

VILLAGE OF LEXINGTON (810) 359-8631
MONTHLY COUNCIL MEETING
CONFERENCE ROOM VILLAGE HALL 7227 HURON AVE., LEXINGTON, MI

AGENDA

DATE OF MEETING: MONDAY, DECEMBER 18, 2017
TYPE OF MEETING: REGULAR MONTHLY COUNCIL MEETING
TIME OF MEETING: 7:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER / REGULAR MONTHLY COUNCIL MEETING

ROLL CALL BY CLERK

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

CONSENT AGENDA Pages 1-23

All items marked with an asterisk (*) are considered routine by the Council and will be enacted on by one motion. No separate discussion will occur unless a Council member or citizen request such discussion, in which event the item(s) will be removed from the consent agenda and considered in the normal sequence of business

- * MINUTES – NOVEMBER 27TH REGULAR COUNCIL MEETING AND.
- * INVOICE – KELLY LAW FIRM - \$504
- * MEETING AND HOLIDAY SCHEDULE
- * BOARD REAPPOINTMENT– JACKIE HUEPENBECKER, LIBRARY BOARD
- * FINANCIAL REPORTS AND CHECK REGISTER CHECK - \$97,109.59 CHECK NUMBERS 32458-32608

BUSINESS: Pages 24-38

- A. EMTERRA CONTRACT - Motion to approve the five year contract with Emterra Environmental as presented.
- B. INVOICE – STEWART BEAUVAIS & WHIPPLE – Motion to approve the payment of \$28,145 to Stewart Beauvais & Whipple for the 2016-17 Audit.
- C. CALENDAR OF EVENTS – Motion to approve the 2018 Calendar of Events as presented.
- D. PARKS AND RECREATION
- E. ALTONA WATER PRESSURE UPDATE

F. CABLE AUTHORITY BOARD APPOINTMENT – Motion to approve the appointment of Peter Muoio to the Cable Authority.

MINUTES/MONTHLY SCHEDULE: Pages 39-50

PLANNING COMMISSION

PARKS AND RECREATION

CEMETERY BOARD

DDA

DDA FINANCIAL REPORTS

JANUARY 2018 MONTHLY MEETING SCHEDULE

CORRESPONDENCE

PUBLIC COMMENT

COUNCIL PERSON COMMENTS

ADJOURNMENT

The Village of Lexington Common Council held a Regular Meeting Monday, November 27, 2017 in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Regular Council Meeting Called to order at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk, Beth Grohman

Present: Muoio, Beardslee, Adams, Fulton, Schultz, Kaatz

Absent: Ehardt

Others present: Iacoangeli, Grohman, Radtke, Harder, Joneshie, Scot Hoskins, and eight citizens

Public comment:

John Groustra -3901 Lakeshore Road – Brief presentation regarding his intention to run for newly open County Commissioner seat.

APPROVAL OF THE AGENDA – Motion by Schultz, seconded by Muoio, to approve the agenda as presented.

All Ayes

Motion carried

APPROVAL OF THE CONSENT AGENDA – Motion by Schultz, seconded by Beardslee, to approve the consent agenda as presented.

Roll Call

Ayes- Schultz, Beardslee, Muoio, Adams, Fulton, Kaatz

Nays- None

Motion carried

BUSINESS

A. 2016-17 AUDIT PRESENTATION –SCOT HOSKINS- STEWART BEAUVAIS &WHIPPLE –

Presentation of Audit, Statement of Net Position, deficit in the unrestricted funds, not unusual for governmental entities, this due to OPED obligations. Balance Sheet general fund balance is at \$242,830, change in fund balance, \$29, 763 increase in the general fund activity. Budgetary comparisons revenues right on target, and expenditures were \$15, 867 less than budgeted for. Statement of Proprietary Funds positive net position. Net cash provided by operating funds all stable. Pension liability and Oped obligations in decent position, recommendation to increase the contribution. Village does pay the actuarially amount required. Suggestion to use any residual monies towards pensions and trusts. Pension liability three years, Village is at 61.34% low end but still in decent position. Review of non major funds. Reported the deficiencies found, DDA accounting system reviewed by auditor, suggested DDA set up some internal controls, common deficiency in preparation of financial statements, due to the requirements for GASB 34 and receipting system for parking tickets, recommendation maintain the sequence and amount of all tickets issued.

B. EMTERRA CONTRACT – Iacoangeli reported some changes to the language have been made and still waiting on approval from Emterra. Council agreed to table approval until final draft is presented. Motion by Schultz, seconded by Kaatz to table until the Committee of the Whole Meeting.

Ayes- Schultz, Kaatz, Adams, Fulton, Muoio

Nays- Beardslee

Motion carried

C. FEE SCHEDULE – Motion by Schultz, seconded by Beardslee, to approve the fee schedule with the 6% increase as presented.

Discussion

Roll Call

Ayes- Schultz, Beardslee, Muoio, Adams, Fulton, Kaatz

Nays – None

Motion carried

D. HOLIDAY BONUSES – Motion by Schultz, seconded by Adams, to approve the Holiday Bonuses as presented, \$100 for full time employees and \$50 for part time employees, firemen and cemetery sexton. Discussion – Longevity payment and performance review in appreciation to be discussed at January Committee of the Whole.

Roll Call

Ayes- Schultz, Adams, Muoio, Beardslee, Fulton, Kaatz

Nays- None

Motion carried

E. MHP ADVISORY BOARD MEMBER APPOINTMENT – Motion by Schultz, seconded by Fulton to approve the appointment of Joseph Reynolds to the MHP Advisory Board.

Discussion

All Ayes

Motion carried

F. LNS SIX MONTHS FREE RENT INCENTIVE PROGRAM EXTENSION – Motion by Schultz, seconded by Adams, to approve the extension of the Six Months Free Rent Incentive Program for six additional months beginning January 1, 2018.

Discussion

Roll Call

Ayes- Schultz, Adams, Muoio, Beardslee, Fulton, Kaatz

Nays- None

Motion carried

CORRESPONDENCE –

PUBLIC COMMENT –

Tootie Reckinger – 5203 Main Street Lot 98 – Questions regarding leaf pick up.

Mike Ziegler -4140 Babcock Road – Comments regarding stop signs on Simons at the top of the hill.

COUNCILPERSON COMMENTS:

ADJOURNMENT – Motion by Adams, seconded by Schultz, to adjourn the meeting 7:58 p.m.

All Ayes

Motion carried

Respectfully Submitted

Beth Grohman, Village Clerk

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC

Since 1889

December 11, 2017

Invoice #48949

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

In Reference Local Government Matters
To:

Professional Services

			<u>Hours</u>	<u>Amount</u>
11/20/2017	JLM	Exchange emails with Ms. B. Grohman regarding removal of small claims action.	0.20	
	JLM	Confirm with Stewart, Beauvais and Whipple regarding known claims against Village.	0.10	
11/21/2017	JLM	Regarding ██████████ review Demand and Order for Removal, Affidavit, letter from insurance company, etc. from Ms. B. Grohman regarding cost recovery ordinance.	0.60	
11/24/2017	JLM	Regarding ██████████ review ordinance and fee schedule from Ms. B. Grohman; research legality of emergency cost recovery ordinance.	1.00	
	JLM	Review revised mural ordinance and revised cottage ordinance.	0.60	
11/27/2017	JLM	Review memorandum from Mr. P. Iaocangeli; draft response.	0.60	
11/30/2017	JLM	Regarding ██████████, review email from Ms. B. Grohman, lease agreement, demands for possession/nonpayment of rent, and ledger.	0.30	

627 FORT STREET • PORT HURON, MI 48060-3904

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KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC

Since 1889

Village of Lexington

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	<u>Hours</u>	<u>Amount</u>
11/30/2017 JLM Exchange emails with Ms. B. Grohman regarding action.	0.20	
For professional services rendered	3.60	\$504.00
Previous balance		\$925.00
11/29/2017 Payment. Check No. 32595		(\$826.00)
Total payments and adjustments		(\$826.00)
Balance due		\$603.00

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Janal L. Mossett	3.60	140.00	\$504.00

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VILLAGE OF LEXINGTON COUNCIL
MEETING SCHEDULE AND HOLIDAY
SCHEDULE FOR 2018

New Year's Day – January 1- Closed
Committee of the Whole – January 9
Martin Luther King Day – January 15 Closed
Council Meeting – Wednesday, January 24
Committee of the Whole – February 13
President's Day – February 19- Closed
Council Meeting – February 26
Committee of the Whole – March 13
Council Meeting – March 26
Committee of the Whole – April 10
Council Meeting – April 23
Committee of the Whole – May 8
Council Meeting – May 21
Memorial Day – May 28- Closed
Committee of the Whole – June 12
Council Meeting – June 25
Independence Day- July 4- Closed
Committee of the Whole – July 10
Council Meeting – July 23
Committee of the Whole – August 14
Council Meeting – August 27
Labor Day – September 3- Closed
Committee of the Whole – September 11
Council Meeting – September 24
Committee of the Whole – October 9
Council Meeting – October 22
Committee of the Whole – November 13
Veteran's Day – November 12 – Closed
Thanksgiving Day and Friday after- November 22 & 23 – Closed
Council Meeting – November 28
Committee of the Whole- December 11
Council Meeting – December 17
Christmas Eve- December 24 – Closed
Christmas Day – December 25 – Closed
New Year's Eve – December 31 - Closed

Jackie Huepenbecker
7108 BR Noble CT.
Lexington, MI 48450

Lexington Village Council
Lexington Michigan

November 15, 2017

Dear Council,

Please reappoint me to the Moore Public Library Board. I have served on the Board for approximately 23 years and have been treasurer or president for each of these years.

Although I am gone for the winter, I keep in touch with the library director so I remain updated and participate even when I am out of town.

We are going to be expanding our library, and I am excited to be involved in this endeavor.

Thank you for your consideration.

Respectfully,

A handwritten signature in cursive script that reads "Jackie Huepenbecker".

Jackie Huepenbecker

Check Date	Check	Vendor Name	Description	Amount
Bank GBA				
11/09/2017	32548	ALLAN HEATING & COOLING	INSTALL NEW FURNACE @ MHP	15,343.00
11/09/2017	32549	ALLSTATE CREDIT BUREAU	MHP CREDIT CHECK	36.00
11/09/2017	32550	ANNETTE VANVALKENBURG	MHP. LOT 134 DEPOSIT REFUND	100.00
11/09/2017	32551	AT&T	MHP SEWER LIFT STATION	51.05
			WASHINGTON PUMP STATION SEWER	90.05
				<u>141.10</u>
11/09/2017	32552	CROSWELL MOTOR PARTS	SUPPLY FOR LOCAL , MAJOR DPW	50.69
11/09/2017	32553	DELTA COLLEGE	TRAINING LPD JIMKOSKI	105.00
11/09/2017	32554	DOUGLASS SAFETY SYSTEMS, LL2	CARBON CYLINDERS	1,107.52
11/09/2017	32555	DOWNTOWN DEVELOPMENT AUTHOR	2017 TAX DDA DELINQUENT TAX	36.91
11/09/2017	32556	DTE ENERGY	ELECTRIC MHP WTP P&R	713.72
11/09/2017	32557	DTE ENERGY -	ORNAMENTAL ST. LIGHTS	2,160.28
11/09/2017	32558	EHARDT'S PHARMACY	BATTERIES FIR CHARGER KEY FOB	7.73
11/09/2017	32559	ETNA SUPPLY COMPANY	HANDHELD REPLACEMENT	8,513.96
11/09/2017	32560	FERGUSON ENTERPRISES, INC.	VALVE FOR TOILET @ WTP	32.55
11/09/2017	32561	FIRST BANKCARD	AED MHP. DPW LPD	1,387.74
11/09/2017	32562	GARY S AUTO SERVICE	CHARGER FRONT SUSPENSION	399.13
11/09/2017	32563	JACQUELINE PARISIO	MHP LOT227 DEP. REFUND	100.00
11/09/2017	32564	LAKESIDE BUILDING SUPPLIES	STEPS LESTER PARK OTHER FUND	359.42
			SUPPLY FOR MULTIFUNDS	322.59
				<u>682.01</u>
11/09/2017	32565	LEXINGTON TOWNSHIP	17 DELINQUENT TAX ADMIN FEE	360.12
11/09/2017	32566	MICHAEL SALYER	MHP. LOT 109 DEP. REFUND	307.00
11/09/2017	32567	OHLIN SALES INC.	KENWOOD BATTERY	35.06
11/09/2017	32568	OLD'S ELECTRIC	TROUBLE SHOOT & REPAIR ST LIGH	991.82
11/09/2017	32569	PITNEY BOWES PURCHASE	POWER POSTAGE SUPPLY	83.69
11/09/2017	32570	PVS-NOLWOOD CHEMICALS, INC	WTP CHEMICALS	1,952.39
			RETURNED CONTAINER	(245.00)
				<u>1,707.39</u>
11/09/2017	32571	PRECISION COMPUTER SOLUTION	TECH ASSISTANCE BODY CAMERA L	690.00
11/09/2017	32572	SANILAC CTY TREASURER	JULY AUG SEPT 2017	1,260.00
11/09/2017	32573	SELF SERVE LUMBER & HOME CE	89270 INCINATOR. FOR SIDEWALK:	333.20
11/09/2017	32574	SELF SERVE LUMBER & HOME CE	WOOD & SCREWS FOR DONATIONS B	42.78
11/09/2017	32575	SEMCO ENERGY GAS COMPANY	GAS - HEAT MULTI FUNDS	220.86
11/09/2017	32576	STANDARD OFFICE SUPPLY	MHP INK CART. CLIP BINDERS EC	61.68
			MHP INK CART MHP	53.01

Check Date	Check	Vendor Name	Description	Amount
11/09/2017	32577	STATE OF MICHIGAN	ANN. DISTRIBUTION PERMIT FEES	1,291.55
11/09/2017	32578	STATE OF MICHIGAN-MDEQ	ANNUAL MONITORING SAMPLES	1,190.00
			ANNUAL MONITORING	65.00
				<u>1,255.00</u>
11/09/2017	32579	T.R. PIEPRZAK	FIANL PYMT PHASE I WATER MAIN	7,634.44
11/09/2017	32580	THE HARTFORD LIFE INSURANCE	LIFE INSURANCE	343.00
11/09/2017	32581	THEUT PRODUCTS, INC.	SIDEWALK AT VILLAGE & TIRENE	750.10
11/09/2017	32582	THUMB CELLULAR	VILLAGE CELL PHONES	408.82
11/09/2017	32583	USABLU BOOK	BOMBER JACKET/RESTRICTED AREA	143.02
			MISS DIG FLAGS WATER/SEWER	56.56
				<u>199.58</u>
11/09/2017	32584	VIEW NEWSPAPER	COM.CENTER ZONING CLERK	117.72
11/09/2017	32585	WESTBROOK HARDWARE	PRIMER/ BREAKER LOT 113	61.47
11/17/2017	32586	AGRI-VALLEY SERVICE	MHP INTERNET	52.95
			WTP INTERNET	52.95
				<u>105.90</u>
11/17/2017	32587	BRADYS BUSINESS SYSTEM	COPY MACHINE	330.00
11/17/2017	32588	CHEMICAL BANK	CEMETERY EXP. NOV 17 PYMT	1,963.06
11/17/2017	32589	CITY OF CROSWELL	LIGHT @BLOWER HOUSE	38.75
11/17/2017	32590	CUTLER SUPPLY, INC.	SUPPLY PARKS TRASH BAGS	45.00
			CLEANING SUPPLY FOR VILLAGE	279.50
				<u>324.50</u>
11/17/2017	32591	DTE ENERGY	MULTI FUND ELECTRIC	6,262.79
11/17/2017	32592	EMTERRA ENVIRONMENTAL USA	CRUBBISH P/U NOV 2017	9,183.52
			FUEL SURCHARGE REFUND	(619.03)
				<u>8,564.49</u>
11/17/2017	32593	JEFF'S MARKETPLACE	MOCK ELECTION.MARKETING	65.66
11/17/2017	32594	JUDITH VANDEWARKER	OCT MHP MEETING	35.00
			PARK & REC MTG NOV 17	35.00

Check Date	Check	Vendor Name	Description	Amount
			NOV 17 ENVRON. MTG	35.00
				105.00
11/17/2017	32595	KELLY WHIPPLE ZICK & KEYES	LEGAL FEES SEPT- OCT 2017	826.00
11/17/2017	32596	LEXINGTON BUSINESS ASSOCIAT	MEMBERSHIP & AD VISITOR GUIDE	480.00
11/17/2017	32597	MICHIGAN PIPE & VALVE	VALVE BOX REPAIR PARTS	240.00
11/17/2017	32598	MICHIGAN STATE FIREMEN S AS	2018 MEMBERSHIP DUES	75.00
11/17/2017	32599	OPERATING ENG. HEALTH CARE	RETIRED HEALTH CARE DEC 2017	3,310.00
11/17/2017	32600	OPERATING ENGINEERS FRINGE	UNION HEALTH NOV 2017	4,054.40
11/17/2017	32601	OPERATING ENGINEERS LOCAL 3	UNION HEALTH CARE FEB 2018	9,122.40
11/17/2017	32602	SCOTTY'S POTTY'S	BOAT RAMP LESTER PARK	255.00
11/17/2017	32603	SHINE ON CLEANING LLC	CLEAN MHP VILLAGE CC	1,210.42
11/17/2017	32604	SOUTH PARK WELDING SUPPLIES	7 H2O CYLINDERS	32.55
11/17/2017	32605	TOWNLEY ENGINEERING LLC	WATERMAIN REPLACEMENT	950.00
11/17/2017	32606	VANALSTINE TRUCK EQ & REPAI	REPAIR 702 / SHOCKS	1,362.22
11/17/2017	32607	VIEW NEWSPAPER	AD FOR MHP	321.00
11/17/2017	32608	VILLAGE OF LEXINGTON	WATER SEWER RUBBISH	7,537.85

GBA TOTALS:

Total of 61 Checks: 97,109.59
 Less 0 Void Checks: 0.00

Total of 61 Disbursements: 97,109.59

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH-CHECKING TALMER	342,670.44
101-000-001.800	INVESTMENT-CADRE	58,966.48
101-000-004.000	PETTY CASH	200.00
101-000-015.000	ACCOUNTS RECEIVABLE	(191.00)
101-000-015.150	A/R UNCOLLECTED RESCUE RUN	15,204.26
101-000-015.225	PREPAMENTS	(144.49)
101-000-015.300	A/R UNBILLED UTILITIES	9,122.68
101-000-015.600	A/R RUBBISH	1,093.26
101-000-084.830	DUE FROM LEX TOWNSHIP	4,711.75
101-000-123.000	PREPAID EXPENSES	45,493.53

477,126.91

Total Assets

*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	7,554.14
101-000-204.301	HEALTH INSURANCE BUY-OUT	437.67
101-000-204.600	EQUITABLE - EMPLOYEE CONTRIBU	295.44
101-000-204.890	AFLAC INSURANCE-EMPLOYEE CONT	142.64
101-000-204.955	MISC PASSTHROUGH	0.02
101-000-205.100	EMPLOYEE CONTR TO PENSION 4 1	(0.06)
101-000-205.200	UNITED WAY-EMPLOYEE CONTRIBUT	64.00
101-000-208.800	UNION DUES	332.96
101-000-220.100	DEFERRED REVENUE	12,750.00

21,576.81

Total Liabilities

*** Fund Balance ***		
101-000-390.000	FUND BALANCE ACCOUNT	230,264.66
101-000-391.000	RESERVED FUND BALANCE PARKS	7,951.82
101-000-391.100	RESERVED FUND BALANCE-FIRE DE	768.35
101-000-391.200	RESERVED FUND BALANCE-METRO	3,845.14

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Fund Balance ***		
	Total Fund Balance	242,829.97
	Beginning Fund Balance	242,829.97
	Net of Revenues VS Expenditures	212,720.13
	Fund Balance Adjustments	0.00
	Ending Fund Balance	455,550.10
	Total Liabilities And Fund Balance	477,126.91

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH-CHECKING TALMER	107,800.05
202-000-123.000	PREPAID EXPENSES	736.94
	Total Assets	108,536.99
*** Liabilities ***		
202-000-202.000	ACCOUNTS PAYABLE	458.30
	Total Liabilities	458.30
*** Fund Balance ***		
202-000-390.000	FUND BALANCE ACCOUNT	110,228.88
	Total Fund Balance	110,228.88
	Beginning Fund Balance	110,228.88
	Net of Revenues VS Expenditures	(2,150.19)
	Ending Fund Balance	108,078.69
	Total Liabilities And Fund Balance	108,536.99

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH-CHECKING TALMER	233,573.54
203-000-123.000	PREPAID EXPENSES	1,316.00
	Total Assets	234,889.54
*** Liabilities ***		
203-000-202.000	ACCOUNTS PAYABLE	448.04
	Total Liabilities	448.04
*** Fund Balance ***		
203-000-390.000	FUND BALANCE ACCOUNT	241,262.28
	Total Fund Balance	241,262.28
Beginning Fund Balance		
	Net of Revenues VS Expenditures	(6,820.78)
	Ending Fund Balance	234,441.50
	Total Liabilities And Fund Balance	234,889.54

Fund 204 MUNICIPAL STREETS

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH-CHECKING TALMER	510,858.50
204-000-123.100	PREPAID FUEL FOR TANKS	(2,070.81)
	Total Assets	508,787.69
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	(1.02)
	Total Liabilities	(1.02)
*** Fund Balance ***		
204-000-390.000	Fund Balance	353,047.51
	Total Fund Balance	353,047.51
Beginning Fund Balance		
	353,047.51	
Net of Revenues VS Expenditures		
	155,741.20	
	Ending Fund Balance	508,788.71
	Total Liabilities And Fund Balance	508,787.69

Fund 205 COUNTY ROADS

GL Number	Description	Balance
*** Assets ***		
205-000-001.000	CASH-CHECKING TALMER	187,725.00
Total Assets		187,725.00
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
205-000-390.000	FUND BALANCE ACCOUNT	191,113.78
Total Fund Balance		191,113.78
Beginning Fund Balance		191,113.78
Net of Revenues VS Expenditures		(3,388.78)
Ending Fund Balance		187,725.00
Total Liabilities And Fund Balance		187,725.00

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.000	CASH-CHECKING TALMER	22,456.55
209-000-001.800	INVESTMENT-CADRE	27,106.48
209-000-015.200	A/R MISC.	1,742.00
209-000-123.000	PREPAID EXPENSES	1,222.49
	Total Assets	52,527.52
*** Liabilities ***		
209-000-202.000	ACCOUNTS PAYABLE	316.99
	Total Liabilities	316.99
*** Fund Balance ***		
209-000-390.000	FUND BALANCE ACCOUNT	36,278.09
	Total Fund Balance	36,278.09
	Beginning Fund Balance	36,278.09
	Net of Revenues VS Expenditures	15,932.44
	Ending Fund Balance	52,210.53
	Total Liabilities And Fund Balance	52,527.52

Fund 402 CAPITAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
402-000-001.000	CASH-CHECKING TALMER	28,893.96
	Total Assets	<u>28,893.96</u>
*** Fund Balance ***		
402-000-390.000	Fund Balance	25,104.26
	Total Fund Balance	<u>25,104.26</u>
	Beginning Fund Balance	25,104.26
	Net of Revenues VS Expenditures	3,795.70
	Ending Fund Balance	28,899.96
	Total Liabilities And Fund Balance	28,899.96
	Out of Balance:	(6.00)

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH-CHECKING TALMER	298,554.59
590-000-001.800	INVESTMENT-CADRE	53,031.89
590-000-015.000	ACCOUNTS RECEIVABLE	1,735.72
590-000-015.180	A/R SEWER DUMPING FEES	6,547.00
590-000-015.300	A/R UNBILLED UTILITIES	23,266.26
590-000-015.550	SEWER SAMPLE	1,468.34
590-000-030.000	ACCRUAL DEPRECIATION	573,143.30
590-000-030.100	LAGOON	1,887,914.00
590-000-030.200	LAND IMPROVEMENT	28,000.00
590-000-030.300	DEFERRED OUTFLOW	18,059.00
590-000-123.000	PREPAID EXPENSES	6,003.56
590-000-144.000	EQUIPMENT	15,449.08
590-000-264.000	ACCUMULATED DEPRECIATION	(1,151,300.29)
Total Assets		1,761,872.45
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	11,199.50
590-000-205.000	OPEB OBLIGATION	81,642.00
590-000-205.600	NET PENSION LIABILITY	138,683.00
590-000-208.200	WATER/SEWER CITIZEN LOAN PAYA	217,369.63
590-000-209.100	TALMER LOAN SEWER LIFT STATIO	210,000.00
590-000-220.200	DEF REVENUE-METER DEPOSIT	2,955.22
590-000-251.000	ACCRUED INTEREST PAYABLE	2,366.48
Total Liabilities		664,215.83
*** Fund Balance ***		
590-000-390.000	FUND BALANCE ACCOUNT	461,188.69
590-000-395.000	RETAINED EARNINGS	582,861.34
590-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,545.61

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Fund Balance ***		
	Total Fund Balance	1,059,595.64
	Beginning Fund Balance	1,059,595.64
	Net of Revenues VS Expenditures	38,060.98
	Ending Fund Balance	1,097,656.62
	Total Liabilities And Fund Balance	1,761,872.45

Fund 591 WATER FUND-D -PROCESSING

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH-CHECKING TALMER	802,051.59
591-000-001.200	ESCROW ACCOUNT	314,102.30
591-000-001.800	INVESTMENT-CADRE	6,550.53
591-000-004.000	PETTY CASH	100.00
591-000-015.000	ACCOUNTS RECEIVABLE	2,160.87
591-000-015.175	A/R WATER TESTING	960.68
591-000-015.188	SANILAC TWP A/R	11,664.51
591-000-015.189	A/R CAPACITY LWTUA	338,957.98
591-000-015.250	WATER TOWER ANTENNA RENT	33.20
591-000-015.300	A/R UNBILLED UTILITIES	35,793.29
591-000-030.300	DEFERRED OUTFLOW	50,918.00
591-000-123.000	PREPAID EXPENSES	24,353.32
591-000-130.000	LAND	17,495.39
591-000-144.000	EQUIPMENT	184,466.52
591-000-152.100	WATER MAINS	2,638,819.25
591-000-152.150	M - 25 WATER MAIN	487,658.29
591-000-152.200	EMERGENCY WELLS	17,478.45
591-000-152.250	WATER BUILDINGS	33,512.59
591-000-152.500	WATER FILTRATION PLANT	5,075,964.32
591-000-152.900	ELEVATED WATER TANK	446,163.73
591-000-153.000	CONSTRUCTION IN PROGRESS	12,862.50
591-000-264.000	ACCUMULATED DEPRECIATION	(4,230,491.39)
Total Assets		6,271,575.92

Total Assets

*** Liabilities ***

591-000-202.000	ACCOUNTS PAYABLE	21,552.38
591-000-205.000	OPEB OBLIGATION	169,536.00
591-000-205.600	NET PENSION LIABILITY	346,800.00
591-000-208.200	WATER/SEWER CITIZEN LOAN PAYA	370,114.98
591-000-220.200	DEF REVENUE-METER DEPOSIT	7,535.36
591-000-220.400	RESERVE CAPACITY DEFERRAL	250,000.00
591-000-220.450	DEFERRED CAPACITY LWTUA	338,957.98
591-000-251.000	ACCRUED INTEREST PAYABLE	8,115.99

Fund 591 WATER FUND-D -PROCESSING

GL Number	Description	Balance
*** Liabilities ***		
591-000-300.300	DWRF BOND PAYABLE	995,000.00
	Total Liabilities	2,507,612.69
*** Fund Balance ***		
591-000-390.000	FUND BALANCE ACCOUNT	(173,006.22)
591-000-391.300	RESERVED FUND BALANCE-MAINTEN	44,690.00
591-000-395.000	RETAINED EARNINGS	3,903,872.95
591-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,543.61
	Total Fund Balance	3,791,100.34
	Beginning Fund Balance	3,791,100.34
	Net of Revenues VS Expenditures	(27,137.11)
	Ending Fund Balance	3,763,963.23
	Total Liabilities And Fund Balance	6,271,575.92

Fund 595 LEX MOBILE HOME PARK

GL Number	Description	Balance
*** Assets ***		
595-000-001.000	CASH-CHECKING TALMER	431,147.56
595-000-001.800	INVESTMENT-CADRE	50,376.66
595-000-004.000	PETTY CASH	100.00
595-000-015.000	ACCOUNTS RECEIVABLE	(6,548.03)
595-000-015.200	A/R MISC.	(304.00)
595-000-015.700	ACCT REC. LATE FEES PENALTIES	207.18
595-000-025.000	MHP WATER RENT RECEIVABLE	(5,793.93)
595-000-030.000	ACCRUAL DEPRECIATION	2,783,492.82
595-000-030.150	BUILDINGS	30,761.42
595-000-030.300	DEFERRED OUTFLOW	4,056.00
595-000-035.000	MHP RUBBISH REVENUE RECEIVABLE	(303.56)
595-000-036.000	MHP SEWER REVENUE RECEIVABLE	(304.35)
595-000-050.000	INVENTORY HELD FOR SALE MOBILE HO	34,285.50
595-000-123.000	PREPAID EXPENSES	2,973.00
595-000-144.000	EQUIPMENT	22,947.73
595-000-264.000	ACCUMULATED DEPRECIATION	(1,488,903.25)
Total Assets		1,858,190.75
*** Liabilities ***		
595-000-202.000	ACCOUNTS PAYABLE	5,427.70
595-000-204.700	TENANT DEPOSIT	32,585.28
595-000-204.725	TENANT DEPOSIT MAIL BOX KEYS	530.00
595-000-205.000	OPEB OBLIGATION	43,841.00
595-000-205.600	NET PENSION LIABILITY	35,304.00
595-000-251.000	ACCRUED INTEREST PAYABLE	3,269.67
595-000-300.400	CITIZENS FIRST NOTE PAYABLE	362,103.68
Total Liabilities		483,061.33
*** Fund Balance ***		
595-000-390.000	FUND BALANCE ACCOUNT	1,363,451.99

Fund 595 LEX MOBILE HOME PARK

GL Number	Description	Balance
*** Fund Balance ***		
595-000-395.000	RETAINED EARNINGS	50,632.57
	Total Fund Balance	1,414,084.56
	Beginning Fund Balance	1,414,084.56
	Net of Revenues VS Expenditures	(38,955.14)
	Ending Fund Balance	1,375,129.42
	Total Liabilities And Fund Balance	1,858,190.75

THE WASTE COLLECTION AND DISPOSAL CONTRACT
VILLAGE OF LEXINGTON

This Contract dated _____, it is made by and between, the Village of Lexington, a Michigan Municipal Corporation, herein after referred to as the "Village" and Emterra Environmental USA Corp. hereinafter referred to as the "Contractor".

1. For and in consideration of the payments to the Contractor, by the Municipality as specified in section 8 and Attachment "A", and "A1" attached hereto and made a part hereof, the Contractor agrees to establish and maintain each of the services listed in Attachment "A". and "A1". All services will be performed in a competent and professional manner. All the present services will continue, as is, until the new contract commences on January 1, 2018. In the first year the number of residential units scheduled to be provided with the above services are outlined in Attachment A and "A1". New service will begin when the Contractor is provided with the new stop address. However, this number is subject to an ongoing adjustment that is defined in Attachment "A". The Policies and Procedures used by Contractor to service this Contract, are set out in Attachment B attached hereto and made a part hereof. In addition to the residential waste collection services specified above, the Contractor will supply a number of waste containers, at each of the Village locations specified in Attachment "C".

2. For the purpose of this Contract and, Garbage, Refuse, shall be defined as follows:

- A. **Garbage**: This is putrescent waste resulting from the handling, preparation, cooking and consumption of food, or wastes resulting from the handling storage and packaging of the same.
- B. **Refuse**: This is non-putrescent waste, including, but not limited to, paper, cartons, boxes, barrels, non-combustible waste, such as crockery glassware and other household items. Also included are small vehicle tires cut in 4 quarters and tied with rope or twine. Refuse shall not include soils and other excavated materials from construction and landscaping, or waste from remodeling projects, roofing repairs and replacement, shingles and siding, human or animal excreta and animal remains , hazardous waste or any waste resulting from industrial processes, or manufacturing operations. Individual household items deemed acceptable waste in excess of 50 pounds in weight will not be considered as refuse and will be included in the special pick up items listed in Paragraph E below.
- C. **Yard Waste**: Yard waste will include grass clippings, trimmings from shrubs and trees, and other greenery from general yard maintenance operations. It will be collected as a separate waste stream from the refuse and garbage defined above. It must be contained in approved biodegradable paper sacks, or in plastic bins with attachable covers or lids. These bins will be clearly marked as YARD WASTE. If any large bushes and trees are set out as yard waste they must be in bundles less than 4 feet long, weigh less than 50 pounds, and contain no tree limbs in excess of 4" in diameter. If the total yard waste exceeds ~~fifty~~ 50 pounds, then multiple bags and or bundles must be used. Any such bundles must be securely fastened with twine, rope, or any other biodegradable fastening material.
- D. **Recycling Service and Recyclable Items**: The municipality has included a recycling program in the services provided by the Contractor, homeowners/business owners without bins will be provided with a bin at the Village Hall and asked to participate in the recycling program. The following items will be included in the recycling single stream program They

are as follows: all the paper, newsprint, fiberboard, glossy paper, metal containers, cans, clear glass containers, number 1 thru 7 plastic containers. In all cases the glass, metal and plastic containers must be clean and free of any associated waste material. If any items are soiled the materials will be set aside for collection and disposal at the landfill.

E. Special Pick Up Items: This class of waste includes large household items such as furniture, mattresses, and household appliances such as washers, dryers, stoves, refrigerators and freezers see details in Attachment "B".

3. The Contractor shall furnish its own leak proof waste collection vehicles, and all other equipment required for its performance under this contract. All of such vehicles shall be in good repair and condition. Contractor shall operate as an independent contractor with full and complete responsibility and individual liability for any property damage, personal injury to itself, its employees and any other third party. It shall carry adequate Worker's Liability Compensation, Public Liability and Property Damage Insurance to cover all of its operations in the performance of the terms of this contract. As evidence of such coverage, Contractor shall deposit with the Township a copy of the Contractor's Comprehensive Liability Insurance Policy, showing coverage in the amount of \$2,000,000 and a copy of the Worker's Compensation Insurance Policy meeting state statutory requirements. The Village will be named as additional insured on both policies. The Contractor's CGI policy will be with a carrier that is at least A rated by A.M Best and the policy shall require that the Municipality be notified by the carrier at least thirty (30) days before cancellation or lapse in coverage.

4. The Contractor shall dispose of the garbage, refuse and yard waste collected by it at a licensed landfill or licensed compost site, which is permitted by the state of Michigan to receive the garbage, refuse, waste and compost being collected by the Contractor. The Contractors' operations and disposal of garbage, refuse and yard waste shall comply with all applicable State, Federal and County rules and regulations relating to such waste disposal sites and operations.

5. The Contractor shall indemnify and hold harmless the Village its current and former council members, current and former officers, employees, agents and representatives from any and all liability or claims arising out of Contractor's disposal of garbage, refuse or yard waste collected.

6. The Contractor agrees to allow all residents of the Village to make one free dump per month at the disposal site used by the Contractor. This free disposal service will not include large amounts of roofing, construction, remodeling or demolition waste, but small amounts from do it yourself programs will be accepted. Any additional dumps will be subject to a fee at a discounted rate from the normal disposal schedule.

7. The charges for these services will be invoiced to the Village office on the first day of each month preceding the provision of such services by the Contractor. Each invoice for monthly waste collection service shall be due and payable upon the twentieth day of the month during which services are provided.

8. The designated day for collection of waste and other materials in Lexington Village shall be as follows: MONDAY , or other days upon mutual consent.

9. In the event that the Contractor can document to the Village excessive costs imposed by Local, State, or Federal authorities, or regulatory agencies, such as tax increases, or the operating and capital costs required under the Federal Resource Conservation and Recovery Act Sub Title D and the associated Michigan Public Act 451 of 1994, or similar environmental related statutes, ordinances or regulations, then the Contractor shall provide to the Village all waste documentation produced by the Village and transported to the landfill. This information will be provided prior to passing on an adjustment to the terms and/or other provisions contained herein; however, any such adjustments shall be limited to future services only. Further, the Contractor will continue to provide monthly tonnage to DPW for reporting purposes to the County.

10. If any clause, provision, or section of this contract is found to be contrary to any law, the remaining provisions hereof shall continue in full force and effect.

11. This contract shall not be assigned without the written authorization of both parties.

12. This Contract constitutes the entire agreement between the parties. It may not be changed or modified except in writing, signed by the parties hereto.

13. It is the intent of the Village Council to negotiate a five-year contract with the second through fifth year contingent upon successful completion of the first year of the contract as determined by Village Officials and Village Council.

Date: _____

Witness: _____
Village Clerk

Village of Lexington

Emterra Environmental USA, Corp

Village President

Angelo Caramagno - General Manager

ATTACHMENT "A"

CONTRACT PRICING SCHEDULE FOR LEXINGTON VILLAGE

YEAR	WASTE	RECYCLE	WEEKLY COMPOST	COST PER MONTH	AVG HOMES	MONTHLY TOTAL
01/01/2018 thru 12/31/2018	Yes	Yes	Yes	\$13.27	600	
01/01/2019 thru 12/31/2019	Yes	Yes	Yes	\$13.27	TBD	
01/01/2020 thru 12/31/2020	Yes	Yes	Yes	\$13.54	TBD	
01/01/2021 thru 12/31/2021	Yes	Yes	Yes	\$13.81	TBD	
01/01/2022 thru 12/31/2022	Yes	Yes	Yes	\$14.08	TBD	

All the items marked "Yes" are weekly services provided by the Contractor

ATTACHMENT A-1

CONTRACT PRICING SCHEDULE FOR LEXINGTON MOBILE HOME PARK

YEAR	WASTE	RECYCLE	WEEKLY COMPOST	COST PER MONTH	AVG UNITS	MO TOTAL
2018	Yes	Yes	Yes	\$7.00	170	
2019	Yes	Yes	Yes	\$7.00	TBD	
2020	Yes	Yes	Yes	\$ 7.14	TBD	
2021	Yes	Yes	Yes	\$ 7.28	TBD	
2022	Yes	Yes	Yes	\$7.43	TBD	

All the items marked "Yes" are weekly services provided by the Contractor

ATTACHMENT "B"

SCOPE OF WASTE COLLECTING SERVICES AND GUIDLINES

1. All refrigerators and freezers must have the Freon refrigerant removed prior to placement at the curb for pick up. In the case of Freon removal, the resident shall contact an independent contractor, normally a heating/cooling business, who may at cost to the resident remove these materials and provide the appropriate red tag. Whenever any special pick-up type items are scheduled for disposal, the resident must contact the Contractor or the Village 48 hours prior to their scheduled pick up to ensure that the Special Items are collected as a separate waste stream. However, in the absence of prior notice for such items, the Contractor will attempt to remove any such items placed out for disposal, during the normally scheduled waste collection service.
2. As a specific exception to this large item pick up program, the Contractor will not pick up items that are the result of rental property evictions. In such cases, the landlord or his designated representative must contact the Contractor, or the Municipal authorities, and make specific arrangements for the removal of any such items.
3. Garbage, refuse and any special pick up items shall be placed at the curb immediately adjacent to the main street, by the resident 7:00 AM on the day of the scheduled day for waste collection service and the waste collection vehicles will commence after 7:00 AM and avoiding, wherever possible, any conflict with the school bus schedule.
4. The Contractor will also provide special services to specific stops. In general, this service is defined as the Handicapped Stop List. This list of stops will be generated by agreement between the parties. The Village will accept applications for this service, when approved the residents will be notified that they have been placed on the list. In most cases these are older residents, or those with a specific handicap, that prevents them from placing waste at the curb. These stops will be provided with pick up service, at a location on the property, reasonably defined by the resident, however, it must be located outside the actual residence itself.

5. Missed Stops

Residents are required to have waste out by 7:00 A.M. In the event contractor fails to service your location, here are some of the reasons: container weights more than 50 lbs. un-acceptable waste: example: hazardous waste, tires, batteries, etc. In the event of driver error the Contractor will make every attempt to pick up the waste within a 48 hour.

6 Addition special services from Contractor, utilizing 2, 4, 6 and 8 yard dumpsters, or roll-off and other collection units, requested by the Village, or a resident, will be subject to discounted rates from those rates normally charged for this service. The contractor is unable to collect used car tires, truck tires, and lead acid batteries at the curb, as this is now forbidden under the State of Michigan regulations. However, the contractor will supply an auxiliary service at a specific date during the year when tires will be collected at specific location within the municipality. A charge of \$5.00 dollars per automotive tire will be levied for each tire collected.

7. The residences shall place the waste materials in standard leak proof plastic garbage containers, with at least one external handle, not exceeding 30 gallons. It must not weigh more than 50 pounds when filled with garbage and refuse. As an alternative, the garbage and refuse may be placed in plastic garbage bags, of sufficient strength to retain the contents during handling and loading procedures. by the Contractor. The containers for yard waste shall be similar in size, to the plastic garbage containers, with the same gross weight limits, but such containers must be clearly marked as YARD WASTE. If the yard waste is not placed in a marked plastic container, it MUST be placed in biodegradable paper sacks. The parties acknowledge that **the Contractor is not able to accept yard waste in plastic bags, as these are specifically prohibited under our yard waste management procedures** handling and loading procedures. Newspapers may be tied with string, or other biodegradable materials, into bundles, or other watertight containers.

8. The Contractor will provide an annual auxiliary service to the municipality, if requested to assist them with their Spring Cleanup and/or Fall Cleanup Program. These services will include the tire collection program referred to in section 6 above.

ATTACHMENT C

VILLAGE OF LEXINGTON DUMPSTER LOCATION LIST.

NO CHARGE

<u>Location</u>	<u>Dumpster Size</u>	<u>Empty Schedule</u>
DPW Building	8 yard (current size)	Monday
Village Hall	4 yard (2)	Monday

ADJUSTMENTS FOR INCREASE IN FUEL PRICES
 (Prices based on the Department of Energy's Midwest Fuel Price for Previous Month)

Fuel Price	Surcharge per Home/per Month	Fuel Price	Surcharge per Home/per Month	Fuel Price	Surcharge per Home/per Month
\$3.00	\$0.05	\$4.00	\$0.55	\$5.00	\$1.05
\$3.10	\$0.10	\$4.10	\$0.60	\$5.10	\$1.10
\$3.20	\$0.15	\$4.20	\$0.65	\$5.20	\$1.15
\$3.30	\$0.20	\$4.30	\$0.70	\$5.30	\$1.20
\$3.40	\$0.25	\$4.40	\$0.75		
\$3.50	\$0.30	\$4.50	\$0.80		
\$3.60	\$0.35	\$4.60	\$0.85		
\$3.70	\$0.40	\$4.70	\$0.90		
\$3.80	\$0.45	\$4.80	\$0.95		
\$3.90	\$0.50	\$4.90	\$1.00		

Stewart, Beauvais & Whipple P.C.

1979 Holland Avenue, Suite A
Port Huron, MI 48060
(810) 984-3829

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

Invoice No. 35911
Date 11/27/2017
Client No. 03130

FINAL BILLING

For accounting services performed in connection with the following:

Downtown Development Authority audit procedures.	\$ 1,200.00
Review of proper recording for backhoe purchase and equipment rental.	535.00
Consultations regarding water processing cost, water testing, and community development block grant.	560.00
The audit of the Village of Lexington's June 30, 2017 financial statements.	17,700.00

For accounting services performed through October 30, 2017 in connection with assistance updating and/or adjusting the following as per engagement letter:

Fixed assets and depreciation schedules.	1,000.00
Preparing Michigan Municipal Qualifying Statement.	250.00
Net pension liability.	1,250.00
Net OPEB obligation.	350.00

Various other client assistance provided including receivables, prepaid expense, accounts payable, accrued vacation and sick, debt reclassification with adjustment to interest payable, administration and mobile park allocations, and net asset restrictions.

	<u>6,500.00</u>
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\$ 29,345.00

TERMS: Payable Upon Receipt
Service Fee of 1.5% on Accounts over 30 Days Past Due
NSF Fee of \$20.00 Will be Charged on All Returned Checks

Stewart, Beauvais & Whipple P.C.

1979 Holland Avenue, Suite A
Port Huron, MI 48060
(810) 984-3829

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

Invoice No. 35916
Date 11/28/2017
Client No. 03130

FINAL BILLING

For accounting services performed through November 30, 2017 in connection with the cost calculation per the agreed-upon procedures letter dated June 26, 2017 to determine the cost per thousand gallons for processing water by the Village.

\$ 800.00

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
35,270.00	0.00	0.00	0.00	0.00	35,270.00

TERMS: Payable Upon Receipt
Service Fee of 1.5% on Accounts Over 30 Days Past Due
NSF Fee of \$20.00 Will be Charged on All Returned Checks

Stewart, Beauvais & Whipple P.C.

1979 Holland Avenue, Suite A
Port Huron, MI 48060
(810) 984-3829

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

Invoice No. 35915
Date 11/27/2017
Client No. 03130

FINAL BILLING

For accounting services performed through October 31, 2017
in connection with costs incurred for compliance testing and
the internal control evaluation associated with the Public Act
298 of 2012 Performance Audit.

\$ 5,125.00

TERMS: Payable Upon Receipt
Service Fee of 1.5% on Accounts Over 30 Days Past Due
NSF Fee of \$20.00 Will be Charged on All Returned Checks

AUDITOR BILL BREAK DOWN

ADMIN	101-215-815-000	\$15,900.00
SEWER	590-590-815-000	\$3,000.00
WTP	591-591-815-000	\$4,000.00
ADMIN/ contracted service	101-215-820-000	\$1,245.00
MHP	595-595-815-000	\$4,000.00
		\$28,145.00

101-215-820-000 \$1245 backhoe & CDBG grant consulting. Other consulting
DDA will be paid for by DDA \$1200

591-591-820-000 \$800.00 rate calc. for worth

invoice 35915 turned into the state
will not be paid until we are paid by the state \$5,125.00

various client assistance: There are some items that are not available until after the
audit begins. Due to time restrictions, and preparing for the audit there
are things that I need assistance with. The total cost of the audit went down this year

LEXINGTON, MICHIGAN 2018 Calendar of Events

January

1	New Year Day Bike Ride	10:00 AM	Mike Ziegler	810-359-7461
12	Dueling Pianos @ Windjammer	9 PM-Midnight		810-359-2712
13-14	Snowflake Sales			

February

3	Lexington Ice Fishing Contest I	8 AM-11AM	Kim Hartman	810-679-3904
10	7 th Annual Lexington Pond Hockey Tournament & Chili Cook-Off @ Windjammer	11:00 AM	meedmonson@sbcglobal.net	
17-18	President's Weekend Sales			
17	Lexington Ice Fishing Contest II	8 AM-11 AM	Kim Hartman	810-679-3904
17	Moore Public Library Book Sale	9 AM-3 PM	Beth Schumacher	810-359-8267
17	Youth Pond Hockey Tournament	TBD	meedmonson@sbcglobal.net	

MAY 18

	Captain's Meeting At the Windjammer	7:00 PM		
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<i>19</i>	The Lake Huron Spring Fling @ Lexington <i>Salmon Tournament</i> <i>RAIN DATE MAY 20</i>	8:00 AM	John Quade	810-841-0070
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May

5-6	Lexington In Bloom Spring Open House Weekend			
10	LBA Spring Mingler Lexington Brewing Co. & Wine House	6:00 PM		
19	Tierney Park Clean-Up	9 AM-1 PM	(May 26 rain date)	
25-26	Moore Public Library Book & Plant Sale	9 AM-5 PM Fri 9 AM-3 PM Sat	Beth Schumacher	810-359-8267
28	Memorial Day Parade	11:00 AM		

June

9	Summer Fishing Tournament	TBD	Kim Hartman	810-679-3904
10	Free Fishing Day	TBD	Kim Hartman	810-679-3904
16-17	Lakeside Craft Show	10-6 Sat 10-5 Sun	Gene Galley	810-359-2300
22	Music in the Park	7:30 PM		lexington-arts.org
23-24	Civil War Weekend			samagg@comcast.net
29	Music in the Park	7:30 PM		lexington-arts.org

July

6	Independence Day Fireworks	Dusk		
7	Independence Day Parade	11 AM		
7	Music in the Park	7:30 PM		lexington-arts.org
8	Fireman's Pancake Breakfast	7 AM – Noon		
13	Music in the Park	7:30 PM		lexington-arts.org
14	Lexington Antique & Classic Boat Show		meedmonson@sbcglobal.net michacbs.com	
20	Music in the Park	7:30 PM		lexington-arts.org

21	5K Race, 1 Mile Fun Run & 2K Walk	8:00 AM	Lisa Shaw	lshaw@crosllex.org
27	Music in the Park	7:30 PM		lexington-arts.org
August				
3	Music in the Park	7:30 PM		lexington-arts.org
3&4	Moore Public Library Book Sale	9 AM-5 PM Fri	Beth Schumacher	810-359-8267
		9 AM-3PM Sat		
4-5	Lexington Fine Arts Street Fair	10-6 Sat	Anne Soule	810-404-4627
		10-5 Sun		
9-12	Antique Yard Sale Trail			
10	Music in the Park	7:30 PM		lexington-arts.org
17	Music in the Park	7:30 PM		lexington-arts.org
24-25	Margaritafest		Carrie Beauchamp	586-439-5006
September				
1	Thumbfest	10 AM – 10 PM		
8	Bach Trot	9:00 AM		lexington-arts.org
14-16	Bach Festival			lexington-arts.org
22-23	Lexington Heritage Days			
October				
27	Halloween in Lexington		Carol Westby	810-359-5396
November				
10-11	Holiday Market Squares/Open House Weekend			
17	Girlfriend's Day Away			
December				
1	Christmas Tree Lighting & Merchant Walk			
8	Christmas Horse Parade	2:00 PM		lexingtonhorseparade@gmail.com

**IMPORTANT
EVENTS, DATES AND TIMES ARE SUBJECT TO CHANGE. PLEASE CHECK SPONSORED
WEBSITES FOR DETAILS**

**The Music in the Park Series and The Bach Festival are sponsored by the Lexington Arts Council
lexarts.com**

**Events highlighted in green are sponsored by the Lexington Business Association (LBA)
lexingtonmichigan.org**

VILLAGE OF LEXINGTON
Planning Commission Regular Meeting
Monday, November 6, 2017
7 p.m.

Meeting Called to Order: 7:00 p.m. by Mike Ziegler

Roll Call by Vicki Scott, Deputy Clerk

Present – Fulton, Huepenbecker, Kaatz, Macksey, McCombs, Morris, Reinhard, Stencel, Ziegler

Absent – Reinhard

Others Present – Paul Iacoangeli, Vicki Scott, Peter Muoio, Owner of Lexington Coffee Co., Gil Orris

Approval of Agenda: Motion by Huepenbecker, seconded by Macksey to approve the agenda as amended. Addition of New Business item #2 Walk up Window discussion.

All Ayes

Motion Carried

Approval of Minutes: Motion by Kaatz, seconded by Morris to approve the minutes of October 2, 2017 as presented.

All Ayes

Motion Carried

Public Comment – Owner of the Lexington Coffee Company (5533 Main St.) addresses the board regarding the delay in his request to install a walk up window. The walk up window is not addressed in the current zoning ordinances.

Old Business:

1. Cottage Lot Ordinance – Huepenbecker explains the amendments she made as well as the amendments recommended by Morris to the current cottage lot ordinance. Huepenbecker will make the corrections to merge both amendments and send to Morris for review.

Motion by Morris, seconded by Huepenbecker to merge both cottage lot ordinances and have Iacoangeli send to the planner (Kim Harmor).

All Ayes

Motion Carried

2. Cadillac Project Status Report – Iacoangeli explains we have not received the completed site plan from the architect. The consultant did review it and you can see the recommendation on the hand out. The consultant has recommendations regarding the design of the parking lot. Discussion follows.

3. Zoning Administrator Update – Iacoangeli explains we had two applications for the zoning assistant. Only one has experience with zoning. We are working on getting one Zoning Administrator and sharing with another community.

4. R-3 Zoning District – Macksey explains he met with Dave Picot, Jamie McCombs, and Chris Heiden last week to discuss the North part of the Village (south of Harrington Rd.). Greg Brown is interested in developing property near Birch Rd. Macksey explains we cannot currently service sanitary sewer to this area. The existing sanitary sewer system is in need of improvements mainly due to storm water issues. Discussion follows on the possibility of rezoning part of the north district. Kaatz suggests Greg Brown send a request in writing what he is looking for. Board members discuss having a planner write an ordinance R1C. Kaatz suggests we need to address this through the RRC process. Iacoangeli explains through the harbor funding there was money allocated to hire a firm to do a Master Plan as well as getting the community RRC certified by this time next year.

Kaatz left meeting 8:35 p.m.

A committee of Macksey and Huepenbecker draft R1C ordinance for review at next meeting.

Motion by Macksey, seconded by Morris to approve drafting of a R1C ordinance to be brought back to the next Planning meeting with a recommendation.

All Ayes

Motion Carried

5. Outdoor Storage of Recreational Vehicles –

Motion by Huepenbecker, seconded by Morris to table this item until the December meeting.

All Ayes

Motion Carried

New Business:

1. Long and Short Term Rental Ordinance Draft – Iacoangeli handed out a draft ordinance.

Motion by Morris, seconded by Huepenbecker to table this item until the December meeting.

All Ayes

Motion Carried

2. Walk Up Window Discussion – Board members discuss the current ordinance does not address walk up windows. Discussion on how to proceed. Morris suggests the board be provided an architect rendering showing the complete layout as well as ramp access to the window. Fulton will check how other communities have addressed this issue and work on a draft ordinance.

Motion by Macksey, seconded by Fulton to table walk up window pending a draft ordinance that can be reviewed at next meeting.

All Ayes

Motion Carried

Correspondence:

1. Mural Ordinance – Huepenbecker suggests waiting until Reinhard returns to go through what the attorney suggested and rewrite the mural ordinance to include her suggestions.

Public Comment:

1. Peter Muoio asks if the cottage lot proposal is for existing cottage lots or future one. Board members answer it is for existing cottage lots. Muoio notes we need to get back to the police department for routine code enforcement. The board also needs to consider the south and west for future development. Muoio states the Planning Commission needs to address with council the budget next year to insure they have adequate funds to operate.

2. The owner of Lexington Coffee Company states he understands the process involved in regard to the walk up window. With no current zoning regulations and other businesses that currently have these windows, this creates a problem for my business. It is my intention to open my business with hopes that both of these processes come together at the same time.

3. Gil Orris explains he owns a home on Birch Drive and it was never told there was an easement. Opening up Mr. Brown's lots for development would increase the traffic flow in front of my house by 2800% on a gravel road. This is a private drive and the Village needs to take this under consideration.

Adjournment – Motion by Ziegler, seconded by Macksey to adjourn at 9:26 p.m.

All Ayes

Motion Carried

Vicki Scott

Village of Lexington

Parks and Recreation Committee
Meeting Minutes

Date November 6, 2017

Call to Order 9:00 AM by Mark Edmonson

Roll Call

Present – Besanson, Muoio, Edmonson, Fulton, Pomeroy

Absent – Bankson

Others Present – Judy Vandewarker, Paul Iacoangeli

Approval of Agenda

Motion by Besanson, second by Edmonson, to approve the agenda as presented.

All ayes.

Motion carried.

Approval of Minutes

Motion by Muoio, supported by Besanson, to approve the minutes of 9/25/2017, as presented.

All ayes.

Motion carried.

Public Comment

None

BUSINESS

Tierney Park

1. Ice Rink – Jerry (DPW) to put in a work order today to have the rink put up after the Tree Lighting Ceremony.
2. Tennis Court Bids – Edmonson is still working on, hoping to reinforce the East side of the court, and keep two trees, possibly by moving them.
3. Kayak Ramp Grant Update – waiting for grant money to arrive to reimburse for funds used to build the ramp.

Lester Street Park

1. Strong Boxes – Edmonson will have Jerry write work order for putting them out in the spring.
2. Ice Rink—Work Order to grade – Edmonson asked Jerry to write a work order to grade an area 150' x 60' south of the pumphouse for another ice rink.
3. Ball Field Fence Update – They are looking for a way to repair the fence in the short term, hoping to secure a grant eventually.
4. Toys—These have been removed for the winter.
5. Camera Update—Pass on to Council – Edmonson plans to attend the next council meeting to request that replacement of the monitoring equipment and cameras be moved from the Parks & Rec budget to a more appropriate place, as it is a public security safety issue. Some of the equipment was ruined by chemicals while stored at the water department, and the cameras are out-dated technology.

2016-2021 Recreation Plan – Survey Update and Public Meeting

Edmonson will also discuss this when he attends the Council Meeting because he has been told that we need an up-to-date Master Plan to access grant funding that is available. We must be able to show participation from the community beyond holding public meetings. Therefore, to satisfy that requirement, Edmonson worked with Grohman to write a survey he expected to go out with water bills. Because that did not happen, it is important to expedite distribution of the surveys. Besanson, therefore, volunteered to place copies of the survey in the library, the welcome center, the Village offices, and perhaps in the kiosk at the harbor. They will also be mailed out with water bills.

Ad Hoc Committee

The group was disappointed that no one from Parks & Rec was asked to be part of this committee.

Budget Review

Edmonson plans to ask DTE for a donation again this year, hoping they will increase it from the \$500 they donated in past years.

North Shores Mobile Park—Water Front Upgrades

Iacoangeli will send an e-mail message to LNS MHP to let them know that the Parks & Rec Committee is willing to work with them to help make the park the best that it can be, by assisting in planning and organizing projects. He expects \$60,000 in grant funding from a special legislative grant to arrive soon.

Special Events

1. Adult Pond Hockey – 2/10/2018 – Jeff Ludy agreed to run it again, and Pomeroy volunteered to help, but they will need more assistance. Becky Wurmlinger offered help. There will be a chili cook-off.
2. Youth Pond Hockey – 2/17/2018 – Jeff from IGA will provide hot dogs and hot chocolate. Pomeroy will help.
3. Antique Boat Show – 7/14/2018—Edmonson will again provide awards; hoping for more community support based upon success from last year.
4. Civil War Encampment—Date ? – Edmonson will e-mail Nancy for information.

Event & Facilities Rental Fees—Next month we will set some prices to be charged to cover the costs associated with weekend events within the community.

Edmonson asked committee members to e-mail him with a list of things the DPW should do routinely without requiring a work order. Iacoangeli will also ask Chris for input on this.

Items to be added to the next meeting's agenda:

- Update to the Village of Lexington web-site
- Event pricing

Public Comment

None

Adjournment

Motion by Besanson, seconded by Edmonson.

All ayes.

Motion carried.

Respectfully submitted
Judy Vandewarker

November 7, 2017

**Lexington Cemetery Board Meeting
Village Hall 7227 Huron Avenue, Lexington, MI 48450
October 19, 2017 Minutes**

Call to order at 9:00 a.m. by Chairperson Dennis McClelland

Roll Call

Present: Stapleton, Davis, McClelland

Absent: None

Others present: Tom Regan, Beth Grohman,

Public Comment

Approval of Agenda – Motion by Stapleton, seconded by Davis, to approve the agenda as presented.

All ayes, Motion carried

Approval of Minutes - Motion by Stapleton, seconded by Davis, to approve the minutes of September 6, 2017 as presented.

All ayes, Motion carried

Reports

- 1. Financials** – Budget review- Motion by Stapleton, seconded by Davis, to accept the financials as presented. All ayes, Motion carried
- 2. Operational** – Regan reported 16 hours for September
- 3. Project Updates** – Review of projects

Business:

- 1. Cemetery Sexton Job Description – Complete.**
- 2. Pontem Software-** Precision to network the laptop, working on security system that needs to be put in place. Will contact Pontem to set up
- 4. Status and Plan for Landscaping Regan Section Cemetery** – Tree bids sent the Committee of the Whole. DPW to plant the trees.
- 5. Monthly Log of Sexton Activities and Hours** – Covered under Operational Report
- 6. Review Cremation Fees** – Discussion on increasing the cremation rates from \$167 to \$200 for residents and \$250 for non residents.
- 7. Results of Gravesite Inspections/Action Recommendation for Compliance** – Davis to bring list to next meeting. Discussion on Civil War plaque for the Memorial Cemetery. Davis to bring quote to next meeting. Place on next month agenda.

Public Comment –None offered

Motion by Stapleton, seconded by Davis, to adjourn meeting at 10:16 a.m.

Respectfully submitted:

Vicki Scott/Beth Grohman

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
November 8, 2017**

CALL TO ORDER: Chairperson Calamita called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Ehardt, Mills, Partaka, Stencel, Systeman, Calamita

ABSENT: Hassler, Kaatz

OTHERS PRESENT: Vicki Scott, Paul Iacoangeli, Mike Ziegler, Dave Picot

APPROVAL OF AGENDA:

MOTION by Mills, seconded by Stencel to approve the agenda as amended adding Future Projects to new business.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Mills, seconded by Partaka to approve the minutes of September 20, 2017 as presented.

All Ayes

Motion carried.

MOTION by Partaka, seconded by Systeman to approve the minutes of October 2, 2017 as presented.

All Ayes

Motion carried

PUBLIC COMMENT: Mike Ziegler Chairperson of the Planning Commission states he is here for information purposes.

REVIEW OF FINANCIAL INFORMATION – (Hand out)

Ehardt asks about payments for the Welcome Center. Calamita explains its \$350.00 per month and we pay two months at a time.

MOTION by Mills, seconded by Ehardt to approve the financial reports as presented.

All Ayes

Motion carried.

DIRECTORS REPORT –

- Halloween in Lexington was a great success with over 100 kids. We received many compliments from residents.
- Not certain why local businesses did not pass out candy for the parade this year. We are up for suggestions for next year as posters indicated it was Halloween in Lexington.
- We are working on the tree lighting.
- Systeman and Stencel offered to go to the businesses and find out the reason candy wasn't passed out for the parade.

NEW BUSINESS:

1. WELCOME CENTER

- Calamita explains we spend \$12,000 per year on the Welcome Center. We are looking into the possibility of moving the Welcome Center into the Village and Township building. Partaka explains we had 1901 visitors this year between Memorial Day to present. We have 16 volunteers who put in over 1000 hours. We will be losing parking due to the Cadillac renovations. We would pay for new signage out front. Discussion follows. Partaka will take this to the Village Council for approval.

MOTION by Systeman, seconded by Stencil to not renew the Welcome Center lease effective January 1, 2018.

All Ayes

Motion carried.

2. HANDICAP MATS FOR BEACH

- Partaka explains we discussed these mats a year ago and agreed to purchase one. These mats are approximately \$4000.00 each and the Village didn't have enough room on the credit card to order them. Originally, we agreed to purchase one mat and the LBA was going to purchase one mat. Partaka explains this company will not invoice us. Partaka offers to put it on her credit card as long as the Board agrees to pay it back. Partaka will get updated pricing for next meeting.

3. FUTURE PROJECTS

- Stencil asks about getting additional lighting from the Village offices to the Post Office. Partaka explains this issue was brought up before and was told that is not the DDA district. Discussion follows.
- Stencil asks about the possibility of buying the Village Green. Discussion follows. Stencil will follow up with Larry Palleschi on where he stands on selling.

Calamita left at 6:11 p.m.

PUBLIC COMMENT:

- Bill Ehardt comments on the phone calls he received regarding the Cadillac House. Who is following up with the status of the exterior. Iacoangeli will follow up.
- Mike Ziegler would like to see the Village purchase the Village Green.
- Mike Ziegler asks if the DDA would be interested in purchasing the sculpture down at the park. The artist originally wanted \$5000.00, but now would be willing to take \$2,000.00 possibly less. The arts council may be willing to put money toward it as well. Partaka suggests putting this on the agenda for the next meeting.

ADJOURNMENT:

MOTION by Partaka, seconded by Mills to adjourn the meeting at 6:25 pm.

All Ayes

Motion carried.

Vicki Scott

November 8, 2017

**VILLAGE OF LEXINGTON COUNCIL GIVES NOTICE of
MEETINGS TO BE HELD IN THE MONTH of
January 2018**

The following meetings will be held in the Council Chambers, at the Village Hall 7227 Huron Avenue, Lexington, MI 48450, 810-359-8631.

<u>GROUP</u>	<u>DATE</u>	<u>TIME</u>
PARKS AND RECREATION PUBLIC HEARING	8	6 P.M.
PLANNING COMMISSION	8	7 P.M.
COMMITTEE OF THE WHOLE STUDY SESSION	9	7 P.M.
DDA	10	5:30 P.M.
MHP ADVISORY BOARD	18	6 P.M.
COUNCIL	24	7 P.M.

POSTED: MOORE LIBRARY
VILLAGE HALL
JEFF'S SPARTAN LEXINGTON
LEXINGTON NORTHSHORES MHP

Persons with disabilities needing assistance should contact Beth Grohman 8-4pm/ 3 days prior to the meeting. An attempt will be made to make reasonable accommodations.
Bg121317

Village of Lexington Downtown Development Authority
Reconciliation Summary
 Eastern Michigan Bank - General, Period Ending 11/30/2017

	Nov 30, 17
Beginning Balance	113,568.75
Cleared Transactions	
Checks and Payments - 13 items	-8,985.11
Deposits and Credits - 4 items	5,528.68
Total Cleared Transactions	-3,456.43
Cleared Balance	110,112.32
Uncleared Transactions	
Checks and Payments - 3 items	-2,290.73
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-2,290.73
Register Balance as of 11/30/2017	107,821.59
New Transactions	
Checks and Payments - 13 items	-20,683.44
Total New Transactions	-20,683.44
Ending Balance	87,138.15

Village of Lexington Downtown Development Authority
Balance Sheet Detail
As of December 13, 2017

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
ASSETS								
Current Assets								
Checking/Savings								
Eastern Michigan Bank - General								
Check	12/01/2017	1082	Cadillac House LLC					108,061.59
Check	12/05/2017	1083	Western Tree Farm	december last...				108,061.59
Check	12/11/2017	auto	AT&T					107,821.59
Check	12/13/2017	auto	DTE Energy	November - D...				107,821.59
Check	12/13/2017	1084	Vickie Donnan	december mtg				106,371.59
Check	12/13/2017	1085	AgrValley					106,355.49
Check	12/13/2017	1086	Northshore Landsca...					106,289.11
Check	12/13/2017	1087	Crystal Partaka	ribbon reimbur...				105,614.11
Check	12/13/2017	1088	Anne Soule	December				101,176.47
Check	12/13/2017	1089	Lexington Business ...	December				100,976.87
Check	12/13/2017	1090	Crystal Partaka	partial payme...				98,893.54
Check	12/13/2017	1091	Crystal Partaka	Sirus and Pan...				87,226.87
Total Eastern Michigan Bank - General							-20,781.96	87,039.63
Total Checking/Savings							-20,781.96	87,039.63
Accounts Receivable								
Accounts Receivable								
Total Accounts Receivable								240.00
Total Accounts Receivable								
Total Accounts Receivable								240.00
Other Current Assets								
Inventory Asset								
Total Inventory Asset								0.00
Total Other Current Assets								
Total Other Current Assets							-20,781.96	87,279.63
Fixed Assets								
Total Fixed Assets								
Total Fixed Assets								0.00
Other Assets								
Total Other Assets								
Total Other Assets								0.00
TOTAL ASSETS							-20,781.96	87,279.63

VILLAGE OF LEXINGTON COUNCIL GIVES NOTICE of MEETINGS TO BE HELD IN THE MONTH of JANUARY 2018

The following meetings will be held in the Council Chambers, at the Village Hall 7227 Huron Avenue, Lexington, MI 48450, 810-359-8631.

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