

The Village of Lexington Council held a Committee of the Whole Meeting Tuesday, November 10, 2015 in the conference room of the Lexington Community Center 6964 Huron Avenue, Lexington, MI 48450.

Committee of the Whole Meeting Called to order at 7:00 p.m. by President Elva Mills

Roll call taken by Clerk, Beth Grohman.

Present: Babisz, Dickinson, Kaatz, Laughlin, Klaas, Beardslee, Mills

Absent: None

Others present: Jon Kosht, Beth Grohman, Jason Schoen, Shelly McCoy, Vicki Donnan, Gary Flannigan, Chris Heiden and 17 residents

Public comment:

John Gross -5203 Main Street Lot 173 – Comments regarding internet service in the Mobile Home Park

Andrew Gross – Lexington – Questions regarding presiding officers and sergeant at arms.

APPROVAL OF THE AGENDA –Motion by Laughlin, seconded by Beardslee, to approve the agenda as presented.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Beardslee, seconded by Klaas, to approve the minutes from October 13, 2015 as presented

All Ayes

Motion carried

B. AUDIT PRESENTATION – SCOT HOSKINS- STEWART, BEAUVAIS AND WHIPPLE- Presentation of Audit, Statement of Net Position \$413, 195. Balance Sheet, General Fund Balance \$208,922, net changes in Fund Balances is -\$35,287. Unassigned Funds \$111,594 which is 11% of the budget representing 1.3 months of expenditures. Unassigned balance improved from last year. Major funds increased this year. Proprietary Funds, sewer and MHP funds are covering the cost of operations including depreciation. Water had operating loss but loss is covered by depreciation. Balance sheet all good ratios. Operating income and loss, sewer operating \$19,898, non operating fund, loss on disposal of capital assets, is \$175,996. Water fund has a loss but operating income after add back of depreciation of \$184,252. MHP Fund overall income is \$167,162. All funds in good shape. DDA funds unassigned fund balance is \$104,087. Significant changes for current year to reporting and disclosure of MERS defined benefit pension. The statements require the net pension liability and related deferred outflows of resources and deferred inflows or resources for the Village be reported on the statement of net position and within the note of disclosures. The statement also require contributions that are made to the Plan after the measurement date to be classified as deferred outflows of resources on the state of net position. GASB 75 on OPEB reporting effective June 30, 2018. Noncompliance with ACT 621 reported relatively minor over expended budget lines. Bank deposits and how much is covered for year end deposits. Report on Internal Controls, material weakness related to reconciling of cash, cash receipting procedures, expertise to prepare financial statement, timely deposits.

C. INVOICE –Kelly Whipple Zick and Keyes - Motion by Laughlin, seconded by Dickinson, to recommend approval to Council the payment of \$1162.72 to Kelly, Whipple, Zick and Keyes, \$770 to be paid from the General Fund 101-266-811-000 and \$391.72 to be paid from the MHP Fund 595-595-811-000.

Roll Call

Ayes- Laughlin, Dickinson, Babisz, Kaatz, Klaas, Beardslee, Mills

Nays –None

Motion carried

D. HENRY/SIMONS STREET PROPERTY – Kosht discussed the offer to purchase the property for \$500. Kosht recommended to make a counter offer of \$1000. Motion by Dickinson, seconded by Laughlin, to counter with .29 a square foot.

E. ZONING ADMINISTRATOR – Recommendation to advertise the position.

F. HOLIDAY BONUSES – Motion by Laughlin, seconded by Mills, to recommend approval to Council Holiday Bonuses \$100 for full time employees, \$50 for part time employees, contract employees and fire department.

Roll Call

Discussion

Roll Call

Ayes- Laughlin, Mills, Babisz, Dickinson, Kaatz, Klaas, Beardslee

Nays- None

Motion carried

G. LIBRARY BOARD RESIGNATION – Motion by Laughlin, seconded by Dickinson, to accept the resignation with regret of James Jackson from the Library Board.

All Ayes

Motion carried

H. LIBRARY BOARD APPOINTMENT – Motion by Laughlin, seconded by Dickinson, to recommend to Council the appointment of Gail Picot to the Library Board.

I. BOARD REAPPOINTMENTS – Motion by Dickinson, seconded by Laughlin, to recommend approval to Council the reappointments of Earl Besanson, to Parks and Recreation, Mike Ziegler, to the Planning Commission and Don Knesbeck to the ZBA.

All Ayes

Motion carried

J. LAKESHORE GARDEN CLUB – Judy Ross, Garden Club requested \$800 for flowers for 2016. Ross noted that Dave and Gayle Picot and Sue Haron, donated flowers for the Welcome signs at the southend and westend of town. Board thanked the Garden Club for their work and the Picots and Harons for the donation. Recommendation to review the Garden Club budget and bring back to the Committee of the Whole next month.

K. VILLAGE OFFICE KEYS – Beardslee and Kaatz recommended a policy for office key distribution. Kosht to draft a policy and present to the Committee of the Whole next month.

L. HUNTING ORDINANCE, CHAPTER 38, SECTION 38 – Motion by Mills, seconded by Dickinson to table until Council.

All Ayes

Motion carried

PLANNING COMMISSION

M. CLEAR ZONING RECOMMENDATION – Dave Picot, Planning Commission Chair requested \$3800 for the cost of Master Plan review and update by Clear Zoning. Motion by Dickinson, seconded by Babisz, to recommend approval to Council authorizing the Planning Commission to pay \$3800 to Clear Zoning for the Master Plan review and update.

Roll Call

Ayes- Dickinson, Babisz, Kaatz, Laughlin, Klaas, Beardslee, Mills

Nays- None

Motion carried

FINANCIAL REPORTS – Motion by Laughlin, seconded by Beardslee to approve the check register for October 2015 in the amount of \$142,129.61 from check number 30356 through check number 30418 and financial reports.

Discussion

Roll Call

Ayes- Laughlin, Beardslee, Babisz, Dickinson, Kaatz, Klaas, Mills

Nays- None

Motion carried

Contractor Invoices – Beardslee asked for a more detailed time sheet from Chief Jarosz, days on the job and hours worked.

Discussion on time clocks for staff. Recommended bringing to next Committee of the Whole meeting for further discussion.

CORRESPONDENCE – Thank you note for Officer O’Mara – Jeff Powell

PUBLIC COMMENT –

Rod Adams – Lester Street – Commented on enforcement of hunting in the Village and time clocks for staff.

Sheila Klaas – Union Street – Commented against putting in time clocks.

COUNCIL PERSON COMMENTS –

ADJOURNMENT – Motion by Dickinson, seconded by Kaatz, to adjourn the meeting at 8:35

p.m.

All Ayes

Motion carried

APPROVED