

**The Village of Lexington Common Council held a Regular Council Meeting Monday, January 24, 2022 in the Council Chambers at 7227 Huron Avenue, Lexington, MI 48450**

**Call to order the Regular Council Meeting at 7:00 p.m.** by President Kristen Kaatz

**Pledge of Allegiance** led by President Kristen Kaatz

**Roll call taken by** Clerk Vicki Scott

**Present:** Klaas, Adams, Muoio, Fulton, Jarosz, DeCoster, Kaatz

**Absent:** – None

**Others present:** Allie Sutton, Shelly McCoy, Chris Heiden and 11 citizens

**PUBLIC COMMENT –**

- Lucrecia Ferriby (5401 William Dr.) commented on the Gielow situation with truck traffic and worker occupancy.

**APPROVAL OF AGENDA –** Motion by Klaas, seconded by Fulton, to approve the agenda as amended adding DNR Memorandum of Understanding under I. (2).

All ayes

Motion carried

**BUSINESS**

**ADMINISTRATION**

**A. BILL SARKELLA, COUNTY COMMISSIONER –** Sarkella explained the court received a \$33,000.00 grant. There may be some broadband money available for our communities as well as some additional brownfield money. We approved our administrator's contract. FEMA may raise the flood plain. There is a bill in the house that may help municipalities purchase emergency equipment.

\*Jarosz asked Kaatz if Mr. Townley could be moved up on the agenda due to bad roads.

**B. MINUTES –**

Motion by Fulton, seconded by Klaas, to approve the minutes of the Regular Council Meeting of December 20, 2021 as presented.

All ayes

Motion carried

**J. MHP EROSION ENGINEERING DISCUSSION –** Townley gave a power point presentation on the mobile home park erosion issue. Historical information is given on water levels. Edgewater short term solution in 2020 was to put drain tile at the top of the slope. Their long-term solution is putting in drain tile on the north and adding armor stone to the south end. The cost for the north section was \$1,200,000.00, the south section was \$157,000.00 for the drainage work. Doing all of it with armor stone was \$2,800,000.00. The drain tile at the bottom is still there, but may need more material on top. The north section is more extensive than the south section.

Townley indicated design guidelines would work best going forward. We have time, the lake level trend is downward. Jarosz asked what kind of a project would it be to write the specifications for us to put out for bids for an engineering firm. Townley's recommendation would be to take all the information he has currently and send it out for a price. Discussion follows on doing it in phases. Townley suggests whoever you pick have them do a cost estimate on different options before they get into the design. Townley recommends hiring someone who can give you a study in order to come up with a cost estimate with options. We need to do some repairs and stabilization with focus on the north side with drainage and reinforcement. Jarosz asks if Townley can write those specs for us. Townley said he could for approximately \$1,000.00. Motion by Jarosz, seconded by Muoio, to hire Townley Engineering to create a document that we could put out to solicit engineering to give us a study, cost estimate, and options for the erosion area north and south in Northshores Mobile Home Park not to exceed \$1,000.00.

Roll call

Ayes - Jarosz, Muoio, Klaas, Adams, DeCoster, Fulton, Kaatz

Nays – None

Motion carried

**C. INVOICE – KELLY LAW FIRM –**

Motion by Jarosz, seconded by Klaas, to approve the payment of \$70.00 to Kelly law Firm, \$70.00 Water & Sewer.

Roll Call

Ayes- Jarosz, Klaas, Adams, Muoio, Fulton DeCoster, Kaatz

Nays- None

Motion carried

**D. RESOLUTION 2022-01 PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES (M-DOT ANNUAL PERMIT) –**

Motion by Jarosz, seconded by Fulton, to approve Resolution 2022-01 Performance Resolution for Governmental Agencies as presented.

Roll Call

Ayes- Jarosz, Fulton, Klaas, Adams, Muoio, DeCoster, Kaatz

Nays- None

Motion carried

**E. CALENDAR OF EVENTS –**

Motion by Fulton, seconded by Klaas, to approve the calendar of events as presented.

All Ayes

Motion carried

**F. FIRE DEPARTMENT HEATERS DISCUSSION –**

Sutton explained one heater is working the other heater needs repaired. Alan Heating & Cooling came in and can repair the heater for approximately \$300-\$400. He indicated we should start budgeting for new heaters as these are older heaters. Board agreed to repair the broken heater and get bids for new heaters.

### **G. COVID-19 POLICY DISCUSSION OF DEVELOPMENT –**

Kaatz explained we do not currently have a covid policy in place. In the past some employees were paid, some had to use their own time. We made it whole with those employees. Going forward we need a policy in place. We have looked at Sandusky's policy.

Motion by Jarosz, seconded by Fulton, to adopt the policy Sandusky has that employees required to be absent from work due to Covid-19 the employee uses their allotted sick time.

Roll Call

Ayes – Jarosz, Fulton, Klaas, Adams, Muoio, DeCoster, Kaatz

Nays – None

Motion carried

### **H. MANAGER'S POSITION –**

Kaatz requests that we table the manager's position discussion for one week. I talked to the Personnel Committee. I am trying to work out a partnership with Sandusky on potentially a manager share situation. Discussion follows. Kaatz asks for a Personnel Committee meeting for Tuesday, February 1, 2022 at 6:00 p.m.

### **I. ASSISTANT TO THE MANAGER PAY DISCUSSION –**

Kaatz explained at the Personnel Committee it was brought up we are not paying Allie enough. Allie supplied a proposal which asked for \$27.23 per hour plus benefits.

Motion by Jarosz, seconded by Klaas, to authorize the Assistant to the Manager to be paid \$27.23 per hour plus benefits. Benefits to include vacation, sick and holiday pay as consistent with other full time Village employees along with participation in the employee 401K life and health insurance plans with a severance package.

Discussion on this contract position and the benefits. Kaatz suggests discussing this at the Personnel meeting next week and then calling for a Special Council Meeting.

Amended Motion by Jarosz, seconded by Klaas, to send Allie's contract to the Personnel Committee.

All Ayes

Motion carried

### **I.(2) MEMORANDUM OF UNDERSTANDING FOR DNR –**

Kaatz explained the Harbor Committee brought the DNR to the table to work with us on improving the harbor. When our Master Plan was completed, they came up with a sketch on what the dream harbor would look like. That design was used with the DNR. Option B was the best dock situation. This MOU is saying the DNR thinks this is a great plan and has every intention of moving forward to complete the plan as designed with Option B. Discussion follows.

Motion by Jarosz, seconded by Fulton, to approve the Memorandum of Understanding dated January 25, 2022.

Roll Call

Ayes- Jarosz, Fulton, Klaas, Adams, Muoio, DeCoster, Kaatz

Nays- None

Motion carried

## **MOBILE HOME PARK**

### **K. MHP LIGHTS –**

Jarosz explained we need to hold off on this until we get more accurate pricing.  
Motion by Jarosz, seconded by Fulton, to table this item until the next council meeting.

All Ayes

Motion carried

### **L. MHP AD-HOCK UPDATE –**

Jarosz explained we did not have a meeting this month. Jarosz asked if they could hire Judy to do the minutes for the ad-hoc meeting. Kaatz suggested having this go through the advisory board.

## **WATER/SEWER/DPW/STREETS**

### **M. SNOW REMOVAL FOR SIDEWALKS DISCUSSION –**

Kaatz explained this is on the agenda due to the fact some would like all the sidewalks snow blown in town. Heiden explained these changes with each Village Manager we have had. Some managers would like all streets done and some managers want to follow the Village ordinance that states it's the homeowner's responsibility. Heiden explains if Council wants all streets done it will cost the Village more money. Heiden explains what streets are currently done during each snow fall. Discussion follows.  
Motion by Jarosz, seconded by Muoio, to start the process to eliminate ordinance 62-43 Snow and Ice Removal.

Roll call

Ayes – Jarosz, Muoio, Klaas

Nays – Adams, DeCoster, Fulton, Kaatz

Motion failed

Motion by Klaas, seconded by Kaatz, to expand the snow removal of all sidewalks in the Village of Lexington for the remainder of the 2022 season.

Roll call

Ayes – Klaas, Kaatz, Adams, Muoio, Fulton, DeCoster, Jarosz

Nays – None

Motion carried

**FINANCIAL REPORTS –** Motion by Fulton, seconded by Adams, to approve the check register in the amount of \$130,140.96 check numbers 36755 through 36815 and financial reports as presented.

Discussion – Jarosz asked for a reconciliation report next month on the fire and rescue billing.

Roll Call

Ayes- Fulton, Adams, Klaas, Muoio, Jarosz, DeCoster, Kaatz

Nays- None

Motion carried

## **REPORTS –**

- Muoio explained Parks & Rec stopped the ice rink project for now as we are looking at other options.

## **CORRESPONDENCE**

### **PUBLIC COMMENT** – None

## **COUNCIL PERSON COMMENTS**

- Klaas commented on looking into the Gielow's situation. Kaatz asked to put this on next month's agenda.
- Fulton the new website will be up and running very soon.
- Adams
- Kaatz commented on everyone joining the place making training session tomorrow night as it will count toward continuing education.

## **ADJOURNMENT**

Motion by Fulton, seconded by Klaas, to adjourn the meeting at 9:26 p.m.

All ayes

Motion carried

Respectfully Submitted

Vicki Scott, Village Clerk