

MONTHLY COUNCIL MEETING

CONFERENCE ROOM VILLAGE HALL 7227 HURON AVE., LEXINGTON, MI

AGENDA

DATE OF MEETING: MONDAY, NOVEMBER 25, 2019
TYPE OF MEETING: REGULAR MONTHLY COUNCIL MEETING
TIME OF MEETING: 7:00 P.M

CALL TO ORDER / REGULAR MONTHLY COUNCIL MEETING

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

PUBLIC COMMENT

APPROVAL OF AGENDA

BUSINESS: Pages 1-41 **ADMINISTRATION**

- A. MINUTES – Motion to approve the Public Hearing/Special Council October 21, 2019 and Regular Council Meeting of October 28, 2019 and
- B. AUDIT PRESENTATION – STEWART BEAUVAIS & WHIPPLE – SCOT HOSKINS
- C. RESOLUTION 2019-10 MICHIGAN HISTORIC PRESERVATION NETWORK
- D. TREE REMOVAL BIDS - TATMAN
- E. BOARD REAPPOINTMENT
 - 1. Planning Commission – Motion to approve the reappointments of James Macksey and Jamie McCombs to the Planning Commission.
 - 2. DDA – Motion to approve the reappointment of Peggy Stencel to the DDA.
 - 3. Parks and Recreation – Motion to approve the reappointment of Scott Pomeroy to the Parks and Recreation Committee.
 - 4. ZBA – Motion to approve the reappointment of Tom Constantineau to the ZBA.
- F. 2020 MEETING AND HOLIDAY SCHEDULE-
- G. HOLIDAY BONUSES – Motion to approve the employee holiday bonuses as presented.
- H. I COMPASS PROPOSAL

MOBILE HOME PARK

- I. BANK SHORE EROSION – ENGINEER RECOMMENDATIONS –
- J. MHP LOT DEPOSIT REFUND – Motion to approve the refund of \$324 to Katherine McClean Lot #102.

PARKS & RECREATION

- K. CAMERA REPLACEMENT & PARK UTILIZATION STRUCTURE COST DISTRIBUTION - MUOIO

FINANCIAL REPORTS – Pages 42-82

Motion to approve the check register in the amount of \$211,081.76 check numbers 34982 through 35076, Chemical Bank Close Out Check # 33649 for \$107,645.64 and the financial reports.

MINUTES/ REPORTS/MONTHLY SCHEDULE: Pages 83-106

MANAGER REPORT

CLERK REPORT

ZONING ADMINISTRATOR REPORT

MHP MANAGER REPORT

POLICE REPORT

FIRE DEPARTMENT REPORT

OPERATIONS

DPW PROJECT

PLANNING COMMISSION

DDA

CEMETERY BOARD

PARKS AND RECREATION

DDA FINANCIAL REPORTS

DECEMBER MEETING SCHEDULE

CORRESPONDENCE

PUBLIC COMMENT

COUNCIL PERSON COMMENTS

ADJOURNMENT

The Village of Lexington Common Council held a Public Hearing and a Regular Meeting Monday, October 21, 2019, in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Public Hearing Called to Order at 7:00 p.m. by President Kristen Kaatz
To hear comments on the proposed amendments to the Village Code of Ordinances, Chapter 46, Article II, Sections 46-64, 46-334-34, 46-57-62 and Article III, Sections 46-63-77.

Tatman –

Peddlers Ordinance - The current peddler's ordinance, the strikeouts are the amendments by the Ad-Hoc Committee, this ordinance will continue to be used for Special Events only. The LBA/Sponsors of events will be handling the permits. Village is removing itself from the permitting, putting it in the hands of the organizer. LBA has been made aware of the changes.

Food Truck Ordinance – New creation, currently the Village does not have one. The Ad-Hoc Committee looked at multiple food truck ordinances around the state. The one used was from Petoskey. The newly created ordinance will allow for up to four food trucks on private property and four food trucks on public property. Public property use will be two designations, Tierney Park and Lester Street Park. Private property would be up to the owner, up to four in town, and has to meet the requirements of any other business, set backs and signage requirement just like the business.

Fee Schedule for annual permits and daily for both private and public property.

Food trucks operating hours would be operating as the other business. Maximum amount of time food truck can stay in one spot is four days and would have to be moved for a minimum of 24 hours.

All permits will be a first come first serve basis.

Only allowed commercial zoning, no permits allowed in the residential zones.

Tatman stated the Ad-Hoc worked very hard to keep this ordinance fair to the residents and business owners.

Public Comment –

Gail Oldford – 5343 Washington – Question is can issue permits for 20 and first four trucks allowed but not limited to only four permits per year?

Tatman responded

Debbie Paradoski – 5052 Burns Line – Commented on the chain of events regarding the amendments to the current peddlers ordinance, ad-hoc committee, food truck ordinance, hours of operations, number allowed.

Randy Hill – 133 Chippewa Port Sanilac – Questions regarding annual fee and daily fee, and commented on the regulations and fees. Questioned on the special events, who will handle permitting?

Tatman responded.

Jerry Paradoski- 6285 Sheridan Line – Questions on the four days, permits allowed, and private property permits. Commented on the fees and regulations.

Tatman and Dawson responded

Kaatz also responded

Muoio- Questions regarding business owners modifying their business.

Virginia McNabb 5739 Main – Comments on the food trucks, ordinance regulations, and four days. Who will regulate.

Tatman responded

Patrick Blakely -5533 Main – Commented on the regulations on private property owners, black out dates, four day rule, and four permits. Also commented on application.

Marianne Boyd – 5041 Birch Drive – Questions regarding the public spots.

Tatman and Fulton responded.

Jim Hunt -7050 Wildcat Road – Comments regarding the four day rule and the private property regulations. Also questioned when applications will be open and does the private property have to apply.

Tatman responded

Taryn Strausser – 7125 Huron – Comments on the private property fees, regulations on the hours of business. Also comments regarding the treatment received setting up her food truck.

Debbie Paradossi – Commented on the Ad-Hoc Committee and the food truck, and four day rule.

Tatman and Dawson responded.

Randy Hill- Questions regarding designation for four food trucks on private property. Comments about the competition and black out dates.

Dawson responded.

Schultz- Suggested four sites be designated on application.

Muoio- Suggested revisit the four days and operational hours

Jim Hunt – Comments on four designated private property sites.

Kaatz and Dawson responded

Tatman stated the private property owner has meet the zoning regulations.

Patrick Blakely- Comments regarding restrictions on his property, meeting the zoning regulations and raising the amount of food trucks allowed on private property, background checks and hours of operations.

Jerry Paradossi- Questions regarding zoning ordinances and fees to private property owners. Also commented on the four day rule.

Kaatz responded

Public Hearing Closed at 8:23 p.m.

Special Council Meeting Called to order at 8:23 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk Beth Grohman

Present: Picot, Muoio, Fulton, Jarosz, Schultz, Kaatz

Absent: Ehardt

Others present: H. Tatman, J. Dawson, and 18 citizens

Public comment:

BUSINESS

ADMINISTRATION

A. CHAPTER 46, ARTICLE II, SECTIONS 46-31, 46-33-34, 46-57-62 PEDDLERS AND HAWKERS

Motion by Jarosz, seconded by Picot, to send back item A, B and C back to the Ad Hoc Committee for review.

Discussion-

Fulton- Addressed the \$400 on public property, the Master Plan, small town charm, and not anti food trucks, trying to accommodate the food truck and still maintain the aesthetics of the Village.

Picot – Commend the Ad-Hoc committee , some things may have been overlooked and we can do better

Jarosz- Regulations of hours and moving of the trucks and rethink the four days, and the number of units, but need to start somewhere. Also concerns with the private property getting a permit and never allowing a food truck.

Roll call

Ayes- Jarosz, Picot, Muoio, Fulton, Schultz, Kaatz

Nays- None

B. CHAPTER 46, ARTICLE III, SECTIONS 46-63-77 FOOD TRUCKS

C. RESOLUTION 2019-09 MOBILE FOOD VENDING

PUBLIC COMMENT

Debbie Paradoski – Thank you

Jim Hunt – Comments on four days and private property.

Virginia McNabb-Comments on a private property and site plans

COUNCIL PERSONS COMMENTS

Jarosz – Committee did a good job putting the ordinance together and just have to work out some issues

Schultz – Input was good

Kaatz – Review over the comments received and address the issues. Holly has been in contact with the Mayor of Richmond, struggling with the same issues.

ADJOURNMENT – Motion by Picot, seconded by Jarosz, to adjourn the meeting 8:37 p.m.

All Ayes

Motion carried

Respectfully Submitted

Beth Grohman, Village Clerk

The Village of Lexington Common Council held a Regular Meeting Monday, October 28, 2019, in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Regular Council Meeting Called to order at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk Beth Grohman

Present: Ehardt, Picot, Muoio, Fulton, Jarosz, Schultz, Kaatz

Absent: None

Others present: Tatman, Irwin, and 8 citizens

Public comment:

None Offered

APPROVAL OF THE AGENDA – Motion by Schultz, seconded by Picot, to approve the agenda as presented.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Fulton, seconded by Schultz, to approve the minutes from the Regular Council Meeting of September 23, 2019 and the Special Council Meeting of September 30, 2019 as presented.

All Ayes

Motion carried

B. INVOICE – KELLY LAW FIRM – Motion by Ehardt, seconded by Schultz, to approve the payment of \$686.00 to Kelly Law Firm.

Roll Call

Ayes- Ehardt, Schultz, Picot, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

C. REALLOCATION OF PARKING LOT EXPENDITURE – Motion by Schultz, seconded by Jarosz, to approve the allocation of the parking lot expenditure as presented.

Discussion

Tatman explained the auditor recommended calling MDOT about the monies allocated for the parking lot using ACT 51 funds. MDOT suggested pulling out the front two parking areas from the ACT 51 funds.

Roll Call

Ayes- Schultz, Jarosz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

D. BASIC SERVER/FIREWALL – Motion by Schultz, seconded by Muoio, to approve the purchase of a new server and firewall from IT Right at the cost of \$6,163.80.

Discussion

Roll Call

Ayes- Schultz, Muoio, Ehardt, Picot, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

E. DDA BOARD RESIGNATION- Motion by Ehardt, seconded by Schultz, to accept the resignation of Krista Short from the DDA.

Discussion

Roll call

Ayes- Ehardt, Schultz, Picot, Muoio, Fulton, Jarosz, Kaatz

Nays- None

Motion carried

F. FIRE AND RESCUE RUNS/PENALTY WRITE OFFS – Motion by Fulton, seconded by Schultz, to approve the fire and rescue runs/penalty write offs in the amount of \$2025.68.

Discussion

Roll Call

Ayes- Fulton, Schultz, Ehardt, Picot, Muoio, Jarosz, Kaatz

Nays - None

Motion carried

G. DDA BOARD APPOINTMENT – Motion by Schultz, seconded by Jarosz, to approve the appointment of Kim Stencil to the DDA Board.

Discussion

Roll call

Ayes- Schultz, Jarosz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

H. PARKS AND RECREATION COMMITTEE APPOINTMENT - Motion by Jarosz, seconded by Schultz, to approve the appointment of Susan Pomilla to the Parks and Recreation Committee.

Discussion

Roll call

Ayes – Jarosz, Schultz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

I. 2019 SIDEWALK REPLACEMENT PLAN – Motion by Jarosz, seconded by Schultz, to approve up to \$25,000 for the 2019 Sidewalk Replacement Plan.

Discussion

Roll Call

Ayes- Jarosz, Schultz, Ehardt, Picot, Muoio, Fulton, Kaatz

Nays- None

Motion carried

MOBILE HOME PARK

J. BEACH BLUFF REPAIR – Irwin reported that approximately a forty foot area of the bluff lost four to five feet of the ledge dropped due to the all the ground water. Landscaper would fill eroded area with pit run, topsoil and hydroseed with crown vetch. No guarantee from either bidder. Motion by Kaatz, seconded by Picot, to consult with Joe Allen, Sanilac County Soil Erosion Specialist prior to entertaining approval any of the bids.

Discussion

Roll call

Ayes- Kaatz, Picot, Ehardt, Muoio, Fulton

Nays- Jarosz, Schultz

Motion carried

FINANCIALS –

Motion by Jarosz, seconded by Schultz, to approve the check register in the amount of \$216,365.41 check numbers 34907 through 34981.

Roll Call

Ayes- Jarosz, Schultz,

Nays- None

Motion carried

PUBLIC COMMENT

Kathy Parraghi – 5203 Main Street – Comments regarding the storm drains plugged with leaves.

COUNCIL PERSONS COMMENTS

ADJOURNMENT – Motion by Jarosz, seconded by Muoio, to adjourn the meeting 7:31 p.m.

All Ayes

Motion carried

Respectfully Submitted

Beth Grohman

**Village of Lexington
RESOLUTION No. 2019-10**

Motion by, Supported by

**A Resolution in Support of the Reinstatement of State Historic Tax Credits
Senate Bill 54/ House Bill 4100**

WHEREAS, the historic buildings, neighborhoods and places in Michigan villages, towns and cities distinguish each community and provide character and a sense of place that contribute significantly to the quality of life and the economic benefits enjoyed in and by each community; and

WHEREAS, the preservation and rehabilitation of historic buildings, places and neighborhoods contributes to the beauty, character, and economic vitality of Michigan communities; and,

WHEREAS, the labor-intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investment in new construction; and

WHEREAS, demolition or destruction of historic buildings creates costs to Michigan and its communities by destroying the often-irreplaceable construction and ornamental materials of each structure and by adding significantly to landfills, whose makeup is estimated to be more than 40 percent building materials and waste; and

WHEREAS, development and redevelopment within established villages, townships and cities is encouraged by Governor Whitmer; and

WHEREAS, many public policies and financial and lending practices and policies create disincentives or barriers to the preservation, renovation and rehabilitation of historic buildings and resources and create a preferential financial environment for new construction; and

WHEREAS, Michigan has measured the economic impacts of the former Michigan Historic Tax Credit programs between their enactment in 1999 and their elimination in 2011 and seen significant positive direct impacts on the revitalization of neighborhoods and communities, the preservation and creation of affordable and market-rate housing, the creation of skilled local jobs, and the subsequent private investment in areas surrounding tax-credit-driven revitalization projects; and

WHEREAS, each \$1.00 of credit issued leverages \$11.37 in direct economic impact, such that the former Michigan Historic Tax Credit programs during their twelve-year history have leveraged \$251 million in Federal historic tax credits that otherwise would

not have returned to Michigan, spurred \$1.46 billion in direct rehabilitation activity, and created 36,000 jobs; and

WHEREAS, the Michigan Legislature is presently considering Senate Bill 54 and House Bill 4100 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Village of Lexington endorses and supports both Senate Bill 54 and House Bill 4100 and calls upon the Michigan Legislature to pass this important legislation and Governor Whitmer to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities.

BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Michigan Historic Preservation Network.

Roll Call
Ayes
Nays
Absent
Motion Carried

CERTIFICATION OF CLERK

I, Elizabeth Grohman, Village Clerk of the Village of Lexington do hereby certify this to be a true and complete copy of a resolution adopted by the Lexington Village Council at a Regular Council Meeting, November 25, 2019

Signature _____

Title _____

Date _____

Rightenburg Tree Trimming
3720 Stilson Rd.
Croswell MI, 48422

Weller Tree Service
2643 Harrington Rd.
Croswell MI, 48422

D&M Tree Service
2787 Barth Rd
Kimball Twp MI, 48074

Kappen Tree Service
2799 Hurds Corner Rd
Cass City MI, 48726

Patterson Tree Service
P.O. Box 76
Port Sanilac MI, 48469

Canopy Climber Tree Care
4430 Myron Rd.
Burtchville MI, 48059

Pioneer Tree Service
16 Fry St.
Croswell MI, 48422

Timberwolf Tree Removal
2455 Goetze Rd.
Applegate MI, 48401

D & D Tree Removal
3805 Washington Rd
Carsonville MI, 48419

Owen Tree Service
225 N. Lakegeorge Rd
Attica MI, 48412

All American Tree Service
5740 Downington Rd
Deckerville MI, 48427

Billy's Lawn and Tree Service
6610 Lakeshore Rd.
Lexington MI, 48450

Arbor Master Tree Service

Contractor Tree Removal/Trim List 2019 Trees marked with a Pink "X" are to be removed, a Pink "T" are to be trimmed

Item #	Location and or Address	# of Trees	Tree Tag #'s if known	Action Required	Item Cost (\$)
VILLAGE OF LEXINGTON STREETS					
1	East of 7314 Boynton St. Top of the hill by manhole	1	????	Remove Tree/Grind Stump	2100
2	Denissen St./Lexington Cemetery, N/W of Chapel	1	???6	Remove Tree/Grind Stump	2100
3	Denissen St./Lexington Cemetery, West Side, Center by Driveway	1	1231	Remove Tree/Grind Stump	1800
4	7179 Hubbard St.	1	903	Remove Tree/Grind Stump	1900
5	7211 Hubbard St.	1	????	Remove Tree/Grind Stump	1200
6	7214 Hubbard St. N/W corner of Lot	1	920	Remove Tree/Grind Stump	1200
7	Hubbard St. S/E corner of Pomey Funeral Home Parking Lot	1	????	Remove Tree/Grind Stump	900
8	7153 Lake St. , Off of Union St.	3	975-??-97?	Remove Tree/Grind Stump	1500
9	5752 Main St.	1	????	Remove Tree/Grind Stump	1500
10	5817 Main St. , South of Lexington welcome sign	1	????	Remove Tree/Grind Stump	1500
11	7127 Simons St.	1	1147	Trim Dead/Weak Branches	400
12	5782 Union St.	1	????	Remove Tree/Grind Stump	1200
NORTH SHORES MOBILE HOME PARK					
13	5203 Main Lot 10, in front, Silver Maple	1	40	Trim up 10-12 feet from ground/Remove dead/weak Branches	700
14	5203 Main Lot 13&14, in back, Branches over mobile/village side	5-6		Trim Dead/Weak Branches 10' over mobile of large tree. Remove small trees that can be reached from village side of fence	800
15	5203 Main Lot 16 & 17, in back, Silver Maple	1	????	Remove Tree/Grind Stump	1800
16	5203 Main Lot 22, in back, Red Maple	1	60	Remove Tree to face of Roof	1100
17	5203 Main Lot 26, in back, Silver Maple	1	65	Remove Tree/Grind Stump	3200
18	5203 Main Lot 30, in front, Blue Spruce	1	????	Remove Tree/Grind Stump	800
19	5203 Main Lot 30, South Side, Silver Maple	1	????	Remove Tree/Grind Stump	1800
20	5203 Main Lot 31, East Side, Birch & Maple	2	????-????	Trim Dead/Weak Branches & 10' over mobile	600
21	5203 Main Lot 32/33, in front, Maple	1	????	Trim Dead/Weak Branches away from mobile and 8'-10' above ground	700
22	5203 Main Lot 35, in front, Silver Maple	1	173	Remove Tree/Grind Stump	1800
23	5203 Main Lot 36, West Side, Maple	1	170	Trim Dead/Weak Branches & 10' over mobile	800
24	5203 Main Lot 40-42, between trailers, Pin Oak	1	????	Trim Dead/Weak Branches & 10' over mobile and lower branches	800
25	5203 Main Lot 57, East Side, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	600
26	5203 Main Lot 61, in front, Silver Maple	1	191	Remove Tree/leave stump and two limbs approx 9' tall	1800
27	5203 Main Lot 66/67, in back, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile and low limbs	700
28	5203 Main Lot 74, in back, Silver Maple	1	198	Remove Tree/Grind Stump	3200
29	5203 Main Lot 113, in back, Spruce & Chestnut	2	207-208	Trim Dead/Weak Branches & 10' over mobile and low branches	900
30	5203 Main Lot 124-125, Maple	1	216	Trim Dead/Weak Branches & 10' over mobile	650
31	5203 Main Lot 131, in front, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	700
32	5203 Main Lot 142, West Side, Maple	1	226	Trim Dead Branches & entire east branch over mobile & branch towards street	700
33	5203 Main Lot 144, East Side, Maple	1	225	Remove Tree/Grind Stump	1800
34	5203 Main Lot 169, in front, Silver Maple	1	243	Remove Tree/Grind Stump	1900
35	5203 Main Lot 175, in front, Silver Maple	1	241	Remove Tree/Grind Stump	2400
36	5203 Main Lot 186, in front, Silver Maple	1	253	Remove Tree/Grind Stump	2400
37	5203 Main Lot 196, in front, Elm	1	246	Remove Tree/Grind Stump	3200
38	5203 Main Lot 204, in back, more behind 203	1	112	Remove Tree/Grind Stump	2400
39	5203 Main Lot 204, in back, Black Walnut	1	114	Remove Tree/Grind Stump	1800
40	5203 Main Lot 222, in back, Cottonwood	1	132	Remove Tree/Grind Stump	2800
TOTAL PROJECT COST					\$60,650

Anderson Tree Service

Contractor Tree Removal/Trim List 2019

Trees marked with a Pink "X" are to be removed, a Pink "T" are to be trimmed

Item #	Location and or Address	# of Trees	Tree Tag #'s if known	Action Required	Item Cost
VILLAGE OF LEXINGTON STREETS					
1	East of 7314 Boynton St. Top of the hill by manhole	1	????	Remove Tree/Grind Stump	650 ⁰⁰
2	Denissen St./Lexington Cemetery, N/W of Chapel	1	???6	Remove Tree/Grind Stump	700 ⁰⁰
3	Denissen St./Lexington Cemetery, West Side, Center by Driveway	1	1231	Remove Tree/Grind Stump	550 ⁰⁰
4	7179 Hubbard St.	1	903	Remove Tree/Grind Stump	450 ⁰⁰
5	7211 Hubbard St.	1	????	Remove Tree/Grind Stump	550 ⁰⁰
6	7214 Hubbard St. N/W corner of Lot	1	920	Remove Tree/Grind Stump	650 ⁰⁰
7	Hubbard St. S/E corner of Pomery Funeral Home Parking Lot	1	????	Remove Tree/Grind Stump	350 ⁰⁰
8	7153 Lake St. , Off of Union St.	3	975-???-977	Remove Tree/Grind Stump	250
9	5752 Main St.	1	????	Remove Tree/Grind Stump	450 ⁰⁰
10	5817 Main St. , South of Lexington welcome sign	1	????	Remove Tree/Grind Stump	350 ⁰⁰
11	7127 Simons St.	1	1147	Trim Dead/Weak Branches	150 ⁰⁰
12	5782 Union St.	1	????	Remove Tree/Grind Stump	350 ⁰⁰
NORTH SHORES MOBILE HOME PARK					
13	5203 Main Lot 10, in front, Silver Maple	1	40	Trim up 10 - 12 feet from ground/Remove dead/weak Branches	75.00
14	5203 Main Lot 13&14, in back, Branches over mobile/village side	5-6		Trim Dead/Weak Branches 10' over mobile of large tree. Remove small trees that can be reached from village side of fence	75.00
15	5203 Main Lot 16 & 17, in back, Silver Maple	1	????	Remove Tree/Grind Stump	400.00
16	5203 Main Lot 22, in back, Red Maple	1	60	Remove Tree to face of Roof	350.00
17	5203 Main Lot 26, in back, Silver Maple	1	65	Remove Tree/Grind Stump	1200.00
18	5203 Main Lot 30, in front, Blue Spruce	1	????	Remove Tree/Grind Stump	1400 ⁰⁰ 300 ⁰⁰
19	5203 Main Lot 30, South Side, Silver Maple	1	????	Remove Tree/Grind Stump	1500.00
20	5203 Main Lot 31, East Side, Birch& Maple	2	????-????	Trim Dead/Weak Branches & 10' over mobile.	100 ⁰⁰
21	5203 Main Lot 32/33, in front, Maple	1	????	Trim Dead/Weak Branches away from mobile and 8'- 10' above ground	50 ⁰⁰
22	5203 Main Lot 35, in front, Silver Maple	1	173	Remove Tree/Grind Stump	225 ⁰⁰
23	5203 Main Lot 36, West Side, Maple	1	170	Trim Dead/Weak Branches & 10' over mobile	75 ⁰⁰
24	5203 Main Lot 40- 42, between trailers, Pin Oak	1	????	Trim Dead/Weak Branches & 10' over mobile and lower branches	50.00
25	5203 Main Lot 57, East Side, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	50 ⁰⁰
26	5203 Main Lot 61, in front, Silver Maple	1	191	Remove Tree/leave stump and two limbs approx 9' tall	500 ⁰⁰
27	5203 Main Lot 66/67, in back, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile and low limbs	125 ⁰⁰
28	5203 Main Lot 74, in back, Silver Maple	1	198	Remove Tree/Grind Stump	650 ⁰⁰
29	5203 Main Lot 113, in back, Spruce & Chestnut	2	207-208	Trim Dead/Weak Branches & 10' over mobile and low branches	175 ⁰⁰
30	5203 Main Lot 124-125, Maple	1	216	Trim Dead/Weak Branches & 10' over mobile	125 ⁰⁰
31	5203 Main Lot 131, in front, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	50 ⁰⁰
32	5203 Main Lot 142, West Side, Maple	1	226	Trim Dead Branches & entire east branch over mobile & branch towards street	75 ⁰⁰
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38	5203 Main Lot 204, in back, more behind 203	1	112	Remove Tree/Grind Stump	175 ⁰⁰
39	5203 Main Lot 204, in back, Black Walnut	1	114	Remove Tree/Grind Stump	350 ⁰⁰
40	5203 Main Lot 222, in back, Cottonwood	1	132	Remove Tree/Grind Stump	1700 ⁰⁰
TOTAL PROJECT COST					\$0.00

15,311-
Total: \$15,375

17 - STUMP INSIDE A BRICK PAVO AND WE CAN'T GRIND.
 # 14 - NEED CONFIRMATION THESE ARE UNLICKED TREES

*Green
Tree Service*

Contractor Tree Removal/Trim List 2019 Trees marked with a Pink "X" are to be removed, a Pink "T" are to be trimmed

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2	Denissen St./Lexington Cemetery, N/W of Chapel	1	??76	Remove Tree/Grind Stump	\$ 1763 ⁰⁰
3	Denissen St./Lexington Cemetery, West Side, Center by Driveway	1	1231	Remove Tree/Grind Stump	\$ 2303 ⁰⁰
4	7179 Hubbard St.	1	903	Remove Tree/Grind Stump	\$ 1329 ⁰⁰
5	7211 Hubbard St.	1	????	Remove Tree/Grind Stump	\$ 946 ⁰⁰
6	7214 Hubbard St. N/W corner of Lot	1	920	Remove Tree/Grind Stump	\$ 2108 ⁰⁰
7	Hubbard St. S/E corner of Pomery Funeral Home Parking Lot	1	????	Remove Tree/Grind Stump	\$ 1628 ⁰⁰
8	7153 Lake St. , Off of Union St.	3	975-??-977	Remove Tree/Grind Stump	\$ 946 ⁰⁰
9	5752 Main St.	1	????	Remove Tree/Grind Stump	\$ 2775 ⁰⁰
10	5817 Main St. , South of Lexington welcome sign	1	????	Remove Tree/Grind Stump	\$ 1512 ⁰⁰
11	7127 Simons St.	1	1147	Trim Dead/Weak Branches	\$ 880 ⁰⁰
12	5782 Union St.	1	????	Remove Tree/Grind Stump	\$ 1647 ⁰⁰
NORTH SHORES MOBILE HOME PARK					
13	5203 Main Lot 10, in front, Silver Maple	1	40	Trim up 10-12 feet from ground/Remove dead/weak Branches	\$ 610 ⁰⁰
14	5203 Main Lot 13&14, in back, Branches over mobile/village side	5-6		Trim Dead/Weak Branches 10' over mobile of large tree. Remove small trees that can be reached from village side of fence	\$ 610 ⁰⁰
15	5203 Main Lot 16 & 17, in back, Silver Maple	1	????	Remove Tree/Grind Stump	\$ 2978 ⁰⁰
16	5203 Main Lot 22, in back, Red Maple	1	60	Remove Tree to face of Roof	\$ 2978 ⁰⁰
17	5203 Main Lot 26, in back, Silver Maple	1	65	Remove Tree/Grind Stump	\$ 4885 ⁰⁰
18	5203 Main Lot 30, in front, Blue Spruce	1	????	Remove Tree/Grind Stump	\$ 1132 ⁰⁰
19	5203 Main Lot 30, South Side, Silver Maple	1	????	Remove Tree/Grind Stump	\$ 5275 ⁰⁰
20	5203 Main Lot 31, East Side, Birch & Maple	2	????-????	Trim Dead/Weak Branches & 10' over mobile	\$ 610 ⁰⁰
21	5203 Main Lot 32/33, in front, Maple	1	????	Trim Dead/Weak Branches away from mobile and 8'-10' above ground	\$ 610 ⁰⁰
22	5203 Main Lot 35, in front, Silver Maple	1	173	Remove Tree/Grind Stump	\$ 610 ⁰⁰
23	5203 Main Lot 36, West Side, Maple	1	170	Trim Dead/Weak Branches & 10' over mobile	\$ 610 ⁰⁰
24	5203 Main Lot 40- 42, between trailers, Pin Oak	1	????	Trim Dead/Weak Branches & 10' over mobile and lower branches	\$ 500 ⁰⁰
25	5203 Main Lot 57, East Side, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	\$ 500 ⁰⁰
26	5203 Main Lot 61, in front, Silver Maple	1	191	Remove Tree/leave stump and two limbs approx 9' tall	\$ 1015 ⁰⁰
27	5203 Main Lot 66/67, in back, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile and low limbs	\$ 745 ⁰⁰
28	5203 Main Lot 74, in back, Silver Maple	1	198	Remove Tree/Grind Stump	\$ 2380 ⁰⁰
29	5203 Main Lot 113, in back, Spruce & Chestnut	2	207-208	Trim Dead/Weak Branches & 10' over mobile and low branches	\$ 745 ⁰⁰
30	5203 Main Lot 124-125, Maple	1	216	Trim Dead/Weak Branches & 10' over mobile	\$ 880 ⁰⁰
31	5203 Main Lot 131, in front, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	\$ 500 ⁰⁰
32	5203 Main Lot 142, West Side, Maple	1	226	Trim Dead Branches & entire east branch over mobile & branch towards street	\$ 610 ⁰⁰
33	5203 Main Lot 144, East Side, Maple	1	225	Remove Tree/Grind Stump	\$ 3053 ⁰⁰
34	5203 Main Lot 169, in front, Silver Maple	1	243	Remove Tree/Grind Stump	\$ 1975 ⁰⁰
35	5203 Main Lot 175, in front, Silver Maple	1	241	Remove Tree/Grind Stump	\$ 3053 ⁰⁰
36	5203 Main Lot 186, in front, Silver Maple	1	253	Remove Tree/Grind Stump	\$ 2245 ⁰⁰
37	5203 Main Lot 196, in front, Elm	1	246	Remove Tree/Grind Stump	\$ 2320 ⁰⁰
38	5203 Main Lot 204, in back, more behind 203	1	112	Remove Tree/Grind Stump	\$ 610 ⁰⁰
39	5203 Main Lot 204, in back, Black Walnut	1	114	Remove Tree/Grind Stump	\$ 1465 ⁰⁰
40	5203 Main Lot 222, in back, Cottonwood	1	132	Remove Tree/Grind Stump	
TOTAL PROJECT COST					\$0.00

TREE IS TOO CLOSE TO PRIMARY LINES FOR US TO REMOVE.

12-17-12

Bill's Lawn & Tree Service

Contractor Tree/Removal/Trim List 2019

Trees marked with a Pink "X" are to be removed, a Pink "T" are to be trimmed

Item #	Location and or Address	# of Trees	Tree Tag #'s if known	Action Required	Item Cost
VILLAGE OF LEXINGTON STREETS					
1	East of 7314 Boynton St. Top of the hill by manhole	1	????	Remove Tree/Grind Stump	1060
2	Denissen St./Lexington Cemetery, N/W of Chapel	1	???6	Remove Tree/Grind Stump	625
3	Denissen St./Lexington Cemetery, West Side, Center by Driveway	1	1231	Remove Tree/Grind Stump	1100
4	7179 Hubbard St.	1	903	Remove Tree/Grind Stump	600
5	7211 Hubbard St.	1	????	Remove Tree/Grind Stump	185
6	7214 Hubbard St. N/W corner of Lot	1	920	Remove Tree/Grind Stump	1330
7	Hubbard St. S/E corner of Pomery Funeral Home Parking Lot	1	????	Remove Tree/Grind Stump	900
8	7153 Lake St. , Off of Union St.	3	975-???-97?	Remove Tree/Grind Stump	400
9	5752 Main St.	1	????	Remove Tree/Grind Stump	910
10	5817 Main St. , South of Lexington welcome sign	1	????	Remove Tree/Grind Stump	475
11	7127 Simons St.	1	1147	Trim Dead/Weak Branches	350
12	5782 Union St.	1	????	Remove Tree/Grind Stump	620
NORTH SHORES MOBILE HOME PARK					
13	5203 Main Lot 10, in front, Silver Maple	1	40	Trim up 10 - 12 feet from ground/Remove dead/weak Branches	150
14	5203 Main Lot 13&14, in back, Branches over mobile/village side	5-6	Trim Dead/Weak Branches 10' over mobile of large tree. Remove small trees that can be reached from village side of fence		250
15	5203 Main Lot 16 & 17, in back, Silver Maple	1	????	Remove Tree/Grind Stump	1260
16	5203 Main Lot 22, in back, Red Maple	1	60	Remove Tree to face of Roof	550
17	5203 Main Lot 26, in back, Silver Maple	1	65	Remove Tree/Grind Stump	5500
18	5203 Main Lot 30, in front, Blue Spruce	1	????	Remove Tree/Grind Stump	455
19	5203 Main Lot 30, South Side, Silver Maple	1	????	Remove Tree/Grind Stump	4200
20	5203 Main Lot 31, East Side, Birch & Maple	2	????-????	Trim Dead/Weak Branches & 10' over mobile	150
21	5203 Main Lot 32/33, in front, Maple	1	????	Trim Dead/Weak Branches away from mobile and 8'-10' above ground	150
22	5203 Main Lot 35, in front, Silver Maple	1	173	Remove Tree/Grind Stump	425
23	5203 Main Lot 36, West Side, Maple	1	170	Trim Dead/Weak Branches & 10' over mobile	150
24	5203 Main Lot 40- 42, between trailers, Pin Oak	1	????	Trim Dead/Weak Branches & 10' over mobile and lower branches	150
25	5203 Main Lot 57, East Side, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	150
26	5203 Main Lot 61, in front, Silver Maple	1	191	Remove Tree/leave stump and two limbs approx 9' tall	850
27	5203 Main Lot 66/67, in back, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile and low limbs	150
28	5203 Main Lot 74, in back, Silver Maple	1	198	Remove Tree/Grind Stump	1150
29	5203 Main Lot 113, in back, Spruce & Chestnut	2	207-208	Trim Dead/Weak Branches & 10' over mobile and low branches	300
30	5203 Main Lot 124-125, Maple	1	216	Trim Dead/Weak Branches & 10' over mobile	150
31	5203 Main Lot 131, in front, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	150
32	5203 Main Lot 142, West Side, Maple	1	226	Trim Dead Branches & entire east branch over mobile & branch towards street	450
33	5203 Main Lot 144, East Side, Maple	1	225	Remove Tree/Grind Stump	1510
34	5203 Main Lot 169, in front, Silver Maple	1	243	Remove Tree/Grind Stump	1040
35	5203 Main Lot 175, in front, Silver Maple	1	241	Remove Tree/Grind Stump	1700
36	5203 Main Lot 186, in front, Silver Maple	1	253	Remove Tree/Grind Stump	840
37	5203 Main Lot 196, in front, Elm	1	246	Remove Tree/Grind Stump	1360
38	5203 Main Lot 204, in back, more behind 203	1	112	Remove Tree/Grind Stump	285
39	5203 Main Lot 204, in back, Black Walnut	1	114	Remove Tree/Grind Stump	675
40	5203 Main Lot 222, in back, Cottonwood	1	132	Remove Tree/Grind Stump	2365
TOTAL PROJECT COST					\$0.00

35,07-13-

Canopy Climber Tree Care 810 300 2387 Jake Carofel

Contractor Tree Removal/Trim List 2019 Trees marked with a Pink "X" are to be removed, a Pink "T" are to be trimmed

Item #	Location and or Address	# of Trees	Tree Tag #'s if known	Action Required	Item Cost
VILLAGE OF LEXINGTON STREETS					
1	East of 7314 Boynton St. Top of the hill by manhole	1	????	Remove Tree/Grind Stump	1200 ⁰⁰
2	Denissen St./Lexington Cemetery, N/W of Chapel	1	???6	Remove Tree/Grind Stump	1200 ⁰⁰
3	Denissen St./Lexington Cemetery, West Side, Center by Driveway	1	1231	Remove Tree/Grind Stump	1500 ⁰⁰
4	7179 Hubbard St.	1	903	Remove Tree/Grind Stump	800 ⁰⁰
5	7211 Hubbard St.	1	????	Remove Tree/Grind Stump	200 ⁰⁰
6	7214 Hubbard St. N/W corner of Lot	1	920	Remove Tree/Grind Stump	1400 ⁰⁰
7	Hubbard St. S/E corner of Pomery Funeral Home Parking Lot	1	????	Remove Tree/Grind Stump	900 ⁰⁰
8	7153 Lake St. , Off of Union St.	3	975-???-977	Remove Tree/Grind Stump	600 ⁰⁰
9	5752 Main St.	1	????	Remove Tree/Grind Stump	1600 ⁰⁰
10	5817 Main St. , South of Lexington welcome sign	1	????	Remove Tree/Grind Stump	900 ⁰⁰
11	7127 Simons St.	1	1147	Trim Dead/Weak Branches	450 ⁰⁰
12	5782 Union St.	1	????	Remove Tree/Grind Stump	650 ⁰⁰
NORTH SHORES MOBILE HOME PARK					
13	5203 Main Lot 10, in front, Silver Maple	1	40	Trim up 10 - 12 feet from ground/Remove dead/weak Branches	50 ⁰⁰
14	5203 Main Lot 13&14, in back, Branches over mobile/village side	5-6		Trim Dead/Weak Branches 10' over mobile of large tree. Remove small trees that can be reached from village side of fence	200 ⁰⁰
15	5203 Main Lot 16 & 17, in back, Silver Maple	1	????	Remove Tree/Grind Stump	1200 ⁰⁰
16	5203 Main Lot 22, in back, Red Maple	1	60	Remove Tree to face of Roof	1200 ⁰⁰
17	5203 Main Lot 26, in back, Silver Maple	1	65	Remove Tree/Grind Stump	3200 ⁰⁰
18	5203 Main Lot 30, in front, Blue Spruce	1	????	Remove Tree/Grind Stump	300 ⁰⁰
19	5203 Main Lot 30, South Side, Silver Maple	1	????	Remove Tree/Grind Stump	3200 ⁰⁰
20	5203 Main Lot 31, East Side, Birch & Maple	2	????-????	Trim Dead/Weak Branches & 10' over mobile	225 ⁰⁰
21	5203 Main Lot 32/33, in front, Maple	1	????	Trim Dead/Weak Branches away from mobile and 8' - 10' above ground.	100 ⁰⁰
22	5203 Main Lot 35, in front, Silver Maple	1	173	Remove Tree/Grind Stump	600 ⁰⁰
23	5203 Main Lot 36, West Side, Maple	1	170	Trim Dead/Weak Branches & 10' over mobile	100 ⁰⁰
24	5203 Main Lot 40- 42, between trailers, Pin Oak	1	????	Trim Dead/Weak Branches & 10' over mobile and lower branches	50 ⁰⁰
25	5203 Main Lot 57, East Side, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	100 ⁰⁰
26	5203 Main Lot 61, in front, Silver Maple	1	191	Remove Tree/leave stump and two limbs approx 9' tall	1300 ⁰⁰
27	5203 Main Lot 66/67, in back, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile and low limbs	400 ⁰⁰
28	5203 Main Lot 74, in back, Silver Maple	1	198	Remove Tree/Grind Stump	2000 ⁰⁰
29	5203 Main Lot 113, in back, Spruce & Chestnut	2	207-208	Trim Dead/Weak Branches & 10' over mobile and low branches	350 ⁰⁰
30	5203 Main Lot 124-125, Maple	1	216	Trim Dead/Weak Branches & 10' over mobile	400 ⁰⁰
31	5203 Main Lot 131, in front, Maple	1	????	Trim Dead/Weak Branches & 10' over mobile	50 ⁰⁰
32	5203 Main Lot 142, West Side, Maple	1	226	Trim Dead Branches & entire east branch over mobile & branch towards street	450 ⁰⁰
33	5203 Main Lot 144, East Side, Maple	1	225	Remove Tree/Grind Stump	1500 ⁰⁰
34	5203 Main Lot 169, in front, Silver Maple	1	243	Remove Tree/Grind Stump	2000 ⁰⁰
35	5203 Main Lot 175, in front, Silver Maple	1	241	Remove Tree/Grind Stump	950 ⁰⁰
36	5203 Main Lot 186, in front, Silver Maple	1	253	Remove Tree/Grind Stump	1700 ⁰⁰
37	5203 Main Lot 196, in front, Elm	1	246	Remove Tree/Grind Stump	400 ⁰⁰
38	5203 Main Lot 204, in back, more behind 203	1	112	Remove Tree/Grind Stump	900 ⁰⁰
39	5203 Main Lot 204, in back, Black Walnut	1	114	Remove Tree/Grind Stump	
40	5203 Main Lot 222, in back, Cottonwood	1	132	Remove Tree/Grind Stump	2500 ⁰⁰
TOTAL PROJECT COST					5000 37,82-14-

6
15
2
0
12
4
9
8

VILLAGE OF LEXINGTON

7217 HUDSON AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
810-359-8631
FAX: 810-359-5622

October 25, 2019

Mr. James Macksey
5349 Washington Street
Lexington, MI 48450

Dear Jim:

Your seat on the Planning Commission will expire November 2019. If you would like to continue to serve on the committee, please notify me no later than November 15, 2019.

If you have any questions, please feel free to contact me at 810-359-8631 ext 104 or you can email me at clerk@villageoflexington.com.

Sincerely,

Beth Grohman, CMMC
Village Clerk

VILLAGE OF LEXINGTON

7227 MONROE AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
410-359-3000
FAX: 410-359-3637

October 25, 2019

Ms. Jamie McCombs
5689 Old Orchard Bluff
Lexington, MI 48450



Dear Jamie:

Your seat on the Planning Commission will expire November 2019. If you would like to continue to serve on the committee, please notify me no later than November 15, 2019.

If you have any questions, please feel free to contact me at 810-359-8631 ext 104 or you can email me at clerk@villageoflexington.com.

Sincerely,



Beth Grohman, CMMC
Village Clerk

VILLAGE OF LEXINGTON

727 HURON AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
810-359-8631
FAX: 810-359-8622

October 25, 2019

Mrs. Peggy Stencil
5309 Main Street
Lexington, MI 48450

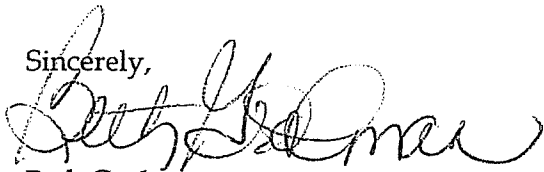


Dear Peggy:

Your seat on the Downtown Development Authority will expire November 2019. If you would like to continue to serve on the committee, please notify me not later than November 15, 2019.

If you have any questions, please feel free to contact me at 810-359-8631 ext 104 or you can email me at clerk@villageoflexington.com.

Sincerely,



Beth Grohman, CMMC
Village Clerk

VILLAGE OF LEXINGTON

7227 HURON AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
810-359-5631
Fax: 810-359-5621

October 25, 2019

Mr. Scott Pomeroy
7043 Greenbush Lane
Lexington, MI 48450

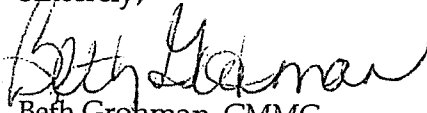
YLO

Dear Scott:

Your seat on the Parks and Recreation Committee will expire November 2019. If you would like to continue to serve on the committee, please notify me no later than November 15, 2019.

If you have any questions, please feel free to contact me at 810-359-8631 ext 104 or you can email me at clerk@villageoflexington.com.

Sincerely,


Beth Grohman, CMMC
Village Clerk

VILLAGE OF LEXINGTON

7227 HURON AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
810-359-8631
FAX: 810-359-5622

October 25, 2019

Mr. Tom Constantineau
7288 Hubbard
Lexington, MI 48450

you

Dear Tom:

Your seat on the ZBA will expire November 2019. If you would like to continue to serve on the committee, please notify me no later than November 15, 2019.

If you have any questions, please feel free to contact me at 810-359-8631 ext 104 or you can email me at clerk@villageoflexington.com.

Sincerely,



Beth Grohman, CMMC
Village Clerk

VILLAGE OF LEXINGTON COUNCIL
MEETING SCHEDULE AND HOLIDAY
SCHEDULE FOR 2020

New Year's Day – January 1- Closed
Martin Luther King Day – January 20 Closed
Council Meeting – January 27
President's Day – February 17- Closed
Council Meeting – February 24
Council Meeting – March 23
Council Meeting – April 27
Council Meeting – Monday, May 18
Memorial Day – May 25- Closed
Council Meeting – June 22
Independence Day- July 3- Closed
Council Meeting – July 27
Council Meeting – August 24
Labor Day – September 7- Closed
Council Meeting – September 28
Council Meeting – October 26
Veteran's Day – November 11 – Closed
Council Meeting – November 23
Thanksgiving Day and Friday after- November 26 & 27 – Closed
Council Meeting – December 21/28 ?
Christmas Eve- December 24 – Closed
Christmas Day – December 25 – Closed
New Year's Eve – December 31 - Closed

PAYROLL				
	NAME	WAGE NAME	ACCOUNT NUMBER	AMOUNT
	HOLLY T	MANAGER	101-172-701-000	\$100.00
	BETH G.	CLERK	101-216-701-500	\$100.00
	SHELLY M.	ACCOUNTANT	101-215-703-000	\$100.00
	VICKI .S	CLERICAL	101-215-702-000	\$100.00
PART TIME	BORKOVICH J.	POLICE	101-301-701-600	\$50.00
	LARRY S	POLICE	101-301-702-200	\$100.00
	DARRIN T	POLICE	101-301-701-600	\$100.00
	DAN J	POLICE	101-301-701-600	\$100.00
	PAUL H	POLICE	101-301-701-600	\$100.00
PART TIME	STEVE C	POLICE	101-301-701-600	\$50.00
PART TIME	NATHAN R	POLICE	101-301-701-600	\$50.00
PART TIME	DON M.	DPW	101-441-701-000	\$50.00
	BRANDON M	DPW	101-441-701-000	\$100.00
	JERRY S	DPW	101-441-701-000	\$100.00
	CHESTER W.	DPW	101-441-701-000	\$100.00
	MICHAEL B.	WTP	591-591-702.300	\$100.00
	CHRIS H.	WTP	591-591-702-300	\$100.00
	GARY M.	WTP	591-591-702-300	\$100.00
	MICHELLE I	MHP	595-595-702-420	\$100.00
	PAUL M	FIRE	101-301-701-000	\$50.00
	THOMAS M.	FIRE	101-301-701-000	\$50.00
	ADAM R	FIRE	101-301-701-000	\$50.00
	MARK M	FIRE	101-301-701-000	\$50.00
	ANDREW S	FIRE	101-301-701-000	\$50.00
	STEVEN H	FIRE	101-301-701-000	\$50.00
	KEEFE R	FIRE	101-301-701-000	\$50.00
	DANIEL M	FIRE	101-301-701-000	\$50.00
	JAMES J	FIRE	101-301-701-000	\$50.00
	CRUZ T	FIRE	101-301-701-000	\$50.00
	TODD G	FIRE	101-301-701-000	\$50.00
	WILLIAM P	FIRE	101-301-701-000	\$50.00
	BLAIN R	FIRE	101-301-701-000	\$50.00
	COLTON R	FIRE	101-301-701-000	\$50.00
	TATE B	FIRE	101-301-701-000	\$50.00
	TYLER S	FIRE	101-301-701-000	\$50.00
			TOTAL	\$2,500.00
			ACCOUNTS PAYABLE	
	SUE HARON	CEM	209-209-820-000	\$50.00
	JERRY D	ZONING	101-722-820-000	\$50.00
			TOTAL	\$100.00
		GRAND TOTAL		\$2,600.00

Beth Grohman

From: Bucky Parks <rparks@diligent.com>
Sent: Monday, November 18, 2019 9:30 AM
To: clerk@villageoflexington.com
Subject: RE: iCompass for Lexington MI-- Good News Reminder--For 11/25 Agenda
Attachments: iCompass Meeting Manager Pro Proposal- Lexington MI.pdf

Good morning Beth!

I hope you are doing well and having a wonderful November, and had a great weekend 😊

Following our previous conversation, I wanted to send a friendly check in a week before your meeting to see if you need anything. You did mention a easy overview for Council so here is this again:

- Meeting Manager Pro
 - A much faster and more efficient Agenda Item Submission, Review, Approval, Creation, and Delivery process.
 - Make Beth's life easier 😊
 - Improve transparency by providing easy access to meeting information (e.g. Agendas and Minutes), in a fully ADA compliant, auto-updating portal
 - Easy access to the agenda packet and backup information on iPads or PC's by members of Board and staff. AgendaNotes
 - Remove the headaches associated with late agenda items.
 - Provides a central system to track and manage follow-up items across the organization.
 - Amazing workflow consistency
 - Real time creation of meeting minutes and tracking of voting history recorded demo for the Council's point of view

I am also re attaching the proposal for you, which has a great rundown of services for them. Also, here are some other MI clients:

Traverse City

Grattan

Harrison

Ecorse

Walker (excellent reference, Sarah is amazing)

Huron Charter Township

Algoma

Also, as a friendly reminder, I was able to extend the **15% off list price (so annual total is \$3,250.50 instead of \$3,850) until 12/13** 😊 This just means pen to paper. We can delay the effective date to anytime in January or February, and the pro rated invoice (to align with your fiscal year ending June 30th) won't be due until 30 days after the effective date.

I hope this all helps! Do you want me to call you this week to go over any of this/ clarify anything? Always happy to help.

Cheers, keep me posted!

Bucky

From: Bucky Parks
Sent: Monday, September 30, 2019 2:51 PM
To: clerk@villageoflexington.com
Subject: iCompass Demo Recap for Lexington MI

Hi Beth,

It was great to connect with you this afternoon, and thanks again for providing the current priorities for Lexington. I know Meeting Manager Pro will be an amazing fit, and definitely help out with your efficiency, automation, and workflow needs. Let's get the cost of those meetings down!

Next Steps:

1. Provide meeting summary with break-out pricing / Bucky / See Below—Proposal Also Attached (has list pricing for all available items)
2. Internal discussions /Beth and team/ Oct.
3. Check In / Bucky to email week of 10/15 to see if it is on Oct Agenda
4. TBD

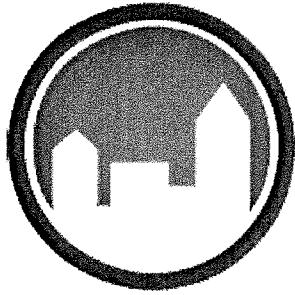
Discussed

- Key wins for Lexington:
 - Meeting Manager Pro
 - A much faster and more efficient Agenda Item Submission, Review, Approval, Creation, and Delivery process.
 - Make Beth's life easier 😊
 - Improve transparency by providing easy access to meeting information (e.g. Agendas and Minutes), in a fully ADA compliant, auto-updating portal
 - Easy access to the agenda packet and backup information on iPads or PC's by members of Board and staff. AgendaNotes
 - Remove the headaches associated with late agenda items.
 - Provides a central system to track and manage follow-up items across the organization.
 - Amazing workflow consistency
 - Real time creation of meeting minutes and tracking of voting history recorded demo for the Council's point of view
- We also reviewed pricing:
 - Meeting Manager Pro- \$3,850
 - ****Signup prior to 11/5 and I can get 15% off!!! ****
 - Agreement terms are net30 and the term length is 12 months. We can easily pro rate or delay effective date
 - All iCompass services come with unlimited users, unlimited training, 24/7/365 support

reference for you:

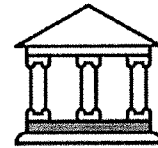
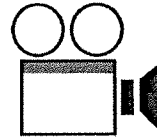
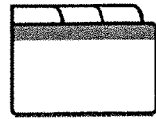
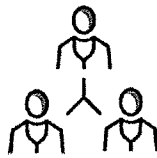
Walker, MI Sarah Bydalek--- Clerk--- sbydalek@walker.city

Cheers,
Bucky



iCompass

A DILIGENT BRAND



Governance That Benefits The Community

Proposal for: Lexington, MI

Prepared for: Beth Grohman

Date: September 30, 2019

Prepared by: Bucky Parks
Governance Advisor



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iCompass Overview

Our Promise To You

We focus on a single driving principle: to help local governments of any size modernize their services for citizens with easy-to-use technologies that are developed to exacting standards. At the heart of our mission is an unshakable commitment to empower the people in local governments who make things happen, and bring simplicity, ease and opportunity into their everyday lives.

We Can Help—iCompass is an Industry Leader

Running a local government is complex. We're here to make it simpler, easier and more organized.

At iCompass we believe that finding the right solution, setting it up and using it to improve your workplace shouldn't be so much work. Our friendly customer success team is one of the best in the industry with expert, in-person service 24 hours a day, 7 days a week, 365 days a year. No matter where you are or what you need our help with, we're here.

PROUD TO BE PEOPLE PLEASERS

iCompass

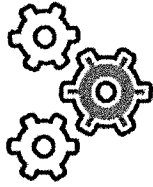
iCompass was founded in 1999 to bring the power of technology and innovation to local governments in order to help them achieve their goals of operational efficiency, transparency and serving citizens better.

As part of the Diligent family of governance solutions, iCompass provides customers with best-in-class security, top-rated customer support and constant innovation designed exclusively for the needs of local government. Diligent is the leading provider of agenda and board management solutions for organizations looking for a complete governance solution. Trusted by more than 14,000 organizations and 450,000 board members around the world.

From communities of 500 to over 2 million in population, iCompass is widely acknowledged as the go-to for local government leaders. Over 3,000 local government leaders in a variety of roles participate in iCompass' groundbreaking online LeadOn community, with more joining daily.



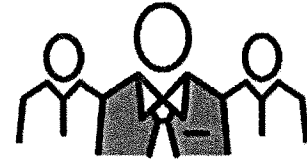
How we can help - Benefits of iCompass



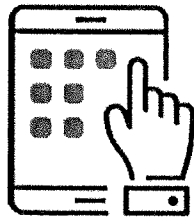
Eliminate manual tasks



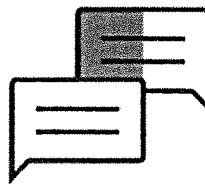
Be more transparent



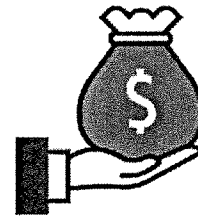
Empower your team



Have information at your fingertips



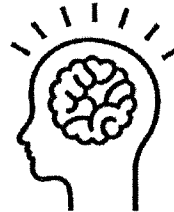
Engage more citizens



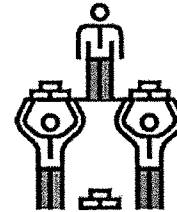
Reduce operating costs



Turn change into opportunity



Make better decisions



Bring everyone together



Local Government Solutions - *Software tailored to you*

Meeting Management

Improve all aspects of your meetings through a reduction in manual tasks, increased collaboration and comprehensive mobile friendly access to agendas, minutes and council decisions.



MEETING MANAGER

Create and publish agendas and minutes online for better collaboration with staff and council



MEETING MANAGER PRO

End-to-end meeting efficiency and integration with iCompass' comprehensive set of transparency tools



BOARD MANAGER

Manage your boards, commissions and committees seamlessly with an integrated solution

Video Management

Provide citizens with real-time access to public meetings from anywhere, on any device with the latest in council video webcasting technology



VIDEO MANAGER HD

Stream and record public meetings in HD through YouTube for the best citizen experience possible



Meeting Manager Pro

MAXIMIZE YOUR POTENTIAL FOR MEETING EFFICIENCY AND CONNECT CITIZENS TO INFORMATION

Meeting Manager Pro combines the time savings features of Meeting Manager with a suite of powerful transparency tools. Through several automated features, any size local government can provide citizens with an up-to-date, mobile friendly web portal that they can use to review agenda packets, minutes and search by keyword for information on key issues in your community.

- » Reduce meeting prep and follow up time by up to 80%
- » Produce consistent, professional reports, agendas, minutes and track follow-ups from staff
- » Manage all your core records needs with the Records Center
- » Streamline workflows and approvals for the entire pre and post meeting process
- » Give staff and citizens immediate access to all agendas, records and reports

Features

Action Tracking

Collaborate to create and approve agenda items, track incoming requests for information and other applications from the public

Agenda Manager

Use a drag and drop agenda builder to create packets and send a packet to everyone that needs it with a single click

Minutes Manager

Create your minutes from a pre-populated template

Document Center

An online file storage tool to store and organize information in the cloud

Digital Voting

On any device council members can instantly submit their vote on a motion and have the results displayed real-time in your council chambers

Auto OCR

Make any record keyword searchable – so documents are accessible for staff and the public via a simple search

Online Transparency Portal

Integrated seamlessly to any website, provide access from any device to agendas, minutes and supporting items. Citizens can subscribe to receive automatic email updates when information is published and search through public archives.

Integrations

Video Manager HD

Stream and record council meetings on so the public can stay engaged with decisions being made at City Hall. You can even timestamp your agenda and minutes, so users can watch discussions on specific meeting items.

Board Manager

Manage all the different boards and commissions at your local government. Track applications and terms and provide the public with comprehensive information about board members.

Laserfiche Connector

Save meeting related documents to Laserfiche, attach Laserfiche-stored documents to your agendas, minutes and items and publish Laserfiche-stored documents to your website.

Additional Integrations

Calendar, Microsoft SharePoint, Swagit, Granicus, EarthChannel, Contract Tracker, Public Records Request Tracker and COI Tracker.



AgendaNotes

AgendaNotes (iPad®, Web, and PC Versions) is a tool that elected officials and staff can use to access meeting information and make notes. Integrated with iCompass' meeting management solutions, it improves the in-meeting experience while ensuring instant, automatic access to the most up-to-date version of an agenda.

AgendaNotes (iPad® Version) Features

- » Access to any electronic agenda as soon as it is published on an iPad®
- » Download the agenda and attachments
- » User security maintained through login / password controls
- » Highlight text with a swipe
- » Place sticky notes right on reports and attachments
- » Free hand circle and mark-up your entire agenda
- » Auto sync grabs updates and agenda items on the go
- » Hot links straight to your notes for quick review
- » Easily print the agenda and your notes at any time

AgendaNotes (Web Version) Features

- » Access to any electronic agenda as soon as it is published on any device with an internet browser.
- » View the agenda and attachments on any device
- » Add notes to agenda headings and items
- » Hot links straight to your notes for quick review
- » Easily print the agenda and your notes at any time

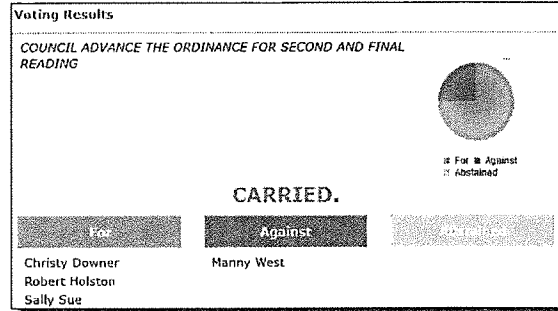
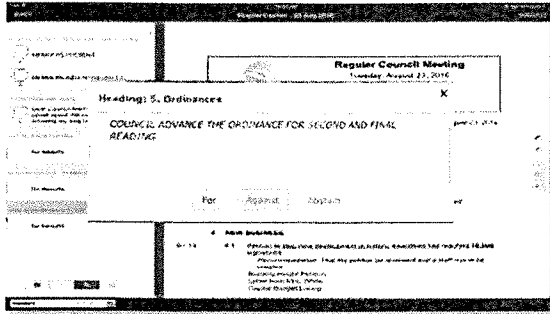
AgendaNotes (PC Version) Features

- » Access to any electronic agenda as soon as it is published on a Windows compatible laptop or desktop computer
- » Download the agenda and attachments
- » Add notes to agenda headings and items
- » Easily print the agenda and your notes at any time
- » Hot links straight to your notes for quick review
- » Options to download some or all attachments – great for dial-up users



Digital Voting

Digital Voting (iPad®, Web, and PC Versions) provides communities with the ability to easily utilize electronic voting during meetings. Elected officials and voting members can cast their vote with one-touch via a tablet or computer and the results instantly display to the public in real time.

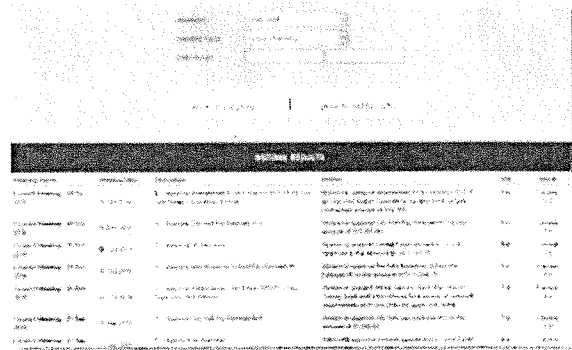
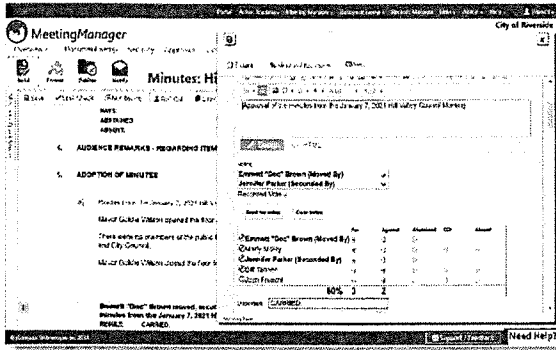


Request for Votes

After voting is initiated, members cast their vote using the AgendaNotes app (iPad®, Web, and PC Versions).

Vote Results

Vote results are displayed in real time during the meeting. A record of each vote is automatically added to the minutes, making it simple for the clerk to manage motions, votes, and their results in one place. Voting history can also be accessed via the Transparency Portal for the public and staff to review.



Minutes

A record of each vote is automatically added to the minutes, making it simple for the clerk to manage motions and their results.

Voting History

Voting history can also be accessed via the Transparency Portal for the public and staff to review.



Board Manager

IMPROVE COMMUNICATION FOR BOARDS, COMMISSIONS AND COMMITTEES

Board Manager dramatically simplifies how local governments manage their boards, commissions and committees. When it comes to tracking board terms, rosters and applications – many organizations depend on binders and spreadsheets. With Board Manager you can effortlessly stay on top of boards with visibility into upcoming vacancies and applications provided through several automated dashboards and lists.

- » Save time – Easily see total year of service for any member
- » Improve the public's visibility into boards, commissions, committees and members
- » Set up online applications
- » Get alerts on upcoming board vacancies to be more proactive
- » Automatically updates roll calls, Agenda, and Minutes Attendees

Features

Centralized information
Dashboards and lists to view upcoming vacancies at a glance

Online postings & applications
Board membership information, postings and online applications from any device

Email templates
Ready-to-use email templates to simplify correspondence

Tracking & approvals
Automates tracking and approval of new board applicants

Integrates with agendas
Seamlessly integrates motions for board member approvals into an agenda

Integrations

Meeting Manager Pro
Works with Meeting Manager Pro and iCompass' transparency portal to integrate board agendas, minutes and member biographies with information about regular council meetings



Video Manager HD

WATCH LOCAL GOVERNMENT MEETINGS ANYWHERE, ON ANY DEVICE

Video Manager HD extends the functionality of iCompass' Meeting Manager Pro solution so you can live stream council meetings and provide video links in your agendas and minutes. Integrated with YouTube, the world's leading video streaming platform, local governments have never had access to such a reliable and affordable transparency-focused solution.

- » Provide live and recorded webcasts that can be watched from anywhere in high definition
- » Set screen options to help viewers with low bandwidth internet connections access the videos
- » Automate closed captioning
- » Add timestamped video links to agendas and minutes
- » Include video player in agendas and minutes so citizens can easily watch the meeting and see what's coming next

Features

Agenda and Minutes Time Stamping
Add video links to your agendas and minutes

Closed Captioning
Text is generated automatically and can be edited prior to publishing if needed

Automated Reporting
Dashboards that display video views and other information to quantify citizen engagement with meetings

Video Editing
Trim the beginning and end of the meeting video

Video Encoder
Start and stop the live webcast from a tablet or phone from anywhere

YouTube for Government
The world's most popular video streaming platform brings unparalleled reliability, storage and a comprehensive suite of value-added features for local government

Integrations

Meeting Manager Pro
Incorporate videos into your online agendas and minutes. iCompass' Transparency Portal displays video content alongside other meeting information in a mobile-friendly platform.

Video Encoder Technical Specifications

Video Input:	HDMI Type-A
Audio Inputs:	Embedded Audio Input, 2 Channel Analog line or Mic-In, 2 Channel
Network Connections:	Ethernet or Wi-Fi
Protocol:	RTMP Flash Streaming
Video Codec:	H.264
Video Resolution:	up to 1920 x 1080
Video Frame rate:	up to 60 fps
Video Bitrate:	700 Kbps to 6 Mbps
Video Aspect Ratio:	4:3 or 16:9
Audio codec:	AAC



Support

Unlimited Support

- » The Customer may designate up to 3 individuals who will be registered with iCompass as authorized Champions eligible for free and unlimited support throughout the duration of the relationship
- » Only authorized Champions will receive support – inquiries from others within the Customer's organization will be directed to the authorized Champions
- » Support requests will be documented and e-mailed to the authorized Champion making such requests (as well as added to the Customer Resource Center) to minimize support requests in the future
- » 1-800 telephone and e-mail support during the business hours of 6:30 AM to 5:00 PM (Pacific Time), Monday-Friday (not including holidays)
- » Support calls will be answered by a human being 24 hours/day, 7 days/week

Unlimited Coaching Sessions

- » The Customer may request an unlimited number of Coaching Sessions for designated individuals throughout the duration of the relationship
- » An authorized Champion must make such requests
- » Each Coaching Session will last between 15 and 30 minutes
- » The Customer will commit to making best efforts to provide iCompass with a minimum of one week's notice of any cancellation or rescheduling of Coaching Sessions

Unlimited Training Sessions

- » The Customer may request an unlimited number of free Training Sessions for designated individuals throughout the duration of the relationship
- » Such training will be provided via our 'Easy as That' Training Program – On-line, workshop style training with an instructor leading each module
- » An authorized Champion must make such requests
- » The Customer will commit to making best efforts to provide iCompass with a minimum of one week's notice of any cancellation or rescheduling of participation within Training Sessions



Support - *Continued*

Other Customer Resources

- » Educational webinars
- » iCompass Customer Resource Center which includes a growing collection of quick reference guides and videos
- » iCompass Template Libraries for easy searching and review of sample documents from dozens upon dozens of other iCompass customers. Such documents include agendas, minutes, forms, classification schemes/retention schedules, etc.

Unlimited Storage Space

Unlimited storage for meeting documents in our state of the art network facility provides continual back-up and redundancy to ensure your files are always at your fingertips. With Records Center your additional documents are also online, searchable and available to staff and the public 24/7

Our Cloud Delivery Model - Software-as-a-Service (SaaS)

iCompass solutions are delivered over the Internet and our customers only require a web browser to access and use them. Overall, the SaaS model is a much lower-cost delivery of software services - you no longer have to over spend or build in-house!

Key Benefits:

- » Joining a community of other local governments for best practice improvement
- » All feature updates included
- » Constant redundant back-up of all information
- » Video streaming services provided via Content Delivery Network (CDN)



Pricing

ANNUAL FEE

Meeting Manager Pro

\$3,850

- » Includes Action Tracking, Agenda Manager, Minutes Manager, Document Center, and Records Center
- » Laserfiche, Microsoft SharePoint, Granicus, Earth Channel and Calendar Connectors (if applicable)
- » Automatic Optical Character Recognition (OCR)
- » Two (2) trackers created in Action Tracking (Meeting Tracker and Report Tracker)
- » Unlimited agendas & minutes templates
- » Unlimited storage for meeting related content
- » Unlimited support, training sessions and coaching sessions
- » Unlimited users within your organization
- » All regular updates to the included modules

AgendaNotes

Included

- » Includes AgendaNotes (iPad®, Web and PC versions) for unlimited users

Digital Voting

Included

- » Includes Digital Voting (iPad®, Web and PC versions) for unlimited meeting types
- » Includes historical access to voting history for each elected official or board member

Transparency Portal

Included

- » Includes meeting schedules, agendas, minutes, voting and attendance records are all included
- » Citizens can subscribe to receive automatic email updates
- » Automatically refreshes with the latest information once it is complete

Add-On Services

ANNUAL FEE

**Board Manager**

\$1,000

- » Includes Board Manager and one (1) Board Application setup in Action Tracking
- » Track and manage board members, terms and online applications
- » Board Member Photos & Background Information
- » Email Notifications & Reminders
- » Board Manager Dashboard

Video Manager HD

\$3,400

- » Includes Unlimited High Definition Live Streaming and On Demand Video
- » Live and On Demand Video Indexing
- » Cross-Platform Media Player (PC / Mac / Mobile / Tablet)
- » Video Encoder Included

Public Records Request Tracker

\$500

- » Includes Public Records Request Tracker & Configuration
- » Track and manage follow-up items and related files
- » Email Notifications & Reminders
- » Public Records Request Tracker Dashboard

Contract Tracker

\$500

- » Includes Contract Tracker & Configuration
- » Track and manage contracts, agreements and related files
- » Email Notifications & Reminders
- » Contract & Agreements Dashboard

Conflict of Interest Tracker - Standard

\$500

- » Includes Conflict of Interest Tracker
- » Track and manage conflict of interests and related files
- » Email Notifications & Reminders
- » Conflict of Interest Dashboard

Conflict of Interest Tracker - Advanced

\$1000

- » Includes Conflict of Interest Tracker & Configuration
- » Track and manage conflict of interests and related files
- » Email Notifications & Reminders
- » Conflict of Interest Dashboard



Migration Services

ONE-TIME FEE

Agenda & Minutes Migration

\$1,000

- » Includes migration of agendas and minutes documents
- » Requires export of agendas, agenda packets and minutes documents needed for migration in PDF format to be provided by the customer from the current vendor

Video or Audio Migration

\$1,000

- » Includes migration of video content for up to 250 events
- » Requires export of video files needed for migration in .MP4 format to be provided by the customer from the current vendor

Procurement Options

The Interlocal Purchasing System (TIPS)

- » Diligent is an Awarded Vendor for Technology Solutions, Products and Services through the TIPS Purchasing Cooperative under Contract Number 180306. As an Awarded Vendor Diligent offers TIPS Members, the opportunity to purchase products at discounted pricing without the delay and expense of going out to bid.

[View our vendor information](#)

Terms and Conditions

- » The annual fees outlined herein are guaranteed for thirty (30) calendar days from the date of issuance
- » The annual fees outlined herein are based on a one year auto renew contract
- » The annual fees include hosting, technical support (e-mail and 1-800 support), maintenance, on-line training sessions, regular upgrades to the software and storage space
- » All annual fees are payable up front
- » Your license will include unlimited users from your organization



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Freeland, MI 48623

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chris@townleyengineering.com
www.townleyengineering.com

Sandusky Address:
119 E. Sanilac Ave, (M-46)
Suite 2
Sandusky, MI 48471

November 14, 2019

To: Michelle Irwin – Manager
Lexington North Shores Mobile Home Park
5203 Main Street, Lexington, Michigan 48450

Subject: Bank Shore Erosion

Michelle,

This letter highlights recommendations based on our November 6th site visit regarding the eroded bank located at the community's east end along Lake Huron. The area of concern which sluffed-eroded earlier this year was roughly 30 feet long, roughly 20 foot of vertical difference. The bank is mainly compiled of sandy loam with slopes of 1 vertical on 2 horizontal and having grass and some brush vegetation for stability. An embankment area of work of 250 feet long, essentially between Fairlane Drive and Sunset Drive, with a vertical decent of approximately 20 feet, having slopes of 1 on 2 more or less was reviewed and discussed. The larger area could be at risk for future erosion similar to what happened in the spring.

We understand that the Village has not budgeted for this type of work.

We recommend two means of limiting further erosion.

- First, regrade the damaged slope area to match the existing slopes in the area or flatter by extending the toe of slope or building up the bottom with large stone, both with the intent of creating a flatter slope. Then use a turf reinforcement product similar to or better than: Western Excelsior's Excel PP5-12 Turf Reinforcement Mat (TRM). Follow manufacturers instructions for installing the mat and then follow up with plantings, so that the mat and plantings will work together to stabilize the earth. We would suggest doing this in the damaged area by picking the greatest damaged top width and then work from top of bank to bottom of slope (rectangular shape).
- Second, was to add geotextile fabric, then place large rock (Rip-Rap) on the bank. We explained that the stone should be at a minimum 1 foot in diameter due to the steepness and be comprised of both field stone and rock with jagged edges so it would lock in place.

In addition to the repair of the damaged area either of these methods could be used to stabilize the existing slope that has not eroded.

THROUGH FAITH ALL THINGS ARE POSSIBLE

Offices in Freeland and Sandusky

When dealing with embankment changes and the beach along Lake Huron, EGLE/Corps of Engineers joint permit for doing the work through EGLE is recommended.

This work can be completed by a competent landscaping contractor that has experience with this type of work and does not need to be engineered, per se. Of course, as you proceed if you need additional assistance or have any questions, please contact us.

Sincerely,
Townley Engineering, LLC

Scott Western
Project Supervisor: 810 404-0392

Christopher Townley, P.E.
Engineer/Owner: 810-404-2266

November 1, 2019

MHP LOT DEPOSIT
REFUNDS

- Lot #102 McLean \$324.00 Moved: Oct. 2019