

**The Village of Lexington Common Council held a Public Hearing and a Regular Meeting Monday, November 28, 2016 in the conference room of the Lexington Community Center 6964 Huron Avenue, Lexington, MI 48450.**

**Public Hearing Called to Order** at 7:00 p.m. President Kristen Kaatz  
**To hear public comments on proposed 2016-2021 Recreation Plan**

**Public Comment:**

**Pauline Balan – 5203 Main Street Lot 99** –Introduced herself as the MHP Advisory Board Chairman to new Council members.

**Public Hearing Closed at 7:03 p.m.**

**Regular Council Meeting Called to order** at 7:03 p.m. by President Kristen Kaatz

**Pledge of Allegiance** led by Village President, Kristen Kaatz

**Roll call taken by** Clerk, Beth Grohman.

**Present:** Beardslee, Dickinson, Ehardt, Adams, Schultz, Kaatz

**Absent:** Fulton

**Others present:** Adams, McCoy, Partaka, Dawson, Picot, Scot Hoskins, Stewart Beauvais and Whipple, Meddaugh, Jimkoski, and 12 citizens

**Public comment:**

**APPROVAL OF THE AGENDA** –Motion by Schultz, seconded by Beardslee, to approve the agenda as amended, G1 added MHP Advisory Board Appointment.

All Ayes

Motion carried

## **BUSINESS**

### **ADMINISTRATION**

**A. APPROVAL OF MINUTES** – Motion by Schultz, seconded by Ehardt, to approve the minutes of the Regular Council Meeting of October 24, 2016 as presented.

All Ayes

Motion carried

**B. 2016-2021 RECREATION PLAN-** Motion by Ehardt, seconded by Schultz, to approve the 2016-2021 Recreation Plan as presented.

Roll Call

Ayes- Ehardt, Schultz, Beardslee, Dickinson, Adams, Kaatz

Nays- None

Motion carried

**C. 2015-16 AUDIT PRESENTATION – SCOT HOSKINS** – Presentation of Audit, Statement of Net Position \$412,308. Balance Sheet, General Fund Balance \$213,067, increased by \$4145. Unassigned balance up from last year, \$152,994 or 15% of 2016 operations, representing 1.8 months of expenditures, up from prior year, which was 11%. Enterprise funds, Water Operating Income \$135,216, down from prior year.

Recommendation to review water rates and consider an increase. Sewer Operating Income, \$38,700 up from prior year, MHP Fund, over all income \$77,444. DDA Fund Balance at year end \$182,936. Pension programs, the Village pays the actuarially determined amount which is for the year ended June 30, 2016 was 16.16% of covered payroll for general employees. Plan fiduciary net position as a percentage of the total pension liability is 60%. Report on internal controls, weakness in reconciliation of cash and investments, bank accounts, review of cash receipting, review of utility billing, mhp billing registers, and fire department billing registers, financial statement preparation, and budget amendments. Kaatz asked members to submit any questions they have regarding the audit to Village Manager, who will forward to Scot Hoskins.

**D. INVOICE – KELLY WHIPPLE ZICK AND KEYES** -Motion by seconded by, to approve the payment of \$2654.20 to Kelly Whipple Zick and Keyes, \$98 to be paid from the General Fund 101-266-811-000, \$2290.20 to be paid from the MHP Fund 595-595-811-000 and \$266 to be paid from the DDA Fund 494-494-811-000.

Roll call

Ayes- Ehardt, Schultz, Beardslee, Dickinson, Adams, Kaatz

Nays- None

Motion carried

**E. VILLAGE PRESIDENT PROCLAMATION** – Motion by Ehardt, seconded by Beardslee, to table until the Committee of the Whole meeting.

All Ayes

Motion carried

**F. PRESIDENT PRO TEM NOMINATION** – Motion by Kaatz, seconded by Dickinson, to appoint Scott Beardslee as President Pro Tem.

Roll Call

Ayes-Kaatz, Dickinson, Ehardt, Adams, Schultz

Nays- None

Abstain - Beardslee

Motion carried

**G. PERSONNEL COMMITTEE APPOINTMENTS** – Motion by Kaatz, seconded by Dickinson, to appoint Scott Beardslee and Lisa Adams to the Personnel Committee.

Roll Call

Ayes- Kaatz, Dickinson, Ehardt, Schultz

Nays- None

Abstain – Beardslee, Adams

Motion carried

**G1. MHP ADVISORY BOARD COMMITTEE APPOINTMENTS** – Motion by Kaatz, seconded by Beardslee to appoint Barbara Schultz and Nick Dickinson to the MHP Advisory Board.

Discussion – Dickinson turned down appointment

Kaatz amended motion to appoint Schultz only at this time.

Beardslee supported the amendment

All Ayes

Motion carried

**H. BOARD REAPPOINTMENTS** – Motion by Beardslee, seconded by Dickinson, to approve the reappointments of Mark Edmonson and Ilene MacDonald to the Parks and Recreation Committee, Dennis McClelland and Richard Stapleton to the Cemetery Board, Dave Picot and Jamie McCombs to the Planning Commission, Tom Constantineau and Bernard Havel to the ZBA and Crystal Partaka to the DDA.

All Ayes

Motion carried

**I. HOLIDAY BONUS** – Motion by Schultz, seconded by Ehardt, to approve the Holiday Bonuses, \$100 for full time employees, \$50 for part time employees, fire department and contract employees.

Roll Call

Ayes – Schultz, Ehardt, Dickinson, Adams, Kaatz

Nays - Beardslee

Motion carried

**J. MML ON SITE TRAINING** – Motion by Schultz, seconded by Adams, to approve the fees for elected officials training not to exceed \$1500 to be paid from Admin Training Fund 101-215-802-500, Clerk Training, 101-216-802-500, Trustee Training, 101-101-802-500 and Manager Training, 101-172-802-500.

Roll Call

Ayes-Schultz, Adams, Beardslee, Dickinson, Ehardt, Kaatz

Nays- None

Motion carried

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**K. NPDES STORM WATER DISCHARGE PERMIT** – Motion by Schultz, seconded by Beardslee, to approve the fees for the NPDES Permit not to exceed \$4000 to be paid from Local Street Fund 203-203-811-300.

Roll Call

Ayes – Schultz, Beardslee, Dickinson, Ehardt, Adams, Kaatz

Nays - None

Motion carried

### **CEMETERY BOARD**

**L. PONTEM SOFTWARE** – Motion by Schultz, seconded by Beardslee, to approve the purchase of the Pontem Cemetery Sexton Software at a cost not to exceed \$2400 to be paid from the Cemetery Fund 209-209-728-000.

Roll call

Ayes – Schultz, Beardslee, Dickinson, Ehardt, Adams, Kaatz

Nays – None

Motion carried

### **DDA**

**M. RESOLUTION 2016-05 SUPPORT OF FINE ARTS FAIR ROAD CLOSURE** – Motion by Beardslee, seconded by Schultz, to approve Resolution 2016-05 Support of Fine Arts Fair Road Closure as presented.

Roll Call

Ayes – Beardslee, Schultz, Dickinson, Ehardt, Adams, Kaatz

Nays – None

Motion carried

### **PARKS AND RECREATION**

**N. CIVIL WAR ENCAMPMENT** – Motion by Schultz, seconded by Beardslee to approve \$900 for the Civil War Encampment event to be paid from the Parks and Recreation Fund 101-774-740.

Discussion

Schultz amends motion to table until Committee of the Whole meeting, to have a member of the Parks and Rec Committee present, Beardlsee seconded the amendment.

All Ayes

Motion carried

**FINANCIAL REPORTS** – Motion by Ehardt, seconded by Schultz, to approve the check register and financial reports as presented.

Roll Call

Ayes- Ehardt, Schultz, Beardslee, Dickinson, Adams, Kaatz

Nays- None

Motion carried

### **CORRESPONDENCE –**

#### **PUBLIC COMMENT -**

Tootie Reckinger – 5203 Main Street Lot 98 – Welcomed new Trustees and you are for the people would hope that no one has a personal agenda.

Jamie McCombs – 5689 Old Orchard Bluff- Thanked the members for the support for the reappointment to the Planning Commission and welcomed the new members.

Sean Adams – Changes to the agenda listing account numbers for tracking budgeted expenses. MEDC to fill out an application for grant funding for the Cadillac House – Roxbury Group.

**COUNCILPERSON COMMENTS:**

**Schultz**– Comments regarding the posting of the minutes on the website.

**Kaatz** – Anyone with questions from citizens please contact your council members or the Village Manager. We want to open the line of communication with the residents. Working on making information more accessible on the website. Welcome new members. Will be making board appointments in the near future.

**ADJOURNMENT** – Motion by Schultz, seconded by Beardslee, to adjourn the meeting at 8:35 p.m.

All Ayes

Motion carried

APPROVED