

MONTHLY COUNCIL MEETING

CONFERENCE ROOM VILLAGE HALL 7227 HURON AVE., LEXINGTON, MI

AGENDA

DATE OF MEETING: MONDAY, DECEMBER 16, 2019
TYPE OF MEETING: REGULAR MONTHLY COUNCIL MEETING
TIME OF MEETING: 7:00 P.M

CALL TO ORDER / REGULAR MONTHLY COUNCIL MEETING

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

PUBLIC COMMENT

APPROVAL OF AGENDA

BUSINESS: Pages 1-28
ADMINISTRATION

- A. MINUTES – Motion to approve the minutes of the November 25, 2019 minutes as presented.
- B. INVOICE – KELLY LAW FIRM – Motion to approve the payment of \$2,212.00 to Kelly Law Firm.
- C. CORRECTIVE ACTION PLAN - TATMAN
- D. FEE SCHEDULE
- E. PEDDLER'S ORDINANCE CHAPTER 46, SECTIONS 46-31-46-34, 46-56-46-62
- F. MOBILE FOOD TRUCK ORDINANCE CHAPTER 46 ARTICLE III SECTION 46-63-46-78
- G. FOOD TRUCK RESOLUTION 2019-08
- H. DDA APPOINTMENT – Motion to approve the appointment of James VanDyke to DDA Board.
- I. CADILLAC EXPANSION PRELIMINARY SITE PLAN APPROVAL – Motion to approve the Cadillac Expansion preliminary site plan as recommended by the Planning Commission.

FINANCIAL REPORTS – Pages 29-67

Motion to approve the check register in the amount of \$119,012.84 check numbers 35077 through 35137 and the financial reports.

MINUTES/ REPORTS/MONTHLY SCHEDULE: Pages 68-88

MANAGER REPORT

CLERK REPORT

ZONING ADMINISTRATOR REPORT

MHP MANAGER REPORT

POLICE REPORT

FIRE DEPARTMENT REPORT
OPERATIONS
DPW PROJECT
PLANNING COMMISSION
DDA
ENVIRONMENTAL
MOBILE HOME PARK ADVISORY BOARD
PARKS AND RECREATION
JANUARY MEETING SCHEDULE

CORRESPONDENCE Page 89
December Summary from Moore Public Library

PUBLIC COMMENT

COUNCIL PERSON COMMENTS

ADJOURNMENT

The Village of Lexington Common Council held a Regular Meeting Monday, November 25, 2019, in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Regular Council Meeting Called to order at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk Beth Grohman

Present: Ehardt, Picot, Muoio, Fulton, Jarosz, Schultz, Kaatz

Absent: None

Others present: Tatman, Irwin, Scott Hoskins – Stewart Beauvais & Whipple and 11 citizens

Public comment:

None Offered

APPROVAL OF THE AGENDA – Motion by Jarosz, seconded by Fulton, to approve the agenda as amended.

Addition of D2. DDA Funds Transfer to the Village, and L. Snow removal on sidewalks.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Schultz, seconded by Picot, to approve the minutes from the Special Council Meeting of October 21, 2019 as presented.

All Ayes

Motion by Schultz, seconded by Picot, to approve the minutes from the Regular Council Meeting of October 28, 2019 as presented.

All Ayes

Motion carried

B. AUDIT PRESENTATION – SCOTT HOSKINS, STEWART BEAUVAIS & WHIPPLE – Change in the accounting principle, changing the methodology used to allocate the net OPEB liabilities. Financial overview, the Village has a combined net position of \$7,443,798, comprising of \$1,502,875 and proprietary funds making up \$5,940,923 of the total net position. This is a net increase of \$260,622 over the year. General Fund amendments throughout the year resulted in an increase in the net change in the fund balance. The Village has \$8,735,635 invested in capital assets. Long term debt at the end of the year is \$1,712,403 down from last year, \$237,734. Pension plan fiduciary net position as a percentage of the total pension liability at 56% slightly below state requirements. OPEB plan currently at 4%, and 40% is required. Village opened an account with MERS for the OPEB and moving in the right direction. Recommend to continue to monitor. Submission of a corrective action will be required. Internal control deficiencies, DDA accounting process should be reviewed, Police Department Ticket receipting process, and cash reconciliation.

Motion by Jarosz, seconded by Muoio, accept the audit as presented and a correction plan be presented within 30 days.

Discussion

Roll call

Ayes- Jarosz, Muoio, Ehardt, Picot, Fulton, Schultz, Kaatz

Nays- None

Motion carried

C. RESOLUTION 2019-10 MICHIGAN HISTORIC PRESERVATION NETWORK – Motion by Schultz, seconded by Fulton, to approve Resolution 2019-10 Michigan Historic Preservation Network –MI Impact as presented.

Discussion

Roll Call

Ayes – Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

D. TREE REMOVAL BIDS – Tatman reported on the bids received. Motion by Jarosz, seconded by Fulton, to accept the bid from Paterson Tree Service up to \$15,375.00.

Discussion

Roll Call

Ayes- Jarosz, Fulton, Ehardt, Picot, Muoio, Schultz, Kaatz

Nays- None

Motion carried

D2. TRANSFER OF DDA FUNDS BACK TO VILLAGE –Motion by Schultz, seconded by Ehardt to approve moving the DDA back to the Village.

Discussion

Roll Call

Ayes- Schultz, Ehardt, Picot, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

E. BOARD REAPPOINTMENTS

1. PLANNING COMMISSION- Motion by Schultz, seconded by Picot, to approve the reappointment of Jamie McCombs and Jim Macksey to the Planning Commission.

Roll Call

Ayes – Schultz, Picot, Ehardt, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

2. DDA –Motion by Schultz, seconded by Fulton, to approve the reappointment of Peggy Stencel to the Downtown Development Authority.

Roll Call

Ayes- Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

3. PARKS AND RECREATION – Motion by Fulton, seconded by Schultz, to approve the reappointment of Scott Pomeroy to the Parks and Recreation Committee.

Roll Call

Ayes- Fulton, Schultz, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

4. ZBA-Motion by Schultz, seconded by Kaatz, to approve the appointment of Tom Constantineau to the ZBA.

Roll Call

Ayes- Schultz, Kaatz, Ehardt, Picot, Muoio, Fulton, Jarosz

Nays- None

Motion carried

F. 2020 MEETING AND HOLIDAY SCHEDULE – Motion by Schultz, seconded by Fulton, to approve the 2020 meeting and holiday schedule as amended.

All Ayes

Motion carried

G. HOLIDAY BONUSES– Motion by Jarosz, seconded by Schultz, to approve the employee Holiday Bonuses as presented.

Roll call

Ayes- Jarosz, Schultz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

H. ICOMPASS PROPOSAL - Grohman and Tatman explained the pros of the software, cost savings, time, and storage space. Kaatz directed Grohman to put together an analysis of the cost savings.

MOBILE HOME PARK

I. BANK SHORE EROSION – Irwin explains the report from Townley Engineering for the erosion. Townley recommended two options, first option regrade the damaged slope, to match the existing slopes in the area, building up the bottom with large stone and use a turf reinforcement, second option was to add fabric than place large rock, (rip rap) on the bank. Irwin did have contact with Joe Allen from the county, agreed with suggestions from Townley. Townley did not see a drainage issue. Kaatz recommended a long term plan and get an engineering design and plan for 1100 feet and not just the current issue of 30 feet.

J. MHP LOT DEPOSIT REFUND – Motion by Schultz, seconded by Fulton to approve the refund of \$324 to Katherine McClean Lot 102.

Roll call

Ayes- Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

PARKS AND RECREATION

K. CAMERA REPLACEMENT & PARK UTILIZATION STRUCTURE COST DISTRIBUTION – Tatman received quotes from Ernie from Protech to replace cameras at water/dpw and Tierney Park. No approval required, within manager allowed spending. Council recommended moving forward with the camera replacement.

Discussion on the fees structure and budget for the Parks and Recreation. Parks and Recreation struggling due to the cost to their budget is hit with dpw charges for special events.

DPW

L. SIDEWALK SNOW REMOVAL – Discussion on snow removal on sidewalks and current ordinance. Ordinance required property owners clean their own sidewalks. Tatman reported sidewalk snow removal equipment needs to be replaced. Tatman is looking at a grant for equipment. DPW staff is down and with equipment needed, DPW cannot always get to all the sidewalks. Suggestion to address the ordinance, equipment and staff. Kaatz recommendation for cost of clearing the sidewalks, staffing and equipment needed.

FINANCIALS –

Motion by Jarosz, seconded by Schultz, to approve the check register in the amount of \$216,365.41 check numbers 34907 through 34981.

Roll Call

Ayes- Jarosz, Schultz,

Nays- None

Motion carried

PUBLIC COMMENT

Kathy Parraghi – 5203 Main Street – Comments regarding the storm drains plugged with leaves.

COUNCIL PERSONS COMMENTS

ADJOURNMENT – Motion by Jarosz, seconded by Muoio, to adjourn the meeting 7:31 p.m.

All Ayes

Motion carried

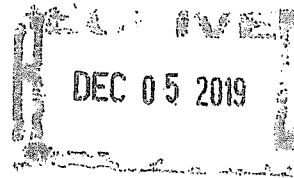
Respectfully Submitted

Beth Grohman

KELLY LAW FIRM

KEYES ADAIR MOSSETT & ELLIOTT, PLLC

Since 1889



December 3, 2019

Invoice #54257

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

In Reference Local Government Matters
To:

Professional Services

		<u>Hours</u>	<u>Amount</u>
10/2/2019	JLM Exchange emails with Mr. G. Gerville-Reache; review email and attachments from Ms. H. Tatman regarding DEQ and water service line; email Ms. Tatman regarding same.	0.80	
10/4/2019	JLM Exchange emails with Ms. H. Tatman regarding KLA speaker issue; exchange emails with Ms. H. Tatman regarding DEQ water line issue; email Ms. H. Tatman regarding STR issue.	0.50	
10/7/2019	JLM Review STR ordinance and Michigan cases regarding STR ordinances; telephone conference with Mr. G. Gerville-Reache..	1.50	
10/8/2019	JLM Work on revisions to Personnel Policies/Employee Handbook.	0.70	
10/11/2019	JLM Work on revisions to Personnel Policies/Employee Handbook.	1.00	
10/14/2019	JLM Review ordinances; email Ms. H. Tatman regarding short-term rental issue.	0.70	

627 FORT STREET • PORT HURON, MI 48060-3904

810 987-4111 • FAX 810 987-8763 • EMAIL info@porthuronlaw.com • WEBSITE www.porthuronlaw.com

KELLY LAW FIRM

KEYES ADAIR MOSSETT & ELLIOTT, PLLC

Since 1889

Village of Lexington

Page 2

		<u>Hours</u>	<u>Amount</u>
10/17/2019	JLM	Review Independent Contractor Agreement; review tests for employees versus independent contractors; email Ms. H. Tatman; respond to Ms. Tatman's email regarding short-term rental issues; email Ms. Tatman regarding KLA follow-up; email Mr. C. Partaka regarding shared expenses.	2.20
10/18/2019	JLM	Email Ms. H. Tatman regarding STR issue; exchange emails with Ms. Tatman regarding DDA independent contractor issue.	0.70
10/21/2019	JLM	Review letter from KLA; exchange emails with Ms. H. Tatman regarding same.	0.60
10/25/2019	JLM	Telephone conference with Ms. T. Pitzer regarding audit.	0.30
10/28/2019	JLM	Email Mr. C. Partaka; exchange emails with Ms. H. Tatman.	0.60
11/1/2019	JLM	Email Ms. H. Tatman.	0.20
11/4/2019	JLM	Review ordinances regarding short term rentals and conditional land use, etc.; telephone conference with Ms. H. Tatman; exchange emails with Mr. G. Gerville-Reache.	1.00
11/13/2019	JLM	Review proposed notice from Ms. Tatman; review Zoning Enabling Act for specific statute relating to notice of special land use request; email Ms. H. Tatman regarding same.	0.60
11/18/2019	JLM	Review and revise Peddlers and Solicitors Ordinance.	1.00
11/19/2019	JLM	Email Mr. C. Partaka; exchange emails with Ms. H. Tatman regarding peddler's ordinance and update regarding sharing of expenses with Township.	0.30

KELLY LAW FIRM

KEYES ADAIR MOSSETT & ELLIOTT, PLLC

Since 1889

Village of Lexington

Page 3

		<u>Hours</u>	<u>Amount</u>
11/20/2019	JLM	Review and revise mobile food vending ordinance and resolution; email Ms. H. Tatman regarding same; email Ms. H. Tatman regarding Peddlers Ordinance.	1.90
11/22/2019	JLM	Exchange emails with Mr. G. Gerville-Reache; exchange emails with Ms. H. Tatman.	0.60
11/25/2019	JLM	Review STR applications forwarded by Ms. H. Tatman; exchange emails with Ms. Tatman; exchange emails with Mr. Gerville-Reache.	0.60
		For professional services rendered	15.80 \$2,212.00
		Previous balance	\$1,792.00
10/7/2019		Payment. Check No. 34990	(\$1,106.00)
10/31/2019		Payment. Check No. 35066	(\$686.00)
		Total payments and adjustments	(\$1,792.00)
		Balance due	\$2,212.00

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Janal L. Mossett	15.80	140.00	\$2,212.00

627 FORT STREET • PORT HURON, MI 48060-3904

810 987-4111 • FAX 810 987-8763 • EMAIL info@porthuronlaw.com • WEBSITE www.porthuronlaw.com

VILLAGE OF LEXINGTON

700 EASTON STREET, SUITE 100

LEXINGTON, MISSISSIPPI

39093-0000

662-329-2000

December 10, 2019

Corrective Action Plan for Audit findings year ended June 30, 2019

This corrective action plan (CAP) is being submitted in response to the schedule of findings for the year ending June 30, 2018.

2019-001: The Downtown Development Authority (DDA) Accounting Process Should be Reviewed.

The Village submitted a proposal to the DDA for the purpose of bringing the bookkeeping back into the Village Office. By doing this the Village Treasurer would handle the bookkeeping in a consistent manner as the books are handled for the Village. The DDA voted to accept this proposal and the transition has begun to get the money rolled into the Village account so bills can be paid, reports can be run and checks can be deposited. This transition will provide the check and balance the auditors have been asking for as well as timely and accurate account of all money transactions. **Timeframe:** Immediate

2019-002: Preparation of the financial statements in accordance with Generally Accepted Accounting Principles.

The Village has decided that it is more cost effective to outsource the preparation of the financial statements and footnotes to the auditors than incur the time and expense of preparing in-house. According to the auditors this is a common practice and regardless if a municipality has an accountant on staff to handle this work the auditors are still often tasked with some of the responsibility therefore this is not an unacceptable or uncommon practice. **Timeframe:** No action at this time

2019-003: Record keeping of Police Department issued tickets.

The Village has changed the protocol for ticket books and tracking to meet the required standards. Ticket books are now assigned to individual officers by the Clerk who records them upon issuance. The written tickets are tracked by the Clerk and the Chief as each officer logs them into a book after each shift. The Clerk is able to pull reports on the tickets to see what money has come in from the tickets. This has created a check and balance system between the officers, the Chief and the Clerk.

Timeframe: Immediate

2019-004: Cash should be reconciled to the General Ledger on a timely basis. The monthly bank reconciliations should always be reviewed.

The Village did a bank change from Chemical to Eastern which caused a backlog on the reconciliation of the general ledger. Money wasn't hitting the correct bank; checks weren't processing and our BS&A system was not handling the switch properly. Through multiple conversations with the software company and bank everything was eventually reconciled correctly. The Village does not anticipate any such problem in the future as this was a specific circumstance resulting from the bank change over. The office staff reconciles the accounts on a monthly basis regularly. **Timeframe:** Immediate

Holly Tatman
Village Manager
Village of Lexington

Village of Lexington Proposed Fee Schedule

	Village of Lexington Fee Schedule		Proposed Increase	
	1/1/2016	1/1/2018	2019	2020
	6% increase	6% increase	6% increase	6% increase
Water Cap 1"	\$2,067.00	\$2,191.00	\$2,322.00	\$2,461
Water Cap 1.5"		\$4,748.50	\$5,033.00	\$5,335
Water Cap 2"	\$6,892.12	\$7,306.00	\$7,744.00	\$8,209
Water Cap 4"	\$13,783.18	\$14,610.00	\$15,487.00	\$16,416
Water Cap 6"	\$34,459.54	\$36,527.00	\$38,719.00	\$41,042
Water Cap 8"	\$68,918.02	\$73,053.00	\$77,436.00	\$82,082
Water Cap 12"	\$103,377.56	\$109,580.00	\$116,155.00	\$123,124
Water Cap 16"	\$137,837.10	\$146,107.00	\$154,873.00	\$164,165
Water Tap 1"	\$2,067.00	\$2,191.00	\$2,322.00	\$2,461
Water Tap 1.5"		\$2,391.00	\$2,534.00	\$2,686
Water Tap 2"	\$2,444.36	\$2,591.00	\$2,746.00	\$2,911
Water Tap 4"	\$6,892.12	\$7,306.00	\$7,744.00	\$8,209
Water Tap 6"	\$8,271.18	\$8,767.00	\$9,293.00	\$9,851
Water Tap 8"	\$9,648.12	\$10,227.00	\$10,841.00	\$11,491
Water Tap 12"	\$11,027.18	\$11,689.00	\$12,390.00	\$13,133
Water Tap 16"	\$13,783.18	\$14,610.00	\$15,487.00	\$16,416
3/4" Water Meter & MXU		\$355.00	\$376.00	\$399
1' Water Meter & MXU		\$395.00	\$419.00	\$444
1.5" Meter & MXU		\$710.00	\$753.00	\$798
Sewer Cap 4"	\$2,067.00	\$2,191.00	\$2,322.00	\$2,461
Sewer Cap 6"	\$20,676.36	\$21,917.00	\$23,232.00	\$24,626
Sewer Cap 8"	\$41,350.60	\$43,831.00	\$46,461.00	\$49,249
Sewer Cap 12"	\$82,701.20	\$87,663.00	\$92,923.00	\$98,488
Sewer Cap 16"	\$137,837.10	\$146,107.00	\$154,873.00	\$164,165
Sewer Tap 4"	\$1,378.00	\$1,461.00	\$1,549.00	\$1,642
Sewer Tap 6"	\$2,444.36	\$2,591.00	\$2,746.00	\$2,911
Sewer Tap 8"	\$4,135.06	\$4,383.00	\$4,646.00	\$4,925
Sewer Tap 12"	\$8,271.18	\$8,767.00	\$9,293.00	\$9,851
Sewer Tap 16"	\$13,783.18	\$14,610.00	\$15,487.00	\$16,416
Sewer Sampling		\$20.00		\$21
Ammonia		\$25.00		\$27
Phosphorus				
12-7-09				
crb (created)				
11/14/2019				
(amended)bg				

Village of Lexington Proposed Fee Schedule

D.O	\$10.00		\$11
B.O.D.-5	\$20.00		\$21
T.S.S.	\$20.00		\$21
pH	\$10.00		\$11
Fecal	\$20.00		\$21
Water Sampling			
Sewer Dumping			
Water Machine			
1000 gallons		\$143.00	2500 gallons
2.2 gallons		\$200.00	3500 gallons
water shut off/turn on fees - requested		\$10.00	1000 gallons
water shut off/turn on fees - delinquent		\$0.25	3 gallons
			no change
			no change
Copies		\$.25	no change
Ordinances			
Code of Ordinance			no change
Zoning Ordinance			no change
Master Plan			no change
Cemetery			
Lots			
Resident	3% increase	3% increase	6% increase
Resident 1/2 Lot	\$473.00	\$485.00	\$514
Non resident	\$236.00	\$245.00	\$260
Non resident 1/2 Lot	\$871.00	\$900.00	\$954
Internments	\$439.00	\$450.00	\$477
Residents			
weekdays	\$507.00		\$520.00
weekend	\$642.00		\$660.00
Non resident			
weekdays	\$642.00		\$660.00
weekend	\$771.00		\$795.00
Resident Child	\$269.00		\$280.00
Non resident Child	\$535.00		\$550.00
Cremated Ashes			
Non Resident	\$250.00		\$265.00
Resident			
Parking Tickets	\$200.00		\$212.00
12-7-09	6% increase		6% increase
crb (created)			
11/14/2019			
(amended)bg			
			25.00 extra for holidays
			and weekends

Village of Lexington Proposed Fee Schedule

Parking in a no parking zone	\$42.00		\$45
Parking on streets between 3a-6a	\$37.00		\$40
On or within 20ft of Crosswalk	\$37.00		\$40
Blocking emergency exit	\$42.00		\$45
Parking at edge of curb or street where marked w/yellow	\$42.00		\$45
Within street intersection	\$42.00		\$45
Within 15 ft of fire hydrant	\$42.00		\$45
Parking on sidewalk	\$37.00		\$40
Within 30 ft of street traffic sign or signal	\$37.00		\$40
Within 50ft of fire station entrance	\$42.00		\$45
Beside street excavation when traffic obstructed	\$42.00		\$45
Double Parking	\$32.00		\$35
Within 200ft of accident	\$42.00		\$45
In front of driveway	\$42.00		\$45
Blocking fire escapes	\$42.00		\$45
Within 30ft of safety zone	\$42.00		\$45
Parking within 500ft of a fire apparatus unless legally parked	\$42.00		\$45
prior to fire	\$64.00		\$70
Handicap parking violation	\$180.00		\$190
PBT	\$21.00		\$20
Police Reports	\$26.00		\$30
IF TICKET UNPAID, COST OF COLLECTION WILL BE			
Accident Reports	\$25.00		\$25
first page	\$5.00		\$5
each additional page	\$85.00		\$100
Administrative Impound Fee (if vehicle impounded)	\$42.00		\$42
Village of Lexington Storage fees	\$5.00		\$5
Storage Fees for Towing Company			
Fire Runs	contract	\$1,400.00	
	contract	\$1,050.00	
	contract	\$700.00	
Rescue Run	contract	\$265.00	
	contract	\$199.00	
	contract	\$133.00	
In Village rescue run, out of district patient			
Worth and Lexington Stand By Fees per contract	contract		
Rescue and fire runs inside the Village limits for non residents are charged according to fee structure			
Zoning	\$427.00	\$453.00	\$480.00
Conditional Land Use			Planning recommended no changes
12-7-09			
crb (created)			
11/14/2019			
(amended)bg			

Village of Lexington Proposed Fee Schedule

Special Land Use	\$500.32	\$530.00	\$560.00
Variance	\$427.00	\$453.00	\$480.00
Re-Zone	\$427.00	\$453.00	\$480.00
Commercial Land Use Permit			
New business registration	\$34.00	\$36.00	\$38.00
New business with site inspection	\$73.00	\$77.00	\$82.00
Commercial and Industrial Bldgs new up to 1500 sq ft	\$219.00	\$232.00	\$246.00
Commercial and Industrial Bldgs 1501 to 5000 sq ft	\$286.00	\$309.00	\$328.00
Commercial and Industrial Bldgs over 5000 sq ft	\$359.00	\$381.00	\$403.00
Additions to Commercial and Industrial up to 1500 sq ft	\$146.00	\$155.00	\$164.00
Additions to Commercial and Industrial 1501 to 5000 sq ft	\$286.00	\$309.00	\$328.00
Additions to Commercial and Industrial over 5000 sq ft	\$359.00	\$381.00	\$403.00
Alteration, Remolding, or reconfiguration of existing building			
Alteration, Remolding, or reconfiguration for new use (site plan review)	\$225.00	\$239.00	\$253.00
Accessory Building up to 576 sq ft	\$73.00	\$77.00	\$82.00
Accessory Building up 577 to 5000 sq ft	\$286.00	\$309.00	\$328.00
Accessory Building over 5000 sq ft	\$359.00	\$381.00	\$406.00
Parking Lot Comm and Ind add w/existing storm water mgt plan	\$197.00	\$209.00	\$221.00
Parking Lot Comm and Ind add w/out existing storm water mgt plan	\$146.00	\$155.00	\$164.00
Parking Lot Comm and Ind new up to 15 spaces	\$146.00	\$155.00	\$164.00
Parking Lot Comm and Ind new up to 15 to 39 spaces	\$219.00	\$232.00	\$246.00
Parking Lot Comm and Ind new over 40 spaces	\$366.00	\$388.00	\$411.00
Driveway Permit	\$56.00	\$59.00	\$63.00
Open Air Business	\$78.00	\$83.00	\$88.00
Demolition of Commercial Buildings up to 576 ft	\$51.00	\$54.00	\$57.00
Demolition of Commercial Buildings 577 to 5000 sq ft	\$78.00	\$83.00	\$88.00
Demolition of Commercial Buildings over 5000 sq ft	\$152.00	\$160.00	\$170.00
Move building onto property:			
Up to 1,250 sq. ft.	\$73.00	\$77.00	\$82.00
1250 -1550 sq. ft.	\$86.00	\$91.00	\$96.00
1550-1800 sq. ft.	\$104.00	\$110.00	\$117.00
Over 1800 sq. ft.	\$124.00	\$131.00	\$139.00
Performance bond formula			
Sign - freestanding	\$85.00	\$90.00	\$95.00
Signs - others	\$51.00	\$54.00	\$57.00
Fence	\$85.00	\$90.00	\$95.00
Sidewalk, cement pad - independent site review	\$56.00	\$59.00	\$63.00
Residential Land Use Permit			
New Home	\$85.00	\$90.00	\$95.00
Addition to house (alteration to footprint or height) up to 576 ft	\$44.00	\$47.00	\$50.00
Addition to house (alteration to footprint or height) over 577 ft	\$78.44	\$83.00	\$88.00

Village of Lexington Proposed Fee Schedule

Garage - detached One floor - 576ft	\$45.00	\$48.00	\$51.00
Garage - detached One floor - over 577 sq ft	\$78.00	\$83.00	\$88.00
Accessory buildings up 200 sq ft	\$32.00	\$34.00	\$36.00
201 to 576 sq ft	\$45.00	\$48.00	\$51.00
over 576 sq ft	\$73.00	\$77.00	\$82.00

Village of Lexington Proposed Fee Schedule

Demolition of Residential Buildings	\$61.00	\$65.00	\$69.00	
Move building onto property:				
Up to 1250 sq. ft.	\$70.00	\$74.00	\$78.00	\$83
1250-1550 sq. ft.	\$86.00	\$91.00	\$96.00	\$102
1550-1800 sq. ft.	\$104.00	\$110.00	\$117.00	\$124
Over 1800 sq. ft.	\$124.00	\$124.00	\$131.00	\$139
Performance bond formula				
Mobile Home Placement	\$45.00	\$48.00	\$51.00	\$54
Swimming Pool above ground	\$51.00	\$54.00	\$57.00	\$60
Swimming Pool in ground	\$78.00	\$83.00	\$88.00	\$93
Home Occupation	\$73.00	\$77.00	\$82.00	\$87
Signs - Residential use	\$24.00	\$25.00	\$27.00	\$29
commercial use - freestanding	\$73.00	\$77.00	\$82.00	\$87
commercial use -other	\$61.00	\$65.00	\$69.00	\$73
Fence	\$73.00	\$77.00	\$82.00	\$87
Driveway Permit, new, relocation or resurfacing (ind site review)	\$51.00	\$54.00	\$57.00	\$60
Sidewalk, cement pad - independent site review	\$34.00	\$36.00	\$38.00	\$40
Deck/Porch (open or closed) gazebos up to 200 sq. ft.			\$27.00	\$29
201 sq. ft to 576 sq. ft.			\$40.00	\$42
576 sq. ft and over			\$67.00	\$71
Land Use Permit Fines	\$225.00	239 \$	253.00	\$268
	\$337.00	357 \$	337.00	\$357

Where Planner, Engineer and/or Attorney is utilized, their fee(s) will be utilized (a 2% admin fee will be added)

Planning Review Fee Schedule				
Single-Family Subdivision Plat/Site Condo Review:				
Sketch Plan Review	\$253.00 plus \$6.51/acre	\$268.00 plus \$6.90/acre		
Preliminary Plat/Plan Review	\$378.00 plus \$24/acre	\$389.00 plus \$25.00/ acre		
Final Plat Review	\$505.00 plus \$24/acre	\$535.00 plus \$25.00 per acre		
Site Plan Review:				
Concept Plan	\$378 plus \$24/acre	\$400 plus \$25/acre		
Final Plan	\$505 plus \$24/acre	\$535.00 plus \$25/acre		
Planned Unit Development:				
Preliminary Plan	\$442 plus \$24/acre	\$469 plus \$25/acre		
Final Detailed Site Plan	\$632 plus \$24/acre	\$670 plus \$25/acre		
Rezoning Applications:				
12-7-09	\$442 plus \$13/acre	\$469 plus \$14/acre		

Village of Lexington Proposed Fee Schedule

Special Land Use Applications:			
Cluster Housing	\$442 plus site plan fee	\$469.00 plus site plan fee	
All other Commercial Applications	\$442 plus site plan fee	\$469.00 plus site plan fee	
Landscape Plans	\$63 plus \$6.31/acre	\$67 plus \$6.70/acre	
Variations:			
Commercial	\$394.00	\$418.00	\$443.00
Residential	\$394.00	\$418.00	\$443.00
Review of Revisions:	One half fee schedule	One half fee schedule	
Annexation Petition	\$356 plus \$24/acre	\$377 plus \$25/acre	
Detachment Petition			
Engineering Review of Project Plans	7% of project cost	\$596.00	\$632.00
Industrial Development District	\$596 or up to 2%	\$632 or up to 2%	
Tax Abatement Permit			
Conditional Land Use	\$337.00	\$357.00	\$378
Land Split	\$169.00	\$179.00	\$190