, if necessary and liability issues. Mossett relayed that Village could be responsible for the cost of moving mobiles off the bluff if necessary. Mossett to research this issue. Village may not be liable for additions. Mossett recommended notifying the residents of the letting them know that Council is discussing the issue.

**Kaatz**- Reported she has been in contact with Rep. Shane Hernandez, there will be no relief funds for erosion areas.

Discussion on possible solutions and repairs. Erosion area worse at the north end of the bluff. More information once the assessment is completed. Recommendation to check with the insurance company regarding liability. Members requested opinions of, EGLE, attorney, engineer and insurance company in writing. Also an opinion from Mobile Home Commission.

Tatman to draft a letter to mobile home residents informing them that Village is looking into the erosion issues and an engineer will be doing an assessment, they will be given updates as the Village receives the results of the assessment.

Motion by Fulton, seconded by Schultz, to adjourn the meeting at 2:00 p.m.

Respectfully Submitted  
Beth Grohman, Village Clerk



# KELLY LAW FIRM

KEYES ADAIR MOSSETT & ELLIOTT, PLLC

Since 1889

February 3, 2020

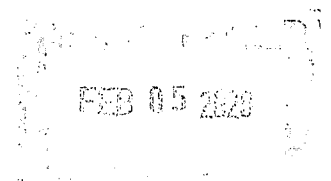
Invoice # 54727

Village of Lexington  
7227 Huron Avenue  
Lexington, MI 48450

In Reference      Local Government Matters  
To:

## Professional Services

		<u>Hours</u>	<u>Amount</u>
1/2/2020	JLM Exchange emails with Ms. H. Tatman.	0.30	Admin.
1/6/2020	JLM Review email and letter from Mr. G. Gerville-Reache; exchange emails with Ms. H. Tatman regarding same.	0.90	zoning
	JLM Exchange emails with Ms. B. Grohman regarding status of pending eviction cases; regarding [REDACTED], review lease agreement and notices.	0.40	MHP
1/8/2020	JLM Regarding [REDACTED] eviction, exchange emails with Ms. B. Grohman.	0.40	MHP
	JLM Review email from Ms. H. Tatman regarding Planning Commission review of [REDACTED] short-term rental application; review FOIA request from Mr. G. Gerville-Reache; email Ms. H. Tatman regarding same.	0.50	zoning
1/9/2020	JLM Exchange emails with Ms. H. Tatman regarding DDA/KLA speaker issue.	0.20	DDA
1/10/2020	JLM Prepare letter to Ms. H. Tatman enclosing true copy of Order Granting Plaintiff's Motion for Immediate Issuance of Writ of Mandamus in the [REDACTED] matter.	0.40	zoning



627 FORT STREET • PORT HURON, MI 48060-3904

810 987-4111 • FAX 810 987-8763 • EMAIL [info@porthuronlaw.com](mailto:info@porthuronlaw.com) • WEBSITE [www.porthuronlaw.com](http://www.porthuronlaw.com)

# KELLY LAW FIRM

KEYES ADAIR MOSSETT & ELLIOTT, PLLC

Since 1889

Village of Lexington

Page 2

			<u>Hours</u>	<u>Amount</u>
1/14/2020	JLM	Exchange emails with Ms. H. Tatman; email Mr. C. Partaka regarding expense sharing agreement with Township.	0.20	Admin. Building
1/15/2020	JLM	Exchange emails with Ms. H. Tatman regarding [REDACTED] STR matter.	0.50	zoning
1/16/2020	JLM	Prepare Summons and Complaint, letter to District Court enclosing Summons and Complaint for the [REDACTED] [REDACTED].	1.00	mHP
1/22/2020	JLM	Exchange emails with Ms. H. Tatman; telephone conference with Mr. C. Partaka.	0.80	Admin. Building
1/23/2020	JLM	Email Ms. H. Tatman.	0.40	Admin
1/24/2020	JLM	Review email from Ms. H. Tatman regarding cost-sharing with the Township; review [REDACTED] letter, exhibits and information regarding STR application.	1.00	zoning .7 Admin Building .6
1/26/2020	JLM	<del>Review email from [REDACTED]; research ordinances regarding camper regulations; email Mr. [REDACTED].</del>	0.40	Per Sue not ours
1/27/2020	JLM	Review letter and attachments from Mr. G. Gerville-Reache to Council regarding STR application; review proposal by Mr. Picot; review photographs from Mr. Gerville-Reache; travel to and from Lexington Village Office; conference with Ms. Tatman; attend Village Council meeting.	3.60	zoning
	JLM	Review email from Ms. H. Tatman regarding mobile home park and erosion; research landlord's duties; review Lexington Mobile Home Park lease agreement.	1.00	mHP
1/29/2020	JLM	Prepare letter to Ms. B. Grohman enclosing copy of the Summons and Complaint in the [REDACTED].	0.50	mHP

# KELLY LAW FIRM

KEYES ADAIR MOSSETT & ELLIOTT, PLLC

Since 1889

Village of Lexington

Page 3

	Hours	Amount
1/29/2020 JLM Telephone conference with Ms. H. Tatman.	0.80	Admin.
1/30/2020 JLM Email Ms. H. Tatman.	0.30	Admin.
For professional services rendered	13.60	\$1,904.00
Additional Charges :		
1/16/2020 CK#4474 - District Court - <span style="background-color: black; color: black;">XXXXXXXXXXXXXXXXXXXX</span> <span style="float: right; margin-left: 20px;">MHP</span>		110.00
1/30/2020 CK#4530 - Janal Mossett - Mileage <span style="float: right; margin-left: 20px;">ZONING</span>		23.00
Total costs		\$133.00
Total amount of this bill		\$2,037.00
Previous balance		\$4,853.02
1/14/2020 Payment. Check No. 35232		(\$2,212.00)
Total payments and adjustments		(\$2,212.00)
Balance due		\$4,678.02

### Timekeeper Summary

Name	Hours	Rate	Amount
Janal L. Mossett	13.60	140.00	\$1,904.00

# Short Term Rental Dwelling Registration Form

## Village of Lexington

7227 Huron Ave Suite 100, Lexington Michigan

For information call: 810-359-8631

Registration fee of \$200 due with annual submission.

(Please complete one application for each rental unit.)

Short Term Rental Dwelling Unit Address: 7164 HURON Ave Lexington

Property Owner: LOUISE HALL

Owner's Address: 6288 Santa Barbara Lexington

Owner's Phone(s): 248-496-5156

Owner's E-mail: jantina@aol.com

Secondary Contact: Victor DeBono

Secondary Contact's phone (s): 810-359-2455

Number of bedrooms: 3

Was this dwelling unit occupied as a short term rental (a period of less than 30 days) at least three (3) times in since January 1, 2017? NO

If the answer is yes, attach documentation such as income reported on tax return, advertisement on website such as VRBO or Airbnb. (Purpose: to determine if the STR is eligible to be considered established.)

Maximum number of occupants permitted: 6

Length of typical anticipated rental period per reservation during the summer: 7 days

Number of off-street parking spaces available on site: 5

\* Advertized on personal facebook

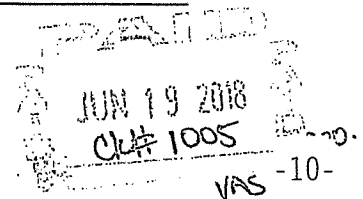
A designated 'agent' is required if the above identified owner does not reside within 100 miles of the village limits. The agent is required to live or work within 30 miles of the village.

Agent's Name (If other than owner): \_\_\_\_\_

Agent's Phone Numbers): \_\_\_\_\_ Alternate: \_\_\_\_\_

Agent's Address: \_\_\_\_\_

Agent's E-mail: \_\_\_\_\_



# AFFIDAVIT

The signer(s) of this form does hereby state, warrant, certify and affirm the following:

- 1) All of the information on the attached registration form is true.
- 2) Each dwelling unit will have an operating smoke detector in each bedroom and an operating carbon monoxide detector on each floor. These appliances will be maintained every ninety (180) days at a minimum.
- 3) Contact information will be posted in at least two prominent locations in the dwelling and will include:
  - Street address of dwelling
  - Owner or agent's name and phone number(s)
  - Secondary contact' name and phone number(s)
- 4) I received a copy of the *Village of Lexington Good Neighbor Guide* and will provide a copy of it to the renters each time the dwelling unit is rented.
- 5) This registration form is accurate and complete.

OWNER or AGENT'S SIGNATURE: Louise Hall DATE: 6-18-18

*By signing above, the owner/agent of the dwelling unit certifies that the above statements are true. Statements found to be falsified on this application and affidavit will be grounds to revoke the rental permit.*

NOTICE: The issuance of a permit for a short term residential rental dwelling shall in no way impact the zoning of the subject property and shall not prevent the Village from enforcing Zoning Ordinance regulations and limitations on said property, or any other applicable code of the Village.

Office Use Only	
This residential unit is approved for one year.	
<u>Holly Tatum</u> Village Official	<u>6/19/18</u> Date

# Short Term Rental Dwelling Registration Form

## Village of Lexington

7227 Huron Ave Suite 100, Lexington Michigan

Check # 1358

For information call: 810-359-8631

Registration fee of \$200 due with annual submission.

(1st year - \$200)  
\$50/yr to renew

(Please complete one application for each rental unit.)

Short Term Rental Dwelling Unit Address: 5696 Union St.

Property Owner: Michelle Phillips

Owner's Address: 5696 Union St. Lexington MI 48450

Owner's Phone(s): 313-320-7608

Owner's E-mail: Mlphillmi@gmail.com

Secondary Contact: Mary Reinhard

Secondary Contact's phone (s): 810-423-5808

Number of bedrooms: 2

Was this dwelling unit occupied as a short term rental (a period of less than 30 days) at least three (3) times in since January 1, 2017? No

If the answer is yes, attach documentation such as income reported on tax return, advertisement on website such as VRBO or Airbnb. (Purpose: to determine if the STR is eligible to be considered established.)

Maximum number of occupants permitted: 6

Length of typical anticipated rental period per reservation during the summer: 5 days

Number of off-street parking spaces available on site: 3

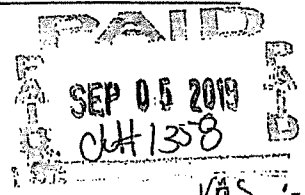
A designated 'agent' is required if the above identified owner does not reside within 100 miles of the village limits. The agent is required to live or work within 30 miles of the village. N/A

Agent's Name (If other than owner): \_\_\_\_\_

Agent's Phone Numbers): \_\_\_\_\_ Alternate: \_\_\_\_\_

Agent's Address: \_\_\_\_\_

Agent's E-mail: \_\_\_\_\_



# AFFIDAVIT

The signer(s) of this form does hereby state, warrant, certify and affirm the following:

- 1) All of the information on the attached registration form is true.
- 2) Each dwelling unit will have an operating smoke detector in each bedroom and an operating carbon monoxide detector on each floor. These appliances will be maintained every ninety (180) days at a minimum.
- 3) Contact information will be posted in at least two prominent locations in the dwelling and will include:
  - Street address of dwelling
  - Owner or agent's name and phone number(s)
  - Secondary contact' name and phone number(s)
- 4) I received a copy of the *Village of Lexington Good Neighbor Guide* and will provide a copy of it to the renters each time the dwelling unit is rented.
- 5) This registration form is accurate and complete.

OWNER or AGENT'S SIGNATURE: *W. P. ...* DATE: 10 August 2019

*By signing above, the owner/agent of the dwelling unit certifies that the above statements are true. Statements found to be falsified on this application and affidavit will be grounds to revoke the rental permit.*

NOTICE: The issuance of a permit for a short term residential rental dwelling shall in no way impact the zoning of the subject property and shall not prevent the Village from enforcing Zoning Ordinance regulations and limitations on said property, or any other applicable code of the Village.

Office Use Only	
This residential unit is approved for one year.	
<u><i>Gerald Dawson</i></u> Village Official	<u>9/5/19</u> Date



February 19, 2020

FEMA SCBA Grant

Village Council:

The FEMA grant period is open and will be closing on March 13, 2020. The Lexington Fire department is seeking to apply for the grant again this year. The current SCBA's used by the Lexington Fire Department are 2 NFPA changes out of compliance and are no longer supported by the manufacturer.

The grant will be written with Applegate and Carsonville Fire by a grant writer to increase the opportunity to improve emergency response equipment to a broader part of Sanilac County and cover a bigger need which is more favorable to FEMA. The grant will be written for the FEMA max per SCBA of \$7000.00 and a RIT pack at a cost of \$3500.00. The SCBA's will be manufactured by Drager and are what the NFPA are using as their standard SCBA.

Lexington Fire will be applying for the Seated positions in each truck per FEMA guidelines which comes to 14 seats. The total FEMA grant for our portion will be 14 units @ \$7000.00 and 1 RIT pack for \$3500.00 for a total grant ask of \$101,500.00. This FEMA grant is a 5% match, or \$5,075.00 if awarded.

At this time, the Lexington Fire would like to proceed with the grant due to our failing and obsolete SCBA's to decrease the expense to the taxpayers of Lexington.

Chief Keefe Radtke

Lexington Fire Department



February 11th 2020

TO:

Lexington Village-DDA & Council

Thank you for the opportunity to be a part of our Downtown Development authority in 2019!

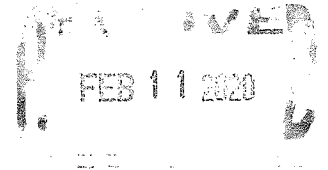
After several months of participating in monthly meetings(which I enjoyed) it's with regret to say I'm so sorry, due to my B&B business, family as well as other interests have, time does not allow me to participate any longer. I like to give "my all" and unfortunately I am unable to do so at this time.

Please accept this as my resignation.

I love our Village and appreciate the progress I witnessed while I was a part of this!

Thanks again and Best Regards,

*Deb Ives*



**Memorandum**

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**Date:** February 20, 2020

**To:** Holly Tatman, Village of Lexington Manager

**From:** Edgewater Resources

**Subject:** Lexington North Shores Mobile Home Community – Erosion Study Memo

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**Distribution:** Village of Lexington City Council

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The following memorandum is intended to provide information regarding the ongoing erosion issues at Lexington North Shores based on the site visit by Edgewater Resources on 2/10/20 and information provided by the Village of Lexington.



**Figure 1: Drone Photo from February 10, 2020**

**Site Description/Investigation**



Lindsey Mathus, PE of Edgewater Resources walked the North Shores shoreline with Holly Tatman and Michelle Irwin on February 10, 2020 to visually observe the ongoing erosion issues. Lexington North Shores, referred to as the project area, is located 0.25 miles north of the Lexington State Harbor along Lake Huron. The project area consists of approximately 1,110 LF of shoreline with a steep bluff leading to the mobile home community consisting of 219 lots atop the bluff. Thirty-four of the mobile home lots are along the shoreline along with two sets of timber stairs on the north and south extents of the project with an asphalt walkway in the middle. For the purposes of this review, the project area is divided into two main areas: North and South. The North project area (approximately 650') consists of the shoreline north of the walkway landing at the base of Sunrise drive, and the South project area (approximately 450') is the remaining southern portion of the property limits. Due to the presence of ice on the day of the site visit, portions of the beach area were not visually inspected. Photos from December, when ice was not present, were provided by the Village of Lexington and also used as field data to prepare this memo.

The North project area has an existing beach area varying in width with a steep bluff leading to the mobile homes. The beach area adjacent to the walkway landing is approximately 10' - 20' wide and significantly narrows to the toe of the bluff at the north extent of the project area. Furthermore, the timber stairs at the northern extent of the project area are being undermined at the lakeward landing due to the lack of shoreline protection. The existing bluff has a steep slope (1H:1V) beginning 15' - 20' from the edge of the mobile homes with a 10' wide shelf area half-way down with another drop off to the beach area. Concrete debris and exposed fabric were noted along the toe of the bluff near the walkway area. It is unclear if additional concrete or stone is buried in the bluff edge. The dispersed concrete debris indicates that additional shoreline protection measures are not present.



Figure 2: Photo facing southwest of steep bluff at the North



An existing storm sewer outlet exists north of the walkway on the beach and was covered with debris during the site visit. It is our understanding based on the Lexington Mobile Home Park Reconstruction Plans dated 1/2/96 that a storm sewer system and bluff erosion measures were designed and shown on these drawings. According to the Village of Lexington, only part of the design elements was constructed. The storm sewer system was constructed along the upland streets with catch basins along the roads and down the asphalt walkway eventually leading to a 30" outlet at the base of the slope. The catch-basins were observed along Wheaton Dr, along the walkway, and on the beach during the site visit. Evidence of the storm water improvements at the top or bottom along the backside of the lots was not observed. The lack of storm water improvements along the top of the bluff and the lack of shoreline protection appear to be the main sources of the erosion issues within this area.

The South project area consists of a wider beach area with a steep slope leading to the upland area where the mobile homes are located. The width of beach varies from approximately 40' south of the walkway to over 100' feet wide at the southern extent. An existing timber stairway system is located on the south end of the project area and appears to be far enough from Lake Huron at current water levels, so wave induced erosion is not currently occurring. According to the Village of Lexington, a large bluff failure occurred during the Spring of 2019 and was observed during the site visit. Although the static water level was not observed due to the presence of ice, it appears that a combination of wave activity, upland stormwater surface runoff and groundwater flow most likely contributed to the failure. The remainder of the bluff edge is very steep, and evidence of smaller failures were present during the site visit.



Figure 3: Photo facing west with steep bluff and large beach area



## Recommendations & Preliminary Costs

It is evident from the site visit and discussions with the Village, that the lack of adequate shoreline protection measures and upland stormwater system have resulted in bluff erosion along the project area shoreline. For preliminary discussion purposes, the proposed erosion strategy improvements will be divided in a short-term and long-term approach for the entire shoreline. The short-term approach to mitigating the erosion due to wave action includes installing an armor stone revetment at the base of the bluff along the entire North Project Area. The short-term approach for addressing the groundwater and surface water runoff issues at the bluff include installing a perforated header pipe along the top of the bluff with an outlet drain field at the base of the bluff for the South Project Area. The long-term approach for the erosion strategy includes installing an armor stone revetment along the entire shoreline with a proper stormwater system along the entire shoreline. We would also like to bring to your attention that based on input from the USACE and climatologists, the lake level could rise another 6"-12" this summer. The rising Lake level could have a significant impact on the eroding bluff on the North Shore and the remaining beach and bluff on the South Shore.

A typical armor stone revetment system includes the placement of a properly sized toe stone on top of a mattress stone and geotextile fabric to be placed on a stable slope. Key components of a properly constructed armor stone revetment include a stone placement that results in a tightly knit structure with irregularly shaped armor stones to create a surface for the wave energy to dissipate before reaching the upland slope. The recommended crest height is LWD (Low Water Datum: 577.5' for Lake Huron) +15' or at LWD +12.5' at a minimum. This outer stone layer should be sloped to create a slope of around 1.75H:1V to achieve the most total stability from both gravity and stone interlock. Stone should be placed individually and positioned to provide positive interlock with adjacent stones. The areas of exposed sand should receive extra attention to have fabric and mattress stone added and graded prior to the placement of the outer layer of armor stone as proper repair of these areas is critical in preserving the integrity of the bluff that supports the mobile home community and supporting infrastructure. A full armor stone revetment is recommended for the entire North Project Area and a smaller one is recommended for the South Shoreline since the southern area currently has a wider beach.

The storm sewer recommendations include constructing a storm water system at the top of the bluff to capture the surface runoff and groundwater flow. This storm sewer pipe system would collect the flow at the top of the bluff and would direct flow to the toe of the bluff with a series of leaching basins which would dissipate the hydraulic energy from the elevation change. The installation of smaller stone with geotextile fabric would be included in the final design of the storm water collection system. The design of a stormwater sewer system and revetment is outside the scope of the current contract, however, we have provided budgetary numbers in Table 1 for similar strategies implemented along the Great Lakes Shorelines. Please note that these costs are meant to be preliminary only and additional engineering and surveying services will be required to develop the final design.

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Additionally, an exhibit is included with memo for discussion purposes. The exhibit illustrates conceptually the recommendations above.

Lexington North Shore - Preliminary Budgets				
Short-Term				
	Length (ft)	Revetment Price/LF	Stormwater (Price/LF)	Total
North Project Area	650	\$1,800.00		\$1,170,000.00
South Project Area	450		\$350.00	\$157,500.00
Engineering & Contingency				\$331,875.00
Bond Council & Attorney				TBD
			<b>Subtotal</b>	<b>\$1,659,375.00</b>
Long-Term				
North Project Area	650	\$1,800.00	\$350.00	\$1,397,500.00
South Project Area	450	\$1,500.00	\$350.00	\$832,500.00
Engineering & Contingency				\$557,500.00
Bond Council & Attorney				TBD
			<b>Subtotal</b>	<b>\$2,787,500.00</b>

Table 1: Preliminary Budgets

**Regulatory Implications**

For a typical shoreline revetment, the required permits will be through Michigan Environment, Great Lakes & Energy (EGLE) and US Army Corps of Engineers (USACE). The Joint Permit Application is an online permitting process which will likely be a General Permit under Part 325 (Great Lakes Submerged Lands) that will be reviewed by both EGLE and USACE. The requirements include preliminary quantities, drawings, and additional project information. It is likely there will also be Stormwater and Sediment Erosion Control permit will need to be acquired from the County Drain Office.

The entire project area shoreline is also within a High-Risk Erosion Areas (HREA), per Part 323 – Shorelands Protection and Management by EGLE. Under this designation there are regulations for new construction and improvements to structures that would require an HREA permit. Shoreline protection structures such as a revetment or seawall do not require an HREA permit.

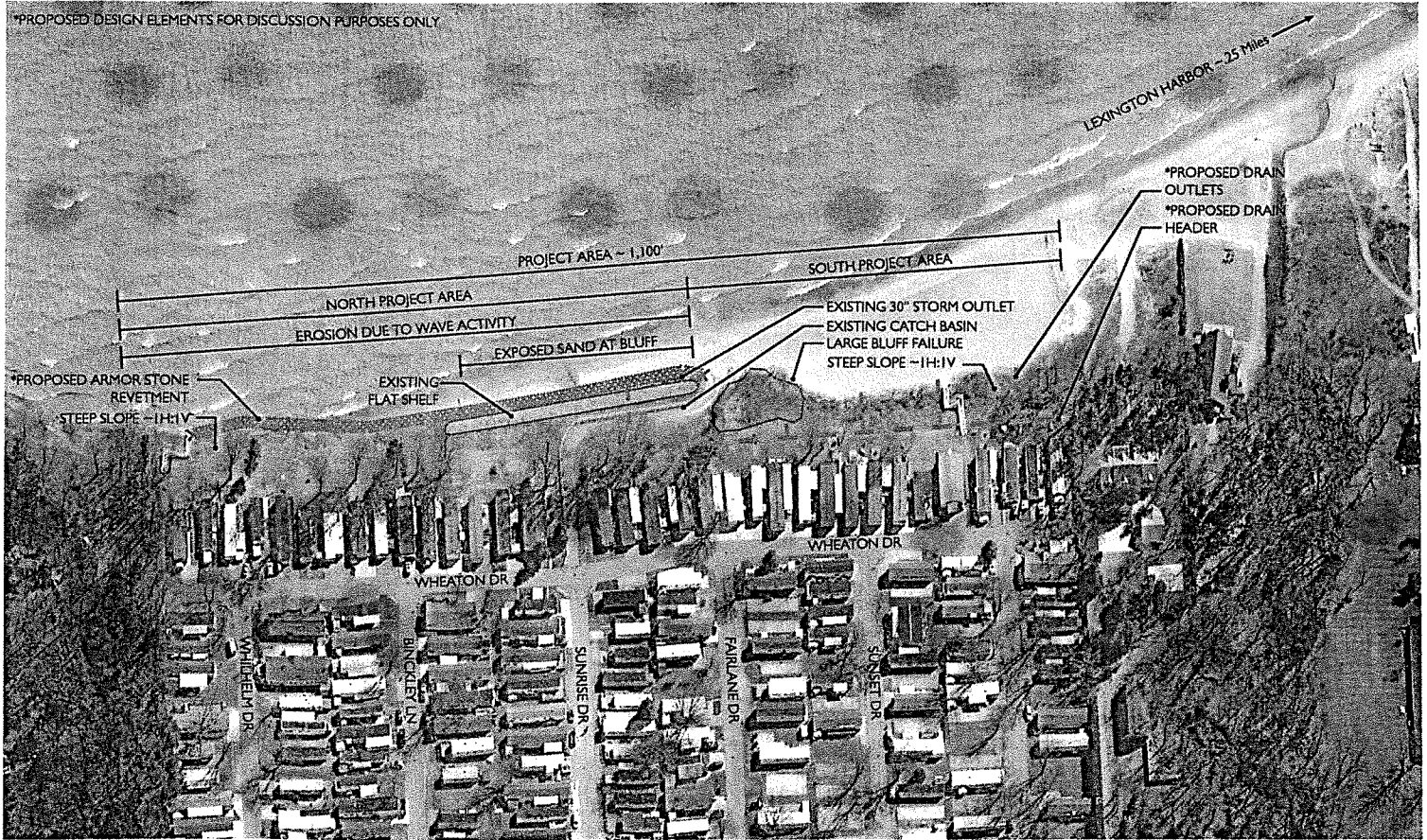
If structure improvements are proposed, the setback distances are from an elevation of 582.2' IGLD. Based on the current HREA map for Sanilac County, the setbacks for the Trailer Park Site are 70 feet and 130 feet for readily movable, and permanent structures respectively.

Please note this information is based on our current knowledge of the site and interpretation of permitting regulations. Permitting regulations and processes require confirmation with the pertinent agencies and are subject to change.

**Limitations of Memorandum**

All information included within this memorandum is based upon visual observations made during the site visit and from review of recent site photographs provided by the Village of Lexington. No record as-built information, exploratory excavation, or survey of any form was performed, provided, or reviewed. All possible shoreline repairs indicated above are solely based upon the visual observations made.

\*PROPOSED DESIGN ELEMENTS FOR DISCUSSION PURPOSES ONLY

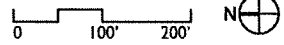


## Lexington North Shores

Lexington, Michigan

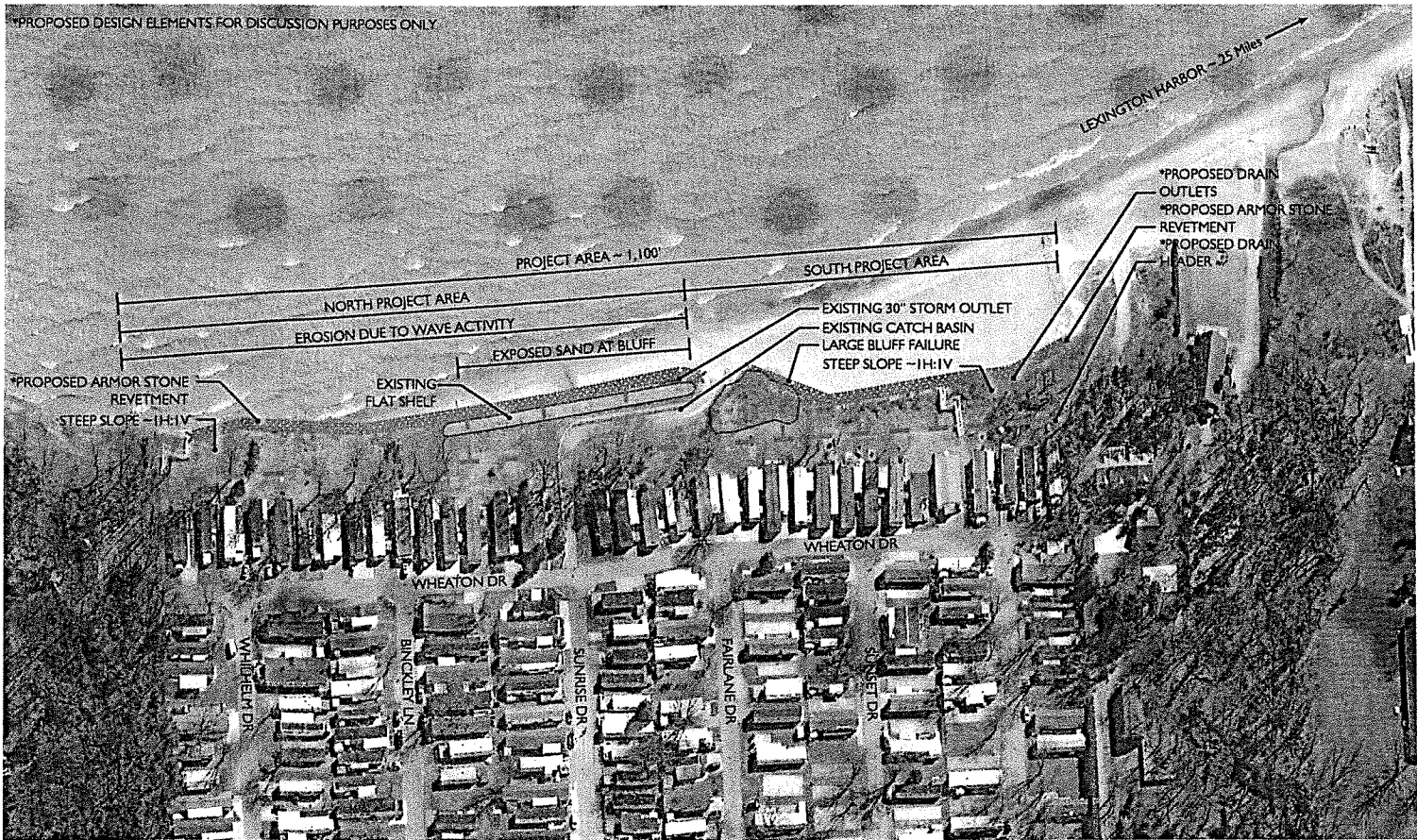
## Short Term Stormwater & Erosion Control

February 20, 2020





\*PROPOSED DESIGN ELEMENTS FOR DISCUSSION PURPOSES ONLY

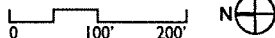


### Lexington North Shores

Lexington, Michigan

### Long Term Stormwater & Erosion Control

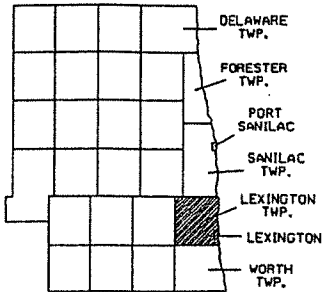
February 20, 2020



# LEXINGTON TOWNSHIP

## HIGH RISK EROSION AREAS

SANILAC COUNTY



### HIGH RISK EROSION AREAS

THE NUMBER REPRESENTS, IN FEET, THE 60' 30 YEAR PROJECTED RECESSION DISTANCE.  
105' THE NUMBER REPRESENTS, IN FEET, THE 60 YEAR PROJECTED RECESSION DISTANCE.

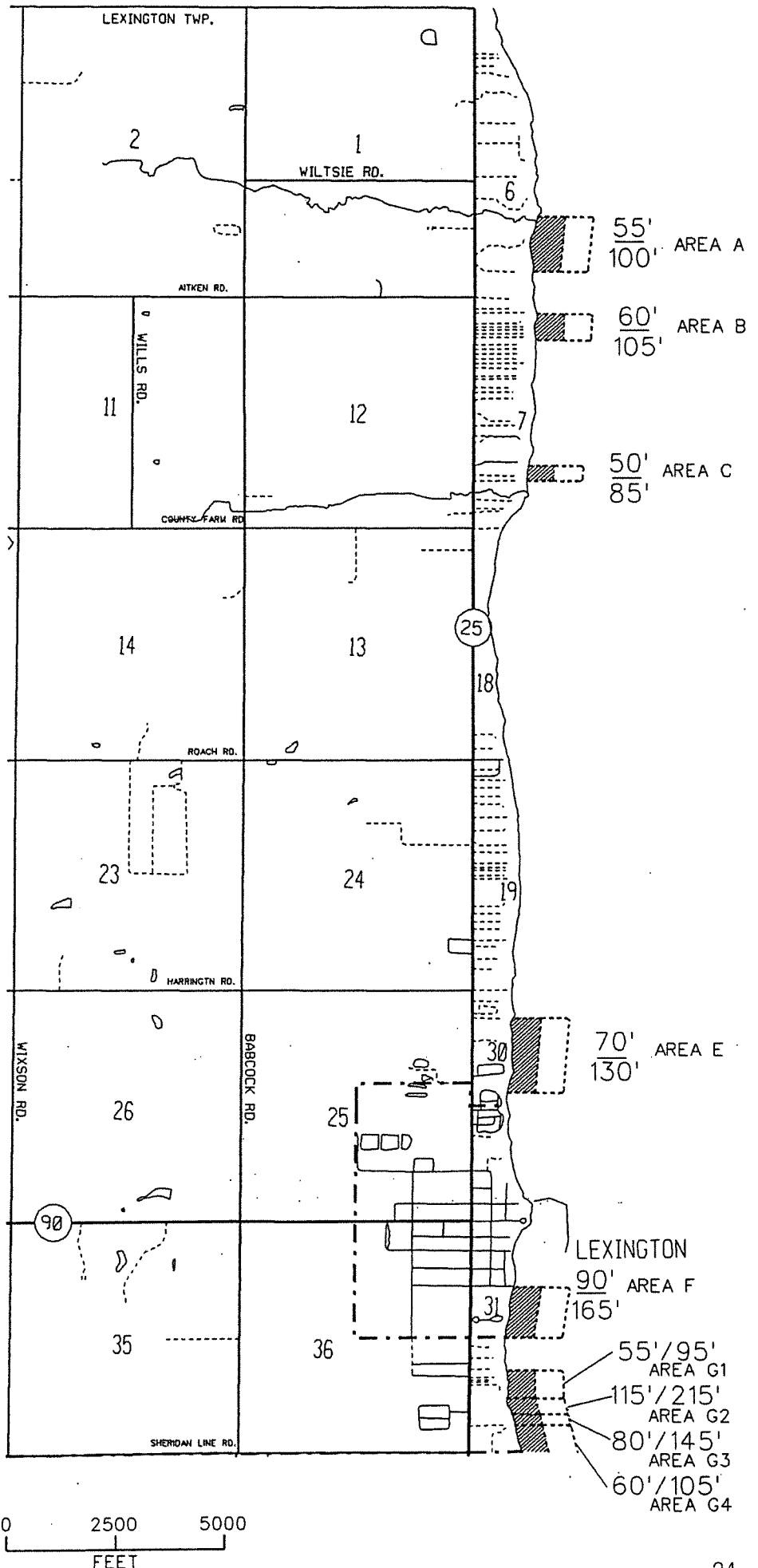
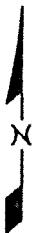
HIGH RISK EROSION AREA (shading alongshore)

THESE AREAS ARE LEGALLY DEFINED BY PART 323, OF THE NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT OF 1994, P.A. 451 AS AMENDED, AS BEING GREAT LAKES SHORELAND AREAS DOCUMENTED TO RECEDE AN AVERAGE OF ONE FOOT OR MORE A YEAR.

### SOURCE

STATE OF MICHIGAN PART 323 OF ACT 451 RATE MAPS

REVISED 1/8/99



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
LAND AND WATER MANAGEMENT DIVISION  
P.O. BOX 30458  
LANSING, MI 48909-7958  
(517) 373-1950

# Parcels in High Risk Erosion Areas of Village of Lexington, Sanilac County

HREAs identified North to South      Date of Designation: July 10, 1998

HREA*	Sequence No.	Parcel Identification Number	Rate (feet/year)	30 yr PRD*	60 yr PRD*
E1	262	76-152-030-300-010-00	1.9	70	130
F1	232.02	76-152-031-200-080-00	2.5	90	165
F1	232	76-152-031-200-090-00	2.5	90	165
F1	231.2	76-152-031-200-100-00	2.5	90	165
F1	231.1	76-152-031-200-110-00	2.5	90	165
F1	230	76-152-031-200-130-01	2.5	90	165
F1	230.02	76-152-031-200-130-02	2.5	90	165
F1	230.03	76-152-031-200-130-03	2.5	90	165
F1	230.05	76-152-031-200-130-05	2.5	90	165
F1	230.06	76-152-031-200-130-06	2.5	90	165
F1	230.07	76-152-031-200-130-07	2.5	90	165
F1	230.08	76-152-031-200-130-08	2.5	90	165
F1	230.09	76-152-031-200-130-09	2.5	90	165
F1	230.1	76-152-031-200-130-10	2.5	90	165
F1	230.11	76-152-031-200-130-11	2.5	90	165
F1	230.12	76-152-031-200-130-12	2.5	90	165
F1	230.14	76-152-031-200-130-14	2.5	90	165
F1	229	76-152-031-200-145-00 Lakeview Hills	2.5	90	165
F1	229.01	76-152-031-200-145-01	2.5	90	165

HREA\* - Some parcels may be in multiple HREAs due to their large size.

30 yr PRD\* is the Projected Recession Distance (feet) landward from the Erosion Hazard Line for readily moveable structures including those structures 3,500 square feet or less and built on a basement, crawlspace or pilings. Additional restrictions may apply per Administrative Rules 281.21-22.

60 yr PRD\* is the Projected Recession Distance (feet) landward from the Erosion Hazard Line for non-readily moveable structures such as large structures and septic systems.

**Designation runs with the land including subsequent splits. Absence of a property number does not guarantee the property is located outside of an HREA. Contact the Great Lakes Shorelands Unit, Water Resources Division, DEQ in Lansing or the local DEQ field office for assistance.**

# Parcels in High Risk Erosion Areas of Village of Lexington, Sanilac County

HREAs identified North to South      Date of Designation: July 10, 1998

HREA*	Sequence No.	Parcel Identification Number	Rate (feet/year)	30 yr PRD*	60 yr PRD*
F1	229.04	76-152-031-200-145-04	2.5	90	165
F1	229.08	76-152-031-200-145-08	2.5	90	165
F1	229.1	76-152-031-200-145-10	2.5	90	165
F1	229.12	76-152-031-200-145-12	2.5	90	165
F1	229.14	76-152-031-200-145-14	2.5	90	165
F1	229.16	76-152-031-200-145-16	2.5	90	165
F1	229.18	76-152-031-200-145-18	2.5	90	165
F1	229.2	76-152-031-200-145-20	2.5	90	165
F1	229.21	76-152-031-200-145-21	2.5	90	165
F1	229.24	76-152-031-200-145-24	2.5	90	165
F1	229.26	76-152-031-200-145-26	2.5	90	165
F1	229.28	76-152-031-200-145-28	2.5	90	165
F1	229.29	76-152-031-200-145-29	2.5	90	165
F1	227	76-152-031-200-160-00	2.5	90	165
F1	226	76-152-031-200-180-00	2.5	90	165
F1	225	76-152-031-200-190-00	2.5	90	165

HREA\* - Some parcels may be in multiple HREAs due to their large size.

30 yr PRD\* is the Projected Recession Distance (feet) landward from the Erosion Hazard Line for readily moveable structures including those structures 3,500 square feet or less and built on a basement, crawlspace or pilings. Additional restrictions may apply per Administrative Rules 281.21-22.

60 yr PRD\* is the Projected Recession Distance (feet) landward from the Erosion Hazard Line for non-readily moveable structures such as large structures and septic systems.

**Designation runs with the land including subsequent splits. Absence of a property number does not guarantee the property is located outside of an HREA. Contact the Great Lakes Shorelands Unit, Water Resources Division, DEQ in Lansing or the local DEQ field office for assistance.**

February 10, 2020

MHP LOT DEPOSIT  
REFUNDS

- Lot #117      Letwinski \$323.00      Moved: Feb. 2020
- Lot #125      Groves    \$100.00      Moved: Jan. 2020

# Lexington North Shores Park Advisory Board

## Mission Statement

Our newly elected Advisory ~~committee~~-Board pledges to represent all Village of Lexington residents when advising the Village Council as to the methods and the means of preserving and upgrading the Village-owned land-lease property know as Lexington North Shores (LNS).

As members of this elected ~~committee~~-board, we acknowledge the Village to be a ~~real~~ and unique place to live, work, and play and further recognize that LNS as an extremely valuable asset to both the Village residents and those who live within the Park.

As an integral part of the Village, ~~this council~~-the Advisory Board will seek to enhance LNS as a beautiful, safe, healthy, and friendly place to live; while ~~strengthening Lexington's fabric of community life and its wonderful sense of place~~-strengthening Lexington's fabric of the municipality and its wonderful sense of community. Since all of Lexington has a vested interest in the viability and prosperity of the Park, we will seek to create ~~a win-win~~-an amicable scenario for all Village residents; in town and here at the Park.

This ~~council~~-board pledges to keep all Lexington residences at heart in out efforts to wisely advise the Village Council in any and all matters relating to LNS, including but not limited to its public access to Lake Huron, the beautification and enhancement of the Parks infrastructure, curb appeal, landscaping, and the maintenance and preservation of its roadways, beachfront, and real estate.

~~A strong and viable Lexington North Shores will provide rewards for the Village, the Park, and all who chose to visit or vacation I the Village of Lexington for years to come.~~ A growing, viable Lexington North Shores will provide a beautiful environment for everyone, whether a resident or visitor, to enjoy the Village of Lexington for years to come.

# Lexington North Shores Advisory Board

**Whereas**, the Village of Lexington Council provides authorization to all committees to which exist under the direction of the Council and President for the benefit of the residents; and

**Whereas**, The Lexington Village Council acknowledges the valuable asset of Lexington North Shores and the need to maintain it and the need for a group of involved individuals to offer recommendations on such matter; and

**Whereas**, the mission statement of LNS Advisory ~~committee~~ Board is to identify the problems in the Park, work out solutions, prioritize and make recommendations to Council.

**Whereas**, the Lexington North Shores ~~committee~~ **Advisory Board** membership will be comprised of seven (7) members: two (2) Council members, ~~two (2) full-time LNS residents, two (2) part-time LNS residents,~~ **four (4) LNS residents**, and one (1) Village resident. All member appointments are subject to the approval from the Village Council and the chairperson shall be elected by the members of said ~~committee~~ **Board**. Each term shall be for ~~two (2)~~ **four (4) years**. The ~~Committee~~ **Advisory Board** will be expected to meet routinely, at least quarterly at a site and time to be posted for public review in January of each year.

\*\*\* All references to LMMHP were changed to Lexington North Shores (LNS)

MI 10/14/2019

**VILLAGE OF LEXINGTON ACCEPTANCE OF BIDS**  
**FORM**

**Specifics of bid proposal:** Boynton Street Drain Project

**Method of obtaining bid:** Emailing, Mail, MITN

**If other than newspaper , who was contacted:**

Cliff Messing  
Parker Construction  
Weiss Excavating

**Respondents:**

Boddy Construction  
RBV Contracting  
Anglin Civil  
Dean Marine & Excavating  
Raymond Excavating

**Date Bid Opened:** 2/12/2020

**Present for Bid Opening:** Beth Grohman , Chris Heiden, Holly Tatman

**Rank of Bids by cost, lowest to highest:**

Boddy Construction - \$29, 706  
RBV Contracting – \$29,990 – excluding permits  
Raymond’s Excavating - \$44,846 – excluding permits  
Anglin Civil -\$104,380  
Dean Marine & Excavating \$149,577.86

**Recommended assignment of bidder:**

**If not lowest bidder, explanation of recommendation:**

**Date of Acceptance/By Whom:**



## Boynton Street Project Notes

The Village has a stormwater runoff discharge pipe that is located in the harbor just south of the boat launch but north of the southern break wall.

Due to the high-water levels and multiple nor'easter storms it has caused a great deal of sand build up in this location which is unfortunately covering the end of our discharge pipe. At times this winter the sand was fully covering the pipe forcing the water to bubble through the sand to escape the pipe. Short of excavating the area as needed which we do not have the equipment capable of reaching the area safely, we decided to engineer a new plan for the site to mitigate this from happening in the future.

Fortunately, the mild winter this year didn't allow for the water to freeze over which could have caused a backup further up the line and a possible break in our infrastructure. With the uncertain water levels predicted for the future a long-term fix is recommended for this site.

The Village was unsure of the proper solution for this issue so we reached out to the Army Core to ask for their suggestions as they are experts in this area. The ACE engineer we have worked with in the past contacted RBV Contracting, a company they have worked closely with on other jobs to help draw up an engineered design concept the Village could use for the RFP (no fees were charged to the Village for this assistance). Once the design concept was done the Village vetted the design with the DNR to make sure all parties were satisfied with the design since the location of the site touches all governmental entities.

After all the groups expressed their satisfaction with the design plan the Village sent out the RFP for bid.

REQUEST FOR PROPOSAL  
FOR  
THE VILLAGE OF LEXINGTON  
BOYNTON STREET DRAIN PROJECT

**Project Contacts:**     **Christopher Heiden** – Utilities Manager  
                                  Ph. 810-359-5901

**Jerry Scott** – DPW Manager  
                                  Ph. 810-359-8536

**Holly Tatman** – Village Manager  
                                  Ph. 810-359-8631

**Project background:**

The Village of Lexington owns a 42" I.D. cement drain pipe, which exits at the east end of Boynton Street, and discharges inside of the State Harbor area just north of the south break wall. In years past when lake levels were low, the discharge area was kept pretty clean of debris and sand purely from the velocity of the discharge water exiting the end of the pipe, which washed it into the harbor. Now that lake levels have risen to near record levels, the water is now washing sand and gravel up and into the discharge area, and has now covered up the end of the pipe causing flow restriction. The village is concerned that if this situation gets any worse, that the sand could possibly completely plug the end of the pipe and cause backups and flood damage in areas upstream of the pipe.

**Project Description:**

This project will consist of the qualified contractor supplying equipment, and labor, along with the option of the contractor supplying all material. The contractor shall excavate the area around the end of the discharge pipe and install the described galvanized CMP outlet riser structure, with the upper rim extending at least 2' above the existing grade of the sand (Drawings attached). Once the area is excavated and the riser installed, a combination of 3"-6" and 18"- 24" rip rap shall be installed to secure the structure in place. Once finish grade has been determined 3 equal slots will be cut into the structure measuring approximately 12"x36", with a minimum of 6" of material spaced between each opening.

**Scope of Work:**

Services shall include:

- The supply of labor and equipment to excavate the area at the end of the discharge pipe to sufficient depth and size, to install the outlet riser structure.
- Installation of the outlet riser structure into the end of the existing concrete pipe, which the bottom of the pipe is submerged in 4-5 feet of water.
- Install the base layer of 3"-6" rip rap, then overlay the base stone with 18"-24" rip rap to hold everything into place.
- Installation of the top grate of the structure to cover the outlet, and prevent items from falling into the structure.
- Cleanup and restoration of work site.
- **See attached drawings for more detail.**

## Proposals:

Proposals **shall** include the itemized costs sheet (attached) for the following:

- List of qualifications based on examples of similar projects if any, references, and any additional information which may be beneficial in determining the ability of the firm to complete the project.
- Complete project cost for equipment and labor.
- Complete project cost for excavation of the sand covering, and surrounding the discharge pipe, and cleaning any sand or debris from the inside of the end of the discharge pipe.
- Complete project cost for installation of outlet riser structure, and top grate.
- Complete project cost for 3”-6” rip rap delivery and placement per ton.
- Complete project cost for 18”-24” rip rap delivery and placement per ton.
- Complete project cost for site restoration, and cleanup.
- Complete cost of fabrication of the outlet riser structure, and top grate, delivered to site.
- Complete project cost for acquisition of all local and state permits.

The village may be willing to help acquire materials and permits at the submitting firms request, although we would prefer a turn key project. If this option is requested in your proposal please note this in the attached bid sheet.

## Bid Envelope:

1. The project bid shall be placed in an envelope marked “Boynton Street Drain Project”.
2. The bid shall include:
  - Qualifications sheet.
  - Requested itemized project costs sheet.
  - Completed contractor requirement checklist (attached)
  - Proposed schedule for completion.

## Closing:

The Village of Lexington will review the qualifications of the submitting firm. If the village deems that the submitting firm is qualified then their bid quote shall be considered for the work. The Village of Lexington reserves the right to interview the short-listed firms. It is the intent of the Village of Lexington to complete the review process and enter into a contract with a firm for these services, as soon as practical. The village administration will review the statements of qualifications, and proposals received, and make a recommendation to be presented to the village council at a subsequent meeting. The village will then enter into a not-to-exceed contract for the project plan.

Please submit your response to:

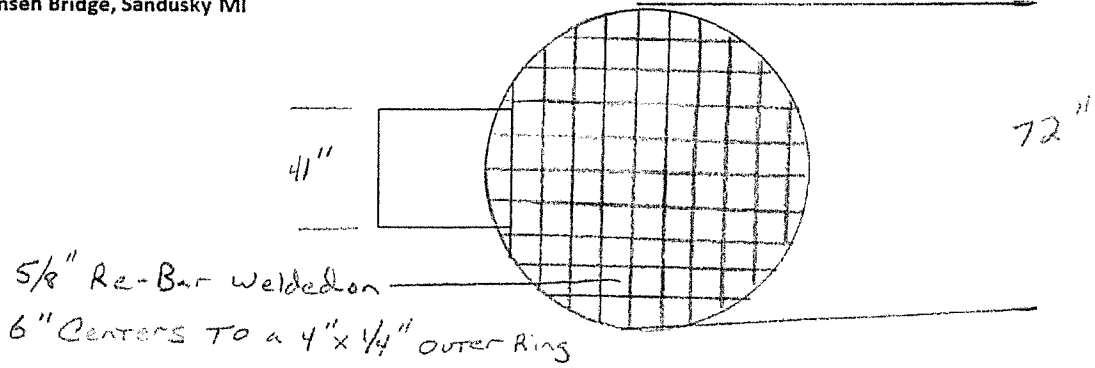
“Boynton Street Drain Project”  
C/O Village Clerk  
Village of Lexington  
7227 Huron Ave suite 100  
Lexington Mi, 48450  
Ph. 810-359-8631

Bids must be submitted no later than 1:00 p.m. on February 12, 2020. The Village of Lexington reserves the right to accept or reject any or all proposals; to waive irregularities or informalities; and to award proposals as deemed in the best interest of the village. The Village of Lexington shall not be responsible for the cost of preparation of proposals.

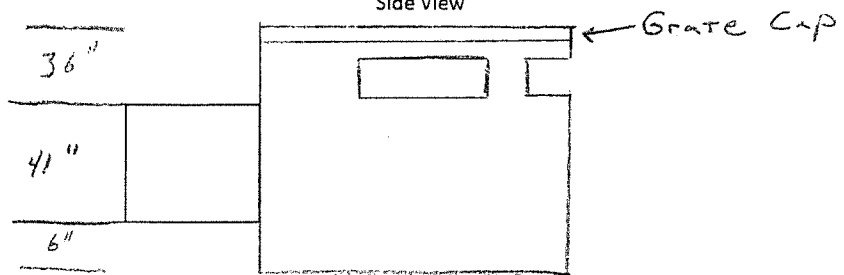
# Proposed Outlet Riser Structure & Top Grate

MADE OF 12 GA Corrogated Steel Pipe  
Jensen Bridge, Sandusky MI

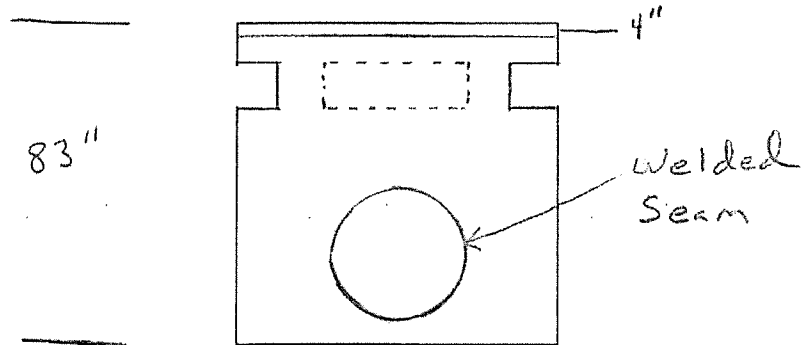
Top View



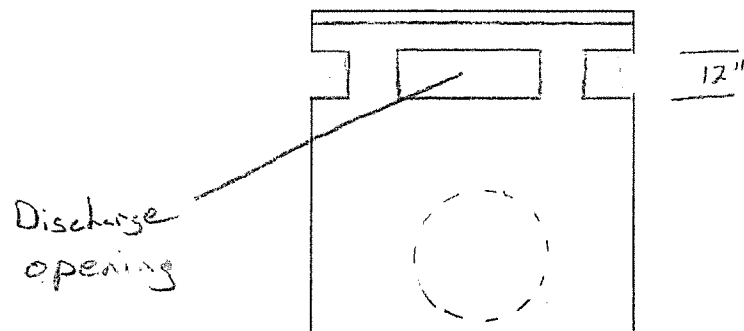
Side View



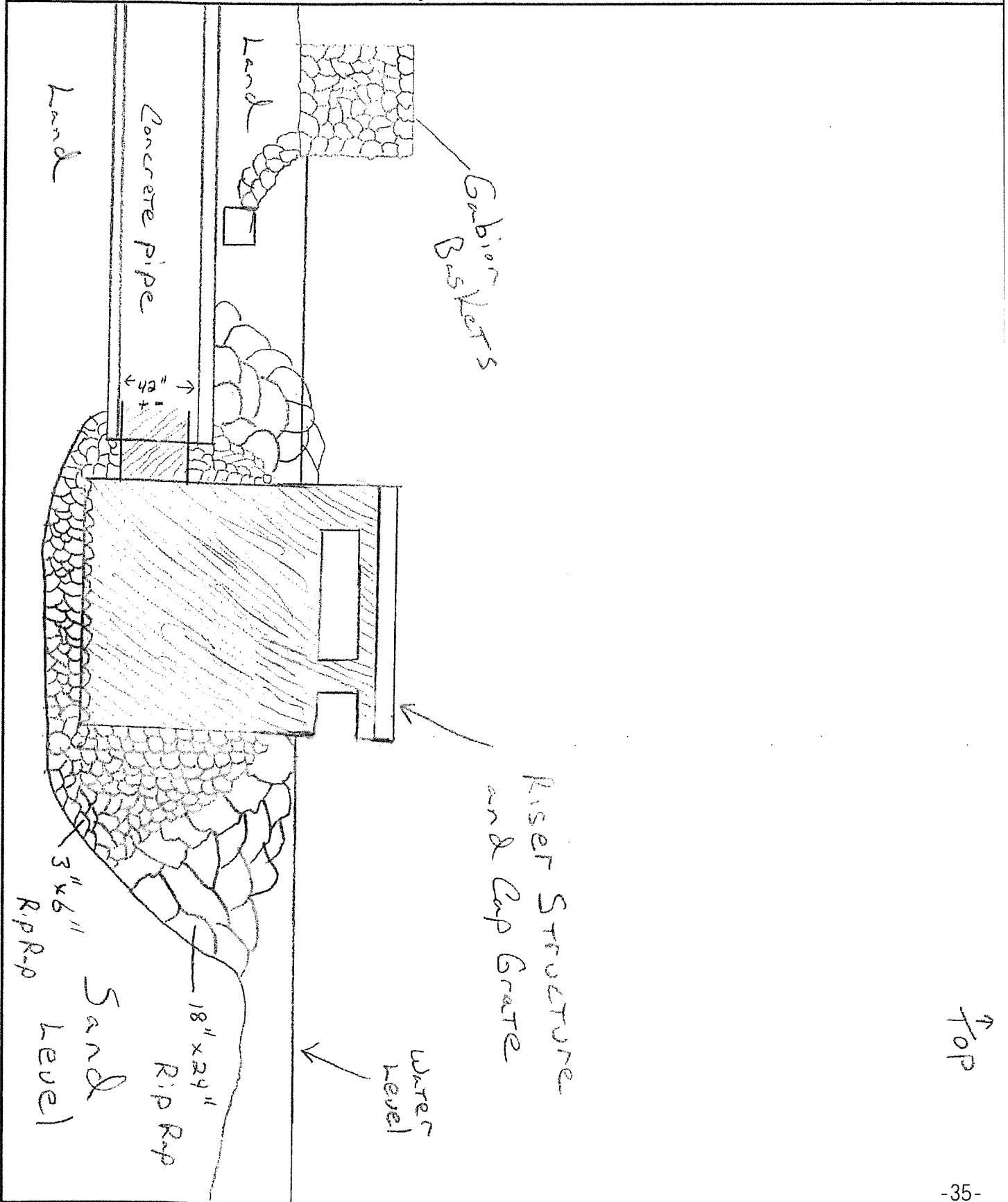
Back View



Front View



Proposed Riser Structure & Top Grate Installed to Concrete Discharge Drain



Qualifications Statement

Submitted By: Boddy Construction Co., Inc.  
3741 Dove Road  
Port Huron, MI 48060

Submitted To: The Village of Lexington  
Project Name: Boynton Street Drain Project  
Project NO.:

Contractor's Contact Information

Contact Person: Ryan Bauer  
Title: Estimator/Project Manager  
Phone: (810) 364-9560 Fax: (810) 364-3970  
E-Mail: [ryanb@boddyconstruction.com](mailto:ryanb@boddyconstruction.com)

Corporation:

Tax ID: 38-2095750  
State of Organization: Michigan  
Date of Organization: 2/1/1976

Executive Officers:

President: David H. Boddy  
Vice President: Ronald G. Boddy  
Treasurer: Ronald G. Boddy  
Secretary: Ronald G. Boddy

## BOYNTON STREET DRAIN BID LIST

Item Description	Quantity	Supplied by Village/Contractor	Cost	Total Cost
Equipment / Labor	Lump Sum	Contractor	\$ 14335.00	\$ 14335.00
Excavation of Sand	Lump Sum	Contractor	\$ 2555.00	\$ 2555.00
Installation of Riser/Grate	Lump Sum	Contractor	\$ 1890.00	\$ 1890.00
3"-6" rip rap delivered and or placed	20 Ton	Contractor	\$ 100.00	\$ 2000.00
18"-24" rip rap delivered and or placed	20 Ton	Contractor	\$ 115.00	\$ 2300.00
Site Restoration / Cleanup	Lump Sum	Contractor	\$ 530.00	\$ 530.00
Riser and Grate Fabrication / Delivered	Lump Sum	Contractor	\$ 4172.00	\$ 4172.00
Installation of Outlet Holes in Riser	Lump Sum	Contractor	\$ 424.00	\$ 424.00
Local and State Permits	Lump Sum	Contractor	\$ 1500.00	\$ 1500.00
			\$	\$
			\$	\$
			\$	\$
<b>Total Project Costs</b>				\$ 29706.00

**Comments:**

Completion by April 30, 2020 pending local and state permits

# CAPABILITIES STATEMENT



**Name** RBV Contracting, Inc.  
**DUNS** 968670682  
**CAGE** 6FXM6  
**Diverse** 8(a), HUBZone, DBE  
**Size** Small Business  
**Business Start** 2011

**NAICS**  
 238910 Primary  
 236210 236220  
 237110 237310  
 237990 238990

## Core Competency

RBV Contracting successfully completes horizontal and vertical construction projects for federal agencies. Our 40 employees include construction managers, operating engineers, skilled laborers, engineers, supervisors, estimators and support personnel. Headquartered in Detroit, RBV honors the intent of the HUBZone program by hiring local residents and giving back to our community.



RBV serves a growing list of federal agencies including USACE, Air Force, National Guard Bureau, Veterans Affairs, and GSA, earning exceptional CPARS and willing references. We are a certified 8(a), HUBZone and DBE company – but we don't lead with this when we win our government projects. Instead, we lead with our capabilities, demonstrating clearly that we are a low-risk option with innovative solutions. We prove our financial stability with an ample bonding line. We engage our leaders, who are actively and directly involved in projects. We deploy our proven approach for project management, which leads to clear updates and safe workplaces. We self-perform 78% of the work on most projects, giving us greater control of quality, budget and schedule adherence.



RBV has completed more than 164 projects at an estimated total dollar value of more than \$47.3 million. We have proven to government that we are a low-risk, high reward contractor.

## Differentiators

- Experienced, in-house construction managers ensure on-time completion and impressive communication throughout the project life.
- RBV self-performs 78% of project work, reducing risks associated with an over-reliance on subcontractors.
- Project safety is demonstrated – RBV has an EMR of 0.73.
- 40 employees impress clients with their professionalism, diligence and talent. We recruit intentionally and offer competitive wages and benefits, resulting in engaged employees who stay with us. In an industry known for high turnover, this is exceptional.
- RBV is a signatory contractor with International Union of Operating Engineers Local 324 and Michigan Laborers Local Union 1191. Prevailing wage compliance and competent, engaged, skilled labor is assured.
- Bonding requirements are met. We are financially strong and sustainable, with single bonding capacity of \$10 million and aggregate of \$20 million.

## Services

### Horizontal Construction

Site preparation & development  
 Land clearing & tree removal  
 Structural demolition  
 Excavation, grading & earthwork  
 Drainage & retention systems  
 Underground utilities; storm & sanitary systems, water lines  
 Environmental remediation & brownfield development

### Vertical Construction

Building renovations  
 Secure perimeter (JAFAN 6/9 compliant)  
 Restoration of historic building features  
 Installation & rework of HVAC  
 Electrical system repair & replacement  
 Installation of specialized equipment  
 Specialty trades



# CAPABILITIES STATEMENT



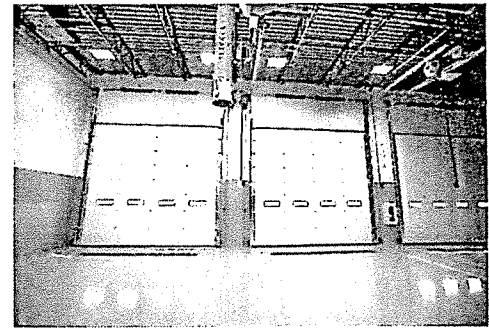
<b>Name</b>	<b>RBV Contracting, Inc.</b>	<b>NAICS</b>	
DUNS	968670682	238910	Primary
CAGE	6FXM6	236210	236220
Diverse	8(a), HUBZone, DBE	237110	237310
Size	Small Business	237990	238990
Business Start	2011		

## Past Performance

RBV has successfully completed more than 30 federal government projects – all as prime contractor. We serve a growing list of federal agencies including USACE, Air Force, National Guard Bureau, Veterans Affairs, and GSA, earning exceptional CPARS and willing references.

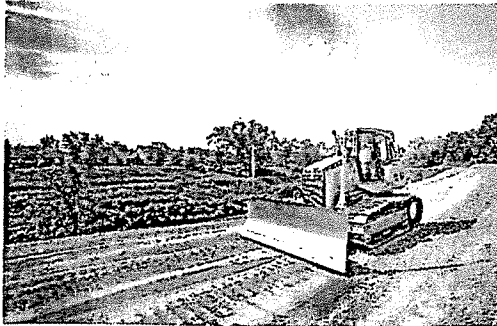
### U.S. Army Corps of Engineers, Rock Island W912EK-17-C-0072 \$1,821,416

The Army repairs vehicles at the Battalion Maintenance Area. USACE selected RBV to renovate the facility in 2017 – 2018. We began this project by bringing six CONEX boxes to the site and moving supplies to them for safe storage. The project included HVAC, electrical, work bays, overhead doors, flooring, painting, carpentry, secure fencing, site concrete, parking lot work. The project was completed ahead of schedule and was on budget.



**“Quality of contractor workmanship is exceptional. All work was conducted in a professional manner to ensure the standards and requirements... were met or exceeded... The contractor’s knowledge and experience on the project helped make the project run smoothly.”**

**-- USACE CPARS, 2018**



### U.S. Army Corps of Engineers, Detroit

W911XK-16-C-0022 \$1,338,625  
USACE selected RBV Contracting to stabilize the side slope of the north bank of the Red Run Drain. The project included flattening the side slope; transitioning grading to the existing ground surface; constructing a rip rap toe slope buttress along the improved slope area; tree and brush removal and re-grading; placing erosion control material to protect the ground surface; and constructing a concrete culvert end section on a 36” storm sewer.

**“The contractor has done an exceptional job managing his personnel and resources on the job. The contractor ensures that he has the proper equipment, man power, and knowledge to construct the project given the project conditions and constraints.”**

**-- USACE CPARS, 2018**

## Point of Contact

Jim Foucher, Vice President  
(810) 343-1591 – cell  
[jim@rbvcontracting.com](mailto:jim@rbvcontracting.com)

## Facility Address

990 Oakman Blvd.  
Detroit, Michigan 48238  
[www.rbvcontracting.com](http://www.rbvcontracting.com)

## BOYNTON STREET DRAIN BID LIST

Item Description	Quantity	Supplied by Village/Contractor	Cost	Total Cost
Equipment / Labor	Lump Sum	Contractor	Included in below items \$	\$
Excavation of Sand	Lump Sum	Contractor	\$	\$ 5,676.00
Installation of Riser/Grate	Lump Sum	Contractor	\$	\$ 13,232.00
3"-6" rip rap delivered and or placed	Lump Sum	Contractor	\$	\$ 3,581.00
18"-24" rip rap delivered and or placed	Lump Sum	Contractor	\$	\$ 5,021.00
Site Restoration / Cleanup	Lump Sum	Contractor	\$	\$ 2,480.00
Riser and Grate Fabrication / Delivered	Lump Sum	Contractor	Include in \$	Installation \$
Installation of Outlet Holes in Riser	Lump Sum	Contractor	of Riser and Grate \$	\$
Local and State Permits	Lump Sum	Village	\$	\$ N/A
			\$	\$
			\$	\$
			\$	\$
<b>Total Project Costs</b>				<b>\$ 29,990.00</b>

Comments:



## THE VILLAGE OF LEXINGTON BOYNTON STREET DRAIN PROJECT

### Village of Lexington, Michigan

#### Project Personnel:

Vice President of Operations	Ralph G Livingston III P.E.	Office 810-364-6881 Cell 810-650-5037
Field Superintendent	Sam Schrieber	Office 810-364-6881 Cell 810-650-5113
Site Foreman	Bruce Bacon	Office 810-364-6881 Cell 810-650-0279
Contract Administration	Lucy Lorf	Office 810-364-6881

#### Sub-Contractors:

None at this time.

#### Suppliers:

Jensen Bridge and Supply CMP Outlet

Blue Water Aggregates      Crushed Limestone 3 x 6

Burroughs Materials      18 x 24 Limestone

#### Qualifications:

See attached MDOT prequalification for \$39,996,000.

## BOYNTON STREET DRAIN BID LIST

Item Description	Quantity	Supplied by Village/Contractor	Cost	Total Cost
Equipment / Labor	Lump Sum	Contractor	\$ 3,450 <sup>00</sup>	\$ 3,450 <sup>00</sup>
Excavation of Sand	Lump Sum	Contractor	\$ 8,560 <sup>00</sup>	\$ 8,560 <sup>00</sup>
Installation of Riser/Grate	Lump Sum	Contractor	\$ 9,770 <sup>00</sup>	\$ 9,770 <sup>00</sup>
3"-6" rip rap delivered and or placed *	40 TONS	CONTRACTOR	\$ 118 <sup>50</sup>	\$ 4,740 <sup>00</sup>
18"-24" rip rap delivered and or placed *	50 TONS	CONTRACTOR	\$ 156 <sup>25</sup>	\$ 7,812 <sup>50</sup>
Site Restoration / Cleanup	Lump Sum	Contractor	\$ 5,770 <sup>00</sup>	\$ 5,770 <sup>00</sup>
Riser and Grate Fabrication / Delivered **	Lump Sum	CONTRACTOR	\$ 2,954 <sup>00</sup>	\$ 2,954 <sup>00</sup>
Installation of Outlet Holes in Riser	Lump Sum	Contractor	\$ 1,790 <sup>00</sup>	\$ 1,790 <sup>00</sup>
Local and State Permits	Lump Sum	OWNER	\$ N/A	\$ N/A
			\$	\$
			\$	\$
			\$	\$
<b>Total Project Costs</b>				\$ 44,846 <sup>50</sup>

Comments: \* ESTIMATED QUANTITIES BASED ON INFORMATION PROVIDED.

\*\* QUOTED RISER WITH OUT BASE. CONCRETE BASE IS AVAILABLE AT AN ADDITIONAL COST.



# ANGLIN CIVIL

February 6, 2020

To Whom it May Concern,

Cody Blunt, Estimator at Anglin Civil is duly authorized to sign in the name of Anglin Civil, LLC.

Respectfully,



L. Doug Anglin II - President

13000 Newburgh Livonia, MI 48150

## BOYNTON STREET DRAIN BID LIST

Item Description	Quantity	Supplied by Village/Contractor	Cost	Total Cost
Equipment / Labor	Lump Sum	Contractor	\$ 25,000.00	\$ 25,000.00
Excavation of Sand	Lump Sum	Contractor	\$ 25,000.00	\$ 25,000.00
Installation of Riser/Grate	Lump Sum	Contractor	\$ 18,500.00	\$ 18,500.00
3"-6" rip rap delivered and or placed	Ton	Contractor	\$ 57.00	\$ 2,280.00
18"-24" rip rap delivered and or placed	Ton	Contractor	\$ 65.00	\$ 2,600.00
Site Restoration / Cleanup	Lump Sum	Contractor	\$ 12,500.00	\$ 12,500.00
Riser and Grate Fabrication / Delivered	Lump Sum	Contractor	\$ 12,500.00	\$ 12,500.00
Installation of Outlet Holes in Riser	Lump Sum	Contractor	\$ 1,500.00	\$ 1,500.00
Local and State Permits	Lump Sum	Contractor	\$ 4,500.00	\$ 4,500.00
			\$	\$
			\$	\$
			\$	\$
<b>Total Project Costs</b>				<b>\$104,380.00</b>

Comments:

CODY BLUNT - ESTIMATOR  
 ANGLIN CIVIL, LLC  
 13000 NEWBURGH RD.  
 LIVONIA, MI 48150  
 ☎ (989) 421-2175  
 ☎ (734) 464-2600

## BOYNTON STREET DRAIN BID LIST

Item Description	Quantity	Supplied by Village/Contractor	Cost	Total Cost
Equipment / Labor	Lump Sum	Contractor	\$ 18,376.89	\$ 18,376.89
Excavation of Sand	Lump Sum	Contractor	\$ 34,549.53	\$ 34,549.53
Installation of Riser/Grate	Lump Sum	Contractor	\$ 33,359.76	\$ 33,359.76
3"-6" rip rap delivered and or placed	100 TON	Contractor	\$ 207.91	\$ 20,791.00
18"-24" rip rap delivered and or placed	100 TON	Contractor	\$ 222.51	\$ 22,251.00
Site Restoration / Cleanup	Lump Sum	Contractor	\$ 6,490.03	\$ 6,490.03
Riser and Grate Fabrication / Delivered	Lump Sum	Contractor	\$ 5,000.00	\$ 5,000.00
Installation of Outlet Holes in Riser	Lump Sum	Contractor	\$ 6,259.65	\$ 6,259.65
Local and State Permits	Lump Sum	Contractor	\$ 2,500.00	\$ 2,500.00
			\$	\$
			\$	\$
			\$	\$
<b>Total Project Costs</b>				\$ 149,577.86

**Comments:**

Project will be started within 30 days from issue date of permits and completed within 2 weeks of commencement.

Project will be completed completely from the water.

DME did the water intake stabilization project for City of Port Huron in 2019 on the St. Clair River, and DME also performed the pier repair in the Lexington State Harbor for the State of Michigan in 2019.

*Dean Marine & Excavating Inc*  
*75 Avery St.*  
*Mt Clemens, MI 48043*  
 (586) 855-6751