

The Village of Lexington Common Council held a Regular Council Meeting Monday, December 20, 2021 in the Council Chambers at 7227 Huron Avenue, Lexington, MI 48450

Call to order the Regular Council Meeting at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk Vicki Scott

Present: Klaas, Muoio, Fulton, Jarosz, DeCoster, Kaatz

Absent: – Adams

Others present: Allie Sutton, Shelly McCoy and 12 citizens

Public Comment – None

APPROVAL OF AGENDA – Motion by Jarosz, seconded by Klaas, to approve the agenda as amended adding DTE Lighting Quote under item K (2) and Giving Authority for the Assistant to the Village Manager.

All ayes

Motion carried

BUSINESS

ADMINISTRATION

A. BILL SARKELLA, COUNTY COMMISSIONER – Sarkella explained next year he will service District 6. We are moving forward with the medical care facility performance audit and updated our millage policy. Our courthouse has applied for \$150,000 in grants for improvements. We have put out an RFP for our animal control care.

B. UHY AUDIT PRESENTATION – Scot Hoskins reviewed the audit findings. UHY gave an unmodified opinion which is the best report you can receive on your financial statements. Hoskins explained (page 8) government wide presentation which includes all Village assets. There is a deficit for the long-term liabilities which include pension and OPEB obligations. This is not a concern as it is not uncommon for local governments. The Village added approximately \$94,000 to the equity for the year. All funds are generating operating income for the year including covering depreciation. Hoskins explained (Pages 18, 48 & 49) MERS & OPEB funds. Hoskins explained the only item listed under internal controls (which is indicated each year) is the Village does not have the capability in house to prepare these financial statements. This is very common for municipalities. Hoskins explained the audit went very well this year. Kaatz thanked Shelly for a great job this year.

C. MINUTES – Motion by Klaas, seconded by DeCoster, to approve the minutes of the Regular Council Meeting of November 22, 2021 as presented.

All ayes

Motion carried

D. INVOICE – KELLY LAW FIRM –

Motion by Fulton, seconded by Jarosz, to approve the payment of \$462.00 to Kelly law Firm, \$462.00 Zoning.

Roll Call

Ayes- Fulton, Jarosz, DeCoster, Muoio, Klaas, Kaatz

Nays- None

Motion carried

E. RESOLUTION 2021-10 MERS REALLOCATION OF ASSETS –

Motion by Fulton, seconded by Muoio, to approve Resolution 2021-10 MERS Reallocation of Assets as presented.

Roll Call

Ayes- Fulton, Muoio DeCoster, Jarosz, Klaas, Kaatz

Nays- None

Motion carried

F. RESOLUTION 2021-11 AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS –

Motion by Fulton, seconded by Jarosz, to approve Resolution 2021-11 Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals as presented.

Discussion – Board members agree to add Kaatz name as authorized signatory.

Roll Call

Ayes – Fulton, Jarosz, DeCoster, Klaas Muoio, Kaatz

Nays – None

Motion carried

G. COUNCIL MEETING SCHEDULE AND HOLIDAY SCHEDULE 2022 –

Klaas asked about the 2022 calendar of events from LBA. Scott responded Beth Ryan does not have it ready to go to Council. Fulton asked to add quarterly town hall meetings to this schedule per RRC (March 28, June 27, Sept. 26, Dec. 19) to begin at 6:00 p.m. before the Council Meeting. Board members agree to have December's Council Meeting on December 19th.

Motion by Jarosz, seconded by Klaas approve the 2022 Council Meeting/Holiday Schedule with the additions of town hall meetings on March 28, June 27, Sept. 26, Dec. 19 at 6:00 p.m.)

All Ayes

Motion carried

H. PARKS & REC APPOINTMENT –

Motion by Fulton, seconded by Muoio, to approve the appointments of Amanda Dickinson to the Parks & Rec Committee.

All Ayes

Motion carried

I. ZONING ORDINANCE AMENDMENTS –

Motion by Jarosz, seconded by Fulton, to approve the Zoning Ordinance Amendment to Article 5 General and Special Provisions, 5.6 Building Design Standards, sections 5.6.5.11.b Garage as presented.

Roll Call

Ayes- Jarosz, Fulton, DeCoster, Klaas, Muoio, Kaatz

Nays – None

Motion carried

Motion by Fulton, seconded by Jarosz, to approve the Zoning Ordinance Amendment to Section 5.7 Mobile Home Park Requirements, section 5.7.10.18 as presented.

Roll Call

Ayes- Fulton, Jarosz, DeCoster, Klaas, Muoio, Kaatz

Nays- None

Motion carried

Motion by Fulton, seconded by Jarosz, to approve the Zoning Ordinance Amendment to Article 11 Zoning Board of Appeals, section 11.2 as presented.

Roll Call

Ayes- Fulton, Jarosz, DeCoster, Klaas, Kaatz

Nays – Muoio

Motion carried

Motion by Fulton, seconded by Kaatz, to approve the Zoning Ordinance Amendment to Article 11 Zoning Board of Appeals, section 11.2.1 as presented.

Discussion on having a Planning Commission & Council member on the ZBA Board.

Roll Call

Ayes- Fulton

Nays – Kaatz, DeCoster, Jarosz, Muoio, Klaas

Motion failed

J. FEE SCHEDULE –

Motion by Kaatz, seconded by Muoio, to approve the Fee Schedule as presented.

Discussion on each departments fee schedule.

Roll Call

Ayes- Kaatz, Muoio, DeCoster, Jarosz, Klaas, Fulton

Nays – None

Motion carried

K. EMTERRA CONTRACT GARBAGE RATE DISCUSSION –

Sutton explained the Emterra Contract states they will be raising their rates to 14.08 starting January 1. Our current rate is 13.31. Sutton proposed we match the \$14.08. Discussion follows.

Motion by Jarosz, seconded by Fulton, to raise the garbage rate to \$14.08.

Roll call

Ayes – Jarosz, Fulton, DeCoster, Klaas, Muoio, Kaatz

Nays – None

Motion carried

K2 DTE GRANT –

Klaas explained there is a grant through DTE where they will give us a significant reduction in the price of changing over to LED lights down at Tierney Park circle. We would also replace the lights by the north parking lot as well as by the band shell. Chris Sutton offered to install the lights for free. We would have to pay to borrow Crowell's truck which would cost approximately \$100.00. The Meddler Electric quote is \$2,692.00. Discussion on where the funds would come from moving the funds into Parks & Rec.

Motion by Kaatz, seconded by Klaas, to approve up to \$3,000.00 to address the lighting including borrowing Crowell's truck.

Roll call

Ayes – Kaatz, Klaas, Muoio, Fulton, Jarosz, DeCoster

Nays – None

Motion carried

K3 ASSISTANT TO THE MANAGER AUTHORIZATION –

Kaatz explained Amos has been out due to personal issues. We hope to have him back after the first of the year. We have had the Assistant to the Manager (Allie Sutton) sign work orders and Kaatz initial them. We need to authorize the Assistant to be able to spend money. Currently the manager can authorize up to \$2,000.00 and \$5,000.00 in an emergency. Discussion follows.

Motion by Jarosz, seconded by Muoio, to give the Assistant to the Manager authorization to spend up to \$2,000.00 budgeted funds and \$5,000.00 in emergency along with collaboration of the Village President.

Discussion

Roll call

Ayes – Jarosz, Muoio, Klaas, Fulton, DeCoster, Kaatz

Nays – None

Motion carried

CEMETERY

L. CHAPEL ROOF REMOVAL –

Kaatz explained the new bid from Asbestos Abatement for \$9,200.00 is due to the fact the original company that was going to do the work backed out.

Motion by Jarosz, seconded by Klaas, to move forward with the recommendation of the cemetery board to have the roof done and shackled not to exceed \$25,000.00.

Roll Call

Ayes- Jarosz, Klaas Muoio, Fulton, DeCoster, Kaatz

Nays- None

Motion carried

M. MHP EROSION ENGINEERING REQUEST –

Jarosz explained back in December 2019 we started talking about erosion and doing something to protect the bluff. We have several motions for us to get several proposals for engineering not to exceed \$10,000.00. It has not been followed up on. Jarosz asked Council to consider Mr. Townley come in and explain to us what the process would be to put together a bid package. We could then send a bid out to hire an engineering firm to come in and protect the bluff. Discussion follows.

Motion by Jarosz, seconded by Klaas, to have Mr. Townley come in and talk to us at the January meeting regarding options for the bluff.

Discussion

Amended Motion by Jarosz, seconded by Klaas, have Mr. Townley come in and talk to Council at the January meeting not to exceed \$500.00.

Discussion

Roll Call

Ayes – Jarosz, Klaas, Muoio, Fulton, DeCoster, Kaatz

Nays – None

Motion carried

N. MHP AD-HOC – UPDATE

Jarosz explained we had a gentleman from Huron Manufacturing come in and go over what he has experienced over the years with what works and what does not. He indicated he had the best progress with in house managers. We are struggling finding marketing firms at this point. Our next meeting will be scheduled the end of January or beginning of February. Discussion follows.

FINANCIAL REPORTS – Motion by Fulton, seconded by Klaas, to approve the check register in the amount of \$193,105.69 check numbers 36680 through 36754 and financial reports as presented.

Discussion

Roll Call

Ayes- Fulton, Klaas, Muoio, Jarosz, DeCoster, Kaatz

Nays- None

Motion carried

REPORTS –

- Jarosz asked if there is a scheduled time for Amos to return. Kaatz answered we should have a date after the first of the year.

CORRESPONDENCE – Moore Public Library Update

PUBLIC COMMENT

- David Zielinski (5203 Main St. Lot #25) – commented on the bluff erosion issue back when the Army Core of Engineers did it.
- Jackie Heupenbecker (7108 B.R. Nobel) – commented is disappointed that Council did not agree to put a Planning Commission & Council member on the ZBA. Heupenbecker recommends finding a budget for Zoning Board of Appeals, as their budget now comes out of Planning.

COUNCIL PERSON COMMENTS

- Fulton encourages all committees to join the training session on January 25, 2022 (6:30 pm – 8:30 pm) at Meyer Elementary School. Andy Northrup will be the presenter.

ADJOURNMENT

Motion by Jarosz, seconded by DeCoster, to adjourn the meeting at 8:51 p.m.

All ayes

Motion carried

Respectfully Submitted

Vicki Scott, Village Clerk