

**The Village of Lexington Council held a Committee of the Whole Meeting Tuesday, June 9, 2015 in the conference room of the Lexington Community Center 6964 Huron Avenue, Lexington, MI 48450.**

**Committee of the Whole Meeting Called to order** at 7:00 p.m. by President Elva Mills

**Roll call taken by** Clerk, Beth Grohman.

**Present:** Klaas, Kaatz, Laughlin, Dickinson, Jackson, Beardslee, Mills

**Absent:** None

**Others present:** Jon Kosht, Beth Grohman, Shelly McCoy, Ed Jarosz, Gary Flannigan, Chris Heiden and 15 residents

**Public comment:**

Jackie Huepenbecker- Commented on the Manager Job Specifications

**APPROVAL OF THE AGENDA** –Motion by Jackson, seconded by Laughlin, to approve the agenda with amendments, adding item N2 and R.

All Ayes

Motion carried

## **BUSINESS**

### **ADMINISTRATION**

**A. APPROVAL OF MINUTES** – Motion by Laughlin, seconded by Dickinson, to approve the minutes from May 12, 2015 as presented

All Ayes

Motion carried

**B. LAKESHORE GARDEN CLUB** – Judy Ross-Lakeshore Garden Club, explained the Garden Club budget and the reasons for the request for \$800. 70% of the flowers planted are in the Village. Ross requested the Committee reconsider the request. \$400 was approved by the Parks and Rec Committee in April. Motion by Dickinson, seconded by Kaatz, to recommend approval to Council \$400 to be paid from the Parks and Rec Fund.

Discussion

Roll Call

Ayes- Dickinson, Kaatz, Klaas, Laughlin, Jackson, Beardslee, Mills

Nays- None

Motion carried

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**C. MHP RENT INCREASE** – Kosht discussed the calculations for the increase. Increase will range from \$1-\$5 per month. Motion by Laughlin, seconded by Klaas, to recommend approval to Council the MHP Rent Increase.

Discussion

Roll Call

Ayes- Laughlin, Klaas, Kaatz, Dickinson, Jackson, Beardslee, Mills

Nays- None

Motion carried

**D. 2014-15 BUDGET AMENDMENTS** – Review and discussion on the proposed amendments. Motion by Laughlin, seconded by Klaas, to recommend approval to Council the 2014-15 Budget amendments.

Roll Call

Ayes – Laughlin, Klaas, Kaatz, Dickinson, Jackson, Beardslee, Mills

Nays- None

Motion carried

**E. 2015-16 PROPOSED BUDGET** – Motion by Laughlin, seconded by Jackson, to recommend approval to Council the 2015-16 budget with amendments.

Discussion

Roll Call

Ayes- Laughlin, Jackson, Klaas, Kaatz, Dickinson, Beardslee, Mills

Nays- None

Motion carried

**F. INVOICE** – Kelly Whipple Zick and Keyes - Motion by Beardslee, seconded by Laughlin, to recommend approval to Council the payment of \$364.00 to Kelly, Whipple, Zick and Keyes to be paid from the General Fund 101-266-811-000.

Roll Call

Ayes- Beardslee, Laughlin, Klaas, Kaatz, Dickinson, Jackson, Mills

Nays –None

Motion carried

**G. INVOICE- STEWART BEAUVAIS AND WHIPPLE** – Motion by Jackson, seconded by Klaas, to recommend approval to Council the payment of \$4960 to Stewart Beauvais and Whipple, the remaining balance to be paid by the MHP Fund 595-595-820-000.

Discussion

Roll Call

Ayes- Jackson, Klaas, Kaatz, Laughlin, Dickinson, Beardslee, Mills

Nays- None

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Motion carried

**H. POLICE CAR BIDS** – Special thanks to Sam Moore, City Manager, Croswell for finishing the grant for the Police Car. Kosht reported that USDA contacted him and has offered \$15,000 now, or wait until next year for the \$16,000 requested in the grant. Motion by Laughlin, seconded by Jackson, to accept the offer from USDA for \$15,000.

Roll Call

Ayes- Laughlin, Jackson, Klaas, Kaatz, Dickinson, Beardslee, Mills

Nays- None

Motion carried

Motion by Klaas, seconded by Laughlin, to accept the bid from Tubbs Brothers for a 2016 Ford Explorer for \$27695 plus \$3500 for lighting package.

Roll Call

Ayes- Klaas, Laughlin, Kaatz, Dickinson, Jackson, Beardslee, Mills

Nays- None

Motion carried

Motion by Klaas, seconded by Jackson, to approve the hiring of Cam O'Mara as a full time officer beginning July 1, 2015

Discussion

Roll Call

Ayes- Klaas, Jackson, Kaatz, Laughlin, Dickinson, Beardslee, Mills

Nays- None

Motion carried

**I. POINT AND PAY CREDIT CARD MACHINE** – Motion by Beardlsee, seconded by Laughlin, to recommend approval to Council the purchase of two credit card machines at a cost of \$200 per machine from Point and Pay.

Discussion

Roll Call

Ayes- Beardslee, Laughlin, Klaas, Kaatz, Dickinson, Jackson, Mills

Nays- None

Motion carried

**J. COMPUDENE LLC CONTRACT** – Motion by Beardslee, seconded by Laughlin to recommend approval to Council the renewal of the Compudene LL Computer Maintenance Contract.

Roll Call

Ayes- Beardslee, Laughlin, Kaatz, Dickinson, Jackson, Mills

Nays- None

Abstain – Klaas

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Motion carried

**K. CHIEF OF POLICE JAROSZ CONTRACT** – Motion by Jackson, seconded by Klaas to recommend approval to Council the contract for Chief of Police Jarosz as presented.

Discussion

Roll Call

Ayes- Jackson, Klaas, Kaatz, Laughlin, Dickinson, Beardslee, Mills

**L. NORTHEND WELCOME SIGN** – Motion by Beardslee, seconded by Kaatz, to table until next month.

All Ayes

Motion carried

**M. VILLAGE MANAGER JOB REQUIREMENTS** – Review of the job specifications and requirements. Jackie Huepenbecker to work with Kosht on amending.

**N. WEBSITE UPDATE AND HOSTING** – Discussion on the current website and email hosting. Klaas requested letting the website out for bid. Motion by Kaatz, seconded by Jackson to get bids for maintaining the Village website.

All Ayes

Motion carried

**N2. FOIA GUIDELINES AND FEE SCHEDULE-** Motion by Laughlin, seconded by Beardslee to recommend approval to Council the FOIA Guidelines and Fee Schedule.

All Ayes

Motion carried

**O. MHP DEPOSIT REFUND** – Motion by Jackson, seconded by Klaas to recommend approval to Council MHP Deposit Refund in the amount of \$307.

Discussion

Roll Call

Ayes- Jackson, Klaas, Kaatz, Laughlin, Dickinson, Beardslee, Mills

Nays- None

Motion carried

### **MHP ADVISORY BOARD**

**P. LANDSCAPING UPDATE-** Greg Stover, North Shores Landscaping, discussed the fence replacement, corner fences, landscaping around the clubhouse and the entrance. Estimated cost \$66,000 to \$70,000. Motion by Laughlin, seconded by Klaas, to recommend to Council authorization to prepare a bid package and let for bids.

Roll Call

Ayes- Laughlin, Klaas, Kaatz, Dickinson, Jackson, Beardslee, Mills

Nays- None  
Motion carried

**Q. RULES AND REGULATIONS – No action**

**R. CONDITIONAL LAND USE -6934 HURON AVENUE-** Motion by Jackson, seconded by Klaas to recommend approval to Council the Conditional Land Use at 6934 Huron Avenue with conditions.

Discussion

Roll Call

Ayes- Jackson, Klaas, Laughlin, Dickinson, Beardslee, Mills

Nays- None

Abstain – Kaatz

Motion carried

**FINANCIAL REPORTS** – Motion by Jackson, seconded by Laughlin, to approve the check register for May 2015 in the amount of \$120,311.43 from check number 29819 through check number 29924 and financial reports.

Roll Call

Ayes- Laughlin, Jackson, Klaas, Kaatz, Dickinson, Beardslee, Mills

Nays- None

Motion carried

**CORRESPONDENCE** – Staff Thank you Letter – Jon Kosht

**PUBLIC COMMENT** –

**Ed Jarosz** – Thanked the Council for the new contract, and complimented the Office Staff on the good job doing while short handed in the office.

**COUNCIL PERSON COMMENTS** –

**Jackson** – Complimented the Office Staff for the great job while shorthanded.

**Kaatz** – Commented on the fine job by Manager, the extra office hours not charging the Village has not gone unnoticed.

**Mills** – Commented on the Office Staff

**ADJOURNMENT** – Motion by Klaas, seconded by Jackson, to adjourn the meeting at 8:45 p.m.

All Ayes

Motion carried

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APPROVED