

VILLAGE OF LEXINGTON (810) 359-8631
PUBLIC HEARING AND REGULAR COUNCIL MEETING

LEXINGTON VILLAGE HALL COUNCIL CHAMBERS / 7227 HURON AVENUE / LEXINGTON MI
48450

AGENDA

TYPE OF MEETINGS: REGULAR COUNCIL MEETING
DATE OF MEETING: MONDAY, FEBRUARY 27, 2017
TIME OF MEETINGS: 7:00 PM
LOCATION OF MEETING: VILLAGE HALL COUNCIL CHAMBERS

CALL TO ORDER TO THE PUBLIC HEARING
PURPOSE: TO HEAR COMMENTS ON THE PROPOSED AMENDMENTS TO THE
PARKS AND RECREATION ORDINANCE, CHAPTER 42 SECTION 42-31.
PUBLIC COMMENT
CLOSE PUBLIC HEARING
CALL TO ORDER REGULAR COUNCIL MEETING
PLEDGE OF ALLEGIANCE
ROLL CALL
PUBLIC COMMENT
APPROVAL OF AGENDA

BUSINESS:

ADMINISTRATION

- A. APPROVAL OF MINUTES-** Motion to approve minutes from the Regular Meeting, January 23, 2017. **pgs. 1-2**
- B. PARKS AND RECREATION ORDINANCE AMENDMENTS –**Motion to approve the amendments to the Parks and Recreation Ordinance, Chapter 42 Section 42-31 Membership. **pgs.3-4**
- C. ZONING ORDINANCE AMENDMENTS –** Motion to approve the proposed amendments to the Village of Lexington Zoning Ordinance as presented. **pgs.5-16**
- D. INVOICE- KELLY LAW FIRM-** Motion to approve the payment of \$224 to Kelly Law Firm to be paid from the General Fund 101-266-811-000 **pgs. 17-18**
- E. MASTER ACADEMY-** Motion to approve the attendance of the Village Clerk to the Master Academy at a cost not to exceed \$900. **pgs.19-21**
- F. LEXINGTON CABLE AUTHORITY APPOINTMENT–** Motion to approve the appointment of Jeff Babisz to the Lexington Cable Authority. **pg.22**

DDA

- G. REQUEST TO SEPARATE DDA FUNDS –** Motion to approve the request to separate the DDA Funds from the Village of Lexington. **pgs.23-24**
- H. KLA PROPOSAL –** Motion to approve the proposal from KLA for wifi and sound system installation at a cost of \$129, 689. **pgs.25-27**

DPW/SEWER

- I. CONFINED SPEACE ENTRY TRAINING** – Motion to approve the expenditure of up to \$2200 for an on-site Confined Space Entry Training. **pgs.28-29**
- J. MAIN PUMP STATION MAINTENANCE** – Motion to approve the expenditure not to exceed \$11,500 for the maintenance of the Main Pump Station. **pgs.30-34**

PARKS AND RECREATION

- K. CIVIL WAR ENCAMPMENT** – Motion to approve \$500 for the Civil War Encampment Event. **pgs.35-37**

FINANCIAL REPORTS

Motion to approve the check register for January 2017 in the amount of \$115,248.66 from check number 31695 through check number 31772 and financial reports. **pgs. 38-51**

COMMITTEE MEETING MINUTES

Planning Commission **pgs. 52-53**
DDA **pgs. 54-56**
Committee of Whole **pgs. 57-59**
Personnel Committee **pg.60**
Parks and Recreation **pgs. 61-62**
Monthly Posting **pg. 63**

CORRESPONDENCE

PUBLIC COMMENT

COUNCILPERSON COMMENTS

ADJOURNMENT

Persons with disabilities needing assistance should contact Beth Grohman 8-4pm/ 3 days prior to the meeting. An attempt will be made to make reasonable accommodations.

The Village of Lexington Common Council held a Regular Meeting Monday, January 23, 2017 in the conference room of the Lexington Community Center, 6964 Huron Avenue, Lexington, MI 48450.

Regular Council Meeting Called to order at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk, Beth Grohman

Present: Ehardt, Dickinson, Beardslee, Adams, Fulton, Schultz, Kaatz

Absent: None

Others present: Grohman, Adams, Bender, and 7 citizens.

Public comment: Tootie Reckinger – 5203 Main Street Lot 98- Commented on the change of venue for future meetings.

APPROVAL OF THE AGENDA – Motion by Beardslee, seconded by Schultz, to approve the agenda as amended, addition of item F. Parks and Recreation Workshop.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES– Motion by Ehardt, seconded by Adams, to approve the minutes from the Regular Council Meeting of December 19, 2016 as presented.

All Ayes

Motion carried

B. INVOICE- KELLY LAW FIRM - Motion by Schultz, seconded by Ehardt, to approve the payment of \$238 to Kelly Whipple, Zick and Keyes, \$182 to be paid from the General Fund 101-266-811-000 and \$56 to be paid from the MHP Fund 595-595-811-000.

Roll Call

Discussion

Ayes- Schultz, Ehardt, Dickinson, Beardslee, Adams, Fulton, Kaatz

Nays- None

Motion carried

C. INVOICE –TOUMA, WATSON, WHALING, COURY & STREMERs – Motion by Schultz, seconded by Beardslee, to approve the payment of \$202.50 to Touma, Watson, Whaling, Coury & Stremers to be paid from the MHP Fund 595-595-811-000.

Roll Call

Ayes- Schultz, Beardslee, Ehardt, Dickinson, Adams, Fulton, Kaatz

Nays- None

Motion carried

D. STEWART, BEAUVAIS & WHIPPLE– Motion by Ehardt, seconded by Beardslee, to approve the payment of \$32,225.00 to Stewart, Beauvais & Whipple Administrator based on the contract submitted.

Discussion

Roll Call

Ayes- Ehardt, Beardslee, Dickinson, Adams, Fulton, Schultz, Kaatz

Nays- None

Motion carried

E. USDA GRANT FOR BACKHOE – Motion by Schultz, seconded by Beardslee, to approve the acceptance of the USDA Grant for \$20,000 and approve the expenditure to purchase the Michigan Cat Backhoe not to exceed \$60,000.

Discussion

Roll Call

Ayes-Schultz, Beardslee, Ehardt, Dickinson, Adams, Fulton, Kaatz

Nays- None

Motion carried

F. PARKS AND RECREATION GOAL SETTING SESSION – Dickinson reported the Parks and Recreation Committee is not ready to present to the Council their goals. Requested another meeting time with Council. Parks and Recreation will have a workshop, January 30, 2017 at 9 a.m. to set their goals. Motion by Beardslee, seconded by Schultz to approve the Parks and Recreation Committee Presentation February 1, 2017 at 7 p.m..

All Ayes

Motion carried

FINANCIAL REPORTS – Motion by Schultz, seconded by Ehardt, to approve the check register for December 2016 in the amount of \$191,083.19 from check number 31590 through check number 31694.

Discussion –

Roll Call

Ayes- Schultz, Ehardt, Dickinson, Beardslee, Adams, Fulton, Kaatz

Nays-None

Motion carried

CORRESPONDENCE – Letter from Mike and Anita Ruffini – Civil War Encampment – Dickinson reported committee approved lowering the request to \$500 and Fulton report Nancy Bankson is working on getting sponsors. Kaatz requested Clerk respond to the Ruffini's.

PUBLIC COMMENT – None

COUNCILPERSON COMMENTS:

Nick Dickinson – Explained absence from workshop

ADJOURNMENT – Motion by Dickinson, seconded by Beardslee, to adjourn the meeting at 7:26 p.m.

All Ayes

Motion carried

Respectfully Submitted

Beth Grohman, Village Clerk

ARTICLE I. IN GENERAL

Secs. 42-1 thru 42-30. Reserved

ARTICLE II. PARKS AND RECREATION COMMITTEE*

*Cross reference(s) – Boards and commissions, § 2-151 et seq.

Sec. 42.31. Established; membership; terms; compensation.

There is established a parks and recreation committee, ***shall be governed by a board consisting of one member of council and four to six village residents*** ~~which shall consist of five to seven residents of the village~~, each serving two year staggered terms. Members shall be nominated by the Village President and confirmed by the Village Council. No member shall receive any salary or other compensation for his services. Members may be reimbursed for actual and necessary expenses incurred in the performance of official duties, after approval by the Village Council.

(Ord. No. 112 § 1—3, 12-13-1993)

Sec 42-34. Authority and duties.

The parks and recreation committee may recommend fees and/or rentals for various facilities and equipment to the Village Council and, upon approval, shall cause such fees and/or rentals to be collected.

Additionally, the committee shall perform the following duties:

1. Organize recreational activities.
2. Insure adequacy of parks.
3. Develop plans for facilities that enhance recreational activities.
4. Prepare and submit to the village manager a proposed annual budget.
5. Report to the village manager the state of parks and recreational activities on an annual basis, minimally.
6. Hold regular committee meetings.
7. Elect committee officers and appoint subcommittees chaired by a committee member.

(Ord. No. 112 § 6, 12-13-1993)

Sec. 42-35. Financing and reports.

All funds raised by facilities under the jurisdiction of the parks and recreation committee shall be placed in a separate fund to be used for the operation, maintenance, improvement, construction and purchase of parks and recreational facilities. The committee shall provide monthly reports to the village council regarding all activities including receipts and expenditures. The committee shall follow the fiscal and purchasing policies approved by Lexington village council.

Amended and approved by Council: 11/23/2015

Publication Date: 12/9/2015

Effective Date: 12/9/2015

Amended and approved by Council November 23, 2009

Publication Date: November 30, 2009

Effective Date: November 30, 2009

Amended and approved by Council November 24, 2003
Amended and approved by Council _____

INTENT OF THE COTTAGE LOT AMENDMENT

Throughout the village, there are lots in residential zones that have less total area or less width than prescribed for the zone it is in. These parcels are considered by the ordinance to be nonconforming, so improvements and redevelopments are restricted with the ultimate intent to eliminate the lot.

The Planning Commission believes that existing small lots are suitable to continue as residences, and believe they add to the unique character of village neighborhoods. Therefore the Planning Commission wishes to amend the ordinance to remove limitations on improvements to existing small lots by exempting them from article 10 compliance. (nonconformity)

Small lots require special considerations when improvements are planned to insure an outcome that preserves the character of the neighborhood and the best outcome for all stakeholders. The amendment includes a provision for additional oversight when improvements are planned for small lots.

Below is a summary of benefits that the proposed amendment will accomplish.

- Permits substantial improvements to existing small lots in residential zones.
- Removes financial barriers to structure enhancements.
- Excludes small lots from nonconformity ordinance provisions.
- Establishes authority for public scrutiny of architectural design.
- Establishes the design review process.
- Avoids large site plan review costs.
- Removes Council from the approval process for improvements planned for small residential lots.
- Expands the authority of the zoning administrator.
- Minimizes the time required by the approval process.
- Adds floor area ratio as a new design constraint meant to keep structure size proportional to lot size.
- Forbids lot splits in the future that create small/cottage lots.

Design Review. Process of review and approval prior to the issuance of building permits by the Zoning Administrator and also by the Planning Commission if requested, of architecture renderings, building plans, exterior materials, and site plans pertaining to new construction of residential, single family dwellings proposed on cottage lots.

District. A portion of the Village within which certain uses of land and/or buildings are permitted and within which certain regulations and requirements apply under the provisions of this Ordinance.

Drive-in or Drive-through Establishment. A business establishment so developed that its retail or service character is dependent on providing a driveway approach or parking spaces for motor vehicles so as to serve patrons while in the motor vehicle rather than within a building or structure. Except for banks and car washes there shall be no drive-through facilities within the Village.

Dwelling. A dwelling is a building used exclusively as a residence by not more than one (1) family but in no case shall a travel trailer, motor home, trailer coach, automobile chassis, tent or other portable building be considered a dwelling.

Dwelling, Multiple-Family. A building consisting of three (3) or more dwellings.

Dwelling, Single-Family. A building designed for, or occupied exclusively by, one (1) family.

Dwelling, Two-Family. A building consisting of two (2) dwellings.

Easement The right of an owner of property by reason of such ownership, to use the property of another for purposes of ingress, egress, utilities, drainage and similar uses.

Essential Services. Services that are erected, constructed, altered, or maintained by public utilities or municipal agencies of underground, surface, or overhead gas, electrical, steam, or water transmission or distribution systems, collection, communication, supply or disposal systems, including mains, drains, sewers, pipes, conduits, wires, cables, fire alarm boxes, traffic signals, hydrants, poles, and other similar equipment or accessories reasonably in connection therewith for the furnishing of adequate service by such public utilities or municipal agencies.

Extractive Operation. Premises from which any rock, gravel, sand, topsoil or earth in excess of fifty (50) cubic yards in any calendar year is excavated or removed for the purpose of disposition away from the premises except excavation in connection with the construction of a building or within public highway rights-of-way.

Family. An individual or a group of two (2) or more persons related by blood, marriage or adoption, together with foster children and servants of the principal occupants, with not more than one (1) additional unrelated person, who are domiciled together as a single, domestic, housekeeping unit in a dwelling unit, or

A collective number of individuals domiciled together in one (1) dwelling unit whose relationship is of a continuing non-transient domestic character and who are cooking and living as a single non-commercial housekeeping unit. This definition shall not include any society, club, fraternity, sorority, association, lodge, coterie, organization, or group of students or other

individuals whose domestic relationship is of a transitory or seasonal nature or for an anticipated limited duration of a school term or terms or other similar determinable period.

FEMA. Federal Emergency Management Agency

Fence. A permanent or temporary barrier enclosing or bordering a plot of land or portion thereof composed of suitable man-made materials for the purpose of preventing or controlling entrance or to confine within or to mark boundary.

Flea Market. Sale activity held within a building, structure or an open area where groups of individual sellers offer goods, new and/or used for sale to the public, not to include private garage sales or rummage sales.

Floor Area. The sum of the gross horizontal areas of the building measured from the exterior faces of the exterior walls or from the center line of walls separating two buildings.

Floor Area Ratio (FAR). *Ratio of total floor area of the home compared to the lot area, not including spaces below grade and accessory structures. (Ex. FAR = .5 and lot area = 10,000: 10,000 sq. ft. x .5 = 5,000 sq. ft. max floor area)*

Garage. A structure which is accessory to a principal residential dwelling and which is used for the parking and storage of vehicles owned and operated by the residents thereof.

Grade. The degree of rise or descent of a sloping surface (see Figure 3).

Grade, Finished. The final elevation of the ground surface after development (see Figure 3).

Grade, Natural. The elevation of the ground surface in its natural state, before man-made alternations (see Figure 3).

Hardship, Unnecessary: An unnecessary hardship is governed by the four following rules. An applicant's personal hardship that does not relate to the land, is not sufficient to support a variance.

1. Unnecessary hardship is a circumstance of a property owner's land such that if used in strict compliance with the zoning ordinance, the property cannot yield a reasonable return (not "the owner's greatest desired return").
2. Furthermore, an unnecessary hardship must be unique, and not a condition that prevails generally throughout the zoning district. (Unique: A situation having no like or equal, highly unusual, extraordinary or rare.)
3. The owner must also establish that the use of the property will not change the character of the neighborhood if the variance is granted.
4. The circumstance of the asserted hardship must not be self-created.

Home Occupation. An occupation, profession, activity, or use that is clearly a customary, incidental, and secondary use of a residential dwelling unit and which does not alter the exterior of the property or affect the residential character of the neighborhood.

IGLD 85. International Great Lakes Datum of 1985.

open spaces as herein required. Such lot shall have frontage on a public street, or on an approved private street, and may consist of:

1. A single lot of record;
2. A portion of a lot of record;
3. Any combination of complete and/or portions of lots of record;
4. A parcel of land described by metes and bounds.

Lot Area. The total horizontal area within the lot lines of a lot, but excluding that portion within a street right-of-way.

Lot, Corner. A lot with frontage on two intersecting streets. (See illustration entitled "Corner, Interior and Double Frontage")

Lot, Cottage. A lot of record in a residential zone that is smaller in area or width than the requirements of the zone that it occupies. The lot must have existed prior to January 1, 2017. Cottage lots are exempt from all provisions of Article 10, the non-conformity article, of this ordinance.

Lot Coverage. The percentage of the lot area covered by the building area.

Lot Depth. The mean horizontal distance from the front line to the rear lot line; or in the case of a waterfront lot, from the lake frontage line to the street frontage line; or in the case of an acreage lot, from the front right-of-way line to the rear lot line.

Lot, Double Frontage. A lot other than a corner lot having frontage on two (2) more or less parallel streets. In the case of a row of double frontage lots, one (1) street will be designated as the front street for all lots in the plat and in the request for a zoning compliance permit. If there are existing structures in the same block fronting one or both of the streets, the required front yard setback shall be observed on those streets where structures presently front.

Lot, Interior. An interior lot is a lot other than a corner lot with only one (1) lot line fronting on a street.

Lot, Width. The required horizontal distance between the side lot lines measured at the two (2) points where the required front yard setback line intersects the side lot lines. For lots located on the turning circle of a cul-de-sac, the lot width may be reduced to eighty (80%) percent of the required lot width.

Lot Lines. Any line dividing one lot from another or from a public right-of-way, and thus constitutes the property lines bounding a lot.

Lot of Record. A lot of record is a lot, the dimensions of which are shown on a subdivision plat recorded in the Office of the Register of Deeds for Sanilac County, or a lot or parcel described by metes and bounds, the accuracy of which is attested to by a Professional Engineer or Registered Surveyor, so designated by the State of Michigan, and said description so recorded or on file with the County.

Unless otherwise specified by the Planning Commission, any conditional land use permit (CLU) granted under this section shall be null and void unless the development proposed shall have its first building permit issued within one (1) year from the date of the granting of the permit. The Zoning Administrator shall give notice by certified mail to the holder of a permit two (2) months before voidance is actually declared. Said notice shall be mailed to the permit holder at the address indicated on said permit. A six (6) month extension may be approved by the Village Zoning Administrator if a written request is submitted no less than one (1) month prior to the one year expiration date. The applicant must describe in detail the reasoning for the delay. Only one (1) extension will be granted for good cause for a period no to exceed one (1) year.

Good Cause shall be defined as: The loss of the primary contractor, severe weather related delays, loss of financial backing and/or debilitating illness or death of the primary land owner to his/her immediate family.

The Zoning Administrator may suspend or revoke a CLU permit issued under the provisions of this Ordinance whenever the permit is issued erroneously on the basis of incorrect information supplied by the applicant or his agent and is in violation of any of the provisions of this Ordinance or of any other ordinances or regulations of the Village.

3.3.5. Reapplication. No application for a conditional land use permit, which has been denied wholly or in part, shall be resubmitted until the expiration of one (1) year or more from the date of such denial, except on grounds of newly discovered evidence or change of conditions found to be sufficient to justify reconsideration by the Village Council.

Section 3.4 Site Plan Review.

The Village Council shall have the authority to review and to approve or reject all site plans (i.e. preliminary, final and combined site plans), taking into account the recommendations of the Village Planning Commission. Prior to the issuance of building permits or commencement of construction, a site plan review and approval is required in accordance with the procedures contained in this section.

3.4.1. Where required.

1. Site plan review is required for all new construction of any nonresidential building or structure on any parcel and for any new residential development (single-family, two-family or multiple-family). All such construction or developments shall be consistent with the purpose of this Ordinance as presented in Section 1.2 of this Ordinance.
2. Site plan review is required for all proposed uses and certain existing uses within the Village where an alteration, addition, expansion, change or conversion constitutes an increase or reduction to the existing structure or use of more than five hundred (500) square feet or ten (10%) percent, whichever is less; or would require a variance from the provisions of this Ordinance, regardless of its size, or there is a change of use from the existing use. Site plan review shall also be required prior to the paving of any off-street parking for any use for which off-street parking is required by this Ordinance, or for the construction of new parking lots or driveways.
3. *A full site plan review and approval by the Village Council* shall not be required for individual single-family dwellings, or residential accessory storage or garages. However, a site plan shall accompany a land use application to be reviewed and

approved by the Zoning Administrator to insure such improvements meet all of the requirements of this ordinance.

In the case of new construction or improvements to a single family residential dwelling on a cottage lot as defined and deemed a legal lot of record, a design review shall be completed by the Zoning Administrator and if necessary, the Planning commission in accordance with the follow procedures:

- a. *Applicant shall provide a residential site plan for design review that includes, but may not be limited to:*
 - *A current Boundary Survey depicting lot lines, easements and required setbacks.*
 - *A site map that depicts footprint and dimensions of proposed dwelling, proposed setbacks, lot coverage/floor area ratio, location, dimension and construction material of sidewalks, driveways/parking, accessory buildings, water and sewer lines, fences or other screening materials (proposed and existing) and location and setbacks of adjacent buildings.*
 - *Architectural renderings and building plans for residential dwelling and accessory building that indicate square footage, structural dimensions (including roof heights, access points, steps, porches, chimney, overhangs or similar features), exterior materials and related amenities.*
 - *Landscaping or other elements, unique topography or natural features for consideration.*
- b. *The Zoning Administrator shall conduct a design of the residential site plan proposal and forward same to the Planning Commission to set a public hearing for design review and consideration for approval at the next scheduled Planning Commission meeting.*
- c. *Property owners within a 300 foot radius of the sit shall be notified by regular mail of the date and location of the design review's public hearing and said notice shall include the address of the site and availability of the architectural renderings at the clerk's office for public viewing during normal business hours. Notice shall be sent to a person to whom real property is assessed and to the occupants of all structures within the 300 foot radius. If the name of the occupant is no known, the term "occupant" may be used in making notification. Notification need not be given to more than one (1) occupant of a structure, except that is a structure containing more than four (4) dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance of the structure.*

- d. *This notice shall be given not less than fifteen (15) days before the date of the design review by the Planning Commission and invite those with comments to attend public hearing at the time or to submit written comments prior to the public hearing for consideration during the design review hearing.*
 - *Basis of Determination. The Zoning Administrator and Planning Commission shall review the design and site plan and consider the follow criteria:*
 - *The site proposed is zoned and its development as a residential dwelling will not create a hazardous condition or detriment to the general health and safety of the surrounding properties.*
 - *The proposed structure's form, placement on the lot, overall size and floor area ratio, dimensions, setbacks, architectural design and exterior building materials are similar, compatible and complimentary in style with the majority of existing residential dwellings within a 300 foot radius of the site.*
 - *The site will be supported by infrastructure, including but not limited to municipal water, sewer, drainage and easements (both private and public) in accordance with local, state and federal codes and ordinances.*
- e. *Zoning ordinance requirements regarding access, parking, setbacks, fire codes, line of sign, landscaping and related ordinances are met so as not to unfairly impose upon implied property rights, existing privacy, and safe access of neighboring properties.*
- f. *The Planning Commission after conducting the design review hearing may deny, approve or approve with modifications the design review and issue such decision in writing to the applicant.*

- 4. The Village shall not issue a land use permit until a final site plan has been approved and is in effect. A use, not involving a building or structure, shall not be commenced or expanded, nor shall the Zoning Administrator or their designee issue a land use permit for such use until a final site plan has been approved and is in effect.
- 5. No grading, removal of trees or other vegetation, land filling or construction of improvements shall commence for any development which requires site plan approval until a final site plan is approved and is in effect, except as otherwise provided in this Article.
- 6. In Commercial, Industrial and Multi-family developments a landscape plan is required. The plan shall accompany both the preliminary and the final site plan and be approved.

3.4.2. Preliminary Site Plan

- 1. Application. Any applicant may submit a request for preliminary site plan review by filing with the Zoning Administrator completed forms, payment of the review fee, and ten (10) copies of the preliminary site plan drawing(s). The

4.4.2. R-1A, Single-Family Residential District, Low Density

Purpose. This District is composed in those areas of the Village served by a public water supply system and a public sanitary sewer system where the principal use is intended to be single-family dwellings developed at a low density. In addition to the dwellings permitted in this Zoning District, there are certain non-residential and public uses which may be permitted through the conditional approval of the Village.

Permitted Uses

- 1) A single-family dwelling and any use, building or structure accessory thereto, *including those on cottage lots.*
- (2) Public parks and playgrounds.
- (3) Accessory uses, buildings or structures incidental to the above uses and as regulated in Section 5.4 of this ordinance.
- (4) Home occupations subject to Section 5.10.

Conditional Land Uses

- 1) Cluster housing subject to the provisions of Section 5.2.
- 2) Golf courses, but not including golf driving ranges.
- 3) Country clubs, public swimming pools and recreation clubs, private parks and playgrounds.
- 4) Churches and other institutions for religious worship.
- 5) Public and private nursery schools and kindergartens.
- 6) Group day care homes and day care centers subject to the provisions of Section 5.8.
- 7) Adult Foster Care facilities subject to the provisions of Section 5.9.
- 8) Public and private elementary, middle, and high schools.
- 9) Bed and Breakfast establishments subject to the provisions of Section 5.20.
- 10) Public buildings.
- 11) Two family dwellings.

4.4.3. R-1B, Single-Family Residential District, Medium Density

Purpose. This District is composed of those areas of the Village served by a public water supply system and public sanitary sewer system where the principal use is intended to be single-family dwellings on moderately sized lots. In addition to the dwellings permitted in this Zoning District, there are certain non-residential and public uses which may be permitted through the conditional approval of the Village.

Permitted Uses

- 1) A single-family dwelling and any use, building or structure accessory thereto, *including those on cottage lots*.
- (2) Public parks and playgrounds.
- (3) Accessory uses, buildings or structures incidental to the above uses and as regulated in Section 5.4 of this ordinance.
- (4) Home occupations subject to Section 5.10.

Conditional Land Uses

- 1) Cluster housing subject to the provisions of Section 5.2.
- 2) Golf courses, but not including golf driving ranges.
- 3) Country clubs, public swimming pools and recreation clubs, private parks and playgrounds.
- 4) Churches and other institutions for religious worship.
- 5) Public and private nursery schools and kindergartens.
- 6) Group day care homes and day care centers subject to the provisions of Section 5.8.
- 7) Adult Foster Care facilities subject to the provisions of Section 5.9.
- 8) Public and private elementary, middle, and high schools.
- 9) Bed and Breakfast establishments subject to the provisions of Section 5.20.
- 10) Public buildings.
- 11) Two family dwellings

**Section 4.5
Schedule of Area, Height, Width and Setback Regulations**

Zoning District	Minimum Lot Size		Maximum Building Height Space		Minimum Yard Setback				Max. Lot Coverage	Footnotes
	Area (sq. ft)	Lot width	Stories	Feet	Front	Each Side	Side Total	Rear		
Agriculture District, AG	1 acres	150 ft	2-1/2	35 (75 farm bldgs.)	50 ft	20 ft	40 ft.	50 ft	15%	(see 1, 5, 6, and 8)
Single-Family Residential, Low Density, R-1A	12,000	100 ft or 6 rods	2-1/2	35	Footnote #13	10 ft	25 ft	35 ft	35%	(see 1, 5, 6, 8, 10, 11, 12, 13)
Single-Family Residential, Medium Density, R-1B	8,500	66 ft.	2-1/2	35	Footnote #13	8 ft	20 ft	35 ft	45%	(see 1, 5, 6, 8, 10, 11, 12, 13)
<i>Cottage Lot</i>	<i>2,100</i>	<i>35 ft</i>	<i>2-1/2</i>	<i>35</i>	<i>Footnote #13</i>	<i>5 ft</i>	<i>15 ft</i>	<i>20 ft</i>	<i>45%</i>	<i>(see 1, 5, 6, 8, 10, 11, 12, 13, 14, 15)</i>
Multiple-Family Residential, Low Density, R-2	SF: 10,000	90 ft	2-1/2	35	25 ft	8 ft	20 ft	35 ft	35%	(see 1, 2, 4, 5, 8, 10, and 12)
	2F: 20,000	120 ft	2-1/2	35	25 ft	8 ft	20 ft	35 ft		
	MF: 20,000	120 ft	2-1/2	35	35 ft	10 ft	25 ft	35 ft		
Multiple-Family Residential, Medium Density, R-3	SF: 10,000	90 ft	2-1/2	35	25 ft	8 ft	20 ft	35 ft	35%	(see 1, 3, 4, 5, 6, 8, 10, 12)
	2F: 20,000	120 ft	2-1/2	35	25 ft	8 ft	20 ft	35 ft		
	MF: 3 acres	300 ft	2-1/2	35	50 ft	20 ft	50 ft	50 ft		
Mobile Home Park, MHP	10 acres	(see Sec. 5.7)	2-1/2	35	(see Section 5.7)				(see 1, 5, and 10)	
Local Service, C-1	5,000	50 ft	2-1/2	35	10 ft	0 ft	0 ft	20 ft	50%	(see 1, 5, 9, 10, and 12)
General Commercial, C-2	20,000 sq. ft	100 ft	2-1/2	35	50 ft	10 ft	20 ft	20 ft	50%	(see 1, 5, 9, 10, and 12)
Central Business District, CBD	---	---	3	45	0 ft	0 ft	0 ft	20 ft	---	(see 1, 5, 7, 9, 10, and 12)
Limited Industrial, I-1	1 acre	100 ft	2	40	50 ft	15 ft	30 ft	20 ft	75%	(see 1, 5, and 10)
General Industrial, I-2	3 acres	200 ft	2	40	85 ft	50 ft	100 ft	50 ft	25%	(see 1 and 5)

SF: = Single-Family Dwellings
 2F: = Two-Family Dwellings
 MF: = Multiple-Family Dwellings

- For property adjacent to Lake Huron, the front yard is defined as the lakeside of the property and the rear is defined as the street side of the property other than for the front and rear setback requirements.

6. Driveways to single family dwellings shall be located in the greater side yard setback.
7. Any structure located within the CBD which abuts a dwelling located within the AG, R-1A or R-1B District shall have a minimum setback from the common property line of ten (10) feet.
8. The minimum floor area of dwelling units shall be as follows:

<u>Type of dwelling</u>	<u>Total Usable Floor Area (sq. ft.)</u>
One-family	1000
<i>One-family (Cottage Lots)</i>	<i>800</i>
Two-family, per dwelling unit	800
Multiple-family:	
Efficiency Unit	600
1 bedroom unit	800
2 bedroom unit	1000
3 bedroom unit	1200
4 bedroom unit	1400
Each additional bedroom	100

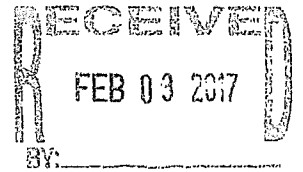
9. All stores with in a shopping center or a free standing building shall have a minimum of 1000 square feet of floor space. Conditional uses for certain combinations of retail business exist where less than a 1000 sq. ft. is required.
10. Accessory buildings are regulated by Section 5.4.1
11. Decks and porches are conditionally allowed within the front setback area if they are not supported by a permanent foundation. A land use permit is required and approval is made on a case by case basis by the Planning Commission. Existing non-conforming decks and porches may be replaced without a land use permit provided the replacement is of the same size and in the same location.
12. No residential or commercial building shall be built of steel exterior wall construction.
13. The front setback for construction in R-1A or R-1B is to be located anywhere between the maximum and minimum front setbacks of the other residences along the existing block-face, unless the range of the front setbacks exceeds ten (10) feet. Then, the median of the front setbacks on the block-face shall be used instead of the range, and the front setback must be within three feet of the median. Where there is no block-face, the setback is a twenty-five (25) foot minimum setback.
14. ***Design Review required prior to issuance of building permits and include submission of residential development plan as describe in Section 3.4 (1.3)***

15. *Floor Area Ratio (FAR) for residential, single family dwelling is .5.*

4.5.2 Land Division Act – Refer to General Code of Ordinances, Chapter 63, Section 1-8

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC
Since 1889



February 01, 2017

Invoice #46867

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

In Reference Local Government Matters
To:

Professional Services

		<u>Hours</u>	<u>Amount</u>
1/3/2017	JLM Telephone conference with Ms. Kaatz regarding policies and personnel.	0.70	
1/9/2017	JLM Review draft Independent Contractor Agreement Interim Police Department Administrator; email Mr. Adams regarding the same.	0.50	
1/10/2017	JLM Exchange emails with Mr. S. Adams regarding officer contract.	0.20	
1/11/2017	JLM Exchange emails with Mr. S. Adams regarding indemnification provision in contract.	0.20	
	For professional services rendered	1.60	\$224.00
	Previous balance		\$238.00
1/30/2017	Payment. Check No. 31764		(\$238.00)
	Total payments and adjustments		(\$238.00)

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC

Since 1889

Village of Lexington

Page 2

	<u>Amount</u>
	<u> </u>
Balance due	<u>\$224.00</u>
	<u> </u>

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Janal L. Mossett	1.60	140.00	\$224.00

627 FORT STREET • PORT HURON, MI 48060-3904

810 987-4111 • FAX 810 987-8763 • EMAIL info@porthuronlaw.com • WEBSITE www.porthuronlaw.com

MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

MASTER ACADEMY

March 21 - 23, 2017

Comfort Inn Hotel and Conference Center
Mt. Pleasant, Michigan



The registration deadline is March 1, 2017

(Please print or type. You may enter information into this PDF form if accessed on the website.)

First Name Elizabeth Last Name Grohman
(Print your name as you wish it to appear on your certificate. Include CMC/MMC/CMMC information if you want it included.)

Preferred Name Beth Title Village Clerk
(For your name tag)

Organization Village of Lexington Address 7227 Huron Avenue

City Lexington State MI Postal Code 48450

Email clerk@villageoflexington.com Phone (810) 359-8631 ext 104
(Confirmation information will be sent via email so please print or type clearly.)

Please indicate any special needs such as a disability, hearing, visual, diet, etc. _____

Master Academy Registration Fee - \$150.00 per day

- Non-members add \$50.00 to the registration fee. (One time only, not \$50 per day)
- The registration deadline is March 1, 2017.
- MAMC accepts credit card payments and on line registration. www.michiganclerks.org/Events.aspx
- Fee includes sessions, materials, and certificate of completion for each day attended.
- Lunch will be provided each day. You are on your own for dinner.
- A complimentary continental breakfast provided by the Comfort Inn for hotel guests.
- Note that payment must accompany registration form in order to receive the early discount.
- Faxing or emailing registration forms before the deadline does not avoid the late charge.
- Members and non-members add a late fee of \$50 if postmarked after March 1, 2017. (Late fee is one time only; not \$50 per day if registering for multiple days)
- Lodging is separate. A block of rooms has been reserved at the Comfort Inn Hotel and Conference Center at a special rate of \$75 per night. Call 989-772-4000 for reservations and indicate that you are with MAMC.
- Questions can be sent to the program coordinator Mary Bender at: mbender102@aol.com.



MAMC Cancellation Policy

Cancellation requests must be made in writing and email to: info@michiganclerks.org or faxed to GCSI at 517-371-1170. Advance registrations cancelled by the deadline will receive a full refund minus the \$50.00 cancellation fee. Cancellation requests received after the deadline, no-shows and instances where participants need to leave the event before it is over will be charged the full registration fee and are not entitled to any refund.

Indicate the day(s) you plan to attend:

Three days, March 21, 22, 23 - postmarked on or before March 1.	X	\$450.00
Tuesday, March 21 - postmarked on or before March 1.	_____	\$150.00
Wednesday, March 22 - postmarked on or before March 1.	_____	\$150.00
Thursday, March 23 - postmarked on or before March 1.	_____	\$150.00
Not an MAMC member? Add non-member charge of \$50.00.	_____	\$50.00
Postmarked after March 1, add \$50.00 late fee.	_____	\$50.00

TOTAL ENCLOSED 450.00

MAIL THIS FORM TO:

GCSI
120 North Washington Square
Suite 110A
Lansing, MI 48933

Please include a check payable to MAMC with mail-in registrations.

- Return by March 1, 2017 to avoid the \$50.00 late fee. Sorry, no exceptions.
- Please do not fax or email registration materials. MAMC accepts credit card payments and online registration. www.michiganclerks.org/Events.aspx
- Be sure to keep a copy of this form for your records.

www.michiganclerks.org



MASTER ACADEMY SCHEDULE

March 21 - 23, 2017

TUESDAY March 21, 2017	WEDNESDAY March 22, 2017	THURSDAY March 23, 2017
<p style="text-align: center;">8:00 – 8:45 AM REGISTRATION</p> <p style="text-align: center;">8:45 AM - Noon COPING WITH DYSFUNCTIONAL BOARDS AND MANAGEMENT TEAMS</p> <p>This workshop centers on:</p> <ul style="list-style-type: none"> • <i>The Do's and Don'ts of effective team membership</i> • <i>The courage it takes to overcome obstacles presented by dysfunctional board and team members</i> • <i>How to become a successful team member</i> • <i>How to contribute to the overall success of a team</i> <p style="text-align: center;">Lewis Bender, Ph.D. Professor Emeritus, Southern Illinois University, Edwardsville, IL MAMC Institute Director and Facilitator www.lewbender.com</p> <p style="text-align: center;">12:45 – 4:00 PM YOU CAN TEACH A PIG TO SING Maximize Your Influence, Your Relationships, and Your Life</p> <p><i>This program will give you new and amusing insights for instantly connecting and getting along with anyone—anytime, anywhere. And by anyone, that includes even those PIGs (Particularly Irritating Guys or Gals) – whether customers, colleagues, board members, peers, employees, or members of your own family.</i></p> <p style="text-align: center;">Mary Jane Mapes, B.S., M.A., CSP</p>	<p style="text-align: center;">8:00 – 8:45 AM REGISTRATION</p> <p style="text-align: center;">8:45 AM - Noon LEGISLATIVE UPDATE</p> <p style="text-align: center;"><i>Current issues of interest to all Michigan communities.</i></p> <p style="text-align: center;">Judy Allen Director, Legislative Affairs Michigan Townships Association</p> <p style="text-align: center;">Dan Kasunic, CMMC/MMC 2nd Vice President Chair, Legislative Committee City of Kentwood</p> <p style="text-align: center;">LEGAL UPDATE Medical Marijuana ADA</p> <p style="text-align: center;">Helen Mills, Attorney and Chris Patterson, Attorney Fahey Schultz Burzych Rhodes PLC</p> <p style="text-align: center;">12:45 – 4:00 PM CHANGE – THRIVING AND SURVIVING</p> <p style="text-align: center;"><i>This workshop will offers solutions for building stronger teams that are capable of surviving and even thriving in changing times.</i></p> <p style="text-align: center;">Lewis Bender, Ph.D. Professor Emeritus, Southern Illinois University, Edwardsville, IL MAMC Institute Director and Facilitator www.lewbender.com</p>	<p style="text-align: center;">8:00 – 8:45 AM REGISTRATION</p> <p style="text-align: center;">8:45 AM - Noon HOW TO BECOME A SUPERIOR COMMUNICATOR</p> <ul style="list-style-type: none"> • <i>3 keys that make communication work.</i> • <i>8 ways to improve your listening skills.</i> • <i>Master non-verbal communication.</i> • <i>How to effectively convey and receive directions.</i> • <i>How to handle interruptions with ease.</i> <p style="text-align: center;">Doug Cartland Founder, DCI</p> <p style="text-align: center;">12:45 – 4:00 PM PRESENTATION SKILLS</p> <ul style="list-style-type: none"> • <i>Gain Influence by Honing Your Presentation Skills</i> • <i>Discover the importance of your nonverbal language.</i> • <i>14 presentation skills that will take your presentation skills right to the top.</i> • <i>4 powerful techniques that will help engage your audience.</i> • <i>Never fear making a presentation again!</i> <p style="text-align: center;">Doug Cartland Founder, DCI</p>



MASTER ACADEMY NOTES:

- Registration 8:00 - 8:45 AM
- Lunch provided Noon - 12:45 PM
- On your own for dinner.
- Certificates of completion will be provided at the end of each day.
- Six hours of instruction earns 3 points toward IIMC and 2 points for MAMC certification.

MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

MAMC INSTITUTE

March 12-17, 2017

Comfort Inn Hotel and Conference Center
Mt. Pleasant, Michigan

MASTER ACADEMY

March 21-23, 2017

Comfort Inn Hotel and Conference Center
Mt. Pleasant, Michigan



INSTITUTE

Registration Fee

MAMC MEMBER – \$600 NON-MEMBER – \$650*

*Payment postmarked on or before February 24, 2017

MAMC MEMBER – \$650 NON-MEMBER – \$700*

*Payment postmarked after February 24, 2017

Institute registration fee includes instructional costs, course materials and the some meals. The food is great at the Comfort Inn Conference Center. Here is a list of the meals that will be covered by the registration fee.

- Lunch on Monday, Tuesday, Thursday and Friday
- Dinner on Sunday and Thursday
- Breaks with beverages and snacks each morning and afternoon
- Continental breakfast is provided by the Comfort Inn each morning in the lobby

MASTER ACADEMY

Registration Fee

\$150.00 PER DAY

Members and non-members add a late fee of \$50 if postmarked after March 1, 2017. (Late fee is one time only, not \$50 per day if registering for multiple days)

Master Academy registration fee includes sessions, materials, and certificate of completion for each day attended. Lunch will be provided each day. You are on your own for dinner. A complimentary continental breakfast is provided by the Comfort Inn for hotel guests. Lodging is separate.

MAMC accepts credit card payments
and on-line registration.



ACCOMMODATIONS

Lodging is not included in the registration fee. A block of rooms has been reserved for MAMC Institute at the newly renovated Comfort Inn Hotel and Conference Center until February 24, 2017. Single occupancy rooms are available at reduced rates starting at \$75.00 plus tax. If you wish to share a room, you must provide the name of your roommate to the hotel. Identify yourself as a "MAMC" participant when making reservations. Provide your agency's tax-exempt number to avoid the state taxes.

COMFORT INN CONFERENCE CENTER



2424 South Mission
Mt Pleasant, MI 48858
989-772-4000

Additional information on the Comfort Inn is available at www.mtpcomfortinn.com

MAMC INSTITUTE

Three Year Curriculum

The Institute is divided into three one-week, non-sequential sessions (one week each year) focusing on training that fulfills the IIMC and CMC certification requirements. Participation is mandatory for all sessions and attendance is monitored.

The sessions are non-sequential and one may begin the three-year cycle at any time. When you register for the Institute, just indicate if you are attending the Institute for the first, second or third time.

2017 Curriculum | March 12-17, 2017

- Societal Trends that Are Impacting Local Michigan Clerks
- Lessons Learned from the Presidential Election
- Organizational Culture
- Records Management
- Time Management - Strategies for Taming the E-mail Beast
- Problem Employees - A Different Perspective
- Michigan Open Meetings Act
- Michigan Freedom of Information Act
- Michigan Legal System
- Leadership and Ethics in the Clerk's Office
- Thriving Through Change
- Records Management
- Ethics and Values
- Time Management

2018 Curriculum | March 11-16, 2018

- Understanding Self and Others
- Introduction to the Clerk Profession
- Negotiations & Conflict Resolution
- Principles of Organization and Management
- Introduction to Community Economics
- Introduction to Parliamentary Procedure
- Financing Local Government
- Principles of Communication
- Problem Resolution Workshop
- Secretary of State's Elections Certification
- Communicating with the Public through the Media
- Private Provision of Public Services

2019 Curriculum | March 10 - 15, 2019

- Challenges and Solutions for Michigan Clerks
- Organizational Alternatives for Local Governments
- Budgeting Basics
- Train the Trainer
- Technology in the Clerk's Office
- Understanding the Legislative Process
- Media Relations
- Agendas & Minutes
- Effective Communication
- Managing Generational Differences

LEXINGTON CABLE AUTHORITY

2016

Chair

Davianna McAllister
810 359-5500 x11

7227 Huron Ave
Suite 200
Lexington MI 48450

Vice Chair

Phil Essenmacher
810 359-8852

Treasurer

Katherine Calamita
810 359-5500 x13

Members

City of Croswell

810 679-2299
Sam Moore
Sue Dobson

Lexington Township

810 359-5500
Davianna McAllister
Katherine Calamita

Lexington Village

810 359-8631
Tom Asman
VACANT

Worth Township

810 359-8852
John Yatros
Phil Essenmacher

Member at Large

810 679-1000
VACANT

Comcast

Representative
800 772-7548
Ellen Sue Mcgathy
Kyle Mazurek

January 5, 2017

Village of Lexington
7227 Huron Ave.
Suite 100
Lexington MI 48450

Dear Village of Lexington Counsel,

It has come to our attention that with the resignation of Nick Dickenson the Village of Lexington is short a member/representative on the Lexington Cable Authority. We request that you fill the vacant seat on the Cable Authority as soon as possible.

The Lexington Cable Authority By-Laws state:

I. The members of this Authority are currently:

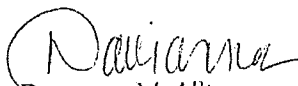
1. City of Croswell
2. Lexington Village
3. Lexington Township
4. Worth Township

Each member is entitled to two (2) representatives and one (1) alternate appointed by their Legislative Body.

The joint members of the Authority shall also select a representative at large, with knowledge of the cable industry, to serve on the Authority. The representative at large shall not have an alternate.

The Cable Authority meets quarterly at 3:00pm on the second Wednesday of the last month of each quarter. March 14, 2017 is the next scheduled meeting.

Sincerely,



Davianna McAllister
Chair
Lexington Cable Authority

Meetings Held at: Lexington Hall, 7227 Huron Ave., Lexington, Michigan

February 1, 2017

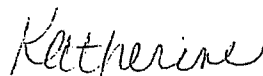
Village of Lexington
C/O – Sean Adams, Village Manager
7227 Huron Avenue – Suite 100
Lexington, MI 48450

Re: *Lexington Downtown Development Authority / Request to Separate Funds*

Dear Mr. Adams:

On behalf of the Lexington Downtown Development Authority (DDA) Board, I, Katherine Calamita, Lexington DDA Chairwoman, hereby request that all funds of the DDA that are not otherwise employed at this time, to be transferred to the DDA Treasurer to be credited to an account in the name of the DDA with the DDA's selected bank – Eastern Michigan Bank. This request is made pursuant to Article X, Section 3 of the Village of Lexington DDA By-Laws and Rules of Procedure as adopted by the Village of Lexington (relevant portion enclosed) and relevant State statutory requirements, including MCL 125.1661 and MCL 125.1662. The DDA requests that the funds be transferred through its Treasurer to be credited to the DDA account within 14 days. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely yours,



Katherine Calamita
Lexington DDA Chairwoman

Encls.

Cc: Lexington DDA

Article IX: Amendment of the bylaws

These bylaws may be changed or added to by the affirmative vote of the majority of members and approved by Council. No change shall be made unless written notice to amend shall be filed with the secretary at the regular meeting, preceding the meeting at which the motion to change is made. This requirement may be waived by the board by unanimous vote of the full board.

Article X: Contracts, Loans, Checks and Deposits

Section 1 Contracts

The board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Downtown Development Authority (DDA) and such authority may be general or confined to specific instances.

Section 2 Checks, Drafts, etc

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the DDA, shall be signed manually or by facsimile signature by such officer or officers, agent or agents of the DDA and in such manner as shall from time to time be determined by resolution of the board.

Section 3 Deposits

All funds of the DDA not otherwise employed shall be deposited from time to time to the credit of the DDA in such banks, trust companies, or other depositories as the board may select.

Section 4 Sources of Revenue & Permitted Expenditures

The activities of the Board shall be financed from one or more of the funding sources set out in Section II of Act 197 of Public Acts of 197 as amended. The DDA must obtain Village Council approval of all development and financial plans. The annual operation budget and any modification also requires approval of the Village Council

Article XII: Fiscal Year

The fiscal year of the DDA shall correspond at all times to the fiscal year of the Village of Lexington.



Headquarters
6800 Chase Road
Dearborn, MI 48126
(313) 846-3800

Network Integration • Wireless Solutions • DAS • Cabling • Audio Visual • Event Production

February 17, 2017

Crystal Partaka
Village of Lexington DDA
7227 Huron Ave Suite 100
Lexington, MI 48450

Re: Internet and Wireless Capabilities

Crystal,

KLA was initially contacted by the Village of Lexington regarding an inquiry to provide Wi-Fi and Sound along Huron Ave from the Village Offices and along Main Street from Boynton Street to Simons Street.

The following proposal and scope of work detailed out provides for the following:

- Wi-Fi – coverage along the streets detailed out above. This Wi-Fi will act as the base network for the addition of the Sound System.
- Post installation wireless certification to provide a report showing the wireless coverage that are achieved with the installation.
- Post installation network monitoring to measure and report on the usage and performance of the network.
- Sound coverage – speakers mounted on the existing light poles to provide background music as needed, but also providing a sound system for the parades. This system will include input capabilities to play music and an input for a wireless microphone for the reviewing stand.
- Coordination with Agri-Valley to ensure the installation of the WAN Circuit and operation of the systems

KLA has met with Agri-Valley (Wide Area Network Service Provider) in the area and have secured rates for their services. KLA will assist with the coordination of the services, but recommends that the Village of Lexington work directly with Agri-Valley for the on-going services needed for internet access.

Details for the Installation Services:

Tower Antenna Installation – Village Office

- Furnish and install one 50' antenna tower next to existing tower in the back of Police Station. Tower will attach to building and be set on a new concrete pad. Includes all grounding.

Wireless AP System:

- Furnish and install nine wireless access points and antennas between the main street and harbor locations on existing light poles and antenna towers.
- Furnish and install (5) dual band antennas for wireless access points.
- Furnish and install (4) power injectors.

*Detroit – Columbus – Louisville – Kansas City – Dallas – Phoenix – Las Vegas
NV License #0081071 - CA License #1018550 – AZ License #306934*

Sound System – Furnish and Install:

- (21) Community speakers and related outdoor speaker wire as needed.
- (2) Wireless handheld microphones.
- (1) Wireless antenna distribution unit.
- (2) Wireless antenna paddles.
- (1) Distribution amplifier in Village Office headend
- (lot) related cabling

Electrical Requirements – Furnish and Install:

- (1) 50' tower outside of Village Offices MDF.
- Install power to existing light poles along Main Street for AP's

LAN Electronics and Services – Furnish and Install:

- (1) Cisco firewall in headend.
- (1) Cisco firewall license.
- (1) Cisco 3650 Catalyst 24 port switches.
- Design, configure, and install network electronics.
- Project Management inclusive of these services.

The pricing for this scope of work is broken out as follows:

Tower Installation	\$ 26,355
Wireless AP Installation	7,500
Audio System	23,641
Electrical	15,096
LAN Hardware	43,597
LAN Network Services	13,500
<hr/>	
Project Total	\$ 129,689

Optional Network Equipment:

Option to replace existing (Linksys) internal wireless AP:	\$ 1,553
Option for equipment sparing:	\$ 10,930
Optional SMARTnet – Network Monitoring Service	\$ 13,572

This proposal is being offered as a turn key solution to provide all installation material, equipment and services to connect to a Village provide WAN circuit. KLA utilizes Industry Best Practices for the installation of these systems and services and all materials provided will be environment appropriate. The system provided allows for the expansion as seen needed once installed and utilized.

Terms of Sale are Net 30. Sales taxes are not included in this price and must be added if applicable. The pricing is valid for a period of 60 days. Our standard warranty is applicable to this installation which will guarantee all parts and labor for a period of **TWO** years from the date of substantial completion. During that period, KLA will repair or replace any defective materials or labor without cost to the owner. This warranty does not include abuse, acts of God, etc.

KLA will also provide a support services for 6 months after substantial installation. This will include technicians available for questions relating to the operation of the various systems. Additionally, KLA will monitor the network traffic during peak times to assess the performance of the services provided and make this data available to the Village as a proof of performance.

If we can provide further information, please contact me by cell at (313) 999-4465 or by e-mail at tcataldo@klalabs.com.

Thank you



Tommy Cataldo III
Vice President & COO
KLA Laboratories, Inc.

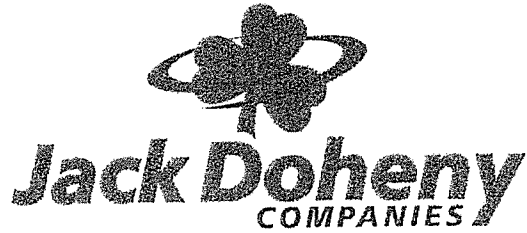
Village of Lexington Board of Trustees:

The Department of Public Works maintains the sanitary sewer system for the village of Lexington. The Water Dept. maintains the water system and water tower. Within this system are a variety access points through manholes, wet wells, and lift stations. Some of these access points are confined spaces and can be dangerous work environment, therefore proper training of the employee is needed. Under OSHA 29CFR1910.146 permit required confined space, all employees that work in confined space must be trained. Confined space training is an absolute must before any employee can enter a confined space. As of right now the DPW departments employees who had confined space training has expired. With the recent hire of two new employees as well as the expiring of the previously trained workers a confined space certification course is needed for all employees.

Jack Doheny Company offers this course on site at your location. They bring a box truck with a manhole cut into the top and offer an 8 hour interactive hands on training course. Upon completion of the course the participants will receive certification for the training as well as continuing education credits toward there state licenses they may hold. I feel that this is a great way to get all employees trained. I have reached out to the Lexington Fire Dept., Croswell DPW, Croswell Light and power, Croswell Fire Dept., Worth DPW, Port Sanilac DPW and Carsonville DPW. All of these municipalities have employees in need of training as well. We can cost share this training with the local municipalities and make this a great training event that we facilitate and is more economical to the village than sending us across the state for the same training at a higher cost.

What I am asking for is the approval of up to \$2200 for the cost of this training event. The event will not be billed until completion. Tentative date is March 16 2017. The other municipalities would be paying a set amount per person to help to pay for the event so the village cost would be less than the \$2200 depending upon how many employees (I.E. -DPW, FIRE, WATER) would be in attendance. There is money in the sewer budget under contracted services line item to cover the expense of the event but Water employees could pay from there account and fire from theirs.

Michael Bender
DPW Manager
Village of Lexington



To: Village of Lexington

Date: January 18, 2017

Attn: Michael Bender

Phone: (810) 359-8536

Email: mbenderdpw@outlook.com

Permit required for Confined Space Entry

Under OSHA 29CFR1910.146 Permit Required Confined Space, all employees that work in confined spaces must be trained.

This is an eight hour interactive, hands-on class to train your employees. A full understanding of equipment, duties and permit preparation will be taught in detail by highly qualified and experienced instructors that have walked the walk and talked the talk.

Class Is To Include:

- ◆ Terms to Know
- ◆ 29CFR1910 Explained
- ◆ Hazardous Atmosphere
- ◆ Flammable Atmosphere
- ◆ How to Air Sample
- ◆ Types of Hazards
- ◆ PPE
- ◆ Permit Building
- ◆ Why Accidents Happen
- ◆ Definitions
- ◆ Oxygen
- ◆ Toxic Atmosphere
- ◆ Monitor Selection
- ◆ Ventilation
- ◆ Entrant / Attendant / Entry / Supervisor Responsibilities
- ◆ Reclassification of Permit to Non-Permit
- ◆ Non-Entry Rescue & Equipment Rescue
- ◆ Respiratory Review

There are scheduled open enrollment classes given at our facilities throughout the year in Twinsburg, OH, Northville, MI and Whitestown, IN for a cost of \$225.00 per student.

We also offer the same program brought to the customer's location. Cost for an on-site training is \$2,200.00 for a class of up to 18 students. Cost and maximum attendance limit for any additional attendees beyond that 18 will be discussed.

Included in the cost of training: training simulator, box lunch per student and a training manual for each student.

Very Truly Yours,

Ed Fitzgerald



**VILLAGE OF
LEXINGTON**

**OFFICE OF THE
VILLAGE MANAGER**

TO : VILLAGE BOARD OF TRUSTEES
FROM : SEAN ADAMS, VILLAGE MANAGER
SUBJECT : MAIN PUMP STATION MAINTENANCE
DATE : FEBRUARY 7, 2017

DPW regularly performs preventative maintenance on the main lift station pumps. According to manufacturer specifications, every 2,000 hours, inspection of the wear plates and impeller clearances is required.

Upon scheduled inspection, both impellers on pump #1 of the dual-stage system were found to be worn excessively and missing approximately one inch of impeller material. Due to the excessive wear, the impellers require replacement. The seal and wear plates that the impellers set against also show excessive wear and should be replaced simultaneously.

Because of the excessive wear found on both sets of impellers, the lift station is not running efficiently and is using excessive amounts of electricity to pump a lower volume of sewage. Additionally, the pumps and impellers are operating out of balance and the system is at risk for failure. If these pumps fail, we will not be able to pump sewage to our lagoons resulting in potential overflow of untreated sewage into Lake Huron.

We require replacement of both the upper and lower pump impellers, wear plates, seal plates, seals, O-rings and gaskets to return the pumps to their original specs and capacities. We are also requesting replacement of all of these components on pump #2 as they are the same age. Each pump is a dual stage system which consists two pumps running simultaneously. The total cost to replace all parts is \$2,749.85 per pump for a grand total of \$10,999.40. There will also be shipping charges, as well as misc. hardware needed to complete this repair.

We are requesting approval for this expenditure not exceed \$11,500.00 to be paid for from the sewer reserve fund 590-000-001.000.

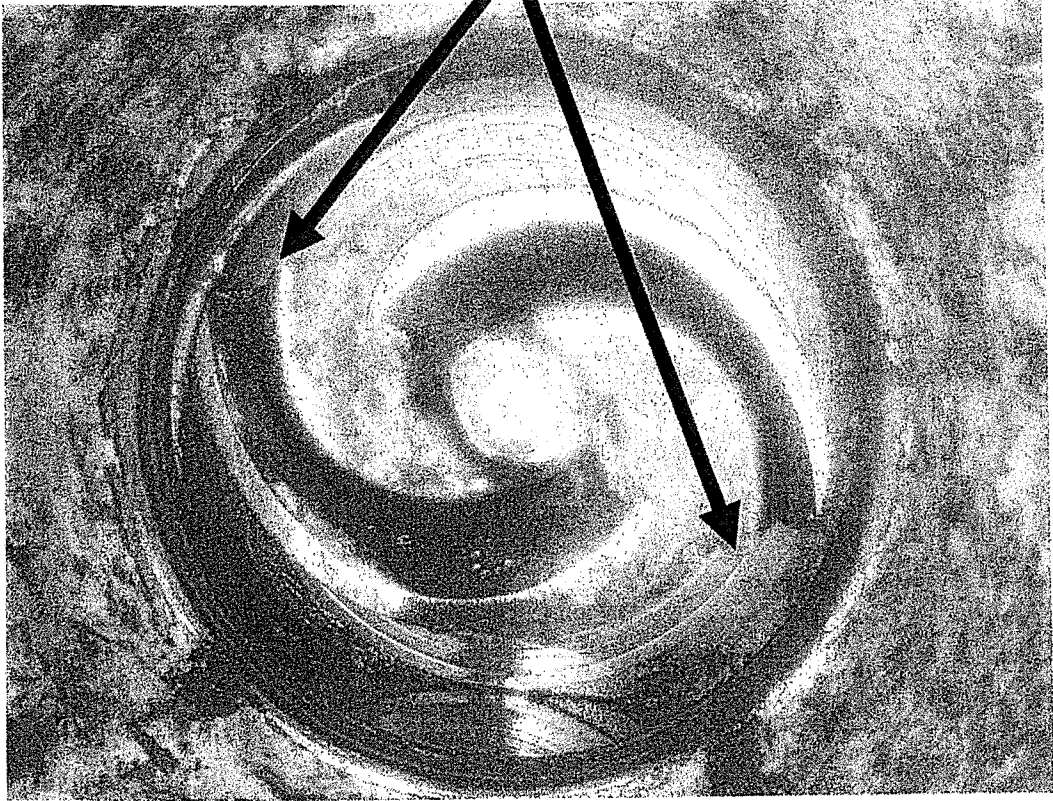
The reason we are requesting to use the sewer reserve account is because there is no line item for maintenance in the sewer fund. It is anticipated that these components will have a lifespan of approximately five years. This repair needs to be made or system failure is likely, resulting in the potential overflow of untreated sewage into Lake Huron.

Respectfully,

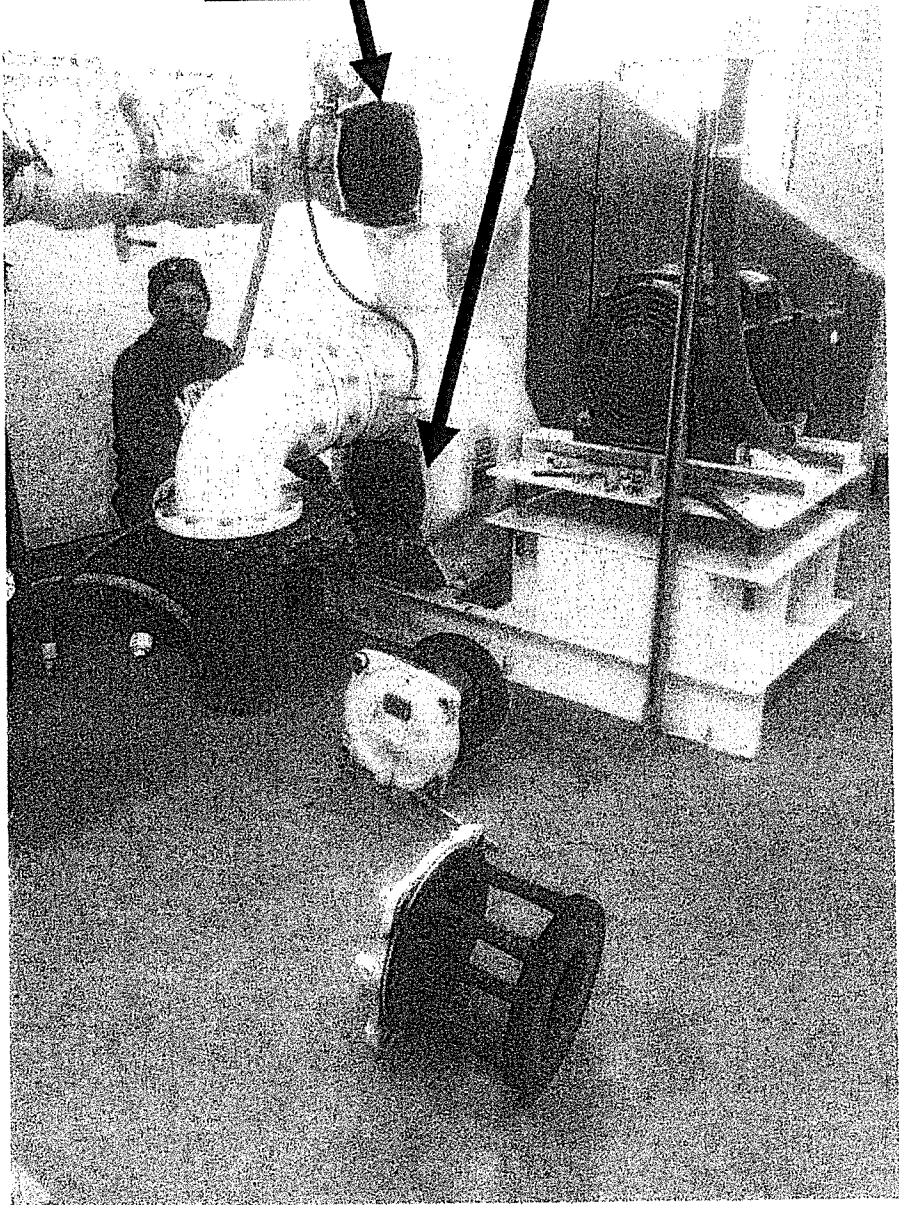


Sean Adams, EdD
Village Manager

Impeller wear

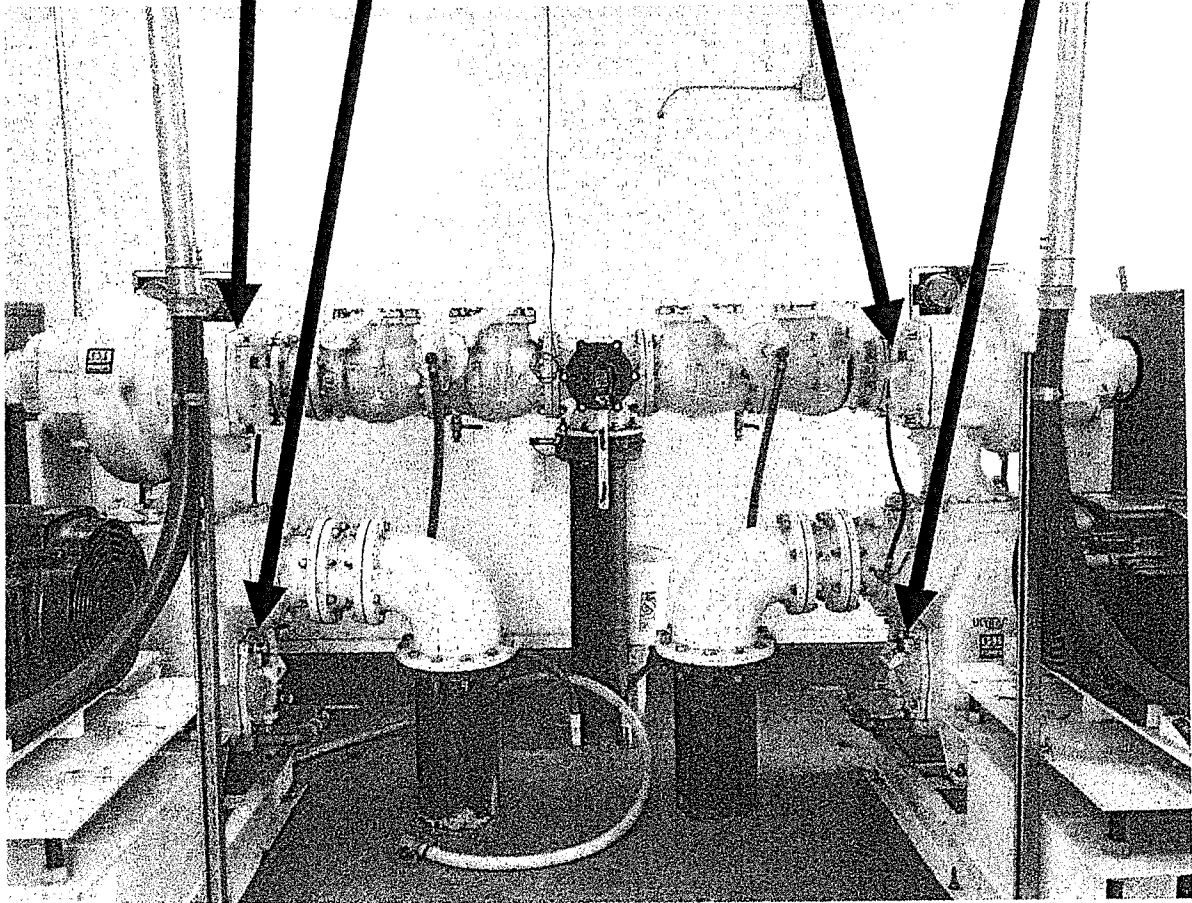


Dual Stage Pumps Pump #1



Pump 2 – Dual Stage (2 pumps)

Pump 1 – Dual Stage (2 pumps)





905 Peninsula P.O. Box 6161 Plymouth, MI 48170
 T: 734-455-6700 F: 734-455-6711
 E: sales@duboiscooper.com
 www.duboiscooper.com

QUOTATION

Quoted To:
Village of Lexington DPW 7226 Lester Lexington, MI 48452

Quote Number: 0120171
 Quote Date: Jan 20, 2017
 Page: 1

Customer ID	Good Thru	Payment Terms	Sales Rep
LEXINGTON	2/19/17	Net 30 Days	Gorman-Rupp

Quantity	Item	Description	Unit Price	Amount
1.00	38615-102 11010	IMPELLER DI	1,039.00	1,039.00
1.00	38615-102 1102H	IMPELLER ADI	1,979.25	1,979.25
1.00	48261-057	SHIMS	19.45	19.45
1.00	46513-155	SEAL	913.30	913.30
1.00	38272-262 10000	SEAL PLATE	483.45	483.45
1.00	38272-262 1102H	SEAL PLATE ADI	1,731.00	1,731.00
1.00	38687-059	Gasket	4.95	4.95
1.00	DM1004S	SOC HD CAPSCR STL	2.05	2.05
1.00	31514-015	Impeller Washer	33.60	33.60
1.00	25152-381	O-Ring	7.70	7.70
1.00	46451-759 24150	WEAR PLATE ASSY	230.65	230.65
1.00	46451-759 24160	WEAR PLATE ASSY	835.00	835.00
4.00	J06 - 15991	WASHER	0.25	1.00
2.00	S1676	O-RING TEFLEON CTD	7.35	14.70
			SOFT	PER PUMP \$ 2,749.95 X 4 PUMPS
			HARD	\$ 5,542
			Subtotal	7,295.10
			Sales Tax	
			TOTAL	7,295.10

Beth Grohman

From: samagg@comcast.net
Sent: Tuesday, January 31, 2017 2:04 PM
To: Beth Grohman
Subject: Civil War Weekend

Hi Beth.

Thanks for your help - I'm glad you are feeling better.

I now have commitments from the 15th Michigan Yankee unit and the 5th Texas Company E Rebel unit. I also have a commitment from the Emerald Peacock Saloon which is attached to the 5th Texas group. I am still waiting to hear from the other two units. I have leads on other participants as well - a story teller, musicians, etc.

I have written letters requesting sponsorship, which I will be forwarding to you in the next few weeks for mailing. I already have two sponsors committed to donating funds - one for \$100 and the other amount not yet known. I am still asking for \$500 approval from the council. As you know, we have approved that amount at the Parks and Rec level.

Nancy Bankson

Beth Grohman

From: samagg@comcast.net
Sent: Wednesday, November 09, 2016 3:42 PM
To: clerk@villageoflexington.com

Hi Beth.

New dates for 2017 civil war encampment are Sat/Sun, June 24/25 with set-up being on Friday, June 23 BEFORE 6:00 p.m. Here is proposed (tentative) cost list:

- * \$100 - canon firings
- * \$110 - signs
- * \$220 porta-johns (2 handicapped)
- * \$430 cost offset for participating units (gunpowder, etc.)
- * \$40 miscellaneous expenses

Hopefully, this will be ok. Thanks.

Nancy

2017 Civil War Encampment

We had our first Civil War encampment in 2007. Since that time hundreds of visitors have come to Lexington to enjoy the history and life from the 1860's. Every year we have 20-30 reenactors set up for 2 days of living history. Many are joined by family members who come to visit their reenactor relatives and watch the show. Many enjoy Lexington so much that they return year after year. Some come back during other times of the year because of the good times they experienced when they were here reenacting. Most of the reenactors come from the Detroit Metro area where the units are based. They bear the cost of their drive up to Lexington as well as the extra time the drive takes out of their weekends. The Village must compete with other municipalities in South Eastern Michigan who also host historical events to highlight their communities and these are often a much closer drive than Lexington. A Civil War reenactor has no trouble finding an event to participate in every weekend of the summer season.

Mike and I have been interviewed on local radio and have appeared in articles written through the years. We have been covered in both the Jeffersonian and the Times Herald each year and the Times Herald includes video of the event on their website. All of this has been a positive reflection of the Village and has drawn visitors who spend money in Village businesses. We are especially proud of the families we attract since parents appreciate the educational aspect of the reenactments as well as the free admission. Besides discussing the Civil War and how both soldiers and civilians lived during the period, Mike presents a history of American arms from the Revolutionary war to the Indian wars of the 1870's, including firing demonstrations, which is very popular with the public.

We have kept costs to a minimum relying on volunteers and the generosity of our local businesses. The reenactors are paid a minimum to help reimburse them for the cost of gun powder and caps and are not paid unless they submit an invoice. We reuse signs from previous years just updating the dates. Over time signs disappear or wear out and need to be replaced. We do not pay for any other advertising and rely on the reenactors to spread the word about the event to other Civil War enthusiasts. We provide the reenactors and the public with port-a-potties as a courtesy. Foley's donates bottled water to the reenactors, the General Store provides bags with candy for the children of the reenactors, Joe Fudge gives candy and goodies, other businesses have given coupons (A&W, Nobles)

This is a positive event that brings the community together and spreads goodwill and educates the public. We do not feel that the amount requested by Nancy Bankson is out of line. It should cover the cost of paying 2 reenactor units, port-a-potties and signs. Firewood and straw is usually donated. Please approve the requested amount so that this event can continue. The Village will reap many more rewards by sponsoring this event.

Tentative breakdown of costs:

- Powder for canon firing - \$10/firing usually 6-8 firings = \$80
- New or updated signs - \$150-\$200
- 3 port-a-potties - \$250
- Units \$180 each - \$360

Sincerely,

Mike and Anita Ruffini

01/05/2017
 CHECK REGISTER FOR VILLAGE OF LEXINGTON
 CHECK DATE FROM 1/01/2017 - 1/31/2017

Check Date	Check	Vendor Name	Description	Amount
Bank GBA				
01/09/2017	31695	ADAMS SERVICE	LPD: 2014 CHARGER FRONT & BACK ROTERS AND PADS	658.00
01/09/2017	31696	AT&T	WTP INTERNET	59.00
			INTERNET DDA ADMIN \$9.00	69.00
				128.00
01/09/2017	31697	BARBARA SCHULTZ	COUNCIL MTGS DEC'16	135.00
01/09/2017	31698	BRUCE THIBAUT	COUNCIL MEETINGS 10/16-12/16	45.00
01/09/2017	31699	CROSWELL MOTOR PARTS INC.	LPD: OIL FILTER; DPW: DUMP TRUCK REPAIR	183.61
01/09/2017	31700	CRYSTAL PARTAKA	DDA: EVENT COORDINATOR	2,083.33
01/09/2017	31701	DENNIS KLAAS	COUNCIL MTGS OCT-DEC16	110.00
01/09/2017	31702	ELVA MILLS	PRESIDENT MTGS OCT - DEC 2016	180.00
01/09/2017	31703	EMERGENCY MEDICAL PRODUCTS	LFD: MEDICAL SUPPLIES	251.79
01/09/2017	31704	FIRST BANKCARD	PD COMPUTER (\$1519.21) ADMIN COMP (\$1660.41) MHP TITLE, POWER CORD	3,603.10
01/09/2017	31705	FRANZEL AUTO REPAIR INC.	DPW: FUEL PUMP 2004 F250	444.16
01/09/2017	31706	GERALD DAWSON	ZONING DEC 2016	455.00
01/09/2017	31707	GUARDIAN ALARM	OFFICE ALARM JAN-MARCH 17	117.00
01/09/2017	31708	JZ INTERNET	WEB HOSTING ANNUAL FEES JAN 17-18	125.00
01/09/2017	31709	KRISTEN KAAZ	OCT - DEC 2016 MTGS	270.00
01/09/2017	31710	LAKESIDE BUILDING SUPPLIES	SNOW SHOVELS, OFFICE HTR, SAND BAGS, TIE CABLE, PIPE INSL, SCREWS, EXT CORD	334.07
01/09/2017	31711	LEXINGTON GARDENS	DDA: WINTER PLANTERS	1,760.00
01/09/2017	31712	LISA ADAMS	COUNCIL MTGS OCT - DEC 2016	90.00
01/09/2017	31713	MICHAEL FULTON	COUNCIL MTGS OCT-DEC16	270.00
01/09/2017	31714	MICHIGAN MUNICIPAL LEAGUE	ONSITE TRAINING FOR BOARDS	1,341.64
01/09/2017	31715	NICK DICKINSON	COUNCIL MTGS OCT - DEC 16	270.00
01/09/2017	31716	PARRAGHI SHEET METAL SUPPLY LLC	MHP: ROOF MATERIALS BALANCE	3,735.00
01/09/2017	31717	SANILAC TOURISM ASSOC.	AD FOR TOURISM MHP CC	752.50
01/09/2017	31718	SCOTT BEARDSLEE	COUNCIL MTGS OCT-DEC 16	300.00
01/09/2017	31719	SELF SERVE LUMBER & HOME CENTE	DPW GARAGE DOOR HINGES, SAND BAGS	94.16
01/09/2017	31720	SEMCO ENERGY GAS COMPANY	MULTI FUNDS HEAT	1,565.58
01/09/2017	31721	VIEW NEWSPAPER	COMMUNITY CENTER & POLICE ADVERTISEMENTS	68.99
01/09/2017	31722	VOGELBERG GRAIN	RIP RAP FOR EROSION @ LAGOONS	1,095.49
01/09/2017	31723	WESTBROOK HARDWARE	DPW: TIRE PLUGS SAFETY TRIANGLE	28.49
01/09/2017	31724	WILLIAM EHARDT	COUNCIL MTGS OCT-DEC 2016	270.00
01/20/2017	31725	AT&T	MHP: INTERNET JAN 2017	90.00
01/20/2017	31726	BARBARA SCHULTZ	COUNCIL IPAD PROTECTIVE COVER REIMBURSE	63.59

01/20/2017	31727	BCBS OF MICHIGAN	ADMIN/MANAGER INS. 2/15-3/15	1,222.91
01/20/2017	31728	BRADY'S BUSINESS SYSTEM	ONE TIME COPY MACHINE SETUP (MULTI-USERS IN OFFICE)	409.50
01/20/2017	31729	BUSINESS MICRO RESOURCE CORP.	ANN. UDATE FEE FIRETOOLS SOFTWARE 2017	400.00
01/20/2017	31730	CAROL WESTBY	DDA WELCOME CENTER 12/17	200.00
01/20/2017	31731	CHEMICAL BANK	CEM. EXPAN. 1/17 PYMT	1,963.06
01/20/2017	31732	CITY OF CROSWELL	DDA: DECORATE TREE	250.00
01/20/2017	31733	COMPUDENE LLC	MONTHLY MAINTENANCE, ADMIN & PD NEW COMPUTER & MONITOR SETUP	640.00
01/20/2017	31734	DTE ENERGY	MULTI FUNDS ELECTRIC	7,340.14
01/20/2017	31735	EASTON TELECOM	LOCAL/LONG DISTANCE/FAX/MULTI DEPT	1,138.62
01/20/2017	31736	EMERGENCY MEDICAL PRODUCTS	LFD COHESIVE BANDAGE	64.00
01/20/2017	31737	EMTERRA ENVIRONMENTAL USA CORP	TRASH P/U JAN 2017	9,176.52
			SURCHARGE REFUND 12/16	(967.61)
				<u>8,208.91</u>
01/20/2017	31738	FOLEY'S MARKET	OFFICE SUPPLY	20.00
01/20/2017	31739	GALLS, LLC	LPD: WINTER COATS	315.00
01/20/2017	31740	GORDON THOMSOM	LPD: REIMBURSE BUSINESS CARDS	33.91
01/20/2017	31741	IDEXX DISTRIBUTION CORP.	BACTI BOTTLES 4 OUTSIDE SAMPLES	150.91
01/20/2017	31742	MARLIN	PHONE SYSTEM OFFICE	135.10
01/20/2017	31743	MEDLER ELECTRIC COMPANY	LPD: LED OFFICE LIGHTING RETRO FIT KIT	69.00
01/20/2017	31744	MICHIGAN PETROLEUM TECHNOLOGIE	DPW: VEHICLE FUEL FILL UP	2,099.43
01/20/2017	31745	OPERATING ENG. HEALTH CARE	2/2017 HEALTH INS. RETIREE	2,844.00
01/20/2017	31746	OPERATING ENGINEERS FRINGE	1/2017 HEALTH INS. UNION	4,211.20
01/20/2017	31747	OPERATING ENGINEERS LOCAL 324	4/2017 HEALTH INS. UNIION	9,475.20
01/20/2017	31748	PITNEY BOWES GLOBAL	POSTAGE MACH. LEASE QRT PYMT	388.38
01/20/2017	31749	PONTEM SOFTWARE	CEMETERY SOFTWARE	2,400.00
01/20/2017	31750	SCOTTY'S POTTYS	JAN 17 PORTA POTTY	85.00
01/20/2017	31751	SHINE ON CLEANING LLC	VILL HALL CC MHP	1,215.42
01/20/2017	31752	SOUTH PARK WELDING SUPPLIES	MEDICAL OXYGEN LFD	161.19
01/20/2017	31753	STANDARD OFFICE SUPPLY	W-2 & 1099 FORMS	59.08
			PAD 12 FANFOLD OFFICE SUPPLY	6.60
			WALL CALENDAR APT BOOK, CLERK	48.48
			LPD WALL CALENDAR	9.58
			DPW WALL/DESK CALENDAR 4	19.16
			ACCOUNTS PAYABLE CHECKS	221.40
			NAME PLATES 4 COUNCIL	72.00
			CORRECTION TAPE 6@2.56	15.36
				<u>451.66</u>

01/20/2017	31754	STAPLES CREDIT PLAN	COUNCIL: TWO TABLETS - PRESENTATION	459.95
01/20/2017	31755	THUMB CELLULAR	CELL PHONES MULTI FUNDS	119.01
01/20/2017	31756	VILLAGE OF LEXINGTON	WATER BILL MHP,VILL. DDA.CC (MULTI-FUND)	6,945.61
01/20/2017	31757	ZELLERS PLUMBING	REPLACE PRESSURE PUMP ALTONA PROPERTY	1,100.00
01/26/2017	31758	AT&T	DPW INTERNET	130.00
01/26/2017	31759	BLUE CROSS BLUE SHIELD OF MI	INS. NEWTON RETIREE SPOUSE	318.00
01/26/2017	31760	BLUE CROSS BLUE SHIELD OF MI	JANISCH RETIREE SPOUSE INSURANCE FEB 201	116.00
01/26/2017	31761	CADILLAC HOUSE LLC	DDA RENT FEB 2017	350.00
01/26/2017	31762	ETNA SUPPLY COMPANY	MXU/WATER/METER RESTOCK	885.00
01/26/2017	31763	HACH COMPANY	WASTE WATER LAB SUPPLY	869.52
01/26/2017	31764	KELLY WHIPPLE ZICK & KEYES	LEGAL FEES PHONE CALL/KAAATZ/ADAMS MHP	238.00
01/26/2017	31765	LOWE S BUSINESS ACCOUNT	LPD: BALLAST FOR LIGHTS (NEEDED FOR LED RETRO FIT)	66.41
01/26/2017	31766	MEDLER ELECTRIC COMPANY	CONVERTING BULBS TO LED	61.00
01/26/2017	31767	PVS-NOLWOOD CHEMICALS, INC	WTP CHEMICALS/ 4 WATER	1,194.08
01/26/2017	31768	R&R AUTOMATION, INC.	REPAIRS WATER LEVELSWITCH MHP	
			START UP FLOW METER	<u>300</u>
			APPROVED 8/24/15 COUNCIL MEETING - INVOICE SUBMITTED LATE	<u>2668.62</u>
				2,968.62
01/26/2017	31769	STANDARD OFFICE SUPPLY	WHITE PAPER 8.5*11	174.95
			CLIP BINDER	3.63
				<u>178.58</u>
01/26/2017	31770	STEWART, BEAUVAIS & WHIPPLE PC	2015-2016 AUDIT ALL FUNDS	32,225.00
01/26/2017	31771	TOUMA WATSON WHALING COURY	CALLS/REGARDING MANUFACTURED HOMES/ADAMS	202.50
01/26/2017	31772	VALERO MARKETING & SUPPLY CO	DPW: KEROSENE FOR SHOP HEATER	10.34
				<u>115,248.66</u>
				0.00
				<u>115,248.66</u>

GBA TOTALS:
Total of 78 Checks:
Less 0 Void Checks:
Total of 78 Disbursements:

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH-CHECKING TALMER	186,004.43
101-000-001.800	INVESTMENT-CADRE	58,482.35
101-000-004.000	PETTY CASH	200.00
101-000-015.000	ACCOUNTS RECEIVABLE	(191.00)
101-000-015.150	A/R UNCOLLECTED RESCUE RUN	11,038.79
101-000-015.225	PREPAMENTS	(178.91)
101-000-015.300	A/R UNBILLED UTILITIES	10,480.59
101-000-015.600	A/R RUBBISH	874.61
101-000-084.830	DUE FROM LEX TOWNSHIP	4,511.17
101-000-123.000	PREPAID EXPENSES	36,286.24
Total Assets		307,508.27
*** Liabilities ***		
101-000-204.301	HEALTH INSURANCE BUY-OUT	(82.33)
101-000-204.600	EQUITABLE - EMPLOYEE CONTRIBU	295.44
101-000-204.890	AFLAC INSURANCE-EMPLOYEE CONT	142.64
101-000-204.955	MISC PASSTHROUGH	0.02
101-000-205.100	EMPLOYEE CONTR TO PENSION 4 1	(0.08)
101-000-205.200	UNITED WAY-EMPLOYEE CONTRIBUT	20.00
101-000-208.800	UNION DUES	332.96
101-000-220.100	DEFERRED REVENUE	12,750.00
Total Liabilities		13,458.65
*** Fund Balance ***		
101-000-390.000	FUND BALANCE ACCOUNT	199,511.72
101-000-391.000	RESERVED FUND BALANCE PARKS	7,951.82
101-000-391.100	RESERVED FUND BALANCE-FIRE DE	768.35
101-000-391.200	RESERVED FUND BALANCE-METRO	3,845.14
Total Fund Balance		212,077.03
Beginning Fund Balance		212,077.03
Net of Revenues VS Expenditures		81,972.59
Ending Fund Balance		294,049.62
Total Liabilities And Fund Balance		307,508.27

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH-CHECKING TALMER	56,318.89
202-000-015.200	A/R MISC.	3,758.44
Total Assets		60,077.33
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000-390.000	FUND BALANCE ACCOUNT	65,267.54
Total Fund Balance		65,267.54
Beginning Fund Balance		65,267.54
Net of Revenues VS Expenditures		(5,190.21)
Ending Fund Balance		60,077.33
Total Liabilities And Fund Balance		60,077.33

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH-CHECKING TALMER	158,262.88
203-000-015.200	A/R MISC.	1,721.05
Total Assets		159,983.93
*** Liabilities ***		
203-000-202.000	ACCOUNTS PAYABLE	(8.00)
Total Liabilities		(8.00)
*** Fund Balance ***		
203-000-390.000	FUND BALANCE ACCOUNT	182,290.83
Total Fund Balance		182,290.83
Beginning Fund Balance		182,290.83
Net of Revenues VS Expenditures		(22,298.90)
Ending Fund Balance		159,991.93
Total Liabilities And Fund Balance		159,983.93

Fund 204 MUNICIPAL STREETS

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH-CHECKING TALMER	469,945.45
204-000-123.100	PREPAID FUEL FOR TANKS	513.39
Total Assets		470,458.84
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	(1.02)
Total Liabilities		(1.02)
*** Fund Balance ***		
204-000-390.000	Fund Balance	336,824.75
Total Fund Balance		336,824.75
Beginning Fund Balance		336,824.75
Net of Revenues VS Expenditures		133,635.11
Ending Fund Balance		470,459.86
Total Liabilities And Fund Balance		470,458.84

Fund 205 COUNTY ROADS

GL Number	Description	Balance
*** Assets ***		
205-000-001.000	CASH-CHECKING TALMER	187,437.84
Total Assets		<u>187,437.84</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
205-000-390.000	FUND BALANCE ACCOUNT	191,148.41
Total Fund Balance		<u>191,148.41</u>
Beginning Fund Balance		191,148.41
Net of Revenues VS Expenditures		(3,710.57)
Ending Fund Balance		187,437.84
Total Liabilities And Fund Balance		187,437.84

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.000	CASH-CHECKING TALMER	23,032.06
209-000-001.800	INVESTMENT-CADRE	26,884.01
209-000-123.000	PREPAID EXPENSES	654.45
Total Assets		<u>50,570.52</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
209-000-390.000	FUND BALANCE ACCOUNT	36,091.08
Total Fund Balance		<u>36,091.08</u>
Beginning Fund Balance		36,091.08
Net of Revenues VS Expenditures		14,479.44
Ending Fund Balance		50,570.52
Total Liabilities And Fund Balance		50,570.52

Fund 402 CAPITAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
402-000-001.000	CASH-CHECKING TALMER	32,649.56
Total Assets		<u>32,649.56</u>
*** Fund Balance ***		
402-000-390.000	Fund Balance	43,212.98
Total Fund Balance		<u>43,212.98</u>
Beginning Fund Balance		43,212.98
Net of Revenues VS Expenditures		(10,563.42)
Ending Fund Balance		32,649.56
Total Liabilities And Fund Balance		32,649.56

Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
494-000-001.000	CASH-CHECKING TALMER	227,775.48
494-000-123.000	PREPAID EXPENSES	700.00
Total Assets		<u>228,475.48</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
494-000-390.000	FUND BALANCE ACCOUNT	182,936.08
Total Fund Balance		<u>182,936.08</u>
Beginning Fund Balance		182,936.08
Net of Revenues VS Expenditures		45,539.40
Ending Fund Balance		228,475.48
Total Liabilities And Fund Balance		228,475.48

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH-CHECKING TALMER	250,470.77
590-000-001.800	INVESTMENT-CADRE	52,596.61
590-000-015.000	ACCOUNTS RECEIVABLE	3,047.63
590-000-015.300	A/R UNBILLED UTILITIES	26,699.42
590-000-015.550	SEWER SAMPLE	3,230.00
590-000-030.000	ACCRUAL DEPRECIATION	573,143.30
590-000-030.100	LAGOON	1,887,914.00
590-000-030.200	LAND IMPROVEMENT	28,000.00
590-000-030.300	DEFERRED OUTFLOW	29,178.00
590-000-123.000	PREPAID EXPENSES	2,634.84
590-000-144.000	EQUIPMENT	15,449.08
590-000-264.000	ACCUMULATED DEPRECIATION	(1,083,674.82)
Total Assets		1,788,688.83
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	9,452.20
590-000-205.000	OPEB OBLIGATION	63,931.00
590-000-205.600	NET PENSION LIABILITY	137,267.00
590-000-208.200	WATER/SEWER CITIZEN LOAN PAYA	235,536.84
590-000-209.100	TALMER LOAN SEWER LIFT STATIO	240,000.00
590-000-220.200	DEF REVENUE-METER DEPOSIT	2,955.22
590-000-251.000	ACCRUED INTEREST PAYABLE	2,909.96
Total Liabilities		692,052.22
*** Fund Balance ***		
590-000-390.000	FUND BALANCE ACCOUNT	496,254.33
590-000-395.000	RETAINED EARNINGS	582,861.34
590-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,545.61
Total Fund Balance		1,094,661.28
Beginning Fund Balance		1,094,661.28
Net of Revenues VS Expenditures		1,975.33
Fund Balance Adjustments		0.00
Ending Fund Balance		1,096,636.61
Total Liabilities And Fund Balance		1,788,688.83

Fund 591 WATER FUND-D -PROCESSING

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH-CHECKING TALMER	824,800.31
591-000-001.200	ESCROW ACCOUNT	266,954.52
591-000-001.800	INVESTMENT-CADRE	6,496.73
591-000-004.000	PETTY CASH	100.00
591-000-015.000	ACCOUNTS RECEIVABLE	4,386.26
591-000-015.175	A/R WATER TESTING	1,529.80
591-000-015.185	A/R LWTUA	19,473.57
591-000-015.189	A/R CAPACITY LWTUA	367,884.80
591-000-015.250	WATER TOWER ANTENNA RENT	96.90
591-000-015.300	A/R UNBILLED UTILITIES	39,533.54
591-000-030.300	DEFERRED OUTFLOW	80,855.00
591-000-123.000	PREPAID EXPENSES	18,280.10
591-000-130.000	LAND	17,495.39
591-000-144.000	EQUIPMENT	184,466.52
591-000-152.100	WATER MAINS	2,425,938.44
591-000-152.150	M - 25 WATER MAIN	487,658.29
591-000-152.200	EMERGENCY WELLS	17,478.45
591-000-152.250	WATER BUILDINGS	33,512.59
591-000-152.500	WATER FILTRATION PLANT	5,075,964.32
591-000-152.900	ELEVATED WATER TANK	446,163.73
591-000-153.000	CONSTRUCTION IN PROGRESS	37,985.00
591-000-264.000	ACCUMULATED DEPRECIATION	(4,005,411.02)
Total Assets		6,351,643.24
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	23,158.82
591-000-205.000	OPEB OBLIGATION	133,497.00
591-000-205.600	NET PENSION LIABILITY	342,987.00
591-000-208.200	WATER/SEWER CITIZEN LOAN PAYA	401,048.35
591-000-220.200	DEF REVENUE-METER DEPOSIT	10,308.90
591-000-220.400	RESERVE CAPACITY DEFERRAL	275,000.00
591-000-220.450	DEFERRED CAPACITY LWTUA	367,884.80
591-000-251.000	ACCRUED INTEREST PAYABLE	9,244.69
591-000-300.300	DWRF BOND PAYABLE	1,065,000.00
Total Liabilities		2,628,129.56
*** Fund Balance ***		
591-000-390.000	FUND BALANCE ACCOUNT	(140,503.95)
591-000-391.300	RESERVED FUND BALANCE-MAINTEN	44,690.00
591-000-395.000	RETAINED EARNINGS	3,903,872.95
591-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,543.61
Total Fund Balance		3,823,602.61
Beginning Fund Balance		3,823,602.61
Net of Revenues VS Expenditures		(100,088.93)
Ending Fund Balance		3,723,513.68
Total Liabilities And Fund Balance		6,351,643.24

Fund 595 LEX MOBILE HOME PARK

GL Number	Description	Balance
*** Assets ***		
595-000-001.000	CASH-CHECKING TALMER	373,651.55
595-000-001.800	INVESTMENT-CADRE	49,963.17
595-000-004.000	PETTY CASH	100.00
595-000-015.000	ACCOUNTS RECEIVABLE	(8,868.34)
595-000-015.700	ACCT REC. LATE FEES PENALTIES	468.73
595-000-025.000	MHP WATER RENT RECEIVABLE	(4,031.99)
595-000-030.000	ACCRUAL DEPRECIATION	2,758,766.82
595-000-030.150	BUILDINGS	30,761.42
595-000-030.300	DEFERRED OUTFLOW	5,767.00
595-000-035.000	MHP RUBBISH REVENUE RECEIVABLE	(508.52)
595-000-036.000	MHP SEWER REVENUE RECEIVABLE	(498.97)
595-000-050.000	INVENTORY HELD FOR SALE MOBILE HOME	64,082.00
595-000-123.000	PREPAID EXPENSES	553.95
595-000-144.000	EQUIPMENT	22,947.73
595-000-264.000	ACCUMULATED DEPRECIATION	(1,406,817.19)
Total Assets		1,886,337.36
*** Liabilities ***		
595-000-202.000	ACCOUNTS PAYABLE	3,641.13
595-000-204.700	TENANT DEPOSIT	29,581.28
595-000-204.725	TENANT DEPOSIT MAIL BOX KEYS	490.00
595-000-205.000	OPEB OBLIGATION	37,718.00
595-000-205.600	NET PENSION LIABILITY	35,086.00
595-000-220.600	DEFERRED REVENUE RV	5,496.00
595-000-251.000	ACCRUED INTEREST PAYABLE	5,229.05
595-000-300.400	CITIZENS FIRST NOTE PAYABLE	422,454.24
Total Liabilities		539,695.70
*** Fund Balance ***		
595-000-390.000	FUND BALANCE ACCOUNT	1,240,731.79
595-000-395.000	RETAINED EARNINGS	50,632.57
Total Fund Balance		1,291,364.36
Beginning Fund Balance		1,291,364.36
Net of Revenues VS Expenditures		55,277.30
Fund Balance Adjustments		0.00
Ending Fund Balance		1,346,641.66
Total Liabilities And Fund Balance		1,886,337.36

VILLAGE OF LEXINGTON
Planning Commission Public Hearing and Regular Meeting
Monday, February 6, 2017
7 p.m.

Public Hearing Called to Order: 7:05 p.m. by Chairperson Dave Picot
To receive comments on the amendments to the Village Zoning Ordinances,
Sections 2.2 , 3.4.1, 4.4.2, 4.5, 4.51.

Public Comment – None offered

Discussion – Would like to see a more description on publications,
Motion by Ziegler, seconded by Macksey to close the Public Hearing at 7:12 p.m.
All Ayes, Motion carried

Meeting Called to Order: 7:12 p.m. by Chairperson Dave Picot

Roll Call by Beth Grohman, Village Clerk

Present- Ziegler, McCombs, Kaatz, Macksey, Stencel, Picot

Absent – Fulton, Reinhard, Huepenbecker

Others Present – Beth Grohman Sean Adams

Approval of Agenda: Motion by Ziegler, seconded by McCombs, to approve the
agenda as presented

All Ayes

Motion Carried

Approval of Minutes: Motion by Ziegler, seconded by Macksey, to approve the
minutes of January 9, 2017 as corrected.

Discussion- High water mark and flood plain.

All Ayes

Motion Carried

Zoning Administrator Report – No report available

Public Comment – None

Old Business:

1. **Approval of Cottage Lot Amendments** – Motion by Kaatz,
seconded by Ziegler, to recommend approval to Council the proposed
cottage lot amendments to the Village Zoning Ordinance.

Unfinished Business:

1. **Short Term Rentals – Committee Report** – Meetings to discuss short
term rentals. Committee met twice and the findings that short term
rentals are an issue need to be addressed and recommendation to
limit the number of short term rentals in the village except for existing
rentals, should not exceed 5% of the total homes in the Village. Also
recommend to limit the proximity of the short term rentals to each other
(300 feet) to avoid cluster of short term rentals. Suggestion to create a
fee schedule for registration and penalties for non registration. Kaatz
questions regarding inspection process. McCombs feels a legal

opinion on Short Term Rentals regarding zoning and can it be regulated by limiting the amount of rentals allowed in the Village. Picot suggested an opinion from village attorney before sending to planner. Stencil questioned if any complaints regarding short term rentals. There has been some concerns about the amount of short terms rentals increasing would change the character of the residential areas. Picot recommended a legal opinion on inspection required.

2. **Request for Funds for Ordinance Amendments** – Sean and Picot to get a cost on legal opinions for the short term rentals. Cost for amendments to ordinance regarding accessory building heights and short term rentals.

- a. **Accessory Buildings Height** –

- b. **Short Term Rentals**

3. **Vacant Store Fronts** – Picot met with Crystal Partaka, DDA Coordinator regarding vacant store fronts in the Village. Partaka would like assistance from the Planning Commission. Recommendation was creating a commercial building maintenance ordinance. Picot sent an email to the business owners in the business district, received two responses. Picot researched ordinances on vacant store fronts. One ordinance found, requires a business to register and fees are charged to owner as long as the store is vacant. Need a standard of expectation for the store fronts. Must enforce clean up of blight.

Sean Adams- Capitol Improvement Plan – Will be begin with the Planning Commission.

Tiny Homes – Sean Adams discussed the tiny homes and also mobiles facing the streets. A request from a new tenant who will rent a double lot. Consider putting in tiny homes in the mobile home park.

Correspondence – None

Public Comment - None

Adjournment - Motion by Kaatz, seconded by Macksey, to adjourn at 8:35 p.m.
All Ayes
Motion Carried

Beth Grohman

VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village Hall: 7227 Huron Ave., Lexington, MI
December 14, 2016

CALL TO ORDER: Chairperson Calamita called the meeting to order at 4:00 pm.

ROLL CALL: by Vicki Donnan

PRESENT: Partaka, Stencel, Calamita,

ABSENT: Hassler, Kaatz

OTHERS PRESENT: Vicki Donnan, Sean Adams, Elva Mills

APPROVAL OF AGENDA:

Chairperson Calamita has some changes to the agenda. Calamita recommends removing item #3 under new business (audit copy) and putting it on January's agenda. Calamita recommends adding under new business #3 (changing Crystal Partaka's title), and #4 (acceptance of the \$20,000.00 for Village payment).

MOTION by Partaka, seconded by Stencel to approve the amended agenda.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Partaka, seconded by Stencel to approve the minutes of November 9, 2016 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

FINANCIAL REPORT:

MOTION by Partaka, seconded by Calamita to approve the financial reports as presented.

All Ayes

Motion carried

DIRECTOR'S REPORT:

- A letter came in from the DDA in Port Sanilac wanting us to take on the blues festival as they could not get enough sponsors. Partaka spoke with Gene Galley and explained the DDA and LBA are on the same page about letting this event go as we currently have Thumbfest and Music in the Park. Partaka gave them some different options to try and keep it in Port Sanilac.
- Partaka spoke with Stacy Fox this week regarding her façade grant. Partaka also spoke to her regarding the Fraser building property and parking. The discussion went well and Partaka will wait until the new school superintendent is in place and touch base to see if the school is still interested in selling.
- The horse parade and tree lighting went great this year. We had record numbers this year for the tree lighting. Next year will probably be bigger as Sandusky will no longer be doing the lighted implement parade.

UNFINISHED BUSINESS:

1. APPROVE NEW FAÇADE APPLICATION:

MOTION by Stencel, seconded by Partaka to approve the new façade application as presented.

All Ayes

Motion carried

2. APPROVE BI-LAWS:

MOTION by Partaka, seconded by Stencil to approve the new façade bi-laws as presented.

All Ayes

Motion carried

3. APPROVE FAÇADE GRANTS FOR: ROXBURY (CADILLAC) & WURMLINGER (FOLEYS)

MOTION by Stencil, seconded by Calamita to approve the Roxbury façade grant for \$10,000.00 and to approve the Foley's façade grant for \$1,523.25.

Roll Call Vote: Ayes – Stencil, Calamita, Partaka

Nays – None

Motion carried

NEW BUSINESS:

- 1. DDA DIRECTOR – Approve Deduction of Salary to pay for help with Art Fair:** Partaka explains she received a call from a local business owner who would like to take on the responsibility of the art fair but would like compensated \$2,500.00 for the first year and \$3,000.00 the second year. Partaka offers to deduct \$3,000.00 from her salary to pay Laura Lyons to help with the art fair. Board members discuss not taking Partaka's salary to pay for help with the art fair but taking it from sponsorship funds.

MOTION by Stencil, seconded by Calamita to not deduct funds from Partaka's salary to pay for help with events.

All Ayes (Partaka abstains)

Motion carried

- 2. APPROVE DDA FUND – FOR EVENTS ONLY –** Partaka explains if we had another line in the budget for DDA events only we could put all sponsorship monies in this fund and use it to pay for help with the special events. Partaka explains our events are growing larger each year. Adams suggests it is in an account that rolls over from year to year.

MOTION by Stencil, seconded by Calamita to set up a DDA fund for events only using the funds that come in from sponsorships to pay for help with the events.

All Ayes

Motion carried

- 3. CHANGE CRYSTAL PARTAKA'S TITLE TO EVENTS COORDINATOR –** Partaka explains she has been informed there is legislation explaining you cannot be a "Director" with a paid position and a voting member on the board. Adams explains he spoke with Bill Mathewson from the MML about this issue, it is allowed. Adams explains we are under the population of 5,000 which makes this issue allowable.

MOTION by Stencil, seconded by Calamita to change Crystal Partaka's title to Events Coordinator.

All Ayes

Motion carried

- 4. VILLAGE ANNUAL PAYMENT \$20,000 –** Calamita explains the DDA is going to work with the Village with regard to the annual \$20,000 payment. Partaka has formed a list on items the DDA should be charged for and will go over it with Adams. Partaka explains we should consider extending salt and snow removal from Pomeroy's Funeral Home to the A&W. Partaka proposes the salt & snow removal be included within the \$20,000 annual charge from the Village. Partaka also proposes the administrative fees as well as maintenance (seasonal water turn on/turn off) at the welcome center and bathrooms/stage area be included within the \$20,000 annual charge.

MOTION by Calamita, seconded by Stencil to approve the \$20,000.00 annual payment to the Village.

Roll Call Vote: Ayes – Calamita, Stencil, Partaka

Nays – None

Motion carried

PUBLIC COMMENT – None

CORRESPONDENCE: Nick Dickinson has resigned effective immediately

ADJOURNMENT:

MOTION by Partaka, seconded by Calamita to adjourn the meeting at 4:33 pm.

All Ayes

Motion carried

Vicki Donnan

December 14, 2016

The Village of Lexington Council held a Committee of the Whole Meeting Tuesday, February 14, 2017 in the council chambers of the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Committee of the Whole Meeting Called to order at 7:40 p.m. by President Kaatz

Roll call taken by Clerk, Beth Grohman.

Present: Adams, Beardslee, Ehardt, Fulton, Dickinson, Schultz, Kaatz

Absent: None

Others present: Beth Grohman, Sean Adams, Micky Bender, and twelve citizens

Public comment:

Peter Muoio – Lester Street – Commented on the DDA and the separation of funds and budget.

APPROVAL OF THE AGENDA –Motion by Schultz , seconded by Ehardt, to approve the agenda as presented.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Ehardt, seconded by Adams, to approve the minutes from January 10, 2017 as presented

All Ayes

Motion carried

B. RESOLUTION 2017-01 CADILLAC HOUSE GRANT SUPPORT- Motion by Schultz, seconded by Ehardt, approve with immediate effect the resolution of support, Resolution 2017-01 and the submission of CDBG grant application to the Michigan Economic Development Corporation for the Cadillac House redevelopment.

Discussion

Roll Call

Ayes – Schultz, Ehardt, Adams, Beardslee, Fulton, Dickinson, Kaatz

Nays – None

Motion carried

C. RESOLUTION 2017-02 GREAT LAKES BOTTOMLAND CONVEYANCE – Motion by Schultz, seconded by Ehardt, to recommend approval to Council Resolution 2017-02 Great Lakes Bottomland Conveyance.

Discussion

Schultz withdraws motion, Ehardt withdraws support

Motion by Ehardt, seconded by Beardslee, to table until next Committee of Whole Meeting in March.

All Ayes

Motion carried

D. INVOICE – KELLY LAW FIRM -Motion by Schultz, seconded by Adams, to recommend approval to Council the payment of \$224 to Kelly Law Firm to be paid by the General Fund 101-266-811-000.

Roll Call

Ayes- Schultz, Adams, Beardslee, Ehardt, Fulton, Dickinson, Kaatz

Nays- None

Motion carried

E. ZONING ORDINANCE AMENDMENTS – Motion by Schultz, seconded by Ehardt, to recommend approval to Council the proposed amendments to the Village of Lexington Zoning Ordinances as presented.

Discussion

Roll Call

Ayes – Schultz, Ehardt, Beardslee, Adams, Fulton, Dickinson, Kaatz

Nays – None

Motion carried

F. MASTER ACADEMY – Motion by Beardslee, seconded by Fulton, to recommend approval to Council the attendance of the Village Clerk to the Master Academy at a cost not exceed \$900.

Discussion

Roll Call

Ayes – Beardslee, Fulton, Adams, Dickinson, Schultz, Kaatz

Nays – None

Motion carried

G. LEXINGTON CABLE AUTHORITY APPOINTMENT – Motion by Kaatz, seconded by Beardslee, to recommend approval to Council the appointment of Jeff Babisz to the Lexington Cable Authority.

Roll Call

Ayes- Kaatz, Beardslee, Adams, Ehardt, Fulton Dickinson, Schultz

Nays - None

Motion carried

DDA

H. DDA BOARD APPOINTMENT – Motion by Ehardt, seconded by Beardslee, to table until March Committee of the Whole Meeting.

All Ayes

Motion carried

I. REQUEST TO SEPARATE DDA FUNDS – Motion by Dickinson, seconded by Kaatz, to recommend approval to Council the request to separate the DDA Funds from the Village of Lexington.

Discussion

Roll Call

Ayes – Dickinson, Kaatz, Adams, Ehardt

Nays- Beardslee, Fulton, Schultz

Motion carried

DPW

J. CONFINED SPACE ENTRY TRAINING – Motion by Ehardt, seconded by Dickinson, to recommend approval to Council the expenditure of \$2200 for an on-site Confined Space Entry Training.

Discussion

Roll Call

Ayes- Ehardt, Dickinson, Beardslee, Adams, Fulton, Schultz, Kaatz

Nays- None

Motion carried

K. MAIN PUMP STATION MAINTENANCE – Motion by Schultz, seconded by Ehardt, to recommend approval to Council the expenditure not to exceed \$11,500 for maintenance of the main pump station.

Discussion

Roll Call

Ayes-Schultz, Ehardt, Beardslee, Adams, Fulton, Dickinson, Kaatz

Nays- None

Motion carried

PARKS AND RECREATION

H. CIVIL WAR ENCAMPMENT – Motion by Schultz, seconded by Fulton, to recommend approval to Council the expenditure of \$500 for the Civil War Encampment.

Discussion – Nancy Bankson has raised over \$100 so far to cover some of the cost.

Roll call

Ayes – Schultz, Fulton, Beardslee, Adams, Ehardt, Dickinson, Kaatz

Nays- None

Motion carried

FINANCIAL REPORTS – Motion by Schultz, seconded by Adams to approve the check register for January 2017 in the amount of \$115,248.66 from check number 31695 through check number 31772 and financial reports.

Discussion on phone bill and possible change to phone service

Roll Call

Ayes- Schultz, Adams, Beardslee, Ehardt, Fulton, Dickinson, Kaatz

Nays- None

Motion carried

Manager Report – No discussion

CONTRACTOR INVOICES –

Jarosz – Discussion

Rossov – No discussion

Chief of Police Report – Chief Rossov reviewed the report with members. Also brief discussion on scheduling and part time officers. Discussed explorer program.

CORRESPONDENCE –

PUBLIC COMMENT –

Crystal Partaka – DDA Coordinator – Commented the proposed separation of DDA Funds from the Village of Lexington. DDA will still allocate \$20,000. Also commented on the police coverage for art fair and other events.

Peter Muoio- Lester Street- Commented on the need for explorers. Also made additional comments on the DDA separation.

COUNCIL PERSON COMMENTS – None offered

ADJOURNMENT – Motion by Dickinson, seconded by Schultz, to adjourn the meeting at 9:00 p.m.

p.m.

All Ayes

Motion carried

Personnel Committee 7227 Huron Avenue, Lexington, Michigan 48450
February 6, 2017

1. Call to order: By President Kaatz at 6:00 p.m.

2. Roll call:

Present: Adams, Beardslee, Kaatz

Absent: None

Others Present: Grohman, Adams, Jimkoski

3. Approval of Minutes – Motion by Beardslee, seconded by Adams, to approve the minutes of January 26, 2017 as presented.

All Ayes. Motion carried

4. Approval of Agenda – Motion by Beardslee, seconded by Adams, to approve the agenda as presented

All Ayes. Motion carried

5. Public Comment – None

6. Business:

a. Union Negotiations – Motion by Beardslee, seconded by Adams, to move into closed session at 6:06 p.m.

All Ayes

Motion carried

Returned to open session at 6:45 p.m.

Members directed Sean Adams to draft new proposal to Union and continue negotiations until an agreement can be met and presented to the Personnel Committee for approval.

Public Comment – None

Motion by Adams, seconded by Beardslee, to adjourn meeting at 6:54 p.m.

All Ayes

Motion carried

Beth Grohman, Village Clerk

Village of Lexington

Parks and Recreation Committee

Meeting Minutes

Date January 23, 2017

Called to Order 9:00 a.m. by Mark Edmonson

Roll Call

Present – Bankson, Dickinson, Fulton, Pomeroy, Besanson, Edmonson

Absent – MacDonald

Others Present – Beth Grohman , Sean Adams

Approval of Agenda Motion by Bankson, seconded by Fulton, to approve the agenda as presented

All Ayes.

Motion carried.

Approval of Minutes

Motion by Bankson, seconded by Edmonson, to approve the minutes of December 19, 2016 as presented.

All ayes.

Motion carried.

Public Comment –

BUSINESS:

1. Tierney Park -

- a. Ice Rink – Pond Hockey Tournaments cancelled due to the weather. Work order to take down the rink. Edmonson suggested the sections be labeled after tear down.
- b. Tennis Court Resurfacing – No update
- c. Antique Board Show – July 15- Edmonson gave an update on the status of the boat show. Charge is \$43 per well. Will secure 10 wells. The Club will pay up front the wells. Edmonson would like to set aside \$500 in the Parks and Recreation Fund to help to pay for this event. Besanson suggested \$250 to help pay for the wells. Registration fees will help pay for the wells. Monies left over may be donated back to the Parks and Recreation Fund.

2. Lester Street Park

- a. Sponsorship for Baseball, Pickleball, Ice Rink, Disc Golf – Edmonson ask for ideas for sponsorship for the park activities to help pay for the maintenance of the park. Edmonson suggested allowing businesses to post banners on the fences. Also discussed more recreational activities. Need volunteers to organize volleyball or basketball events. Bankson suggested an article on recreational activities. Pomeroy and Dickinson to contact school about the availability of the Meyer School gym.
- b. Ice Rink Layout - To be built in the spring, near the pump house. Also looking at getting poles set for lights.
- c. Skate Park - Discussion on getting a quote for grindrails.

3. **Parks and Recreation Master Plan Update**- Waiting on a date for the County to approve.
4. **Civil War Encampment** – Dickinson has contacted Lexington Arts Council for possible funding assistance. Bankson has for suggestion on what to do next, what can be done to generate funds for this event. More advertisement needed. Bankson looking at different activities that could be added. Edmonson suggested getting sponsors. Discussion on cutting costs. Members agreed to drop the fund request to \$500. Motion by Besanson, seconded by, Bankson to request \$500 for the Civil War Encampment.
Roll Call
Ayes – Besanson, Bankson, Fulton, Dickinson, Pomeroy, Edmonson
Nays- None
Motion carried
5. **Budget Review** – Review and discussion on the budget.
6. **Mobile Home Park** –Goal session playground equipment discussed. Edmonson discussed the role of the Parks and Recreation in the Mobile Home Park.
7. **Revise Wish List** - Repairs to the stairs. Edmonson and Adams to work on a grant for the stair repairs once Recreation Plan is approved by the State. DTE did contact previous manager regarding LED lighting for the parks. Edmonson reported that there are LED Lighting Programs grants available. Sidewalk resurfacing will need measurements, Telescope and Pavilion, Edmonson would like to add turnout area on the breakwall. There are grants available. Bike path do we want to expand on it. Discussion on adding community recreation programs, lighting and a pavilion at Lester Street Park.

Public Comment –

Adjournment- Motion by Besanson, seconded by Edmonson, to adjourn meeting at 10:00 a.m.

All Ayes

Motion carried.

Respectfully Submitted
Beth Grohman

VILLAGE OF LEXINGTON COUNCIL GIVES NOTICE of MEETINGS TO BE HELD IN THE MONTH of MARCH 2017

The following meetings will be held in the Council Chambers, at the Village Hall 7227 Huron Avenue, Lexington, MI 48450, 810-359-8631.

<u>GROUP</u>	<u>DATE</u>	<u>TIME</u>
TEAM BUILDING / GOAL SETTING WORKSHOP	4	9 A.M.
PLANNING COMMISSION	6	7 P.M.
DDA	8	5:30 P.M.
ENVIRONMENTAL COMMITTEE	9	10 A.M.
COMMITTEE OF THE WHOLE	14	7 P.M.
PARKS AND REC	27	9 A.M.
COUNCIL MEETING	27	7 P.M.

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JEFF'S SPARTAN LEXINGTON
LEXINGTON NORTSHORES MHP

**Persons with disabilities needing assistance should contact Beth Grohman 8-4pm/ 3 days prior to the meeting. An attempt will be made to make reasonable accommodations.
Bg22217**