

The Village of Lexington Council held a Committee of the Whole Meeting Tuesday, May 12, 2015 in the conference room of the Lexington Community Center 6964 Huron Avenue, Lexington, MI 48450.

Committee of the Whole Meeting Called to order at 7:00 p.m. by President Elva Mills

Roll call taken by Clerk, Beth Grohman.

Present: Laughlin, Jackson, Klaas, Dickinson, Mills

Absent: Beardslee, Kaatz

Others present: Jon Kosht, Beth Grohman, Shelly McCoy, Ed Jarosz, Gary Flannigan, Chris Heiden, Scot Hoskins, and 5 citizens

Public comment: None offered

APPROVAL OF THE AGENDA –Motion by Jackson, seconded by Laughlin, to approve the agenda with amendments, moving item E after item A

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. APPROVAL OF MINUTES – Motion by Laughlin, seconded by Klaas, to approve the minutes from April 14 2015 as presented

All Ayes

Motion carried

E. MHP ARREAGE UPDATE –Scot Hoskin – Auditor – Hoskins explained that some of the issues were with the software and aging reports not done on a timely basis. Collections that were posted at the month end were not included in the aged reports and some adjustments that were done were not necessary and therefore throwing off the balance. Fund Balance is aware of the glitch in the system and recommended using alternate reports to get the correct balance. Hoskins also recommended training when reconciling the reports. Hoskins also reported that most municipalities use BSA software and there are not as many issues with them as Fund Balance.

B. INVOICE –Motion by Klaas, seconded by Dickinson, to recommend approval to Council the payment of \$994 to Kelly, Whipple, Zick and Keyes, \$280 to be paid from the MHP Fund 595-595-811-000, \$56 to be paid from the Sewer Fund 590-590-811-000 and \$658 to be paid from the General Fund.

Roll Call

51215

Ayes- Klaas, Dickinson, Laughlin, Jackson, Mills

Nays- None

Motion carried

C. WORTH FIRE AND RESCUE CONTRACT –Motion by Klaas, seconded by Laughlin to approve the amendments to the Worth Township Fire and Rescue Contract as presented.

Discussion – Letter to Worth Township informing them that services will be cut off as of June 1, 2015.

Roll Call

Ayes- Klaas, Laughlin, Jackson, Mills

Nays- Dickinson

Motion carried

D. UPDATE ON POLICE CAR – Jarosz explained to quotes and requested authorization to move forward with getting bids from local dealers with the specifications presented. Will request bids from Ford dealers in Sandusky and Port Huron. Motion by Laughlin, seconded by Jackson, to recommend Council authorizing Jarosz to obtain bids with the specifications presented.

Discussion- Financing and possible leases available

Roll Call

Ayes- Laughlin, Jackson, Klaas, Dickinson, Mills

Nays- None

Motion carried

F. COMMUNITY CENTER OFFER – Laughlin reported, Kaatz, Beardslee and herself on working on the numbers for revenues and expenses. Package together for the Council meeting. Currently expenses are over \$12,000 yearly to operate. Mills felt that revenues would increase with the kitchen area allowed for cooking. Recommendation to get an appraisal from an outside source. Dickinson to contact an appraiser.

G. SUMMER STUDENT PROGRAM – Kosht explained the program and reported the cost is approximately \$18,000 per year for 4 seasonal employees. Motion by Laughlin, seconded by Dickinson, to recommend approval to Council moving forward with the summer student program.

Discussion

Roll Call

Ayes – Laughlin, Dickinson, Jackson, Klaas, Mills

Nays- None

Motion carried

H. NORTH END WELCOME SIGN – Kosht reported on the damage to the Welcome to Lexington sign at North End. Cost of the original signage, \$2500-3000. Cost of a sign by another company would be \$350 without the poles which would be done in house by the DPW. Motion by Laughlin, seconded by Dickinson, to recommend approval to Council to purchase a new sign as described.

Roll call

51215

Ayes- Laughlin, Dickinson, Klaas, Mills

Nays- Jackson

Motion carried

I. FOIA POLICY – Grohman explained the new policy required by the State, must have a policy in place by July 1, 2015 in order to charge for FOIA request. Motion by Klaas, seconded by Dickinson to review it and make a recommendation at the Council Meeting. All Ayes

Motion carried

J. BLIGHT ORDINANCE AMENDMENTS – Jarosz explained the amendments to the Blight Ordinance recommended for approval by the Planning Commission. Motion by Klaas, seconded by Jackson, to recommend approval to Council the amendments to the Blight Ordinance as presented.

Discussion – Will have a Public Hearing in June to approve amendments.

Roll Call

Ayes- Klaas, Jackson, Laughlin, Dickinson, Mills

Nays- None

Motion carried

K. CABLE AUTHORITY COUNCIL MEMBER – Motion by Mills, seconded by Jackson, to appoint Nick Dickinson to the Cable Authority.

All Ayes

Motion carried

L. POINT & PAY CREDIT CARD MACHINE – Reader is free can be put on the office computer and police car computer. No fee to the Village it is 3% user fee to card holder. Direct deposited into the Village's bank within 48 hours of the transaction. Recommendation to find out if there are any hidden fees, training fees and how long the contract is for. Motion by Klaas, seconded by Jackson, to recommend to Council moving forward if the length of contract and fees if applicable are acceptable.

Roll Call

Ayes- Klaas, Jackson, Laughlin, Dickinson, Mills

Nays –None

Motion carried

MHP

M. MHP ADVISORY BOARD APPOINTMENT – Tabled until Council meeting

N. MHP ADVISORY BOARD COUNCIL MEMBER – Motion by Laughlin, seconded by Klaas, recommend approval to Council the appointment of Nick Dickinson to the MHP Advisory Board.

All Ayes

Motion carried

O. MHP MANAGER POSITON – Motion by Klaas, seconded by Dickinson, to accept the resignation of the MHP Manager.

51215

Discussion – Kosht recommended holding off on hiring a manager at this time. Duties will be delegated. Laurie Westfall has volunteered to continue with the MHP Newsletter. Letter to go out to inform residents of the changes.

All Ayes

Motion carried

PARKS AND REC

P. BRONZE PLAQUE FOR MEMORIAL SWING IN TIERNEY PARK- Motion by Jackson, seconded by Dickinson, to recommend approval to Council a bronze plaque at the \$100 for a Memorial Swing Bench donated by Mike and Anita Ruffini.

Discussion – Concerns where the swing will be placed.

All Ayes

Motion carried

Q. LAKESHORE GARDEN CLUB DONATION – Motion by Dickinson, seconded by Laughlin to deny the request for the donation of \$400 from the Parks and Rec Committee to the Lakeshore Garden Club.

Discussion

Roll Call

Ayes- Dickinson, Laughlin, Jackson

Nays- Klaas, Mills

Motion carried

FINANCIAL REPORTS – Motion by Laughlin, seconded by Dickinson, to approve the check register for April 2015 in the of amount of \$132,158.90 from check number 29729 through check number 29818 and financial reports.

Discussion –

Mills appointed Dennis Klaas to the Fire Department Committee

Roll Call

Ayes- Laughlin, Dickinson, Jackson, Klaas, Mills

Nays- None

Motion carried

CORRESPONDENCE – Commissioner John Hoffman – Free Collection Day

PUBLIC COMMENT –

Tootie Reckinger – 5203 Main Street – Comments regarding the offer on the Community Center.

Ed Jarosz – Reported on the clean up at the MHP, the entrance, the corner fencing, fencing along the highway and looking into a manufacturer to purchase mobile homes. Sheridan Real Estate carries and dealership and would list the mobiles.

Rod Adams – 7230 Lester Street – Questions regarding police and fire funds.

Council Persons Comments

Jackson – Questions regarding the fire whistle and noise ordinance

ADJOURNMENT – Motion by Klaas, seconded by Jackson, to adjourn the meeting at 8:45 p.m.

All Ayes

Motion carried

APPROVED