

The Village of Lexington Council held a Committee of the Whole Meeting Tuesday, January 12, 2016 in the conference room of the Lexington Community Center 6964 Huron Avenue, Lexington, MI 48450.

Committee of the Whole Meeting Called to order at 7:00 p.m. by President Elva Mills

Roll call taken by Clerk, Beth Grohman.

Present: Dickinson, Kaatz, Klaas, Beardslee, Mills

Absent: Laughlin, Babisz

Others present: Jon Kosht, Beth Grohman, Ed Jarosz, Jason Schoen, Cam O'Mara, Andy Schutt, and one citizen

Public comment: None

APPROVAL OF THE AGENDA –Motion by Dickinson, seconded by Klaas, to approve the agenda as presented.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Dickinson, seconded by Beardslee, to approve the minutes from December 8, 2015 as presented

All Ayes

Motion carried

B. INVOICE –Kelly Whipple Zick and Keyes - Motion by Beardslee, seconded by Dickinson, to recommend approval to Council the payment of \$168 to Kelly, Whipple, Zick and Keyes, \$168 to be paid from the Water Fund 591-591-811-000.

Roll Call

Ayes- Beardslee, Dickinson, Kaatz, Klaas, Mills

Nays –None

Motion carried

C. PROPERTY TAX COLLECTION CONTRACT – Motion by Kaatz, seconded by Beardslee, to recommend approval to Council a three year contract with Lexington Township for Village Summer Tax Collection

Discussion

Roll Call

Ayes- Kaatz, Beardslee, Dickinson, Klaas, Mills

Nays – None

Motion carried

D. SUMMER STUDENT PROGRAM - Motion by Dickinson, seconded by Beardslee, wages to remain at \$9.

Discussion

Ayes- Dickinson, Beardslee, Kaatz, Mills

Nays- Klaas

Motion carried

Motion by Kaatz, seconded by Beardslee, to amend previous motion to expand the program to all Sanilac County schools

All Ayes

Motion carried

E. POLICY AND PROCEDURES AMENDMENTS – Motion by Dickinson, seconded by Klaas, to recommend approval to Council the amendments to the Policy and Procedures Manual as presented.

All Ayes

Motion Carried

F. MASTER ACADEMY – Motion by Beardslee, seconded by Dickinson, to recommend approval to Council the attendance of the Village Clerk to the Master Academy at a cost not to exceed \$900.

Discussion

Roll Call

Ayes- Beardslee, Dickinson, Kaatz, Klaas, Mills

Nays- None

G. DEPUTY CLERK - Motion by Dickinson, seconded by Beardslee, to authorize the Village Clerk to appoint Vicki Donnan as Deputy Clerk.

Discussion

All Ayes

Motion carried

H. PLANNING COMMISSION RESIGNATION – Motion by Dickinson, seconded by Kaatz, to accept the resignation of Mike Patterson from the Planning Commission.

Discussion – appreciation letter

All Ayes

Motion carried

MOBILE HOME PARK

I. RV RENTAL RATES – Motion by Beardslee, seconded by Klaas, to recommend approval to Council the amendments to the RV Rental Rates.

Discussion

All Ayes

Motion carried

J. MOBILE HOME PARK MANAGER – Dickinson discussed the timeline that the Mobile Home Park Advisory Board recommended and the job duties. Discussion on salary. Motion by Dickinson, seconded by Kaatz, post job opening now, interview in February and hire by March.

All Ayes

Motion carried

K. LANDSCAPING – Dickinson recommended moving forward with the landscaping in the Spring. Low bidder has agreed to do the project at the same cost submitted last fall. Discussion on contacting Greg Stover to confirm he will oversee the project.

L. MARKETING INCENTIVES – Discussion on offering incentives to fill vacant lots. Motion by Dickinson, seconded by Beardslee, to recommend approval to Council to offer six months free rent for moving a new or used mobile into the park. Utilities and garbage will not be included and used mobiles must pass inspection. Incentive will be offered until May 15th.

Roll Call

Ayes- Dickinson, Beardslee, Kaatz, Klaas, Mills

Nays- None

Motion carried

FINANCIAL REPORTS – Motion by Dickinson, seconded by Klaas, to approve the check register for December 2015 in the amount of \$ 170,114. 05 from check number 305608 through check number 30633 and financial reports.

Discussion

Roll Call

Ayes- Dickinson, Klaas, Kaatz, Beardslee, Mills

Nays- None

Motion carried

MANAGER REPORT – No additions

CONTRACTOR INVOICES – Beardslee stated he had requested in November that contractor invoices includes dates and hours. At this time this has not been done. Kaatz, asked that the contractor invoices identify the hours spent, using the attorney bill as an example, a synopsis with dates and hours. Mills stated in her opinion that is micro managing. Motion by Kaatz, seconded by Beardslee, that the contractor invoices follow the example of the attorney invoices.

Roll Call

Ayes – Kaatz, Beardslee

Nays – Dickinson, Klaas, Mills

Motion failed.

CORRESPONDENCE – Appreciation Certificate – Police Shopping with a hero.

PUBLIC COMMENT –

Mike Fulton – 5727 Union – Commented on the Mobile Home Park fence leveling

COUNCIL PERSON COMMENTS – None offered

ADJOURNMENT – Motion by Dickinson, seconded by Klaas, to adjourn the meeting at 8:07 p.m.

All Ayes

Motion carried

APPROVED