

**NOTIFICATION OF MEETING
DOWNTOWN DEVELOPMENT AUTHORITY
INFORMATIONAL MEETING & REGULAR MEETING**

The Village of Lexington Downtown Development Authority will be holding an information meeting and their regular monthly meeting in person at the Village Hall – 7227 Huron Ave., Lexington, MI.

DATE OF MEETING: Wednesday, May 11, 2022

TIME OF MEETING: 5:00 PM

MISSION STATEMENT

To take the Village of Lexington’s history into the future through preservation, restoration and promotion

CALL TO ORDER THE INFORMATIONAL MEETING

PURPOSE: TO INFORM THE PUBLIC OF GOALS AND DIRECTION OF THE AUTHORITY, INCLUDING UPCOMING PROJECTS

PUBLIC COMMENT

CLOSE INFORMATIONAL MEETING

CALL TO ORDER:

ROLL CALL: Adams, Bender, Bales, Kaatz, P. Stencel, Yankee, Blaesing, VanDyke, Westbrook, Drouillard

APPROVAL OF AGENDA

APPROVAL OF MINUTES – April 13, 2022

PUBLIC COMMENT –

REVIEW OF FINANCIAL INFORMATION

UNFINISHED BUSINESS:

1. Façade Grant Application Update – Yankee
2. TIF/Boundary Expansion Update – Yankee
3. Keel, Marketing Proposal – VanDyke

NEW BUSINESS:

1. Business Application
2. Façade Grant Application for Fish Cleaning Station
3. Budget Amendments
4. 2022-2023 Budget
5. Lexington Arts Council Request

CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Village of Lexington – 7227 Huron Ave., Lexington, MI
April 13, 2022 @ 5:30 p.m.**

CALL TO ORDER: Chairperson Yankee called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Adams, Stencel, Yankee, VanDyke, Westbrook, Drouillard, (Bender @5:35 & Kaatz @5:49)

ABSENT: Bales, Blaesing

OTHERS PRESENT: A. Sutton, S. McCoy, M. Fulton, P. Muoio, S. Pomilia, D. Zielinski

APPROVAL OF AGENDA:

MOTION by VanDyke, seconded by Drouillard, to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES

MOTION by Adams, seconded by Drouillard, to approve the 2-9-22 minutes as presented.

All Ayes

Motion carried.

PUBLIC COMMENT:

- Sue Pomilia (Parks & Rec Board) asked the DDA Board for help in funding some of the maintenance and upgrades that need to be done in the parks.

**Bender arrived at 5:35 p.m.

REVIEW OF FINANCIAL INFORMATION: - McCoy explained the financials and noted the benches are complete and came in under budget. VanDyke noted we still have some remaining grant funds available for the year. VanDyke suggests business owners and/or parks & rec put together proposals for the Board to review at the May meeting.

MOTION by Bender, seconded by VanDyke to approve the financials as presented.

Roll Call:

Ayes – Bender, VanDyke, Stencel, Westbrook, Drouillard, Yankee, Adams

Nays – None

Motion carried

UNFINISHED BUSINESS:

1. **Speaker/Microphone Update** – Drouillard explained we were able to get the microphone working. It works up to a block away from Village Hall. It plugs into the mobile master. Bender suggests relaying this to the LBA. Drouillard explained I had us approved for the music for the year and one visit with KLA. I did not get approval from the board for monitoring for the year. KLA sent us a bill for this.

- 2. TIP/Boundary Expansion Update** – Yankee explained we did not have the correct legal language for the ordinance change to go to Council for approval for the boundary expansion. Vicki was able to get the additional legal descriptions we needed. Vicki was able to reach out to Chris Townley for any suggestions on obtaining the proper legal language for amending the ordinance. Townley provided a quote to the DDA Board for this task along with a timeframe. Discussion follows.

MOTION by Bender, seconded by VanDyke to approve up to \$880.00 to Townley Engineering for the new legal descriptions we need to complete this project.

Roll Call:

Ayes – Bender, VanDyke, Adams, Yankee, Drouillard, Westbrook, Stencel

Nays – None

Motion carried

** Kaatz arrived at 5:49 p.m.

- 3. Façade Grant Application Update** – Yankee explained I reviewed other cities applications and have included in the packet Dearborn's Façade Application. I like the information and language included in Dearborn's application and would welcome the Boards feedback on changing our façade application. Discussion follows on including the design guidelines in the grant application as well as having it be a step program. Board agreed to have Yankee draft a new façade application to review for next month's meeting.

NEW BUSINESS:

- 1. KLA Invoice (Remote Monitoring & XM Streaming)** – Drouillard explained the invoice from KLA. The total invoice is \$989.45. Remote monitoring for one year is \$715.00, and one year of music is \$274.45. Drouillard stated we already approved the one year of music. I am asking the boards approval for one year of remote monitoring at \$715.00 plus \$75.00 for the antenna KLA repaired. Drouillard noted we also will be receiving a quote to repair a wire that was cut on one of the speakers. Discussion follows. Bender suggests getting a contract stating what the remote monitoring entails.

MOTION by VanDyke, seconded by Westbrook, to approve the KLA Invoice for \$790.00 contingent on receiving a contract.

Roll Call:

Ayes – VanDyke, Westbrook, Adams, Kaatz, Yankee, Stencel, Drouillard

Nays – Bender

Motion carried

- 2. Master Plan Pamphlets Survey** – Yankee asked the Board to please take the Master Plan Survey and let your neighbors know to do the same.
- 3. Keel, Marketing Proposal** – VanDyke explained the background of Keel e-magazine. The Keel would like to include the Lexington area. This would be a great digital marketing tool. It is strictly funded by partnerships. This marketing advertising investment proposal would be \$5,000. This is a decrease from years past. Discussion follows. Board agreed to revisit this next month.

4. **Michigan Downtown Association Webinar** – Yankee explained for \$35.00 we would have access to these webinars and I could share the link with the board. This is a great way to get our training in. Discussion follows.

MOTION by Bender, seconded by Westbrook, to reimburse Keri Yankee for \$35.00 for the purchase of the Downtown Management Training Series Webinars.

Roll Call:

Ayes – Bender, Westbrook, Stencel, Drouillard, Yankee, Kaatz, VanDyke, Adams

Nays – None

Motion carried

CORRESPONDENCE: None

PUBLIC COMMENT:

- Steve Stencel – commented on the Keel marketing program.

ADJOURNMENT:

MOTION by Bender, seconded by Kaatz to adjourn the meeting at 6:29 pm.

All Ayes

Motion carried.

Respectfully submitted,

Vicki Scott

April 13, 2022

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-002.000	EASTERN MICHIGAN BANK	309,097.37
248-000-040.000	ACCOUNTS RECEIVABLE	120.00
248-000-084.830	DUE FROM LEX TOWNSHIP	0.00
Total Assets		309,217.37
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	0.00
Total Liabilities		0.00
*** Fund Balance ***		
248-000-390.000	FUND BALANCE ACCOUNT	213,775.77
Total Fund Balance		213,775.77
Beginning Fund Balance		213,775.77
Net of Revenues VS Expenditures		95,441.60
Ending Fund Balance		309,217.37
Total Liabilities And Fund Balance		309,217.37

PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-401.500	DDA TAXES FROM VILLAGE	75,000.00	85,601.60	0.00	(10,601.60)	114.14
248-000-401.600	DDA TAXES FROM TOWNSHIP	76,000.00	69,061.94	0.00	6,938.06	90.87
248-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
248-000-671.500	MISC ACCT OF REVENUE	0.00	0.00	0.00	0.00	0.00
248-000-699.101	TRASFER IN FROM GENERAL FUND FOR CAPITA	0.00	3,178.00	0.00	(3,178.00)	100.00
248-000-699.248	TRANSFER IN OPEN ACCOUNT	0.00	0.00	0.00	0.00	0.00
Total Dept 000		151,000.00	157,841.54	0.00	(6,841.54)	104.53
Dept 248 - ****DDA EXPENSES****						
EXPENSES						
248-248-667.500	INTERNET REVENUE	1,200.00	1,320.00	120.00	(120.00)	110.00
Total Dept 248 - ****DDA EXPENSES****		1,200.00	1,320.00	120.00	(120.00)	110.00
TOTAL REVENUES		152,200.00	159,161.54	120.00	(6,961.54)	104.57
Expenditures						
Dept 248 - ****DDA EXPENSES****						
248-248-699.940	ADMINISTRATIVE REIMBURSEMENT	5,986.00	4,988.30	498.83	997.70	83.33
248-248-728.000	COMPUTER-HARDWARE-SOFTWARE	0.00	0.00	0.00	0.00	0.00
248-248-740.000	SUPPLIES	100.00	429.07	72.68	(329.07)	429.07
248-248-745.000	CHRISTMAS SUPPLY	12,000.00	10,558.48	0.00	1,441.52	87.99
248-248-803.000	PHONE/INTERNET EXPENSE	10,000.00	7,500.00	625.00	2,500.00	75.00
248-248-803.100	MUSIC	480.00	274.45	274.45	205.55	57.18
248-248-805.000	ADVERT/PUBLICATIONS	15,000.00	15,000.00	0.00	0.00	100.00
248-248-810.000	MEMBERSHIP/DUES	0.00	0.00	0.00	0.00	0.00
248-248-811.000	LEGAL	1,000.00	35.00	0.00	965.00	3.50
248-248-812.000	MILEAGE	0.00	84.00	0.00	(84.00)	100.00
248-248-815.000	AUDIT	0.00	0.00	0.00	0.00	0.00
248-248-820.000	CONTRACTED SERVICES	1,000.00	8,302.50	1,010.00	(7,302.50)	830.25
248-248-821.100	DDA SERVICE PROVIDED BY VILLAGE	20,000.00	0.00	0.00	20,000.00	0.00
248-248-840.000	LANDSCAPING MAINTENANCE	10,000.00	6,548.14	0.00	3,451.86	65.48
248-248-955.000	DDA GRANT	40,000.00	10,000.00	0.00	30,000.00	25.00
248-248-969.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
248-248-969.200	DONATION	8,000.00	0.00	0.00	8,000.00	0.00
248-248-971.000	CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 248 - ****DDA EXPENSES****		143,566.00	63,719.94	2,480.96	79,846.06	44.38
TOTAL EXPENDITURES		143,566.00	63,719.94	2,480.96	79,846.06	44.38

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		152,200.00	159,161.54	120.00	(6,961.54)	104.57
TOTAL EXPENDITURES		143,566.00	63,719.94	2,480.96	79,846.06	44.38
NET OF REVENUES & EXPENDITURES		8,634.00	95,441.60	(2,360.96)	(86,807.60)	1,105.42

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY								
04/01/2022			248-248-699.940 ADMINISTRATIVE REIMBURSEMENT		BEG. BALANCE		4,489.47	
04/29/2022	GJ	JE	ADMIN. REIMBURSEMENT APRIL 2022	2287	498.83		4,988.30	
04/30/2022			248-248-699.940	END BALANCE	498.83	0.00	4,988.30	
04/01/2022			248-248-740.000 SUPPLIES		BEG. BALANCE		356.39	
04/06/2022	AP	INV	DDA BENCH, WTP MHP DPW SEWER SUPPLY	STMT. 192 MRC 20	21.46		377.85	
04/07/2022	AP	INV	DRILL BIT BENCHES DDA	73222	8.70		386.55	
04/07/2022	AP	INV	BOLTS DDA TUBING HURON LIFT	78862 AP 2022	20.54		407.09	
04/13/2022	AP	INV	DRILL FOR BENCH REPAIR	282 MARCH 2022	21.98		429.07	
04/30/2022			248-248-740.000	END BALANCE	72.68	0.00	429.07	
04/01/2022			248-248-745.000 CHRISTMAS SUPPLY		BEG. BALANCE		10,558.48	
04/30/2022			248-248-745.000	END BALANCE	0.00	0.00	10,558.48	
04/01/2022			248-248-803.000 PHONE/INTERNET EXPENSE		BEG. BALANCE		6,875.00	
04/29/2022	AP	INV	DDA INTERNET	10020174-8 AP28	625.00		7,500.00	
04/30/2022			248-248-803.000	END BALANCE	625.00	0.00	7,500.00	
04/01/2022			248-248-803.100 MUSIC		BEG. BALANCE		0.00	
04/29/2022	AP	INV	MUSIC PORTION OF BILL	1-3-22	274.45		274.45	
04/30/2022			248-248-803.100	END BALANCE	274.45	0.00	274.45	
04/01/2022			248-248-805.000 ADVERT/PUBLICATIONS		BEG. BALANCE		15,000.00	
04/30/2022			248-248-805.000	END BALANCE	0.00	0.00	15,000.00	
04/01/2022			248-248-811.000 LEGAL		BEG. BALANCE		35.00	
04/30/2022			248-248-811.000	END BALANCE	0.00	0.00	35.00	
04/01/2022			248-248-812.000 MILEAGE		BEG. BALANCE		84.00	
04/30/2022			248-248-812.000	END BALANCE	0.00	0.00	84.00	
04/01/2022			248-248-820.000 CONTRACTED SERVICES		BEG. BALANCE		7,292.50	
04/29/2022	AP	INV	NOTICE EDITS, SCHEDULE AND PREP	016-2022A03	960.00		8,252.50	
04/29/2022	AP	INV	DDA MTG 4-13-22	DDA MTG 4-13-22	50.00		8,302.50	
04/30/2022			248-248-820.000	END BALANCE	1,010.00	0.00	8,302.50	
04/01/2022			248-248-840.000 LANDSCAPING MAINTENANCE		BEG. BALANCE		6,548.14	
04/30/2022			248-248-840.000	END BALANCE	0.00	0.00	6,548.14	
04/01/2022			248-248-955.000 DDA GRANT		BEG. BALANCE		10,000.00	
04/30/2022			248-248-955.000	END BALANCE	0.00	0.00	10,000.00	
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY								
					2,480.96		63,719.94	



LEXINGTON DOWNTOWN DEVELOPMENT AUTHORITY
FACADE IMPROVEMENT PROGRAM POLICY

ARTICLE I
INTRODUCTION

The Village of Lexington Downtown Development Authority ("DDA") hereby adopts the following policy creating a framework designed to support and complement private investment projects through investment in facade improvements within the DDA district. This policy shall be known as the "DDA Facade Improvement Program."

The Lexington DDA was created to promote and enhance the commercial core of the community, to preserve public investment and to improve the viability of businesses within the DDA district.

This **facade improvement program** establishes criteria and procedures for evaluating facade improvement proposals requesting the use of DDA Facade Improvement Program funding. The criteria set forth herein should be considered guidelines for preparing an application only; compliance with the criteria does not guarantee approval of a request for DDA Facade Improvement Program funding. Development projects supported by the policy are anticipated to be ones that make permanent or long-lasting improvements to the aesthetic conditions of the district.

ARTICLE II

PURPOSES

The DDA recognizes the following purposes for the use of DDA Facade Improvement Program funding towards facade improvements:

1. To encourage the redevelopment of deteriorated or otherwise blighted real property and to stimulate economic development in the downtown district by

assisting projects which promote long-term economic growth and diversity in the downtown district.

2. To stimulate increased private investment in areas that would have otherwise remained undeveloped or underdeveloped and which will in the long term provide a significant source of additional tax revenues to all taxing entities.
3. To correct and prevent deterioration in the downtown district.
4. To encourage historic preservation.

ARTICLE III FACADE IMPROVEMENT USES OF DDA FUNDING

DDA Facade Improvement Program funding may only be used for the following purposes:

1. Physical improvements that enhance the general aesthetics of the particular parcel of property, building exterior or facade; and
2. To bring non-conforming signs into conformity.

Grant types and Levels include:

Level 1 - Design Incentives Available Up to \$2500

- Exterior Design Assistance
- Signage Improvement

Level 2 - Business Start Up Incentives up to \$5000

- Retail Start-Ups
- Arts, Culture and Creative Businesses
- Incubators
- Pop-ups

Level 3 - Design Incentives for matching funds up to, but not exceeding \$10, 000

- Facade Improvement
- Expansion/Development

Eligible Cost for Level 1 Grant

- **Professional design fees**
- **Exploratory research costs related to historically significant buildings**
- **Restoration of historically significant signage**
- **New signage installation**
- **Signage lighting and electrical**

Eligible Cost for Level 2 Grants

- **All items in Level 1**
- **Repair, replacement or addition of windows, doors, walls, or other appropriate architectural elements**
- **Interior painting**
- **Interior lighting**
- **Conversion of storefront**
- **Restoration of historic elements**
- **Construction or installation of ADA facilities**
- **Construction of or installation of bathrooms**
- **Installation or upgrades to energy efficient heating and cooling systems**
- **Installation of fixed artwork**
- **Installation of bike racks**
- **All materials and labor for work performed in association with above mentioned improvements**

Eligible Costs for Level 3 Grant - matching fund grant up to \$10,000

- **All items in Level 1**
- **Repair, replacement or addition of roofing, windows, doors, walls or other appropriate architectural elements**
- **New or replacement of HVAC systems**
- **Total Exterior or complete single facade painting**
- **Awnings or exterior canopies**
- **Masonry repair, cleaning or paint removal**
- **Conversion of storefront**
- **Restoration of historical elements**
- **Removal of historically inaccurate facade treatments**
- **Exterior landscaping, outdoor cafes or seating areas**
- **Construction or installation of ADA facilities**

- **Installation of fixed artwork**
- **Installation of bike racks**
- **All materials and labor for work performed in association with above mentioned improvements**
- **New Construction**

DDA Facade Improvement Program funding shall not be used for routine maintenance, which includes, but is not limited to, the following: painting of structures, landscaping, roofing, parking lot maintenance, such as seal coating and striping, or other improvements of a temporary nature. Notwithstanding the foregoing, the Board may consider these uses if it is found that they are necessary to preserve and achieve the purposes put forth in Article II.

ARTICLE IV APPLICATION REQUIREMENTS AND APPROVAL PROCESS

A. Application and Mandatory Criteria

All Designs and Facade Improvement Grants must adhere to the DDA design guidelines. The DDA will use these Design Guidelines and the Village of Lexington's codes to judge grant awardees. Each person or entity seeking to use DDA Facade Improvement Program funding must submit a completed application to the DDA to be reviewed by the DDA Board at the next scheduled meeting. Incomplete applications, or applications that do not meet these requirements shall be rejected. The application must demonstrate how the proposal conforms to and facilitates the purposes of the DDA Facade Improvement Program and must contain the following:

1. The name of the owner of the property where the project is located, the property address, parcel ID number, and applicant's telephone number.
2. The application must be dated, notarized, and signed by a person having the authority to enter into legally binding contracts on behalf of the applicant.
3. A detailed project description, including a legal description of the development area, a description of the proposed work to be performed, the proposed starting and completion dates for the project, and the name of any architect or firm designing the project.

4. A description of how the project's use of DDA Facade Improvement Program funding meets the purposes of the Facade Improvement Program as set forth in Article II.
5. Two (2) written estimates of the cost of the project provided by outside contractors, including a cost breakdown by category, such as electrical, carpentry, masonry, or other projected costs.
6. Evidence of the following:
 - a. Title to the property;
 - b. Written approval of the proposed changes from the property owner;
 - c. The property is located within the DDA district; cl. All personal and real property taxes are paid up to date;
 - d. Payment of all special assessments are current; and
 - e. If the applicant is a business entity, such as a corporation or LLC, a certificate of good standing from the State of Michigan.
7. A statement that the project complies with and shall continue to comply with all Village of Lexington regulations, codes and ordinances.
8. Other material that the DDA considers pertinent in order to make an informed decision.

B. Discretionary Criteria

The following criteria, if present, will be considered by the DDA, and shall be given such weight as the DDA deems appropriate when awarding DDA Facade Improvement Program funding. Failure to meet these criteria shall not preclude a grant of DDA Facade Improvement Program funding

1. The building or site that is to be redeveloped displays conditions of blight.

2. The project involves the startup of an entirely new business or business operation at an existing location within the Village of Lexington and will result in the rehabilitation of that location.
3. The project involves the expansion of an existing business located within the district.
4. The project is a permanent or long-lasting improvement to the DDA District.

C. Approval Process

1. If the application meets the requirements of this Article IV, the DDA shall consider the application. The Board shall then review the application for DDA Facade Improvement Program funding and determine whether to approve or deny it. A majority of a quorum of the Board must approve the grant of DDA Facade Improvement Program funding. The Board's decision shall be based on the extent to which the application meets the requirements listed above and supports the purposes of the Facade Improvement Program and the DDA's strategic plans and goals for the DDA district. If the Board approves the application, the application shall become a contract, binding on the applicant and property owner. A tax-exempt entity which meets the criteria established in this Policy shall be eligible to receive DDA Facade Improvement Program funding, at the discretion of the DDA.
2. The DDA will not consider a grant application for facade improvements after the commencement of work or labor, or the purchase of materials, except as provided for in Section a. below.
 - a. When an application for a grant was not timely filed, an applicant may file an application along with a notarized statement of facts explaining the delay, subject to the restriction and limitation imposed by Section 2b below.

The Board may consider the length and the reasons for the delay in deciding whether to accept a delayed application for consideration. However, acceptance of a delayed application shall not be construed or implied to mean that (1) the delayed application has been accepted by the Board for grant consideration or (2) the DDA will approve the request for DDA Facade Improvement Program funding.

- b. Notwithstanding anything contained herein to the contrary, the DDA shall not accept or consider any application filed more than ninety (90) days after the commencement of work or labor or the purchase of materials.

ARTICLE V AWARD OF GRANTS

A. Maximum Grant

The DDA shall reimburse an applicant any amount up to fifty (50%) percent of the cost of the project, limited to a maximum reimbursement of Ten Thousand (\$ 10,000.00) Dollars.

A. Payment of DDA Facade Improvement Program Grant

All grants awarded shall only be paid upon completion of the project and the submission by the applicant of paid invoices for the project and proper documentation to the DDA. An applicant may file an explanation, along with a notarized statement of facts explaining a hardship which would necessitate the award of the grant prior to the completion of the project and an early award be initiated at the DDA Board's discretion.

B. Financial Responsibilities

1. The applicant shall be responsible for acquiring all other necessary financing. Except for the grant awarded hereunder, the Village of Lexington and the DDA assume no responsibility or liability whatsoever for any obligations of the applicant and/or property owner.
2. If the property owner(s) sell the property within three (3) years after the award of the facade grant, the facade grant is forfeited and the grantee(s) must reimburse the DDA the full amount of the facade monies granted.

D. Limitation of Grant Awards

1. Only one (1) grant of DDA Facade Improvement Program funding for facade improvements shall be awarded to any property owner, zoning parcel, or tax parcel during any eighteen (18) month period, commencing on the date of the grant of DDA Facade Improvement Program funding.

2. The number and amount of grants are limited to the monetary amounts remaining within the annual DDA budget specified for the DDA Facade Grant Program, as set forth herein and at the discretion of the DDA.

From: Brian Boyle <brian@issuemediagroup.com>
Date: March 27, 2022 at 8:41:36 PM EDT
To: James Van Dyke <jvandyke@roxburygroup.com>
Subject: Revised Keel Partnership

Hi James;

Please see below for a revised Keel partnership proposal per your request. Please review and let me know if you have any questions or comments.

What The Village of Lexington Receives

- Keel Coalition Member status and underwriting support of Lexington stories.
- A minimum 3 X per year "Focus on Lexington" feature story.
- Lexington branding and advertising in The Keel (logo in footer PLUS ads on newsletter and website) See Ad Specs: <https://www.issuemediagroup.com/ad-specs/>
- Participation in Keel advisory meetings 4 x per year
- Content re-use rights
- Quarterly metrics and reporting on Keel + Lexington related story performance.

Annual Program Investment \$ 5,000

**3 year contract intent.*

Dates: April 1, 2022 - January 30, 2023

Terms: \$5,000 due now upon signature

Thanks for your time and attention.

Brian Boyle
Co-Founder / CEO
Issue Media Group
313-587-1151

LEXINGTON DOWNTOWN DEVELOPMENT AUTHORITY

FACADE IMPROVEMENT PROGRAM APPLICATION

*ALL APPLICANTS ARE ADVISED TO REVIEW THE DDA FACADE IMPROVEMENT PROGRAM POLICY AS IT IS DIRECTLY APPLICABLE TO THE FOLLOWING APPLICATION

Information and Attachments

1. Name of Applicant: Sauvignac County Sport Fishing and Hunting Assoc.
 2. Address of Applicant: 1/2 Row Cather 7314 Simons St. Po 283 Lexington
MI: 48450
 3. Phone Number: 810-404-8910
 4. Property Owner: Village of Lexington
 5. Phone Number of Property Owner(s): 810-359-8631
 6. (a) Property Address: Fish cleaning station?
(b) Property Parcel ID Number: 152-340-000-014-00
 7. Describe the Project (attach additional pages if needed):
Re-Roofing and siding of current building.
steel roof and siding - replace Entry door
and large Entry doors. Add octagon
windows to gable ends for light and
replace lights inside. Green with white trim
 8. (a) Proposed Project Start Date: _____
(b) Proposed Project End Date: 5/15/2022
 9. Describe how the Project meets the purposes of the Façade Improvement Program: _____
Repair deteriorated or blighted property.
Physical improvements to enhance the general
aesthetics of the building exterior and facade 10.
- Attach two (2) written cost estimates, with breakdowns of the cost by category. *
11. Attach a copy of the deed to the property. ? village owned
 12. Attach a written statement from the property owner indicating that he/she approves of the project. ? village
 13. Describe any conditions of blight existing at the property: _____
needs new roof and siding
see pictures.

14. Attach a statement from the Village of Lexington/Lexington Township's Assessor's office indicating that all personal and real property taxes on the property are paid up to date, and that all payments of special assessments are current. village Property

15. If the applicant is a business entity, attach evidence that it is currently in good standing.

16. Describe long-lasting improvements made by the project: match Current Pumping Station in AREA.
steel good For 30 years plus
preserve A Current Asset to our Community.

Certifications.

By signing this application, the Applicant(s) certifies that this project complies with, and shall continue to comply with, all Village of Lexington regulations, codes and ordinances.

By signing this application, the Applicant(s) certifies that he/she has read and understands the conditions of the Façade Improvement Program and agrees to its terms, conditions, policies and guidelines.

By signing this application, the Applicant(s) agrees that this Application, along with the terms and conditions set forth in the Façade Improvement Program terms, conditions, policies and guidelines, shall become a binding on the applicant and property owner.

The applicant(s) certifies that this application does not obligate the Village of Lexington or the Lexington Downtown Development Authority to provide the applicant with any money until such time that the application is approved by the DDA Board.

The applicant(s) understands that any financial assistance provided by the DDA or the Village of Lexington shall be limited to the amount granted by the DDA under the Façade Improvement Program.

The applicant(s) certifies that if the property is sold within three (3) years of the façade grant being awarded will result in the façade grant being forfeited and the applicant(s) must reimburse the DDA the full amount of the façade monies granted.

By signing this application, the Applicant(s) certifies that the information is true and accurate to the best of his/her knowledge as of the date of the application.

APPLICANT(S)

DATE: 4/19/2022

Village of Lexington

PRINT NAME: ?

TITLE: _____

DATE: 4/19/2022

Sau Lac County Sport Fishing and Hunting Assoc

PRINT NAME: _____

TITLE: non profit organization

STATE OF MICHIGAN)

) ss

?

COUNTY OF _____)

On this ____ day of _____, 2____, before me a Notary Public in and for said County and State, appeared _____, to me personally known, who, being by me sworn, did say that he/she is the Applicant submitting this Application, together with all its attachments.

Notary Public
County, Michigan

My Commission Expires: _____ Acting in _____ County

THIS SECTION FOR DDA USE ONLY

Notes: _____

DDA Recommendations: _____

Grant Approved By DDA Board: ____ Yes ____ No

Maximum Amount of Grant Awarded: \$ _____





Keri Yankee <kyankee@croslex.org>

Fwd: Xerox Scan_04192022150131.pdf

Ron Cutler <roncutler1948@gmail.com>
To: Keri Yankee <kyankee@croslex.org>

Wed, Apr 27, 2022 at 9:06 AM

Material list :

\$3200 for labor

\$600 for gutters


\$400 for two hexagon windows:

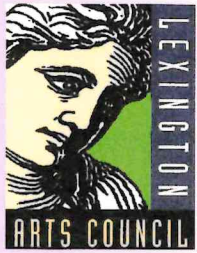
\$4200 materials

\$8200 total project

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Donald Janisch

 **Xerox Scan_04192022150131.pdf**
286K



The Lexington Arts Council satisfies the increasing cultural tastes of the Thumb Blue Water community by producing musical, visual and other fine arts programming.

Board of Directors

Melissa Anderson
Patrick Blakeley
Marianne Boyd
Steve Disser
John Groustra
Barb Haman
Liz Jackson
Lee Jones
Jim Macksey
Sam McKim
Michelle Measel-Morris
Dennis Quinn
Scott Ryan
Matt Turnbull
Mike Ziegler

Lexington Arts Council

P.O. Box 434
Lexington, MI 48450

810-359-8917
lexington-arts.org

The Lexington Arts Council
is a 501 (c) (3) Publicly
Supported Foundation.

May 1, 2022

Lexington Downtown Development Authority
Village of Lexington
7227 Huron Ave #100
Lexington, MI 48450

Dear Authority Members,

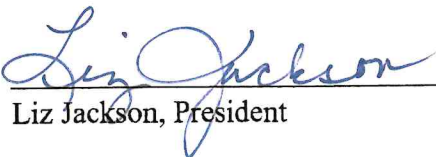
The Lexington Arts Council is excited to announce the 2022 Lexington Music in the Park and Bach Festival concerts.

Music in the Park and The Bach festival have become part of the cultural tapestry of the "Blue Water" community, enlightening and entertaining the residents of and thousands of visitors to the Village of Lexington each year.

On behalf of the Arts Council, I wish to thank the Authority for their past support of our programming. Respectfully, I hereby request that the Authority provides a \$7000.00 Grant Award in support of the Council's 2022 Programming.

Thank you for your consideration of this request.

Sincerely,
Lexington Arts Council


Liz Jackson, President