

The Village of Lexington Common Council held a Regular Meeting Monday, November 25, 2019, in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Regular Council Meeting Called to order at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk Beth Grohman

Present: Ehardt, Picot, Muoio, Fulton, Jarosz, Schultz, Kaatz

Absent: None

Others present: Tatman, Irwin, Scott Hoskins – Stewart Beauvais & Whipple and 11 citizens

Public comment:

None Offered

APPROVAL OF THE AGENDA – Motion by Jarosz, seconded by Fulton, to approve the agenda as amended. Addition of D2. DDA Funds Transfer to the Village, and L. Snow removal on sidewalks.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Schultz, seconded by Picot, to approve the minutes from the Special Council Meeting of October 21, 2019 as presented.

All Ayes

Motion by Schultz, seconded by Picot, to approve the minutes from the Regular Council Meeting of October 28, 2019 as presented.

All Ayes

Motion carried

B. AUDIT PRESENTATION – SCOTT HOSKINS, STEWART BEAUVAIS & WHIPPLE – Change in the accounting principle, changing the methodology used to allocate the net OPEB liabilities. Financial overview, the Village has a combined net position of \$7,443,798, comprising of \$1,502,875 and proprietary funds making up \$5,940,923 of the total net position. This is a net increase of \$260,622 over the year. General Fund amendments throughout the year resulted in an increase in the net change in the fund balance. The Village has \$8,735,635 invested in capital assets. Long term debt at the end of the year is \$1,712,403 down from last year, \$237,734. Pension plan fiduciary net position as a percentage of the total pension liability at 56% slightly below state requirements. OPEB plan currently at 4%, and 40% is required. Village opened an account with MERS for the OPEB and moving in the right direction. Recommend to continue to monitor. Submission of a corrective action will be required. Internal control deficiencies, DDA accounting process should be reviewed, Police Department Ticket receipting process, and cash reconciliation.

Motion by Jarosz, seconded by Muoio, accept the audit as presented and a correction plan be presented within 30 days.

Discussion

Roll call

Ayes- Jarosz, Muoio, Ehardt, Picot, Fulton, Schultz, Kaatz

Nays- None

Motion carried

C. RESOLUTION 2019-10 MICHIGAN HISTORIC PRESERVATION NETWORK – Motion by Schultz, seconded by Fulton, to approve Resolution 2019-10 Michigan Historic Preservation Network –MI Impact as presented.

Discussion

Roll Call

Ayes – Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

D. TREE REMOVAL BIDS – Tatman reported on the bids received. Motion by Jarosz, seconded by Fulton, to accept the bid from Paterson Tree Service up to \$15,375.00.

Discussion

Roll Call

Ayes- Jarosz, Fulton, Ehardt, Picot, Muoio, Schultz, Kaatz

Nays- None

Motion carried

D2. TRANSFER OF DDA FUNDS BACK TO VILLAGE –Motion by Schultz, seconded by Ehardt to approve moving the DDA back to the Village.

Discussion

Roll Call

Ayes- Schultz, Ehardt, Picot, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

E. BOARD REAPPOINTMENTS

1. PLANNING COMMISSION- Motion by Schultz, seconded by Picot, to approve the reappointment of Jamie McCombs and Jim Macksey to the Planning Commission.

Roll Call

Ayes – Schultz, Picot, Ehardt, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

2. DDA –Motion by Schultz, seconded by Fulton, to approve the reappointment of Peggy Stencel to the Downtown Development Authority.

Roll Call

Ayes- Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

3. PARKS AND RECREATION – Motion by Fulton, seconded by Schultz, to approve the reappointment of Scott Pomeroy to the Parks and Recreation Committee.

Roll Call

Ayes- Fulton, Schultz, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

4. ZBA-Motion by Schultz, seconded by Kaatz, to approve the appointment of Tom Constantineau to the ZBA.

Roll Call

Ayes- Schultz, Kaatz, Ehardt, Picot, Muoio, Fulton, Jarosz

Nays- None

Motion carried

F. 2020 MEETING AND HOLIDAY SCHEDULE – Motion by Schultz, seconded by Fulton, to approve the 2020 meeting and holiday schedule as amended.

All Ayes

Motion carried

G. HOLIDAY BONUSES– Motion by Jarosz, seconded by Schultz, to approve the employee Holiday Bonuses as presented.

Roll call

Ayes- Jarosz, Schultz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

H. ICOMPASS PROPOSAL - Grohman and Tatman explained the pros of the software, cost savings, time, and storage space. Kaatz directed Grohman to put together an analysis of the cost savings.

MOBILE HOME PARK

I. BANK SHORE EROSION – Irwin explains the report from Townley Engineering for the erosion. Townley recommended two options, first option regrade the damaged slope, to match the existing slopes in the area, building up the bottom with large stone and use a turf reinforcement, second option was to add fabric than place large rock, (rip rap) on the bank. Irwin did have contact with Joe Allen from the county, agreed with suggestions from Townley. Townley did not see a drainage issue. Kaatz recommended a long term plan and get an engineering design and plan for 1100 feet and not just the current issue of 30 feet.

J. MHP LOT DEPOSIT REFUND – Motion by Schultz, seconded by Fulton to approve the refund of \$324 to Katherine McClean Lot 102.

Roll call

Ayes- Schultz, Fulton, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays- None

Motion carried

PARKS AND RECREATION

K. CAMERA REPLACEMENT & PARK UTILIZATION STRUCTURE COST DISTRIBUTION – Tatman received quotes from Ernie from Protech to replace cameras at water/dpw and Tierney Park. No approval required, within manager allowed spending. Council recommended moving forward with the camera replacement.

Discussion on the fees structure and budget for the Parks and Recreation. Parks and Recreation struggling due to the cost to their budget is hit with dpw charges for special events.

DPW

L. SIDEWALK SNOW REMOVAL – Discussion on snow removal on sidewalks and current ordinance. Ordinance required property owners clean their own sidewalks. Tatman reported sidewalk snow removal equipment needs to be replaced. Tatman is looking at a grant for equipment. DPW staff is down and with equipment needed, DPW cannot always get to all the sidewalks. Suggestion to address the ordinance, equipment and staff. Kaatz recommendation for cost of clearing the sidewalks, staffing and equipment needed.

FINANCIALS –

Motion by Jarosz, seconded by Schultz, to approve the check register in the amount of \$216,365.41 check numbers 34907 through 34981.

Roll Call

Ayes- Jarosz, Schultz, ***Ehardt, Picot, Muoio, Fulton, Kaatz***

Nays- None

Motion carried

PUBLIC COMMENT

Kathy Parraghi – 5203 Main Street – Comments regarding the storm drains plugged with leaves.

COUNCIL PERSONS COMMENTS

ADJOURNMENT – Motion by Jarosz, seconded by Muoio, to adjourn the meeting 7:31 p.m.

All Ayes

Motion carried

Respectfully Submitted

Beth Grohman

APPROVED